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Our ref: AH  
Your ref:

Date: 6 May 2014

Dear Councillor,

### **Overview and Scrutiny Committee**

A Meeting of the **Overview and Scrutiny Committee** will be held in the **Council Chamber**, on **Wednesday, 14 May 2014 at 18:00**. You are requested to attend.

Yours faithfully,

Chief Executive

To:- **Conservative Group**

Councillor Mrs. Plenderleith (Chairman), Councillor Atkin (Vice-Chairman) and Councillors Mrs. Hood and Mrs. Patten.

**Labour Group**

Councillors Bambrick, Dunn, Mrs. Mead and Pearson.



## **AGENDA**

### **Open to Public and Press**

- 1** Apologies
- 2** To receive the Open Minutes of the Meetings held on 22nd January and 12th February 2014.
- 3** To note any declarations of interest arising from any items on the Agenda
- 4** To receive any questions by members of the public pursuant to Council Procedure Rule No.10.
- 5** To receive any questions by Members of the Council pursuant to Council procedure Rule No. 11.
- 6** Regulation of Investigatory Powers Act 2000 (RIPA). **3 - 4**
- 7** The Annual Report 2013-14. **5 - 10**
- 8** Work Programme 2014-15. **11 - 16**

### **Exclusion of the Public and Press:**

- 9** The Chairman may therefore move:-  
That in accordance with Section 100 (A) of the Local Government Act 1972 the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.
- 10** To receive any Exempt questions by Members of the Council pursuant to Council procedure Rule No. 11.

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<b>REPORT TO:</b>	<b>Overview and Scrutiny Committee</b>	<b>AGENDA ITEM: 6</b>
<b>DATE OF MEETING:</b>	<b>14<sup>th</sup> May 2014</b>	<b>CATEGORY: DELEGATED</b>
<b>REPORT FROM:</b>	<b>Chief Executive</b>	<b>OPEN</b>
<b>MEMBERS' CONTACT POINT:</b>	<b>Ardip Kaur – 595715 ardip.kaur@south-derbys.gov.uk</b>	<b>DOC:</b>
<b>SUBJECT:</b>	<b>Regulation of Investigatory Powers Act 2000 (RIPA) – Authorising Officers &amp; Report on Usage</b>	<b>REF:</b>
<b>WARD(S) AFFECTED:</b>	<b>All</b>	<b>TERMS OF REFERENCE:</b>

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## **1.0 Recommendations**

- 1.1 To consider the internal report on the Council's use of the Regulation of Investigatory Powers Act 2000 in the last quarter.

## **2.0 Purpose of Report**

- 2.1 To receive a report on the Council's use of the Regulation of Investigatory Powers Act 2000 ("RIPA") since February 2014.

## **3.0 Detail**

- 3.1 Full Council on 3<sup>rd</sup> March 2014 approved the Council's amended RIPA Policy and Guidance document. The Overview and Scrutiny Committee is authorised to review the Council's use of RIPA, set the Council's general surveillance policy, and consider quarterly reports on the use of RIPA to ensure that it is being used as per the Council's policy.
- 3.2 RIPA is intended to regulate the use of investigatory powers and ensure they are used in accordance with human rights. This is achieved by requiring certain investigations involving covert surveillance to be authorised by an appropriate Authorising Officer and then a JP before they are carried out.
- 3.3 Directed surveillance is often conducted by local authorities to investigate benefit fraud or to collect evidence of anti-social behaviour. It may involve covertly following people, covertly taking photographs of them or using hidden cameras to record their movements.
- 3.4 RIPA stipulates that the person (Authorising Officer) granting an authorisation for directed surveillance must believe that the activities to be authorised are necessary on one or more statutory grounds. The members of the Corporate Management Team, identified in the Council's Policy and Procedure, consider all applications for authorisation. The Authorising Officer must ensure that there is satisfactory reason for carrying out the surveillance, the covert nature of the investigation is necessary,

proper consideration has been given to collateral intrusion, and the proposed length and extent of the surveillance is proportionate to the information being sought. This involves balancing the seriousness of the intrusion into the privacy of the subject of the operation against the need for the activity in investigative and operational terms. Following legislative changes, in addition to the aforementioned, the Council is required to obtain judicial approval prior to using covert techniques and the Councils use of directed surveillance under RIPA will be limited to the investigation of crimes which attract a six month or more custodial sentence.

