

ANNEXE A

CLEANSING THE ENVIRONMENT – ACTION PLAN
ACTIONS UP TO AND INCLUDING – OCTOBER 2002

No.	Key Aim	Service Key Task/Action	Timescale	Progress to 30 th September 2002	Revised Timescale
3	2	<p>*Develop and implement Waste Minimisation Plan Prepare initial plan for South Derbyshire, with short term, low cost measures</p>	October 2002	No progress	April 2003
4	2	<p>*Monitor domestic waste arisings to support waste minimisation</p> <ul style="list-style-type: none"> ❖ Monitor levels of domestic waste arisings ❖ Sample content of domestic bins in high producing areas 	March 2002	Analysis carried out. The results showed a 20% paper content, 5.7% card content and 8.7% glass content.	Further ongoing checks, subject to finance
5	2	<p>*Enforce policy of resisting side refuse and requiring refuse to be contained in closed bin</p> <ul style="list-style-type: none"> ❖ Include visual checks in routine performance monitoring ❖ Publicise and promote policy 	October 2001	Routine checks are being carried out in routine monitoring. Policy to be publicised in the Communication Plan.	
6	2,5	<p>*Increase home composting</p> <ul style="list-style-type: none"> ❖ Maximise home composter sales in partnership with private sector supplier ❖ Provide after sales training to maximise usage 	April 2002 and ongoing	Another home composter sales event was held on 13 th May 2002 Intention to set up user focus group	March 2003

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7	2,5	*Review wheelie bin size issue policy Review policy as part of waste minimisation plan	October 2002	No progress	April 2003
8	6	*Improve employee attendance levels (refuse service) Implement absence management policy	October 2001	Done	
9	6	*Reduce clinical waste collection costs ❖ Review charging policy ❖ Minimise amount of clinical waste incinerated in conjunction with Integrated Waste Management Group and Community Health Services Trust	September 02 March 2002	Done	
10		Maximise Trade Waste Income ❖ Improve service to existing customers ❖ Market service to new customers	October 2001 October 2001 and ongoing	Ongoing Ongoing	
11	6	*Reduce vehicle maintenance / procurement costs ❖ Review vehicle replacement strategy / leases ❖ Consider partnerships / contract hire as part of corporate plan for disposal of the depot	March 2002 and every 2 years April 2002	Strategy not yet reviewed -- to be carried during the current financial year. Alternative partnerships are being considered as part of the depot options appraisal exercise.	March 2003
12	6	*Review central services and high on-costs Negotiate service levels, costs and services provided from central departments	March 2002	Being considered as part of Best Value Review of Financial Services	March 2003

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13	6	<p>*Improve cost effectiveness and productivity of recycling bring sites</p> <ul style="list-style-type: none"> ❖ Remove least productive sites ❖ Identify alternative means of servicing remaining sites 	June 2002	Option analysis in progress	March 2003
14	2,5	<p>*Establish a rapid response hit squad</p> <p>Purchase vehicle / equipment and recruit / train staff</p>	April 2002	Done – new vehicle scheduled for delivery in May.	
15	2,5, 6	<p>*Improve access to local tips at Derby and Burton on Trent</p> <p>Lobby relevant bodies to secure improved access to local people</p>	October 2002	Meeting held with Derbyshire County Council who are in discussion with Derby City Council regarding relaxation of permit system at Raynesway CA site.	
16	2,5, 6	<p>*Improve weed control and removal</p> <ul style="list-style-type: none"> ❖ Ensure full compliance within existing contract ❖ Review weedkillers used and pilot alternatives 	September 01 and ongoing March 2002	<p>The current service is being monitored to ensure full compliance.</p> <p>No better products have been identified on the market which comply with the requirement to use only non-residual weedkillers on the highway.</p> <p>A Service Development Proposal, to increase the number of treatments was unsuccessful</p>	

