

## Best Value Review – Strategic Housing

## Initial Project Plan

Key Task	Target Date
Set up Review Team and identify training/information needs	October 2001
Report to Overview and Scrutiny Committee on scope and early project plan	26 November 2001
Agree consultation strategy with Review Team	End November 2001
Report to CS committee on scope and early project plan and work	10 January 2002
Carry out baseline assessment on areas covered by scope of review, including the initial application of the 4 C's to the main areas covered in the review	End February 2002
Identify best practice in areas covered by scope of review, including carrying out visits to best practice authorities/Beacon Councils	End February 2002
Identify key issues and areas for improvement from Baseline Assessment by SWOT analysis/challenge/comparison with best practice by Review Steering Group	End February 2002
Challenge key issues with users/stakeholders	March 2002
Finalise objectives of review	
Apply 4 C's to key issues	By July 2002
Develop and agree improvement plan, including identifying improved outcomes for service users	September 2002
Prepare Report and Committee endorsement	End November 2002

## Best Value Review – Strategic Housing

### Team Membership

#### Review Team

Cllr S Taylor – Labour  
Cllr S. Bambrick - Labour  
Cllr F Hood – Conservative  
Sandra Whiles – Head of Community Services  
John Morle – Housing Services Manager  
Mark Alflat – Environmental Health Manager  
Beverly Wagstaffe – Housing Special Projects Officer  
Pam Wilson – Secretarial Support (Administration Officer for the review)  
Gill Hague – Local Plans Manager  
Barry Nicolls – Trade Union Representative  
Denise Blyde - Environmental Health Officer  
Ivy Shelton – TACT Representative  
Stan Sears – TACT Representative  
Paul Stephenson – Walbrook Housing Association  
Heather Brown – Social Services  
Graeme Royall - Citizens Advice Bureau  
Ken Wesson - Accountant DSO/Best Value  
Housing frontline staff officer

#### Steering Team

Sandra Whiles – Head of Community Services  
John Morle – Housing Services Manager  
Mark Alflat – Environmental Health Manager  
Beverly Wagstaffe – Housing Special Projects Officer  
Pam Wilson – Secretarial Support (Administration Officer for the review)

## Development of the HRA Business Plan

## Initial Project Plan

Key Task	Target Date
Set up group	November 2001
Examine the current Business Plan, assumptions, priorities and options in detail	November 2001
Hold seminar/s for group on stock investment options and other strategic and topical issues affecting the landlord service (e.g. rent reform)	November/December 2001
Identify other training, information and support needs for group (e.g. business planning, Housing finance, tenants advisor)	November 2001
Agree communication strategy for all tenants/members	By December 2001
Develop vision and objectives for the landlord service	By January 2002
Site visits to learn about options	December, January and February 2002
Interpret early results from stock condition survey	March 2002
Organise financial modeling against options and do valuation of the stock	March 2002
Identify advantages and disadvantages of options and impact on Council and Tenants	April 2002
Organise concluding seminar for members and TACT on strategic stock options	May 2002
Report to Committee on option appraisal	July 2002

