



Dr J Ives
Chief Executive
South Derbyshire District Council,
Civic Offices, Civic Way,
Swadlincote, Derbyshire DE11 0AH.

www.southderbyshire.gov.uk
@SDDC on Twitter
@southderbyshiredc on Facebook

Please ask for Democratic Services
Phone (01283) 595722/ 595889
Democraticservices@southderbyshire.gov.uk

Date: 20 February 2024

Dear Councillor

Council

YOU ARE HEREBY SUMMONED to attend the Meeting of the **Council** to be held at **Council Chamber**, Civic Offices, Civic Way, Swadlincote on **Wednesday, 28 February 2024 at 18:00** to transact the business set out on the attached agenda.

Yours faithfully,

Chief Executive

To:-

Labour Group

Councillor S Bambrick (Chair) and Councillor M Gee (Vice-Chair)
Councillors A Archer, J Carroll, S Harrison, A Haynes, I Hudson, J Jackson,
A Jones, G Jones, L Mulgrew, M Mulgrew, R Pearson, D Pegg, V Redfern, G Rhind,
D Shepherd, L Singh, K Storey, B Stuart, S Taylor, A Tilley, and N Tilley.

Conservative Group

Councillors N Atkin, D Corbin, M Fitzpatrick, M Ford, K Haines, A Kirke, J Lowe,
S Meghani, D Muller and P Watson.

Liberal Democrats

Councillors G Andrew and J Davies.

Non-Grouped

Councillor A Wheelton.



AGENDA

Open to Public and Press

- 1 Apologies.
- 2 To confirm the Open Minutes of the Meetings held on:

18 January 2024 **6 - 11**
- 3 To note any declarations of interest arising from any items on the Agenda
- 4 To receive any announcements from the Chair, Leader and Head of Paid Service.
- 5 To receive any questions by members of the public pursuant to Council Procedure Rule No. 10.
- 6 To receive any questions by Members of the Council pursuant to Council Procedure Rule No. 11.
In accordance with Council Procedure Rule No.11 Councillor Kirke **12 - 12**
will ask the Leader of the Council the following question
In accordance with Council Procedure Rule No.11 Councillor Corbin **13 - 13**
will ask the Leader of the Council the following question
In accordance with Council Procedure Rule No.11 Councillor Corbin **14 - 14**
will ask the Leader of the Council the following question
In accordance with Council Procedure Rule No.11 Councillor Corbin **15 - 15**
will ask the Leader of the Council the following question
- 7 To consider any notices of motion in order of which they have been received.
- 8 COUNCIL PLAN 2024-2028 **16 - 29**
- 9 ANNUAL REPORT OF THE SECTION 151 OFFICER **30 - 46**

10	GENERAL FUND REVENUE BUDGET REPORT 2024-25 AND COUNCIL TAX SETTING 2024-25	47 - 116
10a	ADDITIONAL SUPPLEMENTARY PAPERS	117 - 134
11	HOUSING REVENUE ACCOUNT 2024-25 AND RENT SETTING 2024-25	135 - 157
11a	ADDITIONAL SUPPLEMENTARY PAPERS	158 - 174
12	CAPITAL BUDGET 2024-25 AND CAPITAL PROGRAMME TO 2028-29	175 - 179
13	CAPITAL STRATEGY, TREASURY MANAGEMENT STRATEGY AND PRUDENTIAL INDICATORS 2024-25	180 - 234
14	PROPOSED CONTINUATION OF BANDED COUNCIL TAX REDUCTION SCHEME FOR 2024 -2025	235 - 239
15	COMMUNITY GOVERNANCE REVIEW - DRAKELOW, DRAFT RECOMMENDATIONS	240 - 262
16	To receive and consider the Open Minutes of the following Committee meetings:	
	Housing and Community Services Committee 08 January 2024	263 - 266
	Planning Committee 09 January 2024	267 - 272
	Etwall JMC 10 January 2024	273 - 275
	Finance and Management Committee 11 January 2024	276 - 279
	Overview and Scrutiny Committee 17 January 2024	280 - 283

Planning Committee (Extraordinary) 23 January 2024	284 - 286
Environmental and Development Committee 25 January 2024	287 - 293
Licensing and Appeals Sub-Committee 29 January 2024	294 - 295
Planning Committee 06 February 2024	296 - 304
Licensing and Appeals Sub-Committee 12 February 2024	305 - 310
Overview and Scrutiny Committee 14 February 2024	311 - 314
17 To review the compositions of Committees, Sub-Committees and Working Panels.	
18 To review the compositions of Substitute Panels.	
19 To review representation on Outside Bodies.	
20 To review Member Champions.	
21 The Chairman may therefore move:- That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.	
22 To confirm the Exempt Minutes of the Meetings held on: 18 January 2024	
23 To receive any exempt questions by Members of the Council pursuant to Council Procedure Rule No. 11.	

- 24** To receive and consider the Exempt Minutes of the following Committee meetings:
- Etwall JMC 10 January 2024
 - Finance and Management Committee 11 January 2024
 - Environmental and Development Committee 25 January 2024
 - Licensing and Appeals Sub-Committee 29 January 2024
 - Planning Committee 06 February 2024

MINUTES of the COUNCIL MEETING of the
SOUTH DERBYSHIRE DISTRICT COUNCIL
held at the Civic Offices, Civic Way, Swadlincote
on Thursday 18 January 2024
at 6.00pm

PRESENT:

Councillor S Bambrick (Chair) and Councillor M Gee (Vice-Chair) and Councillors A Archer, J Carroll, S Harrison, A Haynes, I Hudson, J Jackson, A Jones, G Jones, L Mulgrew, M Mulgrew, D Pegg, R Pearson, V Redfern, G Rhind, L Singh, B Stuart, S Taylor, A Tilley and N Tilley.

Conservative Group

Councillors N Atkin, D Corbin, M Ford, K Haines, A Kirke, J Lowe, S Meghani, D Muller and P Watson.

Liberal Democrats

Councillors G Andrew and J Davies

Non-Grouped

Councillor A Wheelton

CL/90 **APOLOGIES**

Apologies for absence from the Meeting were received from Councillors J Jackson, D Shepherd and K Storey (Labour Group) and Councillor M Fitzpatrick (Conservative Group).

CL/91 **TO CONFIRM THE OPEN MINUTES OF COUNCIL MEETINGS**

The Open Minutes of the Council Meetings held on the 16 January 2020 (CL/90 - CL/108) and 02 November 2023 (CL/66 - CL/86) were approved as a true record and signed by the Chair.

CL/92 **DECLARATIONS OF INTEREST**

Council was informed that Councillor B Stuart declared a personal interest in item CL/99 by virtue of being related to former Councillor Trevor Southerd.

CL/93 **ANNOUNCEMENTS FROM THE CHAIR**

The Chair addressed Council and informed Members of his commemorative visit to Japan in celebration of the 25 year partnership with Toyota. The Chair advised of events attended since the last Council meeting which included the switching on of Swadlincote's Christmas lights, Rainbow's Christmas concert, Pingle School's reopening of its refurbished swimming pool, the Business Day event in Swadlincote, Amber Valley's Civic Service, Burton Golf Club's

unavailing of a Blue Plack for Lord Carnarvon and the New Year Celebrations at the Japanese School.

CL/94 **ANNOUNCEMENTS FROM THE LEADER**

The Leader of the Council addressed Members and thanked all members of staff that assisted during the recent floods. Council was informed of the Leader's visit to Toyota City along with the Chair and the Strategic Director (Service Delivery) which would build on the culture and economic links and successes for the coming years.

The Leader announced that there would be a number of events throughout the year in celebration of South Derbyshire District Council's 50th year.

CL/95 **ANNOUNCEMENTS FROM THE HEAD OF PAID SERVICE**

The Head of Paid Service addressed Council noting that an article in the Municipal Journal regarding South Derbyshire District Council's financial risks and aspirations would be shared with all Members. The Head of Paid Service confirmed that the official portrait of the King had been ordered from the Cabinet Office and would arrive sometime between February and April 2024. The Head of Paid Service informed Council that work for the May elections was well underway and noted that it would be a busy time for both Elections and Legal Services.

CL/96 **QUESTIONS BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

Council was informed that no questions had been received.

CL/97 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

Council was informed that no questions had been received.

CL/98 **NOTICES OF MOTION IN ORDER OF WHICH THEY WERE RECEIVED**

Council was informed that no notices of motion had been received.

CL/99 **APPOINTMENT OF HONORARY ALDERMAN OF THE DISTRICT**

The Chief Executive addressed Council and presented the report seeking approval of the recommendations.

Members from all sides of the Council paid tribute to and shared experiences of Members of Council considered the report and supported the officers' recommendations.

RESOLVED:

1.1 Council approved that former Councillors Kevin John Richards and Trevor Southerd be proposed for the title of Honorary Alderman.

- 1.2 Council approved that an Extraordinary Meeting of the Council be called on 23 May 2024, following the meeting of Civic Council of the same date, to consider the conferment of the titles.**

CL/100 **OUTSIDE BODIES APPOINTMENTS**

The Chief Executive addressed Council and presented the report seeking approval of the recommendations.

Councillor Pearson welcomed the review of the Outside Bodies and fully supported the recommendations.

RESOLVED:

- 1.1 Council approved that Arts Derbyshire be removed from the Council's list of outside bodies.**
- 1.2 Council approved that Derbyshire Partnership Forum be removed from the Council's list of outside bodies.**
- 1.3 Council approved that the Hilton Harriers Mease Management Committee be removed from the Council's Outside bodies list and Hilton Harriers Football Club Committee be added to the list.**
- 1.4 Council approved that the Council's representative on the Hilton Harriers Mease Management Committee, Councillor Hudson be appointed to the Hilton Harriers Football Club Committee**
- 1.5 Council approved that the Council's representative on the East Midlands Freeport Board be Councillor Taylor.**
- 1.6 Council approved that the East Midlands Airport Liaison Committee be removed from the Council's list of Outside Bodies.**

CL/101 **OPEN MINUTES:**

Council received and considered the open minutes of the following Committees and Area Forums:

Committee	Date	Minutes Nos
Planning	05 November 2019	PL/94- PL/106
Environmental & Development Services	06 January 2020	EDS/64 – EDS/72
Housing & Community Services Committee	07 January 2020	HCS/62 – HCS/70
Etwell Joint Management Committee	08 January 2020	EL/12 – EL/14
Finance & Management	09 January 2020	FM/99 – FM/108
Environmental & Development Services	23 January 2020	EDS/73 – EDS/87

Housing & Community Services	17 August 2023	HCS/13 – HCS/19
Planning	22 August 2023	PL/51 – PL/60
Planning	19 September 2023	PL/61 – PL/74
Environmental & Development Services	21 September 2023	EDS/23 – EDS/36
Housing & Community Services	28 September 2023	HCS/25 – HCS/32
Planning	17 October 2023	PL/75 – PL/90
Environmental & Development Services	09 November 2023	EDS/40 – EDS/50
Planning	14 November 2023	PL/91 – PL/111
Housing & Community Services	16 November 2023	HCS/36 – HCS/46
Licensing & Appeals Sub-Committee	21 November 2023	LAS/23 – LAS/26
Finance & Management	23 November 2023	FM/59 – FM/71
Planning Committee (Extraordinary)	28 November 2023	PL/112 – PL/125
Licensing & Appeals Sub-Committee	30 November 2023	LAS/27 – LAS/29
Planning	12 December 2023	PL/126 - PL/137
Environmental & Development Services	04 January 2024	EDS/53 – EDS/60
<u>Area Forum</u>	<u>Date</u>	<u>Minutes No's</u>
Etwall	05 September 2023	E/A 1 – E/A 6
Repton	07 September 2023	R/A 1 – R/A 7
Melbourne	12 September 2023	M/A 1 – M/A 6
Swadlincote	13 September 2023	S/A 1 – S/A 7
Linton	26 September 2023	L/A 1 – L/A 7
Newhall	27 September 2023	N/A 1 – N/A 7

As Chair of Linton Area Forum, Councillor A Tilley addressed Council regarding the 26 September minutes and noted that Councillor D Pegg was not in attendance at the meeting and that at the bottom of page 7 at point 1 it should read Alms houses.

RESOLVED:

That the Open Minutes of the above mentioned Committees were approved as a true record.

CL/102 **APPOINTMENT OF COMMITTEES, SUB-COMMITTEES AND WORKING PANELS 2023/24**

Members reviewed the composition of Committees, Sub-Committees and Working Panels 2023/24.

RESOLVED:

Council was informed that the composition of

CL/103 **COMPOSITION OF SUBSTITUTE PANELS**

Members reviewed the composition of the Substitute Panels 2023/24.

RESOLVED:

Council was informed no amendments were to be made.

CL/104 **APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES 2023/24**

Members reviewed the Outside Bodies representation list 2023/24

RESOLVED:

Council was informed that no amendments were to be made.

CL/105 **APPOINTMENT OF MEMBER CHAMPIONS**

Members reviewed the Representation of Member Champions.

RESOLVED:

Council was informed no amendments were to be made.

CL/106 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

RESOLVED:

That in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined under the paragraphs of Part 1 of Schedule 12A of the Act as indicated in the reports of Committees.

EXEMPT MINUTES OF THE COUNCIL

The Exempt Minutes of the Council Meeting held on 16 January 2020 (CL/109 – CL/111) and 02 November 2023 (CL/87 - CL/89) were approved as a true record.

EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NUMBER 11

Council was informed that no questions had been received.

EXEMPT MINUTES

Council received and considered the Exempt Minutes of its Committees.

Committee	Date	Minutes Nos
Finance & Management	09 January 2020	FM/109 - FM/110
Housing & Community Services	17 August 2023	HCS/20 – CS/24
Environmental & Development Services	21 September 2023	EDS/37 – DS/39
Housing & Community Services	28 September 2023	HCS/33 – HCS/35
Environmental & Development Services	09 November 2023	EDS/51 – EDS/52
Planning	14 November 2023	PL/110 – PL/111
Housing & Community Services	16 November 2023	HCS/47 – HCS/53
Finance & Management	23 November 2023	FM/72 – FM/79
Licensing & Appeals Sub-Committee	30 November 2023	LAS/30

The meeting terminated at 18:35 hours.

COUNCILLOR S BAMBRICK

CHAIR OF THE DISTRICT COUNCIL

In accordance with Council Procedure Rule No.11 Councillor Kirke will ask the Leader of the Council the following question:

“Would the Leader agree that there is a need to review the requirement, relevance, quality, and mode of delivery of the training delivered to elected members of this council?”

In accordance with Council Procedure Rule No.11 Councillor Corbin will ask the Leader of the Council the following question:

“Having discussed this matter over a six month period regularly with the chief executive and also knowing the directors of the council are aware of these issues yet we see little improvement across the organisation. Can the leader therefore commit to undertaking a review of the council processes with regards to communications between members and officers. I can give many examples, and have provided these to the chief executive, where members of the Conservative Party, at least, have emailed queries to officers in varying departments and waited at times anywhere between 2-4 months for a response in some cases. This is hampering members in being able to do our jobs and serve the public. I can also provide examples where the members are ignored for 2+ months and then a response happens but goes from the officer to someone other than the councillor who actually raised the matter and brought the question into council. Given we have seen presentations of policies, requiring members to reply to all emails in a timely manner within days, in recent months and have a members code of conduct that we are held to why this council seems unable to provide the same communication to members. What assurances can the leader give us that this will be resolved and how will it be resolved?”

In accordance with Council Procedure Rule No.11 Councillor Corbin will ask the Leader of the Council the following question:

“When are we as a council going to engage in the devolution process? Until now we have seen this council reject engagement in the devolution process, including the letter sent in the last council as our consultation response to the devolution and mayoral authority.

Now, whether members like the devolution process or not, we can see and know it is happening regardless as it is an upper tier authority matter with elections slated for May 2024.

This devolution promises to allow us in Derbyshire and South Derbyshire to take control of funding and finance matters locally. Improve infrastructure and transport and many other areas.

There are two seats at the table for borough and district councils that I would hope South Derbyshire would fill one of instead of representation by two other Derbyshire councils.

So when are we going to engage in this process, and how, given our reticence previously, are we going to strive to gain one of those two seats at the table in the mayoral authority to be able to represent South Derbyshire as well as we can - given that this devolution process is happening whether we like it or not, and we cannot continue to isolate ourselves from it stubbornly?”

In accordance with Council Procedure Rule No.11 Councillor Corbin will ask the Leader of the Council the following question:

“Can the leader explain how the leading group have produced their HRA budget; and what targets have been set with voids to allow them to create this budget?”

REPORT TO:	FULL COUNCIL	AGENDA ITEM:08
DATE OF MEETING:	28 FEBRUARY 2024	CATEGORY: DELEGATED
REPORT FROM:	LEADERSHIP TEAM	OPEN DOC:
MEMBERS' CONTACT POINT:	DR JUSTIN IVES (EXT. 5700) justin.ives@southderbyshire.gov.uk	
SUBJECT:	COUNCIL PLAN 2024-2028	
WARD (S) AFFECTED:	ALL	TERMS OF REFERENCE: G

1.0 Recommendations

- 1.1 That the Council Plan 2024-2028 in Appendix A is approved.
- 1.2 That the Performance Dashboard 2024-2028 in Appendix B is approved.

2.0 Purpose of the Report

- 2.1 To present the Council Plan 2024-2028 and Performance Dashboard that outlines the Council's vision, priorities, aims and outcomes to be delivered over the next four years (2024 to 2028.)

3.0 Executive summary

- 3.1 The Council Plan 2024-2028 sets out the vision for South Derbyshire to; '***work together to shape our environment, drive our economy and support our communities.***'
- 3.2 The Plan has been developed following engagement with Elected Members, key stakeholders, partners, and employees along with reviewing and collating information on the key local, regional, and national priorities that are delivered either directly or in partnership with others for the residents, businesses and visitors of South Derbyshire.
- 3.3 From this engagement, four key priorities have been identified:
 - Shape our Environment.
 - Drive our Economy.
 - Support our Communities.
 - Transform our Council.



Under each priority there are aims and outcomes that the Council will deliver over the next four years.

- 3.4 The Plan informs the Medium-Term Financial Plan, setting out how we are going to use our resources to achieve the priorities for the district.
- 3.5 During the development of the Plan, new values were developed, through engagement sessions with the workforce to identify those that most resonate with staff. These have been included in the Council Plan and are embedded into the way the Council delivers its services and improves the lives of people in the district.
- 3.6 The Council Plan Performance Dashboard 2024-2028, has been developed with Heads of Service and the Leadership Team to clearly state the performance measures and projects which will support the delivery of the priorities, aims and outcomes outlined in the Plan. Progress against the Performance Dashboard will be monitored and reported to the relevant policy committees and an update on progress will be made available to members of the public.
- 3.7 The Performance Dashboard will be reviewed on an annual basis to ensure the measures and projects continue to support the achievement of the four key priorities and for Elected Members to be presented with any proposed changes arising from current trends in performance, changes in legislation or other external factors which may impact on the delivery of the priorities of the Council.

4.0 Financial and Implications

- 4.1 None directly. The Plan informs the 2024/25 Budget and the 2024/25 – 2028/29 Medium-Term Financial Plan, setting out how we are going to use our resources to achieve the priorities for the district.

5.0 Corporate Implications

5.1 Employment Implications

None directly.

5.2 Legal Implications

None directly.

5.3 Corporate Plan Implications

The Council Plan 2024-2028 will be implemented from the 1st April 2024, following the Corporate Plan 2020-2024, concluding at the end of March 2024.

6.0 Risk Impact

The Council has a Risk Management Framework which defines the process for identifying, assessing, controlling, reviewing and reporting risks to the Council.



A review of the Risk Management Framework and Risk Registers will be undertaken to consider the priorities and aims outlined in the Council Plan 2024-2028.

7.0 Community Impact

7.1 Consultation

The priorities, aims and outcomes were developed following consultation with leading members, the Leadership Team, Heads of Service and officers. They were published and made available on the South Derbyshire District Council website for members of the public, Elected Members, employees, key public sector partners and Parish Councils to receive any feedback or comments on the proposals made.

The feedback from the consultation was collated and recommendations were proposed in response to the feedback. The recommendations were reviewed by the Leadership Team and leading members and any amendments which were required were made to the priorities, aims and outcomes accordingly.

7.2 Equality and Diversity Impact

Equality Impact Assessments will be completed on all policies and strategies within the Council Plan, in line with the Council's Equality Impact Assessment Guidance.

The Council will continue to provide training on Equality, Diversity and Inclusion to officers to ensure that our services are inclusive.

7.3 Social Value Impact

The outcomes outlined in the Council Plan will impact positively on people's well-being and quality of life. The work undertaken over the course of the Council Plan will have positive benefits for the communities of South Derbyshire.

7.4 Environmental Sustainability

The Council Plan sets out the action being taken by the Council over the next four years, up to 2028. It outlines the development and delivery of comprehensive actions plans and strategies that relate to carbon reduction, biodiversity and ecology in addition to supporting businesses to help reduce their carbon footprint, implementing a SDDC renewable energy production plan, developing low carbon policies for inclusion in the Local Plan review, developing a separate food waste collection service, delivering a fleet of low carbon vehicles and ensuring our council buildings contribute positively to meeting our carbon reduction targets.

8.0 Appendices

Appendix A – Council Plan 2024-2028

Appendix B – Performance Dashboard 2024-2028.





Council Plan

2024 - 2028

www.southderbyshire.gov.uk

Welcome to our Council Plan



We are excited and proud to introduce you to the South Derbyshire District Council Plan for 2024–2028.

This plan is about delivering the best for our residents, customers, and communities with the support of our partners and dedicated employees. Fundamental to this is being a Council that will listen to you and put you at the heart of everything the Council does.

When developing this plan, we have listened to feedback from our Elected Members, employees, partners and key stakeholders and have used this information to determine what is most important for us to deliver.

We recognise the importance of collaboration and working with a wide and diverse range of partners, faith, community, and voluntary based organisations, to support the Council in delivering the priorities and aims outlined in our plan.

You will see within the plan we are very clear on our four priorities: to Shape our Environment, Drive our Economy, Support our Communities, and Transform our Council. We will work on all four priorities with the same commitment and resolve to make a real and sustained positive impact for our residents, customers, and partners.

The Council is committed to addressing our environmental and climate impact and to making sustainability central to how we work. We have pledged to take local action through the development of practices and policies, with an aim of achieving net-zero carbon status by 2030, and to protect, enhance, and extend biodiversity in the District. The Council also places great importance on protecting and preserving our heritage and landscape to ensure that it will continue to be enjoyed by everyone.

We will continue to be transparent about our progress on our Council Plan and to showcase our successes. We will share our journey through regular reports that will be published on our website for all to see, and continually ask for feedback. We understand the importance of this to shape our current and future approach.



Councillor Robert Pearson
Council Leader



Dr Justin Ives
Chief Executive

Vision and Values

Our vision for the next four years is to:
Work together to shape our environment,
drive our economy and support our communities.

We have served our communities with a true passion to deliver high quality public services. As the Council reaches its 50th year milestone on the 1st April 2024, our passion and commitment to continue to serve our communities remains.

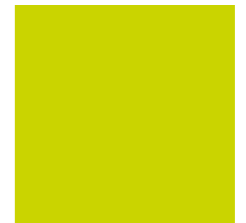
The Council has 7 values that describe how we work to achieve our vision:

Our employees have developed these values to represent how services are delivered and the standard for how we interact and communicate to ensure that the needs of our customers are met.

Our values are:

- Working together: Working as a team to serve our residents.
- Accountability: Taking ownership of the service that we deliver.
- Respect: We value and listen to each other.
- Fairness: Offering equal opportunities for all.
- Being Responsive: We have a 'can do' attitude and respond to the needs of others quickly, positively and appropriately.
- Innovative: Looking for new solutions.
- Excellence: Delivering our services to the highest possible standards.

These values are embedded into everything we do.



About South Derbyshire



South Derbyshire, located in the centre of England, covers an area of 112 square miles, adjoining the City of Derby to the north, Burton on Trent to the west, and Ashby-de-la-Zouch to the east.

It includes the rolling countryside to be found in the valleys of the Rivers Trent and Dove, with historic settlements, including Melbourne, Ticknall, and Repton, and the market town of Swadlincote. A significant part of the District is rural, which attracts visitors and people seeking relaxation or a good work-life balance.

The main population and employment centre of the District is Swadlincote, with a population of some 40,000. New housing development has led to a rapid growth in the District in recent years, and the construction of further homes is anticipated. Other sizeable settlements include the attractive Georgian town of Melbourne and the villages of Hilton, Hatton, Repton, and Willington.

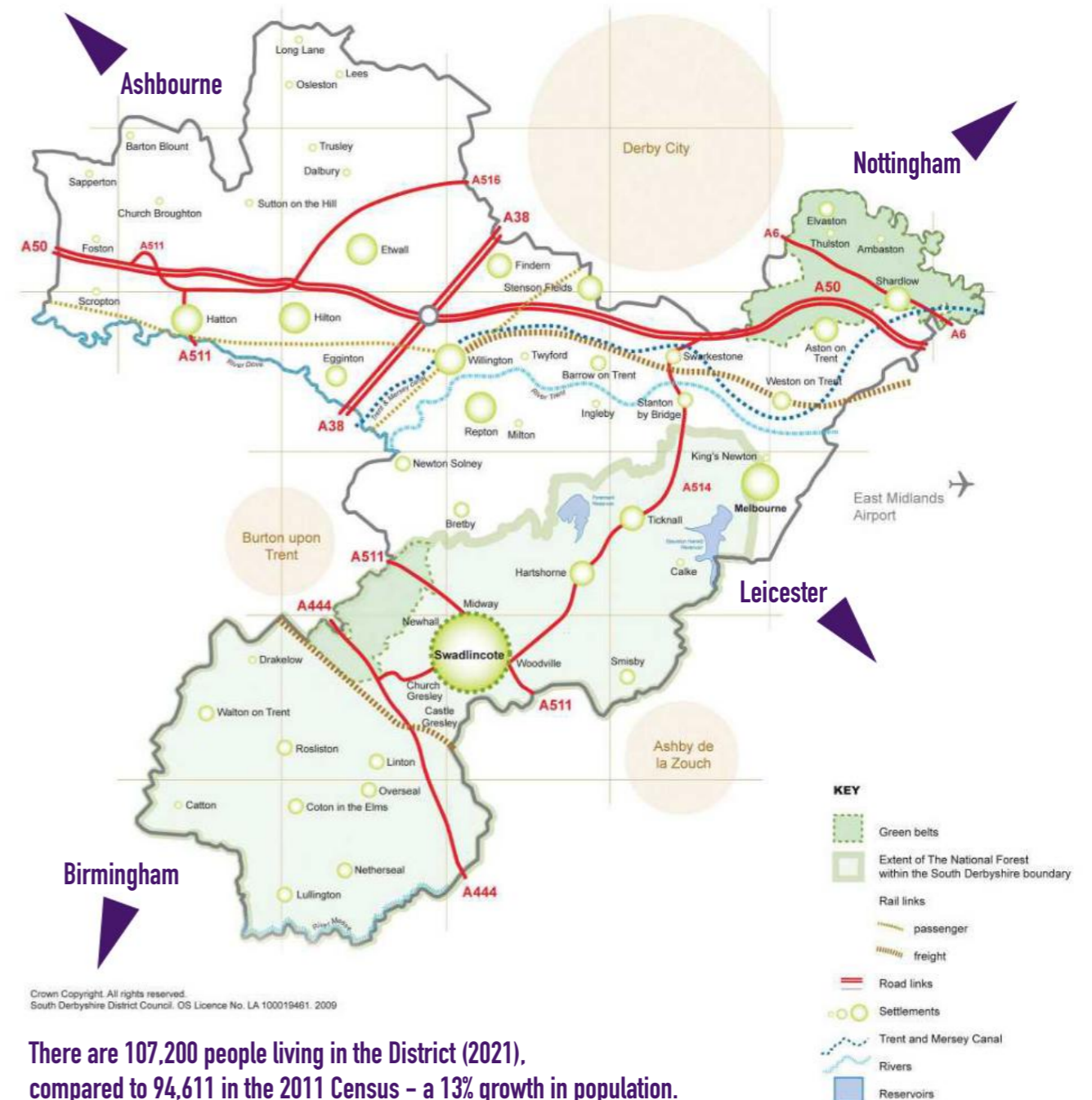
The National Forest is at the heart of South Derbyshire and is a key asset to the District, a unique national initiative to create a new forest in what was one of the least wooded areas of the country. In the last 25 years, over 9 million trees have been planted, creating an attractive environment and quality of life. Around one third of the National Forest is within the District of South Derbyshire.



Page 21 of 314

South Derbyshire Heart of the National Forest

For many years, the District has been the fastest growing in Derbyshire and is currently one of the fastest growing in England outside of the South-East.



There are 107,200 people living in the District (2021), compared to 94,611 in the 2011 Census - a 13% growth in population.

57% of people live in an urban area and 43% of people live in a rural area of the District (ONS).

The total population of the District is forecast to be 120,342 by 2028 (ONS).

ONS - Office for National Statistics.

Priority: Shape our Environment

A sustainable future adapting to and mitigating climate change to deliver our net zero commitments so that future generations can thrive.



Our communities will benefit from the work that we do to protect our environment.

We will lead by example, use our influence, our assets, our purchasing power, and our people to show how we can make a real difference through promoting and championing our fantastic natural environment in the District.

Our key aims to deliver this priority are:

We will work with partners, key stakeholders and our communities to tackle climate change and strive to become carbon neutral by 2030.

How will we know we have achieved this?

- We will have delivered our Climate Change Strategy and Climate & Environment Action Plan.

Improve our waste and recycling service performance.

How will we know we have achieved this?

- We will have reduced residual household waste and maximised our resources, including a separate food waste collection.



Improve biodiversity in the District and meet our ecological commitments.

How will we know we have achieved this?

- We will implement an Ecological Action Plan and Green Space Strategy to protect, enhance and extend woodland and green spaces in the District.
- Our adopted Local Plan includes viable policies that will increase biodiversity and support a net zero South Derbyshire in addition to specific policies to provide the necessary infrastructure and high-quality walking, cycling routes and public transport.

Optimise use of the Council's assets and land.

How will we know we have achieved this?

- Our land will be well maintained and well-used.
- Our buildings are fit for purpose and contribute positively to meeting our carbon reduction targets.

Key facts and figures



During 2022-2023 the Council's carbon emissions were 2,074 tonnes carbon dioxide equivalent. This is a 16.8% reduction on compared to 2018/2019.

The Council have bid for and received funding of **£10.4 million** which has been invested into carbon reduction projects.



At the end of 2022-2023, **395kgs** of household waste (per head of population) was collected by the Council.



At the end of 2022-2023, **43%** of collected waste was recycled and composted.



Green Flag Award status achieved for 4 parks.

We manage four large urban parks covering an area of more than 15 hectares, together with the 30-hectare urban forest park of Swadlincote Woodlands. In addition, we manage over 60 hectares of public open space which includes local nature reserves, wildlife areas, football pitches, eight allotment sites and large areas of common land.



Rosliston Forestry Centre is a 144-acre site located at the heart of the National Forest and is a mix of woodland and meadow, ponds and play areas. It provides a hub for environmental education.



Priority: Drive our Economy

A thriving economy and place that has jobs, skills, education, infrastructure, and opportunity.



We will support our local economy in an inclusive and sustainable way to create a thriving place to live and work where people and business have the opportunities to innovate, invest and provide great jobs.

Our key aims to deliver this priority are:

Create an environment where a diverse range of new and existing businesses may maximise their potential.

How will we know we have achieved this?

- We will have provided business support to new and existing businesses.
- Our adopted new Local Plan will accommodate the employment space needs in our District.

Improve the employability, prosperity and skills prospects of our residents.

How will we know we have achieved this?

- Unemployed residents gaining confidence and skills to improve their chances of finding employment.

Raise the social mobility of young people within the District.

How will we know we have achieved this?

- Young people will be supported in realising their aspirations and become more mobile.

Enhance and attract inward investment in Swadlincote town centre.

How will we know we have achieved this?

- Development, adoption and implementation of a town centre master plan for Swadlincote which includes improved leisure provision.



Key facts and figures

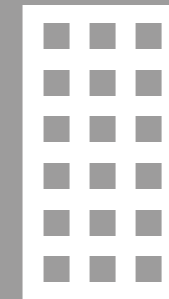


South Derbyshire has the highest percentage of private sector employment (manufacturing/transport/logistics supply chain) in the County, at 88.4%.

66% of visitors would recommend Swadlincote Town Centre as a place to visit.



83% of  people in South Derbyshire are economically active – higher than the Great Britain average.



Ten large businesses make up 0.3% of all enterprises, but employ thousands of workers, and include household names such as JCB, Nestlé and Toyota.

Most of the businesses in South Derbyshire are small businesses (approximately 90%.)



460 new business start-ups post pandemic.

South Derbyshire has been twinned with Toyota City in Japan since 1998 and work together for mutual benefit in the areas of economy, environment, education, culture, and sport.

South Derbyshire's unemployment rate is 2.3% which is **1.4% lower** than the unemployment rate for England (3.7%) as at December 2023 (ONS Claimant Count)



Priority: Support our Communities

People and communities are supported to live safely, healthily and independently.



We will work with our partners to provide our communities with choice and access to achieve the standard of life and health that they want to achieve through promoting positive health and well-being and empowering people to have independent and fulfilling lives.

Our key aims to deliver this priority are:

Improve the health and well-being of our communities.

How will we know we have achieved this?

- Working with partners to improve the health and well-being provision across the District that supports the needs of our communities.
- Residents' physical activity levels will increase.
- Incidents of anti-social behaviour, nuisance, and environmental crime will reduce.
- Delivery and support of a diverse range of events and activities for residents and visitors to enjoy.

Support the most vulnerable people in our communities.

How will we know we have achieved this?

- Interventions to keep families out of fuel poverty and protect against housing related health and safety risks.
- Safeguarding people living with abuse, harm and neglect.
- Having a multi-agency approach to identify and support those who are vulnerable.

Provide access to affordable housing.

How will we know we have achieved this?

- The availability of social and affordable housing provision is increased and quality enhanced.



Key facts and figures

13,500 people in the District undertake no physical activity (15%)



47.6% of South Derbyshire residents describe their health as very good.



Our residents are increasingly spending more time walking for leisure.



There are 45,239 households in South Derbyshire.



The private rental sector has increased from 5.5% to 14.7%.

The Local Plan sets out a five-year supply of housing sites to meet the needs of our growing District.

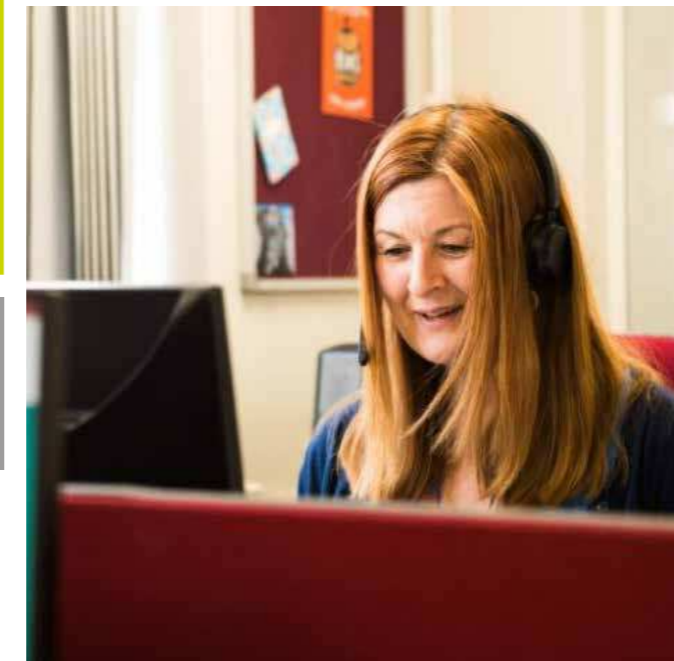


South Derbyshire is in the top 3 safest places to live in Derbyshire.



Priority: Transform our Council

Providing modernised, high performing, value for money and customer focused services.



We will continue to deliver high quality, value for money services that are available and accessible to our customers when they are needed. We will listen to feedback and use this to shape how we utilise technology and deploy our resources to improve the services we provide directly or in partnership with others.

Our key aims to deliver this priority are:

Ensure our services have the right resources, are modern, responsive, efficient, and effective.

How will we know we have achieved this?

- We listen, make changes and continuously improve the way we do things based on the feedback from customers and comparing ourselves to others.
- Our digital and customer transformation plans are delivered, meaning customers can connect with us and use our services easily.
- We are recognised for excellent customer service.

Effective management of services ensuring financial resilience.

How will we know we have achieved this?

- Delivering this Council Plan whilst balancing our budget and reducing predicted future budget gaps.
- Continuing to secure improvements in the delivery of services.

Promote South Derbyshire locally, nationally, and internationally.

How will we know we have achieved this?

- Participate fully with the emerging EMCCA (East Midlands Combined County Authority).
- Delivering our People Strategy and becoming an employer of choice.
- Approving our Local Plan in collaboration with Derby City and Amber Valley Councils.
- Our achievements are recognised across the East Midlands and beyond.

Key facts and figures



The number of telephone calls received by Customer Services during 2022-2023, was

85,197



During 2022-2023,

8,253

people spoke to Officers face to face to resolve their query.

This has reduced from 31,986 in 2019-20.



During 2022-2023, the Council's Facebook and X followers continued to increase with 40,216 Facebook fans and 12,468 X followers (formerly known as Twitter.)

Engagement via the Council's social media channels continues to grow.

The Council's website received

1,021,937

hits during 2022-2023, of which 65% of were made via a mobile phone.



Shape our Environment

Drive our Economy

Support our Communities

TRANSFORM OUR COUNCIL

Reporting Performance

We will demonstrate, over the next four years, how we are progressing against the priorities and aims which are detailed in this Council Plan. Progress on the Plan will be reported to our residents, Elected Members and to our staff on a quarterly and annual basis.



Obtaining alternative versions of this document

If you would like this document in another language, or if you require the services of an interpreter, please contact us. This information is also available in large print, braille, or audio format upon request.

General enquiries: Call 01283 595795 or visit www.southderbyshire.gov.uk/contact

Jeśli chcieliby Państwo otrzymać ten dokument w innym języku lub potrzebują Państwo usług tłumacza, prosimy o kontakt. Informacje te są również dostępne na życzenie w wydaniu dużym drukiem, w alfabecie brajla lub w wersji audio.

如果你需要这份文件的中文翻译，或者需要传译员的帮助，请联系我们。这些数据也备有大字体印本、盲人点字和录音带，欢迎索取。

ほかの言語でこの文書をご希望の場合、もしくは通訳サービスをご希望の場合はご連絡ください。

またこの情報は、ご要望により大きなプリント、点字版、また音声形式でも承っております。

यदि आपको ये दस्तावेज किसी दूसरी भाषा में चाहिये, या किसी टुभाषिये की सेवाओं की जरूरत है तो हमें सम्पर्क करने की कृपया करें। ये जानकारी माँग करने पर बड़े अक्षरों, ब्रेल या आडिओ के रूप में भी उपलब्ध करवाई जा सकती है।

ਜੇ ਤੁਹਾਨੂੰ ਇਹ ਦਸਤਾਵੇਜ਼ ਕਿਸੇ ਦੂਸਰੀ ਭਾਸ਼ਾ ਵਿਚ ਚਾਹੀਦਾ ਹੈ, ਜਾਂ ਕਿਸੇ ਦੁਭਾਸ਼ੀਏ ਦੀਆਂ ਸੇਵਾਵਾਂ ਦੀ ਲੋੜ ਹੈ ਤਾਂ ਸਾਡੇ ਨਾਲ ਸੰਪਰਕ ਕਰਨ ਦੀ ਕ੍ਰਿਪਾ ਕਰੋ ਜੀ ਇਹ ਜਾਣਕਾਰੀ ਮੰਗ ਕਰਨ ਤੇ ਵੱਡੇ ਅੱਖਰਾਂ, ਬ੍ਰੇਅਲ ਜਾਂ ਆਡਿਓ ਦੇ ਰੂਪ ਵਿਚ ਵੀ ਉਪਲੱਬਧ ਕਰਵਾਈ ਜਾ ਸਕਦੀ ਹੈ।

اگر آپ یہ ڈاکیومنٹ کسی اور زبان میں چاہتے ہوں، یا اگر آپ کو کسی ترجمان کی خدمات درکار ہوں، تو براہ کرم ہم سے رابطہ کریں۔ درخواست کرنے پر یہ معلومات بڑے پرنٹ، بریل یا آڈیو فارمیٹ میں بھی دستیاب ہیں۔



South
Derbyshire
District Council

www.southderbyshire.gov.uk

 @southderbyshiredc

 @SDDC

 @southderbyshiredc

 @south-derbyshire-dc

Council Plan 2024 - 2028 Performance Dashboard

Priority	Aim	Outcome	Project or Measure	Reporting Frequency	Measure Description and Reference	Project Description and Reference	Baseline Data	Project Milestones Year 1 2024-2025 Quarter 1	Project Milestones Year 1 2024-2025 Quarter 2	Project Milestones Year 1 2024-2025 Quarter 3	Project Milestones Year 1 2024-2025 Quarter 4	Target Year 1- 2024-2025	Head of Service	Strategic Lead	Committee
Shape our Environment - A sustainable future adapting to and mitigating climate change to deliver our net zero commitments so that future generations can thrive.															
Shape our Environment	SE1 Work with partners, key stakeholders and our communities to tackle climate change and strive to become carbon neutral by 2030.	We will have delivered our Climate Change Strategy and Climate & Environment Action Plan.	Measure	Quarterly	N/A	SE1.1 Progress against the actions contained in the Climate & Emergency Action Plan (including a specific update against the key six transformational actions and CO2 tonnage.)	2022/23 - 2,074 tonnes of carbon dioxide equivalent (TCO2e)	Publish a carbon emissions report for 2023/24. Publish an Action Plan Progress Report. (Proxy Measure - Annual Reporting)	Publish a revised Climate & Environment Action Plan. Publish an Action Plan Progress Report. (Proxy Measure - Annual Reporting)	Publish an Action Plan Progress Report.(Proxy Measure - Annual Reporting)	Publish an Action Plan Progress Report.(Proxy Measure - Annual Reporting)	< 2,074 tonnes of carbon dioxide equivalent (TCO2e)	Matthew Holford, Head of Environmental Services.	Heidi McDougall, Strategic Director (Service Delivery)	E&DS
Shape our Environment	SE1 Work with partners, key stakeholders and our communities to tackle climate change and strive to become carbon neutral by 2030.	We will have delivered our Climate Change Strategy and Climate & Environment Action Plan.	Project	Annual	N/A	SE1.2 Publish and Implement an SDDC Renewable Energy Production Plan.	No baseline.	No milestone.	No milestone.	No milestone.	Approve a Sustainable Energy Viability and Options Appraisal	Approve a Sustainable Energy Viability and Options Appraisal	Matthew Holford, Head of Environmental Services.	Heidi McDougall, Strategic Director (Service Delivery)	E&DS
Shape our Environment	SE1 Work with partners, key stakeholders and our communities to tackle climate change and strive to become carbon neutral by 2030.	We will have delivered our Climate Change Strategy and Climate & Environment Action Plan.	Project	Annual	N/A	SE1.3 Develop low carbon policies for inclusion in the Local Plan review.	Review existing policies in the Part 1 Local Plan and report to a Local Plan Working Group.	No milestone	No Milestone	No milestone.	Public Consultation on Local Plan, low/ zero carbon policies.	Finalise Local Plan policies with a report to EDS committee	Steffan Saunders, Head of Planning and Strategic Housing	Heidi McDougall, Strategic Director (Service Delivery)	E&DS
Shape our Environment	SE1 Work with partners, key stakeholders and our communities to tackle climate change and strive to become carbon neutral by 2030.	We will have delivered our Climate Change Strategy and Climate & Environment Action Plan.	Project	Annual	N/A	SE1.4 Development of a Fleet Replacement Plan to deliver a fleet of low carbon vehicles, plant and equipment by 2030.	Adoption of new Council Fleet Replacement Strategy - April 2024	To be determined March 2024	To be determined March 2024	To be determined March 2024	To be determined March 2024	Update on Fleet Replacement Strategy.	Gary Charlton, Head of Operational Services	Heidi McDougall, Strategic Director (Service Delivery)	E&DS
Shape our Environment	SE1 Work with partners, key stakeholders and our communities to tackle climate change and strive to become carbon neutral by 2030.	We will have delivered our Climate Change Strategy and Climate & Environment Action Plan.	Measure	Quarterly	SE1.5 Number of businesses that were able to decarbonise as a result of the advice provided.	N/A	2023-2024 Out turn to be advised April 2024.	N/A	N/A	N/A	N/A	12 businesses decarbonised.	Matthew Holford, Head of Environmental Services.	Heidi McDougall, Strategic Director (Service Delivery)	E&DS
Shape our Environment	SE2 Improve our waste and recycling service performance.	We will have reduced residual household waste and maximised our resources including a separate food waste collection.	Measure	Quarterly	SE2.1 Household waste collected per head of population.	N/A	2023-2024 Out turn to be advised April 2024.	N/A	N/A	N/A	N/A	<415kgs	Gary Charlton, Head of Operational Services	Heidi McDougall, Strategic Director (Service Delivery)	E&DS
Shape our Environment	SE2 Improve our waste and recycling service performance.	We will have reduced residual household waste and maximised our resources including a separate food waste collection.	Measure	Quarterly	SE2.2 % of collected waste recycled and composted.	N/A	2023-2024 Out turn to be advised April 2024.	N/A	N/A	N/A	N/A	>50%	Gary Charlton, Head of Operational Services	Heidi McDougall, Strategic Director (Service Delivery)	E&DS
Shape our Environment	SE2 Improve our waste and recycling service performance.	We will have reduced residual household waste and maximised our resources including a separate food waste collection.	Measure	Quarterly	SE2.3 % of trade waste collections missed .	N/A	2023-2024 Out turn to be advised April 2024.	N/A	N/A	N/A	N/A	95% of bins collected.	Gary Charlton, Head of Operational Services	Heidi McDougall, Strategic Director (Service Delivery)	E&DS
Shape our Environment	SE2 Improve our waste and recycling service performance.	We will have reduced residual household waste and maximised our resources including a separate food waste collection.	Project	Quarterly until 25/26	N/A	SE2.4 Food Waste Collection Project.	Current food waste is mixed within garden waste collections, DEFRA are timetabling a separate food collection service to start in 2025/2026.	No milestone.	No milestone.	No milestone.	Provide update paper to committee.	Implementation plan agreed for separate food waste collections.	Gary Charlton, Head of Operational Services	Heidi McDougall, Strategic Director (Service Delivery)	E&DS
Shape our Environment	SE3 Improve biodiversity in the District and meet our ecological commitments.	We will implement an ecological action plan and Green Space Strategy to protect, enhance and extend woodland and green spaces in the District.	Project (2024-25) Measure from 2025-2026 onwards.	Quarterly	N/A	SE3.1 Develop the ecological action plan and Green Space Strategy and deliver the actions.	% of council owned land that is green space/wilded or re-wilded or in conservation. Baseline to be confirmed April 2024.	Begin Ecological Emergency action plan and Green Space Strategy development.	Continue Action Plan development work and Green Space Strategy development.	Launch & adopt Ecological Emergency action plan and Green Space Strategy.	Identify future resources.	Develop and launch the Ecological Emergency Action Plan & Green Space Strategy.	Sean McBurney, Head of Cultural & Community Services	Heidi McDougall, Strategic Director (Service Delivery)	E&DS
Shape our Environment	SE3 Improve biodiversity in the District and meet our ecological commitments.	Our adopted Local Plan includes viable policies that will increase biodiversity and support a net zero South Derbyshire in addition to specific policies to provide the necessary infrastructure and high-quality walking, cycling routes, and public transport.	Measure	Annual	SE3.2 The Local Plan is prepared and it includes viable policies.	N/A	N/A	N/A	N/A	N/A	N/A	Policies included in the Local Plan to meet the outcome by 2025.	Steffan Saunders, Head of Planning and Strategic Housing	Heidi McDougall, Strategic Director (Service Delivery)	E&DS
Shape our Environment	SE4 Optimise use of the Council's assets and land.	Our land will be well-maintained and well-used	Project	Quarterly	N/A	SE4.1 Ensure all land is adequately maintained in line with the schedule of works.	Land mapped in GIS mapping. Baseline be confirmed July 2024.	Establish baseline data	Identification of land (i.e. garage sites, grassed areas, car parks)	Identification of land (i.e. garage sites, grassed areas, car parks)	Identification of land (i.e. garage sites, grassed areas, car parks)	To produce a consolidated list of land.	John Comber, Interim Head of Housing Services & Jason Dhesi, Interim Head of Housing Services	Heidi McDougall, Strategic Director (Service Delivery)	H&CS
Shape our Environment	SE4 Optimise use of the Council's assets and land.	Our buildings are fit for purpose and contribute positively to meeting our carbon reduction targets.	Project	Annual	N/A	SE4.2 Civic Office and Leisure Centre Project	No baseline.	Develop the business case.	Develop the business case.	Present business case to Council for approval.	Implement Council decision.	Present business case to Council for approval.	Steve Baker, Head of Corporate Property & Sean McBuney, Head of Cultural & Community Services.	Tracy Bingham, Strategic Director (Corporate Resources)	F&M
Drive our Economy - A thriving economy and place that has jobs, skills, education, infrastructure, and opportunity.															
Drive our Economy	DC1 Create an environment where a diverse range of new and existing businesses may maximise their potential.	We will have provided business support to new and existing businesses each year.	Measure	Quarterly	DC1.1 Number of new and existing businesses supported.	N/A	2023-2024 - 200	N/A	N/A	N/A	N/A	200	Mike Roylance, Head of Economic Development & Growth	Dr Justin Ives, Chief Executive	E&DS
Drive our Economy	DC1 Create an environment where a diverse range of new and existing businesses may maximise their potential.	We will have provided business support to new and existing businesses each year.	Measure	Quarterly	DC1.2 Proportion of food businesses meeting the highest hygiene standard.	N/A	Baseline or 2023-2024 to be confirmed April 2024. 2022/23 - 87%	N/A	N/A	N/A	N/A	≥89%	Matthew Holford, Head of Environmental Services.	Heidi McDougall, Strategic Director (Service Delivery)	E&DS
Drive our Economy	DC1 Create an environment where a diverse range of new and existing businesses may maximise their potential.	Our adopted new Local Plan will accommodate the employment space needs in our District.	Measure	Annual	DC1.3 Annual net growth in new commercial floorspace (sqm)	N/A	2023-2024 Out turn to be advised April 2024.	N/A	N/A	N/A	N/A	≥ 12,269.5 sqm net growth	Steffan Saunders, Head of Planning and Strategic Housing	Heidi McDougall, Strategic Director (Service Delivery)	E&DS
Drive our Economy	DC2 Improve the employability, prosperity and skills prospects of our residents.	Unemployed residents gaining confidence and skills to improve their chances of finding employment.	Measure	Quarterly	DC2.1 Number of economically inactive people engaging with key worker support services.	N/A	N/A	N/A	N/A	N/A	N/A	100 residents supported by the key workers (over the project lifetime Sept 2023 - March 2025)	Mike Roylance, Head of Economic Development & Growth	Dr Justin Ives, Chief Executive	E&DS
Drive our Economy	DC3 Raise the social mobility of young people within the District.	Young people will be supported in realising their aspirations and become more mobile.	Project	Quarterly	N/A	DC3.1 Utilise funding to raise the social mobility of young people in South Derbyshire.	N/A	To be finalised.	To be finalised.	To be finalised.	To be finalised.	Social Mobility Project to be completed.	Mike Roylance, Head of Economic Development & Growth	Dr Justin Ives, Chief Executive	E&DS
Drive our Economy	DC4 Enhance and attract inward investment to Swadincote Town Centre.	Development, adoption and implementation of a town centre master plan for Swadincote which includes improved leisure provision.	Project	Annual	N/A	DC4.1 Deliver the Town Centre Master Plan.	No baseline.	Commissioning of the Retail and Leisure Study	Retail and Leisure Study Underway	Completion of Retail and Leisure Study	Commission of Town Centre Master Plan.	Preparation of high level Town Centre Masterplan underway.	Mike Roylance, Head of Economic Development & Growth	Dr Justin Ives, Chief Executive	E&DS

Priority	Aim	Outcome	Project or Measure	Reporting Frequency	Measure Description and Reference	Project Description and Reference	Baseline Data	Project Milestones Year 1 2024-2025 Quarter 1	Project Milestones Year 1 2024-2025 Quarter 2	Project Milestones Year 1 2024-2025 Quarter 3	Project Milestones Year 1 2024-2025 Quarter 4	Target Year 1- 2024-2025	Head of Service	Strategic Lead	Committee
Support our Communities - People and communities are supported to live safely, healthily and independently.															
Support our Communities	SC1 Improve the health and well-being of our communities.	Working with partners to improve the health and wellbeing provision across the District that supports the needs of our communities.	Project	Quarterly	N/A	SCL1 Utilise well being hubs for the benefit of the communities.	Number of known venues that could be recognised as hubs (TBC)- number of activities/services available (TBC)	Understand potential network of hubs and partners in the district - identify need and develop timetable sessions.	Understand potential network of hubs and partners in the district - identify need and develop timetable sessions.	Understand potential network of hubs and partners in the district - identify need and develop timetable sessions.	Understand potential network of hubs and partners in the district - identify need and develop timetable sessions.	Establish the number of venues and hubs in the District and identify the number of activities/services that can be delivered from these locations.	Sean McBurney, Head of Cultural & Community Services	Heidi McDougall, Strategic Director (Service Delivery)	H&CS
Support our Communities	SC1 Improve the health and well-being of our communities.	Working with partners to improve the health and wellbeing provision across the District that supports the needs of our communities.	Project	Annual	N/A	SC1.2 Growth is developed with doctors' surgeries and other health provisions being a primary consideration in any new proposed housing developments	Developer Contributions SPD review to be reported to EDS Committee with updated requirements for health to be included.	No milestone.	No milestone.	Review Health provision achieved as part of the Local Authority Monitoring report. Target is to achieve 80% of decisions on major applications in line with the requests from the Integrated Care Board. It is unlikely to be able to achieve 100% of this for viability or land availability issues.	Consult on Local Plan policies to include updated health provision.	Consult on draft policies in the Local Plan review	Steffan Saunders, Head of Planning and Strategic Housing	Heidi McDougall, Strategic Director (Service Delivery)	E&DS
Support our Communities	SC1 Improve the health and well-being of our communities.	Residents' physical activity levels will increase.	Project (2024-25) Measure from 2025-2026 onwards.	Annual	SC1.3 Reduction in % of residents physically inactive, as measured by Sport England Active Lives Survey.	SC1.3 Develop and launch a Physical Activity, leisure & Sports Strategy for the district.	2023-2024 to be advised - % of residents physically inactive, as measured by Sport England Active Lives Survey.	Begin Development of a Physical Activity, leisure & Sports Strategy.	Continue Development of a Physical Activity, leisure & Sports Strategy.	Launch & Adopt Physical Activity, leisure & Sports Strategy.	Identify future resources.	Develop and launch a Physical Activity, leisure & Sports Strategy for the district.	Sean McBurney, Head of Cultural & Community Services	Heidi McDougall, Strategic Director (Service Delivery)	H&CS
Support our Communities	SC1 Improve the health and well-being of our communities.	Incidents of anti social behaviour, nuisance, and environmental crime will reduce.	Measure	Quarterly	SC1.4 Number of ASB incidents reported compared to previous 12-month period.	N/A	2022/23 - 3,371 (1546 ASB reports to Police, 1235 ASB Reports to Council, 590 Fly Tipping incidents)	N/A	N/A	N/A	N/A	< 3,371 reports to the Police and Council	Matthew Holford, Head of Environmental Services.	Heidi McDougall, Strategic Director (Service Delivery)	E&DS
Support our Communities	SC1 Improve the health and well-being of our communities.	Delivery and support of a diverse range of events and activities for residents and visitors to enjoy.	Project (2024-25) Measure from 2025-2026 onwards.	Quarterly	SC1.5 Number of new events and arts activities delivered and/or supported.	Develop and launch a Arts and Events Development Strategy for the district.	Current number of events per year to be confirmed April 2024.	Begin Development of a Arts & Events Development Strategy.	Continue Development of a Arts & Events Development Strategy.	Launch & adopt Arts & Events Development Strategy.	Identify future resources.	Develop and launch a Arts and Events Development Strategy for the district.	Sean McBurney, Head of Cultural & Community Services	Heidi McDougall, Strategic Director (Service Delivery)	H&CS
Support our Communities	SC2 Support the most vulnerable people in our communities.	Interventions to keep families out of fuel poverty and protect against housing related health and safety risks.	Measure	Quarterly	SC2.1 Number of interventions to prevent serious housing hazards and fuel poverty.	N/A	2022/23. No data on housing hazards. 198 fuel poverty interventions	N/A	N/A	N/A	N/A	≥240 Fuel Poverty and Unsafe housing interventions	Matthew Holford, Head of Environmental Services.	Heidi McDougall, Strategic Director (Service Delivery)	E&DS
Support our Communities	SC2 Support the most vulnerable people in our communities.	Safeguarding people living with abuse, harm and neglect.	Measure	Quarterly	SC2.2 Number of Vulnerable Adult Risk Management (VARM) interventions	N/A	No baseline.	N/A	N/A	N/A	N/A	Between 10 and 20 VARM interventions	Matthew Holford, Head of Environmental Services.	Heidi McDougall, Strategic Director (Service Delivery)	H&CS
Support our Communities	SC2 Support the most vulnerable people in our communities.	Having a multi agency approach to identify and support those who are vulnerable.	Project	Quarterly	N/A	SC2.3 Develop a multi agency welfare group encompassing housing, customer services, environmental health and debt recovery teams.	No baseline.	Establish multi-departmental members of the group and agree format and frequency of meetings	Launch welfare group	N/A	N/A	Proxy measure - provide information on cases supported.	Catherine Grimley, Head of Customer Services	Tracy Bingham, Strategic Director (Corporate Resources)	F&M
Support our Communities	SC3 Provide access to affordable housing.	The availability of social and affordable housing provision is increased and quality enhanced.	Project	Annual	SC3.1 Increase affordable housing provision to meet newly arising need	SC3.1 Increase affordable housing provision to meet newly arising need	Current target to deliver 150 homes per year.	Engagement with Registered Providers and support for Homes England Grant funded schemes	Ongoing monitoring of new sites for affordable housing and negotiation of new SDDC housing stock	Acquisition of new Council Housing through off the shelf purchasing	Practical completion and handover of 200 new affordable homes across the District	200 additional affordable homes delivered	Steffan Saunders, Head of Planning and Strategic Housing	Heidi McDougall, Strategic Director (Service Delivery)	H&CS
Support our Communities	SC3 Provide access to affordable housing.	The availability of social and affordable housing provision is increased and quality enhanced.	Project	Quarterly	N/A	SC3.2 Implement an Empty Homes Strategy to bring long term empty homes back into use.	Number of empty homes to be confirmed April 2024.	No milestone.	First draft of an Empty Homes Strategy	Complete a consultation on the draft Empty Homes Strategy	Committee Approval of Empty Homes Strategy and Action Plan	Empty Homes Strategy and Action Plan approved.	Matthew Holford, Head of Environmental Services.	Heidi McDougall, Strategic Director (Service Delivery)	E&DS
Support our Communities	SC3 Provide access to affordable housing.	The availability of social and affordable housing provision is increased and quality enhanced.	Project	Annual	N/A	SC3.3 Develop Local Plan housing targets as part of the Local Plan review to meet the housing needs of existing and future residents of SDDC taking into account the economic needs of the district.	Baseline evidence to be completed by April 2024 in line with the review of housing need evidence to inform the Local Plan review.	No milestone.	No milestone.	No milestone.	No milestone.	Finalise Local Plan policies with a report to EDS committee	Steffan Saunders, Head of Planning and Strategic Housing	Heidi McDougall, Strategic Director (Service Delivery)	E&DS
Transform Our Council - Providing modernised high performing, value for money and customer focused services															
Transform Our Council	TC1 Ensure our services have the right resources and are modern, responsive, efficient, and effective.	We listen, make changes and continuously improve the way we do things based on the feedback from customers and comparing ourselves to others.	Project	To be determined following Leadership approval of proposal in Q2 2024-2025.	N/A	TC1.1 Develop and deliver a Residents Survey to seek the views on the effectiveness of the Council and use the results from the survey to improve how the Council operates.	No baseline.	No milestone.	Develop the proposal to the Leadership Team and Leading Members.	Seek Full Council approval and begin procurement.	Procure and finalise the questions for the Residents Survey.	Develop the proposal for approach and seek approval from the Leadership Team and Elected Members.	Fiona Pittam, Head of Organisational Development & Performance	Tracy Bingham, Strategic Director (Corporate Resources)	F&M
Transform Our Council	TC1 Ensure our services have the right resources and are modern, responsive, efficient, and effective.	We listen, make changes and continuously improve the way we do things based on the feedback from customers and comparing ourselves to others.	Measure	Annual	TC1.2 Report on the progress of actions in the Equality, Diversity and Inclusion Action Plan.	N/A	Number of actions to be implemented by March 2025.	N/A	N/A	N/A	N/A	Achieve the identified actions in the Equality Diversity and Inclusion Action Plan.	Fiona Pittam, Head of Organisational Development & Performance	Tracy Bingham, Strategic Director (Corporate Resources)	F&M
Transform Our Council	TC1 Ensure our services have the right resources and are modern, responsive, efficient, and effective.	We listen, make changes and continuously improve the way we do things based on the feedback from customers and comparing ourselves to others.	Measure	Quarterly	TC1.3 Enhancing the planning application process to ensure planning applications are determined within the statutory timescales.	N/A	Prepare baseline figures for 2023/24 monitoring year by April 2024	60% of all applications within target with no extensions on time on all.	70% of all applications within target with no extensions on time on all.	80% of all applications within target with no extensions on time on all.	80% of all applications within target with no extensions on time on all.	As per targets for each quarter	Steffan Saunders, Head of Planning and Strategic Housing	Heidi McDougall, Strategic Director (Service Delivery)	E&DS
Transform Our Council	TC1 Ensure our services have the right resources and are modern, responsive, efficient, and effective.	We listen, make changes and continuously improve the way we do things based on the feedback from customers and comparing ourselves to others.	Project	Quarterly	N/A	TC1.4 Housing Services undertake tenant satisfaction surveys.	No baseline.	Run Surveys	Collate survey responses	Evaluate information	Evaluate information and set baseline and agree targets for 2024-2025.	Collate Baseline Results	John Comber, Interim Head of Housing Services & Jason Dhesi, Interim Head of Housing Services	Heidi McDougall, Strategic Director (Service Delivery)	H&CS
Transform Our Council	TC1 Ensure our services have the right resources and are modern, responsive, efficient, and effective.	We listen, make changes and continuously improve the way we do things based on the feedback from customers and comparing ourselves to others.	Project	Quarterly	N/A	TC1.5 To deliver a sustainable and responsive repairs and maintenance service there will be a review of Housing Services.	No baseline.	Undertaking the Housing Service Review	Undertaking the Housing Service Review	Seek approval of recommendations made and resources required.	Progress implementation of recommendations.	Undertake the Housing Service Review. Begin implementation of agreed recommendations (which will continue into Yr2).	John Comber, Interim Head of Housing Services & Jason Dhesi, Interim Head of Housing Services	Heidi McDougall, Strategic Director (Service Delivery)	H&CS
Transform Our Council	TC1 Ensure our services have the right resources and are modern, responsive, efficient, and effective.	We listen, make changes and continuously improve the way we do things based on the feedback from customers and comparing ourselves to others.	Measure	Quarterly	TC1.6 Average time taken to re-let Council Homes with major works required.	N/A	Baseline for 2023-2024 to be confirmed in April 2024.	127 days	120 days	84 days	74 days	As per targets for each quarter	John Comber, Interim Head of Housing Services & Jason Dhesi, Interim Head of Housing Services	Heidi McDougall, Strategic Director (Service Delivery)	H&CS

Priority	Aim	Outcome	Project or Measure	Reporting Frequency	Measure Description and Reference	Project Description and Reference	Baseline Data	Project Milestones Year 1 2024-2025 Quarter 1	Project Milestones Year 1 2024-2025 Quarter 2	Project Milestones Year 1 2024-2025 Quarter 3	Project Milestones Year 1 2024-2025 Quarter 4	Target Year 1- 2024-2025	Head of Service	Strategic Lead	Committee
Transform Our Council	TC1 Ensure our services have the right resources and are modern, responsive, efficient, and effective.	We listen, make changes and continuously improve the way we do things based on the feedback from customers and comparing ourselves to others.	Measure	Quarterly	TC1.7 Average time taken to re-let Council Homes with standard works required.	N/A	Baseline for 2023-2024 to be confirmed in April 2024.	90 days	85 days	40 days	30 days	As per targets for each quarter	John Comber, Interim Head of Housing Services & Jason Dhesi, Interim Head of Housing Services	Heidi McDougall, Strategic Director (Service Delivery)	H&CS
Transform Our Council	TC1 Ensure our services have the right resources and are modern, responsive, efficient, and effective.	Our digital and customer transformation plans are delivered, meaning customers can connect with us and use our services easily.	Project	Annual		TC1.8 Implement a digitised system to modernise the operational management and customer access systems for Operational Services.	No baseline.	No milestone.	No milestone.	No milestone.	Provide update to committee on the implementation.	Delivery and installation of the waste management system.	Gary Charlton, Head of Operational Services	Heidi McDougall, Strategic Director (Service Delivery)	E&DS
Transform Our Council	TC1 Ensure our services have the right resources and are modern, responsive, efficient, and effective.	Our transformation plan is delivered, meaning customers can connect with us and use our services easily	Measure	Bi-Annual	TC1.9 Undertake a stock condition survey to create HRA Business Plan.	N/A	Utilise 20% of live stock condition surveys to inform the HRA Business Plan.	N/A	N/A	N/A	N/A	100% of properties to be surveyed	John Comber, Interim Head of Housing Services & Jason Dhesi, Interim Head of Housing Services	Heidi McDougall, Strategic Director (Service Delivery)	H&CS
Transform Our Council	TC1 Ensure our services have the right resources and are modern, responsive, efficient, and effective.	Our digital and customer transformation plans are delivered, meaning customers can connect with us and use our services easily.	Measure	Quarterly	TC1.10 Deliver against our digital and customer Transformation Action Plan.	N/A	Baseline for 2023-2024 to be confirmed in April 2024.	N/A	N/A	N/A	N/A	≥90% of actions relating to customer transformation projects to be RAG rated 'Green' through the Councils programme project and management methodologies.	Anthony Baxter, Head of Business Change, ICT and Digital	Tracy Bingham, Strategic Director (Corporate Resources)	F&M
Transform Our Council	TC1 Ensure our services have the right resources and are modern, responsive, efficient, and effective.	Our digital and customer transformation plans are delivered, meaning customers can connect with us and use our services easily.	Measure	Quarterly	TC1.11 Increase the number of customers who interact digitally as a first choice.	N/A	Baseline for 2023-2024 to be confirmed in April 2024.	N/A	N/A	N/A	N/A	Upward trend on 2023-2024 baseline data.	Catherine Grimley, Head of Customer Services	Tracy Bingham, Strategic Director (Corporate Resources)	F&M
Transform Our Council	TC1 Ensure our services have the right resources and are modern, responsive, efficient, and effective.	We are recognised for excellent Customer Service	Project	Bi-annual	N/A	TC1.12 Achieve an appropriate Customer Service accreditation for the Council.	No customer service accreditation is currently held by the Council.	Explore appropriate accreditation.	Explore appropriate accreditation.	Explore appropriate accreditation.	Confirm Customer Service Standard/accreditation that the Council is working towards and begin process.	Explore the accreditation options available and identify preferred option	Catherine Grimley, Head of Customer Services	Tracy Bingham, Strategic Director (Corporate Resources)	F&M
Transform Our Council	TC1 Ensure our services have the right resources and are modern, responsive, efficient, and effective.	We are recognised for excellent Customer Service	Project	Quarterly	N/A	TC1.13 Launch the Customer Access Strategy and embed the Customer Service Standard.	No baseline.	Gain approval from F&M Committee for final Customer Access Strategy document to be launched.	Launch Customer Access Strategy across the Council.	Launch Customer Service Standards training for all members of staff across the organisation.	Establish measurable Customer Service KPI's across all Council service areas.	Embed the Customer Access Strategy and Standards across the Council. Identify key performance indicators to monitor across the Council.	Catherine Grimley, Head of Customer Services	Tracy Bingham, Strategic Director (Corporate Resources)	F&M
Transform Our Council	TC1 Ensure our services have the right resources and are modern, responsive, efficient, and effective.	We listen, make changes and continuously improve the way we do things based on the feedback from customers and comparing ourselves to others.	Project	Quarterly	N/A	TC1.14 Implement the Communication and Engagement Strategy and Action Plan.	Baseline data to be confirmed following the development of the Communication and Engagement Strategy.	No milestone.	No milestone.	Produce the draft Communication and Engagement Strategy and Action Plan.	Launch the Communication & Engagement Strategy, Action Plan and establish the baseline data.	Launch the Communication and Engagement Strategy and Action Plan.	Fiona Pittam, Head of Organisational Development & Performance	Tracy Bingham, Strategic Director (Corporate Resources)	F&M
Transform Our Council	TC2 Effective management of services ensuring financial resilience.	Delivering this Council Plan whilst balancing our budget and reducing predicted future budget gaps.	Measure	Annual	TC2.1 Reduction in predicted budget gaps for 2025/26 – 2028/29 against the predicted position set out in 2024/25 – 2028-29 MTFP	N/A	Position set out in 2024/25 – 2028/29 MTFP.	N/A	N/A	N/A	N/A	Reduction in budget gaps compared against the predicted position set out in 2024-2025 – 2028-2029 MTFP	Charlotte Jackson, Head of Finance	Tracy Bingham, Strategic Director (Corporate Resources)	F&M
Transform Our Council	TC2 Effective management of services ensuring financial resilience.	Delivering this Council Plan whilst balancing our budget and reducing predicted future budget gaps.	Measure	Annual	TC2.2 The budget is balanced through funding and resources that cover budgeted net expenditure.	N/A	No baseline.	N/A	N/A	N/A	N/A	The budget is balanced through funding and resources that cover budgeted net expenditure.	Charlotte Jackson, Head of Finance	Tracy Bingham, Strategic Director (Corporate Resources)	F&M
Transform Our Council	TC2 Effective management of services ensuring financial resilience.	Continuing to secure improvements in delivery of services.	Project	Annual	N/A	TC2.3 The Council complies with the Best Value Standards and Intervention Statutory Guide.	No baseline.	Undertake self-assessment review against the Best Value Standards and Intervention Statutory Guide.	Develop action plan based on results.	Implement results.	No milestone.	Undertake self-assessment review against the Best Value Standards and Intervention Statutory Guidance.	Tracy Bingham, Strategic Director (Corporate Resources)	Tracy Bingham, Strategic Director (Corporate Resources)	F&M
Transform Our Council	TC3 Promote South Derbyshire locally, nationally, and internationally.	Participate fully with the emerging EMCCA (East Midlands Combined County Authority.)	Project	Annual	N/A	TC3.1 Build relationships with key partners to maximise the opportunities presented by devolution and regionalisation.	No baseline.	Review officer and member representation on relevant outside bodies, boards and other relevant organisations.	Attend relevant outside bodies, boards and other relevant organisations on behalf of the Council.	Attend relevant outside bodies, boards and other relevant organisations on behalf of the Council.	Attend relevant outside bodies, boards and other relevant organisations on behalf of the Council.	Use the outcomes and information gained from outside bodies, boards and other relevant organisation to help inform the strategic direction of the Council and share key messages as appropriate with elected members, employees, stakeholders and partnerships.	Tracy Bingham, Strategic Director (Corporate Resources)	Dr Justin Ives, Chief Executive	Full Council
Transform Our Council	TC3 Promote South Derbyshire locally, nationally, and internationally.	Believing our People Strategy and becoming an employer of choice.	Project	Quarterly	N/A	TC3.2 Implement the People Strategy.	Baseline data to be developed at the end of the financial year.	Report on progress on aims identified in the People Strategy.	Report on progress on aims identified in the People Strategy.	Report on progress on aims identified in the People Strategy.	Report on progress on aims identified in the People Strategy.	Achieve the identified actions in the People Strategy Action Plan.	Fiona Pittam, Head of Organisational Development & Performance	Tracy Bingham, Strategic Director (Corporate Resources)	F&M
Transform Our Council	TC3 Promote South Derbyshire locally, nationally, and internationally.	Believing our People Strategy and becoming an employer of choice.	Measure	Annual	TC3.3 Engage with staff via the employee survey.	N/A	Baseline for 2023-2024 to be confirmed in April 2024.	N/A	N/A	N/A	N/A	Upward trend in satisfaction comparable benchmarking data provided by the LGA.	Fiona Pittam, Head of Organisational Development & Performance	Tracy Bingham, Strategic Director (Corporate Resources)	F&M
Transform Our Council	TC3 Promote South Derbyshire locally, nationally, and internationally.	Approving our Local Plan in collaboration with Derby City and Amber Valley Councils.	Project	Annual	N/A	TC3.4 Submit the Local Plan in line with the published timetable.	Report a timetable for Local Plan preparation to EDS Committee	Report on work to prepare the Local Plan to the Local Plan working group	Report of work to prepare the Local Plan to the Local Plan Working Group	Report the Draft Local Plan to EDS committee for consultation	Consult on the Draft Local Plan	Draft a final version of the Local Plan for public consultation	Steffan Saunders, Head of Planning and Strategic Housing	Heidi McDougall, Strategic Director (Service Delivery)	E&DS
Transform Our Council	TC3 Promote South Derbyshire locally, nationally, and internationally.	Our achievements are recognised across the East Midlands and beyond.	Measure	Annual	TC3.5 Number of industry standards and awards achieved.	N/A	Baseline for 2023-2024 to be confirmed in April 2024 – number of industry standards and awards achieved.	N/A	N/A	N/A	N/A	Upward trend for the number of industry standards and awards achieved.	Fiona Pittam, Head of Organisational Development & Performance	Tracy Bingham, Strategic Director (Corporate Resources)	F&M

REPORT TO:	COUNCIL	AGENDA ITEM: 9
DATE OF MEETING:	28 FEBRUARY 2024	CATEGORY: RECOMMENDED
REPORT FROM:	STRATEGIC DIRECTOR (CORPORATE RESOURCES)	OPEN
MEMBERS' CONTACT POINT:	TRACY BINGHAM tracy.bingham@southderbyshire.gov.uk	DOC: S/Finance/Committee/2023-24/February
SUBJECT:	ANNUAL REPORT OF THE SECTION 151 OFFICER	
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: FM 08

1.0 Recommendations

- 1.1 That Council notes the S151 Officer's report on the robustness of budgetary estimates and the adequacy of reserves and considers its content as part of approving the General Fund budget 2024/25, the Housing Revenue Account budget 2024/25, the Capital budget and programme for 2024/25 – 2028/29 and the Capital Strategy and Treasury Management Strategy 2024/25.
- 1.2 That Council approves the minimum level of General Fund reserves at £1.35 million as set out in this report and continues with a level of £1 million for the HRA.

