



# South Derbyshire District Council

## Temporary Event Notice Form

**Case Reference Number - FS-Case-610332218**

**Name of Premises – Melbourne Sports Park**

### **EVENT START DATE**

Event Start Date - *19/05/2024*

### **PERSONAL DETAILS OF PREMISES USER**

Agent or Applicant - *Applicant*

Name – *Stephen Hollingsworth*

Contact Phone Number –

Email Address - *admin@melbournesp.org*

Address Details - *PAVILLION, COCKSHUT LANE, MELBOURNE, DERBY, DERBYSHIRE, DE73 8DG*

Previous Names –

Date of Birth -

Place of Birth -

National Insurance Number -

Do you wish to use a different address for correspondence? –*No*

Correspondence Address –

### **PREMISES DETAILS**

Name of Premises – *Melbourne Sports Park*

Premises Address – *PAVILLION, COCKSHUT LANE, MELBOURNE, DERBY, DERBYSHIRE, DE73 8DG*

Please provide a detailed description of a location where you are to carry out the licensable activities if it has no address, (including the Ordnance Survey references) (Please read note 2):

*Pavilion*

Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below:

Yes

Premises licence number or club premises certificate (if applicable):

*LAPRE/0340*

If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3):

Please describe the nature of the premises below. (Please read note 4):

*Pavilion at Sports Park*

Please describe the nature of the event below. (Please read note 5):

*Watch international heavyweight boxing contest on Sky Box Office*

### **LICENSABLE ACTIVITIES**

Please state the licensable activities that you intend to carry on at the premises (please tick all licensable activities you intend to carry on) (Please read note 6):

The sale by retail of alcohol – Yes

The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club –No

The provision of regulated entertainment – No

The provision of late night refreshment – No

Are you giving a late temporary event notice? – No

You have indicated that your event is more than 10 clear working days away (not including today, and the day of the event). Please confirm that this is correct –

How many days do you intend to use the premises for licensable activities? –1

Please state the dates on which you intend to use these premises for Licensable Activities (Maximum 7 Days)

*19/05/2024 – 19/05/2024*

Please state the day and times during the event period that you propose to carry on licensable activities (please give times in a 24 hour format)

*0000 to 0100 - ie first hour past midnight*

Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers – 60

If the licensable activities will include the supply of alcohol, please state whether the supplies will

be for the consumption on or off the premises, or both – *On the premises*

Will your event include entertainment of a relevant nature? – *No*

Please state if the licensable activities will include the provision of relevant entertainment. If so, please state the times during the event period that you propose to provide relevant entertainment –

### **PERSONAL LICENCE HOLDER**

Do you currently hold a valid personal licence – *Yes*

Date of Issue –

Issuing Licensing Authority – *South Derbyshire*

Personal Licence Number –

Any further relevant details –

### **PREVIOUS NOTICES**

Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice? – *No*

Please state the number of temporary event notices (including the number of late temporary event notices, if any) you have given for events in the same calendar year –

Have you already given a temporary event notice for the same premises in which the event period:  
a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice? – *No*

### **ASSOCIATES**

Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? – *Yes*

Please state the total number of temporary event notices (including the number of late temporary event notices, if any) your associate(s) have given for events in the same calendar year – *1*

Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period:

a) Ends 24 hours or less before; or

b) Begins 24 hours or less after the event period proposed in this notice? – *No*

Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? – *No*

Please state the total number of temporary event notices (including the number of late temporary event notices, your business colleague(s) have given for events in the same calendar year. -

Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period:

- a) Ends 24 hours or less before; or
- b) Begins 24 hours or less after the event period proposed in this notice? *-No*

## **DECLARATION**

### **Condition (Please read note 18)**

It is a condition of this temporary event notice that where the relevant licensable activities described in Section 3 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

### **Declarations (Please read note 19)**

The information contained in this form is correct to the best of my knowledge and belief.