- 3.5 The usage of RIPA during the period February 2014 to April 2014 has been nil. No authorisations have been requested or granted.

#### **4.0 Financial Implications**

- 4.1 None arising directly from this report.

#### **5.0 Corporate Implications**

- 5.1 The Council must act in accordance with recent legislative changes regarding the authorisation process and the surveillance crime threshold.

#### **6.0 Community Implications**

- 6.1 Covert surveillance is carried out in a manner calculated to ensure that the person subject to the surveillance is unaware of it taking place. The Council carries out directed surveillance which is covert, not intrusive, is not carried out in an immediate response to events, and is undertaken for the purpose of a specific investigation or operation in a manner likely to obtain private information about an individual.
- 6.2 Section 8 of the application form asks the applicant to supply details of any potential collateral intrusion and to detail why the intrusion is unavoidable. The idea behind collateral intrusion is to identify who else, apart from the subject of the surveillance, can be affected by the nature of the surveillance. Any application for authorisation should include an assessment of the risk of the collateral intrusion and this should be taken into account by the Authorising Officer when considering proportionality. The Authorising Officer needs to know by those carrying out the surveillance if the investigation or operation would unexpectedly interfere with the privacy of individuals not covered by the authorisation. An Authorising Officer must be made aware of any particular sensitivities in the local community.

#### **7.0 Background Papers**

RIPA Policy and Procedure document

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<b>REPORT TO:</b>	<b>OVERVIEW AND SCRUTINY COMMITTEE</b>	<b>AGENDA ITEM: 7</b>
<b>DATE OF MEETING:</b>	<b>May 2014</b>	<b>CATEGORY: DELEGATED</b>
<b>REPORT FROM:</b>	<b>CHIEF EXECUTIVE</b>	<b>OPEN</b>
		<b>PARAGRAPH NO: N/A</b>
<b>MEMBERS' CONTACT POINT:</b>	<b>Alan Maher Alan.maher@south-derbys.gov.uk 01283 595722</b>	<b>DOC:</b>
<b>SUBJECT:</b>	<b>Annual Report 2013-14</b>	<b>REF:</b>
<b>WARD(S) AFFECTED:</b>	<b>ALL</b>	<b>TERMS OF REFERENCE: N/A</b>

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## **1.0 Recommendations.**

1.1 That the Overview & Scrutiny considers and agrees its Annual Report for the 2013-14 local government year.

1.2 That the Committee's Annual Report be submitted to the annual meeting of the Council.

## **2. Purpose of the report.**

2.1 To set out the Annual Report to the Council from the Overview & Scrutiny Committee, as required by Article 6 of the Council's constitution. The report outlines how the Committee has discharged its functions during the course of the 2013/14 local government year. It explains what issues the Committee has

### **3. Background: what is the role of the Council's Overview & Scrutiny Committee?**

3.1 Overview & Scrutiny plays an important part in the life of the Council and the wider South Derbyshire community. It provides elected members with an opportunity to question those who are responsible for taking decisions about how Council and other services are run / hold them to account for their performance. It also gives them an opportunity to come up with their own ideas and recommendations for how they think things could be made better.

3.2 The Council's constitution explains what the role and purpose of the Overview & Scrutiny Committee is. Briefly, it has been asked to:

(a) Make reports and / or recommendations to full Council, the policy committees or area forums in connection with the formulation of policy and the discharge any functions;

(b) Consider any matter affecting the district or its inhabitants;

Review and / or scrutinise decisions made or actions taken in connection with the discharge of any of the Council's functions;

(c) Exercise the call-in procedure in respect of decisions made, but not yet implemented by any policy committee or area forum. (The Overview & Scrutiny Committee has the power to determine 'call-in' requests of any policy decision made but not implemented.)

