
| | | |
|--------------------------------|---|----------------------------|
| REPORT TO: | Environmental & Development Services Committee | AGENDA ITEM: 10 |
| DATE OF MEETING: | 5th June 2014 | CATEGORY: DELEGATED |
| REPORT FROM: | Director of Community & Planning Services / Director of Housing & Environmental Services / Chief Executive | OPEN |
| MEMBERS' CONTACT POINT: | Stuart Batchelor (ext. 5820) Bob Ledger (ext. 5775) Frank McArdle (ext 5700) | DOC: |
| SUBJECT: | Corporate Plan 2009-14: Performance Management Year End Report 2013/14 | REF: |
| WARD (S) AFFECTED: | All | TERMS OF REFERENCE: |

1.0 Recommendations

1.1 That Members:

- (a) Note the achievements and out turn performance at year end, in relation to the Council's Corporate Plan 2009/14.
- (b) Review where progress has failed to achieve the specified target and consider the adequacy of the remedial action taken.

2.0 Purpose of Report

- 2.1 To report the achievements and out turn performance at year end, in relation to the Council's Corporate Plan 2009 –2014.
- 2.2 Details are provided in the respective appendices outlined below, which are attached to this report.
 - Progress against Corporate Plan 'key projects' as attached at Appendix A; and,
 - Progress against Corporate Plan 'performance measures' as attached at Appendix B.

3.0 Detail

Executive Summary

It is important that Members scrutinise the performance of the Council as part of the democratic process. This report reflects the final quarter's performance on the key targets the Council has set and approved.

Corporate Plan 2009/14

- 3.1 To provide context the Council's Corporate Plan 2009-14 Action Plan consists of four main themes or priorities (*Sustainable Growth & Opportunity: Safe & Secure: Lifestyle Choices: and Value For Money*).
- 3.2 In March 2013, the Corporate Plan was refreshed along the current themes, with an emphasis being placed on how our actions will make a difference to our residents and stakeholders. In order to focus our actions, performance will be measured against a reduced number of actions or key projects and performance measures.
- 3.3 Each theme contains a number of outcomes that help explain what the theme is about. In order that the Council and its stakeholders are able to tell whether the outcomes are being delivered, a number of key projects (with a series of tasks/ milestones) and performance measures have been allocated to each outcome that will be monitored either on a quarterly or annual basis.
- 3.4 This Committee is responsible for the delivery of 3 outcomes [*Developing economic and employment opportunities within the District; increasing recycling resulting in less waste being sent to landfill; and, sustainable planning*] within the **Sustainable Growth & Opportunity** theme.

Key Projects

- 3.5 Table 1 below summarises the progress made against key projects. It shows that 6 (85.7%) tasks for the year have been completed.

Table 1: Progress against Corporate Plan Projects (as at 31 March 2014)

| Theme | 'Completed' Tasks | 'Failed' Tasks | 'Not Applicable' | Total |
|----------------------------------|-------------------|----------------|------------------|-------------|
| Sustainable Growth & Opportunity | 6 (85.7%) | 1 (14.3%) | 0 | 7 (100%) |

- 3.6 Those tasks that have not been completed and the remedial action taken are summarised in Table 2 below.

Table 2: Corporate Plan –Projects not completed (as at 31 March 2014)

| Project | Task 'not completed' | Remedial Action |
|---|----------------------------------|---|
| GP 06 Progress the Planning Core Strategy as part of the District's Local Development Framework (LDF) | GP 06.4 - Adoption of Local Plan | Pre-submission consultation started. Draft Local Plan approved at Committee |

Performance Measures

- 3.7 Table 3 overleaf provides a summary of performance against annual targets. It shows that 3 (75%) of the annual targets have been achieved.

Table 3: Performance Measures – performance against targets (as at 31 March 2014)

| Theme | End of Year Target | | | | Total |
|----------------------------------|--------------------|--------------|-------|-------------------------|----------------|
| | 'Achieved' | 'Failed' | 'N/a' | Proxy ^{Note 1} | |
| Sustainable Growth & Opportunity | 3 (75.0%) | 1 (25.0%) | 1 | 6 | 11 (100.0%) |

Note 1 Proxy Measures are outside the Council's direct control but provide an indication of the 'overall health of the district' For instance: A Council Strategy to 'improve employment opportunities in the area' may have an impact on the local unemployment rate

- 3.8 Table 4 below, summarises the annual targets that have not been met along with a brief commentary of the remedial action taken..

