



F. McArdle
Chief Executive

Civic Offices, Civic Way,
Swadlincote, Derbyshire DE11 0AH

www.south-derbys.gov.uk

Please ask for: Democratic Services
Phone: (01283) 595722 / 595848
Minicom: (01283) 595849
DX 23912 Swadlincote
Email :
democraticservices@south-derbys.gov.uk

Date: 15th March 2016

Dear Councillor,

Licensing and Appeals Sub-Committee

Please find enclosed the agenda and supporting information for the Licensing and Appeals Sub-Committee meeting.

The **Licensing and Appeals Sub-Committee** will meet on **Wednesday, 23 March 2016**, in the **Council Chamber** at the Civic Offices, Civic Way, Swadlincote. The meeting will commence at **10:00**.

If you require any further information, please contact Democratic Services on the number shown above.

Yours faithfully,

F.B. McArdle
Chief Executive

To:- **Conservative Group**
Councillor Mrs. Coyle and Councillor Muller

Labour Group
Councillor Taylor



AGENDA

Open to Public and Press

- 1** Apologies
- 2** To note any declarations of interest arising from any items on the Agenda
- 3** Appointment of Chairman
- 4** DETERMINATION OF AN APPLICATION FOR THE GRANT OF A PREMISES LICENCE **3 - 27**

Exclusion of the Public and Press:

- 5** The Chairman may therefore move:-
That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.
- 6** DETERMINATION OF AN APPLICATION FOR THE REVIEW OF A PRIVATE HIRE DRIVER'S LICENCE.pdf

REPORT TO LICENSING & APPEALS SUB-COMMITTEE

Agenda: Item 4.

Hearing Date: 23rd March 2016

Contact Officer: Emma McHugh – 01283 595716

DETERMINATION OF AN APPLICATION FOR THE GRANT OF A PREMISES LICENCE

| | |
|-------------------------|---|
| Applicant's Name | Burton on Trent Golf Club Ltd |
| Premises Name | Burton on Trent Golf Club |
| Address | 43 Ashby Road East Burton on Trent DE15 0PS |

1. PURPOSE

- 1.1 To determine an application for the grant of a premises licence received by the Licensing Authority on the 1st February 2016. A copy of the application is attached as **Appendix 1**.

2. BACKGROUND

- 2.1 The applicant is seeking a new premises licence to permit the sale by retail of alcohol for consumption on and off the premises, regulated entertainment and late night refreshment.

3. APPLICATION DETAILS

- 3.1 The applicant requests the Authority to permit the following:

| Activity | Days | Times |
|---|---|---|
| Sale by retail of alcohol, live music (indoors) | Sunday to Thursday Friday and Saturday New Year's Eve | 08:00 – 00:00 08:00 – 00:30 08:00 – 01:00 |
| Plays (indoors), films (indoors) | Sunday to Thursday Friday and Saturday | 08:00 – 00:00 08:00 – 00:30 |
| Indoor sporting events | Monday to Thursday Friday to Sunday | 08:00 – 00:00 08:00 – 00:30 |
| Performances of dance (indoors), recorded music | Monday to Thursday Friday to Sunday | 08:00 – 00:00 08:00 – 00:30 |

| | | |
|---|---|---|
| (indoors) | New Year's Eve | 08:00 – 01:00 |
| Late night refreshment (indoors and outdoors) | Monday to Sunday | 23:00 – 00:00 |
| Opening hours to the public | Sunday to Thursday Friday and Saturday New Year's Eve | 06:30 – 00:00 06:30 – 00:45 08:00 – 01:00 |

3.2 The steps the applicant intends to take to promote all four licensing objectives can be seen at section M of the application form.

4. CONSULTATION RESPONSES

Derbyshire Constabulary Representation received during the 28 day consultation period. Full details can be found in **Appendix 2**.

5. AGREEMENT BETWEEN PARTIES

5.1 The applicant has agreed to have the conditions requested by Derbyshire Constabulary as shown at **Appendix 3** added to their licence.