3.3 The Overview & Scrutiny Committee meets every six weeks or so. The meetings take place on a Wednesday evening and are usually held in the Civic Offices in Swadlincote. Members of the public can attend these meeting, although they are required to leave the room if the Committee decides to consider a so called 'exempt item.'

3.4 The Committee is made up of eight elected members of the Council. Four of them are from the Conservative group and four from the Labour group. They are:

*(i) Overview & Scrutiny Committee members drawn from the Conservative Group*

Councillor Mrs. Plenderleith (chairman), Councillor Atkin (vice chairman), Councillor Mrs. Hood and Councillor Mrs. Patten.

*(ii) Overview & Scrutiny Committee members drawn from the Labour Group*

Councillor Bambrick, Councillor Dunn, Councillor Mrs Mead and Councillor Pearson

#### **4. What the Committee looked at during the year?**

4.1 The Committee scrutinised a wide range of issues over the last twelve months. The key issues that it looked at were:

**May 2013** – Crime & Disorder and especially the problem of domestic abuse;

**June 2013** – Environmental volunteering;

**September 2013** – How the Council is using the Regulation of Investigatory Powers Act (RIPA) and its Council Tax recovery procedures;

**October 2013** –The ground maintenance services and the operation of the ‘Clean Team’;

**December 2013** – Updates on the environmental volunteering projects and the use of the Regulation of Investigatory Powers Act and domestic abuse services within South Derbyshire;

**January 2014**– The Council’s draft budget and medium term financial plan;

**February 2014** – The Housing revenue account, including the proposed rent increase for council properties and the longer term financial projections for the service.

4.2 A short summary of the Committee’s work during the year is set out below.

#### **5. Domestic Abuse.**

5.1 The Committee carried out a valuable investigation into domestic abuse services. During this investigation members learned that there were currently a wide range of services in the district, whose aim was to help the victims of domestic abuse. Many of these services are provided by voluntary groups. What emerged during the investigation was real concern about whether these groups would still be able to provide these services in the future. This was because there were doubts about their long term financial viability. Much of their funding is provided by Derbyshire County Council and there was a danger that it may be cut so that the County Council to achieve significant financial savings.

5.2 The Committee felt that there needs to be a more cohesive approach to how we provide services to the victims of domestic abuse. A cornerstone of this new approach would be to try and ensure that these groups continue to be properly funded. The Committee decided, therefore, to raise this with the county’s Police & Crime Commissioner – sending him a copy of its report and explaining to him why the elected members were concerned.

## **6. Environmental Volunteering.**

6.1 The Committee's investigation into environmental volunteering to help make the district an even more pleasant place to live, work and visit, proved to be especially valuable. Members learned just how much had already been done to encourage volunteers. In particular, they heard that the Council was now actively seeking local companies to become involved in the scheme and asking them for suggested projects to work on. The Environmental Forum - an informal local network of people & groups with an interest in joining or running environmental projects - had also been invited to submit project ideas for volunteer groups to get involved in.

6.2 Members of the Committee discussed environmental volunteering at length. One of the key issues that they focused on was how projects could be funded and, crucially how all parts of the district, including those areas that did not have parish councils, would be able to finance future projects. As a result of the Committee's work, members agreed that a scheme of charges should be produced by the Environmental Development Manager in consultation with the Chairman of Overview and Scrutiny Committee and this schedule should then be submitted to the Housing and Community Services Committee for approval. They also looked at ways in which we could more effectively capture information from businesses and parish councils etc. about potential schemes; for instance by making this process easier and so help to ensure that people provide the required information.

## **7. Regulation of Investigatory Powers Act.**

7.1 One of the ongoing areas of work which the Committee carried out during the year was to look at how the Council uses its investigatory powers and in particular how it makes sure that it does so in line with the Regulation of Investigatory Powers Act? As in previous years, members learned that the Council has robust arrangements in place to make sure that these powers are not abused and used sparingly.

