

**GENERAL FUND SERVICE DEVELOPMENT**

Committee	Value of one-off / funded by reserve proposals (2024/25 only)	Value of recurring proposals (2024/25 and every year thereafter)	TOTAL
Environmental and Development Services Committee	295,400	341,008	636,408
Housing and Community Services Committee	47,449	213,314	260,763
Finance and Management Committee	41,914	781,942	823,856
<b>TOTAL</b>	<b>384,763</b>	<b>1,336,264</b>	<b>1,721,027</b>

**PROPOSALS**

Service Area	Title of Proposal	Value	One-off or recurring	Reason for Change	Committee meeting date for material policy / staffing decisions
Economic Development and Growth	Town Centre Masterplan	100,000	One-off	<p>A report setting out further detail of this proposal will be presented to the relevant policy making committee in January / February 2024 for consideration. The following is for information only, pending this decision.</p> <p>Development of a Masterplan for Swadlincote Town Centre, to set out a vision for the mix of uses, urban form and inter-linkage with other parts of the town centre. In addition, as part of the Local Plan review, it is proposed to update the Swadlincote Town Centre Retail and Leisure Study (2015) to generate an estimate of under provision for different types of floorspace in the town centre and therefore provide the basis for the preparation of a Town Centre Masterplan, focusing on the future use of the local authority landholding. It is proposed that specialist consultants are appointed to prepare the Masterplan.</p>	Environmental and Development Services Committee <b>25 January 2024</b>

Service Area	Title of Proposal	Value	One-off or recurring	Reason for Change	Committee meeting date for material policy / staffing decisions
				The consultancy cost of preparing a Town Centre Masterplan is linked to the extent of surveying and ground investigations the Council wishes to undertake. <b>(£100,000)</b> .	
Planning and Strategic Housing	Local Plan	190,000	One-off	<p><b>A report setting out further detail of this proposal will be presented to the relevant policy making committee in January / February 2024 for consideration. The following is for information only, pending this decision.</b></p> <p>As the Local Plan Review nears its next stage the Council needs to undertake several essential evidence studies or professional service support to justify the policies and allocations contained within it, that are required to achieve a legally sound Local Plan. The Council has an existing earmarked reserve to compliment this further additional budgetary request. Having an adopted local Plan in place will provide financial benefits (planning fees, new homes bonus, business rates etc.) to the Council from delivery of additional housing and employment floorspace because of allocations.</p>	<p><b>Environmental and Development Services Committee</b></p> <p><b>25 January 2024</b></p>
Operational Services	Household Waste Collection Service expansion	308,687	Recurring	<p><b>This service development proposals may, subject to further development, add to the Council's staffing establishment on a permanent basis for the Household Waste Collection Service or be of a material policy nature and as such a further report setting out the detail will be presented to the relevant policy making committee in January / February 2024.</b></p> <p><b>Staffing</b> This budget proposal is currently an early estimate pending further internal review and is based on the anticipated costs of an additional crew to provide resilience for ongoing delivery of the Household Waste Collection service.</p>	<p><b>Environmental and Development Services Committee</b></p> <p><b>25 January 2024</b></p>

Service Area	Title of Proposal	Value	One-off or recurring	Reason for Change	Committee meeting date for material policy / staffing decisions
Operational Services	Managing Parks	32,321	Recurring	<p>This service development proposal is seeking to add to the Council's staffing establishment on a permanent basis and as such will be subject to a further report setting out the detail to the relevant policy making committee in January / February 2024.</p> <p>Proposal to extend the existing Park Rangers service to create additional capacity to service the addition of Cadley Park and provide a mobile ranger service to address issues of ASB at cemeteries and play areas.</p>	<p>Environmental and Development Services Committee</p> <p>25 January 2024</p>
Environmental Services	MSc training for staff	5,400	One-off	<p>This service development proposal is for MSc training in Environmental Health.</p> <p>Additional staff training is required for a variety of reasons, primarily to support in areas of statutory service delivery where we are faced with emerging challenges such as air quality and increases in demand for the planning consultation services we offer to both internal and external clients. We also hope that by investing in our staff development we can maintain and improve upon the current levels of performance and retain staff, at a time where other local authorities across the UK are facing serious recruitment difficulties as a national report has highlighted a recognised shortage of EHO's in the UK.</p>	N/A
Cultural and Community Services	Rosliston Forestry Centre	42,440	Recurring	<p>This service development proposal is seeking to add to the Council's staffing establishment on a permanent basis and as such will be subject to a further report setting out the detail to the relevant policy making committee in January / February 2024.</p>	<p>Housing &amp; Communities Committee</p> <p>1 February 2024</p>

