

APPENDIX 1

FINANCE & MANAGEMENT - ANALYSIS OF CAPITAL ASSETS

	Original Estimate 2003/04				Probable Estimate 2003/04				Cash Limit Estimate 2004/05			
	Asset Value £	Notional Interest £	Depr. £	Deferred Charge £	Asset Value £	Notional Interest £	Depr. £	Deferred Charge £	Asset Value £	Notional Interest £	Depr. £	Deferred Charge £
HB1 Industrial Estates	1,372,000	82,320	49,000	0	1,415,000	84,900	52,410	0	1,362,593	47,690	52,410	0
HB2 Managed Workspace	627,000	37,620	16,500	0	630,000	37,800	17,030	0	612,973	21,450	17,030	0
HG2 Miscellaneous Properties	506,560	30,390	18,720	0	566,500	33,990	21,780	0	544,729	19,060	21,780	0
CB1 Financial Management System	0	0	0	0	0	0	0	101,540	0	0	0	0
CA1 Civic Car	4,576	270	1,530	0	4,576	280	1,530	0	3,051	150	1,530	0
SAA Civic Offices	1,696,560	101,810	51,420	0	1,800,000	111,040	56,250	0	1,743,750	61,030	56,250	0
SAB Darklands Road Depot	414,000	24,840	18,000	0	450,000	27,000	20,460	0	429,545	15,030	20,460	0
YT2 Print Room Equipment	2,746	160	1,370	0	2,746	170	1,370	0	1,373	80	1,370	0
TOTALS	4,623,442	277,410	156,540	0	4,868,822	295,180	170,830	101,540	4,698,014	164,490	170,830	0

Finance & Management

	Original Estimate 2003/04 £	Probable 2003/04 £	Cash Limit 2004/05 £
7101 Civic Offices			
CA0 CEC Over/Under Recoveries	0	20	60
CA1 Democratic Representation	61,200	46,780	46,470
CA3 Corporate Management	3,650	2,810	2,790
CA5 External Audit	2,440	1,860	1,850
RAY Management	17,430	13,330	13,240
RBY Legal & Members Services	39,580	30,250	30,050
RCY Economic Development	9,420	7,200	7,140
RDY Personnel & Development	12,370	9,450	9,390
RFY Environmental Health	31,730	24,280	24,120
RGY Housing	52,650	40,260	39,990
RHY Community & Leisure Development	15,330	11,740	11,670
RJY Technical Services	15,850	12,140	12,060
RKY Planning	51,590	39,470	39,210
RLY Policy & Best Value	8,360	6,410	6,370
RNY Finance Services	24,050	18,390	18,270
RPY Audit	5,760	4,390	4,360
RRY IT	25,960	19,850	19,720
RSY Revenue	70,840	54,140	53,780
RTY Customer Serv & Central Support	26,480	20,250	20,120
SCB Central Postage	2,790	2,140	2,120
SCJ Plan Printer	2,610	2,020	2,000
SFA MDIS Mainframe	6,270	4,780	4,760
SFE Central Telecommunications	1,210	950	940
SGA Personnel - Training & Admin	7,150	5,460	5,420
SGB Personnel - Advice & Support	1,920	1,460	1,450
SKA Policy & Best Value	2,610	2,020	2,000
YT2 Print Room	12,550	9,610	9,540
Total - Finance & Management	511,800	391,460	388,890
Total - Housing & Comm Services	5,220	3,990	3,970
Total 7101 Civic Offices	517,020	395,450	392,860
7401 Central Expenses			
CA0 CEC Over/Under Recoveries	0	20	0
RAY Management	70	270	300
RBY Legal & Members Services	70	290	330
RCY Economic Development	30	110	120
RDY Personnel & Development	30	110	120
RFY Environmental Health	100	440	490
RGY Housing	150	620	690
RHY Community & Leisure Development	30	90	100
RJY Technical Services	90	350	390
RKY Planning	150	590	660
RLY Policy & Best Value	20	80	90
RNY Finance Services	90	290	320
RPY Audit	20	70	70
RRY IT	50	200	230
RSY Revenue	140	470	530
RTY Customer Serv & Central Support	60	180	210
Total - Finance & Management	1,100	4,180	4,650
Total 7401 Central Expenses	1,100	4,180	4,650

