

Exp - 29/02/16

[South Derbyshire District Council, Civic Offices, Civic Way, Swadlincote Derbyshire DE11 0AH.]

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Burton on Trent Golf Club

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 - Premises Details

Postal address of premises or, if none, ordnance survey map reference or description 43 Ashby Road East			
Post town	Burton on Trent	Postcode	DE15 0PS

Telephone number at premises (if any)	01283 544551
Non-domestic rateable value of premises	£67500.00

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as

Please tick as appropriate

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
 - i. as a limited company please complete section (B)
 - ii. as a partnership please complete section (B)
 - iii. as an unincorporated association or please complete section (B)
 - iv. other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)

- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a

statutory function or

a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/> Please tick yes	
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/> Please tick yes	
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Burton on Trent Golf Club Ltd
Address 43 Ashby Road East, Burton on Trent, DE15 0PS
Registered number (where applicable) 183666
Description of applicant (for example, partnership, company, unincorporated association etc.) Company
Telephone number (if any) 01283 544551
E-mail address (optional) clubmanager@burtonontrentgolfclub.co.uk

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
01	03	2016

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)
 The principle business of Burton on Trent Golf Club is to provide golfing facilities for its members, this includes a separate clubhouse that has changing facilities, a clubroom for the purchase and consumption of alcoholic beverages, soft drinks, teas & coffees, and a variety of food freshly prepared on the premises. There is also a dining area and dance floor used for functions and events for club members and their guests.

We have a premises capacity of 255 persons

The premises is protected by NACOSS installed security alarm, CCTV and has a comprehensive fire detection system linked to a central call station.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick any that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	08:00	00:00	Please give further details here (please read guidance note 3) Light entertainment with amplified sound	Both	<input type="checkbox"/>
Tue	08:00	00:00			
Wed	08:00	00:00	State any seasonal variations for performing plays (please read guidance note 4) None		
Thur	08:00	00:00			
Fri	08:00	00:30	Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5) None		
Sat	08:00	00:30			
Sun	08:00	00:00			

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) Amplified sound may be used		
Mon	08:00	00:00			
Tue	08:00	00:00	State any seasonal variations for the exhibition of films (please read guidance note 4) None		
Wed	08:00	0:00			
Thur	08:00	0:00	Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5) None		
	08:00	0:00			
Fri	08:00	00:30			
Sat	08:00	00:30			
Sun	08:00	0:00			

C

Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details (please read guidance note 3) Skittles, indoor bowls, snooker, darts
Day	Start	Finish	
Mon	08:00	00:00	
Tue	08:00	00:00	State any seasonal variations for indoor sporting events (please read guidance note 4) none
Wed	08:00	00:00	
Thur	8:00	0:00	Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5) none
Fri	08:00	00:30	
Sat	08:00	00:30	
Sun	08:00	00:30	

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
Day	Start	Finish	Both <input type="checkbox"/>			
Mon			<u>Please give further details here</u> (please read guidance note 3)			
Tue						
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)			
Thur						
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)			
Sat						
Sun						

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place <u>indoors or outdoors or both</u> – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) Music will be amplified for entertainment and dance		
Mon	08:00	00:00			
Tue	08:00	00:00			
Wed	08:00	00:00	State any seasonal variations for the performance of live music (please read guidance note 4) Club Championship Presentation Evening, Mens Dinner & Trophy Presentation Evening & the Summer Ball		
Thur	08:00	00:00			
Fri	08:00	00:30	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5) New Years Eve		
Sat	08:00	00:30			
Sun	08:00	00:00	08:00 - 01:00		

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place <u>indoors or outdoors or both</u> – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	08:00	00:00	Please give further details here (please read guidance note 3) Amplified sound for entertainment and dance		
Tue	08:00	00:00			
Wed	08:00	00:00	State any seasonal variations for the playing of recorded music (please read guidance note 4) Club Championship Presentation Evening, Men's Dinner & Trophy Presentation Evening & the Summer Ball		
Thur	08:00	00:00			
Fri	08:00	00:30	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5) New Years Eve 08:00 - 01:00		
Sat	08:00	00:30			
Sun	08:00	00:30			

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	08:00	00:00	Please give further details here (please read guidance note 3) Dancing to live or recorded music that may be amplified	Both	<input type="checkbox"/>
Tue	08:00	00:00			
Wed	08:00	00:00	State any seasonal variations for the performance of dance (please read guidance note 4) Club Championship Presentation Evening, Men's Dinner Evening and Trophy Presentation & the Summer Ball.		
Thur	08:00	00:00			
Fri	08:00	00:30	Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 5) New Years Eve		
Sat	08:00	00:30			
Sun	08:00	00:30			