2.0 Purpose of the report

- 2.1 The Local Government Act 2003 requires the Council's Chief Financial Officer (Section 151 Officer) to comment on the robustness of the estimates and the adequacy of reserves – otherwise known as the "Section 25 Statement". Members must have regard to these comments when approving the budget for the forthcoming year.
- 2.2 The Chartered Institute of Public Finance (CIPFA) Financial Management Code also requires that the reserves statement should consider whether the level of general reserves is appropriate for the level of risk that Council is exposed to and gives assurances that the council's financial management process and procedure is able to manage these risks.
- 2.3 This report details the Section 151 Officers assessment of the Council's proposed budgets for 2024/25 and the medium-term position of its revenue accounts, along with an assessment of the robustness of estimates. The report also sets out an assessment of reserves.

3.0 Strategic Outlook

Economic Outlook

- 3.1 On 22 November 2023 the Chancellor of the Exchequer set out his Autumn Statement to Parliament. This set out the major fiscal policy for the UK, along with an updated Office for Budget Responsibility (OBR) Economic and Fiscal Outlook.
- 3.2 The OBR's outlooks report predicted slow economic growth, with Gross Domestic Product (GDP – a measure of the size and health of the country's economy over a period) around ½ a per cent higher in the medium term than previous forecasts, expecting to be 0.7% growth in 2024.
- 3.3 Inflation was predicted to fall to 4.8% by the end of 2023/24 and return to its 2 per cent target in early 2025/26.
- 3.4 Interest rates are expected to need to remain higher for longer to bring inflation under control. Arlingclose Ltd, the Council's Treasury Management advisor, forecasts that the Bank of England bank rate has peaked at 5.25% and that the Monetary Policy Committee will start reducing rates in 2024 to stimulate the UK economy. Arlingclose anticipate rate cuts from Quarter 3 2024/25.

Local Government Finance

- 3.5 The context for Local Government budget setting remains increasingly challenging. Throughout the 2023/24 several Councils have issued Section 114 notices (effectively declaring themselves bankrupt) and many others have publicly reported the potential need to do so. The combined impact of reduced grant funding, high levels of inflation and increasing demand for services have created an extremely challenging operating environment.
- 3.6 In Autumn 2023, various sector bodies publicly raised concerns over funding for councils. The Local Government Association (LGA) reported that Councils face a funding gap of £4 billion over the next two years.
- 3.7 The provisional Local Government Finance Settlement, which confirms individual allocations, was published on 18 December and was out to consultation until 15 January 2024. On 24 January 2024, Michael Gove, Secretary of State for Levelling up, Housing and Communities announced additional measures for councils worth £600 million. Whilst most of this funding is earmarked for councils with responsibility for adults and children's social care, districts received an increase in grant funding. The final Local Government Finance Settlement received on 5 February 2024.
- 3.8 The key headlines for district councils were:
 - No change to Council Tax referendum principles for districts – highest of £5 or 2.99%;
 - Revenue Support Grant increase with CPI;
 - No changes to NHB, meaning another round of new payments following same calculation;
 - Business Rates income retained increased by CPI;

- Minimum Funding Guarantee to maintain Core Spending Power increase at 4% or above. This is the minimum funding increase that all DCN member councils will receive before taking into account council tax increases or any other rise in locally generated income.

3.9 A number of other key messages were shared as part of the final settlement. Firstly, the Secretary of State outlined the requirement for councils to produce “local productivity plans” will be expected to be published following approval by Council Leaders and Members, by July 2024. The plans are expected to cover four main areas:

- transformation of services to make better use of resources.
- opportunities to take advantage of technological advances and maximising data-informed decision making and service design.
- ways to reduce wasteful spend within systems, including specific consideration of expenditure on consultants and EDI programmes.
- barriers preventing activity that Government can help to reduce or remove.

3.10 The second key matter arising was the commitment that the Minister for Local Government will begin engaging with the sector over the coming months to consider reforms to local government finance in the next Parliament.

3.11 In response to the final settlement the LGA welcomed additional funding announced by the Secretary of State, but called for the Government to ensure that all that all councils have sufficient funding to deliver their 2023/24 budgets, set balanced budgets for 2024/25 and develop medium-term financial strategies that are not characterised by funding gaps.

Budget approach for South Derbyshire

3.12 At the inception of the budget setting process, the following key principles were agreed with Members:

- Budgets should support Service Plan and the Council Plan - Services should align with Service Plans and the Council Plan.
- Revenue investment should be based on demonstratable need or be self-funding - meaning that any cost-pressures (such as inflation pressures on supplies, services, and contracts), additional staff or reductions in income due to lower demand or reduced fees, should, insofar as is possible, be “self-funding”.
- Capital growth will be considered based on need and innovation meaning it is essential for the maintenance of service delivery or will improve service delivery by way of revenue improvement.

3.13 Following agreement, these principles were then set out to Heads of Service and managers to guide the preparation of service budget proposals.

3.14 The budget approach has been an incremental process, taking last year’s budget and varying for known changes. All budget proposals have been justified by Heads of

Service, reviewed by finance and subject to budget challenge with Finance, the Section 151 Officer, the Leadership Team and Leading Members. Not all proposals tabled feature in the budget, having not progressed past the Leadership team stage if they were deemed not in line with the budget setting principles outlined above.

- 3.15 A draft budget was presented to the Finance and Management Committee on 23 November 2023, with approval sought to use the estimates to undertake statutory and public consultation and approval of the relevant policy committees for service-based budgets.
- 3.16 In January 2024, policy committees were presented with service budgets and individual proposals of a material or staffing establishment nature.
- 3.17 The final budget was presented to Finance and Management Committee on 15 February 2024, who recommend the budget to Council as part of this agenda.
- 3.18 On the same agenda as this report is the Council Plan 2024-2028 for Council approval. This plan sets out the council's ambitions for the next four years, in the form of priorities, aims and outcomes. Developed in tandem, the budget supports the delivery of this plan.

Medium-Term Financial Strategy

- 3.19 At the time of writing this report, the Medium-Term Financial Strategy (MTFS) is in development and is due to be presented for review and recommendation to Council, at the next Finance and Management Committee on the 14 March 2024 and at the next Overview and Scrutiny Committee on the 27 March 2024.
- 3.20 The strategy will consider the future funding expectations and opportunities for increasing the Council's self-sufficiency in the light of diminishing central government grants and an uncertain future funding outlook, whilst ensuring the Council can continue to fund and deliver excellent services.
- 3.21 It is important to recognise that this strategy is critical given that the medium-term position for the General Fund is characterised by substantial funding gaps.
- 3.22 Key features of the strategy will be:
 - Identifying the range of potential financial outcomes through scenario analysis to enable the Council to plan and prepare for different outcomes;
 - A Sustainable Finance Plan to set out how the Council will maintain robust finances into the future. This plan will mandate officers to identify, assess and deliver savings in expenditure and improvement in additional and new income to close the budget gap over the medium-term position. The areas in which this plan will deliver savings/additional income will be based on member feedback provided at the MTFS Workshop held in December 2023; and
 - A Reserves Strategy to guide the effective and optimum management and use of the council's unallocated reserves whilst balancing risk.

Financial Resilience

- 3.23 The Chartered Institute of Public Finance and Accountancy (CIPFA) first published a [Financial Resilience Index \(cipfa.org\)](https://www.cipfa.org) in December 2019. This is updated annually with the latest release being in December 2023, based on prevailing data at 31 March 2023.
- 3.24 The Index calculates the Council's position on a range of measures associated with financial risk, with a comparison to similar authorities. It is based on figures for the financial year 2022/23.
- 3.25 The following results show the risk position for South Derbyshire in comparison to other District Councils in England.
- 3.26 The Index is based on 8 measures, although they can be distilled down to 3 categories to illustrate the Council's position, which are taken in turn below.

Table 1 – Level and Sustainability of Reserves

Financial Stress Indicator	Comparison Rating
Level and Sustainability of Reserves	Lower Risk

- 3.27 The Council's level of Reserves highlights that the Council continue to be in a strong position compared to many other shire districts.

Table 2 – Debt Level and Interest Payable

Financial Stress Indicator	Comparison Rating
Debt Level and Interest Payable	Higher Risk

- 3.28 The Council presents in comparison to others as having a medium level of debt compared to others but a high interest payable to net revenue expenditure ratio. This is because of the HRA self-financing debt which it inherited from the Government under the "self-financing system" in 2012/13.
- 3.29 The comparison with other authorities is influenced by the fact that many districts do not have their own housing stock. The level of debt is forecast to be £37.4 million at 31 March 2024, after the Council has repaid the next maturity £10 million loan due on 28 March 2024. As detailed later in this report and in the Treasury Management Strategy report - the repayment of this debt in line with the original repayment profile is no longer affordable due to constraints on rent income coupled with inflationary pressures experienced in recent years.

Table 3 – Funding and Income

Financial Stress Indicator	Comparison Rating
Funding and Income	Higher Risk

- 3.30 The Council is placed at a higher risk due the position of its fees and charges income against service expenditure. This comparison is likely influenced by the fact that the Council does not charge for car parking or green waste.
- 3.31 Additionally, the Council's level of income from Business Rates, due to Growth, is above its Baseline Level set by the Government in the current funding system. Therefore, the Council is at risk to changes in the funding system and when the Baseline Level is reset, and this would be further exacerbated if the Council were not part of the Derbyshire Business Rates Pool as no Levy (50%) is paid on Growth above the Baseline. This position is well documented in relation to the council's Medium-Term Financial Plan which accompanies the budget, and forthcoming Medium-Term Financial Strategy.

4.0 Financial Strategies

- 4.1 Tabled for approval at this Council meeting is the Capital Strategy, Treasury Management Strategy and Prudential Indicators for 2024/25. Combined, these strategies set out the council's activities and plans in line with requirements of the Local Government Act 2003. They were approved by Finance and Management Committee at its meeting on 15 February 2024.
- 4.2 On the Treasury Management Strategy there are changes for 2024/25 in respect of the repayment of HRA self-financing debt. This is because the contributions made from the HRA on an annual basis are not sustainable against the current HRA budget position. As set out in the report, deferment of the 2027 MRP has been proposed to allow for significant investment in its housing stock in the medium term and repayment will be determined at a later stage, in line with the housing review.
- 4.3 On the Council's Minimum Revenue Provision Policy (MRP - which is required to ensure the Council is setting aside a prudent provision for the repayment of debt), there are proposed changes in the method of calculating the MRP charge, so that the Council is adopting the most prudent approach.
- 4.4 A new strategy is included in the strategies for approval for 2024/25. The Non-Treasury Investment Strategy sets out how the Council will support local public services through investment and investing commercially. It also sets out the council's existing commercial investments. This information was previously contained within the Treasury Management Strategy but for 2024/25 and future years will now form a strategy in its own right.

5.0 General Fund

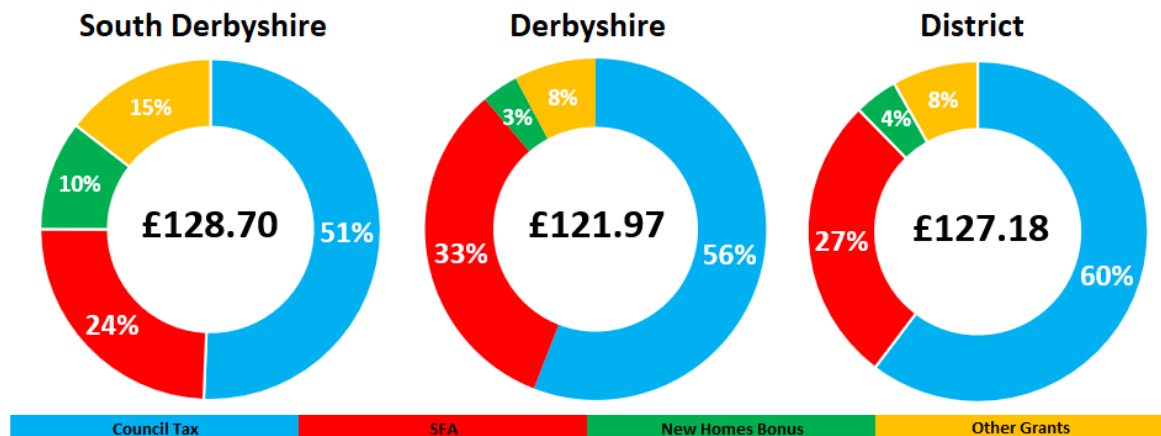
- 5.1 The budget position for the General Fund for 2024/25 is balanced budget, with a budget gap (deficit) of £227,737 that will be met from reserves.
- 5.2 This is an improvement from it compared to its forecast position for the draft 2024/25 budget and budgeted position for 2023/24.
- 5.3 Assumptions included in the General Fund budget around funding for 2024/25 and beyond have been developed and approved by the Section 151 Officer using several sources of independent and external advice. These include forecasts derived from

funding models used by the finance team from the Council's funding advisor Pixel Financial Management, the Institute of Fiscal Studies local government finance model, the 2024/25 Local Government Finance Settlement and sector intelligence shared by the LGA and the DCN. However, it remains that there is a risk that assumed funding beyond 2024/25, from 2025/26 onwards, is out of line with government intentions around the reform of the local government funding system – a commitment to which it has said will be a matter for the next parliament.

- 5.4 The increase in council tax by the maximum referendum limit (2.99% / £5.22 for the Council) is recommended and will serve to minimise the impact of funding reform on the Council. As it will have secured funding into the future via this council tax increase.
- 5.5 Budgetary estimates for spend on staffing and supplies and services have been developed and approved on the basis of service need.
- 5.6 The Council is susceptible to volatility in budgetary estimates. A relatively small change in the underlying assumptions can produce significant changes. If forecasts for the current or 2024/25 year are less favourable than projected, the Council could see its reserves utilised at a greater rate than currently forecast.
- 5.7 Looking further ahead, all local authorities will face a reduction in core funding from the Government once changes to the current funding regime (in particular New Homes Bonus and Business Rates) are introduced. These changes in grant funding are included in the assumptions in this report and MTFP, alongside with an assumption that the government will compensate the Council for any reduction in its core spending power that is more than 5% ("transitional funding"). These funding reforms therefore present a significant risk to the Council's ongoing financial sustainability, as is the case for all councils who benefit from new homes bonus and retained business rates.
- 5.8 The illustration below shows the current position of Spending Power (the government's measure of funding) for the Council against Derbyshire and all district councils. This position highlights the risk for South Derbyshire in relation to its reliance on New Homes Bonus and grant (in the form of "Funding Guarantee"). "SFA" in this context refers to the Settlement Funding Assessment and it essentially the level of Business Rates the government assumes for the Council. However, the level of Business Rates retained by the Council is much higher due to the growth generated in the system and retained pending the resetting of the baseline, and also additional amounts retained due to the council's participation in the Derbyshire Business Rates pool.

Spending Power Analysis: 2024/25

Composition of Core Spending Power in 2024/25



- 5.9 Given the relatively small structural budget gap (£227,737 for 2024/25) and the future predicted widening gaps, largely due to assumed funding reform, the Council must consider how it will close its ongoing budget gap.
- 5.10 On the matter of Concurrent Expenses, which was identified by the Section 151 Officer as an area that the Council should review given its identified budget gaps over the medium term. Parish Councils fed back clearly through the budget consultation several concerns around the potential withdrawal of Concurrent Expenses grant funding. These concerns are acknowledged and the position within this budget and the current medium term financial plan remains that Concurrent Expense grants are maintained at the current 2023/24 level. Future review will now be a matter for the Sustainable Finance Plan arising from Medium Term Financial Strategy. The Section 151 Officer would like to make clear however, that should the Council pursue a future review, this will be based on extensive engagement with Parish Councils and would be focussed on the position of the current scheme, the different models that can be employed to address double taxation, the optimal solution, and the most stable way of introducing any changes. At the time of writing this report, the Section 151 Officer is in the process of writing to Parish Councils to respond to their concerns and provide these assurances.
- 5.11 The proposed General Fund Capital Programme sets out significant investment in assets, including its Fleet Management Replacement Strategy to ensure operational vehicles are efficient.

Minimum Level of Reserves and Reserves Risk Assessment

- 5.12 It is important that the Council has sufficient reserves and balances to enable it not only to maintain its financial standing but also to ensure that the Council can realise its service provision expectations.
- 5.13 The Council's unallocated general reserves is estimated to be £11.8 million by March 2025, which represents 67% of its net expenditure for the 2024/25 year.

- 5.14 In the Audit Commission’s ‘Striking a Balance’ report published in 2012, the majority of Chief Finance Officers at the national level regarded an amount of between three and five per cent of Council’s net spending as a prudent level for risk-based reserves. For 2024/25, 5% represents circa £0.9 million for the General Fund.
- 5.15 In 2023, the Chartered Institute of Public Finance and Accountancy (CIPFA) published a bulletin that provides guidance to local authority chief finance officers on the establishment and maintenance of local authority reserves and balances. In accordance with the CIPFA guidance, the relevancy and adequacy of the levels of reserves for the Council should be reviewed on an annual basis. The financial risk assessment below considers the outcomes of a financial risk assessment, to ensure that as a minimum there are sufficient balances to support the budget requirements and adequately mitigate the risk of significant financial loss in the medium term.
- 5.16 The risk assessment indicates that in the worst case the Council could require £1.35 million of its net revenue budget requirement to fall back on, should all the potential risks happen concurrently and at their most extreme in a given year.
- 5.17 Ideally the General Fund Reserve balance should be somewhere between the range identified in the table (£1,150,000 - £1,350,000).
- 5.18 Based on current estimates for 2023/24 outturn, the proposed budget for 2024/25 Council has an adequate level of reserves to balance the budget on its General Fund. However, assumptions for 2025/26 – 2028/29 demonstrate that the level of unallocated general reserves will not stretch to cover the total budget gaps arising over this period.
- 5.19 As detailed within this report, the Council is currently developing its Medium-Term Financial Strategy which will set out how it intends to ensure that its future budget gaps are reduced, and the Council manages its spending within its funding means. This strategy is due to be presented to this Committee and Council in March and April 2024.

Table 4 - Reserves Risk Assessment 2024/25

Risk	Likelihood	2024/25 Value (based on in-year impact only)
Natural disasters and national emergencies	Low	£50,000
The Bellwin Scheme provides financial assistance to local authorities in the event of a national emergency or disaster, subject to an authority contributing to the total costs by an amount equivalent of 0.2% of its approved budget. For this Authority this would require approximately £50k.		
Business Continuity - It is difficult to anticipate the cost of such an event that would affect the Authority’s business continuity, although it is likely to be substantial. The Council’s response to the pandemic has enabled the organisation to be fully agile and more able to respond to emergencies whilst maintaining service delivery. However, for illustrative purposes, £100k is assumed.	Medium	£100,000

<p>National Economic Issues</p> <p>As was evident through the COVID-19 pandemic and cost-of-living crises, Councils have been relied on to deliver financial assistance to businesses and residents. The New Burdens funding doctrine covers additional costs that the Council bears in delivering central government burdens.</p> <p>The Office for Budget Responsibility's forecast for inflation suggest that inflation will return to 2% by April 2025. However, in the meantime, additional pressures in relation to service demands are expected to continue to emerge.</p> <p>The Council has assessed potential impacts in this area around utilities, insurance impacts arising from property revaluations or price volatility and excess pay award above budgetary assumptions.</p> <p>In total, the Council could expect in the region of £300,000 - £500,000 of additional pressures in year.</p>	<p>High</p>	<p>£300,000 - £500,000</p>
<p>Grant Funding</p> <p>The Council sometimes seeks external funding/grants for one-off projects. In the event that the expected projected outturns are not achieved, repayment of funding or grant may be required.</p>	<p>Low</p>	<p>£100,000</p>
<p>Property Assets</p> <p>The identification of unplanned major works to the Council's property portfolio could give rise to a budget pressure. As a responsible owner and with a duty to care, the Council could be expected to fund major works at short notice. Although the initial response would be to look to re-phase the capital programme, this may not be feasible, and additional revenue funding may be required, or prudential borrowing.</p>	<p>Medium</p>	<p>£100,000</p>
<p>Legal Issues</p> <p>It would be prudent for the Authority to make provision for an unfavourable outcome of any legal action taken against it, which could be made on a range of different grounds, including compensation payments, equal pay, discrimination and corporate manslaughter.</p> <p>Where the Council provides a paid service to a third party that does not directly relate to any statutory duty, the Council may require Professional Indemnity Insurance. This insurance cover is not automatically arranged and in the event that it isn't, and a claim arises the Council could be deemed liable for resulting costs.</p>	<p>Medium</p>	<p>£500,000</p>
<p>Total Financial Risk Exposure</p>		<p>£1,150,000 - £1,350,000</p>

6.0 Housing Revenue Account (HRA)

- 6.1 The position for the HRA is a budget gap for 2024/25 and this is also projected on an ongoing basis into future years. During the 2023/24-year, additional budgetary pressures have been absorbed for the service to comply to its regulatory requirements.

- 6.2 The increase in rent by the government’s social rent policy formula of 7.7% (CPI + 1%) is recommended and ensures that the maximum rent position for the Council is achieved with income reinvested back into housing services.
- 6.3 To ensure the HRA can deliver a balanced budget for the foreseeable future and maintain its reserves at a suitable level, the Council must not continue to set aside the £750,000 additional debt repayment amounts for redemption of the £10 million self-financing loan in 2027 is proposed. This will have implications for the ability of the Council to repay this loan when it falls due, however the Council is able to refinance this, recognising that there is no limit on the amount a HRA can borrow.
- 6.4 Since undertaking the self-financing loans in 2012, the Council has significantly less in projected rental income to fund its Housing service, having implemented 4 years of 1% rent reductions between 2016 and 2020 as per central government policy. A below inflation rent cap was also implemented by central government for the rent increase for 2023/24, and South Derbyshire increased its rents below this level. Although subject to Council approval as part of the revised Treasury Management Strategy for 2024/25, this revised strategy will therefore better align with the HRA’s financial health and minimise the revenue charges of debt on the HRA. A wider review of the HRA debt position is now necessary to support this and this should progress along with the review of the HRA Business Plan.
- 6.5 The HRA General reserves remain above the Council’s minimum reserve balance of £1 million.
- 6.6 The proposed HRA Capital Programme sets out investment in assets. It is recognised that further capital investment will be brought forward to Council for approval in the future, once renewed stock condition surveys currently underway have been completed and a future capital programme determined.

7.0 Risk Assessment

- 7.1 The following table provides an assessment of the key risk areas of the budget and forms the basis of the Section 151 Officer’s determination of robustness of estimates and adequacy of reserves.

Table 5 – Risk Assessment

Question	Response
Is performance against the current year’s budget on track and where variances are evident, ongoing and unavoidable, are they appropriately reflected in the proposed 2024/25 budget?	There are movements on both the General Fund and HRA revenue budgets for 2023/24. The projected financial outturn position at Quarter 2 for 2023/24 is that the General Fund will deliver a significantly reduced deficit position largely due to favourable revised forecasts on retained business rates and investment income. Other areas include adverse forecasts on spare parts to maintain the current fleet.

	<p>In all these areas the budget has been updated to reflect accurate forecasts going forward, using best information available.</p> <p>The 2024/25 budget setting approach has represented a step-change in developing budgets with more emphasis placed on engagement with services and ensuring services are fully funded and budgetary plans realistic, including the forecasting of complex and technical areas of local government funding.</p>
<p>Are arrangements for monitoring and reporting performance against the plans robust?</p>	<p>Yes.</p> <p>The council has an established and robust monitoring approach.</p>
<p>On what basis are the underlying budget assumptions considered reasonable?</p>	<p>All budget proposals have been justified by Heads of Service, reviewed by finance and subject to budget challenge with the Leadership Team and Leading Members.</p> <p>Growth forecasts for council tax and business rates have been developed through close engagement with the planning, revenue and finance teams.</p> <p>External input has been sought appropriately, for example, our treasury advisers Arlingclose supported the fleet replacement programme financing exercise, funding assumptions have been tested with the council's funding advisors Pixel Financial Management Ltd and advice sought on the pay award for 2024/25 from East Midlands Councils.</p>
<p>What is the availability of un-earmarked reserves to meet unforeseen cost pressures?</p>	<p>The council currently has £15 million in general unallocated reserves.</p> <p>It has previously cited its minimum agreed level of unallocated reserves as £1.5 million on the General Fund and £1 million on the HRA.</p> <p>Currently, both reserves are in excess of these minimum levels, with the General Fund unallocated reserves being particularly higher.</p> <p>In the Audit Commission's 'Striking a Balance' report published in 2012, the majority of Chief Finance Officers at the national level regarded an amount of between three and five per cent of Council's net spending as a prudent level for risk-based reserves. For 2024/25, 5% represents circa £0.9m for the General Fund.</p> <p>In 2023, the Chartered Institute of Public Finance and Accountancy (CIPFA) published a bulletin that provides guidance to local authority chief finance officers on the establishment and maintenance of local authority reserves and balances. In accordance with the CIPFA guidance, the relevancy and adequacy of the levels of reserves for the Council should be reviewed on an annual basis. The S151</p>

	<p>Officer has followed this guidance in undertaking a reserves risk assessment outline in this report.</p> <p>As part of this report, the Section 151 Officer has set out a detailed reserves risk assessment which has determined a new minimum operating level of reserves going forward for SDDC. A further strategy for the maintenance and management of reserves will also be set out.</p>
<p>Have realistic income budgets been set?</p>	<p>Yes.</p> <p>Local income budgets were assessed in relation to the proposed fee and charge level and anticipated demand as part of the development of the draft budget.</p> <p>As above, the budget process has undergone a step-change in with more emphasis placed on engagement with services and ensuring services are fully funded and budgetary plans realistic.</p> <p>The budget proposals presented by services were reviewed through a series of challenge / “Star Chamber” sessions, including review finance, review by the Section 151 Officer, star chamber with Leadership Team and Star Chamber with Leading Members.</p>
<p>Has “at risk” external funding and income been identified</p>	<p>The areas of funding that are at greatest risk of volatility because of inaccurate forecasting include business rates and council tax/collection fund – both of which have undergone significant scrutiny by the Section 151 Officer and external testing utilising the council’s funding advisors Pixel Financial Ltd strategic finance model and external scrutiny with collection fund accounting subscription service.</p> <p>The volatility that can be experienced on retained business rates has been identified, including the impact of the rates position of other Derbyshire pool members which can impact the level of benefit SDDC receive from the pool.</p> <p>Testing of robustness of estimates over the medium-term financial plan period, where major reform of local government funding is assumed (which result in significant budgetary gaps), has also been undertaken.</p> <p>Planning income can be volatile as it is susceptible to variation in the number of planning applications coming forward. The level of assumed planning income is based on the assessment of historic applications and known pipeline demand.</p> <p>The major area of at-risk income for the HRA concerning the contributions from Derbyshire County Council has been confirmed within the 2024/25 budget, with the HRA plugging this gap.</p>
<p>Has a reasonable estimate of demand cost pressures been made?</p>	<p>The budget process to develop the draft budget has improved the reasonableness of estimates.</p> <p>As above, the budget process has undergone a step-change in with more emphasis placed on engagement with services and ensuring services are fully funded and</p>

	<p>budgetary plans realistic. This has extended to ensuring services are costed to meet demand.</p> <p>The budget proposals presented by services were reviewed through a series of challenge / “Star Chamber” sessions, including review finance, review by the Section 151 Officer, star chamber with Leadership Team and Star Chamber with Leading Members.</p>
Have one-off cost pressures been identified?	<p>Yes.</p> <p>These have been funded via the reallocation of redundant earmarked reserves where this has been possible, to relieve pressure in the base budget.</p>
Is there a reasonable contingency available to cover the financial risks faced by the Council?	<p>The Council has incorporated estimates for pay award, inflation and demand pressures into its budget. It has sufficient reserves available to cover any unexpected fluctuations.</p>
Is there a reasonable level of reserves, which could be used to mitigate any issues arising and are they reducing as the risks decrease?	<p>The Council has a range of earmarked, unallocated and minimum levels of reserves to ensure its financial stability.</p>
Have the previous year’s Accounts been signed off by external audit to verify balances?	<p>The Council’s Draft Statement of Accounts for 2021/22 and 2022/23 were published on time and are available on the Council’s website. At the time of writing this report, the Value for Money opinion for both years is due to be presented by the External Auditor, Ernst and Young (EY) LLP, at the March meeting of the Audit Sub-Committee. Confirmation of the timetable for completing the full audit of the accounts for both these years remains unconfirmed by EY LLP.</p> <p>A consultation is expected to be published by DLUHC setting out the intentions to clear outstanding and delayed audits in the local government sector and this is expected to outline plans for the backlog to be clear by the end of September 2024.</p> <p>Discussions are ongoing between the S151 Officer and the Audit Partner for EY LLP around the capacity of the External Auditor to complete the audits for which they are contracted to deliver and for which the Council is due to pay.</p>
Has there been a degree and quality of engagement with colleagues and councillors in the process to develop and construct the budget	<p>Yes.</p> <p>As above, the budget process has undergone a step-change in with more emphasis placed on engagement with services and ensuring services are fully funded and budgetary plans realistic. The budget setting approach commenced internally with officers in September 2023. Simultaneously, engagement commences with members around the same time, and this included the development of the principles to setting the 2024/25 budget.</p> <p>The budget proposals presented by services were reviewed through a series of challenge / “Star Chamber” sessions, including review finance, review by the Section</p>

	<p>151 Officer, star chamber with Leadership Team and Star Chamber with Leading Members.</p> <p>The draft budget was presented to members in November 2023 and policy committees reviewed service budgets as part of this, making individual decisions to add proposals into the final budget presented as part of this report.</p>
--	---

8.0 Conclusion

- 8.1 Taking into account the detail set out in this report, the Section 151 Officer considers that the estimates which form the General Fund and Housing Revenue Account, inclusive of the capital programmes, to be robust and prudent, and the proposals are deliverable for 2024/25.
- 8.2 The Council is able to set a balanced budget on both revenue accounts by utilising its reserves.
- 8.3 A number of risks have been set out in this report. In summary, the main risk faced by the Council in relation to its General Fund is the timing and impact of future funding reform and ability of the council to manage spend within its means. At the time of writing this report, the Medium-Term Financial Strategy is due for Council approval in April and will set out how the Council will deliver on this.
- 8.4 On the HRA, a similar risk is faced in managing revenue spend within its means but also financial pressure to ensure sufficient capital investment in its stock is another key risk factor for the HRA. As outlined in this report and the accompanying Treasury Management Strategy, the repayment profile of HRA self-financing debt must be reconsidered as part of mitigating this risk. Further considerations around the financial strategy of the HRA will be set out in a forthcoming review of the HRA Business Plan.

9.0 Corporate Implications

Employment Implications

- 9.1 There are no direct employment implications arising from this report. However, a number of proposals have employment implications through the creation of new posts to be added to the council's staffing establishment. These requests have been considered by the relevant committees in January/February 2024 and associated employment implications clearly set out. Engagement with employees and Trade Unions is underway as necessary and appropriate.

Legal Implications

- 9.2 There are no direct legal implications arising from this report. The final budget has been developed on a series of requirements of the Council in line with legal and regulatory requirements around service provision. Specific legal implications of proposals have been considered by the relevant committees in January/February 2024.

Corporate Plan Implications

9.3 This draft budget has been prepared to support the delivery of the Council's new Council Plan.

Risk Impact

9.4 The draft budget has been prepared to support the effective management of service risk. The council's risk register will be updated accordingly and presented to the relevant committees as part of the council's established performance monitoring approach.

9.5 A risk assessment of the adequacy of the council's reserves is set out in the report. A separate risk assessment on the budget has been undertaken and set out in this report.

9.6 The budgets will be monitored throughout the year to ensure the Council remains within its funding envelope and planned budget savings are delivered. Key risks to the budget are discussed in further detail in this report.

10.0 Community Impact

Consultation

10.1 As detailed in the report, relevant stakeholders in the business community were directly consulted on the budget proposals, in line with the council's statutory duty to consult ratepayers.

10.2 In addition, between 15 December 2023 and 26 January 2024 wider public consultation was undertaken via the Council's website and at Area Forums.

10.3 All consultation feedback received will be collated and reported as part of the final budget report in February 2024.

Equality and Diversity Impact

10.4 A preliminary Equalities Impact Assessment (EIA) has been undertaken on the budget.

10.5 This has identified that the budget could have significant positive impacts, particularly where it focuses on expansion of some services or investment in assets. The extent to which residents will benefit is dependent on individual circumstances and the consumption of services.

10.6 Increasing the district council's Band D by the maximum referendum limit of 2.99% (£5.22) has been assessed to have a neutral effect on protected groups. Residents on low income will have their council tax met by the Local Council Tax Reduction Scheme that is designed and administered by South Derbyshire District Council. Officers will continue to work to assist households in financial difficulty where possible, including the administering of Government funds to support those households in need.

10.7 Increasing rent by the social rent policy formula has also been assessed to have a neutral effect on protected groups. Tenants on low income will have their rents met by Housing Benefit (HB full or partial) or Universal Credit (UC), so it will impact the Government as opposed to the tenant. Officers continue to work to assist households in financial difficulty where possible, including the administering of Government funds to support those households in need.

10.8 As other proposals are introduced the specific equality impacts will be considered by Heads of Service with their relevant Strategic Director before implementation taken forward.

Social Value Impact

10.9 There are no social value impacts. Individual decision-based impacts on material budgetary proposals have been considered by the relevant committees in January/February 2024.

Environmental Sustainability

10.10 There are no social value impacts. Individual decision-based impacts on material budgetary proposals have been considered by the relevant committees in January/February 2024.

10.11 The budget proposes investment in the replacement of council vehicles and reducing our carbon emissions.

11.0 Background Papers

11.1 Report to Finance and Management Committee, 15 February 2024, "Budget Setting Approach 2024/25".

11.2 Reports to Council, 28 February 2024:

- General Fund Revenue Budget 2024/25 and Council Tax Setting 2024/25
- Housing Revenue Account 2024/25 and Rent Setting 2024/25
- Capital Budget 2024/25 and Capital Programme to 2028/29
- Capital Strategy, Treasury Management Strategy and Prudential Indicators 2024/25

REPORT TO:	COUNCIL	AGENDA ITEM: 10
DATE OF MEETING:	28 FEBRUARY 2024	CATEGORY: RECOMMENDED
REPORT FROM:	STRATEGIC DIRECTOR (CORPORATE RESOURCES)	OPEN
MEMBERS' CONTACT POINT:	CHARLOTTE JACKSON Charlotte.jackson@southderbyshire.gov.uk	DOC:
SUBJECT:	GENERAL FUND REVENUE BUDGET REPORT 2024/25 AND COUNCIL TAX SETTING 2024/25	
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE:

1.0 Recommendations

- 1.1 That Council approves an increase in Council Tax by the maximum referendum limit of 2.99%, as recommended by the Finance and Management Committee on the 15 February 2024.
- 1.2 Following approval of 1.1, Council approves the General Fund Revenue Budget for 2024/25, and Medium-Term Financial Plan as set out in **Appendix 1**.
- 1.3 That Council approves the proposed fees and charges as detailed in **Appendix 4**.
- 1.4 That Council Tax for 2024/25 as detailed below, including the accompanying **Schedules A to C**, are approved.
- 1.4.1 It be noted that on 11th January 2024, Council calculated the Council Tax Base 2024/25:
- (a) For the whole area as 38,809 (Item T in the formula in Section 31B of the Local Government Finance Act 1992, as amended by the Localism Act 2011).
- (b) For dwellings in those parts of its area to which a Parish Precept relates as 26,502.
- 1.4.2 That the Council Tax requirement for the Council's own purposes for 2024/25 is calculated as £6,980,187.
- 1.4.3 That the following amounts be calculated for the year 2024/25 in accordance with Sections 31 and 36 of the Localism Act 2011:

- (a) £50,152,864 - being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) (a) to (f) of the Act (gross expenditure including parish precepts, the Housing Revenue Account and the additions to reserves)
- (b) £42,049,570 - Being the aggregate of the amounts which the Council estimates for the items set out in Section 31A (3) of the Act (a) to (d) of the Act (gross income including the Housing Revenue Account and use of reserves).
- (c) £8,103,294 - Being the amount by which the aggregate of 1.4.3(a) above exceeds the aggregate of 1.4.3(b) above, calculated by the Council in accordance with Section 31A (4) of the Act as its Council Tax requirement for the year. (Item R in the formula in Section 31B of the Act).
- (d) £208.80 - Being the amount calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (average Council Tax for a Band D property for the District including Parish Council Precepts).
- (e) £1,123,108 - Being the aggregate amount of all Parish Precepts referred to in Section 34 (1) of the Act.
- (f) £179.86 - Being the amount at 1.4.3 (d) above less the result given by dividing the amount at 1.4.3 (e) above by Item T (1a above) calculated by the Council in accordance with Section 34 (2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish Precept relates.

- 1.5 To note that Parish Councils have issued precepts to the Council in accordance with Section 41 of Local Government Finance Act 1992 for each category of dwellings in the Council's area as indicated in **Schedule A**.
- 1.6 To note that the County Council, the Police and Crime Commissioner and the Fire and Rescue Service for Derbyshire, have issued Precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992 for each category of dwellings in the Council's area as indicated in **Schedule B**.
- 1.7 That the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the aggregate amounts shown in **Schedule C**, as the amounts of Council Tax for 2024/25 for each part of its area and for each of the categories of dwellings, this being the aggregate of Schedules A and B.
- 1.8 That in accordance with Section 52 (ZB) of the Local Government Finance Act 1992, the Council determines that the amount of council tax shown at 3 (f) of £179.86 **is not**

excessive compared to 2023/24 and therefore there is no requirement for a local referendum.

Purpose of the Report

2.1 To set out the statutory recommendations to enable Council to calculate and set its Budget and level of Council Tax for 2024/25. This is in accordance with regulations under the Local Government Finance Act 1992, as amended by the Localism Act 2011.

2.2 The report is set out in the following sections / appendices:

- **Section 3: Executive Summary** – summarising the proposed Council Tax level for South Derbyshire residents including charges set by other precepting authorities, together with an explanation of the technical resolutions.
- **Section 4** The detailed General Fund budget for 2024/25 as recommended by the Finance and Management Committee on 15 February 2024.
- **Appendix 1** : The General Fund Budget and Medium-Term Financial Plan 2024/25 to 2028/29 as recommended by the Finance and Management Committee on 15 February 2024. This is based on a Council Tax increase in 2024/25 of £5.22 (2.99%).
- **Appendix 2**: The detailed Tax Base, Precept and Band D rates for Parish Councils, together with the level of Council Tax Reduction Scheme (CTRS) Grant allocated to Parish Councils. The breakdown of tax base was presented at the Finance and Management Committee on 11 January 2024 and showed information by ward, the attached confirms the information by Parish.
- **Appendix 3** – Details of the General Fund Budget Proposals
- **Appendix 4** – Proposed Fees and Charges for 2024/25
- **Appendix 5** – Assumptions to the General Fund Medium Term Financial Plan
- **Appendix 6** – Budget Consultation Responses
- **Appendix 7** – Equalities Impact Assessment Preliminary Assessment Form.
- **Schedules A to C**: These detail the level of Council Tax by Preceptor and by band, aggregated for each part of the District.

3.0 Executive Summary

3.1 The Council is required to calculate a Council Tax Requirement (CTR) for the forthcoming financial year, 2024/25. Not only is this the basis for the local Council Tax rate, the CTR is used to test whether an increase in Council Tax from year to year is excessive in accordance with criteria laid down by the Secretary of State.

Precepts

3.2 The precept levels of other precepting bodies have been received and these are detailed below.

Parish Councils

3.3 Parish Council precepts for 2024/25 as notified to the Council under Section 41 of the Local Government Finance Act 1992 are detailed in Appendix 2 and total £1,123,108.

Derbyshire County Council

3.4 Derbyshire County Council met on the 15 February 2024 and set their precept at £60,221,090. This results in a Band D Council Tax of £1551.73 for 2024/25 (£1,477.98 in 2023/24). This includes a specific Precept to fund Adult Social Care.

Police and Crime Commissioner for Derbyshire

3.5 The Derbyshire Police and Crime Commissioner confirmed their precept on the 9 February 2024 at £10,850,996. This results in a Band D Council Tax of £279.60 (£266.60 2023/24).

Derbyshire Fire and Rescue Service

3.6 The Derbyshire Fire and Rescue Service confirmed their precept on the 12 February 2024 at £3,431,104. This results in a Band D Council Tax of £88.41 (£85.84 2023/24).

Overall Council Tax Levels

3.7 The Council Tax for District (South Derbyshire) Services is based on budgeted spending levels for 2024/25, as recommended by the Finance and Management Committee on 15 February 2024 and detailed in Section 4 and Appendices 1 and 2. The Finance and Management Committee recommended an increase of £5.22 (2.99%) on a Band D property for 2024/25. This has been reflected in the schedules and resolutions. Consequently, the total Band D Council Tax for 2024/25 will be as follows:

Table 1 – Overall Band D Council Tax

Overall Band D Council Tax (per year)	2023/24 £:p	2024/25 £:p	Increase £:p	Increase %
South Derbyshire District Council	174.64	179.86	5.22	2.99%
Derbyshire County Council	1,477.98	1,551.73	73.75	4.99%
Police and Crime Commissioner for Derbyshire	266.60	279.60	13.00	4.88%
Derbyshire Fire and Rescue Service	85.84	88.41	2.57	2.99%
TOTAL	2,005.06	2,099.60	94.54	4.72%

4.0 General Fund Budget

4.1 General Fund Revenue proposals and medium-term financial plan were considered and approved the Finance and Management Committee on 15 February 2024.

4.2 This report summarises the final budget and presents the responses to the budget consultation.

4.3 The report is divided into several sections with corresponding appendices, which are summarised below for ease:

Table 2 - Report Index

Area	Detail	Relevant Appendices
5.0 Consultation	This section of the report refers to the consultation undertaken.	Appendix 6 – Budget Consultation responses
6.0 Budget Setting Approach	Outlines the core assumptions to setting the 2024/25 budget	n/a
7.0 General Fund	Presentation of the proposed final budget position for 2024/25 and impact to five-year Medium Term Financial Plan (MTFP).	Appendix 1 – General Fund Budget and MTFP Appendix 3 – General Fund Proposals Appendix 4 – Fees and Charges Appendix 5 – Assumptions to the General Fund Medium Term Financial Plan
11.0 Corporate Implications	Provides an overview of corporate implications as per report template.	
12.0 Community Impact	Provides an overview of community impact as per report template. A separate Equalities Impact Assessment has been undertaken.	Appendix 7 – Equalities Impact Assessment Preliminary Assessment Form.

5.0 Consultation

Statutory and public consultation

5.1 The consultation on the budget for 2024/25 consisted of statutory and public consultation between 15 December 2023 and the 26 January 2024.

5.2 The statutory consultation was undertaken directly with Trade Unions and business community representative organisations the Federation of Small Businesses, Staffordshire Chambers of Commerce, Burton and District Chambers of Commerce and East Midlands Chamber.

5.3 Direct consultation was also undertaken with all Parish Councils and the Derbyshire Association of Local Councils (DALC).

5.4 All direct consultees were provided with copies of the budget reports and given the opportunity to provide feedback.

- 5.5 The public consultation was undertaken via an online consultation and communicated over social media platforms. The survey shared several high-level features of the budget for 2024/25 and asked respondents whether they were in support and any further views. A total of 119 responses were received, 114 of which were from residents, 3 were businesses and 1 employee and 1 resident who was also representing a charitable organisation.
- 5.6 An update was also shared in the Local Authority Update at the January and February 2024 Area Forums.
- 5.7 A summary of all consultation responses is set out in Appendix 6.
- 5.8 There are no proposed amendments to the budget proposals because of the consultation. Members are encouraged to consider the final budget in light of the responses.

Consultation with elected members

- 5.9 Elected members of the policy committees were consulted on service proposals in the relevant committees throughout January and February. The Overview and Scrutiny Committee were consulted on the draft budget in full at its meeting on 17 January 2024.

6.0 Budget Setting Approach

- 6.1 The following core budget assumptions have been built into forecasts:

- Alignment with the final Local Government Finance Settlement, published on 5 February 2024, setting out confirmed funding for the Council for 2024/25.
- Pay award – additional 6.5% for 2023/24 (3.5% had been included within the 2023/24 budgets), 3.5% in 2024/25 and 2% thereafter.
- Contracts – Contract have been assumed to increase in line with individual agreements, which are typically aligned with CPI or RPI inflation (Consumer or Retail Price Index).
- Inflation – After reviewing the current prices and future indications based on the Office for Budget Responsibility forecasts, general inflation has not been applied, unless specifically proposed. Inflationary increases have been assumed however in the following areas:

Table 3 – Inflation assumptions

Area	Increase on 2023/24 budget
Gas	7.85%
Electricity	7.85%
Fuel	4%

- Fees and charges – proposed levels have been reviewed on an individual basis, with some charges as appropriate proposed to increase in line with inflation or statutory obligations, benchmarking data and the cost of providing the service.
- One-off expenditure pressures – have been funded via earmarked reserves which serves to not raise the base budget level.
- The Council will continue to receive benefit from the Derbyshire Business Rates Pool for 2024/25.

6.2 Further detail on the assumptions driving forecasts beyond the 2024/25 year are detailed in Appendix 5 which sets out the assumptions to the General Fund Medium-Term Financial Plan.

7.0 General Fund

7.1 The final proposed position for the 2024/25 year is estimated to be a deficit of £227,000 as set out in Appendix 1. Individual budget proposals are included in Appendix 3.

7.2 This is made up of net revenue expenditure (spend) of £17.472 million and funding of £17.244 million.

7.3 This is a decrease on the 2023/24 budgeted position of £2.980 million. The position is also favourable when compared to the estimated position for the 2024/25 year that are detailed within the former version of the medium-term financial plan, which at June 2023 was estimated at £3.116 million.

Medium-Term Financial Plan

7.4 The Medium-Term Financial Plan is set out in Appendix 1.

7.5 The revised plan estimates that these deficits will now be £14.3 million. The budgeted deficits arising and widening year on year are largely as a result of the withdrawal of new homes bonus, the resetting of the business rates baseline and introduction of fair funding.

7.6 Assumptions driving the forecasts are set out in Appendix 5

Impact on Reserves

7.7 The below shows the impact of the budget on the level of General Fund unallocated reserves. The position forecast at March 2024 is based in the current reserves.

Table 4 – Reserves Forecast

Type of Reserve	Opening Balance - April 2023	Estimated use of Reserves 2023/24	Estimated Balance March 2024	Estimated Use of Reserves 2024/25	Estimated balances March 2025
General Fund Unallocated Reserves	£15,222,148	£3,220,257	£12,001,891	£227,737	£11,774,154
Earmarked Reserves	£12,504,150	£241,741	£12,262,409	£3,245,651	£9,016,758

Total Useable Revenue Reserves	£27,726,298	£3,461,998	£24,264,300	£3,473,388	£20,790,912
Capital Reserves	£2,281,797	£1,244,362	£1,037,435	£274,928	£762,507
Capital Grants unapplied	£1,449,529	£381,012	£1,068,517	£458,606	£609,911
Total Useable Capital Reserves	£3,731,326	£1,625,374	£2,105,952	£733,534	£1,372,418
Total General Fund Reserves	£31,457,624	£5,087,372	£26,370,252	£4,206,922	£22,163,330

7.8 As detailed in the report to Finance and Management Committee at its meeting on 15 February 2024, the reserves forecast for the 2024/25 financial year remain safely within the tolerance of the minimum level of reserves required, as identified by the Section 151 Officer of £1.35 million.

8.0 Corporate Implications

Employment Implications

8.1 There are no direct employment implications arising from this report. However, a number of proposals have employment implications through the creation of new posts to be added to the council's staffing establishment. These requests have been considered by the relevant committees in January/February 2024 and associated employment implications clearly set out. Engagement with employees and Trade Unions is underway as necessary and appropriate.

Legal Implications

8.2 There are no direct legal implications arising from this report. The final budget has been developed on a series of requirements of the Council in line with legal and regulatory requirements around service provision. Specific legal implications of proposals have been considered by the relevant committees in January/February 2024.

Corporate Plan Implications

8.3 This draft budget has been prepared to support the delivery of the Council's new Council Plan.

Risk Impact

8.4 The draft budget has been prepared to support the effective management of service risk. The council's risk register will be updated accordingly and presented to the relevant committees as part of the council's established performance monitoring approach.

8.5 A risk assessment of the adequacy of the council's reserves is set out in the report. A separate risk assessment on the budget has been undertaken at section 13.

8.6 The budgets will be monitored throughout the year to ensure the Council remains within its funding envelope and planned budget savings are delivered. Key risks to the budget are discussed in further detail in section 10 of the report.

9.0 Community Impact

Consultation

- 9.1 As detailed in the report, relevant stakeholders in the business community were directly consulted on the budget proposals, in line with the council's statutory duty to consult ratepayers.
- 9.2 In addition, between 15 December 2023 and 26 January 2024 wider public consultation was undertaken via the Council's website and at Area Forums.
- 9.3 All consultation feedback received will be collated and reported as part of the final budget report in February 2024.

Equality and Diversity Impact

- 9.4 A preliminary Equalities Impact Assessment (EIA) has been undertaken on the budget.
- 9.5 This has identified that the budget could have significant positive impacts, particularly where it focuses on expansion of some services or investment in assets. The extent to which residents will benefit is dependent on individual circumstances and the consumption of services.
- 9.6 Increasing the district council's Band D by the maximum referendum limit of 2.99% (£5.22) has been assessed to have a neutral effect on protected groups. Residents on low income will have their council tax met by the Local Council Tax Reduction Scheme that is designed and administered by South Derbyshire District Council. Officers will continue to work to assist households in financial difficulty where possible, including the administering of Government funds to support those households in need.
- 9.7 As other proposals are introduced the specific equality impacts will be considered by Heads of Service with their relevant Strategic Director before implementation taken forward.

Social Value Impact

- 9.8 There are no social value impacts. Individual decision-based impacts on material budgetary proposals have been considered by the relevant committees in January/February 2024.

Environmental Sustainability

- 9.9 There are no social value impacts. Individual decision-based impacts on material budgetary proposals have been considered by the relevant committees in January/February 2024.
- 9.10 The budget proposes investment in the replacement of council vehicles and reducing our carbon emissions.

10.0 Background Papers

- 10.1 Report to Finance and Management Committee:
- 5 October 2023 "Budget Setting Approach 2024/25";
 - 21 November 2023 "Consolidated budget report 2024/25 and MTFP to 2028/29"
 - 15 February 2024 "Consolidated budget report 2024/25 and MTFP to 2028/29"

SCHEDULE A - DISTRICT COUNCIL TAX 2024/25

Valuation Band and Proportion to Band D

<u>Part of Council's area:</u>	A	B	C	D	E	F	G	H
<u>Parish of</u>	£:p	£:p	£:p	£:p	£:p	£:p	£:p	£:p
Aston-on-Trent	160.67	187.44	214.22	241.00	294.56	348.11	401.67	482.00
Barrow-on-Trent	156.57	182.67	208.76	234.86	287.05	339.24	391.43	469.72
Bretby	129.06	150.57	172.08	193.59	236.61	279.63	322.65	387.18
Burnaston	129.70	151.32	172.93	194.55	237.78	281.02	324.25	389.10
Castle Gresley	149.27	174.15	199.03	223.91	273.67	323.43	373.18	447.82
Church Broughton	155.62	181.56	207.49	233.43	285.30	337.18	389.05	466.86
Coton-in-the-Elms	137.16	160.02	182.88	205.74	251.46	297.18	342.90	411.48
Dalbury Lees	127.47	148.72	169.96	191.21	233.70	276.19	318.68	382.42
Drakelow	128.51	149.93	171.35	192.77	235.61	278.45	321.28	385.54
Egginton	153.43	179.00	204.57	230.14	281.28	332.42	383.57	460.28
Elvaston	144.03	168.03	192.04	216.04	264.05	312.06	360.07	432.08
Etwall	159.39	185.96	212.52	239.09	292.22	345.35	398.48	478.18
Findern	141.43	165.01	188.58	212.15	259.29	306.44	353.58	424.30
Foston & Scropton	163.04	190.21	217.39	244.56	298.91	353.25	407.60	489.12
Hartshorne	124.70	145.48	166.27	187.05	228.62	270.18	311.75	374.10
Hatton	162.24	189.28	216.32	243.36	297.44	351.52	405.60	486.72
Hilton	156.49	182.57	208.65	234.73	286.89	339.05	391.22	469.46
Linton	161.25	188.13	215.00	241.88	295.63	349.38	403.13	483.76
Melbourne	155.91	181.89	207.88	233.86	285.83	337.80	389.77	467.72
Netherseal	142.94	166.76	190.59	214.41	262.06	309.70	357.35	428.82
Newton Solney	147.05	171.55	196.06	220.57	269.59	318.60	367.62	441.14
Overseal	146.36	170.75	195.15	219.54	268.33	317.11	365.90	439.08
Repton	154.66	180.44	206.21	231.99	283.54	335.10	386.65	463.98
Rosliston	148.21	172.91	197.61	222.31	271.71	321.11	370.52	444.62
Shardlow & Great Wilne	158.76	185.22	211.68	238.14	291.06	343.98	396.90	476.28
Smisby	160.65	187.42	214.20	240.97	294.52	348.07	401.62	481.94
Stenson	133.99	156.32	178.65	200.98	245.64	290.30	334.97	401.96
Ticknall	158.07	184.41	210.76	237.10	289.79	342.48	395.17	474.20
Walton-on-Trent	136.57	159.33	182.09	204.85	250.37	295.89	341.42	409.70
Weston-on-Trent	136.53	159.28	182.04	204.79	250.30	295.81	341.32	409.58
Willington	156.84	182.98	209.12	235.26	287.54	339.82	392.10	470.52
Woodville	145.37	169.60	193.83	218.06	266.52	314.98	363.43	436.12
All other parts of the Council's area	119.91	139.89	159.88	179.86	219.83	259.80	299.77	359.72

SCHEDULE B - MAJOR PRECEPTING AUTHORITIES COUNCIL TAX 2024/25

Valuation Band and Proportion to Band D

Precepting Authority	A	B	C	D	E	F	G	H
	6/9	7/9	8/9	1.00	11/9	13/9	15/9	18/9
	£:p	£:p	£:p	£:p	£:p	£:p	£:p	£:p
Derbyshire County Council	1,034.49	1,206.90	1,379.32	1,551.73	1,896.56	2,241.39	2,586.22	3,103.46
Police and Crime Commissioner for Derbyshire	186.40	217.47	248.53	279.60	341.73	403.87	466.00	559.20
Derbyshire Fire and Rescue Service	58.94	68.76	78.59	88.41	108.06	127.70	147.35	176.82

SCHEDULE C - AGGREGATED COUNCIL TAX FOR SOUTH DERYSHIRE 2024/25

Part of Council's area: Parish of	Valuation Band and Proportion to Band D							
	A	B	C	D	E	F	G	H
	£:p	£:p	£:p	£:p	£:p	£:p	£:p	£:p
Aston - on - Trent	1,440.49	1,680.58	1,920.66	2,160.74	2,640.90	3,121.07	3,601.23	4,321.48
Barrow - on - Trent	1,436.40	1,675.80	1,915.20	2,154.60	2,633.40	3,112.20	3,591.00	4,309.20
Bretby	1,408.89	1,643.70	1,878.52	2,113.33	2,582.96	3,052.59	3,522.22	4,226.66
Burnaston	1,409.53	1,644.45	1,879.37	2,114.29	2,584.13	3,053.97	3,523.82	4,228.58
Castle Gresley	1,429.10	1,667.28	1,905.47	2,143.65	2,620.02	3,096.38	3,572.75	4,287.30
Church Broughton	1,435.45	1,674.69	1,913.93	2,153.17	2,631.65	3,110.13	3,588.62	4,306.34
Coton - in - the - Elms	1,416.99	1,653.15	1,889.32	2,125.48	2,597.81	3,070.14	3,542.47	4,250.96
Dalbury Lees	1,407.30	1,641.85	1,876.40	2,110.95	2,580.05	3,049.15	3,518.25	4,221.90
Drakelow	1,408.34	1,643.06	1,877.79	2,112.51	2,581.96	3,051.40	3,520.85	4,225.02
Egginton	1,433.25	1,672.13	1,911.00	2,149.88	2,627.63	3,105.38	3,583.13	4,299.76
Elvaston	1,423.85	1,661.16	1,898.47	2,135.78	2,610.40	3,085.02	3,559.63	4,271.56
Etwall	1,439.22	1,679.09	1,918.96	2,158.83	2,638.57	3,118.31	3,598.05	4,317.66
Findern	1,421.26	1,658.14	1,895.01	2,131.89	2,605.64	3,079.40	3,553.15	4,263.78
Foston and Scropton	1,442.87	1,683.34	1,923.82	2,164.30	2,645.26	3,126.21	3,607.17	4,328.60
Hartshorne	1,404.53	1,638.61	1,872.70	2,106.79	2,574.97	3,043.14	3,511.32	4,213.58
Hatton	1,442.07	1,682.41	1,922.76	2,163.10	2,643.79	3,124.48	3,605.17	4,326.20
Hilton	1,436.31	1,675.70	1,915.08	2,154.47	2,633.24	3,112.01	3,590.78	4,308.94
Linton	1,441.08	1,681.26	1,921.44	2,161.62	2,641.98	3,122.34	3,602.70	4,323.24
Melbourne	1,435.73	1,675.02	1,914.31	2,153.60	2,632.18	3,110.76	3,589.33	4,307.20
Netherseal	1,422.77	1,659.89	1,897.02	2,134.15	2,608.41	3,082.66	3,556.92	4,268.30
Newton Solney	1,426.87	1,664.69	1,902.50	2,140.31	2,615.93	3,091.56	3,567.18	4,280.62
Overseal	1,426.19	1,663.88	1,901.58	2,139.28	2,614.68	3,090.07	3,565.47	4,278.56
Repton	1,434.49	1,673.57	1,912.65	2,151.73	2,629.89	3,108.05	3,586.22	4,303.46
Rosliston	1,428.03	1,666.04	1,904.04	2,142.05	2,618.06	3,094.07	3,570.08	4,284.10
Shardlow and Great Wilne	1,438.59	1,678.35	1,918.12	2,157.88	2,637.41	3,116.94	3,596.47	4,315.76
Smisby	1,440.47	1,680.55	1,920.63	2,160.71	2,640.87	3,121.03	3,601.18	4,321.42
Stenson Fields	1,413.81	1,649.45	1,885.08	2,120.72	2,591.99	3,063.26	3,534.53	4,241.44
Ticknall	1,437.89	1,677.54	1,917.19	2,156.84	2,636.14	3,115.44	3,594.73	4,313.68
Walton - on - Trent	1,416.39	1,652.46	1,888.52	2,124.59	2,596.72	3,068.85	3,540.98	4,249.18
Weston - on - Trent	1,416.35	1,652.41	1,888.47	2,124.53	2,596.65	3,068.77	3,540.88	4,249.06
Willington	1,436.67	1,676.11	1,915.56	2,155.00	2,633.89	3,112.78	3,591.67	4,310.00
Woodville	1,425.20	1,662.73	1,900.27	2,137.80	2,612.87	3,087.93	3,563.00	4,275.60
All other parts of the Council's area	1,399.73	1,633.02	1,866.31	2,099.60	2,566.18	3,032.76	3,499.33	4,199.20

GENERAL FUND MEDIUM TERM FINANCIAL PLAN

Budget Setting 2024/25

	Projection £ 2024.25	Projection £ 2025.26	Projection £ 2026.27	Projection £ 2027.28	Projection £ 2028.29
BASE BUDGET					
Environmental & Development	8,607,637	8,866,950	8,958,851	9,289,114	9,649,140
Housing & Community	4,006,223	3,761,714	3,564,494	3,627,984	3,725,630
Finance & Management	7,236,282	7,839,603	8,070,160	8,302,519	8,536,985
Net Service Expenditure	19,850,141	20,468,267	20,593,506	21,219,616	21,911,755
Accounting Adjustments					
Reverse out Depreciation	-1,633,229	-1,633,229	-1,633,229	-1,633,229	-1,633,229
Contribution from Reserves for one-off expenditure	-784,892				
Minimum Revenue Provision (MRP)	40,000	42,000	44,000	46,000	48,000
Additional MRP for Capital bids		14,000	222,000	423,000	453,000
	-2,378,121	-1,577,229	-1,367,229	-1,164,229	-1,132,229
TOTAL ESTIMATED SPENDING	17,472,021	18,891,038	19,226,277	20,055,388	20,779,526
FINANCING					
Business Rates Retention	-6,668,000	-6,673,299	-4,347,720	-4,591,156	-4,849,541
Services Grant Allocation	-16,061	-85,176	0	0	0
Funding Guarantee	-1,978,784	-3,101,732			
New Homes Bonus	-1,441,000	0	0	0	0
Council Tax Income	-6,980,186	-7,311,082	-7,710,229	-8,104,811	-8,535,372
Revenue Support Grant	-105,252	-115,542	-445,780	-410,502	-372,272

Transitional Funding			-3,868,154	-2,596,093	-1,292,989
Add Estimated Collection Fund Surplus - Council Tax	-55,000	-55,000	-55,000	-55,000	-55,000
TOTAL FINANCING	-17,244,283	-17,341,831	-16,426,883	-15,757,562	-15,105,174
Revenue Surplus (-) / Deficit	227,737	1,549,207	2,799,395	4,297,825	5,674,352
TOTAL GENERAL FUND SURPLUS (-) / DEFICIT	227,737	1,549,207	2,799,395	4,297,825	5,674,352
GENERAL FUND RESERVE BALANCE					
Balance b/fwd	-12,001,891	-11,774,154	-10,224,947	-7,425,552	-3,127,727
Revenue Surplus (-) / Deficit	227,737	1,549,207	2,799,395	4,297,825	5,674,352
Capital Contributions	0	0	0	0	0
Balance c/fwd	-11,774,154	-10,224,947	-7,425,552	-3,127,727	2,546,625

ANALYSIS OF PARISH PRECEPTS, TAX BASE AND BAND D RATES

Parish	Precept		Tax Base		Band D		LCTR Grant	LCTR Grant
	2023/24	2024/25	2023/24	2024/25	2023/24	2024/25	2023/24	2024/25
	£	£			£	£	£	£
Aston-on-Trent	36,845	45,000	734	736	50.20	61.14	1,317	1,317
Barrow-on-Trent	12,853	13,310	241	242	53.33	55.00	452	452
Bretby	4,185	5,614	414	409	10.11	13.73	73	73
Burnaston	9,124	10,036	690	683	13.22	14.69	148	148
Castle Gresley	25,309	28,280	632	642	40.05	44.05	2,876	2,876
Church Broughton	13,250	13,500	250	252	53.00	53.57	151	151
Coton-in-the-Elms	7,453	7,402	288	286	25.88	25.88	989	989
Dalbury Lees	1,600	1,600	139	141	11.51	11.35	102	102
Drakelow	4,250	6,700	342	519	12.43	12.91	0	0
Egginton	12,259	12,871	255	256	48.07	50.28	199	199
Elvaston	45,995	49,675	1,264	1,373	36.39	36.18	210	210
Etwall	60,347	71,673	1,193	1,210	50.58	59.23	2,751	2,751
Findern	46,864	49,852	1,534	1,544	30.55	32.29	1,135	1,135
Foston & Scropton	18,100	16,240	248	251	72.98	64.70	433	433
Hartshorne	9,624	9,807	1,218	1,364	7.90	7.19	1,783	1,783
Hatton	61,715	70,992	1,001	1,118	61.65	63.50	2,100	2,100
Hilton	172,900	172,900	3,073	3,151	56.26	54.87	5,484	5,484
Linton	46,250	48,000	776	774	59.60	62.02	3,325	3,325
Melbourne	107,733	111,239	2,033	2,060	52.99	54.00	2,568	2,568
Netherseal	11,009	11,780	339	341	32.47	34.55	1,141	1,141
Newton Solney	12,000	16,000	390	393	30.77	40.71	171	171
Overseal	36,865	38,526	957	971	38.52	39.68	2,801	2,801
Repton	50,300	65,000	1,231	1,247	40.86	52.13	693	693
Rosliston	12,500	13,500	317	318	39.43	42.45	378	378
Shardlow & Great Wilne	21,335	25,000	427	429	49.96	58.28	1,399	1,399
Smisby	6,802	7,822	123	128	55.30	61.11	164	164
Stenson	32,000	32,000	1,502	1,515	21.30	21.12	736	736
Ticknall	13,500	17,000	303	297	44.55	57.24	822	822
Walton-on-Trent	7,378	7,747	315	310	23.42	24.99	607	607
Weston-on-Trent	16,800	17,500	686	702	24.49	24.93	535	535
Willington	53,365	58,167	1,050	1,050	50.82	55.40	4,392	4,392
Woodville	66,707	68,375	1,802	1,790	37.02	38.20	3,692	3,692
TOTAL PRECEPTS / AVERAGE BAND D	1,037,217	1,123,108	25,767	26,502	38.61	41.48	43,627	43,627

GENERAL FUND SERVICE DEVELOPMENT

Committee	Value of one-off / funded by reserve proposals (2024/25 only)	Value of recurring proposals (2024/25 and every year thereafter)	TOTAL
Environmental and Development Services Committee	295,400	341,008	636,408
Housing and Community Services Committee	47,449	213,314	260,763
Finance and Management Committee	41,914	781,942	823,856
TOTAL	384,763	1,336,264	1,721,027

PROPOSALS

Service Area	Title of Proposal	Value	One-off or recurring	Reason for Change	Committee meeting date for material policy / staffing decisions
Economic Development and Growth	Town Centre Masterplan	100,000	One-off	<p>A report setting out further detail of this proposal will be presented to the relevant policy making committee in January / February 2024 for consideration. The following is for information only, pending this decision.</p> <p>Development of a Masterplan for Swadlincote Town Centre, to set out a vision for the mix of uses, urban form and inter-linkage with other parts of the town centre. In addition, as part of the Local Plan review, it is proposed to update the Swadlincote Town Centre Retail and Leisure Study (2015) to generate an estimate of under provision for different types of floorspace in the town centre and therefore provide the basis for the preparation of a Town Centre Masterplan, focusing on the future use of the local authority landholding. It is proposed that specialist consultants are appointed to prepare the Masterplan.</p>	Environmental and Development Services Committee 25 January 2024

Service Area	Title of Proposal	Value	One-off or recurring	Reason for Change	Committee meeting date for material policy / staffing decisions
				The consultancy cost of preparing a Town Centre Masterplan is linked to the extent of surveying and ground investigations the Council wishes to undertake. (£100,000).	
Planning and Strategic Housing	Local Plan	190,000	One-off	<p>A report setting out further detail of this proposal will be presented to the relevant policy making committee in January / February 2024 for consideration. The following is for information only, pending this decision.</p> <p>As the Local Plan Review nears its next stage the Council needs to undertake several essential evidence studies or professional service support to justify the policies and allocations contained within it, that are required to achieve a legally sound Local Plan. The Council has an existing earmarked reserve to compliment this further additional budgetary request. Having an adopted local Plan in place will provide financial benefits (planning fees, new homes bonus, business rates etc.) to the Council from delivery of additional housing and employment floorspace because of allocations.</p>	<p>Environmental and Development Services Committee</p> <p>25 January 2024</p>
Operational Services	Household Waste Collection Service expansion	308,687	Recurring	<p>This service development proposals may, subject to further development, add to the Council's staffing establishment on a permanent basis for the Household Waste Collection Service or be of a material policy nature and as such a further report setting out the detail will be presented to the relevant policy making committee in January / February 2024.</p> <p>Staffing This budget proposal is currently an early estimate pending further internal review and is based on the anticipated costs of an additional crew to provide resilience for ongoing delivery of the Household Waste Collection service.</p>	<p>Environmental and Development Services Committee</p> <p>25 January 2024</p>

Service Area	Title of Proposal	Value	One-off or recurring	Reason for Change	Committee meeting date for material policy / staffing decisions
Operational Services	Managing Parks	32,321	Recurring	<p>This service development proposal is seeking to add to the Council's staffing establishment on a permanent basis and as such will be subject to a further report setting out the detail to the relevant policy making committee in January / February 2024.</p> <p>Proposal to extend the existing Park Rangers service to create additional capacity to service the addition of Cadley Park and provide a mobile ranger service to address issues of ASB at cemeteries and play areas.</p>	<p>Environmental and Development Services Committee</p> <p>25 January 2024</p>
Environmental Services	MSc training for staff	5,400	One-off	<p>This service development proposal is for MSc training in Environmental Health.</p> <p>Additional staff training is required for a variety of reasons, primarily to support in areas of statutory service delivery where we are faced with emerging challenges such as air quality and increases in demand for the planning consultation services we offer to both internal and external clients. We also hope that by investing in our staff development we can maintain and improve upon the current levels of performance and retain staff, at a time where other local authorities across the UK are facing serious recruitment difficulties as a national report has highlighted a recognised shortage of EHO's in the UK.</p>	N/A
Cultural and Community Services	Rosliston Forestry Centre	42,440	Recurring	<p>This service development proposal is seeking to add to the Council's staffing establishment on a permanent basis and as such will be subject to a further report setting out the detail to the relevant policy making committee in January / February 2024.</p>	<p>Housing & Communities Committee</p> <p>1 February 2024</p>

Service Area	Title of Proposal	Value	One-off or recurring	Reason for Change	Committee meeting date for material policy / staffing decisions
Cultural and Community Services	Tree services	85,000	Recurring	<p>This service development proposals may, subject to further development, add to the Council's staffing establishment on a permanent basis or be of a material policy nature and as such a further report setting out the detail will be presented to the relevant policy making committee in January / February 2024.</p> <p>This proposal is for a dedicated tree maintenance budget to manage the councils tree stock effectively, based on independent assessment in 2021 which highlighted the need for a specific tree maintenance budget.</p>	<p>Housing & Communities Committee</p> <p>1 February 2024</p>
Cultural and Community Services	Cemeteries Feasibility Study	22,449	One-off	<p>This service development proposal is to identify both possible future burial land and in addition explore the need /opportunities for future cremation provision. The Council has a responsibility to ensure there is sufficient provision of the disposal of the dead.</p>	N/A
Cultural and Community Services	Service provision	85,874	Recurring	<p>These service development proposals are seeking to add to the Council's staffing establishment on a permanent basis and as such will be subject to a further report setting out the detail to the relevant policy making committee in January / February 2024.</p> <p>This proposal will consider staffing resources in this areas to ensure effective service provision.</p>	<p>Housing & Communities Committee</p> <p>1 February 2024</p>
Cultural and Community Services	Green Space Strategy	25,000	One-off	<p>The service development proposal related to the development a Green Space Strategy to identify shortfalls in the provision of the different typologies of green space within the district to inform planning policy and ensure current and further communities have equal access to quality green spaces. In addition, the strategy would set out how we manage and maintain our spaces over the next 10 years.</p>	N/A

Service Area	Title of Proposal	Value	One-off or recurring	Reason for Change	Committee meeting date for material policy / staffing decisions
Housing	Homelessness Services	0 (NO GENERAL FUND IMPACT)	Recurring, funded by reserves for life of MTFP Recurring, funded by reserves for life of MTFP	<p>These service development proposals are seeking to add to the Council's staffing establishment on a permanent basis and as such will be subject to a further report setting out the detail to the relevant policy making committee in January / February 2024.</p> <p>ANY ADDITIONAL POSTS WILL BE FUNDED BY HOMELESSNESS RESERVES AND THEREFORE NOT IMPACT THE GENERAL FUND OVER THE LIFE OF THE MTFP.</p> <p>This proposal will consider staffing resources in these areas to ensure effective service provision.</p>	<p>Housing & Communities Committee</p> <p>1 February 2024</p>
Legal & Democratic	Service Resource	114,944	Recurring	<p>These service development proposals are seeking to add to the Council's staffing establishment on a permanent basis and as such will be subject to a further report setting out the detail to the relevant policy making committee in January / February 2024.</p> <p>This proposal will consider resources in this areas to ensure effective service provision in the legal and democratic and enforcement service areas.</p>	<p>Finance and Management Committee</p> <p>15 February 2024</p>

Service Area	Title of Proposal	Value	One-off or recurring	Reason for Change	Committee meeting date for material policy / staffing decisions
Business Change and ICT	ICT	33,366	Recurring	<p>This service development proposal is seeking to add to the Council's staffing establishment on a permanent basis and as such will be subject to a further report setting out the detail to the relevant policy making committee in January / February 2024.</p> <p>This proposal will consider staffing resources in IT.</p>	<p>Finance and Management Committee</p> <p>15 February 2024</p>
Business Change and ICT	Microsoft Teams Telephony	50,000	Recurring	Replacement of the existing telephone infrastructure system with telephony module within Microsoft Teams.	N/A
Organisational Development and Performance	Human Resources Provision	105,166	Recurring	<p>This service development proposal is seeking to add to the Council's staffing establishment on a permanent basis and as such will be subject to a further report setting out the detail to the relevant policy making committee in January / February 2024.</p> <p>This proposal will consider resources in HR ensure an effective corporate service.</p>	<p>Finance and Management Committee</p> <p>15 February 2024</p>

Service Area	Title of Proposal	Value	One-off or recurring	Reason for Change	Committee meeting date for material policy / staffing decisions
Corporate Resources	Procurement	63,672	Recurring	<p>This service development proposal is seeking to add to the Council's staffing establishment on a permanent basis and as such will be subject to a further report setting out the detail to the relevant policy making committee in January / February 2024.</p> <p>This proposal will consider resources in respect of Procurement to ensure effective service delivery for an area of high risk and high reputational risk for the Council.</p>	<p>Finance and Management Committee</p> <p>15 February 2024</p>
Customer Services	Customer Feedback	55,513	Recurring	<p>This service development proposal is seeking to add to the Council's staffing establishment on a permanent basis and as such will be subject to a further report setting out the detail to the relevant policy making committee in January / February 2024.</p> <p>This proposal will consider resources for the management of corporate complaints.</p>	<p>Finance and Management Committee</p> <p>15 February 2024</p>
Legal Services	Shared Drive for Emails	9,281	Recurring	This service development proposal relates to an application that allows the team to save emails direct to shared drive.	N/A
Organisational Development and Performance	Corporate Plan Development Support	6,914	One-off	<p>This service development proposal is to support the development of resources and materials for the launch of the new Council Plan 2024-28.</p> <p>The additional costs are required to change corporate branding across the Council and requires additional external support to progress this via a graphic designer.</p>	N/A
Property Services	Revaluation of the Council's property assets	35,000	One-off	This service development proposal is seeking the Valuation Office to undertake a revaluation of the Council's property assets including the Housing stock for building insurance purposes.	N/A

Service Area	Title of Proposal	Value	One-off or recurring	Reason for Change	Committee meeting date for material policy / staffing decisions
Chief Executive	Management Restructure	350,000	Recurring	<p>This service development proposal is seeking to change the Council's existing management staffing establishment on a permanent basis and is considered material in value. As such will be subject to a further report setting out the detail to the relevant policy making committee in January / February 2024.</p> <p>This service development proposal will be presented by the Chief Executive in a subsequent report and will outline the proposed management structure for delivering Council services.</p>	<p>Finance and Management Committee</p> <p>15 February 2024</p>

GENERAL FUND COST PRESSURE

Committee	Value of one-off proposals (2024/25 only)	Value of recurring proposals (2024/25 and every year thereafter)	Totals
Environmental and Development Services Committee	198,830	380,847	579,677
Housing and Community Services Committee	201,299	273,078	474,377
Finance and Management Committee		442,528	442,528
Establishment Costs		733,586	733,586
Inter-departmental Recharges		11,240	11,240
De-minimis		223,296	223,296
TOTAL	400,129	2,064,575	2,464,704

Service	Title of Proposal	Value	One-off or Recurring	Reason for Change
Finance	Uplift in Internal Audit Fees	9,311	Recurring	Annual Contributions to the Central Midlands Audit Partnership (CMAP) (increased by 5% as confirmed by CMAP)
Finance	Bank Charges	8,110	Recurring	Increase in fees in line with Contract
Finance	External Audit Fees	85,336	Recurring	The audit fee scale variation was increased by 151% in 23/24 to £144,179 (a £76,824 uplift on current budget provisions) as part of the Redmond review. Additional budgetary provision to cover Pooling Audits, which was previously insufficient.
Corporate Resources	Procurement Shared Service	7,500	Recurring	Cost of current provider increased by 25% for reprocurring of new contract
ICT & Business Change	Increase costs of Computer Licenses	46,890	Recurring	Inflationary increase to cover anticipated additional costs over and above current budget of £296k, since the current agreement for Microsoft expires December 2024.