5.2 Derbyshire Constabulary have subsequently withdrawn their representation show as **Appendix 4**.

5.3 All parties have agreed to dispense with the need to hold a hearing.

6. DETERMINATION

6.1 The power to grant licences in these circumstances remains with the Licensing and Appeals Sub-Committee.

6.2 As all parties have agreed to dispense with a hearing, there is no requirement to hear evidence, and Members are asked to grant the licence subject to such conditions contained in the operating schedule, together with proposed conditions from Derbyshire Constabulary and Derbyshire Trading Standards, and any mandatory conditions required under the Licensing Act 2003.

7. RIGHT OF APPEAL

7.1 The applicant or persons making representations have a right of appeal against the decision of the Licensing Authority.

APPENDICES

1. Application for a premises licence to be granted under the Licensing Act 2003
2. Representation from Derbyshire Constabulary

3. Agreed conditions to be added to the Operating Schedule
4. Withdrawal of representations from Derbyshire Constabulary

Exp - 29/02/16

[South Derbyshire District Council, Civic Offices, Civic Way, Swadlincote Derbyshire DE11 0AH.]

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Burton on Trent Golf Club

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 - Premises Details

| | | | |
|--|-----------------|----------|----------|
| Postal address of premises or, if none, ordnance survey map reference or description 43 Ashby Road East | | | |
| Post town | Burton on Trent | Postcode | DE15 0PS |

| | |
|---|--------------|
| Telephone number at premises (if any) | 01283 544551 |
| Non-domestic rateable value of premises | £67500.00 |

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as

Please tick as appropriate

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
 - i. as a limited company please complete section (B)
 - ii. as a partnership please complete section (B)
 - iii. as an unincorporated association or please complete section (B)
 - iv. other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)

- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a
 statutory function or
 a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

| | | | | | |
|---|------------------------------|-------------------------------|-----------------------------|--|--|
| Mr <input type="checkbox"/> | Mrs <input type="checkbox"/> | Miss <input type="checkbox"/> | Ms <input type="checkbox"/> | Other Title (for example, Rev) | |
| Surname | | | First names | | |
| I am 18 years old or over | | | | <input type="checkbox"/> Please tick yes | |
| Current postal address if different from premises address | | | | | |
| Post town | | | | Postcode | |
| Daytime contact telephone number | | | | | |
| E-mail address (optional) | | | | | |

SECOND INDIVIDUAL APPLICANT (if applicable)

| | | | | | |
|---|------------------------------|-------------------------------|-----------------------------|--|--|
| Mr <input type="checkbox"/> | Mrs <input type="checkbox"/> | Miss <input type="checkbox"/> | Ms <input type="checkbox"/> | Other Title (for example, Rev) | |
| Surname | | | First names | | |
| I am 18 years old or over | | | | <input type="checkbox"/> Please tick yes | |
| Current postal address if different from premises address | | | | | |
| Post town | | | | Postcode | |
| Daytime contact telephone number | | | | | |
| E-mail address (optional) | | | | | |

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

| |
|--|
| Name Burton on Trent Golf Club Ltd |
| Address 43 Ashby Road East, Burton on Trent, DE15 0PS |
| Registered number (where applicable) 183666 |
| Description of applicant (for example, partnership, company, unincorporated association etc.) Company |
| Telephone number (if any) 01283 544551 |
| E-mail address (optional) clubmanager@burtonontrentgolfclub.co.uk |

Part 3 Operating Schedule

When do you want the premises licence to start?

| | | |
|----|----|------|
| DD | MM | YYYY |
| 01 | 03 | 2016 |

If you wish the licence to be valid only for a limited period, when do you want it to end?

| | | |
|----|----|------|
| DD | MM | YYYY |
| | | |

Please give a general description of the premises (please read guidance note 1)
 The principle business of Burton on Trent Golf Club is to provide golfing facilities for its members, this includes a separate clubhouse that has changing facilities, a clubroom for the purchase and consumption of alcoholic beverages, soft drinks, teas & coffees, and a variety of food freshly prepared on the premises. There is also a dining area and dance floor used for functions and events for club members and their guests.

