14%.	d target of 4	t the planned	011 agains	eptember 2	he end of S	days up to t	anned audit	.10% of the pl	The Internal Audit Service has completed 37.10% of the planned audit days up to the end of September 2011 against the planned target of 44%.
Poo	07.10%	Cilectoria							
37.1	0.00%	0.00%	19.19%	17.90%		-			
			ı						
230	0	0	119	111	100.00%	640	20	620	TOTAL
37			26	<u></u>	8.91%	57		57	ROUTINE DUTIES
19			10	9	6.25%	40		40	TRAINING, FURTHER EDUCATION
6		-	6	0	6.25%	4.0		40	OTHER:
27			17	10	9.38%	60		60	MANAGEMENT
10			6	4	6.88%	.44		44	b. Contract
16			8	8	10.94%	70	20	50	a. Computer
							· ·		SPECIALIST AREAS:
2			1-1	-	0.63%	4		4	CONTINUOUS AUDIT
113			45	68	50.78%	325		325	PLANNED AUDITS/ AUDIT WORK
		•				640	20	620	Total available days less leave etc
Total	Qtr4	Qtr3	Qtr2	Qtr 1	%		Specialists	Audit Team Specialists	AUDIT CATEGORY - 2011/12

Audit Management

SUMMARY OF INTERNAL AUDIT WORK	2011/12	<u> </u>						Appendix 2
	Re- allocated days	Planned Days	Quarter 1 Apr-Jun	Quarter 2 Jul-Sep	Quarter 3 Oct-Dec	Quarter 4 Jan-Mar	Actual Days	Difference
Planned Audits		-						
Chief Executive		I I				<u> </u>		
Chier executive								
Elections		3	0	3 .			3	- 0
Land Charges		5	0	5			5	0
Members Allowances		3	0	0			0	-3
5						1		
Community Services								
Building Control Fees		2	0	2			2	0
Planning Fees		2	0	0			0	-2
Section 106 Agreements		6	0	0			0	. ⊱ ⊵-6 ⊗
-		27/05/05				_		
Trade Refuse		2	0	0			0	# 5 2 5
Refuse Collection		2 4	0	0			0	4
Licensing		4 5 6	υ	U			Greek Care	
Parks		5	2	0			2	-3
Cemetries	-	5 5	0	0	***************************************		0	-5
Etwall Lesiure Centre		8	0	0			0	-8
Rosliston Forestry Centre		5	0	5			5	0
Partnerships		8	2	1			3	61g (±-5)
			1.0				16	1
Rent Accounting Foston Gypsy Site		15 3	16 0	0			10	3
Housing Repairs		6	0	0			0	-6
Sale of Council Houses		2 2	0	0			0 30	≅ 9 -2 €
Corporate Services							2013 (St. 1821)	
						-		
NNDR		6	6	3			9	3
Cash Housing Benefits		12 18	0	0			0	-18
Council Tax		8	8	3		-	11	3
CRM		6	0	0			0	6
		200546					\$600,180.56	
Sundry Debtors		12	3	0			3	- 9
Payroll		16	10	. 3			13	# 5 5 5 2 3 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5
Creditors		18	1	0			1	-17
Car Allowances		3	0	0	_		0	0 -3
Subsistence Treasury Management		6	0	0	1	1	0	5 6 5 46
Bank Reconciliation		5	4	2			6	1
Budgetary Control		8	0	6		<u> </u>	6	-2
Accounting System		1.2	10	2			12	₃ 0
						-		- 16 H-17-16
Asset Management	-5	0 0	0	0			0	0
Land Sales	-5	U	U .			1		
IT Strategy		1	0	0		1	0	§1
IT Disaster Recovery		2	0	0			0	-2
Data Quality	5	5	5	0				0
Employment Contracts		1	0	1.		 	1	0
CRB		1001	0	1		-	1	0
Risk Management		0	0	0		-	0	0
Corporate Governance		3	0	0	 	1	0	3