## **8. Financial.**

8.1 The Committee continued to play an important part in the Council's budget setting process by scrutinising the draft spending proposals. Members heard from the Director of Finance & Corporate Services about the financial settlement figures that the Council received from the government and especially the Revenue Support Grant, Retained Business Rates and the New Homes Bonus. The Committee was told that, in common with many other local authorities, the Council would have to make significant savings in order to achieve a balanced budget. For



this reason, specific proposals had been brought forward to achieve savings of £300,000 per annum.

8.2 Similarly, the Committee heard about the Housing Revenue Account Budget for 2014/15, along with the long term financial forecast for spending over the next ten years, to 2024. Providing housing is an important service for the Council, but under nationally determine rules the way it is paid for is separate to or 'ring fenced' from the wider budget. Members were told that the average rent increase had been set at £4.16 per week. In percentage terms, this was increase of 5.5%.

8.3 Member views on both the Council budget and the Housing Revenue account were then fed in to the Finance & Management Committee so that they could be taken on board when finalising these budgets.

## **9. Grounds Maintenance.**

9.1 Finally, the Committee looked at what action had been taken following the service review of Grounds Maintenance, which it carried out during 2012. One of the key points that it learned was that 65% of service users rated it as either good or excellent. Members were reminded that a lot of the work carried out by Grounds Maintenance is actually funded by Derbyshire County Council. Although this work had been maintained at previous levels, the Committee felt it important that the Council continues to work with the County in order to help make sure that the funding is not cut.

9.2 One of the things which the Committee looked during this investigation was the operation of the 'Clean Team'. Two of its members – Councillors Patten and Dunn - spent time with the team. They were very impressed with what they saw and the ways in which it could be improved still further.

## **10. Future work programme.**

10.1 The Overview & Committee will now carry out consultation with a wide range of stakeholders over the next few months to draw together and then agree the list of reviews that it will carry out during the 2014/15 local government year.

## **11. Concluding comments and acknowledgements.**

11.1 This report has aimed to demonstrate the tangible effects that Overview & Scrutiny can make towards improving and delivering quality services to the residents of South Derbyshire. The Overview & Scrutiny Committee recognises and appreciates immensely the valuable contribution that elected members, officers and representatives from partner organisations made towards its work.

Without this support and co-operation, the Committee could not fulfil its aim to improve services for the benefit of South Derbyshire residents.

**Chairman, Vice Chairman and Members of the Overview & Scrutiny Committee, May 2014**

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<b>REPORT TO:</b>	<b>OVERVIEW AND SCRUTINY COMMITTEE</b>	<b>AGENDA ITEM: 8</b>
<b>DATE OF MEETING:</b>	<b>May 2014</b>	<b>CATEGORY: DELEGATED</b>
<b>REPORT FROM:</b>	<b>CHIEF EXECUTIVE</b>	<b>OPEN PARAGRAPH NO: N/A</b>
<b>MEMBERS' CONTACT POINT:</b>	<b>Alan Maher Alan.maher@south-derbys.gov.uk 01283 595722</b>	<b>DOC:</b>
<b>SUBJECT:</b>	<b>WORK PROGRAMME 2014-15</b>	<b>REF:</b>
<b>WARD(S) AFFECTED:</b>	<b>ALL</b>	<b>TERMS OF REFERENCE: N/A</b>

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### **1.0 Recommendations**

1.1 To consider and agree the Committee's work programme for the year.

### **2.0 Purpose of the report**

2.1 To set out a possible approach to setting the work programme for members to consider, along with the possible next steps for finalising it.

### **3.0. Background**

3.1 the Overview & Scrutiny Committee has been given a clear remit by the Council to scrutinise and hold to account those who are responsible for providing services used by people in the district – both those services provided by the Council itself and

other agencies. This is explained in the Council's constitution. The relevant section is attached to this report.