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17	2,5,6	<p>*Improve operation of Parish Lengthsman Scheme</p> <ul style="list-style-type: none"> ❖ Clarify responsibilities and agree areas covered / Negotiate to enhance service ❖ Improve liaison and co-ordination of input with Council on routine cleaning 	<p>April 2002</p> <p>September 02</p>	Not achieved	<p>March 2003</p> <p>September 2003</p>
18	2,5,6	<p>*Increase amount of waste composted</p> <p>Introduce four further composting rounds to agreed programme</p>	March 2003	2000 properties brought onto scheme in Melbourne in September 2002. Intention to bring on two further rounds in February	
19	2,5,6	<p>*Increase amount of paper recycled by kerbside scheme</p> <ul style="list-style-type: none"> ❖ Introduce two weekly schemes to all the composting areas ❖ Develop and promote scheme including regular monitoring of take up 	<p>January 2002</p> <p>September 02</p>	<p>All kerbside collections in compost scheme are on a fortnightly basis, except Egginton and Melbourne. Discussions ongoing with Cheshire to bring Melbourne onto fortnightly scheme</p> <p>Initial discussions held with Cheshire on monitoring of take up</p>	March 2003
20	2,5,6	<p>*Ensure successful commencement of Brightstar Contract for total waste treatment</p> <p>Complete agreement with Derby City Council for waste delivery process</p>	October 2001	Legal departments are agreeing final wording	January 2003

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21	2,5,6	<p>*Review Recycling Plan in conjunction with Derbyshire Waste Strategy and South Eastern Area Sub Group Strategy</p> <p>Short term action plan to meet statutory targets for 2003 and 2005</p>	October 2001	Done	
22	2,5,6	<p>*Develop proposals for introducing a kerbside dry recyclables collection scheme</p> <p>Develop schemes with private sector and neighbouring authorities</p>	March 2002	Service development proposal not funded. A bid has been submitted to Government (DEFRA) for funding the set up costs of a scheme to serve 12,000 properties	
23	2,5,6	<p>*Review bin provision and placement with parish councils</p> <ul style="list-style-type: none"> ❖ Review and revise position and provision of bins –develop proposals ❖ Implement proposals ❖ Consider option for parish councils to empty litter bins 	April 2002 September 02 April 2003	No progress No progress	April 2003 September 2003 April 2004
24	2,5,6	<p>*Increase number of cuts to highways grass to improve quality</p> <ul style="list-style-type: none"> ❖ Increase number of cuts on Council owned areas (POS) and highways grass (D.C.C.) ❖ Lobby D.C.C. to meet full costs of 12 cuts per annum to highways grass 	April 2002 Nov 2001	Not achieved (Service development proposal not approved) Meeting held with Derbyshire County Council who are considering request	April 2003

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25	5,6	*Review grass cutting methods Develop options for improving quality of grass cutting by additional cylinder mowing	September 02	No progress	September 2003
26	5,6	*Introduce Performance Monitoring to grounds maintenance operations Introduce monitoring system similar to Refuse and Cleansing operations	April 2002	Not achieved	April 2003
27	2,5,6	*Maximise effectiveness of existing partnerships for waste management activities ❖ Improve dialogue and set targets with existing partners ❖ Develop new partnerships with private sector and neighbouring authorities	December 2001 March 2003	Discussions held with some partners but no targets set yet	March 2003
28	5,6	*Rationalise structure of Technical Services Division Clearly apportion responsibilities for Waste Management and Grounds Maintenance between two units	December 2001	Staff consultation complete and report considered by Finance and Management Committee in October	April 2003
29	6	*Clarify Member accountability for service and its development ❖ Clarify accountability in a report to Members ❖ Report progress on Clean Team implementation plan to Policy and Scrutiny Committees	December 2001 April and September 2002	Done Progress reports to Scrutiny Committee submitted in January, March and June. Report to policy committee May 2002	

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30	5,7	<p>*Improve communication with Stakeholders on cleansing the environment issues Prepare a Communication Plan to include the following</p>	October 2002		April 2003
31	5	<p>*Develop quality standards on waste related services</p> <ul style="list-style-type: none"> ❖ Implement Technical Advisors Group (TAG) Quality monitoring frameworks for Refuse Collection and Street Cleansing and compare results with other users ❖ Work with TAG to produce quality framework for Grass Cutting ❖ Become Members of the Tidy Britain Groups People and Places Programme ❖ Develop a proposal to obtain Chartermark Status for reviewed services 	<p>April 2002</p> <p>April 2002</p> <p>April 2002</p> <p>October 2002</p>	<p>Frameworks completed</p> <p>Not achieved</p> <p>Service development proposal not funded</p> <p>Not achieved</p>	<p>March 2003</p> <p>October 2003</p>