Service	Title of Proposal	Value	One-off or Recurring	Reason for Change
ICT & Business Change	Data & Security Upgrades	38,423	Recurring	As a result of routine corporate infrastructure and security upgrades at both the Depot and the Corporate Contact Centre, additional maintenance agreements have been identified. Additional licenses have also been identified as a result of new Microsoft Teams Rooms that have been installed throughout the Authority. Fibre lines have also been installed at Rosliston Forestry Centre which will upgrade the Wifi and WAN access at the Centre.
Customer Services	Out of Hours call answering service	6,577	Recurring	Budget now includes Answer 4u - Out of hours calls. This service provision is under review and any further budgetary implications will be presented to members.
Customer Services	Postage costs	18,686	Recurring	The Council's postage supplier has announced price increases for their services. The average of these increases is around 18.5% and therefore this has been reflected in the budget
Customer Services	Customer Relationship Manager (CRM) System	54,084	Recurring	System costs going forward
Organisational Development	Health & Safety - Employee equipment to work from home	6,000	Recurring	The Council has adopted an employment model that enables staff to work from home. It is estimated that including both new starters and existing staff on a yearly basis, up to 40 employees may need equipment each year
Organisational Development	Communications Review	83,557	Recurring	A review of the Communications Service was undertaken, and a new structure is proposed to provide resilience in service delivery and additional resources to enhance the service for the benefits of elected members, residents, partners, and officers. Due to the sensitive contents of the report the detail is reported as a separate item to this Committee in exempt items.
Customer Services	External Audit Fees for Housing Benefit claims	6,400	Recurring	Cost of audit of the Housing Benefit Subsidy Claim on an annual basis that was previously not budgeted for.
Customer Services	Housing Benefits Administration -	10,000	Recurring	Due to the complexities of Supported Exempt Accommodation cases these are being managed internally by our Benefits Officers. The additional off-

Service	Title of Proposal	Value	One-off or Recurring	Reason for Change
	Revenue and Benefit Claims Processing			site processing provision through Capita has assisted in keeping our processing times down for new claims and changes of circumstances cases whilst our experienced benefits officers are focusing their time on these more in-depth cases. This budget will cover the continuation of this and mitigate the need for an increase in establishment.
Customer Services	Corporate Fraud - Counter Fraud Services	7,041	Recurring	Contractual inflationary increase for the Derby City Council Counter Fraud Services.
Environmental Services	Food Safety - Food Export Licence Income	31,000	Recurring	Forecast ongoing reduction in food export licencing income due to changes in the exports of a local international supplier.
Community and Cultural	Environmental Education – conservation materials	12,300	Recurring	The future arrangements and lease agreement at Rosliston Forestry centre resulted in SDDC being responsible for maintaining Forestry England land. As a result of this, additional general fund contribution is being sought to cover the costs of conservation and biodiversity works, including additional materials, tools and specialist training.
Community and Cultural	Environmental Education – conservation tools	2,000	Recurring	
Community and Cultural	Environmental Education – conservation training	3,000	Recurring	
Community and Cultural	Environmental Education – Reduction in grant income	10,000	Recurring	
Community and Cultural	Environmental Education Total - Casual Staff	11,630	Recurring	This grant income budget has not been achieved and so it is therefore prudent to assume a realistic forecast.
Community and Cultural	Environmental Education Total - Casual Staff	11,630	Recurring	The future arrangements and lease agreement at Rosliston Forestry centre resulted in SDDC being responsible for maintaining Forestry England land. Casual staff to deliver additional work at Rosliston Contract and leading volunteer activities. Work includes biodiversity and conservation.

Service	Title of Proposal	Value	One-off or Recurring	Reason for Change
Property Services	Off-Street Parking - Utilities	8,217	Recurring	This additional cost pressure is based on the Council's utilities position which includes Electricity being fixed until September '24 and Gas fixed until November '24.
Property Services	Off-Street Parking - Metered Water charges	14,144	Recurring	The water budget has been set based on the last 12 months' worth of actual cost data (where available) – a contingency of 10% has been applied to these costs, utility costs are expected to increase over the next 12 months but by how much is unknown. Water costs have risen between 9% and 13% in 23/24 TB TO UPDATE WORDING ONCE 10% TAKEN OUT
Property Services	Admin Offices & Depot - Utilities	43,316	Recurring	This additional cost pressure is based on the Council's utilities position which includes Electricity being fixed until September '24 and Gas fixed until November '24.
Property Services	Estate Management - Utilities	11,297	Recurring	This additional cost pressure is based on the Council's utilities position which includes Electricity being fixed until September '24 and Gas fixed until November '24.
Legal & Democratic Services	Land Charges Professional Fees	29,075	Recurring	Increase in fees paid to Derbyshire County Council.
Legal & Democratic Services	Loss of income from Licences	20,000	Recurring	Forecast permanent reduction in income from Private Hire licences.
Planning & Strategic Housing	Planning System Computer Maintenance	9,963	Recurring	Inflationary increase of CPI on maintenance agreements
Planning & Strategic Housing	Income for Other Organisations	15,000	Recurring	Loss of contribution from East Staffordshire Borough Council towards Conservation officers
Building Regulations	Building Control Fees	15,472	Recurring	Partnership Board Meeting concluded that the contribution of £35,200 has been fixed and consequently the Council's budget needs to reflect this
Operational Services	Household Waste Collection - Vehicle Hire	108,680	One-Off	This is a one-off budget pressure to cover the service whilst new vehicles are on order, recognising the up to 12m lead in time for delivery. The

Service	Title of Proposal	Value	One-off or Recurring	Reason for Change
				budget will cover the costs of vehicle breakdowns/MOT's and routine maintenance during this time period.
Operational Services	Household Waste Collection - Bins and Sacks	20,000	Recurring	The purchase of Bins and Sacks increase by £20k to £184,000, due to growing district and breakage issues due to the age of the existing receptacles in the district.
Operational Services	Household Waste Collection - Third Party Payments of Recycling Disbursements	16,675	Recurring	This additional provision will cover the additional cost of Biffa tonnages which is forecast at £59 per tonne
Operational Services	Trade Waste Collection - Third Party Payments of Waste Collection	6,407	Recurring	To cover the Derbyshire County Council disposal charge, increase of 3%.
Operational Services	Trade Waste Collection - Third Party Payments of Recycling Disbursements	6,600	Recurring	This additional provision will cover the additional cost of commercial recycling collections - average £2k per month (Viola)
Operational Services	Recycling - Waste Management fee	15,536	Recurring	Increase to Wilshee contracts of 8%. All other contracts remaining the same
Operational Services	Fuels - Diesel for vehicles	20,005	Recurring	This is based off approx. 370k litres a year at a rate of £1.40 which is an average price per litre during 22/23 when fuel had increased. This is based on current trend of fuel raising again to £1.30 in recent months. There is no funding for hydrogen secured for next year. The hydrogen trial starts in November and runs for 5 months therefore the data will be reviewed in April 2024
Operational Services	Fleet Spare Parts	90,150	One-Off	Ageing fleet requires more costly repairs. The budget reflects the anticipated costs associated with the bulk of the fleet moving into their 6 th year of operation. This budget is being funded by one-off reserve contribution and will be reviewed as part of the 2025/26 budget development process.

Service	Title of Proposal	Value	One-off or Recurring	Reason for Change
Operational Services	Vehicle Insurance	49,887	Recurring	Increase to insurance due to increased level of claims paid. Claim to premium ratio 86%
Operational Services	Computing Maintenance Agreements	63,936	Recurring	A project identified within Operational Services to adopt a back-office system for Domestic and Trade Waste, Grounds Maintenance and Street Cleansing. The Council has not previous had any software for these purposes. The proposed software has been piloted as part of the D2N2 project will replace the current paper systems in place
Culture & Community Services	Supplies and Services for Events	8,000	Recurring	The request is for an annual increase for the Events team to assist with the delivery of the Festival of Leisure, the flagship Council Event.
Culture & Community Services	Supplies and service for the Christmas Lights annual switch on event	8,000	Recurring	The request is for an annual increase for the Christmas Lights switch on Event, for the cost of a technician who arranges the Christmas, trees, Christmas lights and decorations in Swadlincote.
Culture & Community Services	Utilities provision for the Council's leisure centres and services	401,299	One-off	Following on from the successful tender process and the appointment of a new supplier, the budget has been uplifted based on the management fee the Council will be expected to pay in year one. There will be changes to the budget moving forwards, as it is expected that the Council will receive money, rather than pay in future years.
Culture & Community Services	Rosliston Forestry Centre - Utilities	17,005	Recurring	The Council's fixed tariff for electricity ends September '24 and gas ends in November '24. Given the significant rise based on the volatile market conditions, budgets have been set to reflect current predictions.
Culture & Community Services	Rosliston Forestry Centre Business Rates	5,052	Recurring	Based on current RV levels and amended for percentage increase
Culture & Community Services	General Repairs and Maintenance	10,000	Recurring	The council is responsible for 26 play areas, many of which are at the end of their life. Whilst we will submit a programme of improvements via the capital bid process, we still have a statutory duty to ensure the remaining play areas are safe and this budget will cover this.

Service	Title of Proposal	Value	One-off or Recurring	Reason for Change
Culture & Community Services	Community Parks & Open Spaces - Electricity	5,290	Recurring	This additional cost pressure is based on the Council's utilities position which includes Electricity being fixed until September '24 and Gas fixed until November '24.
Culture & Community Services	Sharpes Pottery and Heritage Trust – Grants	45,644	Recurring	Report was ratified at F&M on 5th October 2023 - the committee approved the fully requested additional costs to support the growth plan for the period 2023/28 to Sharpes Pottery Heritage and Arts Trust.
Housing Services (GF)	Pre-tenancy Furniture Purchases for temporary accommodation	8,000	Recurring	Housing Solutions Team purchase furniture from the YMCA to support customers with move on from temporary accommodation into settled accommodation.
Housing Services (GF)	Pre-tenancy Services - Subscriptions & Computer Maintenance	6,087	Recurring	Inflation increases CPI
Housing Services (GF)	Pre-tenancy Services - Miscellaneous Expenses	10,000	Recurring	The Household Support Fund tranches 1-4 from Derbyshire County Council has been heavily utilised by the Housing Solutions Team to purchase furniture from the YMCA to support customers with move on from temporary accommodation into settled accommodation. It is unclear whether the Household Support Fund will have a tranche 5 in the financial year 2024-2025 therefore an increase in Furniture Purchases (YMCA) is requested from £8k in 23/24 to £16k in 24/25 to maintain current service provision.
Utilities	Removal of contingency within Utilities Budget	-50000	Recurring	

Service	Title of Proposal	Value	One-off or Recurring	Reason for Change
Current Establishment	Current Establishment - Pay Award	504,977	Recurring	Based on 3.50% pay award
Current Establishment	Current Establishment - Incremental Rises	201,254	Recurring	Spinal point increases in year
Current Establishment	Current Establishment - Members Allowances	27,355	Recurring	Additional opposition group and responsibility allowances not previously budgeted
Interdepartmental Recharges Changes	Interdepartmental Recharges Changes -	11,240	Recurring	Recharges between GF departments
De-minimis	Total value of budgetary changes that increase provision and that are individually below £5k	223,296	Recurring	Various costs to include, insurances, subscriptions and training

GENERAL FUND SAVINGS

Committee	Value of one-off proposals (2024/25 only)	Value of recurring proposals (2024/25 and every year thereafter)	Total
Environmental and Development Services Committee		400,162	400,162
Housing and Community Services Committee		178,131	178,131
Finance and Management Committee		679,641	679,641
Establishment Savings		48,500	48,500
HRA Recharges		302,522	302,522
Reserve Funding Savings		163,296	163,296
Capital Contributions		733,530	733,530
Contingent Sums		370,041	370,041
Provisions		157,500	157,500
MRP		148,224	148,224
TOTAL	0.00	3,181,547	3,181,547

Service	Title of Proposal	Value	One- Off/Recurring	Reason for Change
ICT & Business Change	Reduction in Public Transport	-1,000	Recurring	Not used - budget removed
ICT & Business Change	Reduction in Car Allowances	-300	Recurring	Not used - budget removed
ICT & Business Change	Reduction in Car Parking - Staff expenses	-70	Recurring	Not used - budget removed
ICT & Business Change	Reduction in Materials - Other Materials	-500	Recurring	Not used - budget removed

Service	Title of Proposal	Value	One-Off/Recurring	Reason for Change
ICT & Business Change	Reduction in Computing Maintenance Agreements for actual charge	-481	Recurring	actual cost calculation
ICT & Business Change	Reduced professional fess	-25,611	Recurring	Professional fees have been reduced due to a new Digital Systems Specialist Post (in Planning). ICT cover the cost of this post in excess of £20k contributed by Planning. No longer outsourcing this service, now managed in house. Approve at EDS/FM November '22
ICT & Business Change	Computer Licenses reduced to allow additional budget to be offset in maintenance	-10,000	Recurring	Reduction to budget as previously used as a contingency - utilised towards increases to maintenance/licences.
ICT & Business Change	Reduction in maintenance agreements	-17,870	Recurring	Renewal terms not agreed when package deal expired
ICT & Business Change	Reduction in Public Transport	-50	Recurring	Not used - budget removed
ICT & Business Change	Reduction in Car Allowances	-100	Recurring	Not used - budget removed
ICT & Business Change	Reduction in Car Parking - Staff expenses	-20	Recurring	Not used - budget removed
Financial Services	Subscription no longer required in Professional Fees	-25	Recurring	Subscription fees reduced for CIPP
Financial Services	Reduction in Training Expenses	-1,000	Recurring	Not used - budget removed
Financial Services	Cancelled Subscription to	-892	Recurring	Not used - budget removed

Service	Title of Proposal	Value	One-Off/Recurring	Reason for Change
	Newspapers and Magazines			
Financial Services	Subscription no longer required in Professional Fees	-192	Recurring	Removal of CIPP
Financial Services	Subscription no longer required in Professional Fees	-819	Recurring	Removal of CIPP
Finance Services	Interest on Council Investment portfolio	-414,020	Recurring	Interest rates have remained high throughout 2023/24 return on investment is currently averaging around 5%. Market experts predict that going into 2024/25 the interest rates will slowly start to come down and the effects will be felt in the market. Therefore, the increase in budgeted income for the year predicts an average rate of 4% which is where the market is predicted to be while the wider economy settles. The budget is set on an investment portfolio of £35m
Property Services	Reduction in Business rates payable for the Civic Offices	-10,617	Recurring	Reduction to Civic Offices RV rate
Property Services	Reduced water charges	-1,178	Recurring	Reduction based on actual meter readings
Property Services	Insurance Charge reduction for terrorism	-1,686	Recurring	Insurance - reduced risk
Property Services	Reduction in Training Expenses	-5,000	Recurring	Reallocated budget to PSX85 to fund Building Surveyors MA
Property Services	Reduction in Business rates payable for the Depot	-2,380	Recurring	Reduction in rateable value
Property Services	Reduction in rechargeable Insurance to	-2,692	Recurring	Insurance recharge to Commercial Properties

Service	Title of Proposal	Value	One-Off/Recurring	Reason for Change
	Commercial Properties			
Property Services	Increase in Rental income - Shops	-1,318	Recurring	Increase to rental income as we relet - 12% void provision - increased voids from 10% to 12% as plans to repossess
Property Services	Increase in Rental income - Other Property	-5,455	Recurring	Increase to income as we relet - 12% void provision
Property Services	Reduction in insurance premium	-107	Recurring	Reduction in Insurance Premium
Property Services	Reduction in Business rates payable for Off street parking	-776	Recurring	Based on current RV levels and amended for percentage increase
Procurement	Business Credit Check reports	-364	Recurring	Dun & Bradstreet - Finance Analytics - reduced number of searches
Legal & Democratic Services	District Election costs not required	-67,000	Recurring	Reduction from 23/24 - No District Election
Legal & Democratic Services	Maintenance agreement	-447	Recurring	Xpress annual fee - renewing contract until 2025
Legal & Democratic Services	Reduction in Insurance Premium – Land Charges	-1,421	Recurring	Reduction in Insurance Premium
Legal & Democratic Services	Reduction in Insurance Premium - Licensing	-8	Recurring	Reduction in Insurance Premium
Customers Services	Reduction in insurance Premium	-75	Recurring	Reduction in Insurance premium
Customers Services	Reduction in - Public Transport	-300	Recurring	Not used - budget removed
Customers Services	Reduction in staff Car Parking	-50	Recurring	Not used - budget removed

Service	Title of Proposal	Value	One-Off/Recurring	Reason for Change
Customers Services	Reduction in Non Staff Advertising not required	-1,000	Recurring	Not used - budget removed
Customers Services	Reduction in costs associated with recovery services	-3,000	Recurring	Land registry and Court Costs not fully spend budget reduced to be in line with actual spend
Customers Services	Reduction in Car mileage	-1,239	Recurring	Not used - budget removed
Customers Services	Reduction in Car mileage	-400	Recurring	Not used - budget removed
Customers Services	Reduction in Car mileage	-1,239	Recurring	Not used - budget removed
Customers Services	Government Grants Within AEF	-87,578	Recurring	Income reviewed over prior 3 years and increased budget accordingly.
Customer Services	Rent Allowances & Rebates	-11,361	Recurring	Additional income from Housing Benefits
Economic Development	Utilities	-758	Recurring	The Council's fixed tariff for electricity ends September '24 and gas ends in November '24. Given the significant rise based on the volatile market conditions, budgets have been set to reflect current predictions.
Economic Development	Utilities	-39	Recurring	Reduction in the actual water charges
Economic Development	Telephone Call Charges	-348	Recurring	Absorbed in central ICT budget for phone call charges
Economic Development	Reduction in - Public Transport	-200	Recurring	Budget never spent - removed
Economic Development	Reduction in Car Allowances	-1,000	Recurring	Reduced car allowances - minimal spend
Environmental Services	Reduction in subscriptions	-55	Recurring	RIAMS & 5+1 Subscription (increased by 6.8% CPI)

Service	Title of Proposal	Value	One-Off/Recurring	Reason for Change
Environmental Services	Reduction in Insurance Premium	-135	Recurring	Reduction in Insurance Premium
Environmental Services	Increase In Fees	-10,000	Recurring	Additional anticipated income above existing base budget arising from consultancy income
Environmental Services	Increase in licensing fees	-3,000	Recurring	(Environmental permits) fees set by government
Environmental Services	Increase in Fees	-15,000	Recurring	Increase in consultancy fees as a result of the Commercialisation Plan
Environmental Services	Increase in pest Control fees	-3,250	Recurring	Additional income in the event of recruiting a new, full time Pest Control Officer
Environmental Services	Reduction in Insurance Premium	-6	Recurring	Reduction in Insurance Premium
Culture & Community Services	Reduced professional fess	-48	Recurring	CIM Membership
Culture & Community Services	Reduction in Insurance Premium	-1	Recurring	Reduction in Insurance Premium
Operational Services	Bus Shelter Cleaning	-10,920	Recurring	Contract cleaning ceased due to purchase of pressure washer
Operational Services	Reduction in Insurance Premium	-9	Recurring	Reduction in Insurance Premium
Operational Services	Street Cleansing Fees	-5,000	Recurring	Parish Council Servicing of Bins, in line with contracts
Operational Services	Recycling Credits County Council	-25,785	Recurring	Increase in rebate - £65.61 per tonne for the recycling credits paid by DCC
Operational Services	Additional Income from Extra Refuse Collections	-10,000	Recurring	To increase bulky waste income by £10k due to a modest increase in bookings since the service started to provide an on-line booking facility.

Service	Title of Proposal	Value	One-Off/Recurring	Reason for Change
Operational Services	Increase in Trade Waste Fees	-5,000	Recurring	Additional customers
Operational Services	Recycling Collection Hire of Vehicles	-94,848	Recurring	Reduction in the amount of vehicles on hire
Operational Services	Recycling Credits County Council	-13,370	Recurring	Increase in rebate - £65.61 per tonne for the recycling credits paid by DCC
Operational Services	Remove Essential User Lump Sum	-1,239	Recurring	Changes to essential user in restructure
Operational Services	Reduced subscription fees	-151	Recurring	Fuel quip management system & fuel Tek system (raised by 6.8% CPI)
Planning Delivery	Fees - Planning Application	-200,000	Recurring	Increase in fees per committee report EDS/F&M April '23
Culture & Community Services	Reduced professional fess	-255	Recurring	CLOA Memberships x2
Culture & Community Services	Reduction in Business Rates on Community Centres	-194	Recurring	Based on current RV levels and amended for percentage increase
Culture & Community Services	Utilites	-24	Recurring	Saving on actual water costs
Culture & Community Services	Reduction in Car Allowances	-550	Recurring	Reduction to budget due to minimal previous spend
Culture & Community Services	Removed Cleaning Materials	-100	Recurring	Not required - covered by property
Culture & Community Services	Removed Training Expenses	-500	Recurring	Reduced in line with actuals
Culture & Community Services	Reduction in Car Allowances	-100	Recurring	Reduction to budget due to minimal previous spend
Culture & Community Services	Reduction in Car Parking - Staff expenses	-20	Recurring	Not used - budget removed
Culture & Community Services	Contributions - Other Organisations	-6	Recurring	£15.7k PCC/DCC cont to CSO Salary, £25k Community Safety Grant - BCU funding not budgeted

Service	Title of Proposal	Value	One-Off/Recurring	Reason for Change
Culture & Community Services	Reduction in Car Allowances	-250	Recurring	Reduction to budget - minimal use
Culture & Community Services	Reduction in Car Parking - Staff expenses	-20	Recurring	Not used - budget removed
Culture & Community Services	Midway Community Centre Utilities	-3,909	Recurring	The Council's fixed tariff for electricity ends September '24 and gas ends in November '24. Given the significant rise based on the volatile market conditions, budgets have been set to reflect current predictions.
Culture & Community Services	Stenson Fields Utilities	-2,144	Recurring	The Council's fixed tariff for electricity ends September '24 and gas ends in November '24. Given the significant rise based on the volatile market conditions, budgets have been set to reflect current predictions.
Culture & Community Services	Melbourne Assembly Rooms - Health & Safety checks	-7	Recurring	Legionella checks
Culture & Community Services	Reduction in Insurance Premium	-14	Recurring	Reduction in Insurance Premium
Culture & Community Services	Reduced professional fess	-70	Recurring	British Nordic Walking membership
Culture & Community Services	Reduction in Insurance Premium	-21	Recurring	Reduction in Insurance Premium
Culture & Community Services	Reduction in Insurance Premium	-15	Recurring	Reduction in Insurance Premium
Culture & Community Services	Rosliston Forestry Centre Water	-3,827	Recurring	Reduction in actual water costs
Culture & Community Services	Reduction in Insurance Premium	-1,348	Recurring	Reduction in Insurance Premium
Culture & Community Services	Reduction in Insurance Premium	-402	Recurring	Reduction in Insurance Premium
Culture & Community Services	Increase in income Rosliston Forestry	-3,600	Recurring	£6k Ice cream, £12k Gift shop, £100 vending - increased in line with actuals

Service	Title of Proposal	Value	One-Off/Recurring	Reason for Change
	Centre Sale of Promotional Materials			
Culture & Community Services	Increase in income Rosliston Forestry Centre Fees	-1,764	Recurring	Car park income - in line with actuals
Culture & Community Services	Reduction in Business rates payable for Cemeteries	-573	Recurring	Based on current RV levels and amended for percentage increase
Culture & Community Services	Water Services at Cemetery	-117	Recurring	Based on actual water costs
Culture & Community Services	Reduction in Insurance Premium	-15	Recurring	Reduction in Insurance Premium
Culture & Community Services	Increase in Cemetery fees	-4,755	Recurring	Fees increased avg 9%
Culture & Community Services	Increase in Cemetery fees	-489	Recurring	Fees increased avg 5%
Culture & Community Services	Water Services in parks and green spaces	-120	Recurring	Based on actual water costs
Culture & Community Services	Reduction in Insurance Premium	-480	Recurring	Reduction in Insurance Premium
Culture & Community Services	Reduction in Public Transport	-50	Recurring	Reduced in line with actuals
Culture & Community Services	Reduction in Car Allowances	-500	Recurring	Reduction to budget - minimal use
Culture & Community Services	Reduction in Car Parking - Staff expenses	-20	Recurring	Not used - removed budget
Community Parks & Open Spaces	Furniture - Repair and Maint	-4,200	Recurring	Split budget with R4005

Service	Title of Proposal	Value	One-Off/Recurring	Reason for Change
Culture & Community Service	Increase in Fees for Parks & Green Spaces	-2,918	Recurring	Pitch hires, fun fairs, park trainer permits - increased for parish recharges and avg of 7% increase to fees and charges
Housing Services (GF)	Reduced professional fess	-4	Recurring	AB - FPWS & CIAT
Housing Services (GF)	Remove Tools & Equipment Purchase budget	-200	Recurring	Not used - budget removed
Housing Services (GF)	Reduced professional fess	-1	Recurring	PM only now (used to be 3 staff - are all still required)
Housing Services (GF)	Reduction in Car Allowances	-1,000	Recurring	Reduction to budget due to minimal previous spend
Housing Services (GF)	Government Grants Outside AEF	-77,918	Recurring	Homelessness prevention fund allocation for 24/25 has been confirmed. Not usually confirmed at budget setting therefore not included in budget previously. NETTED OFF AGAINST REDUCTION TO RESERVE FUNDING (£140,346)
Housing Services (GF)	Computing - Maint Agreements	-15,786	Recurring	The new system (Jigsaw) was cheaper than the previous system
Housing Services (GF)	Contributions - Other Organisations	-5,050	Recurring	Choice based lettings recharge to other authorities increase
Housing Services (GF)	Temporary Housing Accommodation & Prevention Officer	-44,795	Recurring	Post now made permanent but funded by earmarked reserves
Current Establishment	Casual Wages	-40,000	Recurring	Reduction to casual wages relating to the elections budget. 23/24 budget includes casual wages for the District Election. 24/25 budget only includes casual wages for any by-elections
Current Establishment	Telephone Allowances	-302	Recurring	No longer required
Current Establishment	Essential User	-8,198	Recurring	Changes in allowances due to restructures
HRA Recharges Changes		-302,522	Recurring	Increase in HRA recharges as a result of General Fund increases passed on, in line with HRA recharge policy.

Service	Title of Proposal	Value	One-Off/Recurring	Reason for Change
Reserve Funded Changes		-163,296	Recurring	Changes funded via reserves.
Capital Contributions		-733,530	Recurring	Removal of capital contributions from reserves – capital items funded by dedicated existing reserve or via borrowing.
Contingent Sums		-370,041	Recurring	Change in accounting approach, with contingent sums now included in base budget.
Provisions		-157,500	Recurring	Change in accounting approach, with contingent sums now included in base budget.
MRP Reduction		-148,224	Recurring	Reduction in Minimum Revenue Provision payment for 2024/25.

PROPOSED FEES AND CHARGES 2024/25

VAT Key - O: Outside Scope S: Standard rate E: Exempt Z: Zero

APPENDIX 4

LAND AND PROPERTY CHARGES	VAT	GL Account Code	Unit	Date of Last Change	2023/24 £:	Proposed Fee 2024/25	%age Increase	£ Increase	Externally set	Explanation regarding the recommended level of charge
LOCAL LAND CHARGE Searches										
LLCI Local Land Charges Residential	O	R9309 ACL00		01/04/2023	30.00	31.05	3.50%	0.90		DCC have given an indicative rise of 3.50% for inflation - this same basis has been applied to our charges
LLCI Local Land Charges Commercial	O	R9309 ACL00		01/04/2023	48.00	49.68	3.50%	1.44		DCC have given an indicative rise of 3.50% for inflation - this same basis has been applied to our charges
CON 29R (required form) Residential	S	R9309 ACL00		01/04/2023	66.00	107.29	62.56%	40.77		Fees have increased in line with charges imposed by DCC from Feb 23 this is to recoup the costs recharged to customers.
CON 29R (required form) Commercial	S	R9309 ACL00		01/04/2023	144.00	188.02	30.57%	43.11		Fees have increased in line with charges imposed by DCC from Feb 23 this is to recoup the costs recharged to customers.
Full Standard Search (LLC1 & CON 29R) Residential	O/S	R9309 ACL00		01/04/2023	96.00	138.34	44.10%	41.67		Fees have increased in line with charges imposed by DCC from Feb 23 this is to recoup the costs recharged to customers.
Full Standard Search (LLC1 & CON 29R) Commercial	O/S	R9309 ACL00		01/04/2023	192.00	237.70	23.80%	44.55		Fees have increased in line with charges imposed by DCC from Feb 23 this is to recoup the costs recharged to customers.
CON 29 (optional form) Other Questions - Each Enquiry	S	R9309 ACL00		01/04/2023	20.40	37.67	84.68%	17.09		Fees have increased in line with charges imposed by DCC from Feb 23 this is to recoup the costs recharged to customers.
Each Additional Enquiry (applicant's own question)	S	R9309 ACL00		01/04/2023	30.00	31.05	3.50%	0.90		DCC have given an indicative rise of 3.50% for inflation - this same basis has been applied to our charges
Additional Parcel of Land	S	R9309 ACL00		01/04/2023	42.00	43.47	3.50%	1.26		DCC have given an indicative rise of 3.50% for inflation - this same basis has been applied to our charges
LICENSING FEES										
PRIVATE HIRE LICENCES										
Vehicle	O	R9307 CEE70		01/04/2023	190.00	190.00	0.00%	0.00		
Hire Vehicle	O	R9307 CEE70		01/04/2021	121.00	121.00	0.00%	0.00		
Operator 1 to 5 cars	O	R9307 CEE70		01/04/2021	382.00	382.00	0.00%	0.00		
Operator 6 to 20 cars	O	R9307 CEE70		01/04/2021	505.00	505.00	0.00%	0.00		
Operator 21 to 50 cars	O	R9307 CEE70		01/04/2021	684.00	684.00	0.00%	0.00		
Operator 51 cars or more	O	R9307 CEE70		01/04/2021	893.00	893.00	0.00%	0.00		
Driver (3 years)	O	R9307 CEE70		01/04/2023	265.00	265.00	0.00%	0.00		
Driver (2 years)	O	R9307 CEE70		01/04/2023	190.00	190.00	0.00%	0.00		
Driver (1 year)	O	R9307 CEE70		01/04/2023	135.00	135.00	0.00%	0.00		
Transfer of vehicle licence to another person	O	R9307 CEE70		01/04/2012	38.00	38.00	0.00%	0.00		
Re-test of vehicle	O	R9307 CEE70		01/04/2016	31.00	31.00	0.00%	0.00		
Depot non-attendance fee	O	R9307 CEE70		01/04/2020	31.00	31.00	0.00%	0.00		
Trailer	O	R9307 CEE70		01/04/2015	25.00	25.00	0.00%	0.00		
Knowledge Test	O	R9307 CEE70		01/04/2020	38.40	38.40	0.00%	0.00		
Change of licence details (not requiring another type of application)	O	R9307 CEE70		01/04/2013	10.50	10.50	0.00%	0.00		
Copy of a paper licence, or the replacement of a badge/plate	O	R9307 CEE70		01/04/2013	10.50	10.50	0.00%	0.00		
Replacement of a badge/plate	O	R9307 CEE70		01/04/2014	15.00	15.00	0.00%	0.00		
Plate platforms	O	R9307 CEE70		01/04/2013	10.00	10.00	0.00%	0.00		
Plate magnets	O	R9307 CEE70		01/04/2022	37.00	37.00	0.00%	0.00		
FOOD EXPORT CERTIFICATES										
Food Export Certificates (hardcopy)	O	R9307 CEE00	Each	01/04/2023	£62.70	£67.00	6.86%	4.30		Increased by CPI (6.7%) and rounded to the nearest pound
Food Export Certificates (electronic)	O	R9307 CEE00	Each	01/04/2023	£51.50	£55.00	6.80%	3.50		Increased by CPI (6.7%) and rounded to the nearest pound
Food Export Certificates (Fish Products)	O	R9307 CEE00	Each	01/04/2023	£94.00	£100.00	6.38%	6.00		Increased by CPI (6.7%) and rounded to the nearest pound
Primary Authority Partnership (standard hourly fee)	O	R9308 CEE00	Hour	01/04/2023	67.50	72.00	6.67%	4.50		Increased by CPI (6.7%) and rounded to the nearest pound
Whole register	O	R9308 CEE00	Each	01/04/2023	57.70	61.50	6.59%	3.80		Increased by CPI (6.7%) and rounded to the nearest pound
Single registration - Any other party	O	R9308 CEE00	Each	01/04/2023	18.90	20.00	5.82%	1.10		Increased by CPI (6.7%) and rounded to the nearest pound
Food hygiene re-inspection at the request of the food business operator	O	R9308 CEE00	Each	01/04/2023	125.00	133.00	6.40%	8.00		Increased by CPI (6.7%) and rounded to the nearest pound
Register of Food Premises										
Food Hygiene re-rating inspection	O	R9308 CEE00	Each	01/04/2023	£180.00	£192.00	6.67%	12.00		Increased by CPI (6.7%) and rounded to the nearest pound
Food Hygiene Level 2 training (cost per person for 1-4 delegates)	O	R9308 CEE00	Each	01/04/2023	£40.00	£43.00	7.50%	3.00		Increased by CPI (6.7%) and rounded to the nearest pound
Food Hygiene Level 2 training (cost per person for 5 plus delegates)	O	R9308 CEE00	Each	01/04/2023	£50.00	£53.00	6.00%	3.00		Increased by CPI (6.7%) and rounded to the nearest pound
Food Hygiene Level 3 training (per person)	O	R9308 CEE00	Each	01/04/2023	£150.00	£160.00	6.67%	10.00		Increased by CPI (6.7%) and rounded to the nearest pound
Food Hygiene Refresher training (per person)	O	R9308 CEE00	Each	01/04/2023	£30.00	£32.00	6.67%	2.00		Increased by CPI (6.7%) and rounded to the nearest pound
Safer Food Better Business plus diary	O	R9308 CEE00	Each	01/04/2023	£15.00	£16.00	6.67%	1.00		Increased by CPI (6.7%) and rounded to the nearest pound
Animal Licences										
Pet shops - Grant of Licence - Application Fee (with more than one type of animal)	O	R9307 CEE70		01/04/2022	380.00	380.00	0.00%	0.00		
Pet shops - Grant of Licence - Licence Fee (with more than one type of animal)	O	R9307 CEE70		01/04/2022	185.00	185.00	0.00%	0.00		
Pet shops - Renewal - Application Fee (with more than one type of animal)	O	R9307 CEE70		01/04/2022	380.00	380.00	0.00%	0.00		
Pet shops - Renewal - Licence Fee (with more than one type of animal)	O	R9307 CEE70		01/04/2022	185.00	185.00	0.00%	0.00		
Pet shops - Grant of Licence - Application Fee (with one type of animal)	O	R9307 CEE70		01/04/2022	275.00	275.00	0.00%	0.00		
Pet shops - Grant of Licence - Licence Fee (with one type of animal)	O	R9307 CEE70		01/04/2022	177.00	177.00	0.00%	0.00		
Pet shops - Renewal - Application Fee (with one type of animal)	O	R9307 CEE70		01/04/2022	275.00	275.00	0.00%	0.00		
Pet shops - Renewal - Licence Fee (with one type of animal)	O	R9307 CEE70		01/04/2022	177.00	177.00	0.00%	0.00		
Riding establishments - Application Fee	O	R9307 CEE70		01/04/2022	275.00	275.00	0.00%	0.00		
Riding establishments - Licence Fee	O	R9307 CEE70		01/04/2022	175.00	175.00	0.00%	0.00		

Animal Boarding establishments - Home Boarding - Application Fee	o	R9307 CEE70	01/04/2023	138.00	138.00	0.00%	0.00		
Animal Boarding establishments - Home Boarding - Licence Fee	o	R9307 CEE70	01/04/2023	70.00	70.00	0.00%	0.00		
Animal Boarding Establishments - Doggy Day Care - Application Fee	o	R9307 CEE70	01/04/2022	230.00	230.00	0.00%	0.00		
Animal Boarding Establishments - Doggy Day Care - Licence Fee	o	R9307 CEE70	01/04/2022	120.00	120.00	0.00%	0.00		
Animal Boarding establishments - Kennels & Catteries - Application Fee	o	R9307 CEE70	01/04/2022	275.00	275.00	0.00%	0.00		
Animal Boarding establishments - Kennels & Catteries - Licence Fee	o	R9307 CEE70	01/04/2022	165.00	165.00	0.00%	0.00		
Dangerous wild animals	o	R9307 CEE70	01/04/2013	204.00	204.00	0.00%	0.00		
Breeding of Dogs - Grant of licence - Application Fee	o	R9307 CEE70	01/04/2020	242.00	242.00	0.00%	0.00		
Breeding of Dogs - Grant of licence - Licence Fee	o	R9307 CEE70	01/04/2020	145.00	145.00	0.00%	0.00		
Breeding of Dogs - Renewal - Application Fee	o	R9307 CEE70	01/04/2020	185.00	185.00	0.00%	0.00		
Breeding of Dogs - Renewal - Licence Fee	o	R9307 CEE70	01/04/2020	145.00	145.00	0.00%	0.00		
Breeding of Dogs - Grant of licence - Kennel Breeding - Application Fee	o	R9307 CEE70	01/04/2022	305.00	305.00	0.00%	0.00		
Breeding of Dogs - Grant of licence - Kennel Breeding - Licence Fee	o	R9307 CEE70	01/04/2022	205.00	205.00	0.00%	0.00		
Breeding of Dogs - Renewal of licence - Kennel Breeding - Application Fee	o	R9307 CEE70	01/04/2022	225.00	225.00	0.00%	0.00		
Breeding of Dogs - Renewal of licence - Kennel Breeding - Licence Fee	o	R9307 CEE70	01/04/2022	205.00	205.00	0.00%	0.00		
Keeping or Training Animals for Exhibition - Grant of Licence - Application Fee	o	R9307 CEE70	01/04/2023	200.00	200.00	0.00%	0.00		
Keeping or Training Animals for Exhibition- Grant of Licence - Licence Fee	o	R9307 CEE70	01/04/2023	100.00	100.00	0.00%	0.00		
Keeping or Training Animals for Exhibition - Renewal - Application Fee	o	R9307 CEE70	01/04/2023	200.00	200.00	0.00%	0.00		
Keeping or Training Animals for Exhibition - Renewal - Licence Fee	o	R9307 CEE70	01/04/2023	100.00	100.00	0.00%	0.00		
Boarding Arranger - Application Fee	o	R9307 CEE70	01/04/2023	205.00	205.00	0.00%	0.00		
Boarding Arranger - Licence Fee	o	R9307 CEE70	01/04/2023	110.00	110.00	0.00%	0.00		
Add Host Family Fee	o	R9307 CEE70	01/04/2023	65.00	65.00	0.00%	0.00		
Change of Details - Animal Licence	o	R9307 CEE70	01/04/2020	20.00	20.00	0.00%	0.00		
Variation of Animal Licence	o	R9307 CEE70	01/04/2019	147.00	147.00	0.00%	0.00		
Re-inspection for risk rating purposes	o	R9308 CEE70	01/04/2019	120.00	120.00	0.00%	0.00		
Additional application fee if applying for more than one licensable activity at a time	o	R9307 CEE70	01/04/2019	100.00	100.00	0.00%	0.00		
Inspection fee in relation to appeals (travel time will be added on to the time taken to inspect)	o	R9307 CEE70	01/04/2019	£45 per hour	£45 per hour				
Zoo Plus Vet Fees - (Grant 4 Years) (6 Year Renewal - Application Fee)	o	R9307 CEE70	01/04/2019	522.00	522.00	0.00%	0.00		
Zoo Plus Vet Fees - (Grant 4 Years) (6 Year Renewal - Licence Fee)	o	R9307 CEE70	01/04/2019	222.00	222.00	0.00%	0.00		
Other Licences									
Film Classifications	o	R9307 CEE70	01/04/2017	£50.00 to include the first half of viewing plus an additional fee of £20.00 for every half hour or part thereof	£50.00 to include the first half of viewing plus an additional fee of £20.00 for every half hour or part thereof				
Street Trading - Grant/Renewal of consent - Application Fee	o	R9307 CEE70	01/04/2017	206.00	206.00	0.00%	0.00		
Street Trading - Grant/Renewal of consent - Consent Fee	o	R9307 CEE70	01/04/2017	166.00	166.00	0.00%	0.00		
Street Trading - Special Events consent	o	R9307 CEE70	01/04/2017	179.00	179.00	0.00%	0.00		
Tattooist - Operator & Premises	o	R9307 CEE70	01/04/2019	145.00	145.00	0.00%	0.00		
Tattooist - Transfer	o	R9307 CEE70	01/04/2015	48.00	48.00	0.00%	0.00		
Tattooist - temporary registration (less than 30 days)	o	R9307 CEE70	01/04/2020	77.00	77.00	0.00%	0.00		
Sex establishment - Grant/Renewal - Application Fee	o	R9307 CEE70	01/04/2019	1,980.00	1,980.00	0.00%	0.00		
Sex establishment - Grant/Renewal - Licence Fee	o	R9307 CEE70	01/04/2019	630.00	630.00	0.00%	0.00		
Sex establishment - Variation - Application Fee	o	R9307 CEE70	01/04/2019	1,825.00	1,825.00	0.00%	0.00		
Sex establishment - Variation - Licence Fee	o	R9307 CEE70	01/04/2019	393.00	393.00	0.00%	0.00		
Sex establishment - Transfer - Application Fee	o	R9307 CEE70	01/04/2019	1,680.00	1,680.00	0.00%	0.00		
Sex establishment - Transfer - Licence Fee	o	R9307 CEE70	01/04/2019	235.00	235.00	0.00%	0.00		
Sex establishment - Change of details	o	R9307 CEE70	01/04/2019	28.00	28.00	0.00%	0.00		
LICENCES & LICENSING (under the 2005 Regulations)									
Premises Licences & Club Premises Certificate - Application Fee									
Rateable value - nil to £4,300 - Band A	o	R9307 CEE70		100.00	100.00	0.00%	0.00		
Rateable value - £4,300 to £33,000 - Band B	o	R9307 CEE70		190.00	190.00	0.00%	0.00		
Rateable value - £33,001 to £87,000 - Band C	o	R9307 CEE70		315.00	315.00	0.00%	0.00		
Rateable value - £87,001 to £125,000 - Band D	o	R9307 CEE70		450.00	450.00	0.00%	0.00		
Rateable value - £125,001 and above - Band E	o	R9307 CEE70		635.00	635.00	0.00%	0.00		
Premises Licences & Club Premises Certificate - Annual Fee									
Rateable value - nil to £4,300 - Band A	o	R9307 CEE70		70.00	70.00	0.00%	0.00		
Rateable value - £4,300 to £33,000 - Band B	o	R9307 CEE70		180.00	180.00	0.00%	0.00		
Rateable value - £33,001 to £87,000 - Band C	o	R9307 CEE70		295.00	295.00	0.00%	0.00		
Rateable value - £87,001 to £125,000 - Band D	o	R9307 CEE70		320.00	320.00	0.00%	0.00		
Rateable value - £125,001 and above - Band E	o	R9307 CEE70		350.00	350.00	0.00%	0.00		
Variation Fee in Transition (relates to alcohol only)									
Rateable value - nil to £4,300 - Band A	o	R9307 CEE70		20.00	20.00	0.00%	0.00		
Rateable value - £4,300 to £33,000 - Band B	o	R9307 CEE70		60.00	60.00	0.00%	0.00		
Rateable value - £33,001 to £87,000 - Band C	o	R9307 CEE70		80.00	80.00	0.00%	0.00		
Rateable value - £87,001 to £125,000 - Band D	o	R9307 CEE70		100.00	100.00	0.00%	0.00		
Rateable value - £125,001 and above - Band E	o	R9307 CEE70		120.00	120.00	0.00%	0.00		

Multiplier (mainly relates to town & city centre pubs) - Application Fee											
Rateable value - £87,001 to £125,000 - Band D		0	R9307 CEE70			900.00	900.00	0.00%	0.00		
Rateable value - £125,001 and above - Band E		0	R9307 CEE70			1,905.00	1,905.00	0.00%	0.00		
Rateable value - £87,001 to £125,000 - Band D		0	R9307 CEE70			640.00	640.00	0.00%	0.00		
Rateable value - £125,001 and above - Band E		0	R9307 CEE70			1,050.00	1,050.00	0.00%	0.00		
Exceptionally large Events (additional to licence fee) - Application Fee											
Number = 5,000 to 9,999		0	R9307 CEE70			1,000.00	1,000.00	0.00%	0.00		
Number = 10,000 to 14,999		0	R9307 CEE70			2,000.00	2,000.00	0.00%	0.00		
Number = 15,000 to 19,999		0	R9307 CEE70			4,000.00	4,000.00	0.00%	0.00		
Number = 20,000 to 29,999		0	R9307 CEE70			8,000.00	8,000.00	0.00%	0.00		
Number = 30,000 to 39,999		0	R9307 CEE70			16,000.00	16,000.00	0.00%	0.00		
Number = 40,000 to 49,999		0	R9307 CEE70			24,000.00	24,000.00	0.00%	0.00		
Number = 50,000 to 59,999		0	R9307 CEE70			32,000.00	32,000.00	0.00%	0.00		
Number = 60,000 to 69,999		0	R9307 CEE70			40,000.00	40,000.00	0.00%	0.00		
Number = 70,000 to 79,999		0	R9307 CEE70			48,000.00	48,000.00	0.00%	0.00		
Number = 80,000 to 89,999		0	R9307 CEE70			56,000.00	56,000.00	0.00%	0.00		
Number = 90,000 and over		0	R9307 CEE70			64,000.00	64,000.00	0.00%	0.00		
Exceptionally large Events (additional to licence fee) - Annual Fee											
Number = 5,000 to 9,999		0	R9307 CEE70			500.00	500.00	0.00%	0.00		
Number = 10,000 to 14,999		0	R9307 CEE70			1,000.00	1,000.00	0.00%	0.00		
Number = 15,000 to 19,999		0	R9307 CEE70			2,000.00	2,000.00	0.00%	0.00		
Number = 20,000 to 29,999		0	R9307 CEE70			4,000.00	4,000.00	0.00%	0.00		
Number = 30,000 to 39,999		0	R9307 CEE70			8,000.00	8,000.00	0.00%	0.00		
Number = 40,000 to 49,999		0	R9307 CEE70			12,000.00	12,000.00	0.00%	0.00		
Number = 50,000 to 59,999		0	R9307 CEE70			16,000.00	16,000.00	0.00%	0.00		
Number = 60,000 to 69,999		0	R9307 CEE70			20,000.00	20,000.00	0.00%	0.00		
Number = 70,000 to 79,999		0	R9307 CEE70			24,000.00	24,000.00	0.00%	0.00		
Number = 80,000 to 89,999		0	R9307 CEE70			28,000.00	28,000.00	0.00%	0.00		
Number = 90,000 and over		0	R9307 CEE70			32,000.00	32,000.00	0.00%	0.00		
Permitted Temporary Activities, Personal Licences & Miscellaneous											
Section 25 - theft, loss, etc of premises licence or summary		0	R9307 CEE70			10.50	10.50	0.00%	0.00		
Section 29 - application for a provisional statement where premises being built etc.		0	R9307 CEE70			315.00	315.00	0.00%	0.00		
Section 33 - notification of change of name or address		0	R9307 CEE70			10.50	10.50	0.00%	0.00		
Section 37 - application to vary licence to specify individual as premises supervisor		0	R9307 CEE70			23.00	23.00	0.00%	0.00		
Section 42 - application for transfer of premises licence		0	R9307 CEE70			23.00	23.00	0.00%	0.00		
Section 47 - interim authority notice following death etc of licence holder		0	R9307 CEE70			23.00	23.00	0.00%	0.00		
Section 79 - theft, loss etc of certificate or summary		0	R9307 CEE70			10.50	10.50	0.00%	0.00		
Section 82 - notification of change of name or alteration of rules of club		0	R9307 CEE70			10.50	10.50	0.00%	0.00		
Section 83(1) or (2) - change of relevant registered address of club		0	R9307 CEE70			10.50	10.50	0.00%	0.00		
Section 100 - temporary event notice		0	R9307 CEE70			21.00	21.00	0.00%	0.00		
Section 110 - theft, loss, etc of temporary event notice		0	R9307 CEE70			10.50	10.50	0.00%	0.00		
Section 117 - application for a grant or renewal of personal licence		0	R9307 CEE70			37.00	37.00	0.00%	0.00		
Section 126 - theft, loss etc of personal licence		0	R9307 CEE70			10.50	10.50	0.00%	0.00		
Section 127 - duty to notify change of name or address		0	R9307 CEE70			10.50	10.50	0.00%	0.00		
Section 178 - right of freeholder etc to be notified of licensing matters		0	R9307 CEE70			21.00	21.00	0.00%	0.00		
LICENCES UNDER THE GAMBLING ACT 2005											
Premises Licence Fee - regulation SI2007/479 - maximum fee											
New Application - New small Casinos		0	R9307 CEE70			8,000.00	8,000.00	0.00%	0.00		
New Application - New large Casinos		0	R9307 CEE70			10,000.00	10,000.00	0.00%	0.00		
New Application - Regional Casino		0	R9307 CEE70			15,000.00	15,000.00	0.00%	0.00		
New Application - Bingo Club		0	R9307 CEE70	01/04/2019		1,276.00	1,276.00	0.00%	0.00		
New Application - Betting premises (excluding tracks)		0	R9307 CEE70	01/04/2019		1,276.00	1,276.00	0.00%	0.00		
New Application - Tracks		0	R9307 CEE70	01/04/2019		1,276.00	1,276.00	0.00%	0.00		
New Application - Family entertainment centres		0	R9307 CEE70	01/04/2019		1,063.00	1,063.00	0.00%	0.00		
New Application - Adult gaming centres		0	R9307 CEE70	01/04/2019		1,063.00	1,063.00	0.00%	0.00		
Annual Fee - New small Casinos		0	R9307 CEE70			5,000.00	5,000.00	0.00%	0.00		
Annual Fee - New large Casinos		0	R9307 CEE70			10,000.00	10,000.00	0.00%	0.00		
Annual Fee - Regional Casino		0	R9307 CEE70			15,000.00	15,000.00	0.00%	0.00		
Annual Fee - Bingo Club		0	R9307 CEE70			835.00	835.00	0.00%	0.00		
Annual Fee - Betting premises (excluding tracks)		0	R9307 CEE70			536.00	536.00	0.00%	0.00		
Annual Fee - Tracks		0	R9307 CEE70			777.00	777.00	0.00%	0.00		
Annual Fee - Family entertainment centres		0	R9307 CEE70			609.00	609.00	0.00%	0.00		
Annual Fee - Adult entertainment centres		0	R9307 CEE70			777.00	777.00	0.00%	0.00		
Application to vary - New small Casinos		0	R9307 CEE70			4,000.00	4,000.00	0.00%	0.00		
Application to vary - New large Casinos		0	R9307 CEE70			5,000.00	5,000.00	0.00%	0.00		
Application to vary - Regional Casino		0	R9307 CEE70			7,500.00	7,500.00	0.00%	0.00		

Application to vary - Bingo Club	o	R9307 CEE70	01/04/2019	1,276.00	1,276.00	0.00%	0.00
Application to vary - Betting premises (excluding tracks)	o	R9307 CEE70	01/04/2019	1,276.00	1,276.00	0.00%	0.00
Application to vary - Tracks	o	R9307 CEE70	01/04/2019	1,250.00	1,250.00	0.00%	0.00
Application to vary - Family entertainment centres	o	R9307 CEE70	01/04/2019	1,000.00	1,000.00	0.00%	0.00
Application to vary - Adult gaming centres	o	R9307 CEE70	01/04/2019	1,000.00	1,000.00	0.00%	0.00
Application to transfer - Existing Casinos	o	R9307 CEE70		1,350.00	1,350.00	0.00%	0.00
Application to transfer - New small Casinos	o	R9307 CEE70		1,800.00	1,800.00	0.00%	0.00
Application to transfer - New large Casinos	o	R9307 CEE70		2,150.00	2,150.00	0.00%	0.00
Application to transfer - Regional Casino	o	R9307 CEE70		6,500.00	6,500.00	0.00%	0.00
Application to transfer - Bingo Club	o	R9307 CEE70	01/04/2019	451.00	451.00	0.00%	0.00
Application to transfer - Betting premises (excluding tracks)	o	R9307 CEE70	01/04/2019	451.00	451.00	0.00%	0.00
Application to transfer - Tracks	o	R9307 CEE70	01/04/2019	451.00	451.00	0.00%	0.00
Application to transfer - Family entertainment centres	o	R9307 CEE70	01/04/2019	451.00	451.00	0.00%	0.00
Application to transfer - Adult gaming centres	o	R9307 CEE70	01/04/2019	451.00	451.00	0.00%	0.00
Application for reinstatement - Existing Casinos	o	R9307 CEE70		1,350.00	1,350.00	0.00%	0.00
Application for reinstatement - New small Casinos	o	R9307 CEE70		1,800.00	1,800.00	0.00%	0.00
Application for reinstatement - New large Casinos	o	R9307 CEE70		2,150.00	2,150.00	0.00%	0.00
Application for reinstatement - Regional Casino	o	R9307 CEE70		1,350.00	1,350.00	0.00%	0.00
Application for reinstatement - Bingo Club	o	R9307 CEE70	01/04/2019	451.00	451.00	0.00%	0.00
Application for reinstatement - Betting premises (excluding tracks)	o	R9307 CEE70	01/04/2019	451.00	451.00	0.00%	0.00
Application for reinstatement - Tracks	o	R9307 CEE70	01/04/2019	451.00	451.00	0.00%	0.00
Application for reinstatement - Family entertainment centres	o	R9307 CEE70	01/04/2019	451.00	451.00	0.00%	0.00
Application for reinstatement - Adult gaming centres	o	R9307 CEE70	01/04/2019	451.00	451.00	0.00%	0.00
Application for provisional statement - New small Casinos	o	R9307 CEE70		8,000.00	8,000.00	0.00%	0.00
Application for provisional statement - New large Casinos	o	R9307 CEE70		10,000.00	10,000.00	0.00%	0.00
Application for provisional statement - Regional Casino	o	R9307 CEE70		15,000.00	15,000.00	0.00%	0.00
Application for provisional statement - Bingo Club	o	R9307 CEE70	01/04/2019	1,276.00	1,276.00	0.00%	0.00
Application for provisional statement - Betting premises (excluding tracks)	o	R9307 CEE70	01/04/2019	1,276.00	1,276.00	0.00%	0.00
Application for provisional statement - Tracks	o	R9307 CEE70	01/04/2019	1,276.00	1,276.00	0.00%	0.00
Application for provisional statement - Family entertainment centres	o	R9307 CEE70	01/04/2019	1,063.00	1,063.00	0.00%	0.00
Application for provisional statement - Adult gaming centres	o	R9307 CEE70	01/04/2019	1,063.00	1,063.00	0.00%	0.00
Licence Application (Provisional statement holders) - New small Casinos	o	R9307 CEE70		3,000.00	3,000.00	0.00%	0.00
Licence Application (Provisional statement holders) - New large Casinos	o	R9307 CEE70		5,000.00	5,000.00	0.00%	0.00
Licence Application (Provisional statement holders) - Regional Casino	o	R9307 CEE70		8,000.00	8,000.00	0.00%	0.00
Licence Application (Provisional statement holders) - Bingo Club	o	R9307 CEE70	01/04/2019	451.00	451.00	0.00%	0.00
Licence Application (Provisional statement holders) - Betting premises (excluding tracks)	o	R9307 CEE70	01/04/2019	451.00	451.00	0.00%	0.00
Licence Application (Provisional statement holders) - Tracks	o	R9307 CEE70	01/04/2019	451.00	451.00	0.00%	0.00
Licence Application (Provisional statement holders) - Family entertainment centres	o	R9307 CEE70	01/04/2019	451.00	451.00	0.00%	0.00
Licence Application (Provisional statement holders) - Adult gaming centres	o	R9307 CEE70	01/04/2019	451.00	451.00	0.00%	0.00
Copy licence - New small Casinos	o	R9307 CEE70	01/04/2019	17.00	17.00	0.00%	0.00
Copy licence - New large Casinos	o	R9307 CEE70	01/04/2019	17.00	17.00	0.00%	0.00
Copy licence - Regional Casino	o	R9307 CEE70	01/04/2019	17.00	17.00	0.00%	0.00
Copy licence - Bingo Club	o	R9307 CEE70	01/04/2019	17.00	17.00	0.00%	0.00
Copy licence - Betting premises (excluding tracks)	o	R9307 CEE70	01/04/2019	17.00	17.00	0.00%	0.00
Copy licence - Tracks	o	R9307 CEE70	01/04/2019	17.00	17.00	0.00%	0.00
Copy licence - Family entertainment centres	o	R9307 CEE70	01/04/2019	17.00	17.00	0.00%	0.00
Copy licence - Adult gaming centres	o	R9307 CEE70	01/04/2019	17.00	17.00	0.00%	0.00
Notification of change - Existing Casinos	o	R9307 CEE70	01/04/2019	42.00	42.00	0.00%	0.00
Notification of change - New small Casinos	o	R9307 CEE70	01/04/2019	42.00	42.00	0.00%	0.00
Notification of change - New large Casinos	o	R9307 CEE70	01/04/2019	42.00	42.00	0.00%	0.00
Notification of change - Regional Casino	o	R9307 CEE70	01/04/2019	42.00	42.00	0.00%	0.00
Notification of change - Bingo Club	o	R9307 CEE70	01/04/2019	42.00	42.00	0.00%	0.00
Notification of change - Betting premises (excluding tracks)	o	R9307 CEE70	01/04/2019	42.00	42.00	0.00%	0.00
Notification of change - Tracks	o	R9307 CEE70	01/04/2019	42.00	42.00	0.00%	0.00
Notification of change - Family entertainment centres	o	R9307 CEE70	01/04/2019	42.00	42.00	0.00%	0.00
Notification of change - Adult gaming centres	o	R9307 CEE70	01/04/2019	42.00	42.00	0.00%	0.00
Temporary Use Notice - GA2005	o	R9307 CEE70		127.00	127.00	0.00%	0.00
Permits - SI2007454 & SI2007455 - set by the Secretary of State							
Application fee - FEC Gaming machine	o	R9307 CEE70		300.00	300.00	0.00%	0.00
Application fee - Prize Gaming	o	R9307 CEE70		300.00	300.00	0.00%	0.00
Application fee - Alcohol licences premises - notification of 2 or fewer machines	o	R9307 CEE70		50.00	50.00	0.00%	0.00
Application fee - Alcohol licences premises - notification of more than 2 machines	o	R9307 CEE70		150.00	150.00	0.00%	0.00
Application fee - Club Gaming permit	o	R9307 CEE70		200.00	200.00	0.00%	0.00
Application fee - Club Gaming machine permit	o	R9307 CEE70		200.00	200.00	0.00%	0.00

Application fee - Club Gaming permit (fast track application)	0	R9307 CEE70			100.00	100.00	0.00%	0.00		
Application fee - Club Gaming machine permit (fast track application)	0	R9307 CEE70			100.00	100.00	0.00%	0.00		
Application fee - Small Society Lottery Registration	0	R9307 CEE70			40.00	40.00	0.00%	0.00		
Annual fee - Alcohol licences premises - notification of more than 2 machines	0	R9307 CEE70			50.00	50.00	0.00%	0.00		
Annual fee - Club Gaming permit	0	R9307 CEE70			50.00	50.00	0.00%	0.00		
Annual fee - Club Gaming machine permit	0	R9307 CEE70			50.00	50.00	0.00%	0.00		
Annual fee - Small Society Lottery Registration	0	R9307 CEE70			20.00	20.00	0.00%	0.00		
Renewal fee - FEC Gaming machine	0	R9307 CEE70			300.00	300.00	0.00%	0.00		
Renewal fee - Prize Gaming	0	R9307 CEE70			300.00	300.00	0.00%	0.00		
Renewal fee - Club Gaming permit	0	R9307 CEE70			200.00	200.00	0.00%	0.00		
Renewal fee - Club Gaming machine permit	0	R9307 CEE70			200.00	200.00	0.00%	0.00		
Change of name - FEC permits	0	R9307 CEE70			25.00	25.00	0.00%	0.00		
Change of name - Prize Gaming permits	0	R9307 CEE70			25.00	25.00	0.00%	0.00		
Change of name - Alcohol Licences Premises - more than 2 machines	0	R9307 CEE70			25.00	25.00	0.00%	0.00		
Copy of permit - FEC permits	0	R9307 CEE70			15.00	15.00	0.00%	0.00		
Copy of permit - Prize Gaming permits	0	R9307 CEE70			15.00	15.00	0.00%	0.00		
Copy of permit - Alcohol Licences Premises - more than 2 machines	0	R9307 CEE70			15.00	15.00	0.00%	0.00		
Copy of permit - Club Gaming permit	0	R9307 CEE70			15.00	15.00	0.00%	0.00		
Copy of permit - Club Gaming machine permit	0	R9307 CEE70			15.00	15.00	0.00%	0.00		
Variation - Alcohol Licences Premises - more than 2 machines	0	R9307 CEE70			100.00	100.00	0.00%	0.00		
Variation - Club Gaming permit	0	R9307 CEE70			100.00	100.00	0.00%	0.00		
Variation - Club Gaming machine permit	0	R9307 CEE70			100.00	100.00	0.00%	0.00		
Transfer - Alcohol Licences Premises - more than 2 machines	0	R9307 CEE70		01/04/2015	25.00	25.00	0.00%	0.00		
SCRAP METAL DEALERS ACT 2013										
Site Licence (new & renewal) Application Fee	0	R9307 CEE70			189.00	189.00	0.00%	0.00		
Site Licence (new & renewal) Total for 3 years licence	0	R9307 CEE70			334.00	334.00	0.00%	0.00		
Site Licence (new & renewal) - Additional Sites Total for 3 years License	0	R9307 CEE70			190.00	190.00	0.00%	0.00		
Collectors Licence (new & renewal) Application Fee	0	R9307 CEE70			189.00	189.00	0.00%	0.00		
Collectors Licence (new & renewal) Total for 3 years licence	0	R9307 CEE70			125.00	125.00	0.00%	0.00		
Conversion from Collectors Licence to Site Licence	0	R9307 CEE70			75.00	75.00	0.00%	0.00		
Conversion from Site Licence to Collectors Licence	0	R9307 CEE70			75.00	75.00	0.00%	0.00		
Change of name or address notifications	0	R9307 CEE70			10.50	10.50	0.00%	0.00		
Addition of new site to a Site Licence (annual fee per site)	0	R9307 CEE70			190.00	190.00	0.00%	0.00		
Replacement Licence	0	R9307 CEE70			10.50	10.50	0.00%	0.00		
Site Licence (change of manager)	0	R9307 CEE70			10.50	10.50	0.00%	0.00		
Site Licence (change of manager) where site manager has not been suitable person tested	0	R9307 CEE70			75.00	75.00	0.00%	0.00		
PEST CONTROL FEES	VAT	GL Account Code	Unit	Date of Last Change	2023/24 £:	Proposed Fee 2024/25	%age Increase	£ Increase	Externally set	Explanation regarding the recommended level of charge
PEST CONTROL										
Domestic Charges - within working hours										
Rats (up to 3 visits) - low income groups	S	R9305 CEE50	Each	01/04/2023	£15.83 (£19.00)	£17.50 (£21.00)	10.55	1.67		Increased by CPI (6.7%) and rounded to the nearest pound
Rats (up to 3 visits)	S	R9305 CEE50	Each	01/04/2023	£31.67 (£38.00)	£35.00 (£42.00)	10.51	3.33		Increased by CPI (6.7%) and rounded to the nearest pound
Mice (up to 3 visits) - low income groups	S	R9305 CEE50	Each	01/04/2023	£27.08 (£32.50)	£29.17 (£35.00)	7.72	2.09		Increased by CPI (6.7%) and rounded to the nearest pound
Mice (up to 3 visits)	S	R9305 CEE50	Each	01/04/2023	£54.17 (£65.00)	£58.33 (£70.00)	7.68	4.16		Increased by CPI (6.7%) and rounded to the nearest pound
Wasps (one visit to treat one nest) - low income groups	S	R9305 CEE50	Each	01/04/2023	£27.08 (£32.50)	£29.17 (£35.00)	7.72	2.09		Increased by CPI (6.7%) and rounded to the nearest pound
Wasps (one visit to treat one nest)	S	R9305 CEE50	Each	01/04/2023	£54.17 (£65.00)	£58.33 (£70.00)	7.68	4.16		Increased by CPI (6.7%) and rounded to the nearest pound
Wasps - additional nests treated at same visit - low income groups	S	R9305 CEE50	Each	01/04/2023	£8.33 (£10.00)	£9.17 (£11.00)	10.08	0.84		Increased by CPI (6.7%) and rounded to the nearest pound
Wasps - additional nests treated at same visit	S	R9305 CEE50	Each	01/04/2023	£15.42 (£18.50)	£18.33 (£22.00)	18.87	2.91		Increased by CPI (6.7%) and rounded to the nearest pound
Fleas (per visit) - low income groups	S	R9305 CEE50	Each	01/04/2023	£33.75 (£40.50)	£35.83 (£43.00)	6.16	2.08		Increased by CPI (6.7%) and rounded to the nearest pound
Fleas (per visit)	S	R9305 CEE50	Each	01/04/2023	£67.50 (£81.00)	£71.67 (£86.00)	6.18	4.17		Increased by CPI (6.7%) and rounded to the nearest pound
Other insects not listed above - per visit - low income groups	S	R9305 CEE50	Each	01/04/2023	£33.75 (£40.50)	£35.83 (£43.00)	6.16	2.08		Increased by CPI (6.7%) and rounded to the nearest pound
Other insects not listed above - per visit	S	R9305 CEE50	Each	01/04/2023	£67.50 (£81.00)	£71.67 (£86.00)	6.18	4.17		Increased by CPI (6.7%) and rounded to the nearest pound
Aborted visit charge	S	R9305 CEE50	Each	01/04/2023	£20.83 (£25.00)	£22.50 (£27.00)	8.02	1.67		Increased by CPI (6.7%) and rounded to the nearest pound
Non Domestic Charges										
Routine Contracts										
All pests - hourly charge	S	R9305 CEE50	Hour	01/04/2023	£81.20	£86.64	6.70%	5.44		Increased by CPI (6.7%)
All pests - materials	S	R9305 CEE50	Each	01/04/2023	Actual cost	Actual cost				
All pests - minimum charge (excl. materials)	S	R9305 CEE50	Each	01/04/2023	£81.20	£86.64	6.70%	5.44		Increased by CPI (6.7%)
Stray dog picked up without ID and taken to kennels										
Admin fee (plus kennel fees)	0	R9308 CEH00	Each	01/04/2023	£40.00	£40.00	0.00%	0.00		
Fixed charge (Subject to statutory limit)	0	R9308 CEH00	Each	01/04/2023	£25.00	£25.00	0.00%	0.00		
Kennel charge	0	R9308 CEH00	Each	01/04/2023	£12.00	£12.00	0.00%	0.00		
PLANNING	VAT	GL Account Code	Unit	Date of Last Change	2023/24 £:	Proposed Fee 2024/25	%age Increase	£ Increase	Externally set	Explanation regarding the recommended level of charge
PLANNING										
Copies of Plans	0	R9200 CPC10		N/A	Cost of Printing	Cost of Printing				
Enquiries - Request for information tantamount to a search - Planning only	0	R9308 CPC10		01/04/2020	58.00	58.00	0.00%	0.00		