Service Area	Title of Proposal	Value	One-off or recurring	Reason for Change	Committee meeting date for material policy / staffing decisions
Cultural and Community Services	Tree services	85,000	Recurring	<p>This service development proposals may, subject to further development, add to the Council's staffing establishment on a permanent basis or be of a material policy nature and as such a further report setting out the detail will be presented to the relevant policy making committee in January / February 2024.</p> <p>This proposal is for a dedicated tree maintenance budget to manage the councils tree stock effectively, based on independent assessment in 2021 which highlighted the need for a specific tree maintenance budget.</p>	<p>Housing &amp; Communities Committee</p> <p>1 February 2024</p>
Cultural and Community Services	Cemeteries Feasibility Study	22,449	One-off	<p>This service development proposal is to identify both possible future burial land and in addition explore the need /opportunities for future cremation provision. The Council has a responsibility to ensure there is sufficient provision of the disposal of the dead.</p>	N/A
Cultural and Community Services	Service provision	85,874	Recurring	<p>These service development proposals are seeking to add to the Council's staffing establishment on a permanent basis and as such will be subject to a further report setting out the detail to the relevant policy making committee in January / February 2024.</p> <p>This proposal will consider staffing resources in this areas to ensure effective service provision.</p>	<p>Housing &amp; Communities Committee</p> <p>1 February 2024</p>
Cultural and Community Services	Green Space Strategy	25,000	One-off	<p>The service development proposal related to the development a Green Space Strategy to identify shortfalls in the provision of the different typologies of green space within the district to inform planning policy and ensure current and further communities have equal access to quality green spaces. In addition, the strategy would set out how we manage and maintain our spaces over the next 10 years.</p>	N/A

Service Area	Title of Proposal	Value	One-off or recurring	Reason for Change	Committee meeting date for material policy / staffing decisions
Housing	Homelessness Services	0 (NO GENERAL FUND IMPACT)	<p>Recurring, funded by reserves for life of MTFP</p> <p>Recurring, funded by reserves for life of MTFP</p>	<p>These service development proposals are seeking to add to the Council's staffing establishment on a permanent basis and as such will be subject to a further report setting out the detail to the relevant policy making committee in January / February 2024.</p> <p><b>ANY ADDITIONAL POSTS WILL BE FUNDED BY HOMELESSNESS RESERVES AND THEREFORE NOT IMPACT THE GENERAL FUND OVER THE LIFE OF THE MTFP.</b></p> <p>This proposal will consider staffing resources in these areas to ensure effective service provision.</p>	<p>Housing &amp; Communities Committee</p> <p>1 February 2024</p>
Legal & Democratic	Service Resource	114,944	Recurring	<p>These service development proposals are seeking to add to the Council's staffing establishment on a permanent basis and as such will be subject to a further report setting out the detail to the relevant policy making committee in January / February 2024.</p> <p>This proposal will consider resources in this areas to ensure effective service provision in the legal and democratic and enforcement service areas.</p>	<p>Finance and Management Committee</p> <p>15 February 2024</p>

Service Area	Title of Proposal	Value	One-off or recurring	Reason for Change	Committee meeting date for material policy / staffing decisions
Business Change and ICT	ICT	33,366	Recurring	<p>This service development proposal is seeking to add to the Council's staffing establishment on a permanent basis and as such will be subject to a further report setting out the detail to the relevant policy making committee in January / February 2024.</p> <p>This proposal will consider staffing resources in IT.</p>	<p>Finance and Management Committee</p> <p>15 February 2024</p>
Business Change and ICT	Microsoft Teams Telephony	50,000	Recurring	Replacement of the existing telephone infrastructure system with telephony module within Microsoft Teams.	N/A
Organisational Development and Performance	Human Resources Provision	105,166	Recurring	<p>This service development proposal is seeking to add to the Council's staffing establishment on a permanent basis and as such will be subject to a further report setting out the detail to the relevant policy making committee in January / February 2024.</p> <p>This proposal will consider resources in HR ensure an effective corporate service.</p>	<p>Finance and Management Committee</p> <p>15 February 2024</p>

Service Area	Title of Proposal	Value	One-off or recurring	Reason for Change	Committee meeting date for material policy / staffing decisions
Corporate Resources	Procurement	63,672	Recurring	<p>This service development proposal is seeking to add to the Council's staffing establishment on a permanent basis and as such will be subject to a further report setting out the detail to the relevant policy making committee in January / February 2024.</p> <p>This proposal will consider resources in respect of Procurement to ensure effective service delivery for an area of high risk and high reputational risk for the Council.</p>	<p>Finance and Management Committee</p> <p>15 February 2024</p>
Customer Services	Customer Feedback	55,513	Recurring	<p>This service development proposal is seeking to add to the Council's staffing establishment on a permanent basis and as such will be subject to a further report setting out the detail to the relevant policy making committee in January / February 2024.</p> <p>This proposal will consider resources for the management of corporate complaints.</p>	<p>Finance and Management Committee</p> <p>15 February 2024</p>
Legal Services	Shared Drive for Emails	9,281	Recurring	This service development proposal relates to an application that allows the team to save emails direct to shared drive.	N/A
Organisational Development and Performance	Corporate Plan Development Support	6,914	One-off	<p>This service development proposal is to support the development of resources and materials for the launch of the new Council Plan 2024-28.</p> <p>The additional costs are required to change corporate branding across the Council and requires additional external support to progress this via a graphic designer.</p>	N/A
Property Services	Revaluation of the Council's property assets	35,000	One-off	This service development proposal is seeking the Valuation Office to undertake a revaluation of the Council's property assets including the Housing stock for building insurance purposes.	N/A