3.2. The Overview & Scrutiny Committee has carried out an extensive programme of activities over the years and this has allowed it to make a significant contribution to the life of the Council and South Derbyshire as a whole. The report summarising the work of the Committee during the 2013/14 local government year was considered by members earlier on the agenda for today's meeting.

#### **4.1 How we have set the work programme in the past.**

4.1 The Committee has, in previous years has met as a focus group to identify potential issues to form its core work programme. However, before taking a firm decision on this It has also consulted a range of other stakeholders, both within the Council and the wider community, such as the parish councils, to find out what they think should be scrutinised.

4.2 This approach to setting the work programme does have advantages. In particular, it is inclusive and can help to ensure that there is wider ownership of and support the Committee's work than might otherwise have been the case.

4.3 However, there are also potential drawbacks. Perhaps the most important of these is that the work programme that the Committee finally agrees on will not necessarily be based on or adequately address the Council's corporate objectives. In other words, there is no guarantee that what the Committee decides to look at will genuinely 'add value' to the Council or rather that what it looks at will add the *most* value. Given the limited member and officer capacity which the Committee has to carry out its work programme, it is important that we do this.

#### **5. Setting the work programme for 2014/15**

5.1 The most practical way in which the Committee can help to focus on the right issues would be by deciding in advance what criteria it is going to use in order to choose what issues it is going to scrutinise during the year. Members may want to consider adopting something along the following lines. It is offered at this stage as the basis for further discussion.

**First:** The work programme ought to be based on what is important for the Council and to its partners. We should focus on the key goals and objectives set out in the Council's Corporate Plan

**Second:** The programme should focus on performance to see whether we (and our partners) are actually delivering on the key goals and objectives set out in the Corporate Plan.

**Third:** The work programme should result in tangible and practical recommendations for action – rather than make sweeping suggestions that are undeliverable (for example, because of the costs involved).

**Fourth:** The programme should be proportionate to the capacity of both members and officers to carry it out. We need to be clear about who is going to do what.

## **6.0 Using the corporate plan action plan to decide on the work topics**

6.1 It would be helpful if the Committee could consider potential topics for its work programme based around the Corporate Plan themes. These are:

**(A) Corporate Plan Theme: Sustainable Growth and & Opportunity;**

**(B) Corporate Plan Theme: Safe & Secure;**

**(C) Corporate Plan Theme: Lifestyle choices;**

**(D) Corporate Plan Theme: Value for money.**

6.2 A copy of the corporate plan action plan is attached for members' assistance.

## **7.0. The next steps**

7.1 Once members have made a preliminary decision about what issues they would like to include in the work programme, the officers can then pull together some specific proposals for investigations for the Committee to consider. These could then form the basis for a consultation exercise with both internal and external stakeholders. The aim of this consultation exercise would be to determine: (a) whether they support the proposed programme of investigations or (b) if there were any alternative enquiries, related to the Council's corporate objectives, which the committee ought to carry out.

7.2 We would seek to fast track this process, so that the Committee was able to finalise and endorse its work programme at its June meeting and, with the agreement of the Chair, begin its first investigation at this meeting also.

7.3 Whatever lines of enquiry which the Committee does ultimately include in its work programme will need to be properly planned to ensure that they are effectively delivered. For example, we will need to be clear about what are we hoping to achieve from the investigation, what the key questions we would like to explore, who should be invited to give evidence to the Committee etc.

7.4 It is important that elected members can play a full part in any investigations. But this means being realistic about what they can do and how much capacity that they have to take part in Overview & Scrutiny. We also need to take into account the impact which any Overview & Scrutiny investigations might have on the wider organisation - both in those departments required to provide evidence / information

and also on the Chief Executive's staff who provide governance and support to the Committee. Ultimately, there is no point in trying to carry out investigations that are so broad in their scope that neither elected members nor officers are able to deliver them.