Application for an order for the stopping up or diversion of a footpath or bridleway pursuant to Section 257 of the Town and Country Planning Act 1990	0	R9308 CPC10		01/04/2020	2247.00	2247.00	0.00%	0.00		
An order for the stopping up or diversion of a footpath or bridleway pursuant to Section 257 of the Town and Country Planning Act 1990 to be submitted to the Secretary of State for a decision	0	R9308 CPC10		01/04/2020	1281.42	1281.42	0.00%	0.00		
Copies of documents relating to the South Derbyshire Local Plan	0	R9308 CPC10		N/A	Cost of Printing	Cost of Printing				
STREET NAMING AND NUMBERING	VAT	GL Account Code	Unit	Date of Last Change	2023/24 £:	Proposed Fee 2024/25	%age Increase	£ Increase	Externally set	Explanation regarding the recommended level of charge
Street Naming and Numbering										
Request to formally change an official name of an existing property	0	R9313 CPD30		01/04/2022	64.00	64.00	0.00%	0.00		
Request to formally rename an existing street or unnamed road.	0	R9313 CPD30		01/04/2022	360.00 + 46.00 per household affected	360.00 + 46.00 per household affected	0.00%	0.00		
Request for the naming of a new street	0	R9313 CPD30		01/04/2022	£183 + £40 for every street issued at the same time	£183 + £40 for every street issued at the same time	0.00%	0.00		
Request for the issuing of number or name (restrictions apply) to new properties as part of a Development consisting of 1 - 9 Dwellings	0	R9313 CPD30		01/04/2022	£64 per plot to a maximum of £320	£64 per plot to a maximum of £320	0.00%	0.00		
Request for the issuing of number or name (restrictions apply) to new properties as part of a Development consisting of 10 or more Dwellings	0	R9313 CPD30		01/04/2023	£35 per plot	£35 per plot	0.00%	0.00		
Request to amend a previously confirmed naming and numbering schedule (Restrictions apply)	0	R9313 CPD30		01/04/2023	£35 per plot affected by the schedule amendment	£35 per plot affected by the schedule amendment	0.00%	0.00		
Request for the naming of premises and Commercial/Industrial Estates	0	R9313 CPD30		01/04/2022	64.00	64.00	0.00%	0.00		
Request for the naming of premises and Commercial/Industrial Estates consisting of 10 or more business addresses	0	R9313 CPD30		01/04/2023	£35 per unit	£35 per unit	0.00%	0.00		
WASTE COLLECTION FEES	VAT	GL Account Code	Unit	Date of Last Change	2023/24 £:	Proposed Fee 2024/25	%age Increase	£ Increase	Externally set	Explanation regarding the recommended level of charge
WASTE COLLECTION										
Recharge Damaged/Stolen Wheelie bins - 240L bins	0	R9308 CEW00	Each	01/04/2023	42.00	42.00	0.00%	0.00		
Recharge Damaged/Stolen Wheelie bins - 360L bins	0	R9308 CEW00	Each	01/04/2023	71.00	71.00	0.00%	0.00		
Sale of clinical sacks - per 250 sacks	0	R9302 CEW00	Each	01/04/2023	60.00	60.00	0.00%	0.00		
Abandoned Vehicle Charge - Not on Site	0	R9302 CEW00	Each	01/04/2023	62.00	62.00	0.00%	0.00		
Abandoned Vehicle Charge - Removed from site	0	R9302 CEW00	Each	01/04/2023	96.00	96.00	0.00%	0.00		
Domestic Bulkies - 6 items excluding fridges	0	R9302 CEW00	Each	01/04/2023	31.00	31.00	0.00%	0.00		
Domestic Bulkies - fridge	0	R9302 CEW00	Each	01/04/2023	26.00	26.00	0.00%	0.00		
Sale of Trade Refuse sacks - General Trade Price - per 10 bags	0	R9302 CEW00	Each	01/04/2023	20.00	20.00	0.00%	0.00		
Sale of Trade Refuse sacks - General Trade Price - per 25 bags	0	R9302 CEW00	Each	01/04/2023	50.00	50.00	0.00%	0.00		
Sale of Trade Refuse sacks - General Trade Price - per 50 bags	0	R9302 CEW00	Each	01/04/2023	100.00	100.00	0.00%	0.00		
Sale of Trade Refuse sacks - General Trade Price - per 100 bags	0	R9302 CEW00	Each	01/04/2023	200.00	200.00	0.00%	0.00		
Sale of Trade Refuse sacks - General Trade Price - per 250 bags	0	R9302 CEW00	Each	01/04/2023	250.00	250.00	0.00%	0.00		
Sale of Trade Refuse sacks - Parish Council Price (no disposal) - per 10 bags	0	R9302 CEW00	Each	01/04/2023	15.20	15.20	0.00%	0.00		
Sale of Trade Refuse sacks - Parish Council Price (no disposal) - per 25 bags	0	R9302 CEW00	Each	01/04/2023	38.00	38.00	0.00%	0.00		
Sale of Trade Refuse sacks - Parish Council Price (no disposal) - per 50 bags	0	R9302 CEW00	Each	01/04/2023	76.00	76.00	0.00%	0.00		
Sale of Trade Refuse sacks - Parish Council Price (no disposal) - per 100 bags	0	R9302 CEW00	Each	01/04/2023	152.00	152.00	0.00%	0.00		
Sale of Trade Refuse sacks - Parish Council Price (no disposal) - per 250 bags	0	R9302 CEW00	Each	01/04/2023	380.00	380.00	0.00%	0.00		
Private hire vehicle tests	0	R9302 CEW00	Each	01/04/2023	31.00	31.00	0.00%	0.00		
Sale of Compost Sacks per roll (Caddy Liners)	0	R9302 CEW00	Each	01/04/2023	3.50	3.50	0.00%	0.00		
Sale of Compost Sacks per roll (Wheelie Bin Liners)	0	R9302 CEW00	Each	01/04/2023	7.80	7.80	0.00%	0.00		
Trade Waste (Max Charge) - 240L Wheeled bin per week	0	R9304 CEW10	Each	01/04/2023	10.10	10.10	0.00%	0.00		
Trade Waste (Max Charge) - 360L Wheeled bin per week	0	R9304 CEW10	Each	01/04/2023	15.25	15.25	0.00%	0.00		
Trade Waste (Max Charge) - 660L Wheeled bin per week	0	R9304 CEW10	Each	01/04/2023	20.35	20.35	0.00%	0.00		
Trade Waste (Max Charge) - 1,100L Wheeled bin per week	0	R9304 CEW10	Each	01/04/2023	22.95	22.95	0.00%	0.00		
Trade Waste (Max Charge) - per sack	0	R9304 CEW10	Each	01/04/2023	2.25	2.25	0.00%	0.00		
Job Tickets	0	R9304 CEW10	Each	01/04/2023	Fee dependant on work	Fee dependant on work				
ENVIRONMENTAL SERVICES FEES AND CHARGES	VAT	GL Account Code	Unit	Date of Last Change	2023/24 £:	Proposed Fee 2024/25	%age Increase	£ Increase	Externally set	Explanation regarding the recommended level of charge
Environmental Protection										
Copies of Environmental Protection Act Register	0	R9308 CEE10	Each	01/04/2023	FREE	FREE	0.00%	0		
EPR Processes (EPA90 - Part 1)	0	R9308 CEE10	Each	01/04/2023	Contact Council	Contact Council				
Copies of Environmental Protection Act Register	0	R9308 CEE10	Each	01/04/2023	FREE	FREE	0.00%	0		
Contaminated land enquiry standard search (solicitors and householders)	0	R9308 CEE10	Each	01/04/2023	£55.00	£59.00	7.27%	4.00		Increased by CPI (6.7%) and rounded to the nearest pound
MISC ENVIRONMENTAL HEALTH SERVICES										
High Hedge dispute (non-refundable)	0	R9308 CEE10	Each	01/04/2023	£235.00	£250.00	6.38%	15.00		Increased by CPI (6.7%) and rounded to the nearest pound
High Hedge dispute (non-refundable) - for low income groups	0	R9308 CEE10	Each	01/04/2023	£117.50	£125.00	6.38%	7.50		Increased by CPI (6.7%) and rounded to the nearest pound
Welfare funeral - Only charges where inheritors to the estate are identified following the funeral	0	R9308 CEE10	Each	01/04/2023	At cost	At cost				
Private Water Supplies										

Risk Assessments for supplies where the duty holder has not submitted any data (Hourly rate, up to a maximum total cost of £500)	0	R9308 CEE00	Each	01/04/2023	37.20	39.69	6.70%	2.49		Increased by CPI (6.7%)
Risk Assessments for supplies where the duty holder has partially submitted data(Hourly rate, up to a maximum total cost of £500)	0	R9308 CEE00	Each	01/04/2023	18.96	20.23	6.70%	1.27		Increased by CPI (6.7%)
Sampling (Hourly rate up to a maximum fee of £100)	0	R9308 CEE00	Hour	01/04/2023	37.20	39.69	6.70%	2.49		Increased by CPI (6.7%)
Investigation in the event of a sample failure (Hourly rate up to maximum cost of £100)	0	R9308 CEE00	Hour	01/04/2023	37.20	39.69	6.70%	2.49		Increased by CPI (6.7%)
Authorisation to temporarily breach a standard whilst remedial work carried out.	0	R9308 CEE00	Each	01/04/2023	109.00	116.30	6.70%	7.30		Increased by CPI (6.7%)
Regulation 10 sample	0	R9308 CEE00	Each	01/04/2023	27.88	29.74	6.70%	1.87		Increased by CPI (6.7%)
Check monitoring sample analysis (up to a maximum of £100)	0	R9308 CEE00	Each	01/04/2023	At cost	At cost				
Audit monitoring sample analysis (up to a maximum of £500)	0	R9308 CEE00	Each	01/04/2023	At cost	At cost				
Environmental Education										
Environmental Education Programme 2 hour session 4-11yr olds	E	R9310 CPE10		01/04/2018	100.00	110.00	10.00%	10.00		Benchmarked against National Forest and also used feedback from existing groups and Schools. Approved separately at Partnership Steering Group
Environmental Education Programme 1 hour session 4-11 yr olds	E	R9310 CPE10				55.00				Benchmarked against National Forest and also used feedback from existing groups and Schools. Approved separately at Partnership Steering Group
Environmental Education Programme 1.5 hour session 4-11 yr olds	E	R9310 CPE10		01/04/2018	75.00	85.00	13.33%	10.00		Benchmarked against National Forest and also used feedback from existing groups and Schools. Approved separately at Partnership Steering Group
Environmental Education Programme 2 hour session 11+	E	R9310 CPE10		N/A		150.00				New charge for older pupils as sessions require more prep and more materials. Benchmarked against National Forest and used feedback from existing groups and Schools. Approved separately at Partnership Steering Group.
Environmental conservation training per session per leader (day)	E	R9310 CPE10		01/04/2023	100.00	100-150				lower rate for partner organisations and not-for-profit teams. Benchmarked against National Forest and also used feedback from existing groups and Schools. Approved separately at Partnership Steering Group
Wildlife Watch (approx 13 sessions per year) - per child	E	R9310 CPE10		01/04/2023	3.00	3.00	0.00%	0.00		
Walks	E	R9310 CPE10		01/04/2023	£3-10	£3-10				No Change
NightWatch - per person	E	R9310 CPE10		01/04/2023	5.00	5.00	0.00%	0.00		
Fun Science Event	N/A	R9310 CPE10		N/A	FREE	FREE				No Change
Cemeteries	VAT	GL Account Code	Unit	Date of Last Change	2023/24 £:	Proposed Fee 2024/25	%age Increase	£ Increase	Externally set	Explanation regarding the recommended level of charge
Grant of Right (Document giving the exclusive right of burial in a specified plot, for a period of fifty years) For an infant's grave(0-12 months)	0	R9306 CEA00		01/04/2023	411.50	453.00	10.09%	41.50		Claimed from CFF (Childrens Funeral Fund) - Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Grant of Right (Document giving the exclusive right of burial in a specified plot, for a period of fifty years) For an infant's grave for a child's grave (between 12 months - 12 years)	0	R9306 CEA00		01/04/2023	549.00	603.00	9.84%	54.00		Claimed from CFF (Childrens Funeral Fund) - Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Grant of Right (Document giving the exclusive right of burial in a specified plot, for a period of fifty years) For a child's grave (between 12 years - 16 years)	0	R9306 CEA00		01/04/2023	823.00	905.00	9.96%	82.00		Claimed from CFF (Childrens Funeral Fund) - Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Grant of Right (Document giving the exclusive right of burial in a specified plot, for a period of fifty years) Adult grave 9' x 4' (for a coffin)	0	R9306 CEA00		01/04/2023	823.00	905.00	9.96%	82.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Grant of Right (Document giving the exclusive right of burial in a specified plot, for a period of fifty years) Adult grave 10' x 5' (for a casket)	0	R9306 CEA00		01/04/2023	1002.00	1102.00	9.98%	100.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Grant of Right (Document giving the exclusive right of burial in a specified plot, for a period of fifty years) Ashes plot 2' x 2'	0	R9306 CEA00		01/04/2023	395.00	415.00	5.06%	20.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Grant of Right (Document giving the exclusive right of burial in a specified plot, for a period of fifty years) Ashes plot 2' x 2' for interment of a child 12 months to 16 years	0	R9306 CEA00		01/04/2023	395.00	415.00	5.06%	20.00		Claimed from CFF (Childrens Funeral Fund) - Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Extension to Grant of Right (Document giving the exclusive right of burial in a specified plot, for a further period of 25 years) Infant grave (0-12 months)	0	R9306 CEA00		01/04/2023	206.00	227.00	10.19%	21.00		half Grant fee. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Extension to Grant of Right (Document giving the exclusive right of burial in a specified plot, for a further period of 25 years) child's grave (between 12 months - 11 years)	0	R9306 CEA00		01/04/2023	274.50	302.00	10.02%	27.50		half Grant fee. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Extension to Grant of Right (Document giving the exclusive right of burial in a specified plot, for a further period of 25 years) child's grave (12 years - 17 years)	0	R9306 CEA00		01/04/2023	411.50	453.00	10.09%	41.50		half Grant fee. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Extension to Grant of Right (Document giving the exclusive right of burial in a specified plot, for a further period of 25 years) Adult grave 9' x 4' (for a coffin)	0	R9306 CEA00		01/04/2023	411.50	453.00	10.09%	41.50		half Grant fee. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Extension to Grant of Right (Document giving the exclusive right of burial in a specified plot, for a period of 25 years) Adult grave 10' x 5' (for a casket)	0	R9306 CEA00		01/04/2023	501.00	551.00	9.98%	50.00		half Grant fee. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Extension to Grant of Right (Document giving the exclusive right of burial in a specified plot, for a period of 25 years) Ashes plot 2' x 2'	0	R9306 CEA00		01/04/2023	197.50	208.00	5.32%	10.50		half Grant fee. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Burials Infant, 0 - 12 months	0	R9306 CEA00		01/04/2023	283.00	311.00	9.89%	28.00		Claimed from CFF (Childrens Funeral Fund). Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Burials For a child's grave (between 12 months - 12 years)	0	R9306 CEA00		01/04/2023	377.00	415.00	10.08%	38.00		Claimed from CFF (Childrens Funeral Fund). Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Burials For a child's grave (between 12 years - 16 years)	0	R9306 CEA00		01/04/2023	565.50	622.00	9.99%	56.50		Claimed from CFF (Childrens Funeral Fund). Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Burials Adult- single depth grave	0	R9306 CEA00		01/04/2023	613.00	674.00	9.95%	61.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Burials - double depth grave	0	R9306 CEA00		01/04/2023	565.50	622.00	9.99%	56.50		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Burials - surcharge for a casket	0	R9306 CEA00		01/04/2023	167.00	172.00	2.99%	5.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Burials - common grave	0	R9306 CEA00		01/04/2023	568.00	622.00	9.51%	54.00		brought into line with double depth burial fee
Burials For any burial after the first	0	R9306 CEA00		01/04/2023	511.00	562.00	9.98%	51.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Burial of cremated remains in an ashes plot (infant, 0 - 12 months)	0	R9306 CEA00		01/04/2023	166.00	183.00	10.24%	17.00		Claimed from CFF (Childrens Funeral Fund) Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Burial of cremated remains in an ashes plot (child, 12 months plus to 12 years)	0	R9306 CEA00		01/04/2023	166.00	183.00	10.24%	17.00		Claimed from CFF (Childrens Funeral Fund) Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Burial of Cremated remains in ashes plot (child 12 years - 16 years)	0	R9306 CEA00		01/04/2023	166.00	183.00	10.24%	17.00		Claimed from CFF (Childrens Funeral Fund) Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Burial of cremated remains in an ashes plot (adult)	0	R9306 CEA00		01/04/2023	166.00	183.00	10.24%	17.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council

Strewing of ashes (if carried out by SDDC staff)	O	R9306 CEA00		01/04/2023	97.00	107.00	10.31%	10.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Strewing of ashes (if not carried out by SDDC staff)	O	R9306 CEA00		01/04/2023	82.50	91.00	10.30%	8.50		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
All Grant of Right/Burial fees listed above are treble for non-residents of the District										
Monuments A flat stone NB: not permitted in lawned cemeteries	O	R9308 CEA00		01/04/2023	150.00	160.00	6.67%	10.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Monuments A headstone or footstone, not exceeding 2' in height	O	R9308 CEA00		01/04/2023	283.00	292.00	3.18%	9.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Monuments A headstone or footstone, exceeding 2' in height	O	R9308 CEA00		01/04/2023	311.00	320.00	2.89%	9.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Monuments Kerbstones or border stones, for a space not exceeding 6'6" x 3' (not permitted in lawned cemeteries)	O	R9308 CEA00		01/04/2023	311.00	320.00	2.89%	9.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Monuments A vase, not exceeding 18" in height	O	R9308 CEA00		01/04/2023	91.00	91.00	0.00%	0.00		No change
Monuments For any inscription after the first, on any form of monument	O	R9308 CEA00		01/04/2023	150.00	160.00	6.67%	10.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Monuments Supply only of 7" x 5" wall plaque (Etwall Cemetery only), inclusive of inscription up to 70 letters	O	R9308 CEA00		01/04/2023	295.00	295.00	0.00%	0.00		No change
Replacement of Memorial Stone	O	R9308 CEA00		01/04/2023	150.00	160.00	6.67%	10.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Exhumation	O	R9308 CEA00		01/04/2023	1263.00	1300.00	2.93%	37.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Search of records, including copy of entry	O	R9308 CEA00		01/04/2023	36.00	40.00	11.11%	4.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Slabbing or sealing a grave	O	R9308 CEA00		01/04/2023	151.00	156.00	3.31%	5.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Alterations to coffin size once shoring is in place	O	R9308 CEA00		01/04/2023	93.00	102.00	9.68%	9.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Transfer of ownership of Grant of Right	O	R9308 CEA00		01/04/2020	40.00	44.00	10.00%	4.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Saturday funeral for child between 12 months and 17 years (in addition to the Grant of Right)	O	R9308 CEA00		01/04/2023	460.00	468.00	1.74%	8.00		Claimed from CFF (Childrens Funeral Fund). Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Saturday funeral - Adult (in addition to the Grant of Right)	O	R9308 CEA00		01/04/2023	919.50	935.00	1.69%	15.50		1.5 x single depth fee
Sunday/Bank Holiday funeral for a child between 12 months and 17 years (in addition to the grant of right)	O	R9308 CEA00		01/04/2023	613.00	674.00	9.95%	61.00		Claimed from CFF (Childrens Funeral Fund)
Sunday/Bank Holiday funeral - Adult (in addition to the Grant of Right)	O	R9308 CEA00		01/04/2023	1226.00	1348.00	9.95%	122.00		2 x single depth fee
Grants for Closed Church Yards	O	R4700 CEA30		01/04/2023	400.00	420.00	5.00%	20.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
HOUSING FEES AND CHARGES	VAT	GL Account Code	Unit	Date of Last Change	2023/24 E:	Proposed Fee 2024/25	%age Increase	£ Increase	Externally set	Explanation regarding the recommended level of charge
Homelessness										
Bed and Breakfast - recharge per week										
Each adult	0	R9404 KGH10			Actual Cost	Actual Cost				
Each child under 16	0	R9404 KGH10			Actual Cost	Actual Cost				
Ineligible Charge	0	R9404 KGH10			21.10	22.15	4.98%	1.05		5% increase. A 5% increase was previously made for the financial year 23/24 based on staff constns increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Homelessness										
Hire of Communal Lounges (per 1/2 day session)										
Commercial rate	S2	R9308 KJE90			50.00	52.50	5.00%	2.50		5% increase. A 5% increase was previously made for the financial year 23/24 based on staff constns increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Mixed rate (Commercial & Residents)	S2	R9308 KJE90				26.25				***New charge***This charge is to account for usage of the Community Rooms by a mixed customer based: some commercial / some council tenants. We don't charge for the use of the Community Rooms by council tenants. We charge full price for the use of the Community Rooms by commercial. A 50% discount for split usage seems reasonable
Use of guest bedroom per night	S2	R9308 KJE90			15.00	15.75	5.00%	0.75		5% increase.
Lifelines										
Registered disabled persons - Lifeline Monitoring per week	S1/S3	R9308 KJE90		01/04/2023	2.10	2.21	5.24%	0.11		5% increase. A 5% increase was previously made for the financial year 23/24 based on staff constns increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Registered disabled persons - Lifeline equipment rental per week (includes monitoring)	S1/S3	R9308 KJE90		01/04/2023	5.36	5.63	5.14%	0.28		5% increase. A 5% increase was previously made for the financial year 23/24 based on staff constns increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Other persons - Monitoring per week	S1/S3	R9308 KJE90		01/04/2023	3.15	3.31	5.08%	0.16		5% increase. A 5% increase was previously made for the financial year 23/24 based on staff constns increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Other persons - Rental per week (includes monitoring)	S1/S3	R9308 KJE90		01/04/2023	5.25	5.51	4.95%	0.26		5% increase. A 5% increase was previously made for the financial year 23/24 based on staff constns increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Monthly Basic Telecare package monitoring charge	S1/S3	R9308 KJE90		01/04/2023	22.75	23.89	4.99%	1.14		5% increase. A 5% increase was previously made for the financial year 23/24 based on staff constns increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Telecare installation - private resident	S1/S3	R9308 KJE90		01/04/2023	52.50	57.75	10.00%	5.25		10% increase - all tele-care equipment installed in 24/25 will be digital equipment as opposed to analogue and is more costly. This relates to the digital switch by 2025
Telecare Installation - Additional Sensors	S1/S3	R9308 KJE90			6.25	6.88	10.08%	0.63		10% increase - all tele-care equipment installed in 24/25 will be digital equipment as opposed to analogue and is more costly. This relates to the digital switch by 2025

Monthly 1st year instalment charge installation and monitoring	S1/S3	R9308 KJE90		01/04/2023	35.28	37.04	4.99%	1.76	5% increase. A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Telecare - Monthly 1st year instalment charge, rental and monitoring	S1/S3	R9308 KJE90		01/04/2023	27.13	28.49	5.01%	1.36	5% increase. A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Monitoring & Support level 1 - Daily visit	S1/S3	R9308 KJE90		01/04/2023	21.00	22.05	5.00%	1.05	Change to Daily Contact rather than visit & 5% increase - A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Monitoring & Support level 2 - 2 visits per week	S1/S3	R9308 KJE90		01/04/2023	12.60	13.23	5.00%	0.63	5% increase. A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Monitoring & Support level 3 - 1 visit per week	S1/S3	R9308 KJE90		01/04/2023	9.45	9.92	4.97%	0.47	5% increase. A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Monitoring & Support level 4 - 1 visit per fortnight	S1/S3	R9308 KJE90		01/04/2023	6.30	6.62	5.08%	0.32	5% increase. A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Monitoring & Support level 5 - 1 visit per month	S1/S3	R9308 KJE90		01/04/2023	5.25	5.51	4.95%	0.26	5% increase. A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Monitoring & Support level 6 - 1 visit per week	S1/S3	R9308 KJE90		01/04/2023	4.20	4.41	5.00%	0.21	Change to 1 Visit per Quarter rather than week & 5% increase - A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Monitoring & Support level 7 - 1 monitoring only	S1/S3	R9308 KJE90		01/04/2023	3.15	3.31	5.08%	0.16	5% increase. A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Fall Detector - Rental per Month (includes monitoring)	S1/S3	R9308 KJE90			5.07	5.32	4.93%	0.25	5% increase. A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Smoke Detector - Rental per Month (includes monitoring)	S1/S3	R9308 KJE90			2.90	3.05	5.17%	0.15	5% increase. A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Bed Occupancy Sensor - Rental per Month (includes monitoring)	S1/S3	R9308 KJE90			5.55	5.83	5.05%	0.28	5% increase. A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Property Exit Sensor - Rental per Month (Includes monitoring)	S1/S3	R9308 KJE90			12.13	12.74	5.03%	0.61	5% increase. A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Medication Dispenser - Rental per Month (Includes monitoring)	S1/S3	R9308 KJE90			7.58	7.96	5.01%	0.38	5% increase. A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Garages									
Rent per week - Council Tenants - Garage in Proximity to Rented Property	S2	R9401 KJC20			9.96	10.69	7.30%	0.73	Based on CPI + 1%
Rent per week - Council Tenants - Garage in Proximity to Rented Property (Chatsworth Road)	S2	R9401 KJC20			11.63	12.48	7.30%	0.85	Based on CPI + 1%
Rent per week - All other circumstances	S1	R9401 KJC20			9.96 or 11.63 + 20% VAT	10.69 or 12.48 + 20% VAT	7.30%	0.73/ 0.85	Based on CPI + 1%
Garage Plots									
Rent per annum - Council Tenants - Plot in Proximity to Rented Property	S2	R9401 KJC20			1.29	1.38	7.30%	0.09	Based on CPI + 1%
Rent per annum - All other circumstances	S1	R9401 KJC20			1.29 + 20% VAT	1.38 + 20% VAT	7.30%	0.09	Based on CPI + 1%
Miscellaneous Housing									
Heating - Council Tenants (Pear Tree Court communal)	0	R9400 KJC20			7.00	7.00	0.00%	0.00	No Change
Service Charge (Carnegie House)	0	R9308 KJE90			21.10	22.15	4.98%	1.05	5% increase. A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Statutory Notices									
Housing Act 2004 S.49									
Recovery of administrative and other expenses incurred in taking enforcement action					Actual Cost	Actual Cost			
STRATEGIC HOUSING									
Issue of Immigration Certificates	0	R9308 CEE20	Each	01/04/2023	£169.50	£181.00	6.78%	11.50	Increased by CPI (6.7%) and rounded to the nearest pound
Application for new licence	0	R9308 CEE20	Each	01/04/2023	£410.40	£438.00	6.73%	27.60	Increased by CPI (6.7%) and rounded to the nearest pound
Additional application fee per pitch in excess of 1	0	R9308 CEE20	Each	01/04/2023	£7.00	£8.00	14.29%	1.00	Increased by CPI (6.7%) and rounded to the nearest pound
Amendment of licence	0	R9308 CEE20	Each	01/04/2023	£230.00	£245.00	6.52%	15.00	Increased by CPI (6.7%) and rounded to the nearest pound
Transfer of licence	0	R9308 CEE20	Each	01/04/2023	£167.30	£179.00	6.99%	11.70	Increased by CPI (6.7%) and rounded to the nearest pound
Annual fee	0	R9308 CEE20	Annual	01/04/2023	£232.20	£248.00	6.80%	15.80	Increased by CPI (6.7%) and rounded to the nearest pound
Additional annual fee per pitch in excess of 1	0	R9308 CEE20	Annual	01/04/2023	£8.00	£9.00	12.50%	1.00	Increased by CPI (6.7%) and rounded to the nearest pound
Deposit, vary or delete site rules	0	R9308 CEE20	Each	01/04/2023	£145.00	£155.00	6.90%	10.00	Increased by CPI (6.7%) and rounded to the nearest pound
Enforcement costs relating to caravan sites based on actual officer time	0	R9308 CEE20	Hour	01/04/2023	£49.00	£52.00	6.12%	3.00	Increased by CPI (6.7%) and rounded to the nearest pound
Licensing of Houses in Multiple Occupation	0	R9307 CEE20	Each	01/04/2023	£780.00	£834.00	6.73%	52.50	Increased by CPI (6.7%) and rounded to the nearest pound

Interest charges applied to outstanding enforcement debts, for example works in default	0	R9308 CEE20	Each	01/04/2023	0.035	0.035	0.00%	0.00		
Housing Standards Enforcement costs based on actual officer time	0	R9308 CEE20	Hour	01/04/2023	Manager £59 / hour, EHO £49 / hour, Assistant £37 / hour	Manager £63 / hour, EHO £52 / hour, Assistant £40 / hour				Increased by CPI (6.7%) and rounded to the nearest pound
LEISURE ACTIVITIES FEES AND CHARGES	VAT	GL Account Code	Unit	Date of Last Change	2023/24 £:	Proposed Fee 2024/25	%age Increase	£ Increase	Externally set	Explanation regarding the recommended level of charge
Get Active, Hire of Sports Equipment and Facilities										
Get active in the forest Tai Chi	E	R9310 CCD10		01/04/2023	5.00	5.00	0.00%	0.00		No Change
Get active in the forest Senior Cycling - incl bike hire	E	R9310 CCD10		01/04/2023	4.50	4.50	0.00%	0.00		No Change
Get active in the forest Senior Cycling - excl bike hire	E	R9310 CCD10		01/04/2023	2.50	2.50	0.00%	0.00		No Change
Get active in the forest Nordic Walking - incl poles	E	R9310 CCD10		01/04/2023	4.50	4.50	0.00%	0.00		No Change
Get active in the forest Nordic Walking - excl poles	E	R9310 CCD10		01/04/2023	2.50	2.50	0.00%	0.00		No Change
Get active in the forest Walks	E	R9310 CCD10		01/04/2023	2.00 - 6.00	2.00 - 6.00				No Change
Get active in the forest Schools Sessions	E	R9310 CCD10		01/04/2023	90 - 125	90 - 150				No Change
Get active in the forest Out & Active - per day	E	R9310 CCD10		01/04/2023	20 - 30	20 - 35				No Change
Get active in the forest Activity Days	E	R9310 CCD10		01/04/2023	20 - 30	20 - 30				No Change
General Get active Sessions- which may from time to time run	E	R9310 CCD10		01/04/2023	12.50	12.50	0.00%	0.00		No Change
Get active goes mobile	E	R9310 CCD10		01/04/2023						No Change
Parish Council Charge-sports mobile/2 hr/all inclusive	S	R9310 CCD50		01/04/2023	225.00	250.00	11.11%	25.00		Increase in line with staffing costs and fuel costs
Parish Council Charge-play mobile/2 hr/all inclusive	S	R9310 CCD50		01/04/2023	225.00	250.00	11.11%	25.00		Increase in line with staffing costs and fuel costs
Parish Council Charge-wheels mobile/2 hr/all inclusive	S	R9310 CCD50		01/04/2023	225-350	350.00				Increase in line with staffing costs and fuel costs
Parish Council-Sport and Play Combo	S	R9310 CCD50		01/04/2023	400.00	450.00	12.50%	50.00		Increase in line with staffing costs and fuel costs
Parish Council-possible new kit/provision	S	R9310 CCD50		01/04/2021	350.00	300-450				Increase in line with staffing costs and fuel costs
Parish Council - play or sport with Adventure combo	S	R9310 CCD50		01/04/2023		550.00				New line - for alternative combo offer - based on staffing costs and fuel costs
Parish Council-Friday Combo	S	R9310 CCD50		01/04/2023	700.00	745.00	6.43%	45.00		Increase in line with staffing costs and fuel costs
General Hire Charge-normal including staff / hour * **	S	R9310 CCD50		01/04/2023	90-190	90-250				Increase in line with staffing costs and fuel costs
Coach education courses	E	R9310 CCD20		01/04/2021	£35-300	£35-400				Increased to reflect external booking fees
Sports / Physical activity sessions- e.g. basketball / netball etc	E	R9310 CCD20		01/04/2022	free-6.00	free-8.00				Increase in line with staffing costs and fuel costs
Activity options for businesses/schools	S	R9310 CCD20		01/04/2020	up to £260/hour	up to £275/hour				Increase in line with staffing costs and fuel costs
Coaching cost recharge	E	R9310 CCD20		01/04/2022	22.50-40/hour	22.50-45/hour				Increase in line with staffing costs and fuel costs
Travel-per staff member / hour	S	R9310 CCD20			12.00	12.00	0.00%	0.00		No Change
Travel per mile	S	R9310 CCD20		01/04/2023	0.56	0.56	0.00%	0.00		No Change
Glade Performances					Dependant on Performance	Dependant on Performance				No Change
Dance classes/session					Dependant on external funding, members, venue etc	Dependant on external funding, members, venue etc				No Change
Festival of Leisure										
Hot food vendor (per Small unit - 4x4 gazebo) for 2 days	E	R9308 CCA40		01/04/2023	500	300	-40.00%	-200.00		Price reduced as struggled to attract small vendors - based on feedback from stall holders in 23/24
Hot food vendor (per Large unit - Trailer / unit) for 2 days	E	R9308 CCA40		01/04/2023	750	750	0.00%	0.00		No Change
Voluntary/Charity/Club fund raising stall - per M frontage for 1 day	E	R9308 CCA40		01/04/2023	8.00	8.54	6.70%	0.54		Increased by CPI
Voluntary/Charity/Club fund raising stall - per M frontage for 2 day	E	R9308 CCA40		01/04/2023	12.50	13.34	6.70%	0.84		Increased by CPI
Voluntary/Charity/Club information only 4m stall (admin fee)	E	R9308 CCA40			10.00	N/A				REMOVE Not having this as an option for FoL but will be taking these types of stall to Lib Day but free.
Trade stall - per M frontage for 1 day	E	R9308 CCA40			15.00	N/A				REMOVE
Trade stall (4M) for 1 day	E	R9308 CCA40		N/A		40.00				We want to amend the above to have a flat rate and not have Per M. Last year all stalls had 4x4 or 8x8. This is easier to administrate and clearer for stallholders
Trade stall (8M) for 1 day	E	R9308 CCA40		N/A		60.00				We want to amend the above to have a flat rate and not have Per M. Last year all stalls had 4x4 or 8x8. This is easier to administrate and clearer for stallholders
Trade stall - per M frontage for 2 day	E	R9308 CCA40			21.50	N/A				REMOVE
Trade stall (4M) for 2 Days	E	R9308 CCA40		N/A		50.00				We want to amend the above to have a flat rate and not have Per M. Last year all stalls had 4x4 or 8x8. This is easier to administrate and clearer for stallholders
Trade stall (8M) for 2 Days	E	R9308 CCA40		N/A		100.00				We want to amend the above to have a flat rate and not have Per M. Last year all stalls had 4x4 or 8x8. This is easier to administrate and clearer for stallholders
Trade Stall - Information Only 4m stall (admin fee)	E	R9308 CCA40			35.00	N/A				REMOVE not having this as an option for FoL but will be taking these types of stall to Lib Day but free.
Fairground 1-99m.sq. for 2 day	E	R9308 CCA40		01/04/2023	135.00	144.05	6.70%	9.04		Increased by CPI
Fairground 100-199m.sq. for 2 day	E	R9308 CCA40		01/04/2023	252.00	268.88	6.70%	16.88		Increased by CPI
Fairground 200-299m.sq. for 2 day	E	R9308 CCA40		01/04/2023	433.00	462.01	6.70%	29.01		Increased by CPI
Christmas Lights Switch on Event										
Trade stall providing own equipment (4m) (per day)	E	R9308 CCA40		N/A	N/A	30.00				New Charge to generate income, in line with FoL charges
Fairground (Single provider for whole event) (per day)	E	R9308 CCA40			500.00	500.00				Existing charge but hasn't been listed on prior Fees & Charges
Hot Food Vendors	E	R9308 CCA40		N/A	N/A	75.00				New charge - Benchmarked against Hinckley & Wellingborough
Travelling Fairs & Events										
Commons & Parks - Daily Charge - large fair	E	R9310 KJE70		01/04/2023	433.00	476.00	9.93%	43.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Commons & Parks - Daily Charge - small fair	E	R9310 KJE70		01/04/2023	252.00	277.00	9.92%	25.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Commons & Parks - Non operating day charge	E	R9310 KJE70		01/04/2023	100.00	100.00	0.00%	0.00		No change
Fairs - Returnable Deposit	E	R9310 KJE70		01/04/2020	1,000.00	1,000.00	0.00%	0.00		No change
Commons & Parks - Daily Charge - large circus	E	R9310 KJE70		01/04/2023	375.00	413.00	10.13%	38.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Commons & Parks - Daily Charge - small Circus	E	R9310 KJE70		01/04/2023	252.00	277.00	9.92%	25.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council

Commons & Parks - Non operating day charge	E	R9310 KJE70		01/04/2023	100.00	100.00	0.00%	0.00		No change
Circus - Returnable Deposit	E	R9310 KJE70		01/04/2022	1,000.00	1,000.00	0.00%	0.00		No change
Commons & Parks - Daily Charge - commercial events	E	R9310 KJE70		01/04/2023	375.00	375.00	0.00%	0.00		No change
Commercial activities - Returnable deposit	E	R9310 KJE70		01/04/2022	1,000.00	1,000.00	0.00%	0.00		No change
Commons & Parks - Charitable Organisations etc - Admin Cost	E	R9310 KJE70		01/04/2022	50.00	65.00	30.00%	15.00		bring into line with PT/Boot camp permit fee
Commons & Parks - Charitable Organisations etc - Returnable Deposit	E	R9310 KJE70		01/04/2022	250.00	250.00	0.00%	0.00		No change
Permit for Personal Trainer/Boot camp sessions on Parks	E	R9310 KJE70		01/04/2023	65.00	65.00	0.00%	0.00		No change
PT/Boot camp session fee	E	R9310 KJE70			POA	POA				
Parks										
Football - Grass Pitches - Seniors per Season	S	R9310 KJE70	Per season	01/04/2020	534.73	561.44	5.00%	26.71		based on 11 matches per season. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Football - Grass Pitches - Seniors per match (casual bookings)	S	R9310 KJE70	Per match	01/04/2020	48.61	51.04	5.00%	2.43		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Football - Grass Pitches - Seniors per match (casual bookings) without changing	S	R9310 KJE70	Per match	01/04/2020	36.46	38.28	4.99%	1.82		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Football - Grass Pitches - Seniors per Season - CHESTNUT AVE ONLY	S	R9310 KJE70	Per season	01/04/2020	534.73	561.44	5.00%	26.71		based on 11 matches per season. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Football - Grass Pitches - Seniors per match (casual bookings) CHESTNUT AVE ONLY	S	R9310 KJE70	Per match	01/04/2020	48.61	51.04	5.00%	2.43		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Football - Grass Pitches - Seniors (casual bookings) without changing - Chestnut Ave Only	S	R9310 KJE70	Per match	01/04/2020	36.46	38.28	4.99%	1.82		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Football - Grass Pitches - Juniors with changing - All sites except Chestnut Ave	S	R9310 KJE70	Per season	01/04/2020	251.83	264.40	4.99%	12.57		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Football - Grass Pitches - Juniors without changing - All sites except Chestnut Ave	S	R9310 KJE70	Per season	01/04/2020	145.83	160.38	9.98%	14.55		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Football - Grass Pitches - Juniors (casual bookings) All sites except Chestnut Ave	S	R9310 KJE70	Per match	01/04/2020	25.18	26.45	5.04%	1.27		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Football - Grass Pitches - Juniors (casual bookings) without changing - All sites except Chestnut Ave	S	R9310 KJE70	Per match	01/04/2020	14.58	16.04	10.01%	1.46		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Football - Grass Pitches - Juniors - Chestnut Ave Only	S	R9310 KJE70	Per season	01/04/2020	251.83	264.40	4.99%	12.57		based on 10 matches per season. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Football - Grass Pitches - Juniors without changing - Chestnut Ave Only	S	R9310 KJE70	Per season	01/04/2020	145.83	160.38	9.98%	14.55		based on 10 matches per season. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Football - Grass Pitches - Juniors (casual bookings) - Chestnut Ave Only	S	R9310 KJE70	Per match	01/04/2020	25.18	26.45	5.04%	1.27		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Football - Grass Pitches - Juniors (casual bookings) without changing - Chestnut Ave Only	S	R9310 KJE70	Per match	01/04/2020	14.58	16.04	10.01%	1.46		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Netball – senior	S	R9310 KJE70	Per match or hour	01/04/2022	16.04	17.65	10.04%	1.61		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Netball – junior	S	R9310 KJE70	Per match or hour	01/04/2022	8.00	8.83	10.38%	0.83		50% senior fee. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Bowling Green Season Ticket - Adult	S	R9310 KJE70	Per season	01/04/2022	45.00	49.50	10.00%	4.50		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Bowling Green Season Ticket - Concession	S	R9310 KJE70	Per season	01/04/2022	27.55	33.00	19.78%	5.45		2/3 adult fee. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Bowling Green Casual - Adult per hour	S	R9310 KJE70	Per hour	01/04/2023	3.00	0.00	-	-		fee removed
Bowling Green Casual - Concession per hour	S	R9310 KJE70	Per hour	01/04/2023	1.50	0.00	-	-		fee removed
Hire of Greens - Adult matches	S	R9310 KJE70		01/04/2022	30.50	33.50	9.84%	3.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Hire of Greens - Junior matches	S	R9310 KJE70		01/04/2022	18.40	20.25	10.05%	1.85		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Hire of Greens - without pavilion	S	R9310 KJE70		01/04/2022	20.50	22.55	10.00%	2.05		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Crazy Golf - Adults	S	R9310 KJE70		01/04/2023	2.00	0.00	-	-		fee removed
Crazy Golf - Juniors	S	R9310 KJE70		01/04/2023	1.00	0.00	-	-		fee removed
Other Services										
Allotment Rent	E	R9403 CCE20		01/04/2023	40.00	44.00	10.00%	4.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Stall at Liberation Day	E			N/A	Nil	Nil				No Change
Traffic Island Sponsorship (per year for 3 year sponsorship deal)	S	R9141 KJE70			Price on application	POA				No Change
Swadincote Town Hall										
Hire of Town hall - Off Peak (Mon-Fri 7am till 4pm)	E	R9308 CCD00	per hour	01/04/2023	12.00	12.00	0.00%	0.00		No Change
Hire of Town hall - Peak (Mon-Fri 4pm till 10pm, Sat any time)	E	R9308 CCD00	per hour	01/04/2023	17.00	18.00	5.88%	1.00		1.5 times off peak rate. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Hire of Town hall - Peak (Sun)	E	R9308 CCD00	1st hour	01/04/2023	25.50	27.00	5.88%	1.50		1.5 times peak rate. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Hire of Town hall - Peak (Sun)	E	R9308 CCD00	per hour (after 1st hour)	01/04/2023	17.00	18.00	5.88%	1.00		1.5 times off peak rate. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Supplementary charge for when additional cleaning required following booking	E	R9308 CCD00		01/04/2023	60.00 + travel	60.00 +travel				No Change
Midway Community Centre										
Hire of Sports Hall - Off Peak (Mon-Fri 7am till 4pm)	S	R9308 CCA50	per hour	01/04/2023	12.00	12.00	0.00%	0.00		No Change
Hire of Sports hall - Peak (Mon-Fri 4pm till 10pm, Sat any time)	S	R9308 CCA50	per hour	01/04/2023	17.00	18.00	5.88%	1.00		1.5 times off peak rate. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Hire of Sports hall - Peak (Sun/Bank Holiday)	S	R9308 CCA50	1st hour	01/04/2023	25.50	27.00	5.88%	1.50		1.5 times peak rate. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Hire of Sports hall - Peak (Sun/Bank Holiday)	S	R9308 CCA50	per hour (after 1st hour)	01/04/2023	17.00	18.00	5.88%	1.00		1.5 times off peak rate. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Hire of Foyer Meeting Room Hall - Off Peak (Mon-Fri 7am till 4pm)	S	R9308 CCA50	per hour	01/04/2023	12.00	12.00	0.00%	0.00		No Change
Hire of Foyer Meeting Room - Peak (Mon-Fri 4pm till 10pm, Sat any time)	S	R9308 CCA50	per hour	01/04/2023	15.00	15.00	0.00%	0.00		No Change
Hire of Foyer Meeting Room - Peak (Sun/Bank Holiday)	S	R9308 CCA50	1st hour	01/04/2023	22.50	22.50	0.00%	0.00		No Change
Hire of Foyer Meeting Room - Peak (Sun/Bank Holiday)	S	R9308 CCA50	per hour (after 1st hour)	01/04/2023	15.00	15.00	0.00%	0.00		No Change

Additional charge where bouncy castle brought in	S	R9308 CCA50		01/04/2023	0.00	25.00	-			NEW FEE - additional charge introduced to cover extra electricity costs and admin
Supplementary charge for when additional cleaning required following booking	S	R9308 CCA50		01/04/2023	60.00 + travel	60.00 + travel		0.00		No Change
Stenson Fields Community Centre	VAT	GL Account Code	Unit	Date of Last Change	2023/24 £:	Proposed Fee 2024/25	%age Increase	£ Increase	Externally set	Explanation regarding the recommended level of charge
Hire of Main Hall - Off Peak (Mon-Fri 7am till 4pm)	E	R9308 CCA60	per hour	01/04/2023	12.00	12.00	0.00%	0.00		No Change
Hire of Main hall - Peak (Mon-Fri 4pm till 10pm, Sat any time)	E	R9308 CCA60	per hour	01/04/2023	17.00	18.00	5.88%	0.00		1.5 times off peak rate. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Hire of Main hall - Peak (Sun/Bank Holiday)	E	R9308 CCA60	1st hour	01/04/2023	25.50	27.00	5.88%	0.00		1.5 times peak rate. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Hire of Main hall - Peak (Sun/Bank Holiday)	E	R9308 CCA60	per hour (after 1st hour)	01/04/2023	17.00	18.00	5.88%	0.00		1.5 times off peak rate. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Hire of Meeting Room - Off Peak (Mon-Fri 7am till 4pm)	E	R9308 CCA60	per hour	01/04/2023	12.00	12.00	0.00%	0.00		No Change
Hire of Meeting Room - Peak (Mon-Fri 4pm till 10pm, Sat any time)	E	R9308 CCA60	per hour	01/04/2023	15.00	15.00	0.00%	0.00		No Change
Hire of Meeting Room - Peak (Sun/Bank Holiday)	E	R9308 CCA60	1st hour	01/04/2023	22.50	22.50	0.00%	0.00		No Change
Hire of Meeting Room - Peak (Sun/Bank Holiday)	E	R9308 CCA60	per hour (after 1st hour)	01/04/2023	15.00	15.00	0.00%	0.00		No Change
Additional charge where bouncy castle brought in	E	R9308 CCA60		01/04/2023		25.00				NEW FEE - additional charge introduced to cover extra electricity costs and admin
Supplementary charge for when additional cleaning required following booking	E	R9308 CCA60		01/04/2023	60.00 + travel	60.00 + travel		0.00		No Change
MISCELLANEOUS FEES AND CHARGES	VAT	GL Account Code	Unit	Date of Last Change	2023/24 £:	Proposed Fee 2024/25	%age Increase	£ Increase	Externally set	Explanation regarding the recommended level of charge
Court Costs										
Court Costs Recovered	O	R9312 ACA00		01/04/2019	67.50	67.50	0.00%	0.00		
National Bus Pass Scheme										
Replacement Card Scheme	O	R9308 HTT00			5.00	TBC				
Benefit Fraud										
Fraud Investigation Court Costs recovered	O	R9312 ACA00		N/A	At Cost	At Cost				
Sale of Radar Keys										
Sale of Radar Keys - disabled	S	R9202 PSX77			2.55	3.06	20.00%	0.51		Fees and charges updated to reflect the actual cost of radar keys
Penalty Charge										
Penalty charge for C Tax payers who fail to notify us of a change in circumstances relating to a discount or exemption. Second or subsequent failure to notify	O	R9312 ACA00			250.00	250.00	0.00%	0.00		
Penalty charge for Council Tax accounts who fail to notify us of a change in circumstances relating to a discount or exemption.	O	R9312 ACA00			70.00	70.00	0.00%	0.00		
Legal Fees										
Conveyancing Certificate required by the HM Land Registry		R9308 PSX65		01/04/2022	50.00	50.00	0.00%	0.00		
LPE 1 & Deed Assignment		R9308 PSX65		01/04/2022	150.00	150.00	0.00%	0.00		
S106 - Draft, Negotiate and Complete		R9308 PSX65			0.00	1,000.00				New Fees which we are legally allowed to charge - Benchmarked against neighboring authorities (DCC, Rushcliffe, Leicester)
S106 - Check, Negotiate and Approve		R9308 PSX65			0.00	500.00 - 750.00				New Fees which we are legally allowed to charge - Benchmarked against neighboring authorities (DCC, Rushcliffe, Leicester)
Unilateral Undertaking - Check, negotiate and approve		R9308 PSX65			0.00	500.00				Benchmarked against neighbouring authorities
Commerical Leases - Draft, Negotiate and Complete		R9308 PSX65			0.00	450				Benchmarked against neighbouring authorities

Assumptions to the General Fund Medium-Term Financial Plan

Item	2024/25 Assumption	Future Years Assumptions
Pay costs	4%	3.5% per annum.
Employer pension costs	£174,000 additional employer contribution, as per the 2022 triennial valuation report	£174,000 for 2025/26 as per triennial valuation. 2026/27 and beyond assumes the same level.
Members allowances	3.5%	3.5% per annum
Supplies and services	As per cost pressures outlined in the 2024/25 draft budget	2%
Insurance	As per cost pressures outlined in the 2024/25 draft budget	3%
Capital financing/MRP	As per cost pressures outlined in the 2024/25 draft budget	This is an area for further review
Fuel	As per cost pressures outlined in the 2024/25 draft budget	2%
Utilities	As per cost pressures outlined in the 2024/25 draft budget	2%
Recharge income from the HRA	As per cost pressures outlined in the 2024/25 draft budget	Movement is in line with overall movement in the General Fund
Council Tax	2.99% increase and council tax base as at October 2023	2.99% council tax increase and growth rate of 2.6%
Retained Business Rates	Based on the current position for 2023/24 and some assumed generic growth, in line with the national rates system. This is subject to further analysis and review.	As per separate detailed technical computations in line with the national rates system. This is subject to further analysis and review.
New Homes Bonus	Scheme remains in place for 2024/25 at the 2023/24 reward level.	Scheme is abolished from 2025.
Services Grant	Scheme remains in place for 2024/25 at the 2023/24 reward level.	Nil
Revenue Support Grant	Nil	Nil
Lower Tier Services Grant	Nil	Nil
Funding Guarantee	Scheme remains in place for 2024/25 at the 2023/24 reward level.	Nil

Contribution from reserves	As required to balance the budget	As required to balance the budget
Locally generated income	As per budgetary proposals for 2024/25 and fees and charges.	3% for cemeteries. No other assumed increases. Subject to further review.
Damping (transitional funding)	Nil	Transitional funding to ease in the effect of the Fair Funding review and business rates baseline reset, assumed to be implemented in 2026/27. The payments are triggered when there is a change in core spending power (funding) of more than 5% between any year.
Interest Receivable	3% Interest Rate assumed	4% Interest rate assumed based on treasury advisors Arlingclose's strategy review.

Budget Consultation 2024/25

Summary of consultation responses received directly

1. PARISH COUNCILS

In total, 8 Parish Councils responded to the budget consultation. The main themes are captured below.

Council Tax

- No comments were received from Parish Councils.

Proposed Council Housing rent increase

- One Parish Council expressed concern over the level of rent increase and the ability for residents to manage this alongside the cost-of-living crisis.

Concurrent Grants

- All Parish Councils that responded expressed dissatisfaction with the freezing of Concurrent Grants in 2024/25 and dissatisfaction/concern around the S151 Officer's comments around review of Concurrent Expenses.
- Two Parish Councils urged the District Council to reconsider the proposed withdrawal of these grants*.
- One Parish Council queried how the District Council would deliver services currently run in Parish areas by the Parish Council, on the assumption these services are the responsibility of the District Council.
- One Parish Council expressed concern around the maintenance of their assets after they took control of playground equipment from SDDC without any commuted sums and with a need to make the asset compliant with Disability Act requirements.
- One Parish Council asked SDDC to justify spend between the urban core and non-urban core areas

Capital Programme

- One Parish Council requested an explanation of the analysis of need and equity across the district in the context of Concurrent Expenses, double taxation and the planned capital expenditure in the urban area.
- Two Parish Councils suggested capital expenditure in the urban area is postponed rather than Concurrent Expenses being reviewed, in light of the medium-term financial plan budget gaps.
- One Parish Council welcomed the Swadlincote Events Space.
- One Parish Council said they were pleased with the proposed Town Centre Grants but expressed concern over the condition of the poor condition of the High Street pavement.

** The position in the draft budget has been clarified with this Council – i.e. there is no proposal to withdraw the Concurrent Grants as part of this budget process. Concurrent Grants remain part of the budget for 2024/25 presented for approval, at their 2023/24 level. Concurrent Grants remain in the medium-term financial plan on an ongoing basis (at their 2023/24 level).*

2. AREA FORUMS

The latest schedule of Area Forums commenced on 23 January and are due to complete on 21st February 2024.

The following responses were captured.

Concurrent Grants

- A number of Parish Councillors present at the meetings raised concerns over the future of Concurrent Grants.

Capital Programme

- A number of Parish Councillors present at the meetings raised concerns over the balance of capital spend in the urban core in light of the comments of the S151 Officer around Concurrent Grants.




3. REPRESENTATIVES OF THE BUSINESS COMMUNITY

At the time of writing this report, no comments were received from representative of the business community.




4. OTHER DIRECT CONSULTEES

At the time of writing this report, no comments were received from other direct consultees.






5. CONSULTATION RESPONSES RECEIVED FROM THE PUBLIC CONSULTATION

1. Are you?					
Answer Choices				Response Percent	Response Total
1	A resident who lives in South Derbyshire?			95.80%	114
2	A business who operates within South Derbyshire?			2.52%	3
3	A charity or other organisation who operates withing South Derbyshire?			0.00%	0
4	Other (please specify):			1.68%	2
				answered	119
				skipped	0
Other (please specify): (2)					
1		All three apply			
2		Employee who works in South Derbyshire			




2. Do you live in a property owned by the council?

Answer Choices			Response Percent	Response Total
1	Yes		5.26%	6
2	No		93.86%	107
3	Don't Know		0.88%	1
			answered	114
			skipped	5





4. How supportive are you of this Council Tax rise?

Answer Choices			Response Percent	Response Total
1	• Very supportive		10.08%	12
2	• Supportive		29.41%	35
3	• Neutral		23.53%	28
4	• Unsupportive		17.65%	21
5	• Very unsupportive		19.33%	23
			answered	119
			skipped	0




8. Your sex and gender identity. Are you:

Answer Choices			Response Percent	Response Total
1	Female		54.62%	65
2	Male		38.66%	46
3	Non-binary / third gender		0.00%	0
4	Prefer to self-describe		0.00%	0
5	Prefer not to say		6.72%	8
			answered	119
			skipped	0


9. Your sexual orientation

Answer Choices			Response Percent	Response Total
1	Heterosexual / straight		84.87%	101
2	Gay or Lesbian		4.20%	5
3	Bisexual		0.00%	0
4	Other		0.84%	1
5	Prefer not to say		10.08%	12
			answered	119
			skipped	0






10. Your ethnicity

Answer Choices			Response Percent	Response Total
White				
1	English/Welsh/Scottish/Northern Irish/British		88.24%	105
2	Irish		0.00%	0
3	Gypsy or Irish Traveller		0.00%	0
4	Any other White background, please describe		0.84%	1
Mixed/Multiple ethnic groups				
5	White and Black Caribbean		0.00%	0
6	White and Black African		0.00%	0
7	White and Asian		0.00%	0
8	Any other Mixed/Multiple ethnic background		0.00%	0
Asian/Asian British				
9	Indian		0.00%	0
10	Pakistani		0.00%	0
11	Bangladeshi		0.00%	0
12	Chinese		0.00%	0
13	Any other Asian background,		0.00%	0
Black/ African/Caribbean/Black British)				
14	African		0.84%	1
15	Caribbean		0.00%	0
16	Any other Black/African/Caribbean background		0.00%	0
Other ethnic group				

10. Your ethnicity

17	Arab		0.00%	0
18	Any other ethnic group		0.00%	0
Prefer not to say				
19	Prefer not to say		10.08%	12
			answered	119
			skipped	0




11. Your religion. Are you:

Answer Choices			Response Percent	Response Total
1	No religion		45.38%	54
2	Prefer not to say		14.29%	17
3	Christian (including Church of England, Catholic, Protestant and all other Christian denominations)		38.66%	46
4	Buddhist		0.84%	1
5	Hindu		0.00%	0
6	Jewish		0.84%	1
7	Muslim		0.00%	0
8	Sikh		0.00%	0
9	Any other religion or belief, please describe		0.00%	0
			answered	119

11. Your religion. Are you:

	skipped	0
Any other religion or belief, please describe (0)		
No answers found.		







12. Do you consider yourself to have a disability or health problem which has lasted or is expected to last at least 12 months and which limits your day-to-day activities?

Answer Choices		Response Percent	Response Total
1	Yes 	12.61%	15
2	No 	74.79%	89
3	Prefer not to disclose 	12.61%	15
		answered	119
		skipped	0





13. Are you

Answer Choices		Response Percent	Response Total
1	Under 16	0.00%	0
2	16-17	0.00%	0
3	18-24 	1.68%	2
4	25-34 	15.97%	19


13. Are you

5	35-44		26.89%	32
6	45-54		15.13%	18
7	55-64		17.65%	21
8	65-74		13.45%	16
9	75 +		1.68%	2
10	Prefer not to say		7.56%	9
			answered	119
			skipped	0

14. Are you

Answer Choices			Response Percent	Response Total
1	Never married and never registered a civil partnership		15.13%	18
2	Married		57.14%	68
3	In a registered civil partnership		0.00%	0
4	Separated, but still legally married		0.00%	0
5	Divorced		5.04%	6
6	Formerly in a civil partnership which is now legally dissolved		0.00%	0
7	Widowed		1.68%	2

14. Are you

8	Surviving partnership from a registered civil partnership		0.00%	0
9	Prefer not to say		21.01%	25
			answered	119
			skipped	0

Equality Impact Assessment - Preliminary Assessment Form

Title of the strategy, policy, service or project:		This assessment sets out the overall impact that the budget proposals have on a range of equality and diversity characteristics, including the nine protected characteristics defined under the Equality Act 2010.
Service Area:	All	
Lead Officer:	Tracy Bingham	
Date of assessment:	01/2024	This impact assessment provides an overview of the 2023/24 budget and business planning proposals.
Is the strategy, policy, service (procedure) or project:		
Changed	<input type="checkbox"/>	
New	<input checked="" type="checkbox"/>	

Section 1 – Clear aims and objectives

1. What is the aim of the strategy, policy, procedure or project?
<i>A brief description of the aims of the policy – use a bullet point list if appropriate</i>
<p>The final budget represents a high-level strategic plan setting out a range of proposed budget changes including:</p> <ul style="list-style-type: none"> • Increased spending on services in order to continue to deliver excellent services, for reasons such as changes in demand due to demographic factors, inflationary cost of providing services, impact of national legislation on the cost of and requirements for providing services; • Increased spending through investment in council-owned assets. • The overall resources estimated as likely to be available for the forthcoming financial year; • The proposed Council Tax increase on the district councils Band D for the forthcoming year; and • The proposed rent increase on council house rents for the forthcoming year.

2. Who is intended to benefit from the strategy, policy, procedure or project and how?
<i>E.g. specific sections of the community, employees</i>
<p>Generally - all residents will benefit from enhanced investment in services and investment in council-owned assets. However, the extent to which one benefits will depend on individual circumstances and the extent to which services are accessed.</p> <p>It is expected once the budget is approved that individual service areas responsible for implementation of the specific programmes within the budget will undertake EIA's and specify mitigations on those protected characteristics impacted.</p>



3. What outcomes do you want to achieve?

A brief summary of the anticipated outcomes (if required as explained in the accompanying Committee report) use a bullet point list if appropriate

The budget as a whole will potentially have significant positive impacts, particularly where it focuses on expansion of some services or investment in assets. The extent to which individuals will benefit is dependent on individual circumstances.

Council Tax – Increasing the district council’s Band D by the maximum referendum limit of 2.99% (£5.22) will have a neutral effect on protected groups. Residents on low income will have their council tax met by the Local Council Tax Reduction Scheme that is designed and administered by South Derbyshire District Council. Officers will continue to work to assist households in financial difficulty where possible, including the administering of Government funds to support those households in need.

Council Housing Rents - Increasing rent by the social rent policy formula will have a neutral effect on protected groups. Tenants on low income will have their rents met by Housing Benefit (HB full or partial) or Universal Credit (UC), so a lower increase would serve to save the Government money as opposed to the tenant. Officers continue to work to assist households in financial difficulty where possible, including the administering of Government funds to support those households in need.

As other proposals are introduced the specific equality impacts will be considered by Heads of Service with their relevant Strategic Director before implementation taken forward.

	Potentially positive impact	Potentially negative impact	No disproportionate impact
Age			The budget proposals are likely to include some investment in some services as we respond to cost and demand pressures. The impact arising on council; tax and council housing rent increases will have neutral impact. Further individual Impact Assessment
Disability and long-term conditions			
Gender reassignment			
Marriage or civil partnership			
Pregnant women and people on parental leave			
Sexual orientation			



Race			may be undertaken following consultation prior to the publication of detailed budget.
Religion or belief			
Sex (Gender)			

Section 3 – Recommendations and monitoring

If you have answered that the strategy, policy, procedure or project could potentially have a negative impact on any of the above characteristics then a full Equality Impact Assessment will be required.

4. Should a full EIA be completed for this strategy, policy, procedure or project?

<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
------------------------------	--	--

Please explain the reasons for this decision:

The budget proposals are likely to include some investment in some services as we respond to cost and demand pressures.

The impact arising on council; tax and council housing rent increases will have neutral impact.

Further individual Impact Assessment may be undertaken following consultation prior to the publication of detailed budget.

Section 4 – Approval

Please note the assessment should be reviewed and approved by the appropriate Head of Service **before** the Committee report (if required) is produced.

Reviewed by Strategic Director (Corporate resources)	Name:	Tracy Bingham
	Date:	29/01/2024



If further information regarding this assessment is required, please contact the Lead Officer for this assessment (outlined in Section 1.)



COUNCIL, WEDNESDAY 28 FEBRUARY 2024

GENERAL FUND REVENUE BUDGET REPORT 2024/25 AND COUNCIL TAX SETTING 2024/25 AMENDMENT TO THE BUDGET SUBMITTED BY COUNCILLOR D CORBIN

I move the amendments to recommendations to Item 10. GENERAL FUND REVENUE BUDGET REPORT 2024/25 AND COUNCIL TAX SETTING 2024/25 with amended areas highlighted in yellow.

Should these changes be agreed, members will need to be mindful of the consequential changes to agenda Item 12. CAPITAL BUDGET 2024-25 AND CAPITAL PROGRAMME TO 2028-29 and Item 13 CAPITAL STRATEGY, TREASURY MANAGEMENT STRATEGY AND PRUDENTIAL INDICATORS 2024-25, also with amended areas highlighted in yellow.

AGENDA ITEM 10 - GENERAL FUND REVENUE BUDGET REPORT 2024/25 AND COUNCIL TAX SETTING 2024/25

REPORT TO:	COUNCIL	AGENDA ITEM: 10a
DATE OF MEETING:	28 FEBRUARY 2024	CATEGORY: RECOMMENDED
REPORT FROM:	STRATEGIC DIRECTOR (CORPORATE RESOURCES)	OPEN
MEMBERS' CONTACT POINT:	CHARLOTTE JACKSON Charlotte.jackson@southderbyshire.gov.uk	DOC:
SUBJECT:	GENERAL FUND REVENUE BUDGET REPORT 2024/25 AND COUNCIL TAX SETTING 2024/25	
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE:

1.0 Recommendations

- 1.1 That Council approves an increase in Council Tax by the maximum referendum limit of 2.99%, as recommended by the Finance and Management Committee on the 15 February 2024.
- 1.2 Following approval of 1.1, Council approves the General Fund Revenue Budget for 2024/25, and Medium-Term Financial Plan as set out in **Appendix 1, Subject to the changes as shown in the Alternative General Fund Budget in Supplementary Appendix A.**
- 1.3 That Council approves the proposed fees and charges as detailed in **Appendix 4.**

1.4 That Council Tax for 2024/25 as detailed below, including the accompanying **Schedules A to C**, are approved.

1.4.1 It be noted that on 11th January 2024, Council calculated the Council Tax Base 2024/25:

(a) For the whole area as 38,809 (Item T in the formula in Section 31B of the Local Government Finance Act 1992, as amended by the Localism Act 2011).

(b) For dwellings in those parts of its area to which a Parish Precept relates as 26,502.

1.4.2 That the Council Tax requirement for the Council's own purposes for 2024/25 is calculated as £6,980,187.

1.4.3 That the following amounts be calculated for the year 2024/25 in accordance with Sections 31 and 36 of the Localism Act 2011:

(a) £50,152,864 - being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) (a) to (f) of the Act (gross expenditure including parish precepts, the Housing Revenue Account and the additions to reserves)

(b) £42,049,570 - Being the aggregate of the amounts which the Council estimates for the items set out in Section 31A (3) of the Act (a) to (d) of the Act (gross income including the Housing Revenue Account and use of reserves).

(c) £8,103,294 - Being the amount by which the aggregate of 1.4.3(a) above exceeds the aggregate of 1.4.3(b) above, calculated by the Council in accordance with Section 31A (4) of the Act as its Council Tax requirement for the year. (Item R in the formula in Section 31B of the Act).

(d) £208.80 - Being the amount calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (average Council Tax for a Band D property for the District including Parish Council Precepts).

(e) £1,123,108 - Being the aggregate amount of all Parish Precepts referred to in Section 34 (1) of the Act.

(f) £179.86 - Being the amount at 1.4.3 (d) above less the result given by dividing the amount at 1.4.3 (e) above by Item T (1a above) calculated by the Council in accordance with Section 34 (2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish Precept relates.

- 1.5 To note that Parish Councils have issued precepts to the Council in accordance with Section 41 of Local Government Finance Act 1992 for each category of dwellings in the Council's area as indicated in **Schedule A**.
- 1.6 To note that the County Council, the Police and Crime Commissioner and the Fire and Rescue Service for Derbyshire, have issued Precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992 for each category of dwellings in the Council's area as indicated in **Schedule B**.
- 1.7 That the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the aggregate amounts shown in **Schedule C**, as the amounts of Council Tax for 2024/25 for each part of its area and for each of the categories of dwellings, this being the aggregate of Schedules A and B.
- 1.8 That in accordance with Section 52 (ZB) of the Local Government Finance Act 1992, the Council determines that the amount of council tax shown at 3 (f) of £179.86 **is not** excessive compared to 2023/24 and therefore there is no requirement for a local referendum.

Continues on next page....

AGENDA ITEM 12 - CAPITAL BUDGET 2024-25 AND CAPITAL PROGRAMME TO 2028-29

REPORT TO:	COUNCIL	AGENDA ITEM: 12a
DATE OF MEETING:	28 th FEBRUARY 2024	CATEGORY: RECOMMENDED
REPORT FROM:	STRATEGIC DIRECTOR (CORPORATE RESOURCES)	OPEN
MEMBERS' CONTACT POINT:	CHARLOTTE JACKSON Charlotte.jackson@southderbyshire.gov.uk	DOC:
SUBJECT:	CAPITAL BUDGET 2024/25 AND CAPITAL PROGRAMME TO 2028/29	
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: FM 08

1.0 Recommendations

- 1.1 That Council consider and approve the capital programme expenditure and funding to 2029, **Subject to the changes as shown in the Alternative Capital Programme in Supplementary Appendix B.**
- 1.2 That Council notes the indicative Capital Programme for 2025/26 – 2028/29 and approves the Fleet Replacement budget for 2025/26, **Subject to the changes as shown in the Alternative Capital Programme in Supplementary Appendix B.**

Continues on next page....