Finance & Management

		Original Estimate 2003/04 £	Probable 2003/04 £	Cash Limit 2004/05 £
7515 Management				
CA0	CEC Over/Under Recoveries	0	-10	20
CA1	Democratic Representation	17,610	15,520	16,260
CA3	Corporate Management	313,940	313,910	328,940
RFY	Environmental Health	0	3,110	3,260
RGY	Housing	0	3,110	3,260
RHY	Community & Leisure Development	0	3,110	3,260
RJY	Technical Services	6,290	5,520	5,790
RKY	Planning	6,290	5,520	5,790
RNY	Finance Services	11,850	10,360	10,850
RPY	Audit	5,930	5,180	5,430
RRY	IT	17,780	10,360	10,850
RSY	Revenue	5,930	10,360	10,850
SHA	Accountancy	26,670	0	0
SKA	Policy & Best Value	24,840	16,570	17,360
Total - Finance & Management		437,130	402,620	421,920
Total - Housing & Comm Services		11,940	10,690	11,200
Total - HRA		40,820	41,440	43,420
Total	7515 Management	489,890	454,750	476,540
7521 Legal/Members, incl 7661 & 7662				
CA0	CEC Over/Under Recoveries	-4,980	-20	20
CA1	Democratic Representation	162,420	185,490	194,400
CA3	Corporate Management	5,710	42,500	42,460
CA4	Publicity	21,980	45,810	48,480
CA8	Corporate Personnel Issues	130	120	110
CC2	Civic Ceremonials	57,110	9,770	9,530
CE1	Elections	8,360	19,740	21,300
CE2	Register of Electors	47,050	49,060	57,380
CE3	Electoral Review	2,810	0	0
CK4	Council Tax	340	320	320
DG3	Housing Advances	28,000	0	0
HB1	Industrial Estates	2,280	2,130	2,130
HG1	Asset & Estate Management	11,650	10,880	10,880
KJ1	Benefits-Admin	1,140	1,060	1,060
RAY	Management	67,610	6,530	6,530
RJY	Technical Services	1,380	1,290	1,280
RPY	Audit	430	400	390
SHB	Debtors/Cash Income	8,720	8,150	8,140
Total - Finance & Management		422,140	383,230	404,410
Total - Env & Dev Services		83,510	83,990	83,740
Total - Housing & Comm Services		12,230	14,790	14,770
Total - HRA		26,640	20,760	20,750
Total	7521 Legal/Members, incl 7661 & 7662	544,520	502,770	523,670

Finance & Management

		Original Estimate 2003/04 £	Probable 2003/04 £	Cash Limit 2004/05 £
7522 Economic Development				
CA0	CEC Over/Under Recoveries	750	-10	0
CA1	Democratic Representation	3,070	7,850	8,020
CA3	Corporate Management	660	3,920	3,540
CE1	Elections	580	0	0
HB1	Industrial Estates	7,860	7,850	8,260
HB2	Managed Workspace	10,740	7,850	8,260
HG1	Asset & Estate Management	46,340	52,060	52,880
HG2	Misc Properties	7,790	7,850	8,260
SFD	Map Info GIS	550	0	0
SGB	Personnel - Advice & Support	3,140	0	0
SKA	Policy & Best Value	2,000	0	0
Total - Finance & Management		83,480	87,370	89,220
Total - Env & Dev Services		122,770	132,370	120,650
Total - Housing & Comm Services		190	3,920	3,780
Total	7522 Economic Development	206,440	223,660	213,650
7523 Personnel/Development				
CA0	CEC Over/Under Recoveries	-4,520	10	0
SGA	Personnel - Training & Admin	53,080	56,150	50,670
SGB	Personnel - Advice & Support	131,190	163,780	147,800
SGC	Personnel - Single Status Admin	30,250	17,240	15,560
Total - Finance & Management		210,000	237,180	214,030
Total	7523 Personnel/Development	210,000	237,180	214,030
7531 Environmental Health				
CA0	CEC Over/Under Recoveries	6,460	0	20
CA1	Democratic Representation	4,070	1,660	1,760
CA3	Corporate Management	770	0	0
CE1	Elections	710	0	0
CM1	Misc Finance (Expenditure)	1,560	0	0
SDA	Health & Safety (Civic Offices)	2,380	0	0
SDB	Health & Safety (Depot)	2,310	0	0
SKA	Policy & Best Value	1,570	1,180	1,250
Total - Finance & Management		19,830	2,840	3,030
Total - Env & Dev Services		615,990	528,720	560,930
Total - Housing & Comm Services		192,410	322,520	342,160
Total - HRA		2,090	1,420	1,510
Total	7531 Environmental Health	830,320	855,500	907,630