Service Area	Title of Proposal	Value	One-off or recurring	Reason for Change	Committee meeting date for material policy / staffing decisions
Chief Executive	Management Restructure	350,000	Recurring	<p>This service development proposal is seeking to change the Council's existing management staffing establishment on a permanent basis and is considered material in value. As such will be subject to a further report setting out the detail to the relevant policy making committee in January / February 2024.</p> <p>This service development proposal will be presented by the Chief Executive in a subsequent report and will outline the proposed management structure for delivering Council services.</p>	<p>Finance and Management Committee</p> <p>15 February 2024</p>



## GENERAL FUND COST PRESSURE

Committee	Value of one-off proposals (2024/25 only)	Value of recurring proposals (2024/25 and every year thereafter)	Totals
Environmental and Development Services Committee	198,830	380,847	579,677
Housing and Community Services Committee	201,299	273,078	474,377
Finance and Management Committee		442,528	442,528
Establishment Costs		733,586	733,586
Inter-departmental Recharges		11,240	11,240
De-minimis		223,296	223,296
<b>TOTAL</b>	<b>400,129</b>	<b>2,064,575</b>	<b>2,464,704</b>

Service	Title of Proposal	Value	One-off or Recurring	Reason for Change
Finance	Uplift in Internal Audit Fees	9,311	Recurring	Annual Contributions to the Central Midlands Audit Partnership (CMAP) (increased by 5% as confirmed by CMAP)
Finance	Bank Charges	8,110	Recurring	Increase in fees in line with Contract
Finance	External Audit Fees	85,336	Recurring	The audit fee scale variation was increased by 151% in 23/24 to £144,179 (a £76,824 uplift on current budget provisions) as part of the Redmond review. Additional budgetary provision to cover Pooling Audits, which was previously insufficient.
Corporate Resources	Procurement Shared Service	7,500	Recurring	Cost of current provider increased by 25% for reprocurring of new contract
ICT & Business Change	Increase costs of Computer Licenses	46,890	Recurring	Inflationary increase to cover anticipated additional costs over and above current budget of £296k, since the current agreement for Microsoft expires December 2024.

Service	Title of Proposal	Value	One-off or Recurring	Reason for Change
ICT & Business Change	Data & Security Upgrades	38,423	Recurring	As a result of routine corporate infrastructure and security upgrades at both the Depot and the Corporate Contact Centre, additional maintenance agreements have been identified. Additional licenses have also been identified as a result of new Microsoft Teams Rooms that have been installed throughout the Authority. Fibre lines have also been installed at Rosliston Forestry Centre which will upgrade the Wifi and WAN access at the Centre.
Customer Services	Out of Hours call answering service	6,577	Recurring	Budget now includes Answer 4u - Out of hours calls. This service provision is under review and any further budgetary implications will be presented to members.
Customer Services	Postage costs	18,686	Recurring	The Council's postage supplier has announced price increases for their services. The average of these increases is around 18.5% and therefore this has been reflected in the budget
Customer Services	Customer Relationship Manager (CRM) System	54,084	Recurring	System costs going forward
Organisational Development	Health & Safety - Employee equipment to work from home	6,000	Recurring	The Council has adopted an employment model that enables staff to work from home. It is estimated that including both new starters and existing staff on a yearly basis, up to 40 employees may need equipment each year
Organisational Development	Communications Review	83,557	Recurring	A review of the Communications Service was undertaken, and a new structure is proposed to provide resilience in service delivery and additional resources to enhance the service for the benefits of elected members, residents, partners, and officers. Due to the sensitive contents of the report the detail is reported as a separate item to this Committee in exempt items.
Customer Services	External Audit Fees for Housing Benefit claims	6,400	Recurring	Cost of audit of the Housing Benefit Subsidy Claim on an annual basis that was previously not budgeted for.
Customer Services	Housing Benefits Administration -	10,000	Recurring	Due to the complexities of Supported Exempt Accommodation cases these are being managed internally by our Benefits Officers. The additional off-

Service	Title of Proposal	Value	One-off or Recurring	Reason for Change
	Revenue and Benefit Claims Processing			site processing provision through Capita has assisted in keeping our processing times down for new claims and changes of circumstances cases whilst our experienced benefits officers are focusing their time on these more in-depth cases. This budget will cover the continuation of this and mitigate the need for an increase in establishment.
Customer Services	Corporate Fraud - Counter Fraud Services	7,041	Recurring	Contractual inflationary increase for the Derby City Council Counter Fraud Services.
Environmental Services	Food Safety - Food Export Licence Income	31,000	Recurring	Forecast ongoing reduction in food export licencing income due to changes in the exports of a local international supplier.
Community and Cultural	Environmental Education – conservation materials	12,300	Recurring	The future arrangements and lease agreement at Rosliston Forestry centre resulted in SDDC being responsible for maintaining Forestry England land. As a result of this, additional general fund contribution is being sought to cover the costs of conservation and biodiversity works, including additional materials, tools and specialist training.
Community and Cultural	Environmental Education – conservation tools	2,000	Recurring	
Community and Cultural	Environmental Education – conservation training	3,000	Recurring	
Community and Cultural	Environmental Education – Reduction in grant income	10,000	Recurring	
Community and Cultural	Environmental Education Total - Casual Staff	11,630	Recurring	This grant income budget has not been achieved and so it is therefore prudent to assume a realistic forecast.
Community and Cultural	Environmental Education Total - Casual Staff	11,630	Recurring	The future arrangements and lease agreement at Rosliston Forestry centre resulted in SDDC being responsible for maintaining Forestry England land. Casual staff to deliver additional work at Rosliston Contract and leading volunteer activities. Work includes biodiversity and conservation.