Table 4: Performance Measures - targets not achieved at the year end (31 March 2014)

| Description | Annual Target | Year end Actual | Comments and Planned Remedial Action |
|--|---------------|-----------------|---|
| GM 06 - Proportion of household waste recycled and composted | 50.0% | 48.1% | New kerbside scheme has seen a 3% increase on last year's performance. Also, the new kerbside service started 3 months later than originally planned when the target was set. |

Managing Risks

- 3.9 The Council has a comprehensive risk register, which details all known service risks, control mechanisms and review dates. Table 5 below outlines the main risks across the Sustainable Growth & Opportunity theme of the Corporate Plan.

Table 5: Managing Risks

| Risk Description | Likelihood | Impact | Mitigating Action |
|---|-------------------|--------|--|
| Judicial review & appeals against Planning decisions - criticism, time and cost of having to defend our position, possible costs awarded against the Council. | Treat the Risk | Medium | Quarterly review of procedures to provide early identification of high-risk cases, counsel opinion sought when necessary. Ongoing review of new statutory procedures, continued advice from counsel when required. |
| Failure of Sharpe's Pottery Museum - closure of facility (including the T.I.C.). | Tolerate the Risk | Low | Councillor representation on Board. Attendance at Board meetings by Officers. |
| Failure of tourism partnership - loss of service to potential visitors to the area. Adverse impact on businesses in local visitor | Treat the Risk | Low | Regular review of activities and agreements. Ongoing monitoring of agreements. |

| Risk Description | Likelihood | Impact | Mitigating Action |
|---|-------------------|---------------|---|
| economy. Adverse publicity and loss of standing with partners. Grants may need to be repaid. | | | |
| Suitability of house waste for composting | Treat the risk | Low | Keep abreast of ongoing national discussions and maintain relations with partner contractors. |
| Increase in fuel costs resulting in budget overspend | Tolerate the risk | Low | Ensure routes are fully optimised Monthly monitoring and reporting of actual spend against budget. |

Service Area Commentary

- 3.10 To assist Members in their assessment of progress made, the Lead Officer for each of the performance measures has provided some supplementary information on how the performance measures are supporting the delivery of the outcomes.
- 3.11 Within Community and Planning Services, work continues to be focussed on delivering the Local Plan and processing the increased levels of planning applications being received. Whilst the timetable for the Local Plan has slipped this is unavoidable if the process is to be successful. A comprehensive programme of community consultation events for the Pre-submission Plan was undertaken and progress made on the planning for infrastructure provision. In terms of Planning Services work over £1.2m was received in fees and applications, the first time the £1m level was passed. Support has also been provided to two Parish Councils who are considering the development of Neighbourhood Plans.
- 3.12 Following a lower than predicted recycling rate in the third quarter it is pleasing to report that tonnages did pick up in quarter four and we should be in a position in 2014/15 to recycle more than 50% of all household waste and therefore achieve the national target 6 years ahead of the government's 2020 deadline. .
- 3.13 Within Economic Development, the summer period saw a major programme of markets and other town centre activities, together with visitor promotion of South Derbyshire and The National Forest.

4.0 Financial Implications

- 4.1 There are no specific financial implications relating to this report. The need to continually improve whilst delivering the ambitions of the *Corporate Plan* will require a sustained efficiency programme, including the shifting of resources to the priority areas.

5.0 Corporate Implications

- 5.1 The Council aspires to be an "excellent" Council in order to deliver the service expectations of our communities.

- 5.2 This performance report evidences an improvement in how we are meeting those demands and expectations.
- 5.3 This report has no implications in respect of meeting the Public Sector Equality Duty of the Equalities Act 2010.

6.0 Conclusions

- 6.1 A high level of performance and improvements has delivered a range of outcomes for local communities.
- 6.2 This performance report evidences significant improvement in how the Council is meeting demands and expectations.