I understand that it is an offence:

- (i) to knowingly or recklessly make a false statement in or in connection with this temporary event notice and that a person is liable on summary conviction for such an offence to a fine of any amount; and
- (ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on summary conviction for any such offence to a fine of any amount, or to imprisonment for a term not exceeding six months, or to both.

I declare that the information contained in this form is correct to the best of my knowledge and belief. – Yes

Declaration Date – *30/04/2024*

Contact Phone Number – *07968767194*

Contact Email Address – *admin@melbournesp.org*

## **DATE CHANGES**

TENs cannot be moved to cover another event day or another premises. If your event day or premises changes you will need to apply for a new TEN and paying the relevant fee of £21.00. You may cancel your TEN up to 24 hours before your planned event and the we will re-allocate the entitlement to the premises.

No refunds on the original TEN are available in these circumstances.

I accept that no refunds are given in relation to the above conditions *-I Accept*

## **WHAT HAPPENS NEXT**

All correspondence in respect of this application will be made via email.

We will acknowledge receipt of your application within 2 working days of you submitting your

application.

If you apply online, we are responsible for copying your STANDARD TEN or LATE TEN to the Chief Officer of Police and environmental health on the first working day after you have submitted a valid STANDARD or LATE TEN and paid the fee.

However, if you submit any part of your STANDARD TEN or LATE TEN in writing, this will not be treated as an online application and you will remain responsible for copying your STANDARD TEN or LATE TEN to the Chief Officer of Police and environmental health at the same time as the STANDARD TEN or LATE TEN is served on the licensing authority.

In such cases, your application will not be valid unless you do this in accordance with the Act and applicable Regulations.

If the Chief officer of Police and/ or environmental health wish to lodge an objection to the STANDARD TEN or LATE TEN they must do so within 3 working days of being served with a copy of the STANDARD TEN or LATE TEN and they must inform you and the Licensing Authority of their reasons for the objection. The police and / or environmental health may object to a STANDARD TEN or a LATE TEN if they consider any of the four licensing objectives of the Licensing Act 2003 would be undermined if the event were to be allowed to go ahead. You will then be served a counter notice by the licensing authority notifying you of the objections.

For a LATE TEN, where the police and/ or environmental health raise an objection, a counter notice will be served by the Licensing Authority at least 24 hours before the event is due to start, and the event will not be allowed to go ahead.

For a STANDARD TEN, the Licensing Authority will arrange for mediation in the first instance between yourselves, the police and/ or environmental health. As a result of mediation, the STANDARD TEN may be modified, and the licensing authority would then be informed. If mediation fails, a hearing will be held, where conditions may be attached to the STANDARD TEN by way of issuing a statement of conditions; or the event may not be authorised to proceed. Alternatively, the event may be permitted to proceed with no further conditions to be added.

The Local Authority will also serve a counter notice to STANDARD and LATE TENS in the following circumstances:

where the relevant premises user holds a personal licence and has already served at least fifty STANDARD TENS wholly or partly within the same calendar year;

where the relevant premises user holds a personal licence and has already served at least ten LATE TENS wholly or partly within the same calendar year

where the relevant premises user does not hold a personal licence and has already served at least five STANDARD TENS wholly or partly within the same calendar year;

where the relevant premises user does not hold a personal licence and has already served at least two LATE TENS wholly or partly within the same calendar year;

if the length of time the STANDARD or LATE last exceeds 168 hours;

if at least twenty one STANDARD OR LATE TENS (in combination) have been served in respect of any part of the relevant premises in the same calendar year as the new TEN or LATE TEN

application;

if the maximum aggregate duration of the periods covered by STANDARD and LATE TENs at any individual premises exceeds twenty six days in a calendar year; and

if the scale of the event in terms of the maximum number of people attending at any one time exceeds 499.

**PAYMENTS**

The total amount to pay is £21.00

Are these details correct? – Yes