

THE BRETBY CREMATORIUM JOINT COMMITTEE

Minutes of a Meeting of the Bretby Crematorium Scrutiny Panel held at Bretby Crematorium on Wednesday, 25th September 2002.

PRESENT

for East Staffordshire Borough Council

Councillor Ms. A. White
Councillor P. Haynes

for South Derbyshire District Council

Councillor W. Dunn
Councillor Mrs. J. Mead

Apologies for absence were received from Councillors J. E. Galbraith and Mrs. E. J. Staples.

Officers Present

Mr. N. French (Senior Crematorium Officer)
Mrs. M. Shaw (Member Support Assistant)
Mr. C. Ward (Clerk to the Joint Committee)

Also Present

Ms. R. McGoldrick – South Derbyshire District Council

LOCAL GOVERNMENT AND HOUSING ACT 1989 – MEMBERSHIP OF THE SCRUTINY PANEL

The Clerk reported that Councillor Mrs. J. Mead had replaced Councillor R. W. Southern for this Meeting.

MINUTES

The Minutes of the Meeting of the Scrutiny Panel held on Wednesday, 31st July 2002 were approved and signed as a correct record.

SECOND SCRUTINY PANEL REVIEW

The Scrutiny Panel noted the terms of the Second Review including the use of the 4 Cs as a means of determining Best Value. The Report was approved subject to the following alterations/amendments:

- **Item 6: Consult/Appendix 3.** The Panel recommended that preliminary drawings be prepared for increasing the seating capacity of the Carnarvon Chapel. The Crematorium Manager was asked to seek the approval of the Chairman and Vice-Chairman of the Joint Committee for this to proceed.

The Panel noted one questionnaire in which the Crematorium was poorly rated. The Chairman of the Scrutiny Panel would write to the funeral director concerned to ask for further information that might help the Crematorium improve its service.

- **Item 8: Charter Mark, Benchmarking and the Charter for the Bereaved.** The Panel noted that the 'standards' in the Charter for the Bereaved sometimes conflicted with the requests or needs of service users. It was agreed that the particular needs of users (the bereaved, funeral directors and clergy) would be considered in conjunction with the Crematorium's duties under the Charter.
- **Item 9: Conclusions.** It was agreed to include the additional information about the advantages and disadvantages of the options as proposed by the Crematorium Manager.

It was agreed that, in future, Scrutiny Panel Meetings would take place at Bretby Crematorium.

Councillor Ms. A. White wished to thank all those involved in the Scrutiny Panel Review and proposed that letters of thanks be sent to the funeral directors and clergy for their participation. This was agreed.

Resolved:

That subject to the Clerk amending the Report to reflect, as necessary, the comments referred to above, the second Scrutiny Panel Report be approved for submission to the Joint Committee.

DATE OF NEXT MEETING

Resolved:

That the next Meeting of the Scrutiny Panel be agreed at the conclusion of the next Joint Committee Meeting on Wednesday, 27th November 2002 at the Civic Offices in Swadlincote.

Chairman.