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Date: 16 March 2016

Dear Councillor,

Heritage Lottery Fund Grants Panel

A Meeting of the **Heritage Lottery Fund Grants Panel** will be held in the **Council Chamber**, on **Thursday, 24 March 2016** at **16:00**. You are requested to attend.

Yours faithfully,

Chief Executive

To:- **Conservative Group**
Councillors Murray and Mrs Wyatt.

Labour Group
Councillor Taylor



AGENDA

Open to Public and Press

- 1** Apologies
- 2** Introductions
- 3** Introduction to Grant Scheme
- 4** Terms of Reference **3 - 3**
- 5** Submitted Schemes **4 - 7**
- 6** Any other business
- 7** Date of next meeting

Draft Terms of Reference for Swadlincote Townscape Heritage Scheme Grants Panel February 2016

(A) Role and Purpose

- A.1 The Swadlincote Townscape Heritage Scheme is a three year project for the Conservation Area that aims to build on a decade of investment, allowing Swadlincote to continue its journey of heritage-led regeneration.
- A.2 The Swadlincote Townscape Grants Panel shall determine whether grants of over £5,000 are awarded or rejected for buildings/projects within the Swadlincote Conservation Area.
- A.3 Decisions will be made on the basis of a stage 2 application that will include a full schedule of works, drawings and historical justification if required.
- A.4 As this is a Heritage Lottery Fund project their terms and conditions apply.

(B) Members, Chair, Attendees, Secretary, Terms of Office

- B.1 The Members of the Panel will be:
 - Three SDDC Councillors (changes to be agreed)
 - DCC Councillor (changes to be agreed)
 - Representative of Swadlincote Chamber of Commerce
 - 2 Young Persons (aged 11-16)
 - Magic Attic Representative
 - Conservation and Design Section Manager (DCC project partner)Other Attendees:
 - Townscape Heritage Project Officer
 - Conservation Officer
 - Design Excellence Officer
- B.2 Membership to the Panel will be for the lifetime of the project
- B.3 All Members of the Panel will be able to vote. Decisions will be made by the number of votes with the chair of the Panel having the casting vote if necessary.

(C) Meetings: Frequency, Notice, Format

- C.1 The Panel will be twice yearly with the exception of the first year which requires a third panel.
- C.2 The notice period for the meeting will be three weeks before the panel with papers sent round a minimum of 1 week before the panel is to meet by email.
- C.3 The Panels will be arranged and organised by the Townscape Heritage Project Officer.
- C.4 The chair of the panel is to be confirmed
- C.5 The grant applications will be presented to members of the Panel by the Townscape Heritage Officer and the Conservation Officer with other Officer input where appropriate.

(D) Minutes and Reporting

- D.1 Minutes will be taken by a South Derbyshire Officer and emailed round after the Panel meeting in a timely manner.

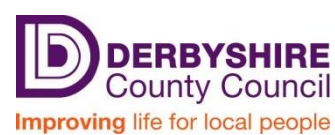


Heritage Lottery Fund Grants Panel Meeting





24th March 2016

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1. Submitted Scheme 1
2. Submitted Scheme 2
3. Plan of Townscape Heritage Eligible Buildings



SUBMITTED SCHEMES

SCHEME 1	DESCRIPTION OF WORKS	
John Mills Curtains 79 High Street	Replacement of upstairs windows due to rotting and poor condition with new timber sliding sash windows in the style of the originals found on the property.	
Present condition	 	
Proposed design / historic photo	 	
Total cost of preferred quote/tender: £11,056.06 (Net) £2,211.21 (VAT) £13,267.27 (Gross)		
Priority of building and grant rate: Eligible - grant rate of 67% or 85% to be confirmed		
Is it in the target area? No – it is in the Conservation Area		
Additional key criteria met:		
<ul style="list-style-type: none"> • High impact, prominent location and opposite a cluster of buildings previously improved with grant funding • Added value due to further improvements on a building where ground floor improvements have already been completed with previous grant funding • 		
DECISION AT GRANTS PANEL MEETING		
Approved	Rejected	
Grant to award:	£0.00	£0.00
Grantee contribution:	£0.00	£0.00
Total costs approved:	£0.00	£0.00

SCHEME 2	DESCRIPTION OF WORKS
Swadlincote Town Hall, The Delph	Repair works to original windows – replacement of the many small glass panes missing or damaged. Repairs to window hinges to allow them to open again. Some re-painting of frames where required. Removal of extractor fan set within one of the windows and re-introduction of original frame and glasswork.

<p>Present condition</p> 	
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Total cost of preferred quote/tender: approx. £24,500 (Net) £4,900 (VAT) £29,400 (Gross) - waiting on final quotes.