Service	Title of Proposal	Value	One-off or Recurring	Reason for Change
Property Services	Off-Street Parking - Utilities	8,217	Recurring	This additional cost pressure is based on the Council's utilities position which includes Electricity being fixed until September '24 and Gas fixed until November '24.
Property Services	Off-Street Parking - Metered Water charges	14,144	Recurring	The water budget has been set based on the last 12 months' worth of actual cost data (where available) – a contingency of 10% has been applied to these costs, utility costs are expected to increase over the next 12 months but by how much is unknown. Water costs have risen between 9% and 13% in 23/24 TB TO UPDATE WORDING ONCE 10% TAKEN OUT
Property Services	Admin Offices & Depot - Utilities	43,316	Recurring	This additional cost pressure is based on the Council's utilities position which includes Electricity being fixed until September '24 and Gas fixed until November '24.
Property Services	Estate Management - Utilities	11,297	Recurring	This additional cost pressure is based on the Council's utilities position which includes Electricity being fixed until September '24 and Gas fixed until November '24.
Legal & Democratic Services	Land Charges Professional Fees	29,075	Recurring	Increase in fees paid to Derbyshire County Council.
Legal & Democratic Services	Loss of income from Licences	20,000	Recurring	Forecast permanent reduction in income from Private Hire licences.
Planning & Strategic Housing	Planning System Computer Maintenance	9,963	Recurring	Inflationary increase of CPI on maintenance agreements
Planning & Strategic Housing	Income for Other Organisations	15,000	Recurring	Loss of contribution from East Staffordshire Borough Council towards Conservation officers
Building Regulations	Building Control Fees	15,472	Recurring	Partnership Board Meeting concluded that the contribution of £35,200 has been fixed and consequently the Council's budget needs to reflect this
Operational Services	Household Waste Collection - Vehicle Hire	108,680	One-Off	This is a one-off budget pressure to cover the service whilst new vehicles are on order, recognising the up to 12m lead in time for delivery. The

Service	Title of Proposal	Value	One-off or Recurring	Reason for Change
				budget will cover the costs of vehicle breakdowns/MOT's and routine maintenance during this time period.
Operational Services	Household Waste Collection - Bins and Sacks	20,000	Recurring	The purchase of Bins and Sacks increase by £20k to £184,000, due to growing district and breakage issues due to the age of the existing receptacles in the district.
Operational Services	Household Waste Collection - Third Party Payments of Recycling Disbursements	16,675	Recurring	This additional provision will cover the additional cost of Biffa tonnages which is forecast at £59 per tonne
Operational Services	Trade Waste Collection - Third Party Payments of Waste Collection	6,407	Recurring	To cover the Derbyshire County Council disposal charge, increase of 3%.
Operational Services	Trade Waste Collection - Third Party Payments of Recycling Disbursements	6,600	Recurring	This additional provision will cover the additional cost of commercial recycling collections - average £2k per month (Viola)
Operational Services	Recycling - Waste Management fee	15,536	Recurring	Increase to Wilshee contracts of 8%. All other contracts remaining the same
Operational Services	Fuels - Diesel for vehicles	20,005	Recurring	This is based off approx. 370k litres a year at a rate of £1.40 which is an average price per litre during 22/23 when fuel had increased. This is based on current trend of fuel raising again to £1.30 in recent months. There is no funding for hydrogen secured for next year. The hydrogen trial starts in November and runs for 5 months therefore the data will be reviewed in April 2024
Operational Services	Fleet Spare Parts	90,150	One-Off	Ageing fleet requires more costly repairs. The budget reflects the anticipated costs associated with the bulk of the fleet moving into their 6 <sup>th</sup> year of operation. This budget is being funded by one-off reserve contribution and will be reviewed as part of the 2025/26 budget development process.

