

AUDIT SUB-COMMITTEE

19th September 2018

**PRESENT:-**

**Conservative Group**

Councillor Grant (Chairman) and Councillor Atkin (Vice-Chairman) and Councillor MacPherson

**Labour Group**

Councillor Dunn and Shepherd

AS/23 **APOLOGIES**

Apologies were received from and Mr S Clark and Mr J Burgess (External Auditors)

AS/24 **DECLARATIONS OF INTEREST**

The Sub-Committee was informed that no declarations of interest had been received.

AS/25 **MINUTES**

The Open Minutes of the Meeting held on 25<sup>th</sup> July 2018 and 30<sup>th</sup> May 2018 were taken as read, approved as a true record and signed by the Chairman.

AS/26 **TO RECEIVE ANY QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO.10**

The Sub-Committee was informed that no questions from members of the public had been received.

AS/27 **TO RECEIVE ANY QUESTIONS FROM MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO.11**

The Sub-Committee was informed that no questions from Members of the Council had been received.

**MATTERS DELEGATED TO SUB-COMMITTEE**

AS/28 **INTERNAL AUDIT PROGRESS REPORT**

The internal auditors presented the report to the Sub-Committee, updating that as outlined in the report, audits were progressing as planned by the end of the

first quarter where five had been completed since the last Meeting. Members were informed that the new format of the report had been accepted and subsequently adopted for future reporting. The Committee were also updated on the restructure of the Central Midland Audit Partnership to aid with the progression of audit plans.

The Chairman sought clarification on the impact of the rollout of Universal Credit. The internal auditor explained that the full details of this impact will not be known until implementation. Councillor Atkin queried the number of payments made by cheque, the Strategic Director (Corporate Resources) advised that direct debit payments were more frequently used.

Councillor Dunn sought clarification on the definition of significant risk in relation to the dry waste recycling contract and associated risks. The internal auditor explained that the information required for the procurement process to be initiated was now available. Councillor Dunn, whilst referring to the report, queried the temporary appointment to the role of Public Buildings Officer. The Strategic Director (Corporate Resources) advised that this area had been identified as part of the planned restructure and until its formal authorisation; interim recruitment arrangements had been made.

**RESOLVED:-**

***That the report of the Audit Manager is considered and any issues identified are referred to the Finance and Management Committee or subject to a follow-up report as appropriate.***

AS/29 **COMMITTEE WORK PROGRAMME**

**RESOLVED:-**

***Members considered and approved the updated work programme.***

AS/30 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

**RESOLVED:-**

***That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.***

**MINUTES**

*The Exempt Minutes of the Meeting held on 30<sup>th</sup> May 2018 were received.*

**EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO  
COUNCIL PROCEDURE RULE NO.11**

*The Sub-Committee was informed that no questions from Members of the Council had been received.*

The Meeting terminated at 4:40pm.

COUNCILLOR J GRANT

CHAIRMAN