

**Housing and Community Services Committee - 29th November, 2012
Work Programme 2012/13**

Work Programme Area	Date of Committee meetings	Anticipated completion date	Submitted to Council target date	Contact Officer (Contact details)
Village Hall Refurbishment	29 th November 2012			Malcolm Roseburgh Culture and Community Manager (01283 595774)
HECA/Green deal (Home Energy Conservation Act)	29th November 2012			Beverly Wagstaffe, Strategic Housing Manager (01283 598769)
Tenancy Strategy	29th November 2012			Beverly Wagstaffe, Strategic Housing Manager (01283 598769)
Star survey – tenant satisfaction	29th November 2012			Bob Ledger Head of Housing and Environmental Services
Housing Service - staffing structure	29 th November 2012			Bob Ledger Head of Housing and Environmental Services (01283 595775)
Temporary Accommodation Provision	29 th November 2012			Bob Ledger Head of Housing and Environmental Services (01283 595775)

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Fire Sprinklers	29 th November 2012			Bob Ledger Head of Housing and Environmental Services (01283 595775)
Performance Report	29 th November 2012			Mark Alflat Director of Operations (01283 505712)
Market	15 th January 2013			Malcolm Roseburgh Culture and Community Manager (01283 595774)
Leisure Centre Management Contract and Refurbishment Project	7 th February 2013			Malcolm Roseburgh Culture and Community Manager (01283 595774)
HRA Improvement Programme	7 th February 2013			Gary Clarkson, Improvements Manager (01283 595897)
Home Improvement Agency	7 th February 2013			Beverly Wagstaffe Strategic Housing Manager (01283 598769)
Allocations Policy	7 th February 2013			Richard Knott Housing Operations Manager (01283 595797)

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Eureka Park Refurbishment	7th February 2013	January 2013	January 2013	Zoe Sewter Open Space and Facility Development Manager (01283 595753)
Community Sport Facility Strategy	7th February 2013			Zoe Sewter Open Space and Facility Development Manager (01283 595753)
Community Partnership	14 th March 2013			Malcolm Roseburgh Culture and Community Manager (01283 595774)