
REPORT TO:	COMMUNITY SERVICES COMMITTEE	AGENDA ITEM: 11
DATE OF MEETING:	6 JUNE 2002	CATEGORY: DELEGATED
REPORT FROM:	HEAD OF COMMUNITY SERVICES	OPEN PARAGRAPH N/A
MEMBERS' CONTACT POINT:	LYNN CHILD (EXT 5823)	DOC: s:\cent_serv\committee reports\community services\6 jun 2002\reviewoftenantparticipationagreement&actionplanlc.doc REF: LC
SUBJECT:	REVIEW OF TENANT PARTICIPATION AGREEMENT AND ACTION PLAN	
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: CS6

1.0 Recommendations

- 1.1 Members are requested to endorse details of the revised Tenant Participation Agreement and Action Plan.
- 1.2 Members of TACT be invited to present their report on achievements at the next meeting of this committee.

2.0 Purpose of Report

- 2.1 To advise Members of the details of the revised Tenant Participation Agreement (TPA).
- 2.2 To advise Members of the new and amended items in the TPA Action Plan.

3.0 Detail

- 3.1 Members will recall that South Derbyshire's Tenant Participation Agreement and Action Plan was signed on 22 March 2001 prior to the Full Council meeting.
- 3.2 To ensure the effectiveness of the document, it must be constantly reviewed and monitored, with a full review being carried out annually.
- 3.3 The annual review commenced in January 2002 and was carried out by a team of 3 members from TACT together with the Tenant Participation Officer.
- 3.4 The team looked at each section of the document to decide on its relevance and how well it was working. They concluded that the sections on Standards and Equal Opportunities were being adhered to and were working well.

- 3.5 The TPA has been amended to reflect the changes approved at Community Services committee on 4 October 2001. Also 2 new sections have been included. These are 'How Tenants are Involved – page 20' and 'Complaints Procedure – page 36'. Copy of new TPA at Annexe A.
- 3.6 The Action Plan has been amended to show where actions are complete and the date when they were completed.
- 3.7 Annexe B shows a list of new actions, including who is responsible for carrying out the tasks and the timescales for completion.
- 3.8 The Chair of Community Services Committee attended the final meeting of the review team. The purpose of this was to explain the review process and to obtain the Chair's contribution to the amendments and new items contained in the Action Plan. Each amendment and new action was discussed and jointly accepted.
- 3.9 The revised TPA & Action Plan will be distributed to specific locations throughout the district that currently hold an original version. Tenants are to be advised of the major changes via the Tenants Extra newsletter.
- 3.10 Members of TACT are currently writing a report on their achievements since the group was set up.

4.0 Financial Implications

- 4.1 There are no financial implications as the proposals can be met from within existing budgets.

5.0 Corporate Implications

- 5.1 The TPA Action Plan is a tool that can help the Council to work with tenants to improve the quality and efficiency of services provided by the Council.

6.0 Community Implications

- 6.1 The proposal will strengthen Tenant Participation in South Derbyshire, which will have a direct impact on communities.

7.0 Background Papers

- 7.1 Reports to Housing and Environment/Community Services Committee dated 6 April 2000, Agenda item 10, 8 February 2001, Agenda item 11 and 4 October 2001, Agenda item 13.