Finance & Management

	Original Estimate 2003/04 £	Probable 2003/04 £	Cash Limit 2004/05 £
7532 Housing, incl 7604/7608			
CA0	CEC Over/Under Recoveries	0	20
CA1	Democratic Representation	4,110	3,690
CA3	Corporate Management	4,580	3,690
DG5	Housing Associations	860	0
GB1	Transport System Overheads	4,490	0
HB1	Industrial Estates	0	1,920
HB2	Managed Workspace	0	3,830
HG2	Misc Properties	1,330	1,150
RFY	Environmental Health	3,430	0
RGY	Housing	6,660	28,470
RHY	Community & Leisure Development	650	0
SAA	Civic Offices	31,490	24,330
SAB	Darklands Rd Depot	4,460	7,710
SDA	Health & Safety (Civic Offices)	1,220	0
YT1	Office Cleaners	3,130	5,400
Total - Finance & Management		66,410	80,210
Total - Env & Dev Services		9,660	2,680
Total - Housing & Comm Services		130,750	116,810
Total - HRA		859,960	772,630
Total	7532 Housing, incl 7604/7608	1,066,780	972,330
7533 Community/Leisure Dev			
CA1	Democratic Representation	3,740	0
CA3	Corporate Management	53,610	10,690
SDA	Health & Safety (Civic Offices)	750	0
Total - Finance & Management		58,100	10,690
Total - Housing & Comm Services		112,510	169,030
Total	7533 Community/Leisure Dev	170,610	179,720
7541 Technical Services, incl 7607/7612/7613			
CA0	CEC Over/Under Recoveries	0	20
CA1	Democratic Representation	7,580	11,690
CE1	Elections	380	0
GB1	Transport System Overheads	28,230	37,670
HB2	Managed Workspace	20	0
HG1	Asset & Estate Management	0	4,530
KN1	Concurrent Functions	11,200	5,010
RJY	Technical Services	140	0
SAA	Civic Offices	410	0
SAB	Darklands Rd Depot	9,120	16,210
SDA	Health & Safety (Civic Offices)	770	0
SDB	Health & Safety (Depot)	7,430	0
SGB	Personnel - Advice & Support	430	0
SKA	Policy & Best Value	1,830	0
Total - Finance & Management		67,540	75,130
Total - Env & Dev Services		360,830	372,320
Total - Housing & Comm Services		183,440	241,010
Total - HRA		21,690	18,600
Total	7541 Technical Services, incl 7607/7612/7613	633,500	707,060

Finance & Management

		Original Estimate 2003/04 £	Probable 2003/04 £	Cash Limit 2004/05 £
7542 Planning				
CA0	CEC Over/Under Recoveries	0	20	10
CA1	Democratic Representation	23,090	2,740	2,830
CE1	Elections	1,250	0	0
CM1	Misc Finance (Expenditure)	1,830	0	0
SFD	Map Info GIS	1,830	24,990	25,790
SFF	NLPG	930	14,930	15,410
SGB	Personnel - Advice & Support	3,120	0	0
SKA	Policy & Best Value	12,100	33,820	34,910
Total - Finance & Management		44,150	76,500	78,950
Total - Env & Dev Services		1,026,470	1,034,440	1,067,780
Total - Housing & Comm Services		960	8,830	9,120
Total	7542 Planning	1,071,580	1,119,770	1,155,850
7543 Policy/Best Value				
CA0	CEC Over/Under Recoveries	-8,040	10	-20
CA1	Democratic Representation	24,750	21,900	23,290
CA3	Corporate Management	28,000	110,950	91,810
CA5	External Audit	1,230	0	0
HB2	Asset & Estate Management	0	0	0
HG1	Management	750	410	440
RAY	Legal & Members Services	4,420	0	0
RBV	Economic Development	4,410	0	0
RCY	Personnel & Development	8,620	0	0
RDY	Environmental Health	1,930	0	0
RFY	Housing	6,690	0	0
RGY	Community & Leisure Development	9,580	0	0
RHY	Technical Services	1,520	0	0
RJY	Planning	5,920	0	0
RKY	Policy & Best Value	9,050	0	0
RNY	Finance Services	4,980	0	0
RPY	Audit	1,120	0	0
RRY	IT	3,670	0	0
RSY	Revenue	7,850	0	0
RTY	Customer Serv & Central Support	3,560	0	0
SKA	Policy & Best Value	18,500	20,040	19,990
Total - Finance & Management		138,510	153,310	135,510
Total - Env & Dev Services		1,750	6,820	7,250
Total - Housing & Comm Services		750	0	0
Total - HRA		1,000	0	0
Total	7543 Policy/Best Value	142,010	160,130	142,760
7551 Financial Services				
CA0	CEC Over/Under Recoveries	-7,890	0	0
DG3	Housing Advances	5,260	0	0
SEA	Payroll Admin - Monthly	44,140	32,550	33,940
SEB	Payroll Admin - Weekly	22,040	14,700	12,500
SHA	Accountancy	305,960	295,410	349,230
SHB	Debtors/Cash Income	38,170	35,670	25,080
SHC	Creditors	78,000	45,840	39,130
SHD	Insurance Administration	25,440	17,490	23,000
SHG	Financial Management	26,190	68,600	71,690
Total - Finance & Management		537,310	510,260	554,570
Total	7551 Financial Services	537,310	510,260	554,570