08:00 - 01:00

H

<p>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)</p>			<p>Please give a description of the type of entertainment you will be providing</p>		
Day	Start	Finish	<p><u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)</p>	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<p><u>Please give further details here</u> (please read guidance note 3)</p>		
Wed					
Thur			<p><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)</p>		
Fri					
Sat			<p><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)</p>		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3) Barbecue during presentation evenings, weddings and other social events		
Mon	08:00	00:00			
Tue	08:00	00:00			
Wed	08:00	00:00	<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 4) none		
Thur	08:00	00:00			
Fri	08:00	00:00	<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 5) None		
Sat	08:00	00:00			
Sun	08:00	00:00			

J

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption – please tick (please read guidance note 7)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4) Club Championship & Presentation Evening, Men's Dinner & Trophy Presentation Evening & the Summer Ball Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5) New Years Eve 08:00 – 01:00		
Mon	08:00	00:00			
Tue	08:00	00:00			
Wed	08:00	00:00			
Thur	08:00	00:00			
Fri	08:00	00:30			
Sat	08:00	00:30			
Sun	08:00	00:00			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor:

Name Neil Dunkley	
Address 27 Celandine Close Burton on Trent	
Postcode	DE15 9JX
Personal licence number (if known) PA1345	
Issuing licensing authority (if known) East Staffordshire Borough Council	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8).

None

L

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4) Club Championship and Presentation Evening, Mens Dinner Evening & Trophy Presentation & the Summer Ball <u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 5) New Years Eve 08:00 - 01:00
Day	Start	Finish	
Mon	06:30	00:00	
Tue	06:30	00:00	
Wed	06:30	00:00	
Thur	06:30	00:00	
Fri	06:30	00:45	
Sat	06:30	00:45	
Sun	06:30	00:00	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)

All bar staff have attended the BIIAB Level 1 Award in Responsible Alcohol Retailing. A policy document has been prepared and issued to all staff on their responsibilities including conflict management, minimum age requirements for serving alcohol, conditions when alcohol should not be served to customers. CCTV is also in operation to observe areas in and around the clubhouse.

b) The prevention of crime and disorder

Part of the Policy document instructs staff that they must not serve alcohol to persons that are drunk, this includes other persons buying alcohol for someone that is drunk. Staff are also advised not to serve excessive alcohol to people that they believe may be driving, or who are in charge of children. CCTV recording takes place at all times in and around the premises. Staff are advised that if there are a group of people causing disorder, they can ask them to leave, summon the premises supervisor or close the bar immediately, staff also have the option of a panic button should they feel threatened in any way.

c) Public safety

The Club as part of its operation has a comprehensive Health & Safety policy with associated risk assessments. The Policy document covers emergency procedure in case of fire, injury or illness. There are first aiders or a responsible person on site during opening hours.

There is a fully functional and regularly serviced fire and smoke alarm system linked to a central call station, we also have emergency lighting throughout the building.

Events are restricted in number to approximately 150 persons which is below the allowable capacity

d) The prevention of public nuisance

The principle business of the club will be to continue to provide facilities for its members to play golf, the bar and catering will predominantly be for their use, as such the members are covered by the rules of the Club. Any breach of the rules could lead them to being suspended.

CCTV is in operation in and around the club and constant monitoring takes place. Staff are instructed not to serve persons that are drunk or to supply alcohol to others so they can supply to persons that are drunk.

All bar staff are BIIAB Level 1 certified

e) The protection of children from harm

The club operate the under 25 policy, no ID no alcohol will be served. We do not sell tobacco products.

The Club operate a child safety policy for its members, and have staff that are DBS checked.

All bar staff are BIIAB Level 1 certified and as such are aware of legislation in relation to children on the premises in relation to serving alcohol and the penalties relating to any breach of the law.

Checklist:


Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 11).
If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	28th Jan 2016
Capacity	Club Secretary/Manager

For joint applications, signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent (please read guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

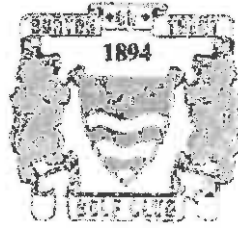
Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Notes for Guidance

BURTON-ON-TRENT GOLF CLUB LTD.

Telephone:
Secretary: 01283 544551
Professional: 01283 562240
Clubhouse &: 01283 568708
Catering



All correspondence to:
The Secretary
43, Ashby Road East
Burton on Trent
DE15 0PS

Website: www.burtonontrentgolfclub.co.uk

E-Mail: clubmanager@burtonontrentgolfclub.co.uk

Legal & Democratic Services
South Derbyshire District Council
Civic Offices,
Civic Way,
Swadlincote,
Derbyshire,
DE11 0AH

29th Jan 2016

Premises Licence Application Form

Please find enclosed my completed application for a new Premises Licence at Burton on Trent Golf Club. I can confirm that copies have been sent to all responsible authorities.

I will be placing a notice in the Burton Mail next week.

I have also enclosed photographs showing the notice on display in front of our premises.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Neil Dunkley'.

Neil Dunkley
Secretary/Manager