
REPORT TO: ENVIRONMENTAL AND
DEVELOPMENT SERVICES

DATE OF MEETING: 2nd October 2003

AGENDA ITEM:

13

CATEGORY:
DELEGATED

REPORT FROM: ENVIRONMENTAL HEALTH
MANAGER

MEMBERS' CONTACT POINT: Carl Jacobs
595717

OPENPARAGRAPH NO:

DOC:

SUBJECT: Food Enforcement – Service Plan

REF: c:\myfiles\com\ES\
ServicePlan

WARD(S) AFFECTED: All

TERMS OF REFERENCE: ES13

1.0 Recommendations

1.1 That the Committee approves the Food Enforcement Service Plan 2003/2004.

2.0 Purpose of Report

2.1 The Food Standards Agency require that a Service Plan (See Annex 1) be drawn up and submitted to the relevant member forum for approval to ensure transparency and accountability of the service, once approved it will be placed on the Councils Web Site.

3.0 Detail

3.1 The guidance issued by the Food Standards Agency is specific in the information that should be included in the Service Plan. The plan should include the following areas:-
Service Aims and Objectives
Background
Service Delivery
Resources
Quality Assessment
Review

4.0 Financial Implications

4.1 None

5.0 Background Papers

5.1 Food Enforcement Law – Service Plan Annex 1