
REPORT TO:	ENVIRONMENTAL AND DEVELOPMENT SERVICES	AGENDA ITEM: 7
DATE OF MEETING:	9TH JUNE 2009	CATEGORY: DELEGATED
REPORT FROM:	DIRECTOR OF COMMUNITY SERVICES	OPEN
MEMBERS' CONTACT POINT:	MARTIN GUEST (22 8705) MARTIN.GUEST@SOUTH- DERBYS.GOV.UK	DOC:
SUBJECT:	SERVICE PLANS 2009/10	REF:
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: G

1.0 Recommendations

- 1.1 That Service Plans for Planning and Environmental Services be approved as basis for service delivery over the period to March 2010. Copies of these will be provided for Members of this Committee and are also available by following this link:

http://harvey/corporate/organisationaldevelopment/policy/Service_Planning/2009_10%20Service%20Plans/

2.0 Purpose of Report

- 2.1 To consider the Service Plans for the following service areas: -

- Planning Services
- Environmental Services

3.0 Detail

Introduction

- 3.1 Service Plans are a key part of the Council's performance management framework, acting as an important link between high-level plans and strategies, such as the Corporate Plan and Sustainable Community Strategy, and personal employee objectives established through the Performance Development and Review Scheme.

Form and Content

- 3.2 This year's plans capture a number of cross-cutting themes for the Council such as Value for Money, outcomes for the community and ensuring service budgets are linked to the achievement of Council priorities.

- 3.3 Each Plan contains sections on:

- Scope and aims of the service. [Page 1 of 2](#)

- Key achievements from 2008/9 and the Priorities for Action in 2009/10.
- People and resources – structure of the service and how this is being shaped to deliver on the priorities and the resources are used to deliver on these.
- National and local performance information and what benchmarking with other Councils is telling us about this performance. These include actions resulting from the Corporate Plan and will include actions from the emerging Sustainable Community Strategy when finalised.
- Managing risks.
- Efficiencies Improvements and Partnerships.
- Consultation/Communication that we have undertaken and what's planned and how this will be used to shape delivery of services for the Community.

3.4 The Service Plans reflect the current themes and priorities within the Corporate Plan 2009/14 and will be reviewed to include actions, where appropriate, from the emerging Sustainable Community Strategy for South Derbyshire that will be in place in June 2009.

3.5 For this year, Service Plans cover a one-year period due to 3.4 and these will be reviewed at the end of March 2010. Monitoring/progress reports on service plans will be made to Members as part of the quarterly performance monitoring reports.

3.6 There will be a more detailed presentation by each Head of Service at a future session, which will enable Members to explore in detail their service area. These sessions will be arranged by Legal and Democratic Services.

4.0 Financial Implications

4.1 None associated directly with this report; implications are detailed in the relevant service plan.

4.2 The Council's corporate risks, Value for Money and efficiency implications are reflected in the relevant service plan.

5.0 Corporate Implications

5.1 Each Service Plan demonstrates a link back to the Council's Corporate Plan priorities and the relevant targets for these and outlines how we intend to measure performance in these areas. There is a particular focus on outcomes and what each service area is doing to deliver better outcomes for the people of South Derbyshire.

5.2 Employment and equalities issues are included in the relevant service plan that includes identifying workforce development challenges.

6.0 Community Implications

6.1 Community Implications are addressed through the relevant service plan and will be developed further through the actions coming out of the emerging Sustainable Community Strategy.

7.0 Background Papers

Copies of Planning Services and Environmental Services Service Plans for 2008/09 are available on request.