AGENDA ITEM 13 - CAPITAL STRATEGY, TREASURY MANAGEMENT STRATEGY AND PRUDENTIAL INDICATORS 2024-25

REPORT TO:	COUNCIL	AGENDA ITEM: 13a
DATE OF MEETING:	28 FEBRUARY 2024	CATEGORY: RECOMMENDED
REPORT FROM:	STRATEGIC DIRECTOR (CORPORATE RESOURCES)	OPEN
MEMBERS' CONTACT POINT:	CHARLOTTE JACKSON charlotte.jackson@southderbyshire.gov.uk	DOC:
SUBJECT:	CAPITAL STRATEGY, TREASURY MANAGEMENT STRATEGY AND PRUDENTIAL INDICATORS 2024/25	REF:
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: FM 08

1.0 Recommendations

1.1 That Council approve appendices 1.1.1 to 1.1.5, as recommended by the Finance and Management Committee on the 15 February 2024, **subject to the replacement tables shown in Supplementary Appendix C.**

- 1.1.1 Treasury Management Strategy (Appendix 1)
- 1.1.2 Prudential Indicators (Appendix 2)
- 1.1.3 Minimum Revenue Provision (MRP) Policy (Appendix 3)
- 1.1.4 Capital Strategy (Appendix 4)
- 1.1.5 Non-Treasury Investment Strategy (Appendix 5)

Ends

**SOUTH DERBYSHIRE DISTRICT COUNCIL SUMMARY ALTERNATIVE BUDGET 2024/25
AMENDMENT TO THE BUDGET SUBMITTED BY COUNCILLOR D CORBIN**

GENERAL FUND MEDIUM TERM FINANCIAL PLAN

Budget Setting 2024/25

	Projection £ 2024.25	Projection £ 2025.26	Projection £ 2026.27	Projection £ 2027.28	Projection £ 2028.29
BASE BUDGET					
Environmental & Development	8,590,093	8,931,213	9,024,646	9,356,471	9,718,089
Housing & Community	3,924,792	3,693,930	3,494,885	3,557,308	3,652,846
Finance & Management	7,027,912	7,627,066	7,853,373	8,081,395	8,311,439
Net Service Expenditure	19,542,797	20,252,209	20,372,903	20,995,174	21,682,375
Accounting Adjustments					
Reverse out Depreciation	-1,633,229	-1,633,229	-1,633,229	-1,633,229	-1,633,229
Contribution from Reserves for one-off expenditure	-784,892				
Minimum Revenue Provision (MRP)	40,000	42,000	44,000	46,000	48,000
Additional MRP for Capital bids		14,000	212,000	396,000	424,000
	-2,378,121	-1,577,229	-1,377,229	-1,191,229	-1,161,229
TOTAL ESTIMATED SPENDING	17,164,676	18,674,981	18,995,675	19,803,945	20,521,146
FINANCING					
Business Rates Retention	-6,668,000	-6,673,299	-4,347,720	-4,591,156	-4,849,541
Services Grant Allocation	-16,061	-85,176	0	0	0
Funding Guarantee	-1,978,784	-3,101,732			
New Homes Bonus	-1,441,000	0	0	0	0

Council Tax Income	-6,980,186	-7,311,082	-7,710,229	-8,104,811	-8,535,372
Revenue Support Grant	-105,252	-115,542	-445,780	-410,502	-372,272
Transitional Funding			-3,868,154	-2,596,093	-1,292,989
Add Estimated Collection Fund Surplus - Council Tax	-55,000	-55,000	-55,000	-55,000	-55,000
TOTAL FINANCING	-17,244,283	-17,341,831	-16,426,883	-15,757,562	-15,105,174
Revenue Surplus (-) / Deficit	-79,607	1,333,149	2,568,792	4,046,383	5,415,972
TOTAL GENERAL FUND SURPLUS (-) / DEFICIT	-79,607	1,333,149	2,568,792	4,046,383	5,415,972
GENERAL FUND RESERVE BALANCE					
Balance b/fwd	-12,001,891	-12,081,498	-10,748,349	-8,179,557	-4,133,174
Revenue Surplus (-) / Deficit	-79,607	1,333,149	2,568,792	4,046,383	5,415,972
Capital Contributions	0	0	0	0	0
Balance c/fwd	-12,081,498	-10,748,349	-8,179,557	-4,133,174	1,282,798

SUMMARY OF CHANGES

	2024/25	2025/26	2026/27	2027/28	2028/29
Budgeted Contribution (to)/from General Fund Reserves (as per Council 28 February 2024)	227,737	1,549,207	2,799,395	4,297,825	5,674,352
Alternative Budget Items	2024/25	2025/26	2026/27	2027/28	2028/29
Concurrent Functions - additional 2% grant increase	6,662	6,795	6,931	7,070	7,211
Sharpes Pottery - removal of additional grants	-22,144	-29,387	-29,975	-30,574	-31,185
Sharpes Pottery - removal of one off grants	-23,500	-1,200	-1,000	0	0
Housing and Planning Services	<i>No Budgetary Impact</i>	<i>No Budgetary Impact</i>	<i>No Budgetary Impact</i>	<i>No Budgetary Impact</i>	<i>No Budgetary Impact</i>
Corporate Resources Directorate Resources - varying propopsals contained within exempt report to Finance and Management Committee 15 February 2024	-84,118	-85,800	-87,516	-89,267	-91,052
Legal and Democratic Services Staffing - varying propopsals contained within exempt report to FMC 15 February 2024	-38,868	-39,645	-40,438	-41,247	-42,072
Review of Communications Team - Organisational Development and Performance Service Unit - varying propopsals contained within exempt report to FMC 15 February 2024	-47,092	-48,033	-48,994	-49,974	-50,973
Waste Collection and Park Attendant Staffing - varying proposals contained within exempt report to Environmental and Development Services Committee - 25th January 2024	-98,614	-100,586	-102,598	-104,650	-106,743
Chief Executive Management Structure - varying propopsals contained within exempt report to FMC 15 February 2024	-44,954	-45,853	-46,770	-47,706	-48,660
Town Centre Masterplan - varying proposals contained within exempt report to EDS Committee - 25th January 2024	<i>No Budgetary Impact</i>	<i>No Budgetary Impact</i>	<i>No Budgetary Impact</i>	<i>No Budgetary Impact</i>	<i>No Budgetary Impact</i>
Recycling tetra pack - additional cost due to contamination per tonne	10,000	10,200	10,404	10,612	10,824
Fleet Replacement strategy - EV to green diesel switch	0	81,912	73,550	58,221	57,926
Rosliston Forestry Centre Staffing Budget - varying proposals contained within exempt report to Housing and Community Services Committee - 1 February 2024	-35,788	-37,197	-38,635	-40,102	-41,598
Rosliston Forestry Centre - removal of Environmental Education new spends	-28,930	-29,263	-29,602	-29,948	-30,301
Leisure Centres and Offices - analyse spending	<i>No Budgetary Impact</i>	<i>No Budgetary Impact</i>	<i>No Budgetary Impact</i>	<i>No Budgetary Impact</i>	<i>No Budgetary Impact</i>
Asset management strategy linked with Town Centre Masterplan	<i>No Budgetary Impact</i>	<i>No Budgetary Impact</i>	<i>No Budgetary Impact</i>	<i>No Budgetary Impact</i>	<i>No Budgetary Impact</i>
Leisure Facilities in North-East of District	<i>No Budgetary Impact</i>	<i>No Budgetary Impact</i>	<i>No Budgetary Impact</i>	<i>No Budgetary Impact</i>	<i>No Budgetary Impact</i>
Community Engagement	100,000	102,000	104,040	106,121	108,243
Total	-307,345	-216,058	-230,603	-251,443	-258,380
Final Alternative Budgeted Contribution (to)/from General Fund Reserves	-79,608	1,333,149	2,568,792	4,046,382	5,415,972

**SOUTH DERBYSHIRE DISTRICT COUNCIL CAPITAL PROGRAMME ALTERNATIVE BUDGET 2024/25
AMENDMENT TO THE BUDGET SUBMITTED BY COUNCILLOR D CORBIN**

PROJECT CODE	Committee	Accountable Budget Holder	Nominated Officer	PROJECT	Budget	Budget	Budget	Budget	Budget	Total spend	Funded by						Commentary	
					2024/25	2025/26	2026/27	2027/28	2028/29		Self Financing	External Contributions	Reserves	Capital Receipts	Revenue Contributions	Internal Borrowing		Total Funding
	HCS (HRA)	Head of Housing	Asset and Improvements Manager	Major Improvements under Self-financing	2,819,676	3,200,000	3,550,000	3,900,000	4,000,000	17,469,676	17,469,676						17,469,676	Housing Revenue Account budget for investment in the Housing Stock
AA1012	HCS (HRA)	Head of Housing	Architectural Project Officer	Major Disabled Facilities Grant (Council Houses MRA)	300,000	300,000	300,000	300,000	300,000	1,500,000	1,500,000						1,500,000	Housing Revenue Account budget for investment in the disabled adaptations in Housing Stock
	HCS (HRA)	Head of Housing	Head Of Operational Services	HRA Vehicle Replacements	0	0	624,000	0	0	624,000	0			199,000	140,400		284,600	624,000
				Total HRA	3,119,676	3,500,000	4,474,000	4,200,000	4,300,000	19,593,676	18,969,676	0	0	199,000	140,400	0	284,600	19,593,676
AA1001	HCS	Head of Housing	Architectural Project Officer	Disabled Facility Grants and other Works	400,000	400,000	400,000	400,000	400,000	2,000,000		2,000,000					2,000,000	Funded by the BCF - Derbyshire County Council
AA1083	EDS	Head of Planning	Strategic Housing Manager	Strategic Housing Market Assessment	25,000					25,000					25,000		25,000	
AA1102	EDS	Head of Planning	Strategic Housing Manager	Private Sector Stock Condition Survey	60,000					60,000					60,000		60,000	
				PRIVATE SECTOR HOUSING	485,000	400,000	400,000	400,000	400,000	2,085,000	0	2,000,000	0	85,000	0	0	2,085,000	
AA1173	HCS	Head of Cultural & Parks & Green Space Manager		Revitalising Rosliston Forestry Centre	315,218	0				315,218			125,290	189,928			315,218	Agreed programme of work to Rosiston Forestry Centre as part of the 2020 Capital Bids
AA1180	HCS	Head of Cultural & Parks & Green Space Manager		SUDS Improvements	50,000	0				50,000				50,000			50,000	Agreed programme of work to SUDS as part of the 2020 Capital Bids
				COMMUNITY SERVICES	365,218	0				365,218	0	0	125,290	239,928	0	0	365,218	
AA1193	EDS	Head of Environm Low Carbon Homes Manager		Green Homes Grant	840,000	420,000				1,260,000		1,260,000					1,260,000	Funding from BEIS for reducing carbon emissions in private homes
				ENVIRONMENTAL SERVICES	840,000	420,000				1,260,000	0	1,260,000	0	0	0	0	1,260,000	
AA1025	FMC	Head of Property	Head of Property Services	Public Buildings Maintenance	55,000	85,000	85,000	85,000	85,000	395,000					395,000		395,000	
	EDS	Head of Operator	Head of Operational Services	Vehicle Replacements	2,191,000	2,294,000	1,711,000	52,500	0	6,248,500			2,207,828	1,164,925		2,875,747	6,248,500	Fleet replacement programme
AA1145	FMC	Head of Business	Head of Business Change & ICT	IT Strategy	400,000	100,000				500,000			500,000				500,000	ICT Strategy programme of replacement equipment
				PROPERTY and OTHER ASSETS	2,646,000	2,479,000	1,796,000	137,500	85,000	7,143,500	0	0	2,707,828	1,164,925	395,000	2,875,747	7,143,500	
				Total General Fund	4,336,218	3,299,000	2,196,000	537,500	485,000	10,853,718	0	3,260,000	2,833,118	1,489,853	395,000	2,875,747	10,853,718	
				Current Planned Expenditure	7,455,894	6,799,000	6,670,000	4,737,500	4,785,000	30,447,394	18,969,676	3,260,000	3,032,118	1,630,253	395,000	3,160,347	30,447,394	
0	EDS	Head of Economic	Head of Economic Development	Swadlincote Town Centre Grant Scheme	55,169					55,169			55,169				55,169	Rival of the Town Centre - Shop fronts
0	EDS	Head of Economic	Head of Economic Development	Swadlincote Events Space	592,000					592,000					592,000		592,000	Swadlincote Events Space - Indoor Market
0	EDS	Head of Economic	Head of Economic Development	Leveling Up Fund 3	1,108,000					1,108,000	1,108,000						1,108,000	Swadlincote Events Space - Indoor Market
0	HCS	Head of Culture & Parks & Green Space Manager		Cemetery Infrastructure Replacement	120,000	100,000	80,000			300,000					300,000		300,000	Cemetery Infrastructure - Refurb and replacement
0	HCS	Head of Culture & Parks & Green Space Manager		Parks and Green Spaces Infrastructure	100,000	100,000	100,000	60,000		360,000					360,000		360,000	Parks & Green Spaces Infrastructure - Refurb & replacement
0	HCS	Head of Culture & Parks & Green Space Manager		Play Area Refurbishment	280,000	288,000	365,000	150,000	200,000	1,283,000					1,283,000		1,283,000	Play Area Refurbishment - Play area equipment
0	HCS	Head of Culture & Parks & Green Space Manager		Stenson Community Centre Air Conditioning	15,000					15,000					15,000		15,000	Stenson Community Centre - Air conditioning
0	HCS	Head of Culture & Parks & Green Space Manager		Town Hall Heating, Lighting and AV	20,000					20,000					20,000		20,000	Town Hall Heating & Lighting and AV
				Budget Proposals	2,290,169	488,000	545,000	210,000	200,000	3,733,169	0	1,108,000	55,169	0	0	2,570,000	3,733,169	
				Total Capital Programme	9,746,063	7,287,000	7,215,000	4,947,500	4,985,000	34,180,563	18,969,676	4,368,000	3,087,287	1,630,253	395,000	5,730,347	34,180,563	

SUMMARY OF CHANGES

	2024/25	2025/26	2026/27	2027/28	2028/29
Capital spend as per Council 28 February 2024	9,805,063.00	7,317,000.00	7,510,000.00	4,947,500.00	4,985,000.00
Alternative Budget Items					
General Fund Fleet Replacement Strategy (EV to green diesel switch)	-59,000.00	-30,000.00	-139,000.00	0.00	0.00
HRA Fleet Replacement Strategy (EV to green diesel switch)			-156,000.00	0.00	0.00
Final Alternative Budget	9,746,063.00	7,287,000.00	7,215,000.00	4,947,500.00	4,985,000.00

**SOUTH DERBYSHIRE DISTRICT COUNCIL SUMMARY ALTERNATIVE BUDGET 2024/25
AMENDMENT TO THE BUDGET SUBMITTED BY COUNCILLOR D CORBIN**

TREASURY MANAGEMENT STRATEGY

Balance Sheet Summary and Forecast £'000

	2022/23 Actual	2023/24 Estimate	2024/25 Forecast	2025/26 Forecast	2026/27 Forecast	2027/28 Forecast	2028/29 Forecast
General Fund CFR	6,860	6,822	7,850	9,859	11,465	11,277	11,006
HRA CFR	51,584	41,584	41,584	41,584	41,869	41,834	41,797
Total CFR	58,444	48,406	49,434	51,443	53,333	53,110	52,802
<i>Less: External Borrowing</i>	47,423	37,423	37,423	37,423	27,423	27,423	27,423
Internal (over) Borrowing	11,021	10,983	12,011	14,020	25,910	25,687	25,379
<i>Less: balance sheet resources</i>	76,438	61,190	55,373	50,186	45,148	39,400	34,819

Treasury Investments	65,417	50,207	43,362	36,166	19,238	13,713	9,440
----------------------	--------	--------	--------	--------	--------	--------	-------

Liability Benchmark £'000

	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	Actual	Estimate	Forecast	Forecast	Forecast	Forecast	Forecast
Capital Financing Requirement	58,444	48,406	49,434	51,443	53,333	53,110	52,802
Less: Balance Sheet Resources	-76,438	-61,190	-55,373	-50,186	-45,148	-39,400	-34,819
New Loans requirement	-17,994	-12,784	-5,939	1,257	8,185	13,710	17,983
Liquidity allowance	10,000	10,000	10,000	10,000	10,000	10,300	10,500
Liability Benchmark	-7,994	-2,784	4,061	11,257	18,185	24,010	28,483

PRUDENTIAL INDICATORS

Estimated Capital Expenditure and Financing

Estimated Capital Expenditure £	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
General Fund	4,020,795	4,742,558	6,626,387	3,787,000	2,741,000	747,500	685,000
HRA	2,456,166	2,432,186	3,119,676	3,500,000	4,474,000	4,200,000	4,300,000
Total	6,476,961	7,174,744	9,746,063	7,287,000	7,215,000	4,947,500	4,985,000
Financed by £	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Grants and Contribution	2,906,199	2,924,000	2,348,000	820,000	400,000	400,000	400,000
Council Resources	3,570,762	4,250,744	7,398,063	6,467,000	6,815,000	4,547,500	4,585,000
Total	6,476,961	7,174,744	9,746,063	7,287,000	7,215,000	4,947,500	4,985,000

The Council's Borrowing Need for Capital Financing Requirement (CFR) £'000

Expected CFR	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
CFR b/fwd	58,639	58,444	48,406	49,434	51,443	53,322	53,051
Add New Financing	0	0	1,068	2,065	2,145	252	200
Less MRP	-175	-38	-40	-56	-255	-475	-508
Less VRP	-21	0	0	0	0	0	0
Less Debt Repayment	0	-10000	0	0	0	0	0
CFR c/fwd	58,444	48,406	49,434	51,443	53,333	53,110	52,802
General Fund Proportion	6,860	6,822	7,850	9,859	11,465	11,277	11,006
HRA Proportion	51,584	41,584	41,584	41,584	41,869	41,834	41,797
Total	58,444	48,406	49,434	51,443	53,333	53,110	52,802

Debt Pools £'000

Expected CFR	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
General Fund Proportion	6,860	6,822	7,850	9,859	11,465	11,277	11,006

HRA Proportion	51,584	41,584	41,584	41,584	41,869	41,834	41,797
Total	58,444	48,406	49,434	51,443	53,333	53,110	52,802

Limits to Borrowing Activity

Estimated Borrowing Compared to the CFR	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Gross Borrowing - HRA	47,423	37,423	37,423	37,423	27,423	27,423	27,423
Gross Borrowing - General Fund	0	0	0	0	0	0	0
Total Gross Borrowing	47,423	37,423	37,423	37,423	27,423	27,423	27,423
Total CFR	58,444	48,406	49,434	51,443	53,333	53,110	52,802

The Operational Boundary for External Debt £'000

Debt Limits	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Authorised Limit - General Fund	6,860	6,822	7,850	9,859	11,465	11,277	11,006
Authorised Limit - HRA	51,584	41,584	41,584	41,584	41,869	41,834	41,797
Operational Boundary	52,423	42,423	42,423	42,423	32,423	32,423	32,423

The Use of Council's Resources and the Investment Position £'000

Estimated Usable Reserves	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
General Fund (inc Earmarked)	42,557	35,833	29,250	21,647	14,651	6,432	-468
Capital Receipts and Grants (GF)	3,732	2,087	1,412	1,181	969	850	782
HRA Reserves	4,609	2,254	1,003	1,298	1,548	2,242	2,810
Capital Receipts and Grants (HRA)	9,227	4,703	7,112	8,780	10,096	11,065	11,936
Major Repairs Reserve	4,987	4,987	5,487	5,987	6,487	6,987	7,487
Total Reserves	65,112	49,864	44,263	38,894	33,750	27,576	22,547

CAPITAL STRATEGY

Capital Expenditure and Financing

	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	Actual	Forecast	Budget	Budget	Budget	Budget	Budget
General Fund services	3,355,210	4,402,138	4,035,387	1,393,000	1,030,000	695,000	685,000
Council housing (HRA)	2,456,166	2,432,186	3,119,676	3,500,000	4,474,000	4,200,000	4,300,000

Capital investments	665,585	340,420	2,591,000	2,394,000	1,711,000	52,500	0
TOTAL	6,476,961	7,174,744	9,746,063	7,287,000	7,215,000	4,947,500	4,985,000

Capital Financing

	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	Actual	Forecast	Budget	Budget	Budget	Budget	Budget
External sources	2,906,199	2,924,000	2,348,000	820,000	400,000	400,000	400,000
Capital resources	532,052	1,244,362	727,828	355,800	536,000	10,625	0
Revenue resources	3,038,710	3,006,382	5,543,235	4,015,728	3,995,000	4,285,000	4,385,000
Internal Borrowing	0	0	1,127,000	2,095,472	2,284,000	251,875	200,000
Debt	0	0	0	0	0	0	0
TOTAL	6,476,961	7,174,744	9,746,063	7,287,000	7,215,000	4,947,500	4,985,000

Estimates of Capital Financing Requirement £'000

	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	Actual	Forecast	Budget	Budget	Budget	Budget	Budget
General Fund services	6,860	6,822	7,850	9,859	11,465	11,277	11,006
Council housing (HRA)	51,584	41,584	41,584	41,584	41,869	41,834	41,797

Capital Financing Requirement	58,444	48,406	49,434	51,443	53,333	53,110	52,802

Gross Debt and the Capital Financing Requirement £'000

	2022/23 Actual	2023/24 Forecast	2024/25 Budget	2025/26 Budget	2026/27 Budget	2027/28 Budget	2028/29 Budget
Council housing (HRA)	47,423	37,423	37,423	37,423	27,423	27,423	27,423
Capital Financing Requirement	51,584	41,584	41,584	41,584	41,869	41,834	41,797

Borrowing and the Liability Benchmark £'000

	2022/23 Actual	2023/24 Forecast	2024/25 Budget	2025/26 Budget	2026/27 Budget	2027/28 Budget	2028/29 Budget
Forecast borrowing	47,423	37,423	37,423	37,423	27,423	27,423	27,423
Liability Benchmark	-7,994	-2,784	4,061	11,257	18,185	24,010	28,483

Authorised Limit and Operational Boundary for External Debt £'000

	2022/23 limit	2023/24 limit	2024/25 limit	2025/26 limit	2026/27 limit	2027/28 limit	2028/29 limit

Authorised limit – borrowing GF	6,860	6,822	7,850	9,859	11,465	11,277	11,006
Authorised limit – borrowing HRA	51,584	41,584	41,584	41,584	41,869	41,834	41,797
Authorised limit – total external debt	58,444	48,406	49,434	51,443	53,333	53,110	52,802
Operational boundary – borrowing	52,423	42,423	42,423	42,423	32,423	32,423	32,423
Operational boundary – total external debt	52,423	42,423	42,423	42,423	32,423	32,423	32,423

Treasury Management Investments

	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	Actual	Forecast	Budget	Budget	Budget	Budget	Budget
Near-term investments	61,845	46,207	39,362	32,166	15,238	9,713	5,440
Longer-term investments	3,572	4,000	4,000	4,000	4,000	4,000	4,000
TOTAL	65,417	50,207	43,362	36,166	19,238	13,713	9,440

REPORT TO:	COUNCIL	AGENDA ITEM: 11
DATE OF MEETING:	28 FEBRUARY 2024	CATEGORY: RECOMMENDED
REPORT FROM:	STRATEGIC DIRECTOR (CORPORATE RESOURCES)	OPEN
MEMBERS' CONTACT POINT:	CHARLOTTE JACKSON Charlotte.jackson@southderbyshire.gov.uk	DOC: S/Finance/Committee/2023-24/February
SUBJECT:	HOUSING REVENUE ACCOUNT 2024-25 AND RENT SETTING 2024-25	
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: FM 08

1.0 Recommendations

- 1.1 That Council approves an increase to Council housing rent of 7.7% for 2024/25 .
- 1.2 Following approval of 1.1, Council approves the HRA budget and Medium-Term Financial Plan for 2024/25, as detailed in Appendix 1.
- 1.3 That Council approves the proposed fees and charges as detailed in Appendix 3

2.0 Purpose of the Report

- 2.1 This report seeks the Committees ratification of the rental income increase of 7.7% as recommended by the Housing and Community Services Committee on the 1 February 2024.
- 2.2 The detailed HRA budget summary and medium-term financial plan 2024/25 to 2028/29 as recommended by the Finance and Management Committee on the 15 February 2024/25. This is based on a rental income increase in 2024.5 of 7.7%.
- 2.3 Detail of the proposed fees and charges for the Housing Revenue Account 2024/25.

3.0 Introduction

- 3.1 The HRA Revenue proposals and medium-term financial plan were considered and approved at the Finance and Management Committee on the 15 February 2024.
- 3.2 This report summarises the final budget and presents the responses to the budget consultation.

4.0 Consultation

Statutory and public consultation

- 4.1 The consultation on the budget for 2024/25 consisted of statutory and public consultation between 15 December 2023 and the 26 January 2024.
- 4.2 The statutory consultation was undertaken directly with Trade Unions and business community representative organisations the Federation of Small Businesses, Staffordshire Chambers of Commerce, Burton and District Chambers of Commerce and East Midlands Chamber.
- 4.3 Direct consultation was also undertaken with all Parish Councils and the Derbyshire Association of Local Councils (DALC).
- 4.4 All direct consultees were provided with copies of the budget reports and given the opportunity to provide feedback.
- 4.5 The public consultation was undertaken via an online consultation and communicated over social media platforms. The survey shared several high-level features of the budget for 2024/25 and asked respondents whether they were in support and any further views. A total of 119 responses were received, 114 of which were from residents, 3 were businesses and 1 employee and 1 resident who was also representing a charitable organisation.
- 4.6 An update was also shared in the Local Authority Update at the January and February 2024 Area Forums.
- 4.7 A summary of all consultation responses is set out in Appendix 2.
- 4.8 There are no proposed amendments to the budget proposals because of the consultation. Members are encouraged to consider the final budget in light of the responses.

Consultation with elected members

- 4.9 Elected Members of the policy committees were consulted on service proposals in the relevant committees throughout January and February. The Overview and Scrutiny Committee were consulted on the draft budget in full at its meeting on 17 January 2024.
- 4.10 On 1 February an additional report was tabled concerning the Council housing rent increase proposed for 2024/25 following publication of guidance from central government which confirmed the maximum rent increase is 7.7% (not 7.3% as had been the assumption included in the 2024/25 draft budget).

5.0 Medium-Term Financial Plan and Strategy Development

- 5.1 The Medium-Term Financial Strategy (MTFS) is in development and is due to be presented for review and recommendation to Council, at the next Finance and

Management Committee meeting on 14 March 2024 and at the next Overview and Scrutiny Committee on the 27th March 2024.

5.2 The overarching strategy will consider the future funding expectations and opportunities for increasing the Council's self-sufficiency, whilst ensuring the Council can continue to fund and deliver excellent services.

5.3 Subsequent to the MTFS a Housing Revenue Account 30-year Business Plan is in development, with the focus being on a medium-term of the first 5 years. This will be presented to the Housing and Community Services Committee later in the year.

6.0 Budget Setting Approach

6.1 The following core budget assumptions have been built into forecasts:

6.1.2 Pay award – additional 6.5% for 2023/24 (3.5% had been included within the 2023/24 budgets), 3.5% in 2024/25 and 2% thereafter.

6.1.3 Contracts – Contract have been assumed to increase in line with individual agreements, which are typically aligned with CPI or RPI inflation (Consumer or Retail Price Index).

6.1.4 Inflation – After reviewing the current prices and future indications based on the Office for Budget Responsibility forecasts, general inflation has not been applied, unless specifically proposed. Inflationary increases have been assumed however in the following areas:

Table 1 – Inflation assumptions

Area	Increase on 2023/24 budget
Gas	7.85%
Electricity	7.85%
Fuel	4%

6.2 Fees and charges – proposed levels have been reviewed on an individual basis, with some charges as appropriate proposed to increase in line with inflation or statutory obligations, benchmarking data and the cost of providing the service.

6.3 One-off expenditure pressures – have been funded via earmarked reserves which serves to not raise the base budget level.

6.4 Funding – funding is determined in line with the social rent increase of the maximum level for council house rents.

6.5

7.0 Housing Revenue Account

- 7.1 The final budgeted position for the 2024/25 year is anticipated to be a deficit position of £1.158 million as set out in Appendix 1.
- 7.2 This is made up of net revenue expenditure (spend) of £15.022 million and rental income of £14.317 million.
- 7.3 This is a decrease on the 2023/24 budgeted position of £971,000. The position is favourable when compared to estimated for the 2024/25 year that are detailed within the former version of the medium-term financial plan, which at June 2023 was estimated at £2.130 million deficit.

Impact on Reserves

- 7.4 The below shows the impact of the proposed draft budget on the level of Housing Revenue Account unallocated reserves. The position forecast at March 2024 is based in the current reserves.

Table 2 – HRA Reserves

Type of Reserve	Opening Balance - April 2023	Estimated use of Reserves 2023/24	Estimated Balance March 2024	Estimated Use of Reserves 2024/25	Estimated balances March 2025
HRA General Reserves	£4,609,000	£2,234,000	£2,375,000	£1,158,523	£1,216,477
Earmarked Reserves	£556,663	£356,663	£200,000	£0	£200,000
Total Useable Revenue Reserves	£5,165,663	£2,590,663	£2,575,000	£1,158,523	£1,416,477
Capital Reserves	£3,534,460	£650,000	£2,884,460	£127,000	£2,757,460
Debt Repayment Reserves	£5,693,000	£5,339,000	£354,000	£1,891,000	£2,245,000
Major Repairs Reserve (Ring Fenced)	£4,986,832	£0	£4,986,832	£500,000	£5,486,832
Total Useable Capital Reserves	£14,214,292	£5,989,000	£8,225,292	£2,518,000	£10,489,292
Total HRA Reserves	£19,379,955	£8,579,663	£10,800,292	£3,676,523	£11,905,769

- 7.5 The HRA General reserves remain above the Council's minimum reserve balance of £1 million this is due to the reprofiling options around debt reprofiling, capital investment and major repairs reserves.

8.0 Corporate Implications

Employment Implications

8.1 There are no direct employment implications arising from this report. However, a number of proposals have employment implications through the creation of new posts to be added to the council's staffing establishment. These requests have been considered by the relevant committees in January/February 2024 and associated employment implications clearly set out. Engagement with employees and Trade Unions is underway as necessary and appropriate.

Legal Implications

8.2 There are no direct legal implications arising from this report. The final budget has been developed on a series of requirements of the Council in line with legal and regulatory requirements around service provision. Specific legal implications of proposals have been considered by the relevant Committees in January/February 2024.

Corporate Plan Implications

8.3 This draft budget has been prepared to support the delivery of the Council's new Council Plan.

Risk Impact

8.4 The draft budget has been prepared to support the effective management of service risk. The council's risk register will be updated accordingly and presented to the relevant committees as part of the council's established performance monitoring approach.

8.5 A risk assessment of the adequacy of the council's reserves is set out in the report. A separate risk assessment on the budget has been undertaken and is set out in the Annual Report of the Section 151 Officer on the same agenda as this meeting.

8.6 The budgets will be monitored throughout the year to ensure the Council remains within its funding envelope and planned budget savings are delivered.

9.0 Community Impact

Consultation

9.1 As detailed in the report, relevant stakeholders in the business community were directly consulted on the budget proposals, in line with the council's statutory duty to consult ratepayers.

9.2 In addition, between 15 December 2023 and 26 January 2024 wider public consultation was undertaken via the Council's website and at Area Forums.

9.3 All consultation feedback received will be collated and reported as part of the final budget report in February 2024.

Equality and Diversity Impact

9.4 A preliminary Equalities Impact Assessment (EIA) has been undertaken on the budget.

9.5 This has identified that the budget could have significant positive impacts, particularly where it focuses on expansion of some services or investment in assets. The extent to which residents will benefit is dependent on individual circumstances and the consumption of services.

9.6 Increasing rent by the social rent policy formula has also been assessed to have a neutral effect on protected groups. Tenants on low income will have their rents met by Housing Benefit (HB full or partial) or Universal Credit (UC), so it will impact the Government as opposed to the tenant. Officers continue to work to assist households in financial difficulty where possible, including the administering of Government funds to support those households in need.

9.7 As other proposals are introduced the specific equality impacts will be considered by Heads of Service with their relevant Strategic Director before implementation taken forward.

Social Value Impact

9.8 There are no social value impacts. Individual decision-based impacts on material budgetary proposals have been considered by the relevant committees in January/February 2024.

Environmental Sustainability

9.9 There are no social value impacts. Individual decision-based impacts on material budgetary proposals have been considered by the relevant committees in January/February 2024.

10.0 Background Papers

10.1 Report to Finance and Management Committee, 5 October 2023, "Budget Setting Approach 2024/25".

DRAFT HOUSING REVENUE ACCOUNT - BUDGET SUMMARY 2024/25

Approved Budget 23/24	Housing Service Department	Draft Budget			Changes to Final Budget			Proposed Budget 2024/25
		Savings	Cost Pressures	Service Developments	Savings	Cost Pressures	Service Developments	
1,555,429	Housing Department Support Staff and Costs (HRA)		47,377	70,000				1,672,806
73,178	Development & Regeneration (HRA)		56					73,234
-10,010	Rechargeable Repairs (HRA)							-10,010
1,865,313	Responsive (DLO Trading HRA)		34,859	797,000				2,697,172
1,785,037	Planned (HRA Revenue)		157,868	350,464				2,293,369
3,239	Associated Costs (HRA)- interest		177					3,416
638,995	Managing Tenancies (HRA)		9,848	27,310				676,153
-12,972,561	Rent Collection and Accounting (HRA)	-1,103,401	11,197		-51,921			-14,116,686
770,149	Supported Housing (HRA)	-763	187,778					957,164
131,000	Increase/Decrease in Provision for Bad or Doubtful Debts (HRA)							131,000
4,719,441	Depreciation and Impairment - Dwellings (HRA)				207,015			4,926,456
87,582	Depreciation and Impairment - Other HRA Assets				141,928			229,510
-196,604	Interest & Investment Income (HRA)	-239,553						-436,157

1,504,805	External Interest Payable (HRA)	-270,000						1,234,805
-45,007	HRA Net Operating	-1,613,717	449,160	1,244,774	297,023	0	0	332,233
2,176,326	Contingent Sums (HRA)	-1,362,916			-394,735			455,000
	Interdepartmental recharges	-11,240						-11,240
	HRA Recharges		302,522					302,522
	Pay award		96,333			20,176		116,509
2,131,319	HRA Total Cost	-2,987,873	848,015	1,244,774	-97,713	20,176	0	1,158,699

HOUSING REVENUE ACCOUNT FINANCIAL PROJECTION - 2024/25

	2024.25	2025.26	2026.27	2027.28	2028.29	2029.30	2030.31	2031.32	2032.33	2033.34
	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
INCOME										
Rental Income	-14,026	-14,304	-14,589	-14,880	-15,176	-15,479	-15,787	-16,102	-16,423	-16,751
Non-Dwelling Income	-106	-108	-112	-115	-118	-121	-125	-128	-132	-136
Supporting People Grant	0	0	0	0	0	0	0	0	0	0
Other Income	-185	-185	-185	-185	-185	-185	-185	-185	-185	-185
Total Income	-14,317	-14,597	-14,886	-15,180	-15,479	-15,785	-16,097	-16,415	-16,740	-17,072
EXPENDITURE										
General Management	2,676	2,737	2,799	2,863	2,928	2,995	3,063	3,133	3,204	3,278
Supporting People	1,194	1,232	1,273	1,315	1,361	1,408	1,459	1,512	1,568	1,628
Responsive	2,711	1,986	2,034	2,083	2,133	2,185	2,239	2,294	2,350	2,408
Planned Maintenance	2,352	2,153	2,205	2,259	2,315	2,371	2,429	2,489	2,550	2,612
Bad Debt Provision	131	143	145	148	151	154	157	161	164	167
Interest Payable & Receivable	802	802	802	501	501	502	502	502	172	172
Depreciation	5,156	5,157	5,157	5,158	5,159	5,160	5,161	5,161	5,162	5,163
Net Operating Income	705	-387	-471	-853	-931	-1,010	-1,087	-1,163	-1,570	-1,644
Known variations:										
Reversal of Depreciation	-5,156	-5,157	-5,157	-5,158	-5,159	-5,160	-5,161	-5,161	-5,162	-5,163
Capital Expenditure	2,820	3,200	3,550	3,900	4,000	2,489	2,403	1,805	2,301	1,627
Disabled Adaptations	300	300	300	300	300	300	300	300	300	300
Asbestos and Health & Safety Surveys	100	100	100	100	100	100	100	100	100	100
Debt Repayment - Balance of Depreciation	1,436	1,057	707	358	259	1,771	1,858	2,456	1,961	2,636
Major Repairs Reserve	500	500	500	500	500	500	500	500	500	500
Asset Replacement Earmarked Reserve	0	0	0	54	57	60	63	66	69	73

HOUSING REVENUE ACCOUNT FINANCIAL PROJECTION - 2024/25

	2024.25	2025.26	2026.27	2027.28	2028.29	2029.30	2030.31	2031.32	2032.33	2033.34
	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Additional Debt Repayment Transfer	455	0	100	0	0	0	0	0	0	0
Capital works non-traditional properties	0	0	0	0	0	0	0	0	0	0
Options Appraisal Smallthorne Place	0	0	0	0	0	0	0	0	0	1
Potential Pay Award	0	0	0	0	0	0	0	0	0	0
ICT Upgrades	0	0	0	0	200	0	0	0	0	0
Rent Loss Provision	0	0	0	0	0	0	0	0	0	0
Pension Valuation 2023/24	0	0	0	0	0	0	0	0	0	0
Increase in Electricity Tarrif	0	0	0	0	0	0	0	0	0	0
HRA Surplus (-) / Deficit	1,160	-387	-371	-799	-674	-950	-1,024	-1,097	-1,501	-1,570
HRA General Reserve										
HRA Reserve B/fwd	-2,254	-1,093	-1,480	-1,851	-2,650	-3,323	-4,274	-5,298	-6,396	-7,897
(Surplus) / Deficit for year	1,160	-387	-371	-799	-674	-950	-1,024	-1,097	-1,501	-1,570
HRA Reserve C/fwd	-1,093	-1,480	-1,851	-2,650	-3,323	-4,274	-5,298	-6,396	-7,897	-9,467
RESERVES										
Debt Repayment Reserve										
Balance B/fwd	-354	-2,245	-3,302	-4,109	-4,467	-4,726	-6,497	-8,355	-811	-2,772
Depreciation balance	-1,436	-1,057	-707	-358	-259	-1,771	-1,858	-2,456	-1,961	-2,636
Transfers to reserve	-455	0	-100	0	0	0	0	0	0	0
Repayment of loan	0	0	0	0	0	0	0	10,000	0	0
Reserve C/fwd	-2,245	-3,302	-4,109	-4,467	-4,726	-6,497	-8,355	-811	-2,772	-5,408

Earmarked Reserve

Balance B/fwd	-200	-200	-200	0	0	0	0	0	0	0
Vehicle Replacement Transfer to Reserve	0	0	0	0	0	0	0	0	0	0
Software Upgrade	0	0	0	0	0	0	0	0	0	0
Asset Replacement	0	0	200	0	0	0	0	0	0	0
Reserve C/fwd	-200	-200	0	0	0	0	0	0	0	0

HOUSING REVENUE ACCOUNT FINANCIAL PROJECTION - 2024/25

2024.25	2025.26	2026.27	2027.28	2028.29	2029.30	2030.31	2031.32	2032.33	2033.34
Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000

Major Repairs Reserve

Balance B/fwd	-4,987	-5,487	-5,987	-6,487	-6,987	-7,487	-7,987	-8,487	-8,987	-9,487
Transfers to reserve	-500	-500	-500	-500	-500	-500	-500	-500	-500	-500
Earmarked non-traditional properties	0	0	0	0	0	0	0	0	0	0
Reserve Drawdown	0	0	0	0	0	0	0	0	0	0
Reserve C/fwd	-5,487	-5,987	-6,487	-6,987	-7,487	-7,987	-8,487	-8,987	-9,487	-9,987

New Build Reserve

Capital Receipts B/fwd	-2,884	-3,496	-4,108	-4,719	-5,331	-5,943	-6,554	-7,166	-7,777	-8,389
Acquisitions in year	0	0	0	0	0	0	0	0	0	0
RTB Receipts in year	-612	-612	-612	-612	-612	-612	-612	-612	-612	-612
Borrowing in year	0	0	0	0	0	0	0	0	0	0
Balance c/fwd	-3,496	-4,108	-4,719	-5,331	-5,943	-6,554	-7,166	-7,777	-8,389	-9,001

Budget Consultation 2024/25

Summary of consultation responses received directly

1. PARISH COUNCILS

In total, 8 Parish Councils responded to the budget consultation. The main themes are captured below.

Council Tax

- No comments were received from Parish Councils.

Proposed Council Housing rent increase

- One Parish Council expressed concern over the level of rent increase and the ability for residents to manage this alongside the cost-of-living crisis.

Concurrent Grants

- All Parish Councils that responded expressed dissatisfaction with the freezing of Concurrent Grants in 2024/25 and dissatisfaction/concern around the S151 Officer's comments around review of Concurrent Expenses.
- Two Parish Councils urged the District Council to reconsider the proposed withdrawal of these grants*.
- One Parish Council queried how the District Council would deliver services currently run in Parish areas by the Parish Council, on the assumption these services are the responsibility of the District Council.
- One Parish Council expressed concern around the maintenance of their assets after they took control of playground equipment from SDDC without any commuted sums and with a need to make the asset compliant with Disability Act requirements.
- One Parish Council asked SDDC to justify spend between the urban core and non-urban core areas

Capital Programme

- One Parish Council requested an explanation of the analysis of need and equity across the district in the context of Concurrent Expenses, double taxation and the planned capital expenditure in the urban area.
- Two Parish Councils suggested capital expenditure in the urban area is postponed rather than Concurrent Expenses being reviewed, in light of the medium-term financial plan budget gaps.
- One Parish Council welcomed the Swadlincote Events Space.
- One Parish Council said they were pleased with the proposed Town Centre Grants but expressed concern over the condition of the poor condition of the High Street pavement.

** The position in the draft budget has been clarified with this Council – i.e. there is no proposal to withdraw the Concurrent Grants as part of this budget process. Concurrent Grants remain part of the budget for 2024/25 presented for approval, at their 2023/24 level. Concurrent Grants remain in the medium-term financial plan on an ongoing basis (at their 2023/24 level).*

2. AREA FORUMS

The latest schedule of Area Forums commenced on 23 January and are due to complete on 21st February 2024.

The following responses were captured.

Concurrent Grants

- A number of Parish Councillors present at the meetings raised concerns over the future of Concurrent Grants.

Capital Programme

- A number of Parish Councillors present at the meetings raised concerns over the balance of capital spend in the urban core in light of the comments of the S151 Officer around Concurrent Grants.




3. REPRESENTATIVES OF THE BUSINESS COMMUNITY

At the time of writing this report, no comments were received from representative of the business community.




4. OTHER DIRECT CONSULTEES

At the time of writing this report, no comments were received from other direct consultees.




5. CONSULTATION RESPONSES RECEIVED FROM THE PUBLIC CONSULTATION

1. Are you?					
Answer Choices				Response Percent	Response Total
1	A resident who lives in South Derbyshire?			95.80%	114
2	A business who operates within South Derbyshire?			2.52%	3
3	A charity or other organisation who operates withing South Derbyshire?			0.00%	0
4	Other (please specify):			1.68%	2
				answered	119
				skipped	0
Other (please specify): (2)					
1		All three apply			
2		Employee who works in South Derbyshire			




2. Do you live in a property owned by the council?

Answer Choices			Response Percent	Response Total
1	Yes		5.26%	6
2	No		93.86%	107
3	Don't Know		0.88%	1
			answered	114
			skipped	5





3. How supportive are you of this rent increase?

Answer Choices			Response Percent	Response Total
1	• Very supportive		0.00%	0
2	• Supportive		16.67%	1
3	• Neutral		33.33%	2
4	• Unsupportive		0.00%	0
5	• Very unsupportive		50.00%	3
			answered	6
			skipped	113



8. Your sex and gender identity. Are you:

Answer Choices			Response Percent	Response Total
1	Female		54.62%	65
2	Male		38.66%	46
3	Non-binary / third gender		0.00%	0
4	Prefer to self-describe		0.00%	0
5	Prefer not to say		6.72%	8
			answered	119
			skipped	0


9. Your sexual orientation

Answer Choices			Response Percent	Response Total
1	Heterosexual / straight		84.87%	101
2	Gay or Lesbian		4.20%	5
3	Bisexual		0.00%	0
4	Other		0.84%	1
5	Prefer not to say		10.08%	12
			answered	119
			skipped	0






10. Your ethnicity

Answer Choices			Response Percent	Response Total
White				
1	English/Welsh/Scottish/Northern Irish/British		88.24%	105
2	Irish		0.00%	0
3	Gypsy or Irish Traveller		0.00%	0
4	Any other White background, please describe		0.84%	1
Mixed/Multiple ethnic groups				
5	White and Black Caribbean		0.00%	0
6	White and Black African		0.00%	0
7	White and Asian		0.00%	0
8	Any other Mixed/Multiple ethnic background		0.00%	0
Asian/Asian British				
9	Indian		0.00%	0
10	Pakistani		0.00%	0
11	Bangladeshi		0.00%	0
12	Chinese		0.00%	0
13	Any other Asian background,		0.00%	0
Black/ African/Caribbean/Black British)				
14	African		0.84%	1
15	Caribbean		0.00%	0
16	Any other Black/African/Caribbean background		0.00%	0
Other ethnic group				

10. Your ethnicity

17	Arab		0.00%	0
18	Any other ethnic group		0.00%	0
Prefer not to say				
19	Prefer not to say		10.08%	12
			answered	119
			skipped	0




11. Your religion. Are you:

Answer Choices			Response Percent	Response Total
1	No religion		45.38%	54
2	Prefer not to say		14.29%	17
3	Christian (including Church of England, Catholic, Protestant and all other Christian denominations)		38.66%	46
4	Buddhist		0.84%	1
5	Hindu		0.00%	0
6	Jewish		0.84%	1
7	Muslim		0.00%	0
8	Sikh		0.00%	0
9	Any other religion or belief, please describe		0.00%	0
			answered	119

11. Your religion. Are you:

		skipped	0
Any other religion or belief, please describe (0)			
No answers found.			







12. Do you consider yourself to have a disability or health problem which has lasted or is expected to last at least 12 months and which limits your day-to-day activities?

Answer Choices			Response Percent	Response Total
1	Yes		12.61%	15
2	No		74.79%	89
3	Prefer not to disclose		12.61%	15
			answered	119
			skipped	0





13. Are you

Answer Choices			Response Percent	Response Total
1	Under 16		0.00%	0
2	16-17		0.00%	0
3	18-24		1.68%	2
4	25-34		15.97%	19


13. Are you

5	35-44		26.89%	32
6	45-54		15.13%	18
7	55-64		17.65%	21
8	65-74		13.45%	16
9	75 +		1.68%	2
10	Prefer not to say		7.56%	9
			answered	119
			skipped	0

14. Are you

Answer Choices			Response Percent	Response Total
1	Never married and never registered a civil partnership		15.13%	18
2	Married		57.14%	68
3	In a registered civil partnership		0.00%	0
4	Separated, but still legally married		0.00%	0
5	Divorced		5.04%	6
6	Formerly in a civil partnership which is now legally dissolved		0.00%	0
7	Widowed		1.68%	2

14. Are you

8	Surviving partnership from a registered civil partnership		0.00%	0
9	Prefer not to say		21.01%	25
			answered	119
			skipped	0

PROPOSED FEES AND CHARGES 2024/25

VAT Key - O: Outside Scope S: Standard rate E: Exempt Z: Zero

APPENDIX 3

Housing Revenue Fees & Charges	VAT	GL Account Code	Unit	Date of Last Change	2023/24 £	Proposed Fee 2024/25	%age Increase	£ Increase	Externally set	Explanation regarding the recommended level of charge
Hire of Communal Lounges (per 1/2 day session)										
Commercial rate	S2	R9308 KJE90			50.00	52.50	5.00%	2.50		5% increase. A 5% increase was previously made for the financial year 23/24 based on staff constns increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Mixed rate (Commercial & Residents)	S2	R9308 KJE90				26.25				***New charge***This charge is to account for usage of the Community Rooms by a mixed customer based: some commercial / some council tenants. We don't charge for the use of the Community Rooms by council tenants. We charge full price for the use of the Community Rooms by commercial. A 50% discount for split usage seems reasonable
Use of guest bedroom per night	S2	R9308 KJE90			15.00	15.75	5.00%	0.75		5% increase.
Lifelines										
Registered disabled persons - Lifeline Monitoring per week	S1/S3	R9308 KJE90		01/04/2023	2.10	2.21	5.24%	0.11		5% increase. A 5% increase was previously made for the financial year 23/24 based on staff constns increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Registered disabled persons - Lifeline equipment rental per week (includes monitoring)	S1/S3	R9308 KJE90		01/04/2023	5.36	5.63	5.14%	0.28		5% increase. A 5% increase was previously made for the financial year 23/24 based on staff constns increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Other persons - Monitoring per week	S1/S3	R9308 KJE90		01/04/2023	3.15	3.31	5.08%	0.16		5% increase. A 5% increase was previously made for the financial year 23/24 based on staff constns increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Other persons - Rental per week (includes monitoring)	S1/S3	R9308 KJE90		01/04/2023	5.25	5.51	4.95%	0.26		5% increase. A 5% increase was previously made for the financial year 23/24 based on staff constns increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Monthly Basic Telecare package monitoring charge	S1/S3	R9308 KJE90		01/04/2023	22.75	23.89	4.99%	1.14		5% increase. A 5% increase was previously made for the financial year 23/24 based on staff constns increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Telecare installation - private resident	S1/S3	R9308 KJE90		01/04/2023	52.50	57.75	10.00%	5.25		10% increase - all tele-care equipment installed in 24/25 will be digital equipment as opposed to analogue and is more costly. This relates to the digital switch by 2025
Telecare Installation - Additional Sensors	S1/S3	R9308 KJE90			6.25	6.88	10.08%	0.63		10% increase - all tele-care equipment installed in 24/25 will be digital equipment as opposed to analogue and is more costly. This relates to the digital switch by 2025
Monthly 1st year instalment charge installation and monitoring	S1/S3	R9308 KJE90		01/04/2023	35.28	37.04	4.99%	1.76		5% increase. A 5% increase was previously made for the financial year 23/24 based on staff constns increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Telecare - Monthly 1st year instalment charge, rental and monitoring	S1/S3	R9308 KJE90		01/04/2023	27.13	28.49	5.01%	1.36		5% increase. A 5% increase was previously made for the financial year 23/24 based on staff constns increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Monitoring & Support level 1 - Daily visit	S1/S3	R9308 KJE90		01/04/2023	21.00	22.05	5.00%	1.05		Change to Daily Contact rather than visit & 5% increase - A 5% increase was previously made for the financial year 23/24 based on staff constns increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Monitoring & Support level 2 - 2 visits per week	S1/S3	R9308 KJE90		01/04/2023	12.60	13.23	5.00%	0.63		5% increase. A 5% increase was previously made for the financial year 23/24 based on staff constns increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Monitoring & Support level 3 - 1 visit per week	S1/S3	R9308 KJE90		01/04/2023	9.45	9.92	4.97%	0.47		5% increase. A 5% increase was previously made for the financial year 23/24 based on staff constns increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Monitoring & Support level 4 - 1 visit per fortnight	S1/S3	R9308 KJE90		01/04/2023	6.30	6.62	5.08%	0.32		5% increase. A 5% increase was previously made for the financial year 23/24 based on staff constns increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Monitoring & Support level 5 - 1 visit per month	S1/S3	R9308 KJE90		01/04/2023	5.25	5.51	4.95%	0.26		5% increase. A 5% increase was previously made for the financial year 23/24 based on staff constns increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Monitoring & Support level 6 - 1 visit per week	S1/S3	R9308 KJE90		01/04/2023	4.20	4.41	5.00%	0.21		Change to 1 Visit per Quarter rather than week & 5% increase - A 5% increase was previously made for the financial year 23/24 based on staff constns increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Monitoring & Support level 7 - 1 monitoring only	S1/S3	R9308 KJE90		01/04/2023	3.15	3.31	5.08%	0.16		5% increase. A 5% increase was previously made for the financial year 23/24 based on staff constns increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Fall Detector - Rental per Month (includes monitoring)	S1/S3	R9308 KJE90			5.07	5.32	4.93%	0.25		5% increase. A 5% increase was previously made for the financial year 23/24 based on staff constns increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Smoke Detector - Rental per Month (includes monitoring)	S1/S3	R9308 KJE90			2.90	3.05	5.17%	0.15		5% increase. A 5% increase was previously made for the financial year 23/24 based on staff constns increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Bed Occupancy Sensor - Rental per Month (includes monitoring)	S1/S3	R9308 KJE90			5.55	5.83	5.05%	0.28		5% increase. A 5% increase was previously made for the financial year 23/24 based on staff constns increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Property Exit Sensor - Rental per Month (Includes monitoring)	S1/S3	R9308 KJE90			12.13	12.74	5.03%	0.61		5% increase. A 5% increase was previously made for the financial year 23/24 based on staff constns increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Medication Dispenser - Rental per Month (Includes monitoring)	S1/S3	R9308 KJE90			7.58	7.96	5.01%	0.38		5% increase. A 5% increase was previously made for the financial year 23/24 based on staff constns increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.

Garages										
Rent per week - Council Tenants - Garage in Proximity to Rented Property	S2	R9401 KJC20			9.96	10.69	7.30%	0.73		Based on CPI + 1%
Rent per week - Council Tenants - Garage in Proximity to Rented Property (Chatsworth Road)	S2	R9401 KJC20			11.63	12.48	7.30%	0.85		Based on CPI + 1%
Rent per week - All other circumstances	S1	R9401 KJC20			9.96 or 11.63 + 20% VAT	10.69 or 12.48 + 20% VAT	7.30%	0.73/ 0.85		Based on CPI + 1%
Garage Plots										
Rent per annum - Council Tenants - Plot in Proximity to Rented Property	S2	R9401 KJC20			1.29	1.38	7.30%	0.09		Based on CPI + 1%
Rent per annum - All other circumstances	S1	R9401 KJC20			1.29 + 20% VAT	1.38 + 20% VAT	7.30%	0.09		Based on CPI + 1%
Miscellaneous Housing										
Heating - Council Tenants (Pear Tree Court communal)	0	R9400 KJC20			7.00	7.00	0.00%	0.00		No Change
Service Charge (Carnegie House)	0	R9308 KJE90			21.10	22.15	4.98%	1.05		5% increase. A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.

COUNCIL, WEDNESDAY 28 FEBRUARY 2024

HOUSING REVENUE ACCOUNT 2024/25 AND RENT SETTING 2024/25

AMENDMENT TO THE BUDGET SUBMITTED BY COUNCILLOR D CORBIN

I move the amendments to recommendations to Item 11. **HOUSING REVENUE ACCOUNT 2024/25 AND RENT SETTING 2024/25** with amended areas highlighted in yellow.

Should these changes be agreed, members will need to be mindful of the consequential changes to agenda Item 12. CAPITAL BUDGET 2024-25 AND CAPITAL PROGRAMME TO 2028-29 and Item 13 CAPITAL STRATEGY, TREASURY MANAGEMENT STRATEGY AND PRUDENTIAL INDICATORS 2024-25, also with amended areas highlighted in yellow.

REPORT TO:	COUNCIL	AGENDA ITEM: 11a
DATE OF MEETING:	28 FEBRUARY 2024	CATEGORY: RECOMMENDED
REPORT FROM:	STRATEGIC DIRECTOR (CORPORATE RESOURCES)	OPEN
MEMBERS' CONTACT POINT:	CHARLOTTE JACKSON Charlotte.jackson@southderbyshire.gov.uk	DOC: S/Finance/Committee/2023-24/February
SUBJECT:	HOUSING REVENUE ACCOUNT 2024/25 AND RENT SETTING 2024/25	
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: FM 08

1.0 Recommendations

1.1 That Council approves an increase to Council housing rent of **7.7%-7%** for 2024/25 .

1.2 Following approval of 1.1., Council approves the HRA budget and Medium-Term Financial Plan for 2024/25, as detailed in Appendix 1, **Subject to the changes as shown in the Alternative General Fund Budget in Supplementary Appendix D.**

1.3 That Council approves the proposed fees and charges as detailed in Appendix 3

AGENDA ITEM 12 - CAPITAL BUDGET 2024-25 AND CAPITAL PROGRAMME TO 2028-29

REPORT TO:	COUNCIL	AGENDA ITEM: 12
DATE OF MEETING:	28 th FEBRUARY 2024	CATEGORY: RECOMMENDED
REPORT FROM:	STRATEGIC DIRECTOR (CORPORATE RESOURCES)	OPEN
MEMBERS' CONTACT POINT:	CHARLOTTE JACKSON Charlotte.jackson@southderbyshire.gov.uk	DOC: S/Finance/Committee/2023-24/February
SUBJECT:	CAPITAL BUDGET 2024/25 AND CAPITAL PROGRAMME TO 2028/29	
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: FM 08

1.0 Recommendations

- 1.1 That Council consider and approve the capital programme expenditure and funding to 2029, **Subject to the changes as shown in the Alternative Capital Programme in Supplementary Appendix B.**
- 1.2 That Council notes the indicative Capital Programme for 2025/26 – 2028/29 and approves the Fleet Replacement budget for 2025/26, **Subject to the changes as shown in the Alternative Capital Programme in Supplementary Appendix B.**

Continues on next page....

AGENDA ITEM 13 - CAPITAL STRATEGY, TREASURY MANAGEMENT STRATEGY AND PRUDENTIAL INDICATORS 2024-25

REPORT TO:	COUNCIL	AGENDA ITEM: 13
DATE OF MEETING:	28 FEBRUARY 2024	CATEGORY: RECOMMENDED
REPORT FROM:	STRATEGIC DIRECTOR (CORPORATE RESOURCES)	OPEN
MEMBERS' CONTACT POINT:	CHARLOTTE JACKSON charlotte.jackson@southderbyshire.gov.uk	DOC:
SUBJECT:	CAPITAL STRATEGY, TREASURY MANAGEMENT STRATEGY AND PRUDENTIAL INDICATORS 2024/25	REF:
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: FM 08

1.0 Recommendations

1.1 That Council approve appendices 1.1.1 to 1.1.5, as recommended by the Finance and Management Committee on the 15 February 2024, **subject to the replacement tables shown in Supplementary Appendix C.**

- 1.1.1 Treasury Management Strategy (Appendix 1)
- 1.1.2 Prudential Indicators (Appendix 2)
- 1.1.3 Minimum Revenue Provision (MRP) Policy (Appendix 3)
- 1.1.4 Capital Strategy (Appendix 4)
- 1.1.5 Non-Treasury Investment Strategy (Appendix 5)

Ends

**SOUTH DERBYSHIRE DISTRICT COUNCIL CAPITAL PROGRAMME ALTERNATIVE BUDGET 2024/25
AMENDMENT TO THE BUDGET SUBMITTED BY COUNCILLOR D CORBIN**

PROJECT CODE	Committee	Accountable Budget Holder	Nominated Officer	PROJECT	Budget	Budget	Budget	Budget	Budget	Total spend	Funded by						Commentary	
					2024/25	2025/26	2026/27	2027/28	2028/29		Self Financing	External Contributions	Reserves	Capital Receipts	Revenue Contributions	Internal Borrowing		Total Funding
	HCS (HRA)	Head of Housing	Asset and Improvements Manager	Major Improvements under Self-financing	2,819,676	3,200,000	3,550,000	3,900,000	4,000,000	17,469,676	17,469,676						17,469,676	Housing Revenue Account budget for investment in the Housing Stock
AA1012	HCS (HRA)	Head of Housing	Architectural Project Officer	Major Disabled Facilities Grant (Council Houses MRA)	300,000	300,000	300,000	300,000	300,000	1,500,000	1,500,000						1,500,000	Housing Revenue Account budget for investment in the disabled adaptations in Housing Stock
	HCS (HRA)	Head of Housing	Head Of Operational Services	HRA Vehicle Replacements	0	0	624,000	0	0	624,000	0		199,000	140,400			284,600	624,000
				Total HRA	3,119,676	3,500,000	4,474,000	4,200,000	4,300,000	19,593,676	18,969,676	0	199,000	140,400	0	284,600	19,593,676	
AA1001	HCS	Head of Housing	Architectural Project Officer	Disabled Facility Grants and other Works	400,000	400,000	400,000	400,000	400,000	2,000,000		2,000,000					2,000,000	Funded by the BCF - Derbyshire County Council
AA1083	EDS	Head of Planning	Strategic Housing Manager	Strategic Housing Market Assessment	25,000					25,000				25,000			25,000	
AA1102	EDS	Head of Planning	Strategic Housing Manager	Private Sector Stock Condition Survey	60,000					60,000				60,000			60,000	
				PRIVATE SECTOR HOUSING	485,000	400,000	400,000	400,000	400,000	2,085,000	0	2,000,000	0	85,000	0	0	2,085,000	
AA1173	HCS	Head of Cultural & Parks & Green Space Manager		Revitalising Rosliston Forestry Centre	315,218	0				315,218			125,290	189,928			315,218	Agreed programme of work to Rosiston Forestry Centre as part of the 2020 Capital Bids
AA1180	HCS	Head of Cultural & Parks & Green Space Manager		SUDS Improvements	50,000	0				50,000				50,000			50,000	Agreed programme of work to SUDS as part of the 2020 Capital Bids
				COMMUNITY SERVICES	365,218	0				365,218	0	0	125,290	239,928	0	0	365,218	
AA1193	EDS	Head of Environm	Low Carbon Homes Manager	Green Homes Grant	840,000	420,000				1,260,000		1,260,000					1,260,000	Funding from BEIS for reducing carbon emissions in private homes
				ENVIRONMENTAL SERVICES	840,000	420,000				1,260,000	0	1,260,000	0	0	0	0	1,260,000	
AA1025	FMC	Head of Property	Head of Property Services	Public Buildings Maintenance	55,000	85,000	85,000	85,000	85,000	395,000					395,000		395,000	
	EDS	Head of Operator	Head of Operational Services	Vehicle Replacements	2,191,000	2,294,000	1,711,000	52,500	0	6,248,500			2,207,828	1,164,925		2,875,747	6,248,500	Fleet replacement programme
AA1145	FMC	Head of Business	Head of Business Change & ICT	IT Strategy	400,000	100,000				500,000			500,000				500,000	ICT Strategy programme of replacement equipment
				PROPERTY and OTHER ASSETS	2,646,000	2,479,000	1,796,000	137,500	85,000	7,143,500	0	0	2,707,828	1,164,925	395,000	2,875,747	7,143,500	
				Total General Fund	4,336,218	3,299,000	2,196,000	537,500	485,000	10,853,718	0	3,260,000	2,833,118	1,489,853	395,000	2,875,747	10,853,718	
				Current Planned Expenditure	7,455,894	6,799,000	6,670,000	4,737,500	4,785,000	30,447,394	18,969,676	3,260,000	3,032,118	1,630,253	395,000	3,160,347	30,447,394	
0	EDS	Head of Economic	Head of Economic Development	Swadlincote Town Centre Grant Scheme	55,169					55,169			55,169				55,169	Rival of the Town Centre - Shop fronts
0	EDS	Head of Economic	Head of Economic Development	Swadlincote Events Space	592,000					592,000					592,000		592,000	Swadlincote Events Space - Indoor Market
0	EDS	Head of Economic	Head of Economic Development	Levelling Up Fund 3	1,108,000					1,108,000	1,108,000						1,108,000	Swadlincote Events Space - Indoor Market
0	HCS	Head of Culture & Parks & Green Space Manager		Cemetery Infrastructure Replacement	120,000	100,000	80,000			300,000					300,000		300,000	Cemetery Infrastructure - Refurb and replacement
0	HCS	Head of Culture & Parks & Green Space Manager		Parks and Green Spaces Infrastructure	100,000	100,000	100,000	60,000		360,000					360,000		360,000	Parks & Green Spaces Infrastructure - Refurb & replacement
0	HCS	Head of Culture & Parks & Green Space Manager		Play Area Refurbishment	280,000	288,000	365,000	150,000	200,000	1,283,000					1,283,000		1,283,000	Play Area Refurbishment - Play area equipment
0	HCS	Head of Culture & Parks & Green Space Manager		Stenson Community Centre Air Conditioning	15,000					15,000					15,000		15,000	Stenson Community Centre - Air conditioning
0	HCS	Head of Culture & Parks & Green Space Manager		Town Hall Heating, Lighting and AV	20,000					20,000					20,000		20,000	Town Hall Heating & Lighting and AV
				Budget Proposals	2,290,169	488,000	545,000	210,000	200,000	3,733,169	0	1,108,000	55,169	0	0	2,570,000	3,733,169	
				Total Capital Programme	9,746,063	7,287,000	7,215,000	4,947,500	4,985,000	34,180,563	18,969,676	4,368,000	3,087,287	1,630,253	395,000	5,730,347	34,180,563	

SUMMARY OF CHANGES

	2024/25	2025/26	2026/27	2027/28	2028/29
Capital spend as per Council 28 February 2024	9,805,063.00	7,317,000.00	7,510,000.00	4,947,500.00	4,985,000.00
Alternative Budget Items					
General Fund Fleet Replacement Strategy (EV to green diesel switch)	-59,000.00	-30,000.00	-139,000.00	0.00	0.00
HRA Fleet Replacement Strategy (EV to green diesel switch)			-156,000.00	0.00	0.00
Final Alternative Budget	9,746,063.00	7,287,000.00	7,215,000.00	4,947,500.00	4,985,000.00

**SOUTH DERBYSHIRE DISTRICT COUNCIL SUMMARY ALTERNATIVE BUDGET 2024/25
AMENDMENT TO THE BUDGET SUBMITTED BY COUNCILLOR D CORBIN**

TREASURY MANAGEMENT STRATEGY

Balance Sheet Summary and Forecast £'000

	2022/23 Actual	2023/24 Estimate	2024/25 Forecast	2025/26 Forecast	2026/27 Forecast	2027/28 Forecast	2028/29 Forecast
General Fund CFR	6,860	6,822	7,850	9,859	11,465	11,277	11,006
HRA CFR	51,584	41,584	41,584	41,584	41,869	41,834	41,797
Total CFR	58,444	48,406	49,434	51,443	53,333	53,110	52,802
<i>Less: External Borrowing</i>	47,423	37,423	37,423	37,423	27,423	27,423	27,423
Internal (over) Borrowing	11,021	10,983	12,011	14,020	25,910	25,687	25,379
<i>Less: balance sheet resources</i>	76,438	61,190	55,373	50,186	45,148	39,400	34,819

Treasury Investments	65,417	50,207	43,362	36,166	19,238	13,713	9,440
----------------------	--------	--------	--------	--------	--------	--------	-------

Liability Benchmark £'000

	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	Actual	Estimate	Forecast	Forecast	Forecast	Forecast	Forecast
Capital Financing Requirement	58,444	48,406	49,434	51,443	53,333	53,110	52,802
Less: Balance Sheet Resources	-76,438	-61,190	-55,373	-50,186	-45,148	-39,400	-34,819
New Loans requirement	-17,994	-12,784	-5,939	1,257	8,185	13,710	17,983
Liquidity allowance	10,000	10,000	10,000	10,000	10,000	10,300	10,500
Liability Benchmark	-7,994	-2,784	4,061	11,257	18,185	24,010	28,483

PRUDENTIAL INDICATORS

Estimated Capital Expenditure and Financing

Estimated Capital Expenditure £	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
General Fund	4,020,795	4,742,558	6,626,387	3,787,000	2,741,000	747,500	685,000
HRA	2,456,166	2,432,186	3,119,676	3,500,000	4,474,000	4,200,000	4,300,000
Total	6,476,961	7,174,744	9,746,063	7,287,000	7,215,000	4,947,500	4,985,000
Financed by £	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Grants and Contribution	2,906,199	2,924,000	2,348,000	820,000	400,000	400,000	400,000
Council Resources	3,570,762	4,250,744	7,398,063	6,467,000	6,815,000	4,547,500	4,585,000
Total	6,476,961	7,174,744	9,746,063	7,287,000	7,215,000	4,947,500	4,985,000

The Council's Borrowing Need for Capital Financing Requirement (CFR) £'000

Expected CFR	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
CFR b/fwd	58,639	58,444	48,406	49,434	51,443	53,322	53,051
Add New Financing	0	0	1,068	2,065	2,145	252	200
Less MRP	-175	-38	-40	-56	-255	-475	-508
Less VRP	-21	0	0	0	0	0	0
Less Debt Repayment	0	-10000	0	0	0	0	0
CFR c/fwd	58,444	48,406	49,434	51,443	53,333	53,110	52,802
General Fund Proportion	6,860	6,822	7,850	9,859	11,465	11,277	11,006
HRA Proportion	51,584	41,584	41,584	41,584	41,869	41,834	41,797
Total	58,444	48,406	49,434	51,443	53,333	53,110	52,802

Debt Pools £'000

Expected CFR	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
General Fund Proportion	6,860	6,822	7,850	9,859	11,465	11,277	11,006

HRA Proportion	51,584	41,584	41,584	41,584	41,869	41,834	41,797
Total	58,444	48,406	49,434	51,443	53,333	53,110	52,802

Limits to Borrowing Activity

Estimated Borrowing Compared to the CFR	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Gross Borrowing - HRA	47,423	37,423	37,423	37,423	27,423	27,423	27,423
Gross Borrowing - General Fund	0	0	0	0	0	0	0
Total Gross Borrowing	47,423	37,423	37,423	37,423	27,423	27,423	27,423
Total CFR	58,444	48,406	49,434	51,443	53,333	53,110	52,802

The Operational Boundary for External Debt £'000

Debt Limits	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Authorised Limit - General Fund	6,860	6,822	7,850	9,859	11,465	11,277	11,006
Authorised Limit - HRA	51,584	41,584	41,584	41,584	41,869	41,834	41,797
Operational Boundary	52,423	42,423	42,423	42,423	32,423	32,423	32,423

The Use of Council's Resources and the Investment Position £'000

Estimated Usable Reserves	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
General Fund (inc Earmarked)	42,557	35,833	29,250	21,647	14,651	6,432	-468
Capital Receipts and Grants (GF)	3,732	2,087	1,412	1,181	969	850	782
HRA Reserves	4,609	2,254	1,003	1,298	1,548	2,242	2,810
Capital Receipts and Grants (HRA)	9,227	4,703	7,112	8,780	10,096	11,065	11,936
Major Repairs Reserve	4,987	4,987	5,487	5,987	6,487	6,987	7,487
Total Reserves	65,112	49,864	44,263	38,894	33,750	27,576	22,547

CAPITAL STRATEGY

Capital Expenditure and Financing

	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	Actual	Forecast	Budget	Budget	Budget	Budget	Budget
General Fund services	3,355,210	4,402,138	4,035,387	1,393,000	1,030,000	695,000	685,000
Council housing (HRA)	2,456,166	2,432,186	3,119,676	3,500,000	4,474,000	4,200,000	4,300,000

Capital investments	665,585	340,420	2,591,000	2,394,000	1,711,000	52,500	0
TOTAL	6,476,961	7,174,744	9,746,063	7,287,000	7,215,000	4,947,500	4,985,000

Capital Financing

	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	Actual	Forecast	Budget	Budget	Budget	Budget	Budget
External sources	2,906,199	2,924,000	2,348,000	820,000	400,000	400,000	400,000
Capital resources	532,052	1,244,362	727,828	355,800	536,000	10,625	0
Revenue resources	3,038,710	3,006,382	5,543,235	4,015,728	3,995,000	4,285,000	4,385,000
Internal Borrowing	0	0	1,127,000	2,095,472	2,284,000	251,875	200,000
Debt	0	0	0	0	0	0	0
TOTAL	6,476,961	7,174,744	9,746,063	7,287,000	7,215,000	4,947,500	4,985,000

Estimates of Capital Financing Requirement £'000

	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	Actual	Forecast	Budget	Budget	Budget	Budget	Budget
General Fund services	6,860	6,822	7,850	9,859	11,465	11,277	11,006
Council housing (HRA)	51,584	41,584	41,584	41,584	41,869	41,834	41,797

Capital Financing Requirement	58,444	48,406	49,434	51,443	53,333	53,110	52,802

Gross Debt and the Capital Financing Requirement £'000

	2022/23 Actual	2023/24 Forecast	2024/25 Budget	2025/26 Budget	2026/27 Budget	2027/28 Budget	2028/29 Budget
Council housing (HRA)	47,423	37,423	37,423	37,423	27,423	27,423	27,423
Capital Financing Requirement	51,584	41,584	41,584	41,584	41,869	41,834	41,797

Borrowing and the Liability Benchmark £'000

	2022/23 Actual	2023/24 Forecast	2024/25 Budget	2025/26 Budget	2026/27 Budget	2027/28 Budget	2028/29 Budget
Forecast borrowing	47,423	37,423	37,423	37,423	27,423	27,423	27,423
Liability Benchmark	-7,994	-2,784	4,061	11,257	18,185	24,010	28,483

Authorised Limit and Operational Boundary for External Debt £'000

	2022/23 limit	2023/24 limit	2024/25 limit	2025/26 limit	2026/27 limit	2027/28 limit	2028/29 limit

Authorised limit – borrowing GF	6,860	6,822	7,850	9,859	11,465	11,277	11,006
Authorised limit – borrowing HRA	51,584	41,584	41,584	41,584	41,869	41,834	41,797
Authorised limit – total external debt	58,444	48,406	49,434	51,443	53,333	53,110	52,802
Operational boundary – borrowing	52,423	42,423	42,423	42,423	32,423	32,423	32,423
Operational boundary – total external debt	52,423	42,423	42,423	42,423	32,423	32,423	32,423

Treasury Management Investments

	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	Actual	Forecast	Budget	Budget	Budget	Budget	Budget
Near-term investments	61,845	46,207	39,362	32,166	15,238	9,713	5,440
Longer-term investments	3,572	4,000	4,000	4,000	4,000	4,000	4,000
TOTAL	65,417	50,207	43,362	36,166	19,238	13,713	9,440

**SOUTH DERBYSHIRE DISTRICT COUNCIL SUMMARY ALTERNATIVE BUDGET 2024/25
AMENDMENT TO THE BUDGET SUBMITTED BY COUNCILLOR D CORBIN**

HOUSING REVENUE ACCOUNT FINANCIAL PROJECTION - 2024/25

	2024.25	2025.26	2026.27	2027.28	2028.29	2029.3	2030.31	2031.32	2032.33	2033.34
	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
INCOME										
Rental Income	-13,936	-14,211	-14,494	-14,783	-15,078	-15,378	-15,685	-15,998	-16,317	-16,642
Non-Dwelling Income	-106	-108	-112	-115	-118	-121	-125	-128	-132	-136
Supporting People Grant	0	0	0	0	0	0	0	0	0	0
Other Income	-185	-185	-185	-185	-185	-185	-185	-185	-185	-185
Total Income	-14,227	-14,504	-14,791	-15,083	-15,381	-15,684	-15,995	-16,311	-16,634	-16,963
EXPENDITURE										
General Management	2,676	2,737	2,799	2,863	2,928	2,995	3,063	3,133	3,204	3,278
Supporting People	1,194	1,232	1,273	1,315	1,361	1,408	1,459	1,512	1,568	1,628
Responsive	2,711	1,986	2,061	2,111	2,161	2,214	2,268	2,323	2,380	2,438
Planned Maintenance	2,352	2,153	2,205	2,259	2,315	2,371	2,429	2,489	2,550	2,612
Bad Debt Provision	131	142	144	147	150	153	156	160	163	166
Interest Payable & Receivable	802	802	802	501	501	502	502	502	172	172
Depreciation	5,156	5,157	5,157	5,158	5,159	5,160	5,161	5,161	5,162	5,163
Net Operating Income	795	-295	-350	-729	-806	-881	-957	-1,031	-1,435	-1,506
Known variations:										
Reversal of Depreciation	-5,156	-5,157	-5,157	-5,158	-5,159	-5,160	-5,161	-5,161	-5,162	-5,163
Capital Expenditure	2,820	3,200	3,550	3,900	4,000	2,489	2,403	1,805	2,301	1,627
Disabled Adaptations	300	300	300	300	300	300	300	300	300	300

Asbestos and Health & Safety Surveys	100	100	100	100	100	100	100	100	100	100
Debt Repayment - Balance of Depreciation	1,436	1,057	707	358	259	1,771	1,858	2,456	1,961	2,636
Major Repairs Reserve	500	500	500	500	500	500	500	500	500	500
Vehicle Replacement (MRP)	0	0	0	35	37	39	41	43	45	47

HOUSING REVENUE ACCOUNT FINANCIAL PROJECTION - 2024/25

	2024.25	2025.26	2026.27	2027.28	2028.29	2029.3	2030.31	2031.32	2032.33	2033.34
	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Additional Debt Repayment Transfer	455	0	100	0	0	0	0	0	0	0
Capital works non-traditional properties	0	0	0	0	0	0	0	0	0	0
Options Appraisal Smallthorne Place	0	0	0	0	0	0	0	0	0	1
Potential Pay Award	0	0	0	0	0	0	0	0	0	0
ICT Upgrades	0	0	0	0	200	0	0	0	0	0
Rent Loss Provision	0	0	0	0	0	0	0	0	0	0
Pension Valuation 2023/24	0	0	0	0	0	0	0	0	0	0
Increase in Electricity Tarrif	0	0	0	0	0	0	0	0	0	0
HRA Surplus (-) / Deficit	1,250	-295	-250	-694	-569	-842	-916	-988	-1,390	-1,458

HRA General Reserve

HRA Reserve B/fwd	-2,254	-1,003	-1,298	-1,548	-2,242	-2,810	-3,653	-4,569	-5,558	-6,948
(Surplus) / Deficit for year	1,250	-295	-250	-694	-569	-842	-916	-988	-1,390	-1,458
HRA Reserve C/fwd	-1,003	-1,298	-1,548	-2,242	-2,810	-3,653	-4,569	-5,558	-6,948	-8,406

RESERVES

Debt Repayment Reserve

Balance B/fwd	-354	-2,245	-3,302	-4,109	-4,467	-4,726	-6,497	-8,355	-811	-2,772
Depreciation balance	-1,436	-1,057	-707	-358	-259	-1,771	-1,858	-2,456	-1,961	-2,636

Transfers to reserve	-455	0	-100	0	0	0	0	0	0	0
Repayment of loan	0	0	0	0	0	0	0	10,000	0	0
Reserve C/fwd	-2,245	-3,302	-4,109	-4,467	-4,726	-6,497	-8,355	-811	-2,772	-5,408

Earmarked Reserve

Balance B/fwd	-200	-200	-200	0	0	0	0	0	0	0
Vehicle Replacement Transfer to Reserve	0	0	0	0	0	0	0	0	0	0
Software Upgrade	0	0	0	0	0	0	0	0	0	0
Asset Replacement	0	0	200	0	0	0	0	0	0	0
Reserve C/fwd	-200	-200	0	0	0	0	0	0	0	0

HOUSING REVENUE ACCOUNT FINANCIAL PROJECTION - 2024/25

	2024.25 Forecast £'000	2025.26 Forecast £'000	2026.27 Forecast £'000	2027.28 Forecast £'000	2028.29 Forecast £'000	2029.3 Forecast £'000	2030.31 Forecast £'000	2031.32 Forecast £'000	2032.33 Forecast £'000	2033.34 Forecast £'000
Major Repairs Reserve										
Balance B/fwd	-4,987	-5,487	-5,987	-6,487	-6,987	-7,487	-7,987	-8,487	-8,987	-9,487
Transfers to reserve	-500	-500	-500	-500	-500	-500	-500	-500	-500	-500
Earmarked non-traditional properties	0	0	0	0	0	0	0	0	0	0
Reserve Drawdown	0	0	0	0	0	0	0	0	0	0
Reserve C/fwd	-5,487	-5,987	-6,487	-6,987	-7,487	-7,987	-8,487	-8,987	-9,487	-9,987
New Build Reserve										
Capital Receipts B/fwd	-2,884	-3,496	-4,108	-4,719	-5,331	-5,943	-6,554	-7,166	-7,777	-8,389
Acquisitions in year	0	0	0	0	0	0	0	0	0	0
RTB Receipts in year	-612	-612	-612	-612	-612	-612	-612	-612	-612	-612
Borrowing in year	0	0	0	0	0	0	0	0	0	0
Balance c/fwd	-3,496	-4,108	-4,719	-5,331	-5,943	-6,554	-7,166	-7,777	-8,389	-9,001

SUMMARY OF CHANGES

	2024/25	2025/26	2026/27	2027/28	2028/29
Budgeted Contribution (to)/from HRA Reserves (as per Council 28 February 2024)	1,160,063	-386,852	-370,764	-798,674	-673,582
Alternative Budget Items	2024/25	2025/26	2026/27	2027/28	2028/29
Council Housing Rents - reduced to 7%	90,000	92,000	94,000	96,000	97,000
Fleet Replacement strategy - EV to green diesel switch	0	0	27,000	9,000	8,000
Voids impact - relet within 30 days void	<i>No Budgetary Impact</i>	<i>No Budgetary Impact</i>	<i>No Budgetary Impact</i>	<i>No Budgetary Impact</i>	<i>No Budgetary Impact</i>
Total	90,000	92,000	121,000	105,000	105,000
Final Alternative Budgeted Contribution (to)/from HRA Reserves	1,250,063	-294,852	-249,764	-693,674	-568,582

REPORT TO:	COUNCIL	AGENDA ITEM: 12
DATE OF MEETING:	28 FEBRUARY 2024	CATEGORY: RECOMMENDED
REPORT FROM:	STRATEGIC DIRECTOR (CORPORATE RESOURCES)	OPEN
MEMBERS' CONTACT POINT:	CHARLOTTE JACKSON Charlotte.jackson@southderbyshire.gov.uk	DOC: S/Finance/Committee/2023-24/February
SUBJECT:	CAPITAL BUDGET 2024-25 AND CAPITAL PROGRAMME TO 2028-29	
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: FM 08

1.0 Recommendations

- 1.1 That Council consider and approve the capital programme expenditure and funding to 2029.
- 1.2 That Council notes the indicative Capital Programme for 2025/26 – 2028/29 and approves the Fleet Replacement budget for 2025/26.