Audit Management SDDC Internal Audit Service

SUMMARY OF INTERNAL AUDIT	WORK 2011/12						VARIANTE CONTRACTOR IN	Appendix 2
	Re- allocated days	Planned Days	Quarter 1 Apr-Jun	Quarter 2 Jul-Sep	Quarter 3 Oct-Dec	Quarter 4 Jan-Mar	Actual Days	Difference
Partnerships/Funding	1	3	0	3			3	0
Disaster Planning		3	0	0			0	-3
CSPP		20	0	0			a de de	-20
							3 - 5 - 1 (A)	
Misc Audits		2	0	0			0	2
VFM Specific		30	0	0			0	-30
Risk Register		35	0	0			0	35
Fraud		3	0	0			0	≗ ≗-3
Inventories		100000 (2010 (2010 (1010)) 100000 (2010) (2010)	0 .	1		-	1	1
			0	0			0	0
			. 0	0			0	0
			. 0	0			0 :	0
			0	0			= 0 €	0
			0	0			0	0
			0	0			0	0
		581280015045	0	0			0	0
		2100.000	0	0.			i= 08 0 8	0
			0	0			0	0
			0	0			0	0
			0	0			0	0
			0	0			0	0
Sub Total	0	325	68	45		0	113	-212

SDDC Internal Audit Service Audit Management

UMMARY OF INTERNAL AUDIT WOF	K 2011/12							Appendix 2
•	Re- allocated days	Planned Days	Quarter 1 Apr-Jun	Quarter 2 Jul-Sep	Quarter 3 Oct-Dec	Quarter 4 Jan-Mar	Actual Days	Difference
					-0.470			
Continuous Audit		12.50 (50 (20 (2)) 						F
Routine Checks		2	00	0			0	-2
Small Systems Review		2	1	1		<u> </u>	2	0
Sub Total		4	1	1			2	-2
	·							
Specialist Audits	<u> </u>			_				
Computer	<u> </u>							
i. Development		32	2	8		 	= 10	-22 -12
ii. Audit		18	6	0			6 0	-12
iii. Specialist Audit		20	0	0		 	- U	-2V
~	 .	r. 300:050:050:00					(=1/95/HS).(\$5)	
i. Final Account/Cons Rules	+	32	1	0	 		1	-31
ii. Current Audit/Contract Sys	 	12	3	6	 		9	
ii. Current Addit/Contract 3ys	1	Literature of the second		†	+		\$50 (30 (50) 100s	6-766 NO. 10: 15
Sub Total	<u> </u>	114	12	14			26	-88
Sub Total		5 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6 6					AFERDADA SE	
Management								
Audit		45	8	17	1		25	-20
Other		15	2	0			2	-13
Sub Total		60	10	17	1		27	- 33
	<u> </u>					Ì		
Other							00 0000 0000 00 0000 0000	
Special Investigations	<u> </u>	28	0	6		İ	6	-22
Contingency		12	0	0			3 D	= -12 =
Sub Total		40	0	6			6	⊚ ⊚-34 ⊚
	<u> </u>	l - co - co-cossociale.					30 years (g) // (c)	
MTGS, TRAINING, ETC			- West					
Seminars and Meetings		15	4	4			8 3 5	55 5 2555
Training -C.P.E		= 10	0	0			3 0 3	-10
Further Education		0	<u>,o</u>	0			0	0
ln-House		15	5	6			11	4 9
Sub Total		40	9	10			19	-21
					<u> </u>			
ROUTINE DUTIES		2000 TOP (500 100 00 00 00 00 00 00 00 00 00 00 00			1		#60 00 H 00 00 00 00 00 00 00 00 00 00 00	
H								
External Audit		8	0	3		 	3	5
General Office Duties	-	8	3	6		 	9	0
Internal Payroll Check		1	1	0	 		1	3
Cash Office Duties Procurement		4 2	0	0	<u> </u>	+	0	-2
		3 =	1	1	+	-	2	-1
Paid Cheque Enquiries	-	9	2	3			5	-4
Security Unison	- 	18	2	4		1	6	-12
Other	 	4	2	8		 	10	6
Sub Total		57	11	26			37	-20
	1			1		<u> </u>		
					-			
TOTAL DAYs		640	111	119	" " "	1	230	-410

SDDC Internal Audit Service Audit Management