Service	Title of Proposal	Value	One-off or Recurring	Reason for Change
Operational Services	Vehicle Insurance	49,887	Recurring	Increase to insurance due to increased level of claims paid. Claim to premium ratio 86%
Operational Services	Computing Maintenance Agreements	63,936	Recurring	A project identified within Operational Services to adopt a back-office system for Domestic and Trade Waste, Grounds Maintenance and Street Cleansing. The Council has not previously had any software for these purposes. The proposed software has been piloted as part of the D2N2 project will replace the current paper systems in place
Culture & Community Services	Supplies and Services for Events	8,000	Recurring	The request is for an annual increase for the Events team to assist with the delivery of the Festival of Leisure, the flagship Council Event.
Culture & Community Services	Supplies and service for the Christmas Lights annual switch on event	8,000	Recurring	The request is for an annual increase for the Christmas Lights switch on Event, for the cost of a technician who arranges the Christmas, trees, Christmas lights and decorations in Swadlincote.
Culture & Community Services	Utilities provision for the Council's leisure centres and services	401,299	One-off	Following on from the successful tender process and the appointment of a new supplier, the budget has been uplifted based on the management fee the Council will be expected to pay in year one. There will be changes to the budget moving forwards, as it is expected that the Council will receive money, rather than pay in future years.
Culture & Community Services	Rosliston Forestry Centre - Utilities	17,005	Recurring	The Council's fixed tariff for electricity ends September '24 and gas ends in November '24. Given the significant rise based on the volatile market conditions, budgets have been set to reflect current predictions.
Culture & Community Services	Rosliston Forestry Centre Business Rates	5,052	Recurring	Based on current RV levels and amended for percentage increase
Culture & Community Services	General Repairs and Maintenance	10,000	Recurring	The council is responsible for 26 play areas, many of which are at the end of their life. Whilst we will submit a programme of improvements via the capital bid process, we still have a statutory duty to ensure the remaining play areas are safe and this budget will cover this.

Service	Title of Proposal	Value	One-off or Recurring	Reason for Change
Culture & Community Services	Community Parks & Open Spaces - Electricity	5,290	Recurring	This additional cost pressure is based on the Council's utilities position which includes Electricity being fixed until September '24 and Gas fixed until November '24.
Culture & Community Services	Sharpes Pottery and Heritage Trust – Grants	45,644	Recurring	Report was ratified at F&M on 5th October 2023 - the committee approved the fully requested additional costs to support the growth plan for the period 2023/28 to Sharpes Pottery Heritage and Arts Trust.
Housing Services (GF)	Pre-tenancy Furniture Purchases for temporary accommodation	8,000	Recurring	Housing Solutions Team purchase furniture from the YMCA to support customers with move on from temporary accommodation into settled accommodation.
Housing Services (GF)	Pre-tenancy Services - Subscriptions & Computer Maintenance	6,087	Recurring	Inflation increases CPI
Housing Services (GF)	Pre-tenancy Services - Miscellaneous Expenses	10,000	Recurring	The Household Support Fund tranches 1-4 from Derbyshire County Council has been heavily utilised by the Housing Solutions Team to purchase furniture from the YMCA to support customers with move on from temporary accommodation into settled accommodation. It is unclear whether the Household Support Fund will have a tranche 5 in the financial year 2024-2025 therefore an increase in Furniture Purchases (YMCA) is requested from £8k in 23/24 to £16k in 24/25 to maintain current service provision.
Utilities	Removal of contingency within Utilities Budget	-50000	Recurring	

Service	Title of Proposal	Value	One-off or Recurring	Reason for Change
Current Establishment	Current Establishment - Pay Award	504,977	Recurring	Based on 3.50% pay award
Current Establishment	Current Establishment - Incremental Rises	201,254	Recurring	Spinal point increases in year
Current Establishment	Current Establishment - Members Allowances	27,355	Recurring	Additional opposition group and responsibility allowances not previously budgeted
Interdepartmental Recharges Changes	Interdepartmental Recharges Changes -	11,240	Recurring	Recharges between GF departments
De-minimis	Total value of budgetary changes that increase provision and that are individually below £5k	223,296	Recurring	Various costs to include, insurances, subscriptions and training



## GENERAL FUND SAVINGS

Committee	Value of one-off proposals (2024/25 only)	Value of recurring proposals (2024/25 and every year thereafter)	Total
Environmental and Development Services Committee		400,162	400,162
Housing and Community Services Committee		178,131	178,131
Finance and Management Committee		679,641	679,641
Establishment Savings		48,500	48,500
HRA Recharges		302,522	302,522
Reserve Funding Savings		163,296	163,296
Capital Contributions		733,530	733,530
Contingent Sums		370,041	370,041
Provisions		157,500	157,500
MRP		148,224	148,224
<b>TOTAL</b>	<b>0.00</b>	<b>3,181,547</b>	<b>3,181,547</b>

Service	Title of Proposal	Value	One- Off/Recurring	Reason for Change
ICT & Business Change	Reduction in Public Transport	-1,000	Recurring	Not used - budget removed
ICT & Business Change	Reduction in Car Allowances	-300	Recurring	Not used - budget removed
ICT & Business Change	Reduction in Car Parking - Staff expenses	-70	Recurring	Not used - budget removed
ICT & Business Change	Reduction in Materials - Other Materials	-500	Recurring	Not used - budget removed

