

**RECORD OF OPEN DECISIONS****FINANCE AND MANAGEMENT COMMITTEE:**

At the Meeting of the Finance and Management Committee held on Thursday 29<sup>th</sup> November 2018, the following decisions were taken.

Urgent decisions or those exempt from call-in are indicated in the third column of the table. These decisions cannot be called in and are effective immediately.

All other decisions may be called in until 5.00pm on Friday 7<sup>th</sup> December 2018.

A request to call in a decision must be made by at least three Members, including at least one Member of the controlling group. The request must be made in writing to the Chief Executive<sup>1</sup>.

If no request to call in a decision is received within this time limit then the decision becomes effective immediately.

<b><u>Agenda Item No.</u></b>	<b><u>OPEN REPORTS</u></b>	<b><u>Urgent/ Call-in Exempt</u></b>
7.	<b><u>AGENDA ITEM</u></b> <b>CORPORATE PLAN 2016-21: PERFORMANCE REPORT</b> <b>(1 JULY – 30 SEPT 2018)</b>	
	<b>DECISION:</b> <b>1.1 <i>The Committee considered the progress against performance targets set out in the Corporate Plan.</i></b> <b>1.2 <i>The Committee reviewed the Risk Register and Action Plan for the Committee's services.</i></b>	
8.	<b><u>AGENDA ITEM</u></b> <b>BUDGET and FINANCIAL MONITORING 2018/19</b>	
	<b>DECISION:</b> <b>1.1 <i>The Committee considered and approved the latest budget and financial position for 2018/19 as detailed in the report.</i></b>	
9.	<b><u>AGENDA ITEM</u></b> <b>TREASURY MANAGEMENT UPDATE 2018/19</b>	
	<b>DECISION:</b> <b>1.1 <i>The Committee considered and approved the latest Treasury Management Update for quarter 2 2018/19 as detailed in Appendix 1.</i></b> <b>1.2 <i>The Committee approved the updated Counterparty List for investments and bank deposits as detailed in Appendix 2.</i></b>	
10.	<b><u>AGENDA ITEM</u></b> <b>COMMENTS, COMPLIMENTS, COMPLAINTS &amp; FREEDOM OF INFORMATION REQUESTS</b> <b>01 APRIL 2018 TO 30 SEPTEMBER 2018</b>	

	<p><b>DECISION:</b>  <b>1.1 The Committee considered and noted the comments, compliments, complaints and FOI requests, as detailed in the report.</b></p>	
11.	<p><b><u>AGENDA ITEM</u></b>  <b>SUNDRY DEBT MANAGEMENT POLICY</b></p>	
	<p><b>DECISION:</b>  <b>1.1 The Committee approved the Sundry Debt Management, Recovery and Write-off Policy in Appendix 1 for implementation from 1<sup>st</sup> December 2018, with the deletion of the sentence ‘Credits less than £5.00 will not be refunded’ from Section 12 of the Policy.</b>  <b>1.2 The Committee approved for an annual review of the Policy be undertaken and any significant changes are reported to this Committee.</b></p>	
12.	<p><b><u>AGENDA ITEM</u></b>  <b>LOCAL COUNCIL TAX REDUCTION SCHEME REGULATIONS</b></p>	
	<p><b>DECISION:</b>  <b>1.1 The Committee resolved to maintain the current Local Council Tax Reduction Scheme Regulations (South Derbyshire) without placing a two child limit within the calculation of support</b></p>	
13.	<p><b><u>AGENDA ITEM</u></b>  <b>EQUALITIES POLICY STATEMENT AND CORPORATE EQUALITIES AND SAFEGUARDING GROUP TERMS OF REFERENCE</b></p>	
	<p><b>DECISION:</b>  <b>1.1 The Committee approved the updated Equalities Policy Statement.</b>  <b>1.2 The Committee approved the updated Terms of Reference for the Corporate Equalities and Safeguarding Group.</b></p>	
14.	<p><b><u>AGENDA ITEM</u></b>  <b>COMMITTEE WORK PROGRAMME</b></p>	
	<p><b>DECISION:</b>  <b>The Committee considered and approved the updated work programme.</b></p>	

DATED: Friday 30<sup>th</sup> November 2018

Chief Executive

- 1 Although it is not necessary to use a prescribed form, copies are available from the Chief Executive.
- 2 NOTE – this gives an outline of the committee decision for call-in purposes but it does not necessarily reflect the final wording for minute purposes.
- 3 Insert both the agenda item number and its heading.