We have a premises capacity of 255 persons

The premises is protected by NACOSS installed security alarm, CCTV and has a comprehensive fire detection system linked to a central call station.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick any that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

| Plays Standard days and timings (please read guidance note 6) | | | Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2) | Indoors | <input checked="" type="checkbox"/> |
|---|-------|--------|--|----------|-------------------------------------|
| Day | Start | Finish | | Outdoors | <input type="checkbox"/> |
| Mon | 08:00 | 00:00 | Please give further details here (please read guidance note 3) Light entertainment with amplified sound | Both | <input type="checkbox"/> |
| Tue | 08:00 | 00:00 | | | |
| Wed | 08:00 | 00:00 | State any seasonal variations for performing plays (please read guidance note 4) None | | |
| Thur | 08:00 | 00:00 | | | |
| Fri | 08:00 | 00:30 | Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5) None | | |
| Sat | 08:00 | 00:30 | | | |
| Sun | 08:00 | 00:00 | | | |

B

| Films Standard days and timings (please read guidance note 6) | | | <u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 2) | Indoors | <input checked="" type="checkbox"/> |
|---|-------|--------|--|----------|-------------------------------------|
| Day | Start | Finish | | Outdoors | <input type="checkbox"/> |
| | | | | Both | <input type="checkbox"/> |
| Mon | 08:00 | 00:00 | <u>Please give further details here</u> (please read guidance note 3) Amplified sound may be used | | |
| Tue | 08:00 | 00:00 | | | |
| Wed | 08:00 | 0:00 | <u>State any seasonal variations for the exhibition of films</u> (please read guidance note 4) None | | |
| Thur | 08:00 | 0:00 | | | |
| | | | | | |
| Fri | 08:00 | 00:30 | <u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 5) None | | |
| Sat | 08:00 | 00:30 | | | |
| Sun | 08:00 | 0:00 | | | |
| | | | | | |

C

| Indoor sporting events Standard days and timings (please read guidance note 6) | | | Please give further details (please read guidance note 3) Skittles, indoor bowls, snooker, darts |
|--|-------|--------|---|
| Day | Start | Finish | |
| Mon | 08:00 | 00:00 | |
| | | | |
| Tue | 08:00 | 00:00 | State any seasonal variations for indoor sporting events (please read guidance note 4) none |
| | | | |
| Wed | 08:00 | 00:00 | |
| | | | |
| Thur | 8:00 | 0:00 | Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5) none |
| | | | |
| Fri | 08:00 | 00:30 | |
| | | | |
| Sat | 08:00 | 00:30 | |
| | | | |
| Sun | 08:00 | 00:30 | |
| | | | |

D

| | | | | | | |
|---|-------|--------|--|--|----------|--------------------------|
| Boxing or wrestling entertainments Standard days and timings (please read guidance note 6) | | | <u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2) | | Indoors | <input type="checkbox"/> |
| | | | | | Outdoors | <input type="checkbox"/> |
| Day | Start | Finish | Both <input type="checkbox"/> | | | |
| Mon | | | <u>Please give further details here</u> (please read guidance note 3) | | | |
| Tue | | | | | | |
| Wed | | | <u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4) | | | |
| Thur | | | | | | |
| Fri | | | <u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5) | | | |
| Sat | | | | | | |
| Sun | | | | | | |

E

| Live music Standard days and timings (please read guidance note 6) | | | Will the performance of live music take place <u>indoors or outdoors or both</u> – please tick (please read guidance note 2) | Indoors | <input checked="" type="checkbox"/> |
|--|-------|--------|---|----------|-------------------------------------|
| | | | | Outdoors | <input type="checkbox"/> |
| | | | | Both | <input type="checkbox"/> |
| Day | Start | Finish | Please give further details here (please read guidance note 3) Music will be amplified for entertainment and dance | | |
| Mon | 08:00 | 00:00 | | | |
| Tue | 08:00 | 00:00 | | | |
| Wed | 08:00 | 00:00 | State any seasonal variations for the performance of live music (please read guidance note 4) Club Championship Presentation Evening, Mens Dinner & Trophy Presentation Evening & the Summer Ball | | |
| Thur | 08:00 | 00:00 | | | |
| Fri | 08:00 | 00:30 | Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5) New Years Eve | | |
| Sat | 08:00 | 00:30 | | | |
| Sun | 08:00 | 00:00 | 08:00 - 01:00 | | |