Purpose of the Report

- 2.1 To detail the Councils proposed capital expenditure and funding for the five-year planning period to 2028.
- 2.2 The proposals included within the report are in relation to capital expenditure and funding for both the General Fund and Housing Revenue Account (HRA). The full programme is listed in Appendix 1.

3.0 Introduction

- 3.1 The Capital budget 2024/25 and the Capital Programme 2024/25 to 2028/29 was considered and approved and Finance and Management Committee on the 15th February 2024.
- 3.2 This report summarises the comments received as part of the budget consultation in Appendix 2.

Impact on Reserves

4.0 The below shows the impact of the proposed Capital budget on the level of Capital and earmarked reserves. The position forecast at March 2024 is based in the current reserves.

Table 1 – Reserves Forecast

Type of Reserve	Opening Balance - April 2023	Estimated use of Reserves 2023/24	Estimated Balance March 2024	Estimated Use of Reserves 2024/25	Estimated balances March 2025
General Fund Unallocated Reserves	£15,222,148	£3,220,257	£12,001,891	£227,737	£11,774,154
Earmarked Reserves	£12,504,150	£241,741	£12,262,409	£3,245,651	£9,016,758
Total Useable Revenue Reserves	£27,726,298	£3,461,998	£24,264,300	£3,473,388	£20,790,912
Capital Reserves	£2,281,797	£1,244,362	£1,037,435	£274,928	£762,507
Capital Grants unapplied	£1,449,529	£381,012	£1,068,517	£458,606	£609,911
Total Useable Capital Reserves	£3,731,326	£1,625,374	£2,105,952	£733,534	£1,372,418
Total General Fund Reserves	£31,457,624	£5,087,372	£26,370,252	£4,206,922	£22,163,330

5.0 Capital Programmes

General Fund

5.1 Proposals funded through ‘unsupported borrowing’ on the General Fund impact the ‘Minimum Revenue Provision’ (MRP) estimate for future years, which effectively is a method of calculating the estimated repayment of that internal borrowing. MRP is funded through revenue, and so an increase in capital expenditure plans funded through unsupported borrowing, increases expenditure on the General Fund in respect of MRP.

5.2 The total General Fund Capital budget for 2024/25 is £9,805,063 as detailed in Appendix 1.

HRA

5.3 The Capital programme for the HRA is a rolling 5-year programme of £19,749,676 consisting of capital improvements to the councils housing stock, disabled adaptations and vehicle replacements as detailed in Appendix 1.

6.0 Corporate Implications

Employment Implications

6.1 There are no direct employment implications arising from this report.

Legal Implications

6.2 There are no direct legal implications arising from this report. The final budget has been developed on a series of requirements of the Council in line with legal and regulatory requirements around service provision. Specific legal implications of proposals have been considered by the relevant committees in January/February 2024.

Corporate Plan Implications

6.3 This draft budget has been prepared to support the delivery of the Council's new Council Plan.

Risk Impact

6.4 The draft budget has been prepared to support the effective management of service risk. The council's risk register will be updated accordingly and presented to the relevant committees as part of the council's established performance monitoring approach.

6.5 The budgets will be monitored throughout the year to ensure the Council remains within its funding envelope and the planned programme is delivered.

7.0 Community Impact

Consultation

7.1 As detailed in the report, relevant stakeholders in the business community were directly consulted on the budget proposals, in line with the council's statutory duty to consult ratepayers.

7.2 In addition, between 15 December 2023 and 26 January 2024 wider public consultation was undertaken via the Council's website and at Area Forums.

7.3 All consultation feedback received will be collated and reported as part of the final budget report in February 2024.

Equality and Diversity Impact

7.4 A preliminary Equalities Impact Assessment (EIA) has been undertaken on the budget.

7.5 This has identified that the budget could have significant positive impacts, particularly where it focuses on expansion of some services or investment in assets. The extent to which residents will benefit is dependent on individual circumstances and the consumption of services.

7.6 As other proposals are introduced the specific equality impacts will be considered by Heads of Service with their relevant Strategic Director before implementation taken forward.

Social Value Impact

7.7 There are no social value impacts. Individual decision based impacts on material budgetary proposals have been considered by the relevant committees in January/February 2024.

Environmental Sustainability

7.8 There are no social value impacts. Individual decision based impacts on material budgetary proposals have been considered by the relevant committees in January/February 2024.

7.9 The budget proposes investment in the replacement of council vehicles and reducing our carbon emissions.

8.0 Background Papers

8.1 Report to Finance and Management Committee, 5 October 2023, "Budget Setting Approach 2024/25".

South Derbyshire District Capital Programme 2024 to 2029

PROJECT CODE	Committee	Accountable Budget Holder	Nominated Officer	PROJECT	Budget	Budget	Budget	Budget	Budget	Total spend	Funded by						Commentary	
					2024/25	2025/26	2026/27	2027/28	2028/29	Self Financing	External Contributions	Reserves	Capital Receipts	Revenue Contributions	Internal Borrowing	Total Funding		
AA1012	HCS (HRA)	Head of Housing	Asset and Improvements Manager	Major Improvements under Self-financing	2,819,676	3,200,000	3,550,000	3,900,000	4,000,000	17,469,676	17,469,676						17,469,676	Housing Revenue Account budget for investment in the Housing Stock
	HCS (HRA)	Head of Housing	Architectural Project Officer	Major Disabled Facilities Grant (Council Houses MRA)	300,000	300,000	300,000	300,000	300,000	1,500,000	1,500,000						1,500,000	Housing Revenue Account budget for investment in the disabled adaptations in Housing Stock
	HCS (HRA)	Head of Housing	Head Of Operational Services	HRA Vehicle Replacements	0	0	780,000	0	0	780,000			199,000	140,400		440,600	780,000	
Total HRA					3,119,676	3,500,000	4,630,000	4,200,000	4,300,000	19,749,676	18,969,676	0	199,000	140,400	0	440,600	19,749,676	
AA1001	HCS	Head of Housing	Architectural Project Officer	Disabled Facility Grants and other Works	400,000	400,000	400,000	400,000	400,000	2,000,000		2,000,000					2,000,000	Funded by the BCF - Derbyshire County Council
AA1083	EDS	Head of Planning	Strategic Housing Manager	Strategic Housing Market Assessment	25,000					25,000			25,000				25,000	
AA1102	EDS	Head of Planning	Strategic Housing Manager	Private Sector Stock Condition Survey	60,000					60,000			60,000				60,000	
PRIVATE SECTOR HOUSING					485,000	400,000	400,000	400,000	400,000	2,085,000	0	2,000,000	0	85,000	0	0	2,085,000	
AA1173	HCS	Head of Cultural & Parks & Green Space Manager		Revitalising Rosliston Forestry Centre	315,218	0				315,218			125,290	189,928			315,218	Agreed programme of work to Resiston Forestry Centre as part of the 2020 Capital Bids
AA1180	HCS	Head of Cultural & Parks & Green Space Manager		SUDS Improvements	50,000	0				50,000			50,000				50,000	Agreed programme of work to SUDS as part of the 2020 Capital Bids
COMMUNITY SERVICES					365,218	0				365,218	0	0	125,290	239,928	0	0	365,218	
AA1193	EDS	Head of Environment	Low Carbon Homes Manager	Green Homes Grant	840,000	420,000				1,260,000		1,260,000					1,260,000	Funding from BEIS for reducing carbon emissions in private homes
ENVIRONMENTAL SERVICES					840,000	420,000				1,260,000	0	1,260,000	0	0	0	0	1,260,000	
AA1025	FMC	Head of Property Services	Head of Property Services	Public Buildings Maintenance	55,000	85,000	85,000	85,000	85,000	395,000					395,000		395,000	Fleet replacement programme
	EDS	Head of Operations	Head of Operational Services	Vehicle Replacements	2,250,000	2,324,000	1,850,000	52,500	0	6,476,500			2,207,828	1,164,925		3,103,747	6,476,500	
AA1145	FMC	Head of Business Change & ICT	Head of Business Change & ICT	IT Strategy	400,000	100,000				500,000			500,000				500,000	ICT Strategy programme of replacement equipment
PROPERTY and OTHER ASSETS					2,705,000	2,509,000	1,935,000	137,500	85,000	7,371,500	0	0	2,707,828	1,164,925	395,000	3,103,747	7,371,500	
Total General Fund					4,395,218	3,329,000	2,335,000	537,500	485,000	11,081,718	0	3,260,000	2,833,118	1,489,853	395,000	3,103,747	11,081,718	
Current Planned Expenditure					7,514,894	6,829,000	6,965,000	4,737,500	4,785,000	30,831,394	18,969,676	3,260,000	3,032,118	1,630,253	395,000	3,544,347	30,831,394	
0	EDS	Head of Economic Development	Head of Economic Development	Swadlincote Town Centre Grant Scheme	55,169					55,169			55,169				55,169	Rival of the Town Centre - Shop fronts
0	EDS	Head of Economic Development	Head of Economic Development	Swadlincote Events Space	592,000					592,000					592,000		592,000	Swadlincote Events Space - Indoor Market
0	EDS	Head of Economic Development	Head of Economic Development	Levelling Up Fund 3	1,108,000					1,108,000		1,108,000					1,108,000	Swadlincote Events Space - Indoor Market
0	HCS	Head of Culture & Parks & Green Space Manager		Cemetery Infrastructure Replacement	120,000	100,000	80,000			300,000					300,000		300,000	Cemetery Infrastructure - Refurb and replacement
0	HCS	Head of Culture & Parks & Green Space Manager		Parks and Green Spaces Infrastructure	100,000	100,000	100,000	60,000		360,000					360,000		360,000	Parks & Green Spaces Infrastructure - Refurb & replacement
0	HCS	Head of Culture & Parks & Green Space Manager		Play Area Refurbishment	280,000	288,000	365,000	150,000	200,000	1,283,000					1,283,000		1,283,000	Play Area Refurbishment - Play area equipment
0	HCS	Head of Culture & Parks & Green Space Manager		Stenson Community Centre Air Conditioning	15,000					15,000					15,000		15,000	Sentons Community Centre - Air conditioning
0	HCS	Head of Culture & Parks & Green Space Manager		Town Hall Heating, Lighting and AV	20,000					20,000					20,000		20,000	Town Hall Heating & Lighting and AV
Budget Proposals					2,290,169	488,000	545,000	210,000	200,000	3,733,169	0	1,108,000	55,169	0	0	2,570,000	3,733,169	
Total Capital Programme					9,805,063	7,317,000	7,510,000	4,947,500	4,985,000	34,564,563	18,969,676	4,368,000	3,087,287	1,630,253	395,000	6,114,347	34,564,563	

REPORT TO:	COUNCIL	AGENDA ITEM: 13
DATE OF MEETING:	28 FEBRUARY 2024	CATEGORY: RECOMMENDED
REPORT FROM:	STRATEGIC DIRECTOR (CORPORATE RESOURCES)	OPEN
MEMBERS' CONTACT POINT:	CHARLOTTE JACKSON charlotte.jackson@southderbyshire.gov.uk	DOC:
SUBJECT:	CAPITAL STRATEGY, TREASURY MANAGEMENT STRATEGY AND PRUDENTIAL INDICATORS 2024-25	REF:
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: FM 08

1.0 Recommendations

1.1 That Council approve appendices 1.1.1 to 1.1.5, as recommended by the Finance and Management Committee on the 15 February 2024.

- 1.1.1 Treasury Management Strategy (Appendix 1)
- 1.1.2 Prudential Indicators (Appendix 2)
- 1.1.3 Minimum Revenue Provision (MRP) Policy (Appendix 3)
- 1.1.4 Capital Strategy (Appendix 4)
- 1.1.5 Non-Treasury Investment Strategy (Appendix 5)

2.0 Purpose of the Report

2.1 To detail the Council's Prudential Indicators and Treasury Management Strategy for its expected treasury operations for the medium-term financial planning period, 2024/25 – 2028/29, its MRP policy, Capital Strategy and Non-Treasury Investment Strategy. This is in accordance with the requirements of the Local Government Act 2003.

3.0 Detail

The Prudential System for Capital Finance

3.1 The Council is required to manage its treasury and capital expenditure activities under a National Code. The main aims of the system are to ensure that:

- Capital investment plans of local authorities are affordable and sustainable;
- Treasury management decisions are taken in accordance with best professional practice; and
- Financial planning and asset management are integrated into the Council's overall corporate planning arrangements.

- 3.2 Part of the treasury management operation is to ensure that this cash flow is adequately planned, with cash being available when it is needed. Surplus monies are invested in low-risk counterparties commensurate with the Council's risk appetite, providing adequate liquidity initially before considering investment return. The CIPFA Code requires the Council to invest its treasury funds prudently, and to have regard to the security and liquidity of its investments before seeking the highest rate of return, or yield.
- 3.3 Treasury operations are measured within a set of prudential indicators (Appendix 2). The main purpose of these indicators is to provide the limits and benchmarks to control the level of capital expenditure, borrowing and investment. The Council is expected to operate comfortably within these limits.
- 3.4 The Prudential System allows councils the freedom to borrow on a prudential basis. Any new borrowing must be accommodated within any maximum debt limits or caps set by Central Government and the Council must demonstrate that it can afford to service and repay the debt within its financial plans.
- 3.5 The Strategy aims to provide transparency for treasury decisions including the use of counterparties, together with assessing how risk is managed on a day- to-day basis.
- 3.6 There are changes to the strategy in respect of the repayment of HRA self-financing debt. This is because the contributions made from the HRA on an annual basis are not sustainable against the current HRA budget position. As such, deferment of the 2027 MRP has been proposed to allow for significant investment in its housing stock in the medium term. Repayment will be determined at a later stage, in line with the housing review.
- 3.7 The Council has more capital investment in 2024/25 General Fund capital programme which will be funded by internal borrowing and paid off over the asset's useful life on an annuity.
- 3.8 A review of CFR was undertaken by the Council's treasury advisors. A reconciliation exercise was successfully undertaken which has subsequently been used to calculate MRP over the medium term.
- 3.9 The strategy is set out at Appendix 1.

Prudential Indicators

- 3.10 As above, the prudential indicators consider the affordability and impact of capital expenditure plans and set out the Council's overall capital framework.
- 3.11 The CIPFA codes require a prescribed set of prudential indicators to be produced annually and monitored throughout the year and the Council.
- 3.12 The indicators required under the regulations are set out along with explanations in Appendix 2.

Minimum Revenue Provision Policy

- 3.13 MRP statement provides details on the amount charged to revenue for the repayment of internal debt over the capital programme.

- 3.14 There are proposed changes to the MRP Policy for 2024/25 relating to the method in which the Council calculates its MRP.
- 3.15 Currently the Council adopts the regulatory method which charges 4% of the authority's underlying need to borrow. It has been proposed that this method is changed to an asset life method, which sees all capital investment is repaid by the end of an asset's life. This method represents the most prudent provision and is recommended for adoption by the Council.
- 3.16 The MRP Policy is at Appendix 3.

Capital Strategy

- 3.17 The CIPFA Prudential Code for Capital Finance requires councils to produce a Capital Strategy. The strategy must set out capital expenditure planned by the council against its overall organisational strategy and resources to ensure that decisions are being made with sufficient regard to the long-term financing implications and potential risks to the Council.
- 3.18 Aligning with the Council's capital programme 2024/25 – 2028/29, the strategy sets out how the council will resource its planned capital expenditure. This includes internal borrowing. Internal borrowing is a way in which Council fund their capital expenditure rather than borrowing externally. The Council then charges to its revenue account a minimum amount (minimum revenue provision) for that financial year in respect of the financing of capital expenditure incurred by the local authority in that year or in any financial year prior. The Council determines an amount of minimum revenue provision which it considers to be prudent which is explored in the MRP statement.
- 3.19 The Capital Strategy is at Appendix 4.

Non-Treasury Investment Strategy

- 3.20 The Non-Treasury Investment Strategy sets out how the Council will support local public services through investments and investing commercially alongside the performance of its existing commercial investments.
- 3.21 This information was previously presented as part of the Treasury Management Strategy in previous years but has been included as a stand-alone document for 2024/25 and going forward, in line with best practice.
- 3.22 There are no approved limits for loans or investments to/in shares in subsidiaries, suppliers, parish councils, local businesses, charities, Housing Associations, residents or employees – any forthcoming consideration will be dealt with on a case-by-case basis and require approval by Full Council following a comprehensive review.
- 3.23 The Non-Treasury Investment Strategy is at Appendix 5.

4.0 Financial Implications

- 4.1 The report sets out the annual update of the core strategies which underpin the council's approach to managing its capital investment.
- 4.2 Treasury investment income has been budgeted at the forecasted interest rate of 4%. This equates to budgeted investment income in 2024/25 of £847k and £436k with the General Fund and HRA respectfully.

5.0 Corporate Implications

5.1 None directly.

6.0 Community Impact

6.1 None directly.

7.0 Background Papers

7.1 Treasury Management in Public Services and the Code of Practice
(CIPFA Publication – November 2011)

7.2 Local Government Act 2003 (Part 1)

7.3 Localism Act 2011 – Part 7 Chapter 3



**South
Derbyshire
District Council**

Treasury Management Strategy Statement 2024/25

February 2024

Introduction

Treasury management is the management of the Council's cash flows, borrowing and investments, and the associated risks. The Council borrows and invests substantial sums of money and is therefore exposed to financial risks, including the loss of invested funds and the revenue effect of changing interest rates. The successful identification, monitoring and control of financial risk are therefore central to the Council's prudent financial management.

Treasury risk management at the Council is conducted within the framework of the Chartered Institute of Public Finance and Accountancy's Treasury Management in the Public Services: Code of Practice 2021 Edition (the CIPFA Code) which requires the Council to approve a treasury management strategy before the start of each financial year. This report fulfils the Council's legal obligation under the Local Government Act 2003 to have regard to the CIPFA Code.

Updates on treasury activity are reported to the Finance and Management Committee on a quarterly basis. A further annual report is produced alongside the final accounts each July to detail all activity for the year.

Responsibility for Treasury Management

The Finance and Management Committee is responsible for setting and monitoring treasury activity at the Council. Under its terms of reference, this includes ensuring that the Council does not breach its borrowing limit.

The Committee is advised by its Section 151 (Chief Finance) Officer who is the Strategic Director (Corporate Resources). This Officer is responsible for the oversight of activity and to ensure that treasury strategy and associated policies are met.

The day-to-day operational activity is undertaken within the Financial Services Unit at the Council. The main officers who have responsibility for daily transactions are the Chief Accountant and the Service Accountants.

The Authorising Officers for transactions are the Strategic Director (Corporate Resources), and the Head of Finance. Any new borrowing or investment must have the prior approval of the Strategic Director (Corporate Resources).

External Support for Treasury Activity

All designated officers involved in treasury activity are covered under the Council's Crime insurance. Officers are also supported by external treasury advisors who provide research material, news bulletins, together with general advice and guidance.

Audit Arrangements

The Council's Internal Audit function audits treasury policies and procedures, together with treasury activity and transactions at least once every two years. This is a requirement of External Audit. Any matters raised concerning any governance or control matters, are considered, and monitored by the Council's Audit Sub-Committee.

Scrutiny and Training

Scrutiny of this strategy and its application is undertaken by the Finance and Management Committee as part of their role of agreeing policy and monitoring performance. The Audit Sub-Committee review internal audit reports regarding any procedural or wider control matters.

The Council are currently undertaking a planned training programme for all Elected Member on financial sustainability and Local Government finance. It is planned that the Elected Members involved in reviewing Treasury Management will receive training by the Council's external treasury advisors during the year.

The Strategy

This strategy covers:

- The management of debt
- The Council's debt and investment projections
- The expected movement in interest rates
- The Council's borrowing and investment strategies
- Treasury performance indicators
- Specific limits on treasury activities
- Any local treasury issues

External Context

The following information provides the economic and fiscal context in which the council is currently operating. Arlingclose Ltd, who act as the council's treasury advisor, providing independent and unbiased financial and capital financing expert advice, have provided some of this information as part of their service to us.

Economic background: The impact on the UK from higher interest rates and inflation, a weakening economic outlook, an uncertain political climate due to an upcoming general election, together with war in Ukraine and the Middle East, will be major influences on the Council's treasury management strategy for 2024/25.

The Bank of England (BoE) increased Bank Rate to 5.25% in August 2023, before maintaining this level for the rest of 2023. In December 2023, members of the BoE's

Monetary Policy Committee voted 6-3 in favour of keeping Bank Rate at 5.25%. The three dissenters wanted to increase rates by another 0.25%.

The November quarterly Monetary Policy Report (MPR) forecast a prolonged period of weak Gross Domestic Product (GDP) growth with the potential for a mild contraction due to ongoing weak economic activity. The outlook for CPI inflation was deemed to be highly uncertain, with upside risks to CPI falling to the 2% target coming from potential energy price increases, strong domestic wage growth and persistence in price-setting.

Office for National Statistics (ONS) figures showed CPI inflation was 3.9% in November 2023, down from a 4.6% rate in the previous month and, in line with the recent trend, lower than expected. The core CPI inflation rate declined to 5.1% from the previous month's 5.7%, again lower than predictions. Looking ahead, using the interest rate path implied by financial markets the BoE expects CPI inflation to continue falling slowly, but taking until early 2025 to reach the 2% target before dropping below target during the second half 2025 and into 2026.

ONS figures showed the UK economy contracted by 0.1% between July and September 2023. The BoE forecasts GDP will likely stagnate through 2024. The BoE forecasts that higher interest rates will constrain GDP growth, which will remain weak over the entire forecast horizon.

The labour market appears to be loosening, but only very slowly. The unemployment rate rose slightly to 4.2% between June and August 2023, from 4.0% in the previous 3-month period, but the lack of consistency in the data between the two periods made comparisons difficult. Earnings growth has remained strong but has showed some signs of easing; regular pay (excluding bonuses) was up 7.3% over the period and total pay (including bonuses) up 7.2%. Adjusted for inflation, regular pay was 1.4% and total pay 1.3%. Looking forward, the MPR showed the unemployment rate is expected to be around 4.25% in the second half of calendar 2023, but then rising steadily over the forecast horizon to around 5% in late 2025/early 2026.

Having increased its key interest rate to a target range of 5.25-5.50% in August 2023, the US Federal Reserve appears now to have concluded the hiking cycle. It is likely this level represents the peak in US rates following a more dovish meeting outcome in December 2023. US GDP grew at an annualised rate of 4.9% between July and September 2023, ahead of expectations for a 4.3% expansion and the 2.1% reading for Q2. But the impact from higher rates has started to feed into economic activity and growth will weaken in 2024. Annual CPI inflation was 3.1% in November.

Eurozone inflation has declined steadily since the start of 2023, falling to an annual rate of 2.4% in November 2023. Economic growth has been weak, and GDP contracted by 0.1% in the three months to September 2023. In line with other central banks, the

European Central Bank has increased rates, taking its deposit facility, fixed rate tender, and marginal lending rates to 3.75%, 4.25% and 4.50% respectively.

Credit outlook: Credit Default Swap (CDS) prices were volatile during 2023, spiking in March on the back of banking sector contagion concerns following the major events of Silicon Valley Bank becoming insolvent and the takeover of Credit Suisse by UBS. After then falling back in Q2 of calendar 2023, in the second half of the year, higher interest rates and inflation, the ongoing war in Ukraine, and now the Middle East, have led to CDS prices increasing steadily.

On an annual basis, CDS price volatility has so far been lower in 2023 compared to 2022, but this year has seen more of a divergence in prices between ringfenced (retail) and non-ringfenced (investment) banking entities once again.

Moody's revised its outlook on the UK sovereign to stable from negative to reflect its view of restored political predictability following the volatility after the 2022 minibudget. Moody's also affirmed the Aa3 rating in recognition of the UK's economic resilience and strong institutional framework.

Following its rating action on the UK sovereign, Moody's revised the outlook on five UK banks to stable from negative and then followed this by the same action on five rated local authorities. However, within the same update the long-term ratings of those five local authorities were downgraded.

There remain competing tensions in the banking sector, on one side from higher interest rates boosting net income and profitability against another of a weakening economic outlook and likely recessions that increase the possibility of a deterioration in the quality of banks' assets.

However, the institutions on our adviser Arlingclose's counterparty list remain well-capitalised and their counterparty advice on both recommended institutions and maximum duration remain under constant review and will continue to reflect economic conditions and the credit outlook.

Interest rate forecast (December 2023): Although UK inflation and wage growth remain elevated, the Council's treasury management adviser Arlingclose forecasts that Bank Rate has peaked at 5.25%. The Bank of England's Monetary Policy Committee will start reducing rates in 2024 to stimulate the UK economy but will be reluctant to do so until it is sure there will be no lingering second-round effects. Arlingclose sees rate cuts from Q3 2024 to a low of around 3% by early mid 2026.

Arlingclose expects long-term gilt yields to be broadly stable at current levels (amid continued volatility), following the decline in yields towards the end of 2023, which reflects the expected lower medium-term path for Bank Rate. Yields will remain relatively higher than in the past, due to quantitative tightening and significant bond supply. As ever, there

will undoubtedly be short-term volatility due to economic and political uncertainty and events.

A more detailed economic and interest rate forecast provided by Arlingclose is in Appendix A.

For the purpose of setting the budget for 2024/25, it has been assumed that new treasury investments will be made at an average rate/yield of 4% which equates to estimated investment income of £847k and £436k within the General Fund and HRA respectively.

Local Context

On 31st December 2023, the Council held £47.423m of borrowing and £79m of treasury investments. Forecast changes in these sums are shown in the balance sheet analysis below.

Balance sheet summary and forecast (£'000)

	2022/23 Actual	2023/24 Estimate	2024/25 Forecast	2025/26 Forecast	2026/27 Forecast	2027/28 Forecast	2028/29 Forecast
General Fund CFR	6,860	6,822	7,909	9,948	11,682	11,464	11,163
HRA CFR	51,584	41,584	41,584	41,584	42,025	41,971	41,914
Total CFR	58,444	48,406	49,493	51,532	53,707	53,435	53,077
<i>Less: External Borrowing</i>	47,423	37,423	37,423	37,423	27,423	27,423	27,423
Internal (over) Borrowing	11,021	10,983	12,070	14,109	26,284	26,012	25,654
<i>Less: balance sheet resources</i>	76,438	61,190	55,373	50,186	45,148	39,400	34,819
Treasury Investments	65,417	50,207	43,303	36,077	18,864	13,388	9,165

*Shows only loans to which the Council is committed and excludes optional refinancing

The underlying need to borrow for capital purposes is measured by the Capital Financing Requirement (CFR), while usable reserves and working capital are the underlying resources available for investment. The Council's current strategy is to maintain borrowing and investments below their underlying levels, sometimes known as internal borrowing.

The Council has a decreasing CFR in 2023/24 due to the repayment of PWLB debt relating to the HRA. However, the Council's has an increasing CFR from 2024/25 due to its capital programme plans over the forecasted period.

CIPFA's Prudential Code for Capital Finance in Local Authorities recommends that the Council's total debt should be lower than its highest forecast CFR over the next three years. The above table shows that the Council expects to comply with this recommendation during 2024/25.

CFR Review: In October 2023, the Strategic Director (Corporate Resources) commissioned Arlingclose to investigate the apparent difference between two areas where the Capital Financing Requirement (CFR) is recognised: the (CFR) as calculated from the Balance Sheet and the CFR figure disclosed in the Notes to the Statement of accounts.

For each year of the review there has been a difference between the two figures with, in most cases, the figure per the Balance Sheet being higher than the Note.

The reconciliation exercise has since been undertaken successfully, with this then used to calculate Medium Revenue Provision (MRP). This has resulted in a higher CFR.

The increase in the CFR will result in a higher General Fund CFR and therefore a higher MRP charge.

This will be mitigated by the planned change in the way in which the Council calculates MRP. Changes to the current MRP policy and different options are outlined in the MRP statement.

HRA Internal Borrowing Reprofiling: MRP represents the minimum amount that must be charged to a Council's revenue account each year for financing of capital expenditure, which will have initially been funded by borrowing.

It has been the Council's policy to make MRP in line with actual debt repayments which reduces the CFR. Contributions are made annually from the HRA General Reserves into a Debt Repayment reserve in readiness for the maturity. £10m is due in March 2024 and March 2027.

Given the significance of the impact on the HRA General Reserve, deferment of the 2027 MRP has been proposed to allow for significant investment in it's housing stock in the medium term. Repayment of which will be determined at a later stage, in line with the housing review.

As per the above table, external borrowing reduces in 2026/27 due to actual debt repayment, but CFR is unchanged for the HRA.

There is no requirement to re-borrow maturing HRA loans in the short term, given the high reserve and cash position. Any additional investment requirements can be met via internal borrowing.

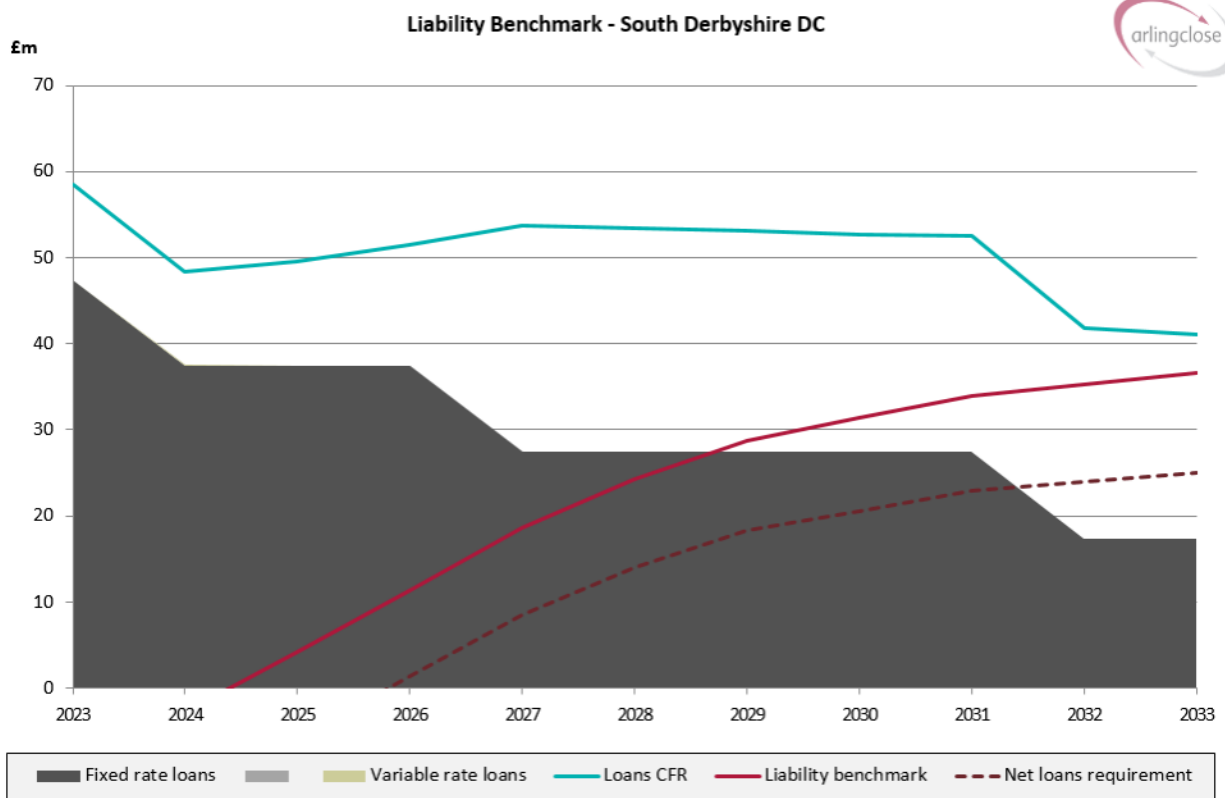
Liability benchmark: To compare the Council’s actual borrowing against an alternative strategy, a liability benchmark has been calculated showing the lowest risk level of borrowing. This assumes the same forecasts as the table above, but that cash and investment balances are kept to a minimum level of £10m (inflated from 2027/28) at each year-end to maintain sufficient liquidity but minimise credit risk.

The liability benchmark is an important tool to help establish whether the Council is likely to be a long-term borrower or long-term investor in the future, and so shape its strategic focus and decision making. The liability benchmark itself represents an estimate of the cumulative amount of external borrowing the Council must hold to fund its current capital and revenue plans while keeping treasury investments at the minimum level required to manage day-to-day cash flow.

Liability Benchmark (£'000)

	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	Actual	Estimate	Forecast	Forecast	Forecast	Forecast	Forecast
Loans CFR	58,444	48,406	49,493	51,532	53,707	53,435	53,077
Less: Balance Sheet Resources	-76,438	-61,190	-55,373	-50,186	-45,148	-39,400	-34,819
New Loans requirement	-17,994	-12,784	-5,880	1,346	8,559	14,035	18,258
Plus: Liquidity allowance	10,000	10,000	10,000	10,000	10,000	10,300	10,500
Liability Benchmark	-7,994	-2,784	4,120	11,346	18,559	24,335	28,758

Following on from the medium-term forecasts in the above table, the long-term liability benchmark assumes capital expenditure funded by borrowing per the capital programme, minimum revenue provision on new capital expenditure based on the useful life of the assets and reserves continue to reduce year on year to fund future year expenditure.



The above graph shows that actual borrowing decreases over time as debt is repaid. The liability benchmark increases due to planned capital expenditure and utilisation of reserves. This graph demonstrates that the Council may need to borrow in the medium term.

Borrowing Strategy

The Council currently holds £47.423 million of loans. These loans were taken out by the Council in 2011/12 for the purpose of HRA self-financing. The principal element of these loans is repayable in full on maturity, with interest being paid each March and September.

For 2024/25, new capital investment through borrowing.

Objectives: The Council’s chief objective when borrowing has been to strike an appropriately low risk balance between securing low interest costs and achieving cost certainty over the period for which funds are required, with flexibility to renegotiate loans should the Council’s long-term plans change being a secondary objective.

Strategy: Given the potential for future cuts to in local government funding due to reform, the Council’s borrowing strategy continues to address the key issue of affordability without compromising the longer-term stability of the debt portfolio. Short-term interest rates are currently at a 15-year high but are expected to fall in the coming years and it is therefore likely to be more cost effective over the medium-term to either use internal resources, or to borrow short-term loans instead.

By doing so, the Council can reduce net borrowing costs (despite foregone investment income) and reduce overall treasury risk. The benefits of internal / short-term borrowing will be monitored regularly against the potential for incurring additional costs by deferring borrowing into future years when long-term borrowing rates are forecast to rise modestly. Arlingclose will assist the Council with this 'cost of carry' and breakeven analysis. Its output may determine whether the Council borrows additional sums at long-term fixed rates in 2024/25 with a view to keeping future interest costs low, even if this causes additional cost in the short-term.

The Council has previously raised all of its long-term borrowing from the PWLB but will consider long-term loans from other sources including banks, pensions and local authorities, and will investigate the possibility of issuing bonds and similar instruments, in order to lower interest costs and reduce over-reliance on one source of funding in line with the CIPFA Code. PWLB loans are no longer available to local authorities planning to buy investment assets primarily for yield; the Council intends to avoid this activity in order to retain its access to PWLB loans.

Alternatively, the Council may arrange forward starting loans, where the interest rate is fixed in advance, but the cash is received in later years. This would enable certainty of cost to be achieved without suffering a cost of carry in the intervening period.

Sources of borrowing: The approved sources of long-term and short-term borrowing are:

- HM Treasury's PWLB lending facility (formerly the Public Works Loan Board)
- UK Infrastructure Bank Ltd
- any institution approved for investments (see below)
- any other bank or building society authorised to operate in the UK
- any other UK public sector body
- UK public and private sector pension funds (except Derbyshire County Council Pension Fund)
- capital market bond investors
- retail investors via a regulated peer-to-peer platform
- UK Municipal Bonds Agency plc and other special purpose companies created to enable local authority bond issues

Other sources of debt finance: In addition, capital finance may be raised by the following methods that are not borrowing, but may be classed as other debt liabilities:

- leasing
- hire purchase
- Private Finance Initiative
- sale and leaseback
- similar asset based finance

Municipal Bonds Agency: UK Municipal Bonds Agency plc was established in 2014 by the Local Government Association as an alternative to the PWLB. It issues bonds on the capital markets and lends the proceeds to local authorities. This is a more complicated source of finance than the PWLB for two reasons: borrowing authorities will be required to provide bond investors with a guarantee to refund their investment in the event that the agency is unable to for any reason; and there will be a lead time of several months between committing to borrow and knowing the interest rate payable. Any decision to borrow from the Agency will therefore be the subject of a separate report to Full Council.

LOBOs: LOBO (Lender's Option Borrower's Option) loans where the lender has the option to propose an increase in the interest rate at set dates, following which the Council has the option to either accept the new rate or to repay the loan at no additional cost.

Short-term and variable rate loans: These loans leave the Council exposed to the risk of short-term interest rate rises and are therefore subject to the interest rate exposure limits in the treasury management indicators below. Financial derivatives may be used to manage this interest rate risk.

Debt rescheduling: The PWLB allows authorities to repay loans before maturity and either pay a premium or receive a discount according to a set formula based on current interest rates. Other lenders may also be prepared to negotiate premature redemption terms. The Council may take advantage of this and replace some loans with new loans, or repay loans without replacement, where this is expected to lead to an overall cost saving or a reduction in risk. The recent rise in interest rates means that more favourable debt rescheduling opportunities should arise than in previous years.

Treasury Investment Strategy

The Council holds £79m invested funds, representing income received in advance of expenditure plus balances and reserves held. In the past 12 months, the Council's treasury investment balance has ranged between £61m and £79m, albeit reduced levels are expected in the forthcoming year due to £10m PWLB maturity in March 2024.

Objectives: The CIPFA Code requires the Council to invest its treasury funds prudently, and to have regard to the security and liquidity of its investments before seeking the highest rate of return, or yield. The Council's objective when investing money is to strike an appropriate balance between risk and return, minimising the risk of incurring losses from defaults and the risk of receiving unsuitably low investment income. Where balances are expected to be invested for more than one year, the Council will aim to achieve a total return that is equal or higher than the prevailing rate of inflation, in order to maintain the spending power of the sum invested. The Council aims to be a responsible investor and will consider environmental, social and governance (ESG) issues when investing.

Strategy: As demonstrated by the liability benchmark above, the Council expects to be a long-term borrower and new treasury investments will therefore be made primarily to manage day-to-day cash flows using short-term low risk instruments. The existing

portfolio of strategic pooled funds will be maintained to diversify risk into different sectors and boost investment income.

ESG policy: Environmental, social and governance (ESG) considerations are increasingly a factor in global investors' decision making, but the framework for evaluating investment opportunities is still developing and therefore the Council's ESG policy does not currently include ESG scoring or other real-time ESG criteria at an individual investment level. When investing in banks and funds, the Council will prioritise banks that are signatories to the UN Principles for Responsible Banking and funds operated by managers that are signatories to the UN Principles for Responsible Investment, the Net Zero Asset Managers Alliance and/or the UK Stewardship Code. As surplus funds become available options for re-investing in ESG (Environmental Social & Governance) equity funds shall be contemplated. Any new fund manager appointments would be subject to due diligence by the Strategic Director (Corporate Resources) and approved at the Finance and Management Committee.

Business models: Under the IFRS 9 standard, the accounting for certain investments depends on the Council's "business model" for managing them. The Council aims to achieve value from its treasury investments by a business model of collecting the contractual cash flows and therefore, where other criteria are also met, these investments will continue to be accounted for at amortised cost.

Approved counterparties: The Council may invest its surplus funds with any of the counterparty types below, subject to the limits shown.

Treasury investment counterparties and limits

Sector	Counterparty Limit	Time Limit	Sector Limit
The UK Government	£25m	364 days	n/a
Local authorities & other government entities	£5m	364 days	Unlimited
Banks (unsecured)*	£3m	35 days	Unlimited
Building societies (unsecured)*	£2m	35 days	£5m
Money Market Funds*	£2m	60 days	£16m
Strategic Pooled Funds	£4m	n/a	£4m
Other Investments*	£1m	35 days	Unlimited

This table must be read in conjunction with the notes below.

* **Minimum credit rating:** Treasury investments in the sectors marked with an asterisk will only be made with entities whose lowest published long-term credit rating is no lower

than A-. Where available, the credit rating relevant to the specific investment or class of investment is used, otherwise the counterparty credit rating is used. However, investment decisions are never made solely based on credit ratings, and all other relevant factors including external advice will be taken into account.

For entities without published credit ratings, investments may be made either (a) where external advice indicates the entity to be of similar credit quality; or (b) to a maximum of £5m per counterparty as part of a diversified pool e.g. via a peer-to-peer platform.

Government: Loans to, and bonds and bills issued or guaranteed by, national governments, regional and local authorities and multilateral development banks. These investments are not subject to bail-in, and there is generally a lower risk of insolvency, although they are not zero risk. Investments with the UK Government are deemed to be zero credit risk due to its ability to create additional currency and therefore may be made in unlimited amounts for up to 50 years.

Banks and building societies (unsecured): Accounts, deposits, certificates of deposit and senior unsecured bonds with banks and building societies, other than multilateral development banks. These investments are subject to the risk of credit loss via a bail-in should the regulator determine that the bank is failing or likely to fail.

Money market funds: Pooled funds that offer same-day or short notice liquidity and very low or no price volatility by investing in short-term money markets. They have the advantage over bank accounts of providing wide diversification of investment risks, coupled with the services of a professional fund manager in return for a small fee. The Council will take care to diversify its liquid investments over a variety of providers to ensure access to cash at all times.

Strategic pooled funds: Bond, equity and property funds that offer enhanced returns over the longer term but are more volatile in the short term. These allow the Council to diversify into asset classes other than cash without the need to own and manage the underlying investments. Because these funds have no defined maturity date, but are available for withdrawal after a notice period, their performance and continued suitability in meeting the Council's investment objectives will be monitored regularly.

Other investments: This category covers treasury investments not listed above, for example unsecured corporate bonds and company loans. Non-bank companies cannot be bailed-in but can become insolvent placing the Council's investment at risk.

Operational bank accounts: The Council may incur operational exposures, for example through current accounts, collection accounts and merchant acquiring services, to any UK bank with credit ratings no lower than BBB- and with assets greater than £25 billion. These are not classed as investments but are still subject to the risk of a bank bail-in, and balances will therefore be kept below £3m. The Bank of England has stated that in the event of failure, banks with assets greater than £25 billion are more likely to be bailed-in

than made insolvent, increasing the chance of the Council maintaining operational continuity.

Risk assessment and credit ratings: Credit ratings are obtained and monitored by the Council's treasury advisers, who will notify changes in ratings as they occur. The credit rating agencies in current use are listed in the Treasury Management Practices document. Where an entity has its credit rating downgraded so that it fails to meet the approved investment criteria then:

- no new investments will be made,
- any existing investments that can be recalled or sold at no cost will be, and
- full consideration will be given to the recall or sale of all other existing investments with the affected counterparty.

Where a credit rating agency announces that a credit rating is on review for possible downgrade (also known as "negative watch") so that it may fall below the approved rating criteria, then only investments that can be withdrawn will be made with that organisation until the outcome of the review is announced. This policy will not apply to negative outlooks, which indicate a long-term direction of travel rather than an imminent change of rating.

Other information on the security of investments: The Council understands that credit ratings are good, but not perfect, predictors of investment default. Full regard will therefore be given to other available information on the credit quality of the organisations in which it invests, including credit default swap prices, financial statements, information on potential government support, reports in the quality financial press and analysis and advice from the Council's treasury management adviser. No investments will be made with an organisation if there are substantive doubts about its credit quality, even though it may otherwise meet the above criteria.

Reputational aspects: The Council is aware that investment with certain counterparties, while considered secure from a purely financial perspective, may leave it open to criticism, valid or otherwise, that may affect its public reputation, and this risk will therefore be taken into account when making investment decisions.

When deteriorating financial market conditions affect the creditworthiness of all organisations, as happened in 2008, 2020 and 2022, this is not generally reflected in credit ratings, but can be seen in other market measures. In these circumstances, the Council will restrict its investments to those organisations of higher credit quality and reduce the maximum duration of its investments to maintain the required level of security. The extent of these restrictions will be in line with prevailing financial market conditions. If these restrictions mean that insufficient commercial organisations of high credit quality are available to invest the Council's cash balances, then the surplus will be deposited with the UK Government, or with other local authorities. This will cause investment returns to fall but will protect the principal sum invested.

Investment limits: The Council's revenue reserves available to cover investment losses are forecast to be £36 million on 31st March 2024. In order that no more than 11% of available reserves will be put at risk in the case of a single default, the maximum that will be lent to any one organisation (other than the UK Government) will be £5 million. A group of entities under the same ownership will be treated as a single organisation for limit purposes.

Credit risk exposures arising from non-treasury investments, financial derivatives and balances greater than £3,000,000 in operational bank accounts count against the relevant investment limits.

Liquidity management: The Council uses cash flow forecasts to determine the maximum period for which funds may prudently be committed. The forecast is compiled on a prudent basis to minimise the risk of the Council being forced to borrow on unfavourable terms to meet its financial commitments. Limits on long-term investments are set by reference to the Council's medium-term financial plan and cash flow forecast.

The Council will spread its liquid cash over at least 10 providers (e.g. bank accounts and money market funds) to ensure that access to cash is maintained in the event of operational difficulties at any one provider.

Treasury Management Prudential Indicators

The main indicator the Council uses to measure its return on short-term investments to average over the year, is the Average 7-Day Money Market Rate. This is a standard measure of performance. Performance in recent years is shown in the following table.

	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24 (31/12)
7-Day Rate (target)	0.65%	0.42%	0.11%	0.19%	3.89%	5.25%
Actual Rate	0.66%	0.54%	0.13%	0.26%	3.43%	5.10%

As at 31st December 2023 the Council's investment portfolio is as follows:

	Current Rate(s)	Balance at 31.12.2023 £000
Local Authorities	4.30% - 5.60%	37,000
DMO	5.12% - 5.38%	17,500
Money Market Funds	5.33% - 5.46%	16,000

CCLA Property Funds	5.27%	4,000
Banks	0.01 – 4.55%	4,862
TOTAL		79,362

Maturity structure of borrowing: This indicator is set to control the Council’s exposure to refinancing risk. The upper and lower limits on the maturity structure of borrowing will be:

Refinancing rate risk indicator	Upper limit	Lower limit	Position as at 31/12/2023
Under 12 months	70%	0%	21%
12 months and within 24 months	30%	0%	0%
24 months and within 5 years	30%	0%	21%
5 years and within 10 years	30%	0%	21%
10 years and above	90%	0%	37%

Time periods start on the first day of each financial year. The maturity date of borrowing is the earliest date on which the lender can demand repayment.

Long-term treasury management investments: The purpose of this indicator is to control the Council’s exposure to the risk of incurring losses by seeking early repayment of its investments. The prudential limits on the long-term treasury management investments will be:

Price risk indicator	2024/25	2025/26	2026/27	No fixed date
Limit on principal invested beyond year end	£0m	£0m	£0m	£4m

Long-term investments with no fixed maturity date include strategic pooled funds and real estate investment trusts but exclude money market funds and bank accounts with no fixed maturity date as these are considered short-term.

Related Matters

The CIPFA Code requires the Council to include the following in its treasury management strategy.

Financial derivatives: Local authorities have previously made use of financial derivatives embedded into loans and investments both to reduce interest rate risk (e.g. interest rate collars and forward deals) and to reduce costs or increase income at the expense of greater risk (e.g. LOBO loans and callable deposits). The general power of

competence in section 1 of the Localism Act 2011 removes much of the uncertainty over local authorities' use of standalone financial derivatives (i.e. those that are not embedded into a loan or investment).

The Council will only use standalone financial derivatives (such as swaps, forwards, futures and options) where they can be clearly demonstrated to reduce the overall level of the financial risks that the Council is exposed to. Additional risks presented, such as credit exposure to derivative counterparties, will be taken into account when determining the overall level of risk. Embedded derivatives, including those present in pooled funds and forward starting transactions, will not be subject to this policy, although the risks they present will be managed in line with the overall treasury risk management strategy.

Financial derivative transactions may be arranged with any organisation that meets the approved investment criteria, assessed using the appropriate credit rating for derivative exposures. An allowance for credit risk calculated using the methodology in the Treasury Management Practices document will count against the counterparty credit limit and the relevant foreign country limit.

In line with the CIPFA Code, the Council will seek external advice and will consider that advice before entering into financial derivatives to ensure that it fully understands the implications.

Housing Revenue Account: On 1st April 2012, the Council notionally split each of its existing long-term loans into General Fund and HRA pools. In the future, new long-term loans borrowed will be assigned in their entirety to one pool or the other. Interest payable and other costs/income arising from long-term loans (e.g. premiums and discounts on early redemption) will be charged/ credited to the respective revenue account. Differences between the value of the HRA loans pool and the HRA's underlying need to borrow (adjusted for HRA balance sheet resources available for investment) will result in a notional cash balance which may be positive or negative. This balance will be measured each month and interest transferred between the General Fund and HRA at the Council's average interest rate on treasury investments excluding strategic pooled funds, adjusted for credit risk if a net investment balance and at the Council's average rate of borrowing if a net borrowing balance.

Markets in Financial Instruments Directive: The Council has opted up to professional client status with its providers of financial services, including advisers, banks, brokers and fund managers, allowing it access to a greater range of services but without the greater regulatory protections afforded to individuals and small companies. Given the size and range of the Council's treasury management activities, the Strategic Director (Corporate Resources) believes this to be the most appropriate status.

Financial Implications

The budget for investment income in 2024/25 is £1.28m, based on an average investment portfolio of £32m million at an interest rate of 4%. The budget for debt interest paid in 2024/25 is £1.23m, based on an average debt portfolio of £37.4m at an average interest rate of 3.31%. If actual levels of investments and borrowing, or actual interest rates, differ from those forecast, performance against budget will be correspondingly different.

Other Options Considered

The CIPFA Code do not prescribe any particular treasury management strategy for local authorities to adopt. The Strategic Director (Corporate Resources), having consulted the Finance and Management Committee, believes that the above strategy represents an appropriate balance between risk management and cost effectiveness. Some alternative strategies, with their financial and risk management implications, are listed below.

Alternative	Impact on income and expenditure	Impact on risk management
Invest in a narrower range of counterparties and/or for shorter times	Interest income will be lower	Lower chance of losses from credit related defaults, but any such losses may be greater
Invest in a wider range of counterparties and/or for longer times	Interest income will be higher	Increased risk of losses from credit related defaults, but any such losses may be smaller
Borrow additional sums at long-term fixed interest rates	Debt interest costs will rise; this is unlikely to be offset by higher investment income	Higher investment balance leading to a higher impact in the event of a default; however long-term interest costs may be more certain
Borrow short-term or variable loans instead of long-term fixed rates	Debt interest costs will initially be lower	Increases in debt interest costs will be broadly offset by rising investment income in the medium term, but long-term costs may be less certain
Reduce level of borrowing	Saving on debt interest is likely to exceed lost investment income	Reduced investment balance leading to a lower impact in the event of a default; however long-term interest costs may be less certain

Appendix A – Arlingclose Economic & Interest Rate Forecast – December 2023

Underlying assumptions:

- UK inflation and wage growth remain elevated but have eased over the past two months fuelling rate cuts expectations. Near-term rate cuts remain unlikely, although downside risks will increase as the UK economy likely slides into recession.
- The MPC's message remains unchanged as the Committee seeks to maintain tighter financial conditions. Monetary policy will remain tight as inflation is expected to moderate to target slowly, although some wage and inflation measures are below the Bank's last forecasts.
- Despite some deterioration in activity data, the UK economy remains resilient in the face of tighter monetary policy. Recent data has been soft but mixed; the more timely PMI figures suggest that the services sector is recovering from a weak Q3. Tighter policy will however bear down on domestic and external activity as interest rates bite.
- Employment demand is easing. Anecdotal evidence suggests slowing recruitment and pay growth, and we expect unemployment to rise further. As unemployment rises and interest rates remain high, consumer sentiment will deteriorate. Household and business spending will therefore be weak.
- Inflation will fall over the next 12 months. The path to the target will not be smooth, with higher energy prices and base effects interrupting the downtrend at times. The MPC's attention will remain on underlying inflation measures and wage data. We believe policy rates will remain at the peak for another 10 months, or until the MPC is comfortable the risk of further 'second-round' effects has diminished.
- Maintaining monetary policy in restrictive territory for so long, when the economy is already struggling, will require significant loosening in the future to boost activity.
- Global bond yields will remain volatile. Markets are currently running with expectations of near-term US rate cuts, fuelled somewhat unexpectedly by US policymakers themselves. Term premia and bond yields have experienced a marked decline. It would not be a surprise to see a reversal if data points do not support the narrative, but the current 10-year yield appears broadly reflective of a lower medium-term level for Bank Rate.
- There is a heightened risk of fiscal policy and/or geo-political events causing substantial volatility in yields.

Forecast:

- The MPC held Bank Rate at 5.25% in December. We believe this is the peak for Bank Rate.
- The MPC will cut rates in the medium term to stimulate the UK economy but will be reluctant to do so until it is sure there will be no lingering second-round effects. We see rate cuts from Q3 2024 to a low of around 3% by early-mid 2026.

- The immediate risks around Bank Rate have become more balanced, due to the weakening UK economy and dampening effects on inflation. This shifts to the downside in the short term as the economy weakens.
- Long-term gilt yields are now substantially lower. Arlingclose expects yields to be flat from here over the short-term reflecting medium term Bank Rate forecasts. Periodic volatility is likely.

	Current	Dec-23	Mar-24	Jun-24	Sep-24	Dec-24	Mar-25	Jun-25	Sep-25	Dec-25	Mar-26	Jun-26	Sep-26
Official Bank Rate													
Upside risk	0.00	0.00	0.25	0.25	0.50	0.50	0.50	0.50	0.50	0.75	0.75	1.00	1.00
Central Case	5.25	5.25	5.25	5.25	5.00	4.75	4.25	4.00	3.75	3.50	3.25	3.00	3.00
Downside risk	0.00	0.00	-0.25	-0.50	-0.75	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00
3-month money market rate													
Upside risk	0.00	0.00	0.25	0.25	0.50	0.50	0.50	0.50	0.50	0.75	0.75	1.00	1.00
Central Case	5.40	5.40	5.40	5.30	5.15	4.80	4.30	4.10	3.80	3.50	3.25	3.05	3.05
Downside risk	0.00	0.00	-0.25	-0.50	-0.75	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00
5yr gilt yield													
Upside risk	0.00	0.25	0.75	0.85	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Central Case	3.77	3.75	3.75	3.75	3.70	3.60	3.50	3.50	3.40	3.30	3.30	3.30	3.35
Downside risk	0.00	-0.25	-0.75	-0.85	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00
10yr gilt yield													
Upside risk	0.00	0.25	0.75	0.85	0.85	0.90	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Central Case	3.72	3.75	3.80	3.80	3.80	3.80	3.80	3.80	3.75	3.65	3.60	3.65	3.70
Downside risk	0.00	-0.25	-0.75	-0.85	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00
20yr gilt yield													
Upside risk	0.00	0.25	0.75	0.85	0.85	0.90	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Central Case	4.16	4.20	4.20	4.20	4.20	4.20	4.20	4.20	4.20	4.20	4.20	4.20	4.25
Downside risk	0.00	-0.25	-0.75	-0.85	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00
50yr gilt yield													
Upside risk	0.00	0.25	0.75	0.85	0.85	0.90	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Central Case	3.76	3.80	3.85	3.90	3.90	3.90	3.90	3.90	3.90	3.90	3.95	3.95	3.95
Downside risk	0.00	-0.25	-0.75	-0.85	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00	-1.00

PWLB Standard Rate = Gilt yield + 1.00%
PWLB Certainty Rate = Gilt yield + 0.80%
PWLB HRA Rate = Gilt yield + 0.40%
UK Infrastructure Bank Rate = Gilt yield + 0.40%

Appendix B – Existing Investment & Debt Portfolio Position

	31/12/2023 Actual portfolio £'000	31/12/2023 Average rate %
External borrowing:		
Public Works Loan Board	47,423	3.19%
Local authorities	89	4.25%
Total gross external debt	47,512	
Treasury investments:		
The UK Government	17,500	5.21%
Local authorities	37,000	5.02%
Banks (unsecured)	4,862	2.28%
Money market funds	16,000	5.40%
Strategic pooled funds - CCLA Property Fund	4,000	5.27%
		(Sept 2023)
Total treasury investments	79,362	
Net investments	31,850	



**South
Derbyshire
District Council**

Prudential Indicators 2024/25

February 2024

Introduction

The Local Government Act 2003 requires the Council to have regard to the Chartered Institute of Public Finance and Accountancy's Prudential Code for Capital Finance in Local Authorities (the Prudential Code) when determining how much money it can afford to borrow. The objectives of the Prudential Code are to ensure, within a clear framework, that the capital investment plans of local authorities are affordable, prudent and sustainable, and that treasury management decisions are taken in accordance with good professional practice. To demonstrate that the Council has fulfilled these objectives, the Prudential Code sets out the following indicators that must be set and monitored each year.

Estimated Capital Expenditure and Financing

This is the approved capital investment programme for the General Fund, together with stock investment proposals included in the HRA Business Plan. The programme is summarised in the following table.

Estimated Capital Expenditure £	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
General Fund	4,020,795	4,742,558	6,685,387	3,817,000	2,880,000	747,500	685,000
HRA	2,456,166	2,432,186	3,119,676	3,500,000	4,630,000	4,200,000	4,300,000
Total	6,476,961	7,174,744	9,805,063	7,317,000	7,510,000	4,947,500	4,985,000
Financed by £	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Grants and Contribution	2,906,199	2,924,000	2,348,000	820,000	400,000	400,000	400,000
Council Resources	3,570,762	4,250,744	7,457,063	6,497,000	7,110,000	4,547,500	4,585,000
Total	6,476,961	7,174,744	9,805,063	7,317,000	7,510,000	4,947,500	4,985,000

In September 2023, consultations for setting the 2024/25 budget were held with each policy committee for approval. The report outlined key principles to develop budget proposals and stated that capital growth will be considered based on need and innovation.

Heads of Service put in capital bids as part of the 2024/25 budget round, for approval at Finance and Management Committee and full Council in February 2024. 8 new projects have been added to the Council's capital programme and an updated fleet replacement programme has also been included.

Of the capital projects approved as part of the 2020 bidding round, revitalisation of Rosliston Forestry Centre will be an ongoing project in 2024/25 but is expected to be completed in year.

The Council continues to invest in its ICT Strategy and public buildings. The Council is also delivering projects across the district funded through the Better Care Fund.

The general upward trend of the HRA expenditure relates to the increased level of investment needed for the upkeep of Council houses to ensure that they are compliant with regulations. The major repairs have a five-year plan for improving Council properties to decent homes standard.

Overall, the capital expenditure programme is financed from Government grants, external contributions, Council reserves (including internal borrowing) and capital receipts.

The table highlights that the five-year investment programme is fully funded. If all financing is not secured, expenditure will need to be curtailed or other resources and reserves identified.

Due to the current level of reserves and cash on deposit, current policy is that any longer-term borrowing is undertaken only as a last resort to meet any shortfall; any new borrowing will only be undertaken prudentially within the Council's debt limits.

The Council's Borrowing Need or Capital Financing Requirement (CFR)

The CFR is a measure of the Council's underlying need to borrow for capital investment and is based on the net value of fixed assets contained in the Council's Balance Sheet.

The CFR does not necessarily represent the amount of actual external debt outstanding. This is due to the fact that not all borrowing previously allowed has in effect taken place against this requirement but is being financed internally through cash deposits and reserves.

Capital expenditure that has not been immediately paid for increases the CFR through additional borrowing, including internally. The CFR is reduced following debt repayment or through setting-aside revenue sums to repay internal borrowing.

The Council is required to pay off an element of the accumulated General Fund CFR each year through a revenue charge called the Minimum Revenue Provision (MRP). In addition, a Voluntary Revenue Provision (VRP) is made where borrowing has taken place on a prudential basis.

There is no requirement to make a MRP for the HRA. However, money is being set-aside to repay HRA debt in accordance with the maturity profile. This strategy is reflected in the HRA's Financial Plan.

A summary of the CFR estimates is shown in the following table.

Expected CFR	2022/2	2023/2	2024/2	2025/2	2026/2	2027/2	2028/2
	3	4	5	6	7	8	9
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
CFR b/fwd	58,639	58,444	48,406	49,493	51,532	53,706	53,435
Add New Financing	0	0	1127	2095	2440	252	200
Less MRP	-175	-38	-40	-56	-266	-523	-558
Less VRP	-21	0	0	0	0	0	0
Less Debt Repayment	0	-10000	0	0	0	0	0
CFR c/fwd	58,444	48,406	49,493	51,532	53,706	53,435	53,077
General Fund Proportion	6,860	6,822	7,909	9,948	11,682	11,465	11,164
HRA Proportion	51,584	41,584	41,584	41,584	42,025	41,971	41,914
Total	58,444	48,406	49,493	51,532	53,706	53,435	53,077

The VRP has reduced to zero due to the repayment of previous internal borrowing schemes relating to the purchase of receptacles to extend the kerbside recycling scheme in 2013, together with the repayment of the internal borrowing for the Grove Hall Extreme Sports projects.

Debt Pools

The Council operates two separate Debt Pools, one for the General Fund and one for the Housing Revenue Account (HRA). There is no external debt currently outstanding on the General Fund, although it has a positive CFR representing an underlying borrowing need.

The General Fund CFR is reduced each year by a statutory revenue charge known as the Minimum Revenue Provision (MRP). In addition, a Voluntary Revenue Provision (VRP) is made where borrowing has been undertaken on a prudential basis.

There is no requirement to make a MRP or VRP in the Housing Revenue Account. The HRA has debt outstanding of just over £47m. This represents the debt inherited under the self-financing framework for Council Housing.

Although no MRP is required for the HRA, money is being set-aside to repay the HRA debt in accordance with the maturity profile. This strategy is reflected in the HRA's Financial Plan. The expected CFRs over the current financial planning period to 2027/28 are detailed in the following table.

Expected CFR	2022/2	2023/2	2024/2	2025/2	2026/2	2027/2	2028/2
	3	4	5	6	7	8	9
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
General Fund Proportion	6,860	6,822	7,909	9,948	11,682	11,465	11,164
HRA Proportion	51,584	41,584	41,584	41,584	42,025	41,971	41,914
Total	58,444	48,406	49,493	51,532	53,706	53,435	53,077

The CFR on the General Fund will increase over the medium-term due to the Council's proposed capital programme. The MRP being applied are included in the Council's base budget.

Effectively, the MRP/VRP creates a cash amount in the Council's budget in order to write down the underlying borrowing requirement.

The larger CFR on the HRA has remained static in previous years, the first repayment of £10m self-financing loans was paid in March 2022, with another repayment in March 24 and March 27. However, given the level of investment required in the Council's houses, MRP will not be applied in March 27, but instead deferred to a later date. The CFR will then increase in 2026/27 due to the fleet replacement programme.

Limits to Borrowing Activity

The Council is required to set limits on overall borrowing (net of investments). This controls borrowing and ensures that the Council does not, except in the short term, exceed the total of the CFR in the preceding year, plus the estimates of any additional CFR for the current and the next two financial years.

A short term deviation is allowed for flexibility if a limited amount of borrowing was required to meet temporary shortfalls in cash flow. The estimated position is detailed in the following table.

Estimated Borrowing Compared to the CFR	2022/2	2023/2	2024/2	2025/2	2026/2	2027/2	2028/2
	3	4	5	6	7	8	9
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Gross Borrowing - HRA	47,423	37,423	37,423	37,423	27,423	27,423	27,423
Gross Borrowing - General Fund	0	0	0	0	0	0	0
Total Gross Borrowing	47,423	37,423	37,423	37,423	27,423	27,423	27,423
Total CFR	58,444	48,406	49,493	51,532	53,706	53,435	53,077

The above table shows that as gross borrowing is likely to remain below the CFR, the Council will comply with this Prudential Indicator.

The Authorised Limit for External Debt

This is the limit beyond which external debt is prohibited. It is the statutory limit determined under section 3(1) of the Local Government Act 2003. The debt cap for HRA self-financing was removed by the Government in 2018/19.

The Operational Boundary for External Debt

This represents the expected external debt during the course of the year, but it is not a limit. It is designed to aid the Chief Finance Officer to manage treasury activity on a daily basis and acts as an early warning sign of any potential issues. It includes a provision for temporary borrowing of £5m. As in recent years, it is not expected that any temporary borrowing will be required but is included as a contingency should cash flow become negative in the short-term.

The Limit and Boundary are summarised in the following table.

Debt Limits	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Authorised Limit - General Fund	6,860	6,822	7,909	9,948	11,682	11,464	11,163
Authorised Limit - HRA	51,584	41,584	41,584	41,584	42,025	41,971	41,914
Operational Boundary	52,423	42,423	42,423	42,423	32,423	32,423	32,423

As noted above, there is no longer a debt cap on the HRA and therefore borrowing is no longer restricted but it must remain affordable over the plan.

To ensure affordability, the Chief Finance Officer has retained the former limit.

Cost of Debt to Finance Capital Expenditure

This indicator shows how much per year the costs of borrowing impact upon each household (at Band D Council Tax rate) in the District and for each council tenant (HRA).

As there is no actual debt on the General Fund, the impact on Council Tax is positive as this represents interest on cash deposits.

Cost of Servicing Debt	2022/23 Actual £	2023/24 Forecast £	2024/25 Budget £	2025/26 Budget £	2026/27 Budget £	2027/28 Budget £	2028/29 Budget £
Estimated Net Interest Received - General Fund	-751,544	-1,927,973	-846,658	-423,329	-419,096	-414,905	-410,756
Estimated Band D Properties (per MTFP)	36,702	37,663	38,809	39,585	40,377	41,184	42,008
Cost per Band D Property	-£20.48	-£51.19	-£21.82	-£10.69	-£10.38	-£10.07	-£9.78
Estimated Net Interest Payable - HRA	1,504,805	1,504,805	1,234,805	1,234,805	1,234,805	933,805	933,805
Estimated Dwellings (per MTFP)	2,945	2,927	2,909	2,891	2,873	2,855	2,837
Annual Cost per Dwelling	£510.97	£514.11	£424.48	£427.12	£429.80	£327.08	£329.15

The Use of the Council's Resources and the Investment Position

The Council has available at any one time, reserves and balances which are held to finance future expenditure commitments or to act as a contingency sum as recommended by the Council's Chief Finance Officer.

These balances are available for investment on a short-term basis in accordance with the Treasury Management Investment Strategy. The expected level of reserves and balances is shown in the following table.

Estimated Usable Reserves	2022/2 3 £'000	2023/2 4 £'000	2024/2 5 £'000	2025/2 6 £'000	2026/2 7 £'000	2027/2 8 £'000	2028/2 9 £'000
General Fund (inc Earmarked)	42,557	35,833	28,943	21,431	14,420	6,181	-726
Capital Receipts and Grants (GF)	3,732	2,087	1,412	1,181	969	850	782
HRA Reserves	4,609	2,254	1,093	1,480	1,851	2,650	3,323
Capital Receipts and Grants (HRA)	9,227	4,703	7,112	8,780	10,096	11,065	11,936
Major Repairs Reserve	4,987	4,987	5,487	5,987	6,487	6,987	7,487
Total Reserves	65,112	49,863	44,046	38,860	33,823	27,733	22,802

The above table shows that overall the level of resources is expected to decrease over the financial period and it assumes in particular, that forecasted deficits on the General Fund will be financed from general reserves until budget savings or additional income are identified. When identified, the level of resources will remain higher.

Based on this level of reserves, it is estimated that the Council will continue to have funds available for investment each year. In accordance with the Treasury Management Investment Strategy, these investments will continue to be held in short-term (less than 364 days) deposit accounts.

Ratio of Financing Costs to Net Revenue Stream

This indicator shows the trend in the net cost of borrowing (allowing for investment income) against the net revenue stream, i.e. Council Tax for the General Fund and Rent Income for the HRA. Estimates are included in the Council's Medium Term Financial Plan (MTFP) and are shown in the following table.

Financing Ratios	Actual 2022/23	Forecast 2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	£	£	£	£	£	£	£
General Fund							
Estimated Council Tax Income	6,346,143	6,577,466	6,980,186	7,311,082	7,710,229	8,104,811	8,535,372
Net Interest Receivable	-751,544	-1,927,973	-846,658	-423,329	-419,096	-414,905	-410,756
Proportion	-11.84%	-29.31%	-12.13%	-5.79%	-5.44%	-5.12%	-4.81%
HRA							
Estimated Rental Income	12,381,712	12,901,323	14,304,000	14,589,000	14,880,000	15,176,000	15,479,000
Estimated Interest Payable	1,504,805	1,504,805	1,234,805	1,234,805	1,234,805	933,805	933,805
Proportion	12.15%	11.66%	8.63%	8.46%	8.30%	6.15%	6.03%

With no debt on the General Fund, the indicator is negative. The ratio reflects the level of "gearing" - how much of the Council's revenue is tied up in borrowing costs. Although the proportion for the HRA is greater in percentage terms, this is a relatively fixed cost but affordable within the HRA's Financial Plan.