Finance & Management

		Original Estimate 2003/04 £	Probable 2003/04 £	Cash Limit 2004/05 £
7552 Audit				
CA0	CEC Over/Under Recoveries	-6,090	0	0
CA1	Democratic Representation	760	750	760
CA3	Corporate Management	14,300	13,980	14,210
CA5	External Audit	4,490	4,400	4,470
CA6	Treasury Management	9,870	9,660	9,810
CA7	VAT Administration	1,360	1,320	1,340
CA8	Corporate Personnel Issues	20	20	20
CC2	Civic Ceremonials	560	540	560
CE1	Elections	470	460	470
CK3	Cost of Collection : NNDR	3,420	3,340	3,400
CK4	Council Tax	4,180	4,090	4,160
DG3	Housing Advances	1,010	0	0
GB1	Transport System Overheads	70	70	70
KJ1	Benefits-Admin	12,520	12,250	12,450
RTY	Customer Serv & Central Support	1,150	1,120	1,140
SAA	Civic Offices	3,440	3,370	3,420
SAB	Darklands Rd Depot	210	210	210
SEA	Payroll Admin - Monthly	4,010	3,920	3,980
SEB	Payroll Admin - Weekly	3,660	3,590	3,640
SFB	PC & Network Support	4,130	4,050	4,120
SGB	Personnel - Advice & Support	2,770	2,710	2,750
SHA	Accountancy	9,820	9,600	9,750
SHB	Debtors/Cash Income	5,270	5,170	5,250
SHC	Creditors	5,590	5,470	5,560
SJA	Collection of Cash	1,340	1,320	1,340
Total - Finance & Management		88,330	91,410	92,880
Total - Env & Dev Services		950	930	940
Total - Housing & Comm Services		19,260	13,800	14,010
Total - HRA		8,720	8,530	8,660
Total	7552 Audit	117,260	114,670	116,490
7553 IT				
CA0	CEC Over/Under Recoveries	0	-20	10
CK3	Cost of Collection : NNDR	0	7,970	4,670
CK4	Council Tax	0	35,850	21,020
KJ1	Benefits-Admin	0	35,850	21,020
RKY	Planning	0	2,720	3,060
RNY	Finance Services	0	26,250	24,450
SFA	MDIS Mainframe	81,540	43,670	42,790
SFB	PC & Network Support	145,030	88,030	104,330
SFC	IT Development & Support	127,510	45,260	43,870
SFD	Map Info GIS	0	10,410	20,730
SFE	Central Telecommunications	0	17,880	18,770
SFF	NLPG	26,510	50,690	24,010
SFG	Oracle	270	0	0
SKA	Policy & Best Value	0	22,630	25,100
Total - Finance & Management		380,860	387,190	353,830
Total - Env & Dev Services		0	3,620	0
Total - HRA		0	0	33,170
Total	7553 IT	380,860	390,810	387,000

Finance & Management

		Original Estimate 2003/04 £	Probable 2003/04 £	Cash Limit 2004/05 £
7554 Revenue				
CA0	CEC Over/Under Recoveries	0	10	-20
CA1	Democratic Representation	330	2,680	2,800
CA3	Corporate Management	330	6,690	7,000
CE1	Elections	550	0	0
CK3	Cost of Collection : NNDR	24,430	84,540	88,360
CK4	Council Tax	308,600	213,240	222,890
KF2	Bus Passes	1,490	7,580	7,930
KJ1	Benefits-Admin	320,990	312,050	326,190
KJ2	Benefits-Fraud Investigation	77,160	87,880	91,860
KJ3	Benefits-Appeals	2,020	10,480	10,960
SGB	Personnel - Advice & Support	310	0	0
SJA	Collection of Cash	99,650	67,580	70,650
SKA	Policy & Best Value	680	0	0
Total - Finance & Management		836,540	792,730	828,620
Total - HRA		0	3,120	3,260
Total	7554 Revenue	836,540	795,850	831,880

7555 Customer & Central Services				
CA0	CEC Over/Under Recoveries	1,420	-10	0
CA1	Democratic Representation	2,490	0	0
CA8	Corporate Personnel Issues	0	2,160	2,410
CE1	Elections	550	0	0
HG1	Asset & Estate Management	4,460	0	0
RAY	Management	73,180	89,960	100,320
RBV	Legal & Members Services	2,910	1,920	2,140
RCY	Economic Development	13,490	11,750	13,110
RDY	Personnel & Development	1,940	0	0
RFY	Environmental Health	35,850	37,180	41,470
RGY	Housing	4,050	0	0
RHY	Community & Leisure Development	12,040	15,830	17,660
RJY	Technical Services	7,850	11,030	12,310
RKY	Planning	13,080	7,680	8,560
RLY	Policy & Best Value	2,180	960	1,080
RNY	Finance Services	13,220	19,430	21,670
RPY	Audit	240	240	270
RRY	IT	30	960	1,080
RSY	Revenue	17,330	30,470	33,980
SAA	Civic Offices	84,730	0	0
SCA	Central Stationery	8,890	9,840	10,970
SCB	Central Postage	42,000	7,200	8,020
SCE	Customer Services	0	63,330	70,630
SFE	Central Telecommunications	0	1,680	1,870
SGB	Personnel - Advice & Support	0	17,510	19,530
SHC	Creditors	5,330	0	0
SHH	Other Corp Alloc Exp	0	4,080	4,550
YT2	Print Room	0	7,200	8,020
Total - Finance & Management		347,260	340,400	379,650
Total	7555 Customer & Central Services	347,260	340,400	379,650