F

| Recorded music Standard days and timings (please read guidance note 6) | | | Will the playing of recorded music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 2) | Indoors | <input checked="" type="checkbox"/> |
|--|-------|--------|---|----------|-------------------------------------|
| | | | | Outdoors | <input type="checkbox"/> |
| | | | | Both | <input type="checkbox"/> |
| Day | Start | Finish | | | |
| Mon | 08:00 | 00:00 | Please give further details here (please read guidance note 3) Amplified sound for entertainment and dance | | |
| Tue | 08:00 | 00:00 | | | |
| Wed | 08:00 | 00:00 | State any seasonal variations for the playing of recorded music (please read guidance note 4) Club Championship Presentation Evening, Men's Dinner & Trophy Presentation Evening & the Summer Ball | | |
| Thur | 08:00 | 00:00 | | | |
| Fri | 08:00 | 00:30 | Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5) New Years Eve 08:00 - 01:00 | | |
| Sat | 08:00 | 00:30 | | | |
| Sun | 08:00 | 00:30 | | | |

G

| Performances of dance Standard days and timings (please read guidance note 6) | | | <u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 2) | Indoors | <input checked="" type="checkbox"/> |
|---|-------|--------|---|----------|-------------------------------------|
| | | | | Outdoors | <input type="checkbox"/> |
| | | | | Both | <input type="checkbox"/> |
| Day | Start | Finish | | | |
| Mon | 08:00 | 00:00 | <u>Please give further details here</u> (please read guidance note 3) Dancing to live or recorded music that may be amplified | | |
| Tue | 08:00 | 00:00 | | | |
| Wed | 08:00 | 00:00 | <u>State any seasonal variations for the performance of dance</u> (please read guidance note 4) Club Championship Presentation Evening, Men's Dinner Evening and Trophy Presentation & the Summer Ball. | | |
| Thur | 08:00 | 00:00 | | | |
| Fri | 08:00 | 00:30 | <u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 5) New Years Eve | | |
| Sat | 08:00 | 00:30 | | | |
| Sun | 08:00 | 00:30 | 08:00 - 01:00 | | |

H

| | | | | | |
|---|-------|--------|---|----------|--------------------------|
| <p>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)</p> | | | <p>Please give a description of the type of entertainment you will be providing</p> | | |
| Day | Start | Finish | <p><u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)</p> | Indoors | <input type="checkbox"/> |
| Mon | | | | Outdoors | <input type="checkbox"/> |
| | | | | Both | <input type="checkbox"/> |
| Tue | | | <p><u>Please give further details here</u> (please read guidance note 3)</p> | | |
| Wed | | | | | |
| Thur | | | <p><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)</p> | | |
| Fri | | | | | |
| Sat | | | <p><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)</p> | | |
| Sun | | | | | |

I

| Late night refreshment Standard days and timings (please read guidance note 6) | | | Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2) | Indoors | <input type="checkbox"/> |
|--|-------|--------|---|----------|-------------------------------------|
| | | | | Outdoors | <input type="checkbox"/> |
| | | | | Both | <input checked="" type="checkbox"/> |
| Day | Start | Finish | <u>Please give further details here</u> (please read guidance note 3) Barbecue during presentation evenings, weddings and other social events | | |
| Mon | 08:00 | 00:00 | | | |
| Tue | 08:00 | 00:00 | | | |
| Wed | 08:00 | 00:00 | <u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 4) none | | |
| Thur | 08:00 | 00:00 | | | |
| Fri | 08:00 | 00:00 | <u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 5) None | | |
| Sat | 08:00 | 00:00 | | | |
| Sun | 08:00 | 00:00 | | | |

