

**Frank McArdle**  
Chief Executive

Civic Offices, Civic Way,  
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Our Ref:  
Your Ref:

Date: 22nd September 2009

Dear Councillor,

**Audit Sub-Committee**

A Meeting of the Audit Sub-Committee will be held in the Council Chamber, Civic Offices, Civic Way, Swadlincote on **Wednesday, 30th September 2009 at 4.00p.m.** You are requested to attend.

Yours faithfully,

Chief Executive

To:- **Conservative Group**  
Councillor Timms (Chairman), Councillor Atkin (Vice-Chairman) and Councillor Ford.

**Labour Group**  
Councillors Lane and Shepherd.

FOR INFORMATION: All other Members of the Council.

## **AGENDA**

1. Apologies.
2. To receive the Open Minutes of the Meeting held on 17th June 2009 (copy attached).
3. To note any Declarations of Interest arising from any items on the agenda.
4. To receive any questions by Members of the public pursuant to Council Procedure Rule No. 10.
5. To receive any questions by Members of the Council pursuant to Council Procedure Rule No. 11.

### **OPEN REPORTS**

6. GRANT THORNTON - ANNUAL GOVERNANCE REPORT 2008/09.
7. MEMBER TRAINING AND DEVELOPMENT.
8. SUMMARY OF INTERNAL AUDIT REPORTS (JUNE TO SEPTEMBER 2009)
9. HEALTH AND SAFETY UPDATE.

### **EXEMPT REPORTS**

10. The Chairman may therefore move:-

That in accordance with Section 100 (A) of the Local Government Act 1972 the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.

11. To receive any questions by Members of the Council pursuant to Council Procedure Rule No 11.