7610 Recovery				
CK3	Cost of Collection : NNDR	7,780	11,240	11,750
CK4	Council Tax	36,670	53,000	55,400
Total - Finance & Management		44,450	64,240	67,150
Total	7610 Recovery	44,450	64,240	67,150

Finance & Management

		Original Estimate 2003/04 £	Probable 2003/04 £	Cash Limit 2004/05 £
7611 Collection of Cash				
CA0	CEC Over/Under Recoveries	0	0	10
CK3	Cost of Collection : NNDR	4,680	7,470	7,740
CK4	Council Tax	60,570	96,630	100,060
KF2	Bus Passes	0	280	290
SHB	Debtors/Cash Income	16,360	16,760	17,360
Total - Finance & Management		81,610	121,140	125,460
Total - Env & Dev Services		0	10,180	10,540
Total - Housing & Comm Services		660	2,480	2,580
Total - HRA		18,720	31,150	32,270
Total	7611 Collection of Cash	100,990	164,950	170,850

7617 Health & Safety				
CA0	CEC Over/Under Recoveries	0	20	-30
CA1	Democratic Representation	3,550	3,100	3,300
CA3	Corporate Management	110	0	0
GB1	Transport System Overheads	430	190	200
HG2	Misc Properties	470	0	0
RAY	Management	420	340	370
RBV	Legal & Members Services	1,770	1,460	1,550
RCV	Economic Development	520	430	460
RDV	Personnel & Development	610	520	560
RFV	Environmental Health	2,190	2,320	2,470
RGV	Housing	4,070	2,680	2,850
RHV	Community & Leisure Development	420	340	370
RJV	Technical Services	2,660	1,700	1,760
RKV	Planning	2,910	2,580	2,750
RLV	Policy & Best Value	320	260	280
RNV	Finance Services	1,670	1,380	1,470
RPV	Audit	320	260	280
RRV	IT	1,160	950	920
RSV	Revenue	3,630	3,100	3,300
RTV	Customer Serv & Central Support	1,560	1,460	1,550
SDA	Health & Safety (Civic Offices)	17,610	17,280	18,330
SDB	Health & Safety (Depot)	2,350	4,940	5,240
YT1	Office Cleaners	1,160	1,060	1,120
YT2	Print Room	320	260	280
Total - Finance & Management		50,230	46,630	49,380
Total - Env & Dev Services		6,240	2,820	2,840
Total - Housing & Comm Services		4,930	3,050	3,150
Total - HRA		3,970	2,490	2,590
Total	7617 Health & Safety	65,370	54,990	57,960

Finance & Management

		Original Estimate 2003/04 £	Probable 2003/04 £	Cash Limit 2004/05 £
7618 Best Value Review				
RDY	Personnel & Development	1,540	0	0
RJY	Technical Services	9,330	0	0
RKY	Planning	12,720	0	0
RSY	Revenue	2,700	0	0
Total - Finance & Management		26,290	0	0
Total - Env & Dev Services		130	0	0
Total - Housing & Comm Services		5,800	0	0
Total - HRA		100	0	0
Total	7618 Best Value Review	32,320	0	0
7621 IT Development & Support				
CA0	CEC Over/Under Recoveries	40	0	0
CA3	Corporate Management	126,650	129,160	54,130
RTY	Customer Serv & Central Support	1,240	0	0
SFE	Central Telecommunications	10,450	0	0
Total - Finance & Management		138,380	129,160	54,130
Total - Env & Dev Services		410	0	0
Total - HRA		6,680	14,350	6,020
Total	7621 IT Development & Support	145,470	143,510	60,150
7622 Reception				
CA0	CEC Over/Under Recoveries	0	-10	0
RAY	Management	0	4,050	4,520
RBV	Legal & Members Services	0	4,440	4,950
RCY	Economic Development	0	1,670	1,860
RDY	Personnel & Development	0	1,740	1,930
RFY	Environmental Health	0	6,650	7,410
RGY	Housing	0	9,440	10,530
RHY	Community & Leisure Development	0	1,380	1,540
RJY	Technical Services	0	5,380	5,990
RKY	Planning	0	9,000	10,040
RLY	Policy & Best Value	0	1,210	1,350
RNY	Finance Services	0	4,400	4,910
RPY	Audit	0	990	1,110
RRY	IT	0	3,080	3,430
RSY	Revenue	0	7,120	7,940
RTY	Customer Serv & Central Support	0	2,790	3,110
Total - Finance & Management		0	63,330	70,620
Total	7622 Reception	0	63,330	70,620

