

**Finance and Management Committee – 3rd May 2018
Work Programme**

Work Programme Area	Date of Committee meetings	Contact Officer (Contact details)
Reports Previously Considered By Last 3 Committees		
Implications Of The Homelessness Reduction Act 2017	11 th January 2018	Eileen Jackson Strategic Housing Manager (01283) 595763
Lone Worker Device	11 th January 2018	Tony Guest Health And Safety Officer (01283) 595872
Service Base Budgets 2018/19	11 th January 2018	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811
Budget Report 2018/19 Incorporating the Consolidated Budget Proposals and Medium Term Financial Plan to 2023	11 th January 2018	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811
Discretionary Business Rates Revaluation Relief Scheme	15 th February 2018	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811
Council Tax Premium on Long-Term Empty Properties	15 th February 2018	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811

Environmental Education Service: Service Development Proposal	15 th February 2018	Kate Allies Environmental Development Manager (01283) 535039
Treasury Management Strategy 2018/19 and Prudential Indicators 2018/19	15 th February 2018	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811
Final Budget Proposals 2018/2019 and Financial Plan to 2023	15 th February 2018	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811
Corporate Plan 2016-21: Performance Report (1 October – 31 December 2017)	15 th March 2018	Keith Bull Head of Communications (01283) 598705
Budget and Financial Monitoring 2017/18	15 th March 2018	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811
Street Scene Resources and Improvements	15 th March 2018	Adrian Lowery Direct Services Manager (01283) 595764
Swadlincote Tourist Information Centre	15 th March 2018	Mike Roylance Economic Development Manager (01283) 595725
Application for European Structural and Investment Funds	15 th March 2018	Mike Roylance Economic Development Manager (01283) 595725

Provisional Programme of Reports to be considered by Committee		
100% Business Rates Retention	3 rd May 2018	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811
Corporate Plan 2016-21: Performance Report (1 January – 31 March 2018)	14 th June 2018	Keith Bull Head of Communications (01283) 598705
Data Quality Strategy and Annual Report 2017/18	14 th June 2018	Keith Bull Head of Communications (01283) 598705
Annual Equalities and Safeguarding Report 2017/18	14 th June 2018	Keith Bull Head of Communications (01283) 598705
Annual Training and Development Report 2017/18	14 th June 2018	Loyd Baker Service Lead HR and Training (01283) 228770
Annual Health and Safety Report 2017/18	14 th June 2018	Tony Guest Health and Safety Officer (01283) 595872
Absence Management Report 2017/18	14 th June 2018	David Clamp Head of Organisational Development (01283) 595729

Annual Consultation Report 2017/18	14 th June 2018	Keith Bull Head of Communications (01283) 598705
Annual Communications Report 2017/18	14 th June 2018	Keith Bull Head of Communications (01283) 598705
Compliments, Complaints and Freedom of Information Requests October 2017 to March 2018	14 th June 2018	Kevin Stackhouse Strategic Director Corporate Resources (01283) 595811
Final Budget Out-turn 2017/18	26 th July 2018	Kevin Stackhouse Strategic Director Corporate Resources (01283) 595811
Treasury Management Annual Report 2017/18	26 th July 2018	Kevin Stackhouse Strategic Director Corporate Resources (01283) 595811
Annual Accounts and Financial Statements 2017/18	26 th July 2018	Kevin Stackhouse Strategic Director Corporate Resources (01283) 595811
Corporate Plan 2016-21: Performance Report (1 April 2018 – 30 June 2018)	30 th August 2018	Keith Bull Head of Communications (01283) 598705
Budget and Financial Monitoring 2018/19	30 th August 2018	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811