

EFFICIENCY SAVINGS RECORD - CSR 2004 (as at JUNE 2006)

Detail	2004/05 Actual		2005/06 Actual		2006/07 Project.		2007/08 Project.		Notes and impact on Financial Plan	Quality Cross Check/ Indicator
	Cash	Non-Cash	Cash	Non-Cash	Cash	Non-Cash	Cash	Non-Cash		
	£	£	£	£	£	£	£	£		
ACTUAL and CONFIRMED SAVINGS RETURNED										
Environmental Services										
Reduction in number of untidy/dirty streets and highway sites.				21,712		22,242		22,834	No direct impact. Calculation in accordance with DEFRA guidance. Monitor against actual percentage and costs in 06/07 and 07/08.	Reduction in BVPI 199 (a) from 27% in 04/05 to 15.7% in 05/06. Planned to reduce to 15% in 06/07 and 13% by 07/08.
Housing										
Change in contract procurement practice for letting new Planned Manitenance programme - policy change from open tendering to partnership approach with selected contractors (one-off)	26,000	7,500							Cashable gain maintained and reinvested in general HRA from 05/06.	BVP1 74 - increase in the level of tenant satisfaction with council homes (will be updated in October 2006).
Renegotiation with a new supplier to combine window with general cleaning on sheltered accommodation and at a reduced price.			20,287		20,782		21,335		Cashable gain maintained and will be reinvested in general HRA from 06/07.	As above.
Corporate Services										
Reduction in staffing re: implementation of Customer First (deletion of 1 FTE post in Housing after transfer to Contact Centre)			3,079		18,924		19,427		Will be reflected in review of MTFP in July 2006.	BVP1 74 - increase in the level of tenant satisfaction with council homes (will be updated in October 2006).

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	£	£	£	£	£	£	£	£		
Restructuring the accountancy unit and operate with 1 less post but provide through efficiencies the same level of service.			16,005		11,798		7,590		As approved at F&M (April 05) - falls to £3,383 from 2008/09 onwards. Returned to central pot as part of 06/07 budget round	Accounts closed on time and no qualifications (review each year).
Reshaping the commercial and licensing service in response to new duties by operating with less staffing resources but with no detriment to services provided			6,008		5,315		5,454		As approved at F&M (April 05). Returned to central pot as part of 06/07 budget round	BVPI 166a - 100% enforcement achieved against best practice checklist.
Procurement										
Implementation of E-Government Partnership Programme - procurement of infrastructure, support and maintenance for web site and CRM in particular.	23,890		192,360		130,980		134,464		As evaluated by lead partner. GDP deflator used. Cash savings returned to Partnership for reinvestment.	Corporate procurement strategy in place and/or updated in the last year (note this is the "blanket" indicator approved for procurement activities.
Revised contract for IT servers and infrastructure - better pricing obtained through purchase rather than lease.			17,801						Transferred to I.T. reserve for future investment as per Council policy.	As above.
Revised contract and implementation of Buiness Tariff for mobile phones across the Council	29,856		30,480		31,224		32,054		Additional handsets purchased and proportion transferred to I.T. reserve.	As above.
Formal contract established to procure agency staff and function centralised - tendering obtained lower unit prices.			3,681		14,723		15,115		Overall, employee costs will be lower across the Council and this will be reflected in future budgets.	As above.

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	£	£	£	£	£	£	£	£		
Purchase of new telecomms system to replace historic one - better pricing and increased functionality.	18,500		17,866		18,302		18,788		As approved at F&M (January 04). Transferred to I.T. Reserve.	As above.
Retendering of insurance contract and enter into a 5-year LTA (to 2010) to obtain guranteed discount on premiums			57,038		58,430		59,867		Council 22/09/05 - GDP deflator used. Returned to central pot as part of 06/07 budget round.	As above.
Productive Time										
Proactive management of sickness absence reduced number of days lost to sickness.		14,500							No direct impact.	Reduction in BVPI 12 in 04/05 only.
Transactions										
Increasing use of web site as opposed to other forms of communication, in particular web forms and E-payments. Savings made on telephones, postage and personal contact.				7,755		7,944		8,156	Amount based on a formula provided by SOCITM. However, classed mainly as "non-cash" and an actual cash element not easily quantified. Any direct cash savings will be spread in small amounts across various budgets. This is planned to increase and will be quantified on a periodic basis.	Statistics show increasing use of web site.
Payment by Direct Debit		33,740		55,110		60,000		60,000	Non Cash - based on EMM of £10 per transaction. Increase will depend upon continuing level HB payts.	PI's monitor payments being made.