Finance & Management

		Original Estimate 2003/04 £	Probable 2003/04 £	Cash Limit 2004/05 £
7631 Accountancy				
CA0	CEC Over/Under Recoveries	0	40	100
CA1	Democratic Representation	8,420	5,640	6,560
CA2	Capital Programme	21,750	20,940	26,500
CA3	Corporate Management	14,170	8,040	9,300
CA4	Publicity	0	240	280
CA5	External Audit	1,780	3,340	4,080
CA6	Treasury Management	60,810	51,730	59,990
CA7	VAT Administration	9,280	14,520	16,840
CA8	Corporate Personnel Issues	0	470	550
CA9	Unapportionable O/Heads	6,430	6,820	7,970
CC2	Civic Ceremonials	580	610	740
CE1	Elections	530	610	710
CE2	Register of Electors	780	740	870
CK3	Cost of Collection : NNDR	410	510	590
CK4	Council Tax	6,110	5,440	6,370
CM1	Misc Finance (Expenditure)	1,180	300	350
DG5	Housing Associations	460	0	0
GA1	Transport Account	6,650	0	0
GB1	Transport System Overheads	1,000	6,960	8,130
HB1	Industrial Estates	2,240	1,990	2,320
HB2	Managed Workspace	1,450	950	1,100
HG1	Asset & Estate Management	700	1,050	1,220
HG2	Misc Properties	720	640	740
KF2	Bus Passes	2,020	2,360	2,790
KJ1	Benefits-Admin	4,560	3,850	4,480
KJ2	Benefits-Fraud Investigation	870	780	910
KN1	Concurrent Functions	2,080	1,920	2,280
RAY	Management	5,120	4,800	5,570
RBY	Legal & Members Services	5,110	5,230	6,130
RCY	Economic Development	1,580	1,960	2,280
RDY	Personnel & Development	2,240	2,940	3,420
RFY	Environmental Health	7,760	7,830	9,150
RGY	Housing	11,120	11,140	13,040
RHY	Community & Leisure Development	1,760	1,620	1,930
RJY	Technical Services	6,870	6,350	7,420
RKY	Planning	10,500	10,640	12,410
RLY	Policy & Best Value	1,410	1,350	1,570
RPY	Audit	1,280	1,110	1,300
RRY	IT	3,680	5,000	5,850
RSY	Revenue	9,090	8,410	9,820
RTY	Customer Serv & Central Support	3,830	3,310	3,880
YT1	Office Cleaners	650	680	780
YT2	Print Room	1,440	1,450	1,690
Total - Finance & Management		228,420	214,310	252,010
Total - Env & Dev Services		62,970	63,060	73,650
Total - Housing & Comm Services		40,050	31,750	37,090
Total - HRA		28,330	23,330	28,780
Total	7631 Accountancy	359,770	332,450	391,530

Finance & Management

		Original Estimate 2003/04 £	Probable 2003/04 £	Cash Limit 2004/05 £
7632 Debtors/Cash Inc				
CA0	CEC Over/Under Recoveries	0	-10	0
CA3	Corporate Management	1,460	30	20
CE2	Register of Electors	20	760	660
CM1	Misc Finance (Expenditure)	40	1,590	1,380
DG3	Housing Advances	20	0	0
DG5	Housing Associations	20	0	0
GA1	Transport Account	60	0	0
GB1	Transport System Overheads	0	30	20
HB1	Industrial Estates	2,590	2,660	2,340
HB2	Managed Workspace	5,500	5,470	4,810
HG2	Misc Properties	1,060	1,190	1,050
KJ1	Benefits-Admin	10,490	6,420	5,580
KJ2	Benefits-Fraud Investigation	80	70	60
RKY	Planning	60	0	0
SAA	Civic Offices	0	280	250
SCB	Central Postage	0	300	270
YT2	Print Room	100	230	210
Total - Finance & Management		21,500	19,020	16,650
Total - Env & Dev Services		27,870	29,570	25,790
Total - Housing & Comm Services		6,210	5,800	5,040
Total - HRA		29,910	29,520	25,890
Total 7632 Debtors/Cash Inc		85,490	83,910	73,370