Service	Title of Proposal	Value	One-Off/Recurring	Reason for Change
ICT & Business Change	Reduction in Computing Maintenance Agreements for actual charge	-481	Recurring	actual cost calculation
ICT & Business Change	Reduced professional fess	-25,611	Recurring	Professional fees have been reduced due to a new Digital Systems Specialist Post (in Planning). ICT cover the cost of this post in excess of £20k contributed by Planning. No longer outsourcing this service, now managed in house. Approve at EDS/FM November '22
ICT & Business Change	Computer Licenses reduced to allow additional budget to be offset in maintenance	-10,000	Recurring	Reduction to budget as previously used as a contingency - utilised towards increases to maintenance/licences.
ICT & Business Change	Reduction in maintenance agreements	-17,870	Recurring	Renewal terms not agreed when package deal expired
ICT & Business Change	Reduction in Public Transport	-50	Recurring	Not used - budget removed
ICT & Business Change	Reduction in Car Allowances	-100	Recurring	Not used - budget removed
ICT & Business Change	Reduction in Car Parking - Staff expenses	-20	Recurring	Not used - budget removed
Financial Services	Subscription no longer required in Professional Fees	-25	Recurring	Subscription fees reduced for CIPP
Financial Services	Reduction in Training Expenses	-1,000	Recurring	Not used - budget removed
Financial Services	Cancelled Subscription to	-892	Recurring	Not used - budget removed

Service	Title of Proposal	Value	One-Off/Recurring	Reason for Change
	Newspapers and Magazines			
Financial Services	Subscription no longer required in Professional Fees	-192	Recurring	Removal of CIPP
Financial Services	Subscription no longer required in Professional Fees	-819	Recurring	Removal of CIPP
Finance Services	Interest on Council Investment portfolio	-414,020	Recurring	Interest rates have remained high throughout 2023/24 return on investment is currently averaging around 5%. Market experts predict that going into 2024/25 the interest rates will slowly start to come down and the effects will be felt in the market. Therefore, the increase in budgeted income for the year predicts an average rate of 4% which is where the market is predicted to be while the wider economy settles. The budget is set on an investment portfolio of £35m
Property Services	Reduction in Business rates payable for the Civic Offices	-10,617	Recurring	Reduction to Civic Offices RV rate
Property Services	Reduced water charges	-1,178	Recurring	Reduction based on actual meter readings
Property Services	Insurance Charge reduction for terrorism	-1,686	Recurring	Insurance - reduced risk
Property Services	Reduction in Training Expenses	-5,000	Recurring	Reallocated budget to PSX85 to fund Building Surveyors MA
Property Services	Reduction in Business rates payable for the Depot	-2,380	Recurring	Reduction in rateable value
Property Services	Reduction in rechargeable Insurance to	-2,692	Recurring	Insurance recharge to Commercial Properties

Service	Title of Proposal	Value	One-Off/Recurring	Reason for Change
	Commercial Properties			
Property Services	Increase in Rental income - Shops	-1,318	Recurring	Increase to rental income as we relet - 12% void provision - increased voids from 10% to 12% as plans to repossess
Property Services	Increase in Rental income - Other Property	-5,455	Recurring	Increase to income as we relet - 12% void provision
Property Services	Reduction in insurance premium	-107	Recurring	Reduction in Insurance Premium
Property Services	Reduction in Business rates payable for Off street parking	-776	Recurring	Based on current RV levels and amended for percentage increase
Procurement	Business Credit Check reports	-364	Recurring	Dun & Bradstreet - Finance Analytics - reduced number of searches
Legal & Democratic Services	District Election costs not required	-67,000	Recurring	Reduction from 23/24 - No District Election
Legal & Democratic Services	Maintenance agreement	-447	Recurring	Xpress annual fee - renewing contract until 2025
Legal & Democratic Services	Reduction in Insurance Premium – Land Charges	-1,421	Recurring	Reduction in Insurance Premium
Legal & Democratic Services	Reduction in Insurance Premium - Licensing	-8	Recurring	Reduction in Insurance Premium
Customers Services	Reduction in insurance Premium	-75	Recurring	Reduction in Insurance premium
Customers Services	Reduction in - Public Transport	-300	Recurring	Not used - budget removed
Customers Services	Reduction in staff Car Parking	-50	Recurring	Not used - budget removed

Service	Title of Proposal	Value	One-Off/Recurring	Reason for Change
Customers Services	Reduction in Non Staff Advertising not required	-1,000	Recurring	Not used - budget removed
Customers Services	Reduction in costs associated with recovery services	-3,000	Recurring	Land registry and Court Costs not fully spend budget reduced to be in line with actual spend
Customers Services	Reduction in Car mileage	-1,239	Recurring	Not used - budget removed
Customers Services	Reduction in Car mileage	-400	Recurring	Not used - budget removed
Customers Services	Reduction in Car mileage	-1,239	Recurring	Not used - budget removed
Customers Services	Government Grants Within AEF	-87,578	Recurring	Income reviewed over prior 3 years and increased budget accordingly.
Customer Services	Rent Allowances & Rebates	-11,361	Recurring	Additional income from Housing Benefits
Economic Development	Utilities	-758	Recurring	The Council's fixed tariff for electricity ends September '24 and gas ends in November '24. Given the significant rise based on the volatile market conditions, budgets have been set to reflect current predictions.
Economic Development	Utilities	-39	Recurring	Reduction in the actual water charges
Economic Development	Telephone Call Charges	-348	Recurring	Absorbed in central ICT budget for phone call charges
Economic Development	Reduction in - Public Transport	-200	Recurring	Budget never spent - removed
Economic Development	Reduction in Car Allowances	-1,000	Recurring	Reduced car allowances - minimal spend
Environmental Services	Reduction in subscriptions	-55	Recurring	RIAMS & 5+1 Subscription (increased by 6.8% CPI)