## **8.0 Financial Implications**

8.1 There are no specific financial implications arising from this report

## **9.0 Corporate Implications**

9.1 None directly arising from this report

## **10.0 Background Papers**

10.1 Scoping documents for reviews and previous committee reports

## **11.0 Attachments**

11.1 Corporate Plan Action Plan.



## OUR VISION: 'Making South Derbyshire a better place to work, live and visit.'

THEME	SUSTAINABLE GROWTH & OPPORTUNITY	SAFE & SECURE	LIFESTYLE CHOICES	VALUE FOR MONEY
<b>STRATEGIC OBJECTIVE</b>	G 1 Strengthen South Derbyshire's economic position within a 'clean' and 'sustainable' environment.  Leads: Councillors P. Watson A. Roberts	S 1 Deliver a range of affordable and 'decent' housing options, within 'safe' and 'clean' neighbourhoods.  Leads: Councillors J. Lemmon J. Hewlett	L 1 Improving the 'health and well being' of our communities and residents.  Leads: Councillors J. Lemmon J. Hewlett	V 1 Ensuring that proper arrangements are in place to enable resources to be used efficiently and effectively.  Leads: Councillors B. Wheeler A. Watson
<b>LONG TERM OUTCOMES</b>	GO 1 Developing economic and employment opportunities within the District.  GO 2 Increasing recycling resulting in less waste being sent to land fill.  GO 3 Sustainable Planning.	SO 1 Delivering a range of housing provision and services that address community requirements.  SO 2 Safer communities.	LO 1 Delivering community based recreational & cultural activities that promote a 'healthier life style.'  LO 2 Helping the community to reduce its 'environmental impact.'	VO 1 Financial resilience - a 'sustainable' financial base maintained.  VO 2 'Cutting costs not services'.  VO 3 Strong leadership and robust governance.  VO 4 An improved customer experience.
<b>KEY PROJECTS</b>	GP 01 Enhance the vitality of the district's town centres. (GO 1)  GP 02 Deliver The National Forest Tourism Action Plan. (GO 1)  GP 03 Promote inward investment and business development (GO 1)  GP 04 Develop the opportunities for increasing the range of materials recycled through the re-tendering exercise. (GO 2)  GP 05 Review & progress the delivery of the Contaminated Land Inspection Strategy (GO 2)  GP 06 Progress the Planning Core Strategy as part of the District Local Development Framework (GO 3)  GP 07 Supporting our communities in neighbourhood planning. (GO 3)	SP 01 Facilitate new affordable housing for people unable to access market housing. (SO 1)  <b>SP 02 Improve the condition of the current housing stock. (SO 1)</b>  SP 03 Enabling vulnerable people to remain in their own home for longer. (SO 1)  SP 04 Review, consider and implement the applicable requirements of the Localism Act as it relates to the Housing service. (SO 1)  <b>SP 05 Focus the Safer Neighbourhood Wardens on the prevention of anti-social behaviour and enviro-crime. (SO 2)</b>  SP 06 Work with Partners to ensure diversionary activities are being delivered in 'target' locations. (SO 2)  SP 07 Ensure 'Safer Neighbourhood' funding is used effectively to combat local crime and disorder issues. (SO 2)  <b>SP 08 Work with our Partners and communities to reduce acquisitive crime across the District (SO 2)</b>  <b>SP 09 Putting Victims First – Work with our Partners to revise the Anti social Behaviour (ASB) Policy &amp; ensure we provide an enhanced service to vulnerable victims of ASB (SO 2)</b>	LP 01 Support local communities in delivering cultural events across the district. (LO 1)  LP 02 Deliver improved leisure facilities for the community. (LO 1)  <b>LP 03 To increase levels of participation in sport, health and physical activities. (LO 1)</b>  LP 04 Engage people in reducing their 'environmental impact' via an Environmental Education and Open Spaces Projects. (LO 2)  LP 05 Reduce the number of vulnerable households experiencing fuel poverty. (LO 2)  <b>LP 06 - Deliver continuous improvement of the Council's environmental