7633 Creditors

CA0	CEC Over/Under Recoveries	0	-10	-30
CA1	Democratic Representation	1,770	1,100	980
CA3	Corporate Management	480	300	270
CA5	External Audit	110	60	50
CA6	Treasury Management	560	360	320
CA7	VAT Administration	30	20	20
CA9	Unapportionable O/Heads	20	10	10
CC2	Civic Ceremonials	240	150	130
CE1	Elections	50	30	30
CE2	Register of Electors	90	50	40
CK3	Cost of Collection : NNDR	1,430	890	790
CK4	Council Tax	770	480	430
CM1	Misc Finance (Expenditure)	10,940	6,830	6,060
GB1	Transport System Overheads	9,230	5,760	5,110
KF2	Bus Passes	230	140	120
KN1	Concurrent Functions	390	240	220
RBV	Legal & Members Services	550	350	310
RCY	Economic Development	960	610	540
RDY	Personnel & Development	1,250	780	690
RFY	Environmental Health	5,520	3,450	3,060
RGY	Housing	8,800	5,490	4,870
RHY	Community & Leisure Development	2,340	1,470	1,300
RJY	Technical Services	4,510	2,810	2,490
RKY	Planning	2,190	1,370	1,220
RNY	Finance Services	610	380	340
RRY	IT	1,440	900	800
RSY	Revenue	230	140	120
RTY	Customer Serv & Central Support	430	270	240
YT1	Office Cleaners	80	50	40
YT2	Print Room	1,440	900	800
Total - Finance & Management		56,690	35,380	31,370
Total - Env & Dev Services		5,090	3,160	2,810
Total - Housing & Comm Services		5,400	3,380	3,000
Total - HRA		31,030	19,380	17,180
Total 7633 Creditors		98,210	61,300	54,360

Finance & Management

	Original Estimate 2003/04 £	Probable 2003/04 £	Cash Limit 2004/05 £	
7634 Insurance Administration				
CA0	CEC Over/Under Recoveries	0	30	-50
CA1	Democratic Representation	120	60	70
CA6	Treasury Management	130	0	0
CM1	Misc Finance (Expenditure)	0	60	70
GA1	Transport Account	5,310	0	0
GB1	Transport System Overheads	0	4,640	5,700
HB1	Industrial Estates	860	730	850
HB2	Managed Workspace	400	120	140
HG2	Misc Properties	180	60	70
KJ1	Benefits-Admin	120	0	0
KN1	Concurrent Functions	440	240	290
RBV	Legal & Members Services	0	60	70
RFY	Environmental Health	0	120	140
RGY	Housing	0	310	430
RJY	Technical Services	460	310	360
RKY	Planning	0	240	290
RNY	Finance Services	0	60	70
RRY	IT	0	60	70
RSY	Revenue	0	120	140
RTY	Customer Serv & Central Support	0	850	1,070
SAA	Civic Offices	790	1,100	1,290
SAB	Darklands Rd Depot	170	490	570
SEC	Employee Insurances	5,840	490	640
SFB	PC & Network Support	350	180	220
SHE	Third Party Insurance	5,020	0	0
SJA	Collection of Cash	0	60	70
YT1	Office Cleaners	0	60	70
Total - Finance & Management	20,190	10,450	12,640	
Total - Env & Dev Services	1,130	3,410	4,120	
Total - Housing & Comm Services	1,090	2,180	2,640	
Total - HRA	3,030	4,210	5,270	
Total 7634 Insurance Administration	25,440	20,250	24,670	

7636 Financial Management				
CA0	CEC Over/Under Recoveries	0	20	0
CA1	Democratic Representation	3,080	8,920	9,320
CA3	Corporate Management	15,400	16,460	17,200
CA5	External Audit	310	340	360
CA6	Treasury Management	620	1,370	1,430
CA7	VAT Administration	310	340	360
SEA	Payroll Admin - Monthly	0	2,640	2,610
SEB	Payroll Admin - Weekly	0	1,070	1,050
SHA	Accountancy	0	21,920	23,350
SHB	Debtors/Cash Income	0	3,520	3,470
SHC	Creditors	0	3,000	2,960
SHD	Insurance Administration	0	1,480	1,710
Total - Finance & Management	19,720	61,080	63,820	
Total - Housing & Comm Services	310	340	360	
Total - HRA	6,160	6,860	7,170	
Total 7636 Financial Management	26,190	68,280	71,350	

Finance & Management

		Original Estimate 2003/04 £	Probable 2003/04 £	Cash Limit 2004/05 £
7640 Rech Adj: Sys S/Ware				
CA0	CEC Over/Under Recoveries	0	25,500	9,600
Total - Finance & Management		0	25,500	9,600
Total	7640 Rech Adj: Sys S/Ware	0	25,500	9,600
7651 Policy & Best Value issues				
CA0	CEC Over/Under Recoveries	0	-10	0
RAY	Management	4,020	6,150	6,430
RBV	Legal & Members Services	4,130	6,750	7,050
RCY	Economic Development	1,600	2,530	2,640
RDY	Personnel & Development	1,980	2,640	2,760
RFY	Environmental Health	6,180	10,110	10,560
RGY	Housing	9,510	14,350	15,000
RHY	Community & Leisure Development	1,570	2,100	2,190
RJY	Technical Services	5,610	8,170	8,540
RKY	Planning	8,700	13,680	14,300
RLY	Policy & Best Value	0	1,840	1,920
RNY	Finance Services	5,100	6,690	6,990
RPY	Audit	1,070	1,510	1,580
RRY	IT	3,110	4,680	4,890
RSY	Revenue	8,160	10,820	11,310
RTY	Customer Serv & Central Support	3,390	4,250	4,440
Total - Finance & Management		64,130	96,260	100,600
Total	7651 Policy & Best Value issues	64,130	96,260	100,600