J

| | | | | | |
|--|--------------|---------------|---|------------------|-------------------------------------|
| Supply of alcohol Standard days and timings (please read guidance note 6) | | | Will the supply of alcohol be for consumption – please tick (please read guidance note 7) | On the premises | <input type="checkbox"/> |
| | | | | Off the premises | <input type="checkbox"/> |
| | | | | Both | <input checked="" type="checkbox"/> |
| Day | Start | Finish | State any seasonal variations for the supply of alcohol (please read guidance note 4) Club Championship & Presentation Evening, Men's Dinner & Trophy Presentation Evening & the Summer Ball Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5) New Years Eve 08:00 – 01:00 | | |
| Mon | 08:00 | 00:00 | | | |
| Tue | 08:00 | 00:00 | | | |
| Wed | 08:00 | 00:00 | | | |
| Thur | 08:00 | 00:00 | | | |
| Fri | 08:00 | 00:30 | | | |
| Sat | 08:00 | 00:30 | | | |
| Sun | 08:00 | 00:00 | | | |

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor:

| | |
|--|----------|
| Name Neil Dunkley | |
| Address 27 Celandine Close Burton on Trent | |
| Postcode | DE15 9JX |
| Personal licence number (if known) PA1345 | |
| Issuing licensing authority (if known) East Staffordshire Borough Council | |

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8).

None

L

| | | | |
|--|-------|--------|---|
| Hours premises are open to the public Standard days and timings (please read guidance note 6) | | | State any seasonal variations (please read guidance note 4) Club Championship and Presentation Evening, Mens Dinner Evening & Trophy Presentation & the Summer Ball |
| Day | Start | Finish | |
| Mon | 06:30 | 00:00 | |
| Tue | 06:30 | 00:00 | |
| Wed | 06:30 | 00:00 | |
| Thur | 06:30 | 00:00 | |
| Fri | 06:30 | 00:45 | |
| Sat | 06:30 | 00:45 | |
| Sun | 06:30 | 00:00 | |
| | | | |

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)

All bar staff have attended the BIIAB Level 1 Award in Responsible Alcohol Retailing. A policy document has been prepared and issued to all staff on their responsibilities including conflict management, minimum age requirements for serving alcohol, conditions when alcohol should not be served to customers. CCTV is also in operation to observe areas in and around the clubhouse.

b) The prevention of crime and disorder

Part of the Policy document instructs staff that they must not serve alcohol to persons that are drunk, this includes other persons buying alcohol for someone that is drunk. Staff are also advised not to serve excessive alcohol to people that they believe may be driving, or who are in charge of children. CCTV recording takes place at all times in and around the premises. Staff are advised that if there are a group of people causing disorder, they can ask them to leave, summon the premises supervisor or close the bar immediately, staff also have the option of a panic button should they feel threatened in any way.

c) Public safety

The Club as part of its operation has a comprehensive Health & Safety policy with associated risk assessments. The Policy document covers emergency procedure in case of fire, injury or illness. There are first aiders or a responsible person on site during opening hours.

There is a fully functional and regularly serviced fire and smoke alarm system linked to a central call station, we also have emergency lighting throughout the building.

Events are restricted in number to approximately 150 persons which is below the allowable capacity

d) The prevention of public nuisance

The principle business of the club will be to continue to provide facilities for its members to play golf, the bar and catering will predominantly be for their use, as such the members are covered by the rules of the Club. Any breach of the rules could lead them to being suspended.

CCTV is in operation in and around the club and constant monitoring takes place. Staff are instructed not to serve persons that are drunk or to supply alcohol to others so they can supply to persons that are drunk.

All bar staff are BIIAB Level 1 certified

e) The protection of children from harm

The club operate the under 25 policy, no ID no alcohol will be served. We do not sell tobacco products.

The Club operate a child safety policy for its members, and have staff that are DBS checked.