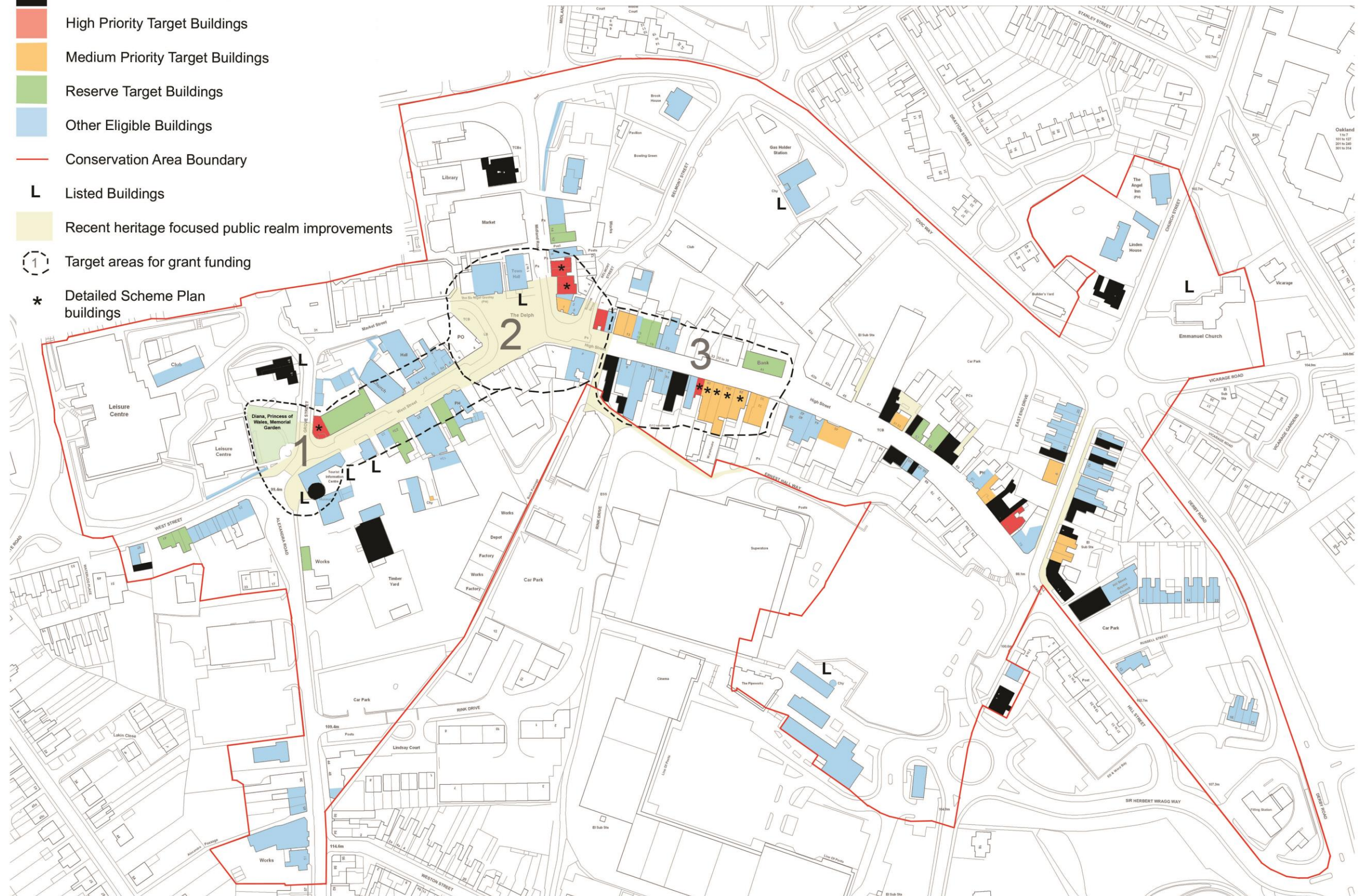
Priority of building and grant rate: Eligible - grant rate of 67%

Is it in the target area? Yes

- Additional key criteria met:**
- High impact, prominent location
 - Maintenance / condition issues
 - Listed building

DECISION AT GRANTS PANEL MEETING		
Approved	Rejected	
Grant to award:	£0.00	£0.00
Grantee contribution:	£0.00	£0.00
Total costs approved:	£0.00	£0.00

- Buildings comprehensively addressed under the HERS & PSICA schemes
- High Priority Target Buildings
- Medium Priority Target Buildings
- Reserve Target Buildings
- Other Eligible Buildings
- Conservation Area Boundary
- L Listed Buildings
- Recent heritage focused public realm improvements
- Target areas for grant funding
- * Detailed Scheme Plan buildings



NOT TO SCALE

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TOWNSCAPE HERITAGE ELIGIBLE BUILDINGS

Produced by South Derbyshire District Council for consideration of funding bid by the Heritage Lottery Fund