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	£	£	£	£	£	£	£	£		
Miscellaneous										
Sale of Bass's and Smallthorn sheltered housing units as surplus assets - interest accrued on sale proceeds			41,625		41,625		41,625		Check Average Interest Rate Each Year. Forms part of overall cash flow interest of the Council.	Capital receipt being reinvested into modern facilities elsewhere in the District.
Increase in demand for residential development measured by additional income (after allowing for price increases) from development control.			22,178						Additional income for 05/06 included in base budget during 06/07 budget round - need to review on an annual basis.	BVPI 200a - a LDS was submitted in accordance with legal requirements and a rolling programme maintained.

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	£	£	£	£	£	£	£	£		
ANNUAL TOTALS	98,246	55,740	428,408	84,577	352,102	90,186	355,719	90,989	1,555,967	
CUMULATIVE TOTALS			526,654	140,317	878,755	230,504	1,234,475	321,493		
<u>OVERALL CUMULATIVE (CASH + NON-CASH)</u>										
Achieved			666,971		1,109,259		1,555,967			
Target			240,000		470,000		710,000			
Above Target			426,971		639,259		845,967			
<u>CASHABLE MUST BE AT LEAST 50%</u>										
Achieved			526,654		878,755		1,234,475			
Target			120,000		235,000		355,000			
Above Target			406,654		643,755		879,475			

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	£	£	£	£	£	£	£	£		

FURTHER PLANNED SAVINGS IN THE PIPELINE (ESTIMATED FIGURES)

Housing

Procurement arrangements for replacement of Piper Lifelines - central resource saved staff time in Housing.						5,000			No direct impact.	Corporate procurement strategy in place and/or updated in the last year (note this is the "blanket" indicator approved for procurement activities.
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Corporate Services

Streamlining budget monitoring.						2,000		2,000	No direct impact anticipated. Submitted as part of Forward Look 07/08.	Monitoring information produced within 10 days of period end in accordance with Use of Resources Judgement.
Further reduction in overall staffing re: development of Customer First.					24,200		24,200		Submitted as part of Forward Look 07/08.	Satisfaction survey required?
Electronic Agenda's and CRM integration					15,000	15,000	15,000	15,000	Submitted as part of Forward Look 07/08.	TBC.

Procurement

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4-year contract for refuse freighters set up through ESPO .					20,000		20,000		As approved by EDS Committee (April 06)	Corporate procurement strategy in place and/or updated in the last year (note this is the "blanket" indicator approved for procurement activities.
As above for Wheelie Bins					10,000		10,000			As above.
Initial target set for central procurement - better prices for advertising, energy, external printing, postage, I.T. consumables and roll out of E-procurement.					80,000		80,000		Submitted as part of Forward Look 07/08.	As above.
Transactions										
Implementation of paperless direct debits.					12,000	2,500	12,000	2,500	Submitted as part of Forward Look 07/08.	Increase in payments by direct debit.
Implementation of E-recruitment - increasing proportion of the job application process now being undertaken electronically.						5,000		6,000	Will be additional amounts in 06/07 from centralising admin and electronic adverts (tbc).	Statistics show increasing use of web site and applications through "Job Go Public."
Miscellaneous										
Sale of Band Room at Coton - identified as asset surplus to requirements					2,250		4,500		Check Average Interest Rate Each Year. Forms part of overall cash flow interest of the Council.	TBC.

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	£	£	£	£	£	£	£	£		
Sale of surplus land at Newton Solney					500		1,000		As above - as approved at F&M Committee (May 06).	TBC.
Target for other asset sales as identified in MTFP - to be identified and specific proposals approved in accordance with Disposals Policy.					4,500		9,000		As above. Submitted as part of Forward Look 07/08.	TBC.
Stratetigic/base budget reviews - target to drive forward further efficiency savings on an on-going basis.						40,000		40,000	Submitted as part of Forward Look 07/08.	TBC.