performance, through ongoing accreditation to ISO 14001 (LO 2)</b>	VP 01 - Implementation of Welfare Reform and the new Local Council Tax Support Scheme. (VO 1)  VP 02 Continue the programme of procurement and service transformation reviews (VO 2)  <b>VP 03 Implement next stages of the Paper Lite Strategy (VO 2)</b>  <b>VP 04 Move towards an e-Committee solution (VO 3)</b>  VP 05 Continue to communicate and engage with our communities to ensure that the Council is delivering services appropriately (VO 4)  <b>VP 06 Implement the next stages of the Customer Access Strategy (VO 4)</b>
<b>MEASURES</b>	GM 01 Total Visitor Spend (proxy measure only). (GO 1)  GM 02 Total Number of Visitors. (proxy measure only). (GO 1)  GM 03 Total rateable value of business premises. (proxy measure only). (GO 1)  GM 04 Unemployment Rate (proxy measure only). (GO 1)  GM 05 Residual household waste per head of population. (GO 2)  GM 06 Proportion of Household waste recycled and composted. (GO 2)  GM 07 Net additional commercial / employment floor space created. (proxy measure only). (GO 3)  GM 08 Net additional homes provided. (proxy measure only). (GO 3)  GM 09 Speed of Planning determinations. (GO 3)  <b>GM 10 Number of quality development schemes delivered. (GO 3)</b>  GM 11 Satisfaction with the planning application process. (GO 3)	SM 01 Number of homes vacant for more than 6 months. (SO 1)  SM 02 Number of affordable homes delivered (gross). (SO 1)  SM 03 Average time (in working days) taken to re-let local authority homes. (SO 1)  SM 04 % of repairs carried out 'first time' by the Council's DSO. (SO 1)  SM 05 Number of homeless presentations (proxy measure only). (SO 1)  SM 06 Average length of stay (weeks) of households which are unintentionally homeless and in priority need in Bed & Breakfast accommodation (Proxy measure only) (SO 1)  SM 07 Number of new completed applications to join the Housing Register (proxy measure only). (SO 1)  SM 08 Number of households on the Housing Register (proxy measure only). (SO 1)  SM 09 — Effectiveness of local authority actions to reduce incidents of fly tipping. (SO2)  SM 10 Reduce the number of ASB calls to service. (SO 2)  <b>SM 11 Number of acquisitive crime incidents per 1,000 population. (SO 2)</b>  SM 12 Reduce proportion of people who feel unsafe when outside in their own neighbourhoods at night time. (SO 2)  SM 13 Reduce proportion of people who feel unsafe when in their own homes at night time. (SO 2)  <b>SM 14 Increase proportion of premises that meet Food Hygiene Scheme rating of 5 Stars 'Scores on the Doors' (SO 2)</b>  <b>SM 15 Reduce proportion of premises that meet the Food Hygiene Scheme rating of 0-2 Stars 'Scores on the Doors' (SO2)</b>  SM 16 Improved street and environmental cleanliness (litter, detritus, dog fouling and weeds) (SO2)  SM17 – Effectiveness of local authority actions to combat noise and environmental nuisance (SO 2)	LM 01 Adult participation in sport.(Proxy measure only) (LO 1)  LM 02 Number of leisure centre participants (LO 1)  <b>LM 03 Number of sport, physical activity &amp; health development participations (LO 1)</b>  LM 04 Number of play scheme participants (LO 1)  LM 05 Number of cultural activity participants (LO 1)  LM 06 Number of environmental learning activity participations (LO2)  LM 07 - Energy Efficiency- average SAP (2009) rating of Council housing stock (LO 2)  <b>LM 08 - Reduction in energy consumption from the Councils own operational centres (LO 2)</b>	VM 01 Publish a 'fit for purpose' Medium Term Financial Plan (VO 1)  VM 02 Disposal of assets deemed 'surplus to requirements' to generate income.(VO 2)  VM 03 Maximising the take up of grant income for the Council.(VO 2)  VM 04 On-going efficiency savings.(VO 2)  VM 05 Achieve an external 'fit for purpose' Code of Corporate Governance assessment. (VO 3)  <b>VM 06 Percentage of satisfied customers contacting or dealing with the Council.(VO 4)</b>