



# South Derbyshire District Council

File

Frank McArdle  
Chief Executive

Civic Offices, Civic Way,  
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Our Ref: NB/KW  
Your Ref:

Date: 30th July 2004

Dear Councillor,

## Overview Committee

A Meeting of the Overview Committee will be held in the Council Chamber, Civic Offices, Civic Way, Swadlincote on Monday, 9th August 2004 at 4.00 p.m. You are requested to attend.

Yours faithfully,

FB McArdle

Chief Executive

To:- Labour Group  
Councillors Harrington (Chair) and Councillors Bambrick and Murphy.

Conservative Group  
Councillors Hood (Vice-Chair) and Councillors Bale and Martin.

FOR INFORMATION: All other Members of the Council.



## **AGENDA**

1. Apologies.
2. To receive the Open Minutes of the Meeting held on 28th June 2004.
3. To note any declarations of interest arising from any items on the Agenda.
4. Members' Questions and Reports.

### **OPEN REPORTS**

5. Management of Change.
6. Constitution Action Plan – update on progress.
7. Role of Chair of the Council.
8. Member Training and Development (Scrutiny Committees).
9. Guidance for Commissioning a Scrutiny Review.
10. Work Programme.

### **EXEMPT REPORTS**

11. The Chair may therefore move:-

That in accordance with Section 100 (A) of the Local Government Act 1972 the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.

12. Members' Questions and Reports.