All bar staff are BIIAB Level 1 certified and as such are aware of legislation in relation to children on the premises in relation to serving alcohol and the penalties relating to any breach of the law.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 11).
If signing on behalf of the applicant, please state in what capacity.

| | |
|-----------|--|
| Signature |  |
| Date | 28th Jan 2016 |
| Capacity | Club Secretary/Manager |

For joint applications, signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent (please read guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

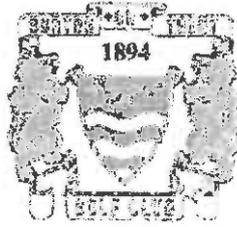
| | |
|-----------|--|
| Signature | |
| Date | |
| Capacity | |

| | | | |
|---|--|----------|--|
| Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13) | | | |
| Post town | | Postcode | |
| Telephone number (if any) | | | |
| If you would prefer us to correspond with you by e-mail, your e-mail address (optional) | | | |

Notes for Guidance

BURTON-ON-TRENT GOLF CLUB LTD.

Telephone:
Secretary: 01283 544551
Professional: 01283 562240
Clubhouse &: 01283 568708
Catering



All correspondence to:
The Secretary
43, Ashby Road East
Burton on Trent
DE15 0PS

Website: www.burtonontrentgolfclub.co.uk

E-Mail: clubmanager@burtonontrentgolfclub.co.uk

Legal & Democratic Services
South Derbyshire District Council
Civic Offices,
Civic Way,
Swadlincote,
Derbyshire,
DE11 0AH

29th Jan 2016

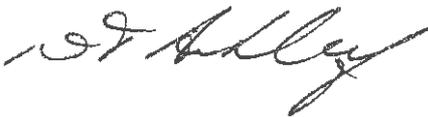
Premises Licence Application Form

Please find enclosed my completed application for a new Premises Licence at Burton on Trent Golf Club. I can confirm that copies have been sent to all responsible authorities.

I will be placing a notice in the Burton Mail next week.

I have also enclosed photographs showing the notice on display in front of our premises.

Yours sincerely



Neil Dunkley
Secretary/Manager

REPRESENTATION FORM FROM RESPONSIBLE AUTHORITIES

Responsible Authority (please delete as applicable):

Police / Fire / Environmental Protection / Health and Safety / Child Protection / Trading Standards/ Planning Authority/ Licensing Authority / Health Authority

| | |
|---------------------------------|---|
| Your Name | Gemma Rice |
| Job Title | Police Constable |
| Postal and email address | Derbyshire Police Prime Parkway Derby DE1 3AB gemma.rice.14051@derbsyhire.pnn.police.uk |
| Contact telephone number | 0300 1225860 |

| | |
|--|--|
| Name of the premises you are making a representation about | Burton on Trent Golf Club |
| Address of the premises you are making a representation about | Ashby Road East Bretby Burton on Trent DE15 0PS |

| Which of the four licensing objectives does your representation relate to? | Yes Or No | Please detail the evidence supporting your representation. Or the reason for your representation. Please use separate sheets if necessary |
|---|--------------------------|--|
| To prevent crime and disorder | | <p>Condition 1 <u>Staff training</u> The premises already has staff training but the proposed condition states that records of this should be kept on the premises for the period stated. This can be produced if required to the relevant authority and promotes due diligence.</p> <p>Condition 2 and 3 <u>Age Varication Policy</u> The premises already operate using the challenge 25 scheme. The proposed condition means that clear and prominent signage is displayed and states the proof of age accepted in order to inform customers and promotes responsible drinking and due diligence.</p> <p>Conditions 4-9 <u>CCTV</u> – This was already in place at the premises however I have discussed this condition with the DPS to ensure that should it be required by police or other relevant authority it will be recording and of good quality and available within 48 hours. This is because should any crime and disorder take place, prompt access to CCTV could be vital to any investigation etc.</p> <p>Condition 10 <u>Carpark</u> – The premises carpark enters out onto a very busy road. The reason this condition has been proposed is to prevent glasses and bottles being taken out into the</p> |

| | | |
|--------------------------------------|--|---|
| | | carpark area which could potentially be thrown or left and then picked up and used as a weapon by a customer or other member of the public. This conditions that all bottles and glasses will be restricted to inside the premises and a rear area which is contained and can be monitored and controlled by staff. |
| Public safety | | |
| To prevent public nuisance | | |
| To protect children from harm | | |

| | |
|---|-------------------------------------|
| Suggested conditions that could be added to the licence to remedy your representation or other suggestions you would like the Licensing and Appeals Sub Committee to take into account. Please use separate sheets where necessary and refer to checklist. | As per conditions submitted. |
|---|-------------------------------------|