REVENUE SPENDING BIDS (DECEMBER 2003) - OVERALL SCORES

Line No.	Bid Ref	Scheme/Proposal	3 year Estimate (NET) £	Category Scores			External Finance %	Total %	Comment
				Council Priorities %	National Priorities %	Risk %			
1	53	LSP & Preparation of Community Strategy	60,000	48	12	9	3	72	20k per year
3	6	Extra staff to meet national standards & targets (Planning)	143,900	38	4	10	9	61	2 posts - possible funding from Grant
5	21	Anti Social Behaviour Officer	35,000	26	16	9	7	58	
8	18	Community Drugs Officer	14,500	26	12	6	8	52	
11	1	Asset Management Officer	96,304	26	8	10	4	48	
16	11	Licensing Enforcement Officer	76,572	22	4	13	4	43	Possible income generation
21	12	Licensing Team Assistant	58,397	22	4	10	4	40	Possible income generation
22	9	P/T Building Control Surveyor & Increased Consultancy	27,000	16	4	14	4	38	50/50 split between staff & consultant
24	55	Parish Plans Fund	15,000	16	8	3	9	36	£5k per year
26	20	Community Partnership Officer	26,500	16	8	3	7	34	
28	7	Planning Technician - enhance service beyond statutory targets	72,000	26	4	3	0	33	Possible funding from Grant
30	50	Principal Policy Officer - CPA Action Plan	119,000	12	4	10	6	32	
32	44	Invest to Save - Housing Support Officer	87,869	14	12	3	2	31	
34	48	Maintenance of Civic Offices	12,000	12	0	18	0	30	
39	51	Environmental Strategy Policy Officer	112,871	16	8	0	0	24	
43	49	Development of Scrutiny - Improved Officer Support	106,000	12	0	7	0	19	
44	52	Developing the Scrutiny Process	6,000	12	0	7	0	19	
52	34	Replacement of Car Park Barrier (Civic Offices)	4,000	0	0	0	3	3	One-off

CAPITAL SPENDING BIDS (DECEMBER 2003) - OVERALL SCORES

Line No.	Bid Ref	Scheme/Proposal	5 year Estimate (NET) £	Category Scores			External Finance %	Total %	Comment
				Council Priorities %	National Priorities %	Risk %			
1	4	Disability Access Improvements	500,000	32	12	18	9	71	
11	15	Customer First Project - Central Reception	200,000	32	12	8	6	58	
22	5	Civic Offices - Heating & Ventilation	300,000	24	0	16	6	46	2 options costing between £165 to £300k
25	3	Internal Amendments at Civic Offices	150,000	20	0	14	6	40	
26	2	PC Replacements	165,000	16	4	14	5	39	Rolling Programme
27	1	Member Laptops and Remote Access	101,582	16	4	12	5	37	
29	3	New Build at Depot	1,275,000	20	0	14	0	34	
36	38	Civic Offices - New Boiler	40,000	12	0	8	6	26	Issue over whether this is required.
37	40	Civic Offices - Ground Floor Renewal	6,000	12	0	6	6	24	
38	42	Darklands Depot - New Boilers	50,000	10	0	8	6	24	
39	43	Darklands Depot - Toilet Alterations	10,000	12	0	6	6	24	
40	39	Civic Offices - Renew External Cladding	25,000	10	0	6	6	22	
42	27	Replacement of DSO Computer System	50,000	10	0	10	0	20	
43	41	Civic Offices - Renew Defective Glazed Units	24,000	2	0	4	6	12	

FINANCE and MANAGEMENT - PROPOSED FEES and CHARGES 2004/05

	<u>Current Charge</u> 2003/04 £:p	<u>Proposed Charge</u> 2004/05 £:p	<u>Comment</u>
<u>IT and CUSTOMER SERVICES</u>			
Room Bookings (Committee Rooms and Council Chamber)			
All Day	55.00	56.50	This excludes charitable organisations
1/2 Day	40.00	41.00	
Per Hour	15.00	15.50	

FINANCIAL SERVICES

Mortgage Redemptions			
- Administration	78.00	80.00	
- Legal Costs	39.00	40.00	

