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REPORT TO:	ENVIRONMENTAL SERVICES COMMITTEE	AGENDA ITEM:	14
DATE OF MEETING:	14 <sup>th</sup> FEBRUARY 2002	CATEGORY:	OPEN
REPORT FROM:	DEPUTY CHIEF EXECUTIVE		
MEMBERS' CONTACT POINT:	PAUL EVANS (EXTN. 5764 )	DOC:	c:\myfiles\sac\committe\environmental services\vehicle-procurement 02-03.doc
SUBJECT:	VEHICLE PROCUREMENT – 2002/03	REF:	PE
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE:	ES1, 8, 9, 14

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## 1.0 Recommendations

- 1.1 That Members approve the seeking of tenders in accordance with the Council's Standing Orders and Financial Regulations.
- 1.2 That Members approve the selection of the most economically advantageous tenders received.

## 2.0 Purpose of Report

- 2.1 To explain the requirement to procure two new additional vehicles and to replace two vehicles in the existing fleet.
- 2.2 To explain the process by which the successful tenderers are selected.

## 3.0 Detail

### Vehicle Requirements

- 3.1 Tenders are being sought for two new additional vehicles and for three replacement vehicles for the current fleet.

### New Additional Vehicle

**1 No. 7.5 tonne Tipper Vehicle with 1000 kg tail lift.  
Body to be fitted with cage enclosure and lockable storage bunker for tools and equipment.**

- 3.2 The vehicle is required for use by the Clean Team in order to clear flytipping, litter and dog fouling.
- 3.3 The Clean Team has used a hired vehicle since its introduction into the service at the start of December. It is considered that the above type of vehicle, together with the appropriate equipment and tools, is the most suitable for the provision of an effective service.

- 3.4 The anticipated average cost of leasing and maintaining the proposed vehicle within the existing fleet is £160 per week compared to the current hire charge of £220 per week.

### **New Additional Vehicle**

#### **1 No. 3.5 tonne Van with Tail Lift**

- 3.5 The vehicle is required for the clinical waste service.
- 3.6 New statutory regulations were introduced at the start of the year whereby infectious clinical waste for incineration must be collected and transported in rigid containers within an enclosed vehicle.
- 3.7 The Council's existing clinical waste collection vehicle is not large enough to hold the number of containers required and does not have a tail lift to enable the containers to be loaded and unloaded.
- 3.8 The existing vehicle is financed through an operating lease at a charge of £2,150 per year terminating in March 2007 and, therefore, a payment of £10,750 would be due to the Lease Company if the Council decided it no longer required the vehicle. The vehicle, however, could still be used to collect the non-infectious clinical waste for disposal at the landfill site or as a support vehicle in the fleet to cover for servicing and breakdowns, etc. It is considered that the latter is the better option.
- 3.9 A hired vehicle is being used currently for the collection of the infectious clinical waste for incineration. The anticipated cost of leasing and maintaining the proposed vehicle within the existing fleet is £90 per week compared to the current hire charge of £160 per week.

### **Replacement Vehicle**

#### **1 No. Schmidt Footway Sweeper (F493 UFL)**

- 3.10 The vehicle is used as a support for a " V " registration Schmidt Footway Sweeper in carrying out the district wide sweeping as well as the regular sweeping of Swadlincote and Melbourne town centres and various shopping areas.
- 3.11 The vehicle reached the end of its primary lease in March 2001 at which time a secondary lease was agreed until March 2003 in order to obtain the most cost effective arrangement for the Council.
- 3.12 The vehicle has now reached the end of its useful life and will not provide a reliable service in the future.
- 3.13 It is proposed, therefore, to replace it with a new footway sweeper, either a Schmidt model or equivalent, and for the " V " registration sweeper to become the support vehicle, in order to maintain a reliable service.

### **Replacement Vehicle**

#### **1 No. John Deere F1145 Mower (L67 NTO)**

- 3.14 The mower is used for grass cutting to highway verges and public open spaces.

- 3.15 The mower has now reached the end of its useful life and will not provide a reliable service in the future. The mower is not subject to any leasing arrangements.
- 3.16 It is proposed, therefore, to lease and maintain a suitable replacement, either a John Deere model or equivalent, in order to provide a reliable service.

### **Replacement Vehicle**

#### **1 No. 4 x 2 Single Cab Vauxhall Combo Van (N514 AAU)**

- 3.17 The van is used by Environmental Health; Pest Control Officer.
- 3.18 The vehicle reaches the end of its leasing period in March 2002.
- 3.19 The vehicle has now reached the end of its useful life and will not provide a reliable service in the future.
- 3.20 It is proposed, therefore, to lease and maintain a new vehicle, equivalent to the current one, in order to provide a reliable service in the future.

### **Tender Selection**

3.21 Tenders will be evaluated on the following basis: -

- PRICE
- TECHNICAL MERIT  
Assessment of the equipment in accordance with the specification.
- QUALITY OF SERVICE  
Assessment of provisions under which the equipment is supplied, e.g. warranty arrangements, after-sales service, etc.
- FINANCIAL REFERENCE  
Satisfactory bank reference.
- CUSTOMER REFERENCES  
Satisfactory product performance.

## **6.0 Financial Implications**

- 6.1 The Council normally obtains its vehicles and plant through an operating lease over a five to seven year period.
- 6.2 The anticipated financial implications have been allowed in the 2002/03 budgets. The anticipated cost of the clinical waste collection vehicle has been processed as a Service Development Proposal.

## **7.0 Community Implications**

- 7.1 The new vehicles will help to maintain important front-line services.

## **8.0 Conclusions**

- 8.1 The vehicles are required in order to provide effective front-line services.
- 8.2 The procurement process accords with the Council's Standing Orders and Financial Regulations.
- 8.3 The selection of the most economically advantageous tenders received will help to provide reliable services in the future.

## **9.0 Background Papers**

- 9.1 None