Service	Title of Proposal	Value	One-Off/Recurring	Reason for Change
Environmental Services	Reduction in Insurance Premium	-135	Recurring	Reduction in Insurance Premium
Environmental Services	Increase In Fees	-10,000	Recurring	Additional anticipated income above existing base budget arising from consultancy income
Environmental Services	Increase in licensing fees	-3,000	Recurring	(Environmental permits) fees set by government
Environmental Services	Increase in Fees	-15,000	Recurring	Increase in consultancy fees as a result of the Commercialisation Plan
Environmental Services	Increase in pest Control fees	-3,250	Recurring	Additional income in the event of recruiting a new, full time Pest Control Officer
Environmental Services	Reduction in Insurance Premium	-6	Recurring	Reduction in Insurance Premium
Culture & Community Services	Reduced professional fess	-48	Recurring	CIM Membership
Culture & Community Services	Reduction in Insurance Premium	-1	Recurring	Reduction in Insurance Premium
Operational Services	Bus Shelter Cleaning	-10,920	Recurring	Contract cleaning ceased due to purchase of pressure washer
Operational Services	Reduction in Insurance Premium	-9	Recurring	Reduction in Insurance Premium
Operational Services	Street Cleansing Fees	-5,000	Recurring	Parish Council Servicing of Bins, in line with contracts
Operational Services	Recycling Credits County Council	-25,785	Recurring	Increase in rebate - £65.61 per tonne for the recycling credits paid by DCC
Operational Services	Additional Income from Extra Refuse Collections	-10,000	Recurring	To increase bulky waste income by £10k due to a modest increase in bookings since the service started to provide an on-line booking facility.

Service	Title of Proposal	Value	One-Off/Recurring	Reason for Change
Operational Services	Increase in Trade Waste Fees	-5,000	Recurring	Additional customers
Operational Services	Recycling Collection Hire of Vehicles	-94,848	Recurring	Reduction in the amount of vehicles on hire
Operational Services	Recycling Credits County Council	-13,370	Recurring	Increase in rebate - £65.61 per tonne for the recycling credits paid by DCC
Operational Services	Remove Essential User Lump Sum	-1,239	Recurring	Changes to essential user in restructure
Operational Services	Reduced subscription fees	-151	Recurring	Fuel quip management system & fuel Tek system (raised by 6.8% CPI)
Planning Delivery	Fees - Planning Application	-200,000	Recurring	Increase in fees per committee report EDS/F&M April '23
Culture & Community Services	Reduced professional fess	-255	Recurring	CLOA Memberships x2
Culture & Community Services	Reduction in Business Rates on Community Centres	-194	Recurring	Based on current RV levels and amended for percentage increase
Culture & Community Services	Utilites	-24	Recurring	Saving on actual water costs
Culture & Community Services	Reduction in Car Allowances	-550	Recurring	Reduction to budget due to minimal previous spend
Culture & Community Services	Removed Cleaning Materials	-100	Recurring	Not required - covered by property
Culture & Community Services	Removed Training Expenses	-500	Recurring	Reduced in line with actuals
Culture & Community Services	Reduction in Car Allowances	-100	Recurring	Reduction to budget due to minimal previous spend
Culture & Community Services	Reduction in Car Parking - Staff expenses	-20	Recurring	Not used - budget removed
Culture & Community Services	Contributions - Other Organisations	-6	Recurring	£15.7k PCC/DCC cont to CSO Salary, £25k Community Safety Grant - BCU funding not budgeted

Service	Title of Proposal	Value	One-Off/Recurring	Reason for Change
Culture & Community Services	Reduction in Car Allowances	-250	Recurring	Reduction to budget - minimal use
Culture & Community Services	Reduction in Car Parking - Staff expenses	-20	Recurring	Not used - budget removed
Culture & Community Services	Midway Community Centre Utilities	-3,909	Recurring	The Council's fixed tariff for electricity ends September '24 and gas ends in November '24. Given the significant rise based on the volatile market conditions, budgets have been set to reflect current predictions.
Culture & Community Services	Stenson Fields Utilities	-2,144	Recurring	The Council's fixed tariff for electricity ends September '24 and gas ends in November '24. Given the significant rise based on the volatile market conditions, budgets have been set to reflect current predictions.
Culture & Community Services	Melbourne Assembly Rooms - Health & Safety checks	-7	Recurring	Legionella checks
Culture & Community Services	Reduction in Insurance Premium	-14	Recurring	Reduction in Insurance Premium
Culture & Community Services	Reduced professional fess	-70	Recurring	British Nordic Walking membership
Culture & Community Services	Reduction in Insurance Premium	-21	Recurring	Reduction in Insurance Premium
Culture & Community Services	Reduction in Insurance Premium	-15	Recurring	Reduction in Insurance Premium
Culture & Community Services	Rosliston Forestry Centre Water	-3,827	Recurring	Reduction in actual water costs
Culture & Community Services	Reduction in Insurance Premium	-1,348	Recurring	Reduction in Insurance Premium
Culture & Community Services	Reduction in Insurance Premium	-402	Recurring	Reduction in Insurance Premium
Culture & Community Services	Increase in income Rosliston Forestry	-3,600	Recurring	£6k Ice cream, £12k Gift shop, £100 vending - increased in line with actuals



