



Heritage Lottery Fund Grants Panel Minutes

24th October 2016, 4.00pm – 5.30pm

ATTENDANCE

Name		Organisation	
Nicola Sworowski Planning Policy Manager	NS	South Derbyshire District Council	SDDC
Emma Hancock (Notes) Townscape Heritage Project Officer	EH	South Derbyshire District Council	SDDC
Paul Elwood	PE	Swadlincote and District Chamber of Trade	SDCT
Alex Gilbert Historic Buildings Architect	AG	Derbyshire County Council	DCC
Graham Nutt	GN	Magic Attic	MA
Richard Shaw Design Excellence Officer	RS	South Derbyshire District Council	SDDC
Cllr Steve Taylor	ST	South Derbyshire District Council	SDDC

1. Apologies

Cllr Southerd and Cllr Wyatt.

2. Electing Chair Person

2.1 Cllr Taylor was elected as Chair Person, a Vice Chair will be elected at the next meeting.

2.2 Substitutes were discussed – this will go to Full Council in November.

Nicola Sworowski left the meeting at this point.

3. Minutes from Previous Meeting and Matters Arising

Terms of reference were discussed – all changes have now been agreed.

4. Grants Process

Flow chart was tabled – people generally happy with it.

5. Grants Summary

5.1 EH reported that grants have gone really well. With the first two agreed at the last panel meeting, the Town Hall window repairs are a great showcase of work early on in the project. John Mills' new windows started today and should be finished in the next few weeks.

5.2 Free Building Maintenance Advice and Gutter Clearance on West Street, 17th - 18th November.

5.3 EH talked through her grants summary report. GN mentioned the salts building and a potential buyer for that building, EH is also in contact with the potential buyer.

5.4 A summary was given about the starred buildings:

- 2 Midland Road – owners/agents not interested at this moment in time
- 4-6 Midland Road – did not meet Stage 2 Application deadlines
- Autoquip – Stage 1 submitted and discussions underway with the Co-op
- 26 High Street – vacant and for sale, received enquiry from potential buyer
- Go mobile – are working on their Stage 2 Application
- Specsavers – working on a Stage 2 Application under 5k
- Yum Yums – have been informed that HLF will not fund security shutters
- Cashino Gaming – still waiting to hear back from them

6. Application Appraisals

6.1 EH reported back on the good work done during the School Decision Days and displayed the schools' presentations.

6.2 8 Midland Road – the choice between whether to repair or replace the timber was discussed. The panel agreed that replacement was the preferred option.

6.3 23 West Street – GN expressed interest in the projecting sign remaining as a grant funded element.

6.4 EH pointed out that if the two above schemes were grant funded, then it would be possible that they would be the last non-starred buildings to receive grant funding (assuming that all the starred buildings do indeed come forward). The panel agreed that they supported 8 Midland Road and 23 West Street being given grant funding in accordance with the contributions shown in the appraisals:

- 8 Midland Road – max. grant contribution of £10,837 (Net) or 67% of total eligible costs (whichever is lowest).
- 23 West Street – max. grant contribution of £35,664 (Net) Or 67% of total eligible costs (whichever is lowest).

7. Any other business

The issue of tolerance was discussed it was agreed there is not enough funding available at this stage to allow any tolerance in the maximum grant funding.

8. Date of Next Meeting

6th March at 4pm in the Council Chamber.