Signed: G. Rice

Date: 22/02/2016

Please return this form along with any additional sheets to the Licensing Section, South Derbyshire District Council, Council Offices, Civic Way, Swadlincote, Derbyshire, DE11 0AH or email to licensing@south-derbys.gov.uk. This form must be returned within the Statutory Period. For more details please check with the Licensing Office on 01283 595 716/724/890

Annex 2 – Conditions consistent with the Operating Schedule

1. Full training is provided to staff on commencement of their employment on the law relating to the sale of alcohol and any system or procedures they are expected to follow in the course of dealing with alcohol sales. Refresher training should be provided at regular intervals (at least 6-monthly).

Records detailing the training provided will be kept on the premises for production, on request, to an officer of a Responsible Authority. Records shall be retained on the premises for a minimum of 2 years.

2. The age verification policy applying to the premises is 'Challenge 25'; that means anyone attempting to purchase alcohol (or other min.18 restricted product) that appears under the age of 25 years will be asked to prove their age. Acceptable forms of identification will be a PASS-accredited proof of age card, photo driving licence or passport. Failure to produce satisfactory proof of age will result in a refused sale.

Clear, prominent and unobstructed signage informing customers of the age verification policy in operation and the age restrictions on products, will be clearly displayed at:

- all entry points to the premises,
- adjacent to the products, where displayed, and
- all points of sale.

3. A system of recording sales refused under the age verification policy will be operated at all times.

At least weekly, the Designated Premises Supervisor (or deputy, authorised in writing) will:

- examine the record and compare it against the normal operating pattern for the premises
- indicate any action required following that examination
- sign off/endorse the record to indicate the above points have been carried out

The refusal record will be kept on the premises for production, on request, to an officer of a Responsible Authority. Records shall be retained on the premises for a minimum of 2 years.

4. A CCTV system will be installed and the recording system must be maintained in good working order and any faults repaired as soon as possible. (It is recommended that all maintenance paperwork be kept to show that the retailer has shown all due diligence in maintaining the system).

McHugh Emma

From: Rice, Gemma, 14051 <Gemma.Rice.14051@Derbyshire.PNN.Police.UK>
Sent: 22 February 2016 09:51
To: Licensing Mailbox
Subject: FW: Burton on Trent Golf Club, 43 Ashby Road East, Burton on Trent
Attachments: conditions Burton Golf Club.docx; Police Conditions.pdf

Categories: Completed, Emma

Hello,

Please find attached conditions agreed with applicant for a new licence at Burton on Trent Golf Club, 43 Ashby Road East. I have attached a signed pdf file signed by Neil Dunkley (managing secretary of Burton Golf Club) and a word document. There will be no police objection to the new licence.

Regards

Gemma

Pc 14051 Gemma Rice
D. Division Licensing Officer
D. Divison Wildlife Crime Officer
Derbyshire Constabulary
Tel: 101

PLEASE NOTE: This e-mail message is intended solely for the person to whom it is addressed and may contain information of a confidential or legally privileged nature which should not be disclosed. If you have received this message in error, please notify the sender immediately and delete the message and any attachments or copies. Any review, re-transmission, dissemination or other use of, or taking action in reliance upon, this message by persons or entities other than the intended recipient is prohibited. Any views or opinions expressed in this e-mail are solely those of the author and do not necessarily represent the views of Derbyshire Constabulary or any other person and Derbyshire Constabulary does not accept liability for any statement or opinion expressed. Please be aware Derbyshire Constabulary monitors all internet e-mail activity and content to maintain system performance and appropriate business usage.

WEBSITE: Join the policing family at Derbyshire Constabulary. For more details visit <http://www.derbyshire.police.uk>

WARNING: E-mail may be susceptible to data corruption, interception, viruses, unauthorised amendments and unforeseen delays. All e-mail has been scanned for viruses, but Derbyshire Constabulary cannot accept liability for any loss or damage incurred as a result of virus infection or any other data corruption, interception, unauthorised amendment or delay.