**South
Derbyshire
District Council**

MRP Statement 2024/25

February 2024

Annual Minimum Revenue Provision Statement 2024/25

Where the Council finances capital expenditure by debt, it must put aside resources to repay that debt in later years. The amount charged to the revenue budget for the repayment of debt is known as Minimum Revenue Provision (MRP), although there has been no statutory minimum since 2008. The Local Government Act 2003 requires the Council to have regard to the former Ministry of Housing, Communities and Local Government's Guidance on Minimum Revenue Provision (the MHCLG Guidance) most recently issued in 2018.

The broad aim of the MHCLG Guidance is to ensure that capital expenditure is financed over a period that is either reasonably commensurate with that over which the capital expenditure provides benefits, or, in the case of borrowing supported by Government Revenue Support Grant, reasonably commensurate with the period implicit in the determination of that grant.

The MHCLG Guidance requires the Council to approve an Annual MRP Statement each year and recommends a number of options for calculating a prudent amount of MRP. The following statement incorporates options recommended in the Guidance as well as locally determined prudent methods.

General Fund

- It is currently the Council's policy that for capital expenditure, MRP is determined as 4% of the capital financing requirement (CFR) in respect of that expenditure on a reducing basis.
- However, following a review of CFR (as outlined in the treasury management strategy) it is proposed that the method of applying MRP is changed. The four options made available to the Council are outlined below:

Option 1: Regulatory Method: MRP is charged at 4% of the Council's underlying need to borrow for capital purposes: the capital financing requirement (CFR)

Option 2: CFR Method: Annual MRP charge is set at 4% of the non-housing CFR at the end of the preceding financial year.

Option 3: Asset Life Method: MRP is spread over the useful life of the asset, either in equal instalments, or equal to the principal repayment on an annuity using an appropriate interest rate.

Option 4: Depreciation method: MRP is equal to the depreciation provision required in accordance with proper accounting practices to be charged to the comprehensive income and expenditure statement.

- As stated above, the Council currently calculates its MRP using the regulatory method (option 1), however it has been determined that the asset life method (option 3) is more appropriate. For the current CFR, the useful life has been determined as 50 years.

- This approach would be a more prudent approach to MRP than the current method as it will see the CFR fully financed within 50 years whereas the current method will not. Changes to MRP can be implemented in year so these amendments and benefits to the General Fund could be felt in the 2023/24 financial year so the Council may wish to consider making these changes immediately. This approach gives a robust basis and has been recognised as appropriate by the external auditors in a number of Council's in the past. It also allows for borrowing which is not directly linked to a particular asset. Treasury management procedures mean that the cheapest course of action to fund expenditure is to use the Council's uncommitted cash balances before borrowing externally, due to the returns on cash deposits being lower than borrowing rates. This means that we may be able to delay borrowing whilst we use our own cash, hence when we do decide to borrow this is not always directly attributable to a specific asset, it may in fact fund a number of assets or capital enhancements to existing assets. Capital expenditure funded by prudential borrowing in year will not be subject to a MRP charge until the following year or the year after the asset becomes operational if that is beyond the following year.
- Each of the options outlined in this report are recommended by CIPFA and therefore the Council's policy is in line with the guidance.

Reducing Balance (Current Method) Vs Annuity Method (Proposed Method)

	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
MRP Reducing Balance 4%	274	263	253	243	233	224
MRP 50-year annuity at 4.50%	38	40	42	44	46	48
Reduction in MRP	236	223	211	199	187	176

- For future unfinanced capital expenditure, MRP will be determined by charging the expenditure over the expected useful life of the relevant asset as the principal repayment on an annuity, starting in the year after the asset becomes operational. MRP on purchases of freehold land will be charged over 50 years. MRP on expenditure not related to fixed assets but which has been capitalised by regulation or direction will be charged over 20 years.

HRA

- MRP in respect of the £57.423m payment made in 2012 to exit the Housing Revenue Account subsidy system has previously been determined as being equal to the principal amount repaid on the loans borrowed to finance that payment.
- However, as outlined in the Treasury Strategy deferment of the March 2027 MRP has been proposed to relieve balance sheet resources to be invested in the Council's housing stock. Repayment of this will be determined at a later stage.
- According to the HRA medium-term financial plan, MRP will then continue to be applied in line with principal repayments.

Capital expenditure incurred during 2024/25 will not be subject to a MRP charge until 2025/26 or later.

Based on the Council's latest estimate of its capital financing requirement (CFR) on 31st March 2023, the budget for MRP has been set as follows:

	31.03.2024 Estimated CFR	2024/25 Estimated MRP
	£m	£'000
Unsupported capital expenditure after 31.03.2008	6,822	40
Total General Fund	6,822	40
HRA subsidy reform payment	41,584	0
Total Housing Revenue Account	41,584	0
Total	48,406	40

Overpayments: In earlier years, the Council has made voluntary overpayments of MRP that are available to reduce the revenue charges in later years. These related to the purchase of receptacles to extend the kerbside recycling scheme in 2013, together with the repayment of the internal borrowing for the Grove Hall Extreme Sports projects. There is no plan to make any VRP in future years.



**South
Derbyshire
District Council**

**Capital Strategy
2024/25 – 2028/29**

Introduction

This capital strategy report gives a high-level overview of how capital expenditure, capital financing and treasury management activity contribute to the provision of local public services along with an overview of how associated risk is managed and the implications for future financial sustainability. It has been written in an accessible style to enhance members' understanding of these sometimes-technical areas.

Decisions made this year on capital and treasury management will have financial consequences for the Council for many years into the future. They are therefore subject to both a national regulatory framework and to local policy framework, summarised in this report.

Capital Expenditure and Financing

Capital expenditure is where the Council spends money on assets, such as property or vehicles that will be used for more than one year. In local government this includes spending on assets owned by other bodies and loans and grants to other bodies enabling them to buy assets. The Council has some limited discretion on what counts as capital expenditure, for example Property assets costing below £10,000 and vehicles below £5,000 are not capitalised and are charged to revenue in year.

In 2024/25, the Council is planning capital expenditure of £9.8m as summarised below:

Table 1: Prudential Indicator: Estimates of Capital Expenditure (£)

	2022/23 Actual	2023/24 Forecast	2024/25 Budget	2025/26 Budget	2026/27 Budget	2027/28 Budget	2028/29 Budget
General Fund services	3,355,210	4,402,138	4,035,387	1,393,000	1,030,000	695,000	685,000
Council housing (HRA)	2,456,166	2,432,186	3,119,676	3,500,000	4,630,000	4,200,000	4,300,000
Capital investments	665,585	340,420	2,650,000	2,424,000	1,850,000	52,500	0
TOTAL	6,476,961	7,174,744	9,805,063	7,317,000	7,510,000	4,947,500	4,985,000

The main General Fund capital projects include revitalising Rosliston Forestry Centre (£832K total project funding), which is still an ongoing project from the 2020 capital bidding round. Delays on this project have been due to public consultations, however it is expected that this project will complete in the new financial year.

There are also several new capital projects approved as part of the 2024/25 budget round. These include a new fleet replacement programme (£7.257m), play area refurbishments (£1.283m) and a new events space (£1.7m). Further smaller projects include, cemetery and green space infrastructure replacement (£660k), shop front replacements (£55k), and new air conditioning and lighting at community centres (£35k).

Sources of funding for these projects (as outlined in the table below) include capital contributions, revenue contributions, internal borrowing, and external funding. The Council was awarded £1.108m of levelling up funding to invest in Swadlincote town centre which has been used to compliment the programme of works.

General Fund Services include the funding received from Derbyshire County Council for the delivery of projects through the Better Care Fund and the BCF Assurance Plan.

The Housing Revenue Account (HRA) is a ring-fenced account which ensures that council housing does not subsidise, or is itself subsidised, by other local services. HRA capital expenditure is therefore recorded separately. The Council has a programme of funding major improvements under self-financing to its current housing stock.

Governance: In previous years Heads of Service could only bid for capital expenditure when capital funds had been identified as available.

In September 2023, consultations for setting the 2024/25 budget were held with each policy committee for approval. The report outlined key principles to develop budget proposals and stated that capital growth will be considered based on need and innovation.

Under the new approach, Heads of Service bid annually in September to include projects in the Council's capital programme. Bids are collated by Finance who calculate the financing cost (which can be nil if the project is fully externally financed). The bids are then scrutinised by Senior Leadership team, based on a comparison of corporate priorities and financing costs, and makes recommendations to Finance and Management committee as part of the consolidated draft budget in November. The final capital programme is then presented to Finance and Management Committee and to Full Council in February each year.

All capital expenditure must be financed, either from external sources (government grants and other contributions) the Council's own resources (revenue, reserves and capital receipts) or debt (borrowing, leasing and Private Finance Initiative). The planned financing of the above expenditure is as follows:

Table 2: Capital financing (£)

	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	Actual	Forecast	Budget	Budget	Budget	Budget	Budget
External sources	2,906,199	2,924,000	2,348,000	820,000	400,000	400,000	400,000
Capital resources	532,052	1,244,362	727,828	355,800	536,000	10,625	0
Revenue resources	3,038,710	3,006,382	5,602,235	4,045,728	4,134,000	4,285,000	4,385,000
Internal Borrowing	0	0	1,127,000	2,095,472	2,440,000	251,875	200,000
Debt	0	0	0	0	0	0	0
TOTAL	6,476,961	7,174,744	9,805,063	7,317,000	7,510,000	4,947,500	4,985,000

Debt is only a temporary source of finance, since loans and leases must be repaid and this is therefore replaced over time by other financing, usually from revenue which is known as the **Minimum Revenue Provision (MRP)**. Alternatively, proceeds from selling capital assets (known as capital receipts) may be used to replace debt finance.

MRP represents the minimum amount that must be charged to a Council's revenue account each year for financing of capital expenditure, which will have initially been funded by borrowing. MRP is important for prudent accounting because it allows a Council to put aside an amount of revenue that can be used towards the capital expenditure that was previously financed through either borrowing or credit.

The Council currently uses the Regulatory method to calculate MRP and the Regulatory method is charged at 4% of the Council's underlying need to borrow for capital purposes, i.e. the Capital Financing Requirement (CFR). However, the Council has explored a more prudent approach to the way it calculates its MRP by using an annuity method. The details have been outlined in the MRP statement.

The Council's cumulative outstanding amount of debt finance is measured by the capital financing requirement (CFR). This increases with new debt-financed capital expenditure and reduces with MRP / loans fund repayments and capital receipts used to replace debt. The CFR is expected to increase by £1.09m during 2024/25. Based on the above figures for expenditure and financing, the Council's estimated CFR is as follows:

Table 4: Prudential Indicator: Estimates of Capital Financing Requirement (£'000)

	2022/23 Actual	2023/24 Forecast	2024/25 Budget	2025/26 Budget	2026/27 Budget	2027/28 Budget	2028/29 Budget
General Fund services	6,860	6,822	7,909	9,948	11,682	11,464	11,163
Council housing (HRA)	51,584	41,584	41,584	41,584	42,025	41,971	41,914
Capital Financing Requirement	58,444	48,406	49,493	51,532	53,707	53,435	53,077

The relevant Prudential Indicators for the capital programme are detailed in the Treasury Management Strategy

Asset management: To ensure that capital assets continue to be of long-term use, the Council has a Corporate Asset Management Plan in place. The Corporate Asset Management Plan seeks to align the Council's non-housing property assets to the corporate objectives. The Plan covers the assets under the Corporate Property Section's management and control, and sits alongside the Housing Asset Management Strategy 2016-46, with the latter addressing the management, regeneration and identification of surplus assets held under the Housing Revenue.

Asset disposals: When a capital asset is no longer needed, it may be sold so that the proceeds, known as capital receipts, can be spent on new assets or to repay debt. The Council is currently also permitted to spend capital receipts "flexibly" on service transformation projects until 2025/26.

Capital grants, loans and investments also generate capital receipts. The Council's known capital receipts in the coming financial years are as follows:

Table 5: General Capital receipts (£'000)

	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	Actual	Forecast	Budget	Budget	Budget	Budget	Budget
Asset sales	589	806	612	612	612	612	612
Land Sales	196	0	0	0	0	0	0
TOTAL	785	806	612	612	612	612	612

Land sales have been achieved through collaboration with adjacent landowners. The deal secured ransom values from third parties and achieved optimum value through the joint master planning of large sites which are attractive to major housebuilders. The last of the planned receipts was paid in 22/23. Asset sales will be achieved through the predicted right to buy receipts.

Treasury Management

Treasury management is concerned with keeping sufficient but not excessive cash available to meet the Council's spending needs, while managing the risks involved. Surplus cash is invested until required, while a shortage of cash will be met by borrowing, to avoid excessive credit balances or overdrafts in the Current Account.

The Council is currently cash rich in the short-term as revenue income is received before it is spent, but potentially cash poor in the long-term as capital expenditure is incurred before being financed. The revenue cash surpluses are offset against capital cash shortfalls to reduce overall borrowing.

Due to decisions taken in the past, the Council currently has £47.512m borrowing at an average interest rate of 3.19% on fixed term borrowing. Treasury investments total £79m at an average rate of 3.81% (long term investment) and 5.10% in short term investments.

Borrowing strategy: The Council's main objectives of borrowing, are to achieve a low but certain cost of finance while retaining flexibility should plans change in the future. These objectives are often conflicting, and the Council therefore seeks to strike a balance between cheap short-term loans and long-term fixed rate loans where the future cost is known but higher.

The Council does not borrow to invest for the primary purpose of financial return and therefore retains full access to the Public Works Loans Board.

Projected levels of the Council's total outstanding debt are shown below, compared with the capital financing requirement.

Table 6: Prudential Indicator: Gross Debt and the Capital Financing Requirement (£'000)

	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2027/28
	Actual	Forecast	Budget	Budget	Budget	Budget	Budget
Council housing (HRA)	47,423	37,423	37,423	37,423	27,423	27,423	27,423

Capital Financing Requirement (HRA)	51,584	41,584	41,584	41,584	42,025	41,971	41,914
-------------------------------------	--------	--------	--------	--------	--------	--------	--------

Statutory guidance is that debt should remain below the capital financing requirement, except in the short-term. As can be seen from table 6, the Council expects to comply with this in the medium term.

Liability benchmark: To compare the Council’s actual borrowing against an alternative strategy, a liability benchmark has been calculated showing the lowest risk level of borrowing. This assumes that cash and investment balances are kept to a minimum level of £10m at each year-end. This benchmark is currently -£8.03m and is forecast to drop to £11.3m over the next three years.

Table 7: Borrowing and the Liability Benchmark in (£’000)

	2022/23 Actual	2023/24 Forecast	2024/25 Budget	2025/26 Budget	2026/27 Budget	2027/28 Budget	2028/29 Budget
Forecast borrowing	47,423	37,423	37,423	37,423	27,423	27,423	27,423
Liability Benchmark	-7,994	-2,784	4,120	11,346	18,559	24,335	28,758

The table shows that the Council expects to remain borrowed below its liability benchmark in the medium term. This is because cash inflows to date have been above the assumptions made when the loans were borrowed and there has been no requirement for additional sums.

However, as balance sheet resources are utilised to cover expenditure and the liability benchmark increases, there may be a need to borrow in the longer term.

Affordable borrowing limit: The Council is legally obliged to set an affordable borrowing limit (also termed the authorised limit for external debt) each year. In line with statutory guidance, a lower “operational boundary” is also set as a warning level should debt approach the limit.

Table 8: Prudential Indicators: Authorised limit and operational boundary for external debt (£’000)

	2022/23 limit	2023/24 limit	2024/25 limit	2025/26 limit	2026/27 limit	2027/28 limit	2028/29 limit
Authorised limit – borrowing GF	6,860	6,822	7,909	9,948	11,682	11,464	11,163
Authorised limit – borrowing HRA	51,584	41,584	41,584	41,584	42,025	41,971	41,914
Authorised limit – total external debt	58,444	48,406	49,493	51,532	53,707	53,435	53,077

Operational boundary – borrowing	52,423	42,423	42,423	42,423	32,423	32,423	32,423
Operational boundary – total external debt	52,423	42,423	42,423	42,423	32,423	32,423	32,423

Further details on borrowing are detailed in the Treasury Management Strategy

Treasury Investment strategy: Treasury investments arise from receiving cash before it is expended. Investments made for service reasons or for pure financial gain are not generally considered to be part of treasury management.

The Council’s policy on treasury investments is to prioritise security and liquidity over yield, i.e., to focus on minimising risk rather than maximising returns. Cash that is likely to be spent in the near term is invested securely, for example with the government, other local authorities or selected high-quality banks, to minimise the risk of loss. Money that will be held for longer terms is invested with the CCLA Property Fund to balance the risk of loss against the risk of receiving returns below inflation.

Both near-term and longer-term investments may be held in pooled funds, where an external fund manager makes decisions on which particular investments to buy, and the Council may request its money back at short notice.

Table 9: Treasury management investments (£’000)

	2022/23 Actual	2023/24 Forecast	2024/25 Budget	2025/26 Budget	2026/27 Budget	2027/28 Budget	2028/29 Budget
Near-term investments	61,845	46,207	39,303	32,077	14,864	9,388	5,165
Longer-term investments	3,572	4,000	4,000	4,000	4,000	4,000	4,000
TOTAL	65,417	50,207	43,303	36,077	18,864	13,388	9,165

Forecast totals represents the difference between the liability benchmark and borrowing in table 7 plus the minimum investment balance built into the liability benchmark.

Risk Management: The effective management and control of risk are prime objectives of the Council’s treasury management activities. The treasury management strategy therefore sets out various indicators and limits to constrain the risk of unexpected losses and details the extent to which financial derivatives may be used to manage treasury risks.

Governance: Decisions on treasury management investment and borrowing are made daily and are therefore delegated to the Strategic Director (Corporate Resources), Head of Finance and staff, who must act in line with the Treasury Management Strategy approved by the Finance and Management Committee. Quarterly reports on treasury management activity are presented to the Finance and Management Committee. The Council’s Audit Sub-Committee is responsible for scrutinising the Treasury Management Framework in response to Auditor’s reports.

The Councils borrowing and investment strategies are detailed in the Treasury Management Strategy

Investments for Service Purposes

The Council makes investments to assist local public services including making grants and loans to local service providers, local small businesses to promote economic growth and the Council's partnerships that provide services.

Risk Management: In light of the public service objective, the Council is willing to take more risk than with treasury investments, however it still plans for such investments to break-even/generate a profit after all costs.

Governance: Decisions on service investments are made by the relevant service manager in consultation with the Strategic Director (Corporate Resources) and must meet the criteria and limits laid down in the Non-Treasury Investment Strategy which is to be updated. Any loans and shares entered into are capital expenditure and purchases will therefore also be approved as part of the capital programme. The Strategic Director (Corporate Resources) is responsible for ensuring that adequate due diligence is carried out before investment is made.

The Council has no plans to make any material investment in services in the medium term.

Commercial Activities

With central government financial support for local public services declining, the Council previously invested in commercial property purely or mainly for financial gain with financial return being the main objective. In these cases, higher risks are accepted on commercial investment than with treasury investments.

Risk management: With financial return being the main objective, the Council accepts higher risk on commercial investment than with treasury investments.

Governance: Decisions on commercial investments are made by the Strategic Director (Corporate Resources) in line with the criteria and limits approved by Finance and Management Committee in the Treasury Management Strategy. Property and most other commercial investments are also capital expenditure and purchases will therefore also be approved as part of the capital programme.

The Council has a small portfolio of commercial properties which are held to earn rentals and/or for capital appreciation. The following table shows the proportion of income from commercial properties to the net revenue of the Council. The estimated decline in income is due to the uncertainty around the letting of bespoke factory premises.

The Council currently has no plans over the medium term to invest in any new commercial activities and follows its non-treasury investment strategy for lower risk returns on surplus funds.

Table 10: Prudential indicator: Net income from commercial and service investments to net revenue stream.

	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	Actual	Forecast	Budget	Budget	Budget	Budget	Budget

Net Income from Commercial and Service Investments to net revenue stream	729,199	738,029	701,997	704,937	707,966	711,085	714,297
Proportion of net revenue stream	2.35%	2.53%	2.26%	2.31%	2.30%	2.29%	2.27%

Liabilities

In addition to debt of £47.423m detailed previously, the Council is committed to making future payments to cover its pension fund deficit. It has also set aside £0.649m to cover risks of appeals against planning and NNDR decisions. No contingent liabilities are currently in place at the Council.

Governance: Decisions on incurring new discretionary liabilities are taken by Service Managers in consultation with the Strategic Director (Corporate Resources) and Head of Finance. The risk of liabilities crystallising and requiring payment is monitored by the Head of Finance and reported quarterly to Finance and Management Committee. New liabilities exceeding the materiality threshold are reported to Full Council for approval/notification as appropriate.

Further details on liabilities and guarantees are on pages 60 and 71 to 76 of the draft 2022/23 Statement of Accounts

Revenue Budget Implications

Although capital expenditure is not charged directly to the revenue budget, interest payable on loans and MRP/ loan fund repayments are charged to revenue, offset by any investment income receivable. The net annual charge is known as financing costs; this is compared to the net revenue stream, i.e., the amount funded from Council Tax, Business Rates and General Government grants. The table below illustrates the cost of the HRA debt to rental income.

Table 11: Prudential Indicator: Proportion of financing costs to net revenue stream.

	2022/23 Actual	2023/24 Forecast	2024/25 Budget	2025/26 Budget	2026/27 Budget	2027/28 Budget	2028/29 Budget
Financing costs £m	1,505	1,505	802	802	802	501	501
Proportion of net revenue stream	12.15%	11.69%	5.74%	5.83%	5.69%	3.47%	3.39%

Sustainability: Due to the very long-term nature of capital expenditure and financing, the revenue budget implications of expenditure incurred in the next few years will extend far into the future. The Strategic Director (Corporate Resources) is satisfied that the proposed capital programme is prudent, affordable, and sustainable due to the fact that all business cases and plans for expenditure have been submitted and formally approved following strict governance arrangements before funding is made available.

Investments will be measured using appropriate project appraisals such as NPV (net present value) and direct annual revenue effects will also be considered when assessing affordability. A robust system is in place to ensure that due regard is paid to the Code of Practice on a Prudential Approach to Local Council Commitments in preparing the Capital Programme.

Knowledge and Skills

The Council employs professionally qualified and experienced staff in senior positions with responsibility for making capital expenditure, borrowing and investment decisions.

For example, the Head of Finance is a qualified accountant, the Head of Corporate Property is a qualified Chartered Surveyor, and the Committee are advised by the Section 151 Officer (Chief Finance) Officer who is the Strategic Director (Corporate Resources).

The day-to-day operational responsibility of the Capital Programme is undertaken by the Chief Accountant in the Financial Services Unit at the Council. The Council pays for junior staff to study towards relevant professional qualifications including AAT, CIPFA, ACCA and CIMA for continued professional development and business continuity.

Where Council staff do not have the knowledge and skills required, use is made of external advisers and consultants that are specialists in their field. The Council currently employs Arlingclose Limited as treasury management advisers. This approach is considered to be more cost effective than employing such staff directly and ensures that the Council has access to knowledge and skills commensurate with its risk appetite.



**South
Derbyshire
District Council**

Non-Treasury Investment Strategy 2024/25 – 2028/29

Introduction

The Council invests its money for three broad purposes:

- because it has surplus cash because of its day-to-day activities, for example when income is received in advance of expenditure (known as treasury management investments),
- to support local public services by lending to or buying shares in other organisations (service investments), and
- to earn investment income (known as commercial investments where this is the main purpose).

This non-treasury investment strategy meets the requirements of statutory guidance issued by the government in January 2018 and focuses on the second and third of these categories.

The statutory guidance defines investments as “all of the financial assets of a local authority as well as other non-financial assets that the organisation holds primarily or partially to generate a profit; for example, investment property portfolios.” The Council interprets this to exclude (a) trade receivables which meet the accounting definition of financial assets but are not investments in the everyday sense of the word and (b) property held partially to generate a profit but primarily for the provision of local public services. This aligns the Council’s definition of an investment with that in the 2021 edition of the CIPFA Prudential Code, a more recent piece of statutory guidance.

Treasury Management Investments

The Council typically receives its income in cash (e.g. from taxes and grants) before it pays for its expenditure in cash (e.g. through payroll and invoices). It also holds reserves for future expenditure and collects local taxes on behalf of other local authorities and central government. These activities, plus the timing of borrowing decisions, lead to a cash surplus which is invested in accordance with guidance from the Chartered Institute of Public Finance and Accountancy. The balance of treasury management investments is expected to fluctuate between £20m and £50m during the 2024/25 financial year.

Contribution: The contribution that these investments make to the objectives of the Council is to support effective treasury management activities.

Further details: Full details of the Council’s policies and its plan for 2024/25 for treasury management investments are covered in a separate document, the treasury management strategy.

Treasury management investments is not covered by this strategy, please refer to the treasury management strategy.

Service Investments: Loans

Contribution: The Council does not currently, but may in the future, lend money to various organisations including its subsidiaries or trading companies, suppliers, local businesses, local

charities, housing associations, local residents and its employees to support local public services and stimulate local economic growth.

Security: The main risk when making service loans is that the borrower will be unable to repay the principal lent and/or the interest due. In order to limit this risk, and ensure that total exposure to service loans remains proportionate to the size of the Council, upper limits on the outstanding loans to each category of borrower have been set as follows: [34]

Table 1: Loans for service purposes in £ millions.

Category of borrower	31.3.2023 actual			2024/25
	Balance owing	Loss allowance	Net figure in accounts	Approved Limit
Subsidiaries	NIL	NIL	NIL	NIL
Suppliers	NIL	NIL	NIL	NIL
Parish councils	NIL	NIL	NIL	NIL
Local businesses	NIL	NIL	NIL	NIL
Local charities	NIL	NIL	NIL	NIL
Housing associations	NIL	NIL	NIL	NIL
Local residents	NIL	NIL	NIL	NIL
Employees	NIL	NIL	NIL	NIL
TOTAL	NIL	NIL	NIL	NIL

Loans made for service purposes will be undertaken on a case-by-case basis and require approval by Full Council. Therefore, there is no approved limit for these loans outlined in the above table, but the option is available following a proper risk and benefit review.

Accounting standards require the Council to set aside loss allowance for loans, reflecting the likelihood of non-payment. The figures for loans in the Council's statement of accounts are shown net of this loss allowance. However, the Council makes every reasonable effort to collect the full sum lent and has appropriate credit control arrangements in place to recover overdue repayments.

Risk assessment: The Council assesses the risk of loss before entering and whilst holding service loans by:

- Requesting a business case to support the service loan and reviewing the business case for validity and robustness.
- Completing a financial appraisal of the business case.
- Seeking external advice where necessary to ensure compliance with for example state aid/subsidy law and creditworthiness of the counterparty seeking a service loan.

- Monitoring and undertaking regular reviews of counterparties for credit risk.

Service Investments: Shares

Contribution: The Council does not currently, but may in the future, invest in the shares of its subsidiaries or trading companies, its suppliers, and local businesses to support local public services and stimulate local economic growth.

Security: One of the risks of investing in shares is that they fall in value meaning that the initial outlay may not be recovered. To limit this risk, upper limits on the sum invested in each category of shares have been set as follows:

Table 2: Shares held for service purposes in £ millions.

Category of company	31.3.2023 actual			2024/25
	Amounts invested	Gains or losses	Value in accounts	Approved Limit
Subsidiaries	NIL	NIL	NIL	NIL
Suppliers	NIL	NIL	NIL	NIL
Local businesses	NIL	NIL	NIL	NIL
TOTAL	NIL	NIL	NIL	NIL

As in Table 1 there are no approved limits for investments of this kind. Applications will be dealt with on a case-by-case basis and require approval by Full Council following a comprehensive review.

Risk assessment: The Council assesses the risk of loss before entering and whilst holding shares by:

- Requesting a business case to support the investment and reviewing the business case for validity and robustness.
- Completing a financial appraisal of the investment.
- Seeking external advice where necessary to ensure the creditworthiness of the counterparty; and
- Monitoring and maintain regular review of counterparties for credit risk.

Liquidity: To maintain liquidity, the council determines the maximum period for which funds may be prudently committed through financial planning in the Medium-Term Financial Strategy and the Treasury Management Strategy Statement. The Council's cash flow is monitored and reviewed to inform these strategies.

Non-specified Investments: Shares are the only investment type that the Council has identified that meets the definition of a non-specified investment in the government guidance. The limits above on share investments are therefore also the Council's upper limits on non-specified investments.

The Council has not adopted any procedures for determining further categories of non-specified investment since none are likely to meet the definition.

Commercial Investments: Property

Contribution: The Council invests in local commercial property with the primary aim of supporting local growth, regeneration, and efficient use of local assets. The secondary aim is investment income that will be spent on local public services. Currently the Council only holds commercial investments within the district boundaries in line with these aims.

The following table uses information from the unaudited 2022/23 accounts. Up to date information will be provided once the 2022/23 accounts have been finalised.

Table 3: Property held for investment purposes.

Property	31.3.2023 expected	
	Gains or (losses)	Value in accounts
Industrial Units	-200,000	3,175,000
Offices	-50,000	1,650,000
Snooker Centre	0	98,000
Shops	52,972	2,749,024
Garages	-10,264	1,193,925
TOTAL	-207,293	8,865,949

Security: In accordance with government guidance, the Council considers a property investment to be secure if its accounting valuation is at or higher than its purchase cost including taxes and transaction costs.

- Where the value in the accounts is at or above purchase cost: the property investment is deemed to be secure as the property could be sold to cover the purchase cost.
- Where the value in the accounts is below the purchase cost: the investment property portfolio is no longer sufficient to provide security against loss.

Risk assessment: The Council assesses the risk of loss before entering into and whilst holding property investments by:

- Assessment of the business case on a case by case basis, reviewing for validity and robustness.
- Financial appraisal of the business case.
- Seeking external expertise and advice where necessary; and
- Assessing the market competition including barriers to entry or exit; market needs; nature and level of competition; ongoing investments required;

- The council will also take into consideration any impact on local businesses before entering into new investments. This is to protect local business's interest in the local market.

Liquidity: Compared with other investment types, property is relatively difficult to sell and convert to cash at short notice, and can take a considerable period to sell in certain market conditions. To ensure that the invested funds can be accessed when they are needed, for example to repay capital borrowed, the Council has minimised this risk by diversifying its portfolio to ensure that sufficient liquid cash is available at all times.

Proportionality

The Council generates a small amount of income from investment activity. Table 4 below shows the extent to which the expenditure planned to meet the service delivery objectives and/or place making role of the Council is dependent on achieving the expected net profit from investments over the lifecycle of the Medium-Term Financial Plan.

The below table outlines the investment income from commercial investments against the net service expenditure. A more appropriate measure would be the gross service expenditure as that figure would not already be adjusted for income and show a truer reflection of the extent to which income from these commercial investments support the Council's overall revenue expenditure. The gross expenditure figures are not currently available for this report. The below uses net service expenditure to give the reader an idea of the overall scale.

Table 4: Proportionality of Investments £'000

	2022/23 Actual	2023/24 Forecast	2024/25 Budget	2025/26 Budget	2026/27 Budget
Investment income	-752	-1,928	-847	-423	-419
Net service expenditure	17,763	15,750	19,850	20,721	21,112
Proportion	4.23%	12.24%	4.27%	2.04%	1.99%

Borrowing in Advance of Need

Government guidance is that local authorities must not borrow more than or in advance of their needs purely in order to profit from the investment of the extra sums borrowed. The Council does not have any plans to borrowing in advance of need in 2024/25.

Capacity, Skills and Culture

Elected members and statutory officers: The Council recognises the importance of ensuring that all Elected Members and Officers involved in investment decisions are fully equipped to undertake the duties and responsibilities allocated to them and have the appropriate capacity, skills and information to enable them to make informed decisions e.g. as to whether to enter into a specific investment. There is a requirement to understand:

- The context of the Council's corporate objectives.
 - The Council's risk appetite and risk assessment framework.
 - The Prudential Framework.
- The regulatory regime within local authorities operations.

The Council will, therefore, seek to appoint individuals who are both capable and experienced and provide training for staff to enable them to acquire and maintain an appropriate level of expertise, knowledge, and skills. The following measures are in place:

- Identification of officer training needs on commercial investment related issues through the reflection process.
- Attendance at relevant training events, seminars, and workshops; and
- Support from the Council's treasury management advisors, Arlingclose.

Elected members' training needs are assessed and a training plan has been developed for 2024/25. The Council will also specifically address this important issue by:

- Periodically facilitating workshops or other training for members on commercial investment issues; and
- Interim reporting and advice to members.

Where necessary the Council will engage external advisers for investment advice, property surveys and due diligence checks. The cost of any such advice will be taken into account when developing business cases and when assessing the overall viability of projects.

Commercial deals: The Council has a decision-making framework which is aligned to the requirements of the Statutory Guidance relating to Local Authority Investments. A Commercial Board would be constituted if the requirement arises. The Commercial Board will consider any future commercial opportunities. The guiding principles that will be used will require future commercial projects to:

- Meet the Council's corporate priorities.
- Deliver community benefit.
- Require minimum investment for maximum return.
- Be primarily within the District boundaries, consideration will be given to opportunities outside these boundaries if the benefit to the Council or North West Leicestershire is significant;
- Grow the business base;
- Deliver a diversified portfolio of projects that balance risk and return.

The Commercial Board will assess future commercial investment against the Non-Treasury Investment Strategy. All investments will be subject to rigorous scrutiny and successful schemes will result in the provision of a report to Council for approval. Schemes will be considered for investment against the following criteria;

- Economic Impact – in particular; jobs, business growth and new housing.
- Impact on Market Towns – in terms of vibrancy, footfall and heritage.
- Financial Implications – value for money, affordability and return of investment; and

- Deliverability – the ability to deliver the proposals and the associated risks.

Corporate governance: It is important that the Council has sound arrangements in place to ensure accountability, responsibility and authority for decision making on investment activities within the context of the Council’s values. In terms of governance, the Commercial Board will consider all new commercial investment proposals. The Commercial Board may determine an application under delegated powers or may recommend a project to Council for approval. Full Council is responsible for the approval of the Non-Treasury Investment Strategy and for monitoring performance against it.

The Council’s values include transparency in decision-making. To facilitate that, the following arrangements are in place:

- This Corporate Non-Treasury Investment Strategy will be made available on the Council’s website.
- Meetings of the Full Council will be open to the public and the agendas and minutes from such meetings will be shown on the Council’s website.

Investment Indicators

The Council has set the following quantitative indicators to allow elected members and the public to assess the Council’s total risk exposure as a result of its investment decisions.

Total risk exposure: The first indicator shows the Council’s total exposure to potential investment losses. This includes amounts the Council is contractually committed to lend but have yet to be drawn down and guarantees the Council has issued over third party loans. [23]

Table 5: Total investment exposure in £millions

Total investment exposure	31.03.2023 Actual	31.03.2024 Forecast	31.03.2025 Forecast
Treasury management investments	65.417	50.207	43.303
Commercial investments: Property	8.865	8.865	8.865
TOTAL INVESTMENTS	74.282	59.072	52.168
Commitments to lend	0	0	0
Guarantees issued on loans	0	0	0
TOTAL EXPOSURE	74.282	59.072	52.168

How investments are funded: Government guidance is that these indicators should include how investments are funded. Since the Council does not normally associate particular assets with particular liabilities, this guidance is difficult to comply with. However, the following investments

could be described as being funded by borrowing. The remainder of the Council's investments are funded by usable reserves and income received in advance of expenditure.

These figures have been worked out by using the actual and forecast percentage of the overall capital financing requirement (CFR) that is funded by external borrowing and applying that to the value of the investments in Table 5.

Table 6: Investments funded by borrowing in £millions.

Investments funded by borrowing	31.03.2023 Actual	31.03.2024 Forecast	31.03.2025 Forecast
Treasury management investments	53.081	38.815	32.743
Commercial investments: Property	7.193	6.854	6.703
TOTAL FUNDED BY BORROWING	60.274	45.669	39.446

Rate of return received: This indicator shows the investment income received less the associated costs, including the cost of borrowing where appropriate, as a proportion of the sum initially invested. Note that due to the complex local government accounting framework, not all recorded gains and losses affect the revenue account in the year they are incurred.

Table 7: Investment rate of return (net of all costs).

Investments net rate of return	2022/23 Actual	2023/24 Forecast	2024/25 Forecast
Treasury management investments	1.15%	3.84%	1.96%
Commercial investments: Property	8.23%	8.33%	7.92%

REPORT TO:	FULL COUNCIL	AGENDA ITEM: 14
DATE OF MEETING:	28 FEBRUARY 2024	CATEGORY: RECOMMENDED
REPORT FROM:	STRATEGIC DIRECTOR (CORPORATE RESOURCES)	
MEMBERS' CONTACT POINT:	CATHERINE GRIMLEY catherine.grimley@southderbyshire.gov.uk	DOC:
SUBJECT:	PROPOSED CONTINUATION OF BANDED COUNCIL TAX REDUCTION SCHEME FOR 2024 - 2025	REF:
WARD (S) AFFECTED:	ALL	TERMS OF REFERENCE: FM12

1.0 Recommendations

1.1 That the Council maintains the continuation of a banded Council Tax Reduction Scheme for working age recipients for 2024/2025, to include the following changes as recommended at Finance and Management Committee on 15th February.

- Uprating to the applicable amounts in line with the prescribed scheme but with the exception of non-dependent deduction for working age which will remain at £5.00 for 2024/2025 year for all cases.
- Adopt any other changes within the prescribed scheme in accordance with the statutory instrument due to be published in January 2024.
- Undertake a review of the current Council Tax Reduction Scheme in 2024 to allow time to implement any potential changes for the 2025/2026 scheme following consultation.
- Continue current funding of £20,000 for hardship cases.

2.0 Purpose of Report

2.1 The Finance and Management Committee, at its meeting on Thursday 15th February have recommended that a banded scheme for Council Tax Reduction is continued for 2024/2025.

2.2 In addition, the Committee have recommended the following amendments to the scheme;

- Uprating to the applicable amounts in line with the prescribed scheme but with the exception of non-dependent deduction for working age which will remain at £5.00 for 24/25 for all cases.

- Adopt any other changes within the prescribed scheme in accordance with the statutory instrument published in January 2024.

3.0 Executive Summary

3.1 South Derbyshire District Council consulted widely with stakeholders including residents and precepting partners on proposed changes to its Local Council Tax Reduction Scheme in 2021 for working-age claimants. A banded scheme was the preferred option and as a result it was adopted for 2022/2023. The scheme reflects our corporate priorities below.

Better for residents Greater Council Tax reductions for residents on the lowest incomes, fairer distribution of support to the most financially vulnerable residents, less paperwork and confusion, more financial stability, and greater customer satisfaction.

Better for the Council More streamlined administration, less debt recovery carried out with vulnerable residents, update of the scheme in line with changes introduced by welfare reform and Universal Credit (UC).

4.0 Detail

4.1 Under the banded scheme, the council tax reduction scheme regulations are simplified so they are easier to understand and remove outdated legislation. The scheme also aligns with other welfare benefits.

4.2 The banded scheme works out how much council tax discount claimants will get as a percentage of the total charge by putting a claimant's excess income into one of ten bands.

4.3 Historically evidence suggests that most changes in income are within the £15 band limits, so most claimants whose income fluctuates a little will know week-to-week how much discount they are going to get allowing some financial stability. This also reduces the amount of administration required on the Benefits Team as claims are not having to be reassessed on a regular basis.

4.5 Up-rating of applicable amounts in line with the prescribed scheme

The prescribed regulations are those which govern the assessment of support for pension age claimants. The Government has announced that the needs allowances (also known as applicable amounts) for Pension age support will increase in line with inflation (8.5%) and that Welfare Benefits in general, not just those related to pension age customers, will also rise by 6.7%.

These increases to income and applicable amounts will broadly offset each other as they are both increasing in line with each other therefore there will be no significant impact on the cost of the scheme.

Keeping our working age (local scheme) needs allowances aligned with those prescribed by the government makes the administration of the scheme less complicated and easier for customers to understand their benefit calculations. The only exception to this is the non-dependent deduction for working age cases which will remain at £5.00 for 2024/2025 for all claimants within the scheme.

An increase in the non-dependent deduction is not recommended at this time due to the current cost of living crisis and the consequences this may have on our most vulnerable benefit claimants. An inflationary increase to £5.50 would result in negligible savings across the whole scheme but would cause an increase in financial burden on our most financially vulnerable residents.

- 4.8 Any other legislative changes in the prescribed scheme will be adopted in accordance with the statutory instrument that is due to be published by the end of January 2024. Statutory Instruments are a form of legislation which allow the provisions of an Act of Parliament to be subsequently brought into force or altered without Parliament having to pass a new Act.

5.0 Financial Implications

5.1

	Total Scheme Cost	Notes
Council Tax Support Spend 2023/2024 to date (not including discretionary)	£5,374,223.	As at 06/12/23
Projected Council Tax Support Spend 2023/2024	£5,345,956.	
Projected Council Tax Support Spend 2024/2025	£5,505,800.	Based on a ctax increase of 2.99%
Total projected Council Tax Support Spend 2024/2025	£5,505,800.	

- 5.2 Table 5.1 shows that the estimated cost of the scheme has increased for 2024/2025 however this increase is contained within the collection fund. Previous years have generated an in-year surplus that have supplemented this scheme, however in 2023/24 we have estimated to make an in-year deficit if £195k. Therefore, the costs of this scheme will be utilising brought forward surplus balances. This will need to be kept under review in future years.
- 5.3 The Council's contribution to the scheme is 10% amounting to costs of £550k, the funding for the scheme is contained within the Local Governments Finance Settlement.
- 5.4 The Government introduced a new initiative in 2023/24 to support local authorities in using their allocation from the Council Tax Support fund. The new scheme awarded SDDC £126,867 towards supporting the most vulnerable households.
- 5.3 It is proposed that a review of the scheme is undertaken during 2024-25 in light of the current rising cost of the scheme in its current format. Financial modelling of potential changes will begin in Q1 with a consultation exercise taking place thereafter with all affected stakeholders. Future options on proposed changes to the scheme will be bought back to Council for approval in readiness for 2025/2026.
- 5.3 It is proposed that £20,000 is continued to be set aside within the hardship fund under section 13A for any unforeseen/major impacts on benefit claimants as a result of the scheme.

5.4 The banded scheme will continue to deliver significant service efficiencies and help to generate time and resource savings in the long-term.

6.0 Corporate Implications

Employment implications

6.1 There are no employment implications arising from the changes detailed in this report.

Legal implications

6.2 There are no legal implications arising from the changes detailed in this report.

Corporate Plan Implications

6.3 Continuation of a banded scheme will support the Council's Corporate Plan in the following ways:

- Encourage independent living and keep residents healthy and happy in their homes.
- Ensure consistency in the way the Council deals with its service users.
- Support unemployed residents back into work.
- Provide modern ways of working that support the Council to deliver services to meet changing needs.

Risk Impact

6.4 Appropriate risk assessments will be completed as part of the roll-out of the proposed changes.

7.0. Equality & Diversity and Social Value Impact

7.1 The scheme has been assessed against protected characteristic groups, as set out the Equalities Act, detailed below:

Protected characteristic	Comment
Age	The schemes only apply to working age claimants and not to pensioners or children. The scheme does not affect or alter the applicable ages.
Sex	The scheme does not discriminate against people of any particular sex.
Sexual orientation	The scheme does not discriminate against people of any particular sexual orientation.
Gender reassignment	The scheme does not discriminate against people who have undergone gender reassignment.
Race	The scheme does not discriminate against people based on their race.
Gypsy and travellers	The scheme does not discriminate against gypsies or travellers, however the scheme provides a reduction on Council Tax

	payable, so anyone who does not pay Council Tax does not benefit.
Religion or belief	The scheme does not discriminate against people based on their religion or belief.
Marriage and civil partnership	The scheme does not discriminate against people based on their marital or civil partnership status. Civil partners are recognised as dependents.
Disability	The banded scheme disregards incomes awarded for disabilities and vulnerabilities and consider a household's circumstances before determining the excess income amount (for example disabled claimants).

8.0 Conclusions

9.0 Background Papers

None.

REPORT TO:	FULL COUNCIL	AGENDA ITEM: 15
DATE OF MEETING:	28 FEBRUARY 2024	CATEGORY:
REPORT FROM:	CHIEF EXECUTIVE	OPEN
MEMBERS' CONTACT POINT:	ARDIP SANDHU Ardip.Sandhu@southderbyshire.gov.uk	DOC:
SUBJECT:	COMMUNITY GOVERNANCE REVIEW - DRAKELOW: DRAFT RECOMMENDATIONS	REF:
WARD(S) AFFECTED:	LINTON WARD	

1.0 Recommendations

- 1.1 Members consider the following draft recommendations in respect of the Drakelow Community Governance Review and approve them as the basis for further consultation as required.
- 1.2 That:
 - 1.2.1 the existing Parish Meeting for the parished area of Drakelow is abolished on 31 March 2025 and replaced with a Parish Council.
 - 1.2.2 a Parish Council for the parished area of Drakelow is constituted with effect from 1 April 2025.
 - 1.2.3 the new Council for the parished area of Drakelow is styled as a Parish Council and constituted as "Drakelow Parish Council".
 - 1.2.4 the area and boundaries of Drakelow Parish Council remain the same as those on which the current Drakelow Parish Meeting is based (as indicated on the plan attached at Appendix 2).
 - 1.2.5 Drakelow Parish Council has nine Parish Councillors when it is created in 2025 and that this rises to eleven when the number of local electors reaches 905.
 - 1.2.6 there will be no Parish Wards in Drakelow Parish Council's area.
 - 1.2.7 in accordance with the statutory Guidance on Community Governance Reviews, Drakelow Parish Council is established with effect from 1 April 2025 and local elections are held in May 2025.

2.0 Purpose of Report

2.1 In November 2023, the Council agreed to undertake a Community Governance Review of the parished area of Drakelow and adopted Terms of Reference upon which the review would be undertaken. The Review was prompted by the Council's receipt of a valid petition from local electors which sought the creation of a Parish Council for Drakelow, based on the area and boundaries of the existing Drakelow Parish Meeting. This report advises Members of the results of the first stage of local consultation, identifies the community governance implications in relation to the statutory Guidance and proposes draft recommendations for the purposes of further consultation.

3.0 Detail

3.1 In accordance with the Local Government and Public Involvement in Health Act 2007, the Council is responsible for undertaking any review within its electoral area. In addition to the Terms of Reference, all decisions will be made by Full Council prior to any Reorganisation of Community Governance Order being made.

3.2 A copy of the adopted Terms of Reference and timetable for the Drakelow Community Governance Review is available on the Council's website.

3.3 Appendix 1 provides details of the parties who were consulted in Stage One of the Review and the consultation results received by 26 January 2024. Appendix 1 also includes an assessment of the community governance implications of these results in relation to the statutory Guidance and the proposed draft recommendations for the purposes of further consultation.

4.0 Financial Implications

4.1 Any financial implications relating to the CGR process are within budgetary provisions.

5.0 Corporate Implications

5.1 There are none relating to this report.

6.0 Community Implications

6.1 The Review and subsequent recommendations will determine the local governance arrangements for the Drakelow area; a place that is changing rapidly due to the regeneration of the former Drakelow Power Station site which includes the Dracon development of over 2000 new homes.

7.0 Background Papers

7.1 Appendix 1: Community Governance Review of Drakelow: Draft Recommendations
Appendix 2: Map showing the existing boundaries of the parished area of Drakelow



COMMUNITY GOVERNANCE REVIEW OF DRAKELOW

SECTION 1: BACKGROUND

1. In July 2023, South Derbyshire District Council received a valid petition signed by local electors from the parished area of Drakelow. The petition requested that a Community Governance Review was undertaken and sought the creation of a Parish Council for Drakelow covering the same area that is defined by the existing Parish Boundary. The petition that triggered the Review was signed by 271 local electors.
2. The District of South Derbyshire currently has 49 parishes represented by 31 Parish Councils and 18 Parish Meetings. Drakelow is currently represented by a Parish Meeting consisting of local government electors registered in the area. At the present time, Drakelow does not have elected parish councillors.
3. The Council considered and approved the Terms of Reference for this Community Governance Review on 2 November 2023. A copy of the Terms of Reference is available upon request. For ease of reference, the timetable for the Review is set out below.

Action	Dates
Terms of Reference agreed by Full Council	2nd November 2023
Publication of Terms of Reference	3rd November 2023
Consultation process – Invitation of initial submissions & Public Meetings	3rd November 2024 to 26th January 2024
Last date for submissions	26th January 2024
Analysis/evaluation of submissions and preparation of draft recommendations	27th January 2024 to 16th February 2024
Draft recommendations agreed by Full Council	28th February 2024
Publication of draft recommendations	8th March 2024
Consultation on draft recommendations & Public Meetings	8th March 2024 to 3rd May 2024
Last date for submissions	3rd May 2024
Analysis/evaluation of submissions and preparation of final recommendations	4th May 2024 to 10th June 2024

Action	Dates
Final recommendations agreed by Full Council	Date to be confirmed (anticipated July 2024)
Publication of final recommendations	Date to be confirmed (anticipated July 2024)
Preparation and publication of any Reorganisation of Community Governance Order	Date to be confirmed (anticipated August 2024)

4. The adopted Terms of Reference set out what would be considered during the Review. These questions are listed below and are addressed in turn at Section 3 of this report.
- Questions 1(a) & (b) - Whether or not a Parish Council should be constituted or any alternative and, if so;
 - Question 2 - What it should be named and the style that should be adopted,
 - Question 3 - Whether the area and boundaries should be altered to better reflect the local community,
 - Question 4 - How many Parish Councillors there should be,
 - Question 5 - Whether there should be Parish Wards reflecting changes in the local community, and if so, what the Parish Wards should be named,
 - Question 6 - The implementation dates and electoral arrangements that should apply.
5. In accordance with the Terms of Reference, consultation has been undertaken with the local community and relevant interested parties. The consultation process for the first stage of the Community Governance Review concluded on 26 January 2024. The results are set out below.

SECTION 2: RESULTS OF STAGE ONE CONSULTATION

6. Further to the Terms of Reference adopted by the Council on 2 November 2023, consultation was undertaken with the following parties:
- Residents of the parished area of Drakelow
 - Ward Councillors for Drakelow and the adjoining Wards in South Derbyshire District
 - Drakelow Parish Meeting and the neighbouring Parish Councils and Parish Meeting, including those neighbouring parishes in East Staffordshire Borough
 - The Member of Parliament
 - Derbyshire County Council and the County Councillors representing the relevant Electoral Divisions
 - East Staffordshire Borough Council and the Ward Councillors representing the neighbouring parishes in East Staffordshire Borough
 - Other interested parties, including Derbyshire Association of Local Councils, Linton Area Forum, a number of voluntary and community sector organisations based locally, Countryside Partnership (Developer), VitalEnergi (Waste Plant), Eon (proposed solar farm), East Midlands Airport and Water Supplier for Drakelow.
7. The consultation took the form of letters sent either by post or e mail at the beginning of November 2023 and replies were requested by 26 January 2024.

Public notices about the review were displayed in Drakelow. Notices were not published in the local press (newspapers or magazines) because there were no publications circulating in the area. Information about the Review was published on South Derbyshire District Council's website. The consultation was also the subject of a presentation and discussion at Drakelow Parish Meeting held on 21 November 2023.

8. The adopted Terms of Reference required a statistically significant level of support (5% or 33 electors) to be expressed for the creation of a Parish Council based on the existing area and boundaries of Drakelow Parish Meeting. If the threshold was reached or exceeded, supportive draft recommendations could be developed in accordance with requirements of the statutory Community Governance Guidance.
9. At the conclusion of the Stage One consultation, 49 local electors had responded. This represents a 7.59% response rate. Of those who responded, 48 local electors (or 7.44%) had expressed their support for the creation of a Parish Council for Drakelow and 1 local elector (or 0.15%) had indicated that they did not support this step. The identity of the electors was verified by the Council's Elections Team against the Electoral Register for September 2023. The 5% support threshold was met and exceeded.
10. Support for the proposed creation of a Parish Council was submitted by two District Councillors (Councillor Alistair Tilley, Ward Member for the Linton Ward and Chairman of the Linton Area Forum and Councillor Amy Wheelton, Ward Member for the neighbouring Seales Ward and Vice-Chairman of the Linton Area Forum). Additionally, three neighbouring Parish Councils expressed their support for the creation of a Parish Council in Drakelow: Overseal Parish Council, Rosliston Parish Council and Walton-on-Trent Parish Council.
11. 5 or 10.2% of respondents submitted detailed supplementary comments. 4 or 8.16% of these were supportive of the creation of a Parish Council for Drakelow. The supportive comments reflected local concerns associated with the planned growth of Drakelow and a desire to see the creation of a Parish Council "*to represent local views and ensure that identified concerns were acted upon*". The specific issues included access / footpath matters, vehicle speeds and concerns about road safety, infrastructure requirements and the growing local need for community facilities. The creation of a Parish Council was described as "*an opportunity to improve our community*" and as "*a convenient and effective way of representing the interests and identities of the growing community*".
12. One local elector (or 0.15% of the respondents) expressed support for the democratic process and the drive to reflect local wishes but did not support the

creation of a Parish Council for Drakelow at the current time. This was because they felt that the cost of a new council would “*place an additional financial burden on local residents, many of whom were already struggling to meet daily expenses*”. This elector did not consider that the benefits of creating a local council would justify the increased tax burden.

SECTION 3: ASSESSMENT AGAINST COMMUNITY GOVERNANCE GUIDANCE & DRAFT RECOMMENDATIONS

13. In carrying out this Review, the Council aims to ensure that decisions affecting community governance within the area of the Review meet the requirements of statutory Guidance. This means that the proposed future arrangements should:
 - (a) reflect the interests and identities of the communities in the area; and
 - (b) be effective and convenient.
14. Other important considerations are the impact on community cohesion and the size, population and boundaries of the area and what (if any) arrangements have been made already or could be made for the purposes of community representation or engagement in the review area.
15. The following assessment sets out each matter being reviewed (in relation to questions 1 to 6 as per the adopted Terms of Reference), the relevant considerations and proposes a corresponding draft recommendation for each.

Question 1:

Whether or not a Parish Council or any alternative should be constituted for the parished area of Drakelow?

Background

16. Drakelow is a parish with a rich history which has been inhabited for hundreds of years. It is essentially rural in character with a popular residential area overlooking meadows, woodland and the River Trent. For many years the area was also home to the Drakelow Power Station site which is now being redeveloped to become one of the largest population centres in South Derbyshire. The nearest towns are located at Swadlincote (South Derbyshire) and Burton on Trent (in East Staffordshire). Until relatively recently the area was a farming community with a small population, several agricultural businesses and a small industrial estate. A series of smaller scale housing developments were built approximately five years ago and at that point, the population started to grow.
17. Drakelow is currently represented by a Parish Meeting consisting of local government electors registered in the area. At the present time, Drakelow does not have elected parish councillors.

18. The District Council received a valid petition signed by local electors from the parished area of Drakelow. The petition requested that this Community Governance Review was undertaken and sought the creation of a Parish Council for Drakelow covering the same area that is defined by the existing Parish Boundary and currently represented by a Parish Meeting. A plan which shows the existing parished area of Drakelow and depicts the line of the boundary is set out at Appendix 2 of the report to the District Council.
19. In undertaking this Community Governance Review, South Derbyshire District Council wishes to ensure that electors should be able to identify clearly with the parish council area in which they are resident because it considers that this sense of identity and community lends strength and legitimacy to the parish structure, creates a common interest in local affairs, encourages participation in elections to the parish council, leads to representative and accountable government, engenders local leadership and generates a strong, inclusive community with a sense of civic values, responsibility and pride.

Evidence of Local Support for the Creation of a Parish Council

20. The petition that triggered the Review was signed by 271 supportive local electors. Local support for the creation of a Parish Council was further confirmed during the Stage One consultation when 48 or 7.44% of local electors wrote or sent e mails to the District Council expressing their support. Under the adopted Terms of Reference this level of local support is greater than 5% of the local electorate and it is sufficient to enable a positive draft recommendation to be developed for consideration.

Securing Community Governance that reflects the Identities and Interests of Local Communities and Promoting Community Cohesion

21. The District Council considers that parishes should reflect distinctive and recognisable communities of interest with their own sense of identity and that the feelings of the local community and the wishes of local inhabitants should be primary considerations. The District Council wishes to carefully balance the consideration of changes that have happened over time, or that are likely to occur in the near future, through population shifts or additional development, for example, and that may have led to different community identity or historic traditions in its area.
22. The District Council also notes the Government Guidance that community cohesion should be taken into account in the Review, as well as that it “expects to see a trend in the creation, rather than the abolition of parishes.”
23. Parish Councils have an important role to play in the development of their local communities. They can help to create cohesive, attractive and economically vibrant places which are capable of fulfilling their own potential and overcoming their own difficulties. They can help communities respond to challenging economic, social and cultural trends, and to demographic change. They can be well placed to judge what is needed to build local

cohesion, promote effective partnership working and can provide strong and accountable local leadership.

24. Until recently, the settlement pattern in Drakelow was essentially rural in character and included a hamlet with a population of a few hundred people surrounded by numerous outlying farms. The area was dominated by industrial activity associated with a large electrical power station site located entirely within the existing boundaries of the parished area of Drakelow. This is now undergoing major redevelopment. Whilst the existing Parish Meeting is playing a critical role in supporting the community through this major change, the opportunities and challenges associated with rapid growth mean that local electors are seeking strengthened local governance arrangements with representation through the creation of a dedicated Parish Council.

Electorate Figures and Changes to the Size and Population of Drakelow

Current Parished Area	Polling District	Electorate 2022	Electorate 2023	Electorate 2028
Drakelow	LTC	593	645	905

25. The above electorate forecasts have been developed by South Derbyshire District Council’s Electoral Services based on the assumption that the number of electors in Drakelow will increase at the same rate of increase as occurred between September 2022 and September 2023. The increase between these dates was 52 additional electors in one year. This is a conservative estimate and in practice, the actual rate of increase could be considerably higher and accelerate as new homes which have received planning consent are completed and become occupied.
26. The Local Planning Authority is currently expecting 200 new homes to be built per year under approved plans for the phased re-development of the 106.8 ha former power station site in Drakelow. This major re-development entails the construction of 2168 homes in addition to a retirement village of circa 70 individual units. By the 28 February 2024, it is envisaged that a total of 400 new homes will have been built.
27. Section 94 of The Local Government and Public Involvement in Health Act 2007 requires that if there are more than 1,000 local government electors in a parished area, the review must recommend that the parish should have a parish council. It further states that if there are 150 or fewer local government electors, the review must recommend that the parish should not have a council. Both the current and forecast electorate figures for Drakelow fall in between these thresholds and it therefore falls to South Derbyshire District Council to decide whether or not Drakelow should have a parish council.
28. The Drakelow electorate already benefits from the more direct participatory form of governance provided by an active Parish Meeting. The Parish Meeting provides a basic level of representation for the area on a range of issues, including those arising from the significant impact of development

activity affecting the community. The Parish Meeting already raises a precept annually, holds regular meetings, works with local partners on the challenges and opportunities in the area and provides locally important information services through notice boards and a developing website. Whilst this has been effective in reflecting the interests and identities of the established community, there is no doubt that the population of the area will continue to rise and diversify as over 2000 new homes are built and occupied over the next decade. This is likely to place increasing pressure on the Parish Meeting as it is currently constituted, both in terms of its representative capacity and ability to respond to growing local community needs and aspirations.

29. Parish Councils have two main roles; community representation and local administration. They are well placed to respond to emerging community needs and aspirations because they have a broader range of duties and powers to provide local facilities and services as the population changes. For both representative and administrative purposes it is desirable that a parish should reflect a distinctive and recognisable community of place, with its own sense of identity. The views of local communities and inhabitants are of central importance.
30. In Drakelow, the community has clearly articulated its desire to have a Parish Council (based on the existing boundaries) which can represent the area and provide local leadership on important matters of concern. This is already evident by:
- (a) the submission of a valid petition by Drakelow Parish Meeting with 271 signatures supporting the creation of a Parish Council and requesting that this Community Governance Review is undertaken.
 - (b) the responses by 48 or 7.44% of local electors who expressed their support for the creation of a Parish Council further to the Review's Stage One consultation process.
 - (c) the range of supplementary comments submitted by supportive respondents during the Review's Stage One consultation process. For ease of reference, these are summarised above at paragraph 11.
31. Parish Councils have an important role to play in the development of their local communities. The creation of a Parish Council for Drakelow will enable focused community governance of this growing area in a way that is more fully reflective of the identities and interests of the changing community. Drakelow was originally the size of a small hamlet with a few hundred people but it is now quickly growing into the size of a small town. A Parish Council will have greater capacity to promote opportunities for established and new residents to meet, interact and get to know one another as the phased development takes shape. This will help to develop community ties, a shared sense of place and build community cohesion over time. The phased provision of shared community infrastructure in Drakelow, such as a school,

health, care and indoor and outdoor facilities for leisure, community meetings and events will assist in this process.

Securing Effective and Convenient Local Government and Promoting Community Cohesion

32. The Guidance covering the conduct of Community Governance Reviews states that the effectiveness and convenience of local government is best understood in the context of a local authority's ability to deliver quality services economically and efficiently, and give users of services a democratic voice in the decisions that affect them. It indicates that local communities should have access to good quality local services, ideally in one place.
33. The Community Governance Review Guidance indicates that parish councils should be viable in terms of providing at least some local services and if they are to be convenient; they need to be in easy reach and accessible to local people.
34. At the current time, Drakelow residents travel into neighbouring areas for some important local services and facilities e.g. schools, GP practices and community halls. The delivery of the masterplan for the redevelopment of the former Drakelow power station site is supported by a detailed Section 106 Agreement. This specifies trigger points for the provision of important community infrastructure including a school, local centre and a health facility aligned to the new development.
35. Whilst there has been a significant shift towards more digital and remote accessibility of services since the Community Governance Review Guidance was written, it will be important for a new parish council to have access to local facilities for community meetings and events so that it can establish a visible presence in Drakelow "at the heart of the growing community". This will help the Parish to work in an inclusive way, build community cohesion and demonstrate that it represents the whole community.
36. The creation of a Parish Council could help to focus community and service development activity within Drakelow and in time, this has the potential to extend local service provision. A new Parish Council should be well placed to ensure that community views and priorities are effectively represented and as new community meeting facilities become available, provide governance that is more locally accessible, visible on the ground and convenient. The District Council recognises the importance of community meeting facilities and is actively working with the Parish Meeting to secure appropriate accommodation.
37. Drakelow Parish Meeting is already providing some basic local services within the scope that is afforded by the current precept level. A summary of recent figures is set out below:

Drakelow Parish Meeting	Year	Precept	Tax Base
	2022/23	£4700	318
	2023/24	£4250	342
	2024/25	£6700	519

38. The ability of the Parish Meeting to provide additional local services is influenced by its human and financial resources. As can be seen from the above figures, the cost of the precept has increased and the tax base (number of people liable to pay Council Tax) has also risen. The cost of the precept is met by a small part of the Council Tax that is gathered locally.

39. The population of Drakelow will continue to increase as new homes at the former power station site (now known as Dracon Park) are occupied. The local tax base will also increase (there will be more people to pay Council Tax) and, over time, this will make it easier for a local council in Drakelow to grow its capacity and afford additional local service provision. The gradual development of local council capacity is a well-trodden path and the Derbyshire Association of Local Councils (of which the existing Parish Meeting is already a member) is well placed to provide advice and support to any new Council undertaking this process. Both the growth of the tax base and the local availability of support and advice are factors which would help to promote the viability of a new Parish Council for Drakelow.

40. A Parish Council for Drakelow would be able to generate a precept annually based on the assessed Band D properties in Drakelow, which could be greater than the Parish Meeting precept as shown above. A typical budget would cover the following main headings: Parish Clerk (Hours per week / month), Insurance, Room hire, IT equipment, Training, Expenses, Subscriptions (e.g. typically for membership of the local Association of Town and Parish Councils) and would include a contingency figure and an amount for election costs. In terms of service costs and based on the services already provided by the current Drakelow Parish Meeting, the new Parish Council might, for example, provide notice boards and a website and / or some litter bins in a start-up phase.

41. The existing Parish Meeting is currently recruiting a paid Clerk and the employment costs associated with the role have been included within the precept figure for 2024/25. An appropriate level of provision for the employment costs would need to be included in the precept for the first year of a new parish council. It is important that a Clerk is appointed to assist with the administration of any transitional arrangements required if a new Parish Council is created.

42. In addition to employment costs, a new parish council would need to plan for proposed changes to the range of services it intends to provide over time and address the need for access to more local accommodation for community meetings and events. The financing and ownership of the proposed combined health and community centre and any associated liabilities for running costs

and maintenance are therefore potentially highly relevant to the viability of a new council. The Local Government (Parishes and Parish Councils) (England) Regulations 2008 cover matters including the transfer of staff, assets and liabilities etc. whilst The Local Government Finance (New Parishes) (England) Regulations 2008 deal with the budget requirements of new Parish Councils and the issue of precepts.

Alternative Local Governance Arrangements

43. The Local Government and Public involvement in Health Act 2007 states that principal authorities that are considering community governance recommendations about the creation or abolition of parishes must also take into account any other local governance arrangements (apart from those relating to parishes and their institutions) that have already been made, for the purposes of community representation or community engagement.
44. The parished area of Drakelow is part of South Derbyshire District Council's Linton Ward (which also includes other parishes and parish meetings). As a Parish Meeting within that Ward, Drakelow appoints a representative to serve on the Linton Area Forum. This Area Forum operates jointly with the neighbouring Seales Ward and the local councils from that area. The Forum operates as an advisory and consultative body in the interests of promoting improved service delivery and more efficient, transparent and accountable decision-making. As such it discusses relevant local issues and concerns and can make recommendations to the District Council's Policy Committee on matters regarding the delivery and performance of local services and the management of facilities, as well as policy issues and budgets that impact on the area. The Forum provides information and fosters close working relationships with Derbyshire County Council, Derbyshire Constabulary, Parish Councils and other relevant agencies. It provides an opportunity for discussion on matters of local interest across the broad area of the two Wards. The detailed Terms of Reference are set out at Article 9 of the District Council's Constitution.
45. The Area Forum assists in the effective local governance and co-ordination of matters affecting the Linton and Seales Wards but its remit does not include the dedicated focus and decision-making making functions available to the existing Parish Meeting or a potential parish council for Drakelow. The Area Forum is not constituted to fulfil that governance role and it does not have the same legal duties and powers that would be available to a local council representing and acting in the specific interests of Drakelow residents. A parish council provides the democratic opportunity for Drakelow to have directly elected councillors representing the area. The Area Forum, however beneficial for joint working purposes in the wider area, does not provide a suitable alternative governance mechanism.
46. Both the Chairman and Vice-Chairman of the Linton and Seales Area Forum have expressed their support for the creation of a dedicated Parish Council which can better reflect the identities and interests of the rapidly growing Drakelow community. This locally focused body will be best placed to

understand and articulate the particular needs and aspirations of the community and work towards the provision of services that are more locally effective and convenient.

Draft Recommendations 1(a) & 1(b):

- 1(a) That the existing Parish Meeting for the parished area of Drakelow is abolished on 31 March 2025 and replaced by a Parish Council.**
- 1(b) That a Parish Council for the parished area of Drakelow is constituted with effect from 1 April 2025.**

Question 2

If so, what it should be named and the style that should be adopted?

Name of the Parish Council

47. The District Council will endeavour to reflect existing local or historic place names and will give a strong presumption in favour of names proposed by local interested parties. The District Council would wish to avoid composite names other than in exceptional circumstances where the demands of history, local connections or the preservation of local ties make a pressing case for the retention of distinctive traditional names.
48. The petition that was submitted by local electors sought the creation of a Parish Council for Drakelow. It is understood that Drakelow is a distinctive historical name that is derived from an area of land said to have been granted by King Edward in 942AD known as Dracan Hlawe or “Dragon’s Mound”. The name Drakelow is recognised locally and no other names have been suggested during the consultation process for this area. The District Council respects local wishes regarding the naming of a local council for this historic area.

Alternative styles of Local Councils

49. Parishes may have alternative styles to “parish”. The alternative styles are “community”, “neighbourhood” or “village”. The use of the term “parish” in this document does not preclude one of the alternative styles of council being subsequently adopted by a newly formed council. Existing parishes in the District of South Derbyshire use the style of “parish council”, the alternative styles having been introduced relatively recently in 2007. A consistent approach would help to avoid any initial confusion about the status of a newly created local council.
50. It is clear from the wording of the petition which triggered this Community Governance Review (signed by 271 local electors) and 48 expressions of support received from local electors during the Stage One consultation process, that there is strong local support for the creation of a parish council

in Drakelow. The District Council acknowledges that local electors would prefer that the proposed new council adopts the style of a parish council.

Draft Recommendation 2:

- 2. That, in recognition of local wishes, the new Council for the parished area of Drakelow is styled as a parish council and constituted as “Drakelow Parish Council”**

Question 3:

Whether the area and boundaries should be altered to better reflect the local community?

51. The Community Governance Review Guidance indicates that the boundaries between parishes should reflect the “no-man’s land” between communities represented by areas of low population or barriers such as rivers, roads or railways. They need to be, and be likely to remain, easily identifiable.
52. A review of parish boundaries is an opportunity to put in place strong boundaries, tied to firm ground detail. It provides a chance to remove anomalous parish boundaries which can happen over time as, for example, communities expand with new housing developments.
53. It is desirable to review parish boundary issues at regular intervals because they are likely to be used to provide the building blocks for district ward, county division and parliamentary boundaries in future reviews.
54. The petition that was submitted by 271 local electors from Drakelow sought the creation of a parish council based on the same boundaries as the existing parished area of Drakelow. This position was checked during the Stage One consultation process of this review. Of the 49 local electors who responded to the consultation, no one identified any concerns regarding the suitability of the existing boundaries and no comments were received about any anomalies. In that regard, the District Council notes that the major redevelopment of the former power station site in Drakelow falls within the existing boundaries of the parished area of Drakelow. The approved housing development will not extend over the boundary.

Draft Recommendation 3:

- 3. That the area and boundaries of Drakelow Parish Council remain the same as those on which the current Drakelow Parish Meeting is based (as indicated on the plan attached at Appendix 2).**

Question 4:

How many Parish Councillors there should be?

Council Size

55. As indicated in the Community Governance Review Guidance, “it is an important democratic principle that each person’s vote should be of equal weight so far as possible, having regard to other legitimate competing factors, when it comes to the election of Councillors”. By law (section 16 of the Local Government Act 1972), each Parish Council must have at least five Councillors and there is no specified maximum.

56. As guidance, the National Association of Local Councils (NALC) suggests that the minimum number of Councillors for any Town / Parish should be seven and the maximum 25.

57. The former Aston Business School published the following indicative table for representation on Parish Councils:

Electorate	Parish Councillor Allocation
Less than 500	5-8
501 – 2,500	6-12
2,501 – 10,000	9-16
10,001 – 20,000	13-27
Greater than 20,000	13-31

58. By law, the District Council must have regard to the following factors when considering the number of Councillors to be elected for a Parish Council:

- the number of local electors
- any change in that number which is likely to occur in the period of five years from commencement of this review.

59. The table below sets out the number of electors in September 2023 and the estimated number of electors in September 2025 and 2028.

Current Parished Area	Polling District	Electorate September 2023	Electorate September 2025	Electorate September 2028
Drakelow	LTC	645	749	905

60. In September 2023, Drakelow had 645 electors. By September 2025, using the conservative estimate provided by the Elections Team, this number is expected to rise to 749 electors and by 2028, it is expected to increase to 905 electors. In practice, this will be subject to the speed with which new housing on the former power station site is built and occupied. There are some key factors, such as the economic climate and changes in mortgage interest rates during the next five years, which will influence the rate at which the number of electors increases.

61. Reference to the research undertaken by the former Aston Business School (HMSO, 1992) shows that a Parish Council in Drakelow would typically have between six and twelve Parish Councillors. The minimum number of Councillors that a Parish can have is five but, as indicated by current advice from the National Association of Local Councils, it would be more practical for there to be at least seven parish councillors to share the work involved in establishing a new parish council and to facilitate effective decision-making. This minimum would be appropriate if the number of local electors was stable at the level in September 2023 but, by the time any proposed new Council would be established and functioning (May 2025), the number of electors is likely to be higher (estimated at 749 by September 2025). A Parish Council made up of at least nine Parish Councillors from the expanding community in Drakelow would have better capacity to undertake the work involved in establishing a new parish and could also more effectively represent local views, articulate priorities and act as the democratic voice of this changing community regarding decisions that affect the area.

62. Whilst at the outset Drakelow Parish Council would be relatively moderate in size, it would be as well placed as other parish councils of a similar size to provide local services, albeit that in its formative stages the range might be more limited than those afforded by larger councils. This possible difference is not uncommon and often the range of services offered by a Parish Council evolves over time, with local circumstances and experience. There are numerous ways in which smaller councils can share resources (such as Parish Clerk, accommodation and printing facilities) and work with other neighbouring councils (e.g. through clustering, shared and joint arrangements) to provide services economically and efficiently.