Service	Title of Proposal	Value	One-Off/Recurring	Reason for Change
	Centre Sale of Promotional Materials			
Culture & Community Services	Increase in income Rosliston Forestry Centre Fees	-1,764	Recurring	Car park income - in line with actuals
Culture & Community Services	Reduction in Business rates payable for Cemeteries	-573	Recurring	Based on current RV levels and amended for percentage increase
Culture & Community Services	Water Services at Cemetery	-117	Recurring	Based on actual water costs
Culture & Community Services	Reduction in Insurance Premium	-15	Recurring	Reduction in Insurance Premium
Culture & Community Services	Increase in Cemetery fees	-4,755	Recurring	Fees increased avg 9%
Culture & Community Services	Increase in Cemetery fees	-489	Recurring	Fees increased avg 5%
Culture & Community Services	Water Services in parks and green spaces	-120	Recurring	Based on actual water costs
Culture & Community Services	Reduction in Insurance Premium	-480	Recurring	Reduction in Insurance Premium
Culture & Community Services	Reduction in Public Transport	-50	Recurring	Reduced in line with actuals
Culture & Community Services	Reduction in Car Allowances	-500	Recurring	Reduction to budget - minimal use
Culture & Community Services	Reduction in Car Parking - Staff expenses	-20	Recurring	Not used - removed budget
Community Parks & Open Spaces	Furniture - Repair and Maint	-4,200	Recurring	Split budget with R4005

Service	Title of Proposal	Value	One-Off/Recurring	Reason for Change
Culture & Community Service	Increase in Fees for Parks & Green Spaces	-2,918	Recurring	Pitch hires, fun fairs, park trainer permits - increased for parish recharges and avg of 7% increase to fees and charges
Housing Services (GF)	Reduced professional fess	-4	Recurring	AB - FPWS & CIAT
Housing Services (GF)	Remove Tools & Equipment Purchase budget	-200	Recurring	Not used - budget removed
Housing Services (GF)	Reduced professional fess	-1	Recurring	PM only now (used to be 3 staff - are all still required)
Housing Services (GF)	Reduction in Car Allowances	-1,000	Recurring	Reduction to budget due to minimal previous spend
Housing Services (GF)	Government Grants Outside AEF	-77,918	Recurring	Homelessness prevention fund allocation for 24/25 has been confirmed. Not usually confirmed at budget setting therefore not included in budget previously. <b>NETTED OFF AGAINST REDUCTION TO RESERVE FUNDING (£140,346)</b>
Housing Services (GF)	Computing - Maint Agreements	-15,786	Recurring	The new system (Jigsaw) was cheaper than the previous system
Housing Services (GF)	Contributions - Other Organisations	-5,050	Recurring	Choice based lettings recharge to other authorities increase
Housing Services (GF)	Temporary Housing Accommodation & Prevention Officer	-44,795	Recurring	Post now made permanent but funded by earmarked reserves
Current Establishment	Casual Wages	-40,000	Recurring	Reduction to casual wages relating to the elections budget. 23/24 budget includes casual wages for the District Election. 24/25 budget only includes casual wages for any by-elections
Current Establishment	Telephone Allowances	-302	Recurring	No longer required
Current Establishment	Essential User	-8,198	Recurring	Changes in allowances due to restructures
<b>HRA Recharges Changes</b>		<b>-302,522</b>	Recurring	Increase in HRA recharges as a result of General Fund increases passed on, in line with HRA recharge policy.

Service	Title of Proposal	Value	One-Off/Recurring	Reason for Change
<b>Reserve Funded Changes</b>		<b>-163,296</b>	Recurring	Changes funded via reserves.
<b>Capital Contributions</b>		<b>-733,530</b>	Recurring	Removal of capital contributions from reserves – capital items funded by dedicated existing reserve or via borrowing.
<b>Contingent Sums</b>		<b>-370,041</b>	Recurring	Change in accounting approach, with contingent sums now included in base budget.
<b>Provisions</b>		<b>-157,500</b>	Recurring	Change in accounting approach, with contingent sums now included in base budget.
<b>MRP Reduction</b>		<b>-148,224</b>	Recurring	Reduction in Minimum Revenue Provision payment for 2024/25.