

**Licensing Act 2003
Premises Licence Application – #
Notification to Local Authority of agreement regarding
Representations**

To: Licensing Authority Office

Date: 27th February 2015

Dear Sir/Madam

I write in my capacity as the applicant in relation to the above matter. Discussions have taken place with Derbyshire Constabulary in relation to the promotion of the licensing objectives.

I would like to add the following conditions to my application:

1. A CCTV system with recording equipment shall be maintained at the premises and operated with cameras when the premises are open for licensable activities. All recordings used in conjunction with CCTV shall:-
 - Be of evidential quality.
 - Indicate the time and date.
 - Be retained for a minimum of 14 days unless negotiated otherwise.
 - Staff will be trained to use the system.
 - Recorded images shall be made available for inspection and downloading immediately upon request of an authorised officer under the Licensing Act 2003.

2. A Challenge 25 Scheme shall operate at the premises. Any person who appears to be under 25 years of age shall not be served alcohol unless they produce an acceptable form of identification (passport or driving licence or PASS accredited card). Clear, prominent and unobstructed signage informing customers of the age verification policy in operation and the age restrictions on products, will be clearly displayed at:
 - All entry points to the premises
 - Adjacent to the products where displayed, and
 - All points of sale

3. A bound and sequentially paginated refusals book shall be kept at the premises to record all instances where admission or service is refused. Details to show:-

- The basis for the refusal.
- The person making the decision to refuse.
- The date and time of the refusal.

4. Such records included within the refusals book are to be retained at the premises for at least 12 months and shall be made available for inspection and copying by an authorised officer under the Licensing Act 2003.

5. Full training shall be provided to all staff on commencement of employment relating to age restricted products sold and any system or procedures they are expected to apply. Refresher training shall take place at regular intervals – at least every six months

6. A bound and sequentially paginated training book shall be kept to record staff training. This book to be made available for inspection and copying by an authorised officer under the Licensing Act 2003 and also such books to be retained at the premises for at least 12 months.

Please accept this notice as formal request to amend my application/operating schedule in accordance with the above and note that I agree to these conditions being attached to the premises licence. Furthermore, I confirm that I do not consider a hearing to be necessary.

Signed: James Brown Name in block For and on behalf
Date: 27/2/2015 of the Applicant