63. The District Council recognises that, due to the scale of development impacting on the new Drakelow Parish area and the way in which the economic climate and changes in mortgage interest rates could influence the rate of growth in electorate numbers, it might become necessary to increase the size of the new Parish (i.e. the number of Councillors) quite quickly. For that reason, it is sensible to recommend that the number of Councillors is increased to eleven when the number of local electors reaches 905. This falls within the range identified by the former Aston Business School research on councillor numbers and provides some additional capacity without the need for a further Community Governance Review.

64. In terms of the impact on electoral ratios (the number of electors per parish councillor), the current and proposed positions are summarised below:

Parished Area & Polling District	Electorate	Number of Parish Councillors	Electoral Ratio (i.e. one Parish Councillor per how many electors)
Current - Drakelow	645 (September 2023)	0	Not applicable as Parish Meetings

Parish Meeting - LTC			do not have elected councillors
Proposed Drakelow Parish Council	749 (September 2025)	9	83.22

65. The average electoral ratio across South Derbyshire District's 31 Parish Councils (including both urban and rural parishes) is currently 189.5 based on 271 councillors for 51,356 electors. In parishes which are more urban in character, there are considerably more electors to each parish councillor. For ease of comparison, the current ratios of some neighbouring parishes are set out below:

Parish Name & Polling District	Electorate September 2023	Number of Parish Councillors	Electoral Ratio (i.e. One Councillor per how many electors)
Walton Upon Trent (Parish Council) SLF	635	8	79.3
Rosliston Parish Council (Parish Council) LTF	573	6	95.5
Cauldwell (Parish Meeting) LTB	81	0	Not applicable as Parish Meetings do not have elected councillors
Proposed Drakelow Parish Council	749 (September 2025)	9	83.22

66. The table shows that the proposed number of councillors for Drakelow provides a level of representation that is similar to the ratio currently achieved by near neighbours. However, this similarity is likely to change over time with growth in the number of electors predicted for Drakelow. The table below sets out the position that is predicted in 2028 and shows the effect of a draft recommendation to increase the number of Parish Councillors to eleven. The draft recommendation (if adopted) aims to restore the level of representation reflecting the growth envisaged.

67. By September 2028, some extra capacity would be beneficial to assist the proposed Parish at a time when it is experiencing rapid change and the challenges and opportunities associated with growth. This approach would provide an improved ratio of 82.27. An overview is set out in the table below.

Proposed Drakelow Parish Council	Electorate September	Number of Parish Councillors	Electoral Ratio (i.e. One Councillor per how many electors)
Drakelow Parish Council (when first created)	749 (in 2025)	9	83.22
Drakelow Parish Council (within five years or sooner)	905 (in 2028 or sooner)	11	82.27

Draft Recommendation 4:

- 4. That, Drakelow Parish Council has nine Parish Councillors when it is created and that this rises to eleven when the number of local electors reaches 905.**

Question 5:

Whether there should be Parish Wards reflecting changes in the local community, and if so, what the Parish Wards should be named?

68. Parish warding is the division of the Parish Council area into appropriately sized wards for the purpose of electing Parish Councillors. Any Community Governance Review must examine the number and boundaries of Parish Wards, their names and the number of Councillors to be elected for each ward. In determining warding arrangements regard should be given to community ties in the area. In considering whether or not a Parish Council area should be divided into wards, the legislation requires that consideration is given to:

- a) whether the number, or distribution, of the local government electors for the Parish Council would make a single election of councillors impractical or inconvenient; and
- b) whether it is desirable that any area or areas of the Parish Council should be separately represented on the council.

69. There is a need to consider not only the size of the electorate in the area, but also the distribution of communities within it. The Community Governance Review Guidance indicates that “the warding of parishes in largely rural areas that are based predominantly on a single centrally located village may not be justified. Conversely, warding may be appropriate where the parish encompasses a number of villages with separate identities, a village with a large rural hinterland or where, on the edges of towns, there has been some urban overspill into the parish” Warding arrangements should be clearly and readily understood by and should have relevance for the electorate in the Parish Council area.

70. The District Council will be mindful of this Guidance. Each case will be considered on its merits and on the basis of information and evidence provided during the course of the Review. Any Parish Ward proposals should have merit in themselves. Not only should they meet the two tests laid down in the Act, as set out at a) and b) above, they should also be in the interests of effective and convenient local government. They should also not be wasteful of a Parish Council's resources.
71. The District Council will endeavour to reflect existing local or historic place names when naming any Parish Council Wards and there will be a strong presumption in favour of names proposed by local interested parties.
72. The District Council does not consider that the proposal to create a Parish Council for Drakelow based on the existing boundaries necessitates dividing the parished area into wards for the purposes of separate representation. It is considered more appropriate that, in the early stages of the new Parish Council, there is an emphasis on building local cohesion through a dedicated Council which can represent the priorities and aspirations of both the established and newer parts of the community. This will involve building a shared future vision and a strong sense of place and belonging. It should reflect what new and existing communities have in common whilst recognising the value of diversity.
73. Neither the petition that triggered this Community Governance Review, nor the comments received during the Stage One consultation process sought the creation of Parish Wards. Similarly, the discussion held at the Drakelow Parish Meeting on 21 November 2023 did not recognise Parish Wards as relevant arrangements for effective local governance of the area.
74. Further, the District Council does not believe that the number, or distribution, of the local government electors for the Parish Council would make a single election of councillors impractical or inconvenient.

Draft Recommendation 5:

- 5. That there will be no Parish Wards in Drakelow Parish Council's area.**

Question 6:

The implementation dates and electoral arrangements that should apply?

Electoral Arrangements

75. The next elections for all parishes in South Derbyshire District will be held in May 2027. If following the Community Governance Review, a Parish Council is created for Drakelow, and any amendments to parish arrangements are approved, these will come into existence from 1 April 2025, and elections will be held in May 2025. The initial term of office will be for the following two years ending with elections in May 2027. Elections will then be every fourth

year thereafter. This reflects the requirements of Community Governance Review Guidance and the local electoral cycle.

76. The implication of the above timetable is that, if the draft recommendation to create a Parish Council for Drakelow is approved, the existing Drakelow Parish Meeting would be abolished on 31 March 2025 with the new Council constituted on 1 April 2025.

Draft Recommendation 6:

6. That, in accordance with the statutory Guidance, Drakelow Parish Council is established with effect from 1 April 2025 and local elections are held in May 2025.

SECTION 3: WHAT HAPPENS NEXT?

77. The draft recommendations will be publicised on 8 March 2024 and the District Council will consult interested parties about the draft recommendations. This Stage Two consultation will be undertaken from 8 March 2024 to 3 May 2024. Interested parties will be invited to submit any further representations by no later than **3 May 2024**.

78. Analysis and evaluation of the submissions received will be undertaken from 4 May 2024 until 10 June 2024 and final recommendations will be prepared for consideration and decisions by a meeting of the District's Full Council in July 2024. If approved, this will be followed by the preparation and publication of a Reorganisation of Community Governance Order in respect of Drakelow. The recommended dates for implementation and local elections are set out in Draft Recommendation 6 above.

79. The Council will clearly publish the outcome of decisions taken as a result of the Review and the reasons behind those decisions, so as to conduct the process transparently, making local people and other interested parties aware of the decisions reached.

Level of Support from Local Electors

80. As indicated in the published Terms of Reference for this Review, the District Council would expect there to be a minimum number of supportive responses from local electors in Drakelow to trigger a final recommendation for changes to the existing governance arrangements. This number would be **10%** of the electors involved (65 local electors from Drakelow).

81. The District Council welcomes all representations from any persons or bodies with a local interest who may wish to comment or make proposals on any aspect of the matters under review.

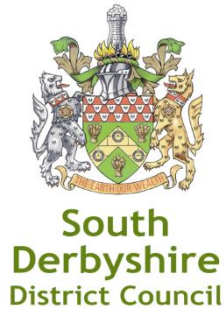
82. Please send any representations to:

- drakelowcgr@southderbyshire.gov.uk or

- South Derbyshire District Council
Legal and Democratic Services Section
Community Governance Review
Civic Offices
Civic Way
Swadlincote
Derbyshire
DE11 0AH

83. If you have any queries relating to the Review, please contact us by e mail at democraticservices@southderbyshire.gov.uk or by telephone on 01283 595722 /01283 595848. The Terms of Reference and further information about the Review is available on the Council's website using the link below:

<https://www.southderbyshire.gov.uk/about-us/have-your-say/drakelow-community-governance-review>



Dr J Ives
Chief Executive
 South Derbyshire District Council
 Civic Offices, Civic Way,
 Swadlincote, Derbyshire DE11 0AH

www.southderbyshire.gov.uk

Please ask for: Democratic Services
 Phone: (01283) 595722 / 595889
 E-mail: drakelowcgr@southderbyshire.gov.uk

Our ref: Drakelow CGR
 Your ref:

Date: 8th March 2024

Dear Sir / Madam,

Drakelow Community Governance Review 2023

Section 79 of the Local Government and Public Involvement in Health Act 2007 allows the District Council to undertake a Community Governance Review (the Review) of the whole or part of its area. In November 2023, following the receipt of a petition signed by 271 local electors, the Council agreed to undertake a Review, published its Terms of Reference on 3 November 2023 and undertook an initial consultation until 26 January 2024. At its Meeting held on 28 February 2024, the Council considered and agreed Draft Recommendations for further consultation.

South Derbyshire District Council is now undertaking the second consultation period of the Review process on its Draft Recommendations. For ease of reference, these are set out below and overleaf: That:

1(a)	the existing Parish Meeting for the parished area of Drakelow is abolished on 31 March 2025 and replaced with a Parish Council.
1(b)	a Parish Council for the parished area of Drakelow is constituted with effect from 1 April 2025.
2	the new Council for the parished area of Drakelow is styled as a parish council and constituted as "Drakelow Parish Council".
3	the area and boundaries of Drakelow Parish Council remain the same as those on which the current Drakelow Parish Meeting is based.
4	Drakelow Parish Council has nine Parish Councillors when it is created in 2025 and that this rises to eleven when the number of local electors reaches 905.
5	there will be no Parish Wards in Drakelow Parish Council's area.
6	in accordance with the statutory Guidance on Community Governance Reviews, Drakelow Parish Council is established with effect from 1 April 2025 and local elections are held in May 2025.



Residents and interested parties are encouraged to make their views known on the above Draft Recommendations. Please note that for the Draft Recommendations to become Final Recommendations, the District Council would expect to see a significant level of support expressed by **at least 10% or 65 local electors** from Drakelow.

The Review's Terms of Reference document, a report about the results of consultation so far and the Draft Recommendations are available on the Council's website by using the following link:

<https://www.southderbyshire.gov.uk/about-us/have-your-say/drakelow-community-governance-review>

Should you wish to submit a representation relating to the above Draft Recommendations, please do so by **no later than 3 May 2024** using the dedicated email address, drakelowcgr@southderbyshire.gov.uk or write to us at the following address:

South Derbyshire District Council
Legal and Democratic Services Section
Community Governance Review
Civic Offices
Civic Way
Swadlincote
Derbyshire
DE11 0AH

Yours faithfully

Chief Executive

HOUSING & COMMUNITY SERVICES COMMITTEE

08 JANUARY 2024

OPEN

PRESENT:

Labour Group

Councillor G Rhind (Chair) and Councillor M Mulgrew (Vice-Chair)
and

Councillors A Archer, S Harrison, A Haynes, J Jackson, D Pegg, D Shepherd and A Tilley.

Conservative Group

Councillors M Fitzpatrick, K Haines (substituting for Councillor D Corbin) and J Lowe.

Liberal Democrats

Councillor J Davies.

In attendance

Councillor R Pearson

Councillor N Tilley

Councillor A Wheelton.

HCS/54 **APOLOGIES**

The Committee was informed that apologies had been received from Councillor D Corbin (Conservative Group).

HCS/55 **DECLARATIONS OF INTEREST**

The Committee noted that no Declarations of Interest had been received.

HCS/56 **QUESTIONS FROM MEMBERS OF THE PUBLIC UNDER COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from Members of the Public had been received.

HCS/57 **QUESTIONS BY MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council had been received.

MATTERS DELEGATED TO COMMITTEE**HCS/58 SERVICE BASE BUDGET 2024-25**

The Head of Finance presented the report highlighting that the service developments were contained in Appendix 1 of the report and that a 2% increase had been factored into the Grants to Voluntary Bodies figures.

Members sought clarity on funding for Strawberry Lane, Rosliston, the availability of a tree register, impact to the budget from the Housing Services Review, play equipment funding, detail of the format of the report and funding for telecare installation.

The Strategic Director (Corporate Resources) informed Members that Parish Councils responsible for play equipment can access external grant funding in ways that the district council is not able to.

In response to a question from Members around the budgeting approach, the Strategic Director (Corporate Resources) informed Members that the technique used was an incremental budget process which was in line with the financial strategy and the Medium Term Financial Plan.

The Strategic Director (Service Delivery) informed Members that the Housing Services Review was at its initial stage and no factors had been identified to impact the budget and that a report would be brought to the Committee regarding the options for upgrades to telecare installations.

The Head of Cultural and Community Services confirmed that a map of all inspected trees was managed by Tree Officers.

RESOLVED:

- 1.1 *The Committee considered the proposed revenue budget for the Committee's services for 2024/25 as detailed in Appendix 1 of the report and recommended to the Finance and Management Committee for recommendation to Council for approval.***
- 1.2 *The Committee considered the proposed fees and charges for 2024/25 as detailed in Appendix 2 of the report and recommended to the Finance and Management Committee for recommendation to Council for approval.***
- 1.3 *The Committee considered the proposed Capital budget for the Committee's services, for 2024/25 as detailed in Appendix 3 of the report and recommended to the Finance and Management Committee for recommendation to Council for approval.***

1.4 The Committee considered and approved a 2% increase for the 2024-25 Grants to Voluntary Bodies.

HCS/59 **HOUSING REVENUE ACCOUNT BUDGET 2024-25**

The Head of Finance presented the report and confirmed that guidance on rate setting had been received and that the final report would be updated accordingly.

The Chair noted the rent increase of 7.3%.

Members raised questions relating to several items of the report including a strategy for the repayment of the Housing Revenue Account debt, compensation claims for repairs and labour issues for works to void properties.

The Head of Finance confirmed that the revised repayment profile for the repayment of HRA self-financing debt was included in the Medium Term Financial Plan. The Strategic Director (Corporate Resources) confirmed that the Treasury Management Strategy Statement would also set out this revised treasury plan.

The Strategic Director (Service Delivery) confirmed that the housing repairs procedures had been reviewed and that a report for Repairs and Maintenance Services would be brought to the Committee as the Novus contract ends early Summer 2024. The Strategic Director (Service Delivery) informed the Committee that there would be new strategies and models for responding to requests for repairs.

RESOLVED:

- 1.1 The Committee considered the options for Council House Rents for 2024/25 and agreed the preferred option of 7.3% following the Government's announcement of the Social Housing rent cap for 2024/25.**
- 1.2 The Committee considered the proposed revenue budget for the Housing Revenue Account for 2024/25 as detailed in Appendix 1 of the report and recommended to the Finance and Management Committee for recommendation for Council approval.**
- 1.3 The Committee considered the proposed Capital budget for the Committee's services for 2024/25 as detailed in Appendix 2 of the report and recommended to the Finance and Management Committee for recommendation for Council approval.**

HCS/60 COMMITTEE WORK PROGRAMME

The Strategic Director (Service Delivery) presented the work programme and informed Members that an updated programme would include urgent and time sensitive reports for the next meeting.

RESOLVED:

1.1 The Committee considered and approved the updated work programme.

HCS/61 LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)

The Chairman may therefore move:

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

HCS/62 ANY EXEMPT QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11

The Committee was informed that no exempt questions from Members of the Council had been received.

The meeting terminated at 18:30hours.

COUNCILLOR G RHIND

CHAIR

PLANNING COMMITTEE

09 January 2024

PRESENT:

Labour Group

Councillor G Jones (Chair) and Councillor Shepherd (Vice-Chair)
Councillors J Carroll, I Hudson, S Harrison (substitute for Cllr M Gee) A Jones,
L Mulgrew, and. M Mulgrew (substitute for Cllr K Storey).

Conservative Group

Councillors K Haines, A Kirke and D Muller

Liberal Democrats

Councillor J Davies

Non-Grouped

Councillor A Wheelton.

In Attendance

Councillors A Haynes, A Tilley and N Tilley

PL/137 **APOLOGIES**

The Committee was informed that apologies had been received from Councillors M Gee and K Storey (Labour Group).

PL/138 **DECLARATIONS OF INTEREST**

The Committee was informed that Councillor A Kirke declared a pecuniary interest in item PL/142 and would therefore leave the meeting whilst the application was considered.

The Committee was informed that Councillor K Haines declared a personal interest in item PL/147 and would therefore leave the meeting whilst the application was considered.

PL/139 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO.11**

The Committee was informed that no questions had been received.

MATTERS DELEGATED TO COMMITTEE

PL/140 **REPORT OF THE STRATEGIC DIRECTOR (SERVICE DELIVERY)**

The Strategic Director (Service Delivery) submitted reports for consideration and determination by the Committee and presented oral reports to the Meeting to update Members as necessary. Consideration was then given thereto and decisions were reached as indicated.

PL/141 **THE FELLING AND PRUNING OF TREES COVERED BY SOUTH DERBYSHIRE DISTRICT COUNCIL TREE PRESERVATION ORDER NO. TPO 48 ON LAND AT SK2818 6245, BRAMLEY DALE, CHURCH GRESLEY, SWADLINCOTE – DMPA/2023/1487**

The Planning Delivery Team Leader addressed the Committee and presented the report noting that it was before the Committee for consideration as South Derbyshire District Council was the applicant.

Members considered the application and supported the officer's recommendations.

RESOLVED:

That permission be granted as per the recommendations in the report of the Strategic Director (Service Delivery).

PL/142 **ERECTION OF TWO, TWO-STOREY DWELLINGS TO THE REAR OF 12 & 13 WILSON CLOSE 13 WILSON CLOSE, MICKLEOVER, DERBY, DE3 0DT – DMPA/2023/1346**

The Head of Planning and Strategic Housing presented the report to the Committee and outlined the key areas of the application.

Councillor Muller proposed a site visit due to a number of concerns.

RESOLVED:

That planning permission be deferred to allow Members of the Committee to attend a site visit.

Councillor A Kirke left the meeting.

PL/143 **ERECTION OF SINGLE STOREY REAR/SIDE EXTENSION AT 89 EGGINTON ROAD, ETWALL, DERBY, DE65 6NP - DMPA/2023/1385**

The Planning Delivery Team Leader addressed the Committee and presented the application.

Members considered the application and supported the officer's recommendations.

RESOLVED:

That planning permission be approved as per the recommendations in the report of the Strategic Director (Service Delivery).

Councillor A Kirke returned to the meeting.

PL/144 **CHANGE OF USE OF AGRICULTURAL LAND TO A SINGLE PITCH TRAVELLER SITE AND CONSTRUCTION OF A NEW ACCESS ON LAND WEST OF CHURCH BROUGHTON CARAVAN PARK, SUTTON ROAD, CHURCH BROUGHTON, DE65 5DB – DMPA/2022/1498**

The Head of Planning and Strategic Housing presented the report and outlined the key elements of the application noting that the land in respect of the diverted public footpath was within the ownership of the applicant. The Head of Planning and Strategic Housing also clarified that the site was within Flood Zone 1 and would therefore not require consultation with the Local Flood Agency.

Members considered the application and sought clarity regarding approval of the footpath diversion and raised concern regarding the blocking of the diverted footpath.

The Head of Planning and Strategic Housing informed the Committee that the diversion of the public footpath would subject to an application to Derbyshire County Council Highways, as the Rights of Way Authority.

The Legal and Democratic Services Manager advised the Committee that if the diversion was permitted and the public footpath became blocked then Derbyshire County Council could take enforcement action.

RESOLVED:

That planning permission be approved as per the recommendations in the report of the Strategic Director (Service Delivery).

PL/145 **THE FELLING OF A CEDAR TREE COVERED BY SOUTH DERBYSHIRE DISTRICT COUNCIL TREE PRESERVATION ORDER 507 AT HAWTHORN HOUSE, MAIN STREET, SCROPTON, DERBY, DE65 5PP – DMPA/2023/1341**

The Planning Delivery Team Leader presented the report to the Committee summarising the application and noting a late item received in objection to the proposals.

Councillor J Davies addressed the Committee on behalf of Local Ward Member, Councillor G Andrew regarding residents' concerns and objections to the felling of the tree.

Members discussed the proximity of the tree in relation to the house and parked cars.

RESOLVED:

That be approved as per the recommendations in the report of the Strategic Director (Service Delivery).

PL/146 **PROPOSED CLUBHOUSE, LAUNDRY BUILDING AND 10-HOLIDAY APARTMENTS AT PETE ROBINSON HOLIDAY HOMES LTD, COLLIERY LANE, LINTON, SWADLINCOTE, DE12 6PB – DMPA/2022/1618**

The Committee was advised that Members had attended a site visit earlier in the day.

The Senior Planning Officer addressed the Committee and presented the report, noting a late item of objection received, the key points raised included over development, trees and landscaping, the impact on the wildlife habitat, noise, highway concerns and the impact on neighbouring properties. The Senior Planning Officer summarised the key aspects of the application.

The Applicant's Agent attended the meeting and addressed the Committee regarding the application.

As Local Ward Councillor, Councillor A Tilley attended the meeting and addressed the Committee raising concerns on behalf of local residents.

Members discussed the issue of inconsistent and inaccurate plans.

RESOLVED:

That planning permission be deferred to allow for the submission of amended plans to provide clarification of the proposals.

PL/147 **THE FORMATION OF A HARD SURFACE FOR VEHICULAR ACCESS ON LAND WEST OF 24, QUEENSWAY, MELBOURNE, DERBY, DE73 8FG – DMPA/2020/0970**

The Head of Planning and Strategic Housing addressed the Committee and outlined the application, noting that it was before the Committee for consideration as Derbyshire District Council was the owner of the land. The Committee was informed that the proposal would provide a soak away area and gave residents safe vehicle access to their properties.

Members discussed the application, the use of alternative materials and sought clarity regarding the width of the access.

The Head of Planning and Strategic Housing confirmed that 6 meters would be sufficient to vehicle allow access.

The Legal and Democratic Services Manager informed the Committee that Derbyshire District Council would need to give a license for access over the land and that if Grass Crete was used it would be hard to distinguish between the open space and the access way and therefore would be difficult to enforce.

RESOLVED:

That planning permission be approved as per the recommendations in the report of the Strategic Director (Service Delivery).

Councillor K Haines left the meeting.

PL/148 **THE FELLING OF A SYCAMORE TREE AT 54 MAIN STREET, NEWTON SOLNEY, BURTON ON TRENT, DE15 0SJ – DMOT/2023/1423**

The Planning Delivery Team Leader presented the report and outlined the application.

Members considered the application and supported the officer's recommendations.

RESOLVED:

The Committee approved the works as per the recommendation in the report of the Strategic Director (Service Delivery).

Councillor Haines returned to the meeting.

PL/149 **REPLACEMENT WINDOW AT 25 CHURCH STREET, SWADLINCOTE, DE11 8LE – DMPA/2023/1240**

The Planning Delivery Team Leader presented the report to the Committee and outlined the application noting that Councillor K Storey was the applicant.

Councillor A Wheelton sought clarity regarding Article 4.

The Planning Delivery Team Leader informed the Committee that it meant that the replacement window was not quite like for like and therefore required consent.

RESOLVED:

That planning permission be approved as per the recommendations in the report of the Strategic Director (Service Delivery).

PL/150 **SECTION 106 VARIATION – LUCAS LANE, HILTON**

The Planning Delivery Team Leader presented the report to the Committee noting the Mortgage in Possession clause and the slight variation in relation to definitions.

Members considered the report and supported the officer's recommendations.

RESOLVED:

1.1 The Committee approved the request to amend the Section 106 Agreement by means of Deed of Variation to include the model National

Housing Federation Mortgagee in Possession clause into the agreement and other strategic housing plan as considered relevant by the Strategic Housing Team including in relation to the changes to the housing mix approved by the Council pursuant to the reserved matters approval under application reference number DMPA/2021/1277 (RMA).

1.2 The Committee delegated authority to the Head of Planning and Strategic Housing to agree the finer detail and wording of the obligations to be secured under the Deed of Variation.

PL/151 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985)**

RESOLVED:

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

PL/ 152 **EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE No 11.**

The Committee was informed that no questions had been received.

The meeting terminated at hours 19:15 hours.

COUNCILLOR G JONES

CHAIR

ETWALL LEISURE CENTRE JOINT MANAGEMENT COMMITTEE

10 January 2024

PRESENT:

Representatives of South Derbyshire District Council

Labour Group

Councillors D Shepherd (Chair).

Conservative Group

Councillor D Muller.

Officers

Charlotte Jackson – Head of Finance

Lee English – Health Partnership Manager

Patricia Hill – Democratic Services Officer

Representatives of John Port Spencer Academy

Governing Body

Marie Walker-Endsor

Alison Vann – Principal of John Port Spencer Academy

EL/15 **APOLOGIES**

The Committee was informed that apologies had been received from Councillor L Singh (Labour Group) and Danny Parker.

The Committee noted that Karen Squire had left the position of Principal at the John Port Spencer Academy and that Alison Vann was the new post holder.

EL/16 **OPEN MINUTES**

The Open Minutes of the Meetings held on 05 July 2023 and 20 September 2023 were noted and approved as a true record and signed by the Chair.

EL/17 **DECLARATIONS OF INTEREST**

The Committee was informed that no Declarations of Interest had been received.

EL/18 **QUESTIONS BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

The Committee was informed that no questions had been received.

EL/19 **INCOME AND EXPENDITURE 2023-24 AND PROPOSED BASE BUDGET 2024-25**

The Head of Finance presented the report to the Committee.

RESOLVED:

1.1 The Committee considered the projected out-turn for 2023/24.

1.2 The Committee noted the proposed budget for 2024/25.

EL/20 **ETWALL LEISURE CENTRE ROOF REPAIRS**

The Health Partnership Manager presented the report and confirmed to the Committee that the repairs had been completed.

Members discussed the elements of plant and equipment that could be covered by the sinking fund and agreed that a report was required to clarify the appropriate use of the sinking fund.

RESOLVED:

1.1 The Committee noted the recent reactive emergency works that had taken place at Etwall Leisure Centre.

1.2 The Committee approved funding for recent emergency works from the Etwall Sinking Fund.

EL/21 **ACTIVE NATION PERFORMANCE REPORT**

The Active Nation representative was not present at the meeting.

Members discussed the use and popularity of the all weather football pitches and the use of the swimming pool through the school programme and the number of sessions available to the public.

RESOLVED:

The Committee received and noted the Active Nation Performance Report.

EL/22 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

RESOLVED:

That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.

EXEMPT MINUTES

The Exempt Minutes of the Meeting held on 05 July 2023 were received.

The meeting terminated at hours 17:20hours.

COUNCILLOR D SHEPHERD

CHAIR

FINANCE AND MANAGEMENT COMMITTEE

11 January 2024

PRESENT:

Labour Group

Councillor R Pearson (Chair), Councillor L Singh (Vice-Chair) and Councillors D Pegg (substitute for Cllr S Harrison) G Rhind, M Mulgrew, B Stuart, S Taylor and N Tilley.

Conservative Group

Councillors D Corbin, M Fitzpatrick, M Ford and S Meghani.

Liberal Democrats

Councillor G Andrew.

In Attendance

Councillor A Wheelton
Councillor P Watson

FM/80 **APOLOGIES**

The Committee was informed that apologies had been received from Councillor S Harrison (Labour Group).

FM/81 **DECLARATIONS OF INTEREST**

The Committee was informed that Councillor Corbin declared a personal in item FM/90.

FM/82 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from members of the public had been received.

FM/83 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from members of the council had been received.

FM/84 **REPORTS OF OVERVIEW AND SCRUTINY**

The Committee was informed that no reports from the Overview and Scrutiny Committee had been received.

FM/85 **SERVICE BASE BUDGET 2024-25**

The Head of Finance presented the report to the Committee noting that there were no changes since the draft budget and that the Levelling Up Funding received would be subject to a separate report to the Committee.

Councillor Watson raised a query regarding the Management Restructure costs.

The Chief Executive informed the Committee that the figure within the report was an indicative figure and that a full report regarding the restructure would be presented to the Committee and the next meeting.

Members raised concerns regarding the budget deficit and sought clarity regarding the Microsoft TEAMS telephone service, the additional service costs, and procurement costs.

The Strategic Director (Corporate Resources) informed the Committee that that the deficit reserves were covering the short term and that the financial sessions with Members were developing the Medium Term Financial Strategy how the Council could deal with the historical deficit. It was noted that the budget proposals had been through a high degree of scrutiny, with officers, Senior Management and Senior Leadership as well as approval by the relevant Committees.

The Strategic Director clarified that the proposed Microsoft TEAMS telephone service would be more expensive than the current softphones used but would be a more robust system. The Committee was informed that additional service and procurement costs would be subject to separate exempt reports to be presented to the next Committee meeting.

Members supported the budget plan and noted the increased involvement of Members in the budget and commended the reduction of the deficit.

RESOLVED:

- 1.1 The Committee considered the proposed revenue budget for this Committee's services for 2024/25 as detailed in Appendix 1 of the report and recommended for Council approval.***
- 1.2 The Committee considered the proposed fees and charges for 2024/25, as detailed in Appendix 2 of the report and recommended to for Council approval.***
- 1.3 The Committee considered the proposed Capital budget for the Committee's services for 2024/25 as detailed in Appendix 3 of the report and recommended for Council approval.***

FM/86 COUNCIL TAX BASE 2024-25 AND SURPLUS FOR 2023-24

The Head of Finance presented the report to the Committee and sought approval of the recommendations.

Councillor Corbin sought clarity regarding how the council tax base was worked out.

The Strategic Director addressed the Committee and explained that granted planning development permissions were used to arrive at the Council Tax base.

Councillor Fitzpatrick raised a query regarding the figure for the projected deficit.

The Head of Finance informed the Committee that the in-year projected deficit took into account any fluctuations in council tax reduction schemes.

RESOLVED:

1.1 The Committee approved the Council Tax Base for 2024/25 of 38,809 (equivalent Band D) properties as detailed in Appendix 1 of the report.

1.2 The Committee approved that a Council Tax Surplus of £550,000 for 2023/24 be declared on the Collection Fund and that the Council's proportion of £55,000 be transferred to the General Fund in 2023/24.

FM/87 COMMITTEE WORK PROGRAMME

The Strategic Director (Corporate Resources) presented the report.

RESOLVED:

The Committee considered and approved the updated work programme.

FM/88 LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**RESOLVED:**

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11

The Committee was informed that no questions had been received.

LEISURE MANAGEMENT CONTRACT PROCUREMENT

RESOLVED:

The Committee approved the recommendations of the report.

The meeting terminated at 19:00 hours.

COUNCILLOR R PEARSON

CHAIR

OVERVIEW AND SCRUTINY COMMITTEE

17 January 2024

PRESENT:

Labour Group

Councillor S Bambrick (Chair) and Councillor M Gee (Vice-Chair)
and Councillors A Jones, G Jones and L Mulgrew.

Conservative Group

Councillors N Atkin, A Kirke and D Muller.

In Attendance

Councillor A Tilley
Councillor A Wheelton

OS/28 **APOLOGIES**

The Committee was informed that no apologies had been received.

OS/29 **MINUTES**

The Committee received the minutes of the meetings held on 14 June 2023, 30 August 2023 and 11 October 2023.

OS/30 **DECLARATIONS OF INTEREST ARISING FROM ITEMS ON AGENDA**

The Committee was informed that no Declarations of Interest had been received.

OS/31 **QUESTIONS RECEIVED BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

The Committee was informed that no questions from Members of the Public had been received.

OS/32 **QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

The Committee was informed that no questions from Members of the Council had been received.

MATTERS DELEGATED TO COMMITTEE**OS/33 CONSOLIDATED DRAFT BUDGET 2024-25 AND MEDIUM TERM FINANCIAL PLAN**

The Strategic Director (Corporate Resources) presented the report to the Committee highlighting the forecast for the General Fund, the Housing Revenue Account and the Capital Programme as presented at Finance and Management Committee on 23 November 2023. A final report would be prepared for the Finance and Management Committee on 15 February 2024 before being presented to Full Council on 28 February 2024.

Members sought clarification on several points in the report including the Council Tax calculations for property bands B and D, had Heads of Service accepted the new incremental budgeting process, an update on business rates retention, timeline for concurrent functions report, was there adequate resourcing to collect Council Tax arrears, the Fleet Replacement Plan, staffing costs and the projected pay award of 4%. Members were concerned that there could be an impact to ear marked reserves in future years due to the reported deficit of £670,000, that Careline funding of £130,000 had ceased to be provided by Derbyshire County Council and whether reserve funds could be taken from the District Council by Central Government.

The Strategic Director (Corporate Resources) confirmed that the final budget report would include an update on the Council Tax base figures and that budgeting techniques complied with the financial management practices and prescribed best practice code developed in line with the Chartered Institute of Public Finance and Accountancy (CIPFA). The Strategic Director (Corporate Resources) confirmed to the Committee that the report indicated the draft position for business rates and that the statutory deadline for setting new rates was the end of January.

The Strategic Director (Corporate Resources) confirmed to the Committee that there was no concern from the Head of Customer Services regarding staffing levels to cover the collection of Council Tax arrears.

The Strategic Director (Corporate Resources) informed Members that reserves used to close the budget gap would not be used for recurring expenditure and that the details could be found in Appendix 2 of the report.

The Strategic Director (Corporate Resources) informed Members that reports for the Fleet Replacement Plan and Concurrent Functions would be presented at future meetings of the Environmental and Development Services and the Finance and Management Committee respectively.

The Strategic Director (Corporate Resources) noted Members concerns regarding the £350,000 proposed management restructure, the use of reserves for closing the budget gaps and investments in new projects and the withdrawal of Derbyshire County Council funding for Careline.

Councillor Atkin was concerned about improvement costs for Rosliston Forestry Centre and if funding had been included in the budget. Councillor Atkin suggested that the Overview and Scrutiny Committee could look at this work as part of next year's Work Programme.

The Chair noted the suggested project for the Committee.

The Strategic Director (Corporate Resources) informed Members that Appendix 6 of the report included the budget details for improvements at Rosliston Forestry Centre.

RESOLVED:

1.1 The Committee considered the proposed draft budget and associated information and provided feedback to the Finance and Management Committee.

1.2 The Committee noted the proposals and considered the material.

1.3 The Committee noted the Indicative Assurance Statement provided by the Section 151 Officer.

OS/34 **COMMITTEE WORK PROGRAMME**

The Strategic Director (Corporate Resources) presented the report to the Committee.

The Chair suggested that Section 106 Funding Agreement for education be included as a report for the Work Programme at a future meeting of the Committee.

RESOLVED:

The Committee considered and approved the updated work programme.

OS/35 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

RESOLVED:

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

OS/36 **EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER
COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no exempt questions from Members of the Council had been received.

The Meeting terminated at 18:35 hours.

COUNCILLOR S BAMBRICK

CHAIR

PLANNING COMMITTEE

23 January 2024

PRESENT:

Labour Group

Councillor Shepherd (Vice-Chair)

Councillors J Carroll, M Gee, J Harrison (substitute for Cllr A Jones) Hudson, L Mulgrew, M Mulgrew (substitute for Cllr K Storey) and N Tilley (substitute for Cllr G Jones)

Conservative Group

Councillors K Haines J Lowe (substitute for Cllr D Muller) and P Watson (substitute for Cllr A Kirke)

Liberal Democrats

Councillor J Davies

Non-Grouped

Councillor A Wheelton.

In Attendance

Councillors A Haynes and A Tilley

PL/153 **APOLOGIES**

The Committee was informed apologies had been received from Councillors: G Jones, A Jones and K Storey (Labour Group) and Councillors A Kirke and D Muller (Conservative Group).

PL/154 **DECLARATIONS OF INTEREST**

The Committee was informed that Councillor Wheelton declared a non-pecuniary interest in item PL/157 by virtue of being Chair of the Drakelow Development Bridge and Bypass Steering Group.

PL/155 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO.11**

The Committee was informed that no questions had been received.

MATTERS DELEGATED TO COMMITTEE

PL/156 **REPORT OF THE STRATEGIC DIRECTOR (SERVICE DELIVERY)**

The Strategic Director (Service Delivery) submitted reports for consideration and determination by the Committee and presented oral reports to the Meeting to update Members as necessary. Consideration was then given thereto and decisions were reached as indicated.

PL/157 **THE MODIFICATION OF A PLANNING OBLIGATION UNDER SECTION 106 OF THE TOWN AND COUNTRY PLANNING ACT 1990 DATED 24TH AUGUST 2021 AND RELATING TO PERMISSION REF. DMPA/2020/1460 (SEEKING TO RESET TRIGGER FOR WALTON BYPASS TO ALLOW FOR IT TO BE DELIVERED PRIOR TO OCCUPATION OF 785 DWELLINGS ON THE DRAKELOW ESTATE) ON LAND AT SK2420 2230, WALTON ROAD, DRAKELOW, SWADLINCOTE – DMPA/2023/1024**

The Committee was advised that a site visit took place earlier that day.

The Head of Planning and Strategic Housing addressed the Committee and read out a letter of objection received on behalf of EON. The application was presented to the Committee and the Head of Planning and Strategic Housing outlined the key points of the proposal noting the background of the application, the impact the proposal would have on the five year land supply position and that via a Technical Working Group, with amendments the bridge proposal was close to approval.

An Objector and the Applicant attended the meeting and addressed the Committee regarding the application.

As Local Ward Member, Councillor A Tilley attended the meeting and addressed the Committee raising concerns on behalf of local residents.

In her capacity as Local Ward Member, Councillor A Wheelton addressed the Committee and raised concerns on behalf of local residents.

Following concerns and queries raised by Local Ward Members the Head of Planning and Strategic Housing clarified that traffic enforcement for users of the bridge was not within the Councils gift, that the application brought benefits via the Section 106 Agreement which included the provision of a school and health centre and that a stop notice could not be guaranteed if there was a breach as an investigation would be required in the first instance.

Members considered the application and raised concerns regarding the robustness of the wording within the recommendations and the commitment of the applicant to achieve the given deadline for the completion of the bridge and bypass. Members discussed the benefit of having a build programme for the bridge that included completion dates so that progress could be monitored.

RESOLVED:

That permission be deferred to allow for discussions with the developers in regard to the following amendments:

- ***within recommendation 1 the word ‘submitted’ be replaced by ‘validated’.***
- ***additional requirements be added in line with the applicant’s offer to accelerate delivery of infrastructure on site including that the spine road and Greenway be completed by 31 December 2025 at the latest.***
- ***the developers be required to submit with the planning application for the bridge, a specific build programme that sets out measurable deliverables that they need to meet.***
- ***an increase to the £1 million the escrow account.***

In addition to the above the Committee requested that contact be made with both County Councils to try and secure a commitment that they would deal with matters in their control in a timely manner.

PL/158 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985)**

RESOLVED:

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

PL/159 **EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE No 11.**

The Committee was informed that no questions had been received.

The meeting terminated at 19:15 hours.

COUNCILLOR D SHEPHERD

VICE-CHAIR

ENVIRONMENTAL AND DEVELOPMENT SERVICES
COMMITTEE

25 January 2024

OPEN

PRESENT:

Labour Group

Councillor S Taylor (Chair) and
Councillors A Archer, A Haynes (substituting for Councillor K Storey), I
Hudson, J Jackson, V Redfern, B Stuart and A Tilley.

Conservative Group

Councillors K Haines, J Lowe and P Watson.

Liberal Democrats

Councillor G Andrew

Non-Grouped

Councillor A Wheelton

In Attendance

Councillor D Corbin

EDS/61 **APOLOGIES**

The Committee was informed that apologies had been received from
Councillor K Storey (Labour Group).

EDS/62 **MINUTES**

The Committee noted and approved the Open Minutes of the meetings held
on 06 January 2020, 23 January 2020, 21 September 2023, 09 November
2023 and 04 January 2024 which were signed by the Chair as a true record.

EDS/63 **DECLARATIONS OF INTEREST**

The Committee was informed that no declarations of interest had been
received.

EDS/64 **QUESTIONS FROM MEMBERS OF THE PUBLIC UNDER COUNCIL
PROCEDURE RULE NO 10**

The Committee was informed that no questions from Members of the Public
had been received.

EDS/65 QUESTIONS BY MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11

The Committee was informed that no questions from Members of the Council had been received.

MATTERS DELEGATED TO COMMITTEE**EDS/66 WASTE COLLECTION ROUTE OPTIMISATION**

The Head of Operational Services presented the report informing the Committee that an assessment of routes had been completed and the new schedules would provide more consistent collections and savings on mileage. The Head of Operational Services informed the Committee that where a change of collection day had been proposed that the new timings and the process for missed collections would be communicated to all residents through a hand-delivered leaflet.

Members expressed their support for the proposed changes to the schedules and the recommendations.

RESOLVED:

- 1.1 The Committee approved the changes to the collection days in the areas set out in the report.***

EDS/67 FLEET MANAGEMENT REPLACEMENT STRATEGY

The Head of Operational Services presented the report highlighting that the focus for identifying replacement vehicles was to reduce CO² emissions over the next two years. The General Fund and the Capital Programme for 2024-25 and 2025-26 would provide the funding of the project and the Chair confirmed that a report would be presented to the Finance and Management Committee with the proposed costs.

The Head of Operational Services provided statistics and comparison data for electric and diesel vehicles and confirmed that a backup plan included a generator and the retention of diesel driven vehicles.

Members discussed the funding of food waste collection and if separate vehicles would be required for this collection. Members raised queries and sought clarity on the skillset needed for staff providing maintenance of electric vehicles, which fuel was most sustainable, the use of dual fuel, how the new vehicles would be funded, if other local authorities had already converted to alternative fuels in collection fleets and requested documentation be provided.

The Head of Operational Services confirmed that a food waste collection plan would require four vehicles of the 7.5 tonnes category to meet Department for Environment, Food and Rural Affairs (DEFRA) regulations and that the disposal points were being discussed with Derbyshire County Council. The Head of Operational Services informed Members that other authorities had used hydrotreated oil to power vehicles and that green hydrogen was most sustainable and the most expensive although a manufactured oil could be provided which would reduce emissions. The Head of Operational Services informed Members that results on the use of dual fuel would be made available when three months of data had been collected. The Head of Operational Services confirmed that the staff maintaining the vehicles would all be provided with the necessary training for the maintenance and servicing of all new vehicles.

The Chair supported the suggestion for further details and requested literature be provided to all Members.

The Strategic Director (Corporate Resources) explained the financial strategy to the Committee confirming that this would be a decision for Treasury Management.

RESOLVED:

1.1 The Committee approved the principles of the Fleet Management Replacement Strategy which were: vehicle replacement periods, sufficient spare vehicle capacity and a commitment to carbon reduction of the 3.5tonne fleet by 2027.

1.2 The Committee approved the conversion of diesel fuel to Hydrotreated vegetable oil (HVO) to reduce CO2 emissions subject to approval by Finance and Management Committee.

1.3 The Committee approved the financial commitment for 2024/25 and 2025/26 with the remaining years indicative, subject to approval at Finance and Management Committee as part of the final 2024/25 General Fund budget and Capital Programme.

EDS/68 **LOCAL PLAN ISSUES AND OPTIONS (REGULATIONS 18) CONSULTATIONS**

The Chair confirmed that a Local Plan Working Group had been set up and had made good progress. The Chair noted the types of responses in support and opposition of the consultation.

The Head of Planning and Strategic Housing presented the report to the Committee highlighting the extensive number of responses to the consultation and the key themes which included the housing market areas.

Members raised concerns regarding the responses from rural and parished areas where internet access could be limited, issues of transport and infrastructure and Derby City Council housing allocation.

The Head of Planning and Strategic Housing informed Members that a series of events was planned throughout the district in preparation for the Local Plan and it was expected that there would be more interest in the later stages of the proposals. The Local Plan would accommodate social housing, the location of which would be decided later as policies were developed.

RESOLVED:

1.1 The Committee noted the responses received to the Local Plan Issues and Options (Regulations 18) consultation as summarised in Appendix 1 of the report.

1.2 The Committee approved further evidence gathering to inform the next stage of plan preparation.

EDS/69 **GYPSY AND TRAVELLER ACCOMMODATION ASSESSMENT (2023)**

The Head of Planning and Strategic Housing presented the report to the Committee and confirmed that the redacted parts of the document related to other Local Authorities and highlighted that the new pitch requirements depended on definitions described in the report. The Head of Planning and Strategic Housing informed Members that the new pitches for Gypsy and Traveller accommodation would be developed under part 2 of the Local Plan which would be considered by this Committee.

Members expressed concerns regarding the definitions, the prevention of opportunistic sites and that the assessment had taken a long time to come to Committee.

The Head of Planning and Strategic Housing confirmed that the definitions and sites would be allocated in part 2 of the Local Plan.

RESOLVED:

1.1 The Committee noted the content of the Derby, Derbyshire, Peak District National Park Authority and East Staffordshire Gypsy and Traveller Accommodation Assessment Report (GTAA) (April 2023) shown in Appendix 1 of the report.

1.2 The Committee Authorised the publication of the GTAA on the Council's website once the GTAA had been approved by all councils involved in commissioning it.

EDS/70 AUTHORITY MONITORING REPORT

The Head of Planning and Strategic Housing presented the report to the Committee highlighting the five year supply of deliverable housing.

Members raised queries regarding benchmarking of the report against other local authorities and the number of vacant commercial properties in Swadlincote.

Members observed the lack of new infrastructure given the increase in population in the district and Tree Preservation Order statistics.

The Chair noted the number of new and lost Tree Preservation Orders.

The Head of Economic Development informed Members that the number of vacant premises was below the national average and that an ongoing marketing campaign was proposed for Swadlincote town centre.

RESOLVED:

1.1 The Committee noted the content of the Authority Monitoring Report (AMR).

1.2 The Committee authorised the publication of the Authority Monitoring Report (AMR) on the Council's website.

EDS/71 LOCAL PLAN BUDGET

The Head of Planning and Strategic Housing presented the details of the Local Plan budget for the next financial year to the Committee.

Members queried the cost of the Local Plan to date. The Head of Planning and Strategic Housing would provide further information to the Committee.

RESOLVED:

1.1 The Committee approved the budget of £190,000 for the 2024-25 financial year.

1.2 The Committee referred the financial implications arising from the report to the Finance and Management Committee.

EDS/72 APPROVAL OF THE INFRASTRUCTURE FUNDING STATEMENT 2022-23

The Head of Planning and Strategic Housing presented the report to the Committee.

Councillor Haines was disappointed that the Fisher Close development had not been included in the report.

RESOLVED:

1.1 The Committee approved the publication of the Infrastructure Funding Statement (IFS) for the 2022-23 financial year.

EDS/73 **COMMITTEE WORK PROGRAMME**

The Strategic Director (Service Delivery) presented the report to the Committee and informed the Committee that the Local Plan would be included in the Committee Work Programme for the August meeting.

RESOLVED:

1.1 The Committee considered and approved the updated work programme, attached as Annexe A to the report.

EDS/74 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985****RESOLVED:**

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

EXEMPT MINUTES

The Exempt Minutes of the Meetings held on 21 September 2023 and 09 November 2023 were received.

EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11

The Committee was informed that no exempt questions from Members of the Council had been received.

TOWN CENTRE MASTERPLAN

The Committee approved the recommendations within the report.

OPERATIONAL SERVICES MANAGEMENT SYSTEM SOFTWARE

The Committee approved the recommendations within the report.

WASTE COLLECTION AND PARK ATTENDANT STAFFING

The Committee approved the recommendations within the report.

The meeting terminated at 20:05hours.

COUNCILLOR S TAYLOR

CHAIR

LICENSING AND APPEALS SUB-COMMITTEE

29 January 2024 at 10.00 hours

PRESENT:

Members of the Licensing and Appeals Sub-Committee

Councillor S Taylor and Councillor G Rhind (Labour Group) and
Councillor A Kirke (Conservative Group)

District Council Representatives

Ardip Sandhu – Head of Legal and Democratic Services
Heidi McDougall -Strategic Director (Service Delivery)
Adele Furr – Human Resources Advisor
Rachel Thompson -Human Resources Officer
Gary Charlton - Head of Operational Services

In Attendance

Applicant
Applicant's Representative

LAS/31 **APPOINTMENT OF CHAIR**

It was confirmed that Councillor G Rhind was appointed as Chair for the Sub-Committee hearing.

LAS/32 **APOLOGIES**

The Sub-Committee was informed that no apologies have been received.

LAS/33 **DECLARATION OF INTEREST**

The Sub-Committee was informed that no declarations of interest had been received.

MATTERS DELEGATED TO SUB-COMMITTEE

LAS/34 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

HEARING FOR THE APPEAL AGAINST DISMISSAL

RESOLVED:

The Chair read out the Panel's Decision.

The Meeting terminated at 14:15 hours.

COUNCILLOR S TAYLOR

CHAIR

PLANNING COMMITTEE

06 February 2024

PRESENT:

Labour Group

Councillor D Shepherd (Vice-Chair)
Councillors J Carroll, M Gee, I Hudson, A Jones, L Mulgrew, M Mulgrew
(substituting for Councillor K Storey) and N Tilley (substituting for Councillor G Jones).

Conservative Group

Councillors A Kirke, K Haines and D Muller.

Liberal Democrats

Councillor J Davies.

Non-Grouped

Councillor A Wheelton.

In Attendance

Councillor G Andrew
Councillor S Taylor
Councillor A Tilley

PL/160 **APOLOGIES**

The Committee was informed apologies had been received from Councillor G Jones and K Storey (Labour Group).

PL/161 **TO RECEIVE THE OPEN MINUTES OF THE FOLLOWING MEETINGS:**

The Open Minutes of Planning Committee meetings held on 05 November 2019, 22 August 2023, 19 September 2023, 17 October 2023, 14 November 2023, 28 November 2023 and 12 December 2023 were noted, approved as a true record and signed by the Chair.

PL/162 **DECLARATIONS OF INTEREST**

The Committee was informed that Councillor Wheelton declared a personal, non-pecuniary interest in Item PL/165 by virtue of being chair of the Drakelow Development Bridge and Bypass Steer Group.

The Committee was informed that Councillor A Jones declared a personal, non-pecuniary interest in Item PL/168 by virtue of being Chair of the first consultation meeting and voting against the item. Councillor A Jones informed the Committee that he would leave the meeting and would not take part in the debate or vote on the item as he had predetermined the application.

The Committee was informed that Councillor Kirke declared a personal, non-pecuniary interest in Item PL/167 by virtue of being a member of Etwall Parish Council. Councillor Kirke informed the Committee that being a member of the Parish Council would not affect the debate on the item.

The Committee was informed that Councillor Carroll declared a personal, non-pecuniary interest in Item PL/170 by virtue of being a member of Melbourne Parish Council and Melbourne Civic Society. Councillor Carroll informed the Committee that she had not taken part in any discussions on this item during meetings of the Parish Council or Civic Society.

PL/163 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO.11**

The Committee was informed that no questions had been received.

MATTERS DELEGATED TO COMMITTEE

PL/164 **REPORT OF THE STRATEGIC DIRECTOR (SERVICE DELIVERY)**

The Strategic Director (Service Delivery) submitted reports for consideration and determination by the Committee and presented oral reports to the Meeting to update Members as necessary. Consideration was then given thereto and decisions were reached as indicated.

PL/165 **THE MODIFICATION OF A PLANNING OBLIGATION UNDER SECTION 106 OF THE TOWN AND COUNTRY PLANNING ACT 1990 DATED 24TH AUGUST 2021 AND RELATING TO PERMISSION REF. DMPA/2020/1460 (SEEKING TO RESET TRIGGER FOR WALTON BYPASS TO ALLOW FOR IT TO BE DELIVERED PRIOR TO OCCUPATION OF 785 DWELLINGS ON THE DRAKELOW ESTATE) ON LAND AT SK2420 2230, WALTON ROAD, DRAKELOW, SWADLINCOTE - DMOT/2023/1024**

The Head of Planning and Strategic Housing presented the application to the Committee and confirmed that since the deferral of the application at the last meeting, and the publication of the report, an amended Section 106 Funding Agreement had been agreed with the developer.

As Local Ward Member, Councillor A Tilley addressed the Committee raising concerns on behalf of the local residents.

As Local Ward Member, Councillor Wheelton addressed the Committee raising concerns on behalf of the local residents.

Members sought clarify on the timing for the Section 278 Highway Agreement, breaches and enforcement procedures, transport assessment impacts in Walton-on-Trent, changes to recommendations and additional milestones to be

negotiated by solicitors and the increase to the number of occupied homes agreed with the developer prior to completion of the bridge and by-pass.

The Head of Planning and Strategic Housing informed the Committee that the applicant had agreed to submit the technical approval application by 30 April 2024, that given the agreement of the developer to measurable milestones a failure to meet these milestones would result in a Stop or Legal Notice, that there had been no objections in principle from Staffordshire County Council to the application and that the developer had made a commitment to the trigger points in the Section 106 Funding Agreement which would approve the start and development of the bridge and by-pass.

RESOLVED:

That planning permission be approved as per the recommendations in the report of the Strategic Director (Service Delivery) and the additional points agreed with the developer to be included in the Section 106 Agreement Funding. The additional points were: an increased escrow amount of £1.5m; the Technical Approval application for the bridge would be made by 30 April 2024; the requirement to commence development of the bridge/by-pass project prior to the occupation of 635 dwellings; provision of the following milestones for progress on the bridge to be included in the Section 106 Funding Agreement beginning with the start date of the Technical Approval for the bridge:

- Within one month – the bridge foundation would be started;***
- Within three months – the bridge deck construction would be started***
- Within nine months – the bride deck would be completed;***
- Within twelve months – Section 278 Highway Agreement tie-in works would be started.***

A clause would be included for both Highway Authorities to ensure best endeavours are used to determine applications within their remit in a timely manner.

The developer to pay £20,000.00 to the Highway Authorities to assist with the processing of the Technical Approval applications.

PL/166 **ERECTION OF TWO, TWO-STOREY DWELLINGS TO THE REAR OF 12 & 13 WILSON CLOSE, MICKLEOVER, DERBY, DE3 0DT - DMPA/2023/1346**

The Committee was advised that a site visit took place earlier that day.

The Planning Delivery Team Leader presented the details of the application to the Committee confirming that an additional objection had been received since the publication of the report. The Planning Delivery Team Leader informed the Committee that there had been no objections from statutory consultees and that the site was not in the settlement boundary of the Local Plan.

An Objector and the Applicant's Agent attended the meeting and addressed the Committee regarding the application.

As Local Ward Member, Councillor Muller addressed the Committee raising concerns on behalf of the local residents.

As Local Ward Member, Councillor Kirke addressed the Committee raising concerns on behalf of the local residents.

Members raised concerns that the application was contrary to the Local Plan and had an adverse impact to the neighbourhood amenity.

RESOLVED:

That planning permission be refused as the scheme was out of character to the area due to its bulk and design, and the loss of amenity to the surrounding properties.

PL/167 **RETENTION OF AN OUTBUILDING AT 20 MANSFIELDS CROFT, ETWALL, DERBY, DE65 6NJ - DMPA/2023/1376**

The Planning Delivery Team Leader presented the application to the Committee and confirmed that there had been no objections from Etwall Parish Council and a letter of objection had been received regarding the proximity of the outbuilding to the nearest property.

An Objector and the Applicant attended the meeting and addressed the Committee regarding the application.

As Local Ward Member, Councillor Muller addressed the Committee raising concerns on behalf of the local residents.

As Local Ward Member, Councillor Kirke addressed the Committee raising concerns on behalf of the local residents.

Members raised concerns about the intrusiveness of the building and requested that a condition be added to ensure the screening or fencing used provided protection for the neighbouring property.

RESOLVED:

That planning permission be approved as per the recommendations in the report of the Strategic Director (Service Delivery) and that an additional condition be added to ensure that the screening or fencing erected provided protection to the property at number 22 Mansfields Croft, the wording of the condition was delegated to the Chair of the Planning Committee and the Head of Planning and Strategic Housing.

Councillor A Jones left the meeting.

PL/168 **DEMOLITION OF GROUND FLOOR STORE AND EXTENSIONS TO THE EXISTING ABATTOIR BUILDING AND ERECTION OF EXTENSIONS TO FORM ENCLOSED STOCK PENS, ENCLOSED STORAGE AREAS, NEW WATER TANKS AND A COVERED STOCK ENTRANCE WITH WIDENING OF**

ACCESS TO COAL LANE, ADDITIONAL ACCESS, THE ERECTION AND RETENTION OF NEW BOUNDARY TREATMENTS AND ASSOCIATED LAND GRADING AND ENGINEERING WORKS AND INSTALLATION OF HARDSTANDING AT PICKSTOCK ABATTOIR, 2 COAL LANE, HARTSHORNE, SWADLINCOTE, DE11 7FN - DMPA/2020/0599

The Head of Planning and Strategic Housing presented the application to the Committee and confirmed that an email had been received from local residents after the publication of the report requesting that the application be deferred due to the late submission of additional information to support the application.

RESOLVED:

That planning permission be deferred to allow objectors to respond to new information received in support of the application.

Councillor A Jones returned to the meeting.

PL/169 **CHANGE OF USE FROM A DWELLING (USE CLASS C3) TO A CHILDREN'S HOME (USE CLASS C3B) AT 37 WINCHESTER DRIVE, LINTON, SWADLINCOTE, DE12 6PP - DMPA/2023/1374**

The Planning Delivery Team Leader presented the application details to the Committee and confirmed that there had been no external changes to the property and that Environmental Health had recommended a noise mitigation strategy.

As Local Ward Member, Councillor A Tilley addressed the Committee raising concerns on behalf of the local residents.

Members raised concerns about the location details in the report and felt that a site visit was required.

RESOLVED:

That planning permission be deferred to allow the Committee to visit the site.

PL/170 **CONVERSION OF AGRICULTURAL BUILDINGS TO B8 USE (STORAGE AND DISTRIBUTION) AND RETENTION AND CHANGE OF USE OF 23 SHIPPING CONTAINERS TO B8 USE AT THE STABLES, COCKSHUT LANE, MELBOURNE, DERBY, DE73 8DG - DMPA/2023/1229**

The Committee was advised that a site visit took place earlier that day.

The Planning Delivery Team Leader presented the application details to the Committee confirming that a late item with further comments had been received and a summary was provided to Members.

The Planning Delivery Team Leader confirmed that no objections had been received from statutory consultees and that the County Highway Authority had recommended a vehicle weight restriction of 7.5 tonnes and that a condition had been applied as part of the Traffic Management Plan.

An Objector and the Applicant's Agent attended the meeting and addressed the Committee regarding the application.

As Local Ward Member, Councillor Carroll addressed the Committee raising concerns on behalf of the local residents.

Members raised concerns about the speed of the traffic in Cockshut Lane, the number of accidents, the detrimental view of containers to local residents, the classification of the land, the maintenance of the containers on site and if permitted development was included in the proposal.

The Head of Planning and Strategic Housing informed the Committee that all aspects relating to the containers and change of use of land required planning permission.

The Planning Delivery Team Leader confirmed that no objections had been received from the Highway Authority and that a landscaping scheme was included with the application.

RESOLVED:

That planning permission be approved as per the recommendations in the report of the Strategic Director (Service Delivery).

PL/171 **INSTALLATION OF A WATER BOREHOLE, WATER STORAGE TANK, AND MECHANICAL AND ELECTRICAL EQUIPMENT KIOSK AT MELBOURNE SPORTING PARTNERSHIP , COCKSHUT LANE, MELBOURNE, DERBY, DE73 8DG - DMPA/2023/1517**

The Planning Delivery Team Leader presented the application details to the Committee and confirmed that no objections had been received from statutory consultees.

RESOLVED:

That planning permission be approved as per the recommendations in the report of the Strategic Director (Service Delivery).

PL/172 **CONVERSION AND EXTENSION OF A GRADE II LISTED BARN IN THE GROUNDS OF CASTLE FARM TO A 3 BED DWELLING AT CASTLE FARM, CASTLE STREET, MELBOURNE, DERBY , DE73 8DY - DMPA/2022/0008**

The Head of Planning and Strategic Housing presented the application to the Committee and confirmed that no objections had been received from statutory consultees.

An Objector and the Applicant's Agent attended the meeting and addressed the Committee regarding the application.

As Local Ward Member, Councillor Carroll addressed the Committee raising concerns on behalf of the local residents.

Member raised concerns about the position of the conversion and the potential issue of loss of light to the neighbouring property and proposed a site visit.

RESOLVED:

That planning permission be deferred to allow the Committee to visit the site.

PL/173 **LISTED BUILDING CONSENT FOR CONVERSION AND EXTENSION OF A GRADE II LISTED BARN IN THE GROUNDS OF CASTLE FARM TO A 3 BED DWELLING AT CASTLE FARM, CASTLE STREET, MELBOURNE, DERBY, DE73 8DY - DMPA/2022/0111**

The Chair confirmed that the item would be deferred for a site visit as the application was linked to the previous item.

RESOLVED:

That planning permission be deferred to allow the Committee to visit the site.

PL/174 **PROPOSED EXTENSION TO EXISTING WORKSHOP AND PROVISION OF ADDITIONAL OFFICE SPACE, TOGETHER WITH A CHANGE OF USE OF EXISTING LAND AND TURNING HEAD RESULTING FROM THE DEVELOPMENT OF THE KILN WAY LINK ROAD FOR THE CREATION 47NO. CAR PARKING SPACES, INCLUDING 24NO. ELECTRIC VEHICLE CHARGING POINTS, ERECTION OF 10NO. CYCLE SPACES, STAFF SEATING AREA AND LANDSCAPING FOR FIRST FENCE LTD. (3 PARKING SPACES TO BE ALLOCATED FOR SHARPE'S BROTHERS AND CO LTD). (RESUBMISSION OF DMPA/2023/0177) AT FIRST FENCE LTD, KILN WAY, WOODVILLE, SWADLINCOTE, DE11 8EA - DMPA/2023/1368**

The Planning Delivery Team Leader presented the details of the application to the Committee and confirmed the proposal had industrial and storage uses and that no objections had been received from technical consultees.

An Objector attended the meeting and addressed the Committee regarding the application.

As Local Ward Member, Councillor Taylor addressed the Committee raising concerns on behalf of the local residents.

Members raised concerns about the uncertainty of the land ownership, the location was not within Woodville Parish, the site was previously a public open

space, details of the site that had approval for parking and that the plan was not clear enough to make decisions.

RESOLVED:

That planning permission be deferred for the Committee to fully understand the proposals in relation to previous decisions and applications at the site.

PL/175 **TREE PRESERVATION ORDER 556: STENSON FIELDS FARM AND INDUSTRIAL ESTATE**

The Planning Delivery Team Leader presented the application details to the Committee and confirmed that six trees were included in the Tree Preservation Order.

RESOLVED:

That planning permission be approved as per the recommendations in the report of the Strategic Director (Service Delivery).

PL/176 **APPEALS**

The Committee noted the planning appeal decisions in relation to the following applications:

Reference	Place	Ward	Outcome	Decision Level
DMPA/2023/0999	Overseal	Seales	Dismissed	Delegated Authority Part dismissed on the grounds of refusal
DMPA/2022/1000	Melbourne	Melbourne	Allow	Committee Decision
DMPA/2021/0394	Overseal	Seales	Allow	Committee Decision

PL/177 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985)**

RESOLVED:

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE No 11.

The Committee was informed that no questions had been received.

TO RECEIVE THE EXEMPT MINUTES OF THE FOLLOWING MEETING:

The Exempt Minutes of the Meeting held on 14 November 2023 were received.

The meeting terminated at 20:45hours.

COUNCILLOR D SHEPHERD

VICE-CHAIR

LICENSING AND APPEALS SUB-COMMITTEE

12 February 2024 at 10.00 hours

PRESENT:-

Members of the Licensing and Appeals Sub-Committee

Councillor S Bambrick (Chair) and Councillor G Andrew (Liberal Democrats) and Councillor A Tilley (Labour Group)

District Council Representatives

Eleanor Harrison – Senior Legal Officer (Non-Contentious)
Emma McHugh – Senior Licensing Officer
Patricia Hill – Democratic Services Officer
Elisabeth Page – Legal and Democratic Services Manager

LAS/36 **APPOINTMENT OF CHAIR**

It was confirmed that Councillor Bambrick was appointed as Chair for the Sub-Committee hearing.

LAS/37 **APOLOGIES**

The Sub-Committee was informed that no apologies have been received.

LAS/38 **DECLARATION OF INTEREST**

The Sub-Committee was informed that no declarations of interest had been received.

MATTERS DELEGATED TO SUB-COMMITTEE

LAS/39 **HEARING FOR THE DETERMINATION OF AN OBJECTION AGAINST A TEMPORARY EVENT NOTICE – FORESTER'S ARMS, SWADLINCOTE**

1. The Chairman introduced himself and other members of the Sub-Committee introduced themselves. The Legal Advisor, Clerk to the Sub-Committee, Licensing Representative and all those present also introduced themselves.
2. The Chairman then outlined the procedure to be followed during the hearing, in accordance with the Council's Licensing Hearings Procedure.
3. This was a hearing to determine the application for five Temporary Event Notices under the Licensing Act 2003 for the Forester's Arms. The application was for extended trading hours across various dates in 2024.

4. Documentation being relied upon by the Council's Licensing Representative had been exchanged at least 5 days before the hearing. Copies had been provided to the Applicant and all Members of the Sub-Committee.
5. The Applicant did not attend the hearing in person.
6. The Chairman invited the Council's Licensing Representative to present the facts of the matter. Emma McHugh outlined the application.
7. The Sub-Committee had opportunity to ask questions of the Council's Licensing Representative.
8. The Sub-Committee retired from the Council Chamber to deliberate.
9. In making its decision, the Sub-Committee had regard to South Derbyshire District Council's Licensing Policy, the Guidance issued under Section 182 of the Licensing Act 2003 and the Human Rights Act 1998, as well as the evidence presented in writing and given orally at the hearing.
10. The Sub-Committee also had regard to the four 'Licensing Objectives' namely:
 - Prevention of crime and disorder
 - Public safety
 - Prevention of public nuisance
 - Protection of children from harm
11. The Sub-Committee considered in detail the representations of the Council's Licensing Representative, Derbyshire Constabulary and the Applicant.

DECISION

The Sub-Committee granted the application for Temporary Event Notices as follows:

Sale by retail of alcohol for consumption on and off the premises, the provision of regulated entertainment and late night refreshment on the following dates and times:

- 16th -17th March 2024
 - Midnight to 2am each day
- 30th March – 1st April 2024
 - Midnight to 2am on 30th and 31st March
 - 11pm to 2am on 1st April
- 4th – 6th May 2024
 - Midnight to 2am on 4th and 5th May
 - 11pm to 2am on 6th May

- 25th to 27th May 2024
 - Midnight to 2am on 25th and 26th May
 - 11pm to 2am on 27th May
- 24th to 26th August 2024
 - Midnight to 2am on 24th and 25th August
 - 11pm to 2am on 26th August

The grant of the application for Temporary Event Notices is subject to the following conditions, in addition to the mandatory conditions contained within the Licensing Act 2003, and the conditions contained within the TENs applications and the current premises licence:

1. Full training shall be provided to all staff on commencement of employment relating to all age restricted products sold and any system or procedures they are expected to follow in the course of dealing with these goods
 - a. Refresher training shall be provided at regular intervals – at least every 6 months.
 - b. Records detailing the training provided shall be kept on the premises for production upon request of a Police Officer or other authorised person.
 - c. All records must be written and shall be retained on the premises for a minimum of 12 months.
2. A challenge 25 Proof of age scheme shall be operated at all times
 - a. Anyone attempting to purchase alcohol (or other age restricted product) that appears under the age of 25 years shall be asked to produce a proof of age.
 - b. The only acceptable forms of identification shall be:
 - PASS – accreditation proof of age card
 - Photo Driving Licence
 - Current passport
 - c. Clear, prominent and unobstructed signage informing customers of the proof of age scheme in operation, shall be displayed within the premises
 - d. A system of recording sales refused under the proof of age scheme shall be operated at all times
 - e. The refusal book/log shall be kept on the premises for production upon request of a Police Officer or other authorised person as detailed within Section 13 of the Licensing Act 2003.

- f. The records relating to the refusal book/log shall be retained on the premises for a minimum of 12 months
3. The DPS shall ensure that a written incident log is maintained within the premises and details of all incidents are recorded within the log. This log shall be kept on the premises for a period of not less than 12 months and shall be produced upon request of a Police Officer or other authorised person.
4. The DPS shall ensure that a written Refusals log is maintained within the premises and details of all challenges and refusals are recorded within the log. This log shall be kept on the premises for a period of not less than 12 months and shall be produced upon request of a Police Officer or other authorised person.
5. The Premises Licence Holder or nominated person shall ensure that clear, prominent and legible notices are displayed internally at all exits, requesting customers and other users to leave the premises and the area local to the premises, quietly and in an orderly manner respecting the needs of local residents.
6. A CCTV system shall be always installed and the recording system must be maintained in good working order and any faults repaired as soon as possible. (It is recommended that all maintenance paperwork be kept to show that the retailer has shown all due diligence in maintaining the system).
 - a. The CCTV recording system must be operating at all times when the premises are open for licensable activities
 - b. All CCTV recordings must be retained for a minimum of 28 days. These images must be available for viewing at any reasonable time upon request of a Police Officer or other authorised person as detailed within Section 13 of the Licensing Act 2003.
 - c. The Premises Licence Holder, Designated Premises Supervisor or person in charge of the premises must be able to retrieve and copy any recording/images at the time of asking or within 48 hours if so required. (The police will not meet the cost for a recording or materials used for a reproduction of the image in respect of any crime and disorder; all costs are to be met by the owner of the system. If the incident was unrelated to the premises, the retrieval, if a cost incurred, would be met between the agencies requiring the image).
 - d. The CCTV recording unit is to be kept secure, to be opened only by the Premises Licence Holder, Designated Premises Supervisor, or authorised, designated member of staff.

- e. Installed CCTV cameras are to be positioned so as to ensure that all parts of the premises to which the public has access are sufficiently covered (save for any toilet areas)
 - f. All cameras installed will be of a standard that will offer optimum image quality in low light.
 - g. All digital recordings to be made in real time (time lapse not to be used).
7. No customer shall be allowed to remove any alcoholic or other drinks from the licensed area of the premises in an open container (e.g. glasses and open bottles) unless to an external area set aside for consumption indicated on a plan.
8. Anyone under the age of 16 must be off the Premises by 20:00 hrs. Unless at a pre-arranged function.

REASON FOR THE DECISION

Having taken into account the four Licensing Objectives, the guidance issued under Section 182 of the Licensing Act 2003, the Council's Licensing Policy and the Human Rights Act 1998, the Sub-Committee sought to balance the interests of the Applicant and Derbyshire Constabulary.

The Sub-Committee felt that it was reasonable and proportionate to grant the Temporary Event Notices, subject to the conditions specified, which are imposed to specifically address the concerns raised.

All parties may appeal to the Magistrates' Court against this Decision. Guidance on this process is attached to the Decision Notice.

LAS/38 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

The Meeting terminated at 10:05hours.

COUNCILLOR S BAMBRICK

CHAIR

OVERVIEW AND SCRUTINY COMMITTEE

14 February 2024

PRESENT:

Labour Group

Councillor S Bambrick (Chair) and Councillor M Gee (Vice-Chair)
and Councillors A Jones, G Jones and L Mulgrew.

Conservative Group

Councillor A Kirke.

In Attendance

Councillor A Archer
Councillor A Tilley
Councillor A Wheelton

OS/37 **APOLOGIES**

The Committee was informed that apologies had been received from Councillors N Atkin and D Muller (Conservative Group).

OS/38 **DECLARATIONS OF INTEREST ARISING FROM ITEMS ON AGENDA**

The Committee was informed that no Declarations of Interest had been received.

OS/39 **QUESTIONS RECEIVED BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

The Committee was informed that no questions from Members of the Public had been received.

OS/40 **QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

The Committee was informed that no questions from Members of the Council had been received.

MATTERS DELEGATED TO COMMITTEE

OS/41 REGULATION OF INVESTIGATORY POWERS ACT 2000 (RIPA) REPORT ON USAGE AND POLICY UPDATE

The Monitoring Officer presented the report and the updated policy document to the Committee.

Members raised questions regarding the use of camera surveillance at sites used for illegal dumping of waste, the purchasing of age restricted goods, examples of surveillance that would be considered within the policy and record retention procedures.

The Monitoring Officer informed the Committee that overt surveillance was not covered by Regulation of Investigatory Powers Act 2000 and that trading standards were covered by the County Council.

The Monitoring Officer informed the Committee that the threshold of the Act had been increased to imprisonable offences and surveillance would be authorised by the Magistrate's Court. There were strict procedures in place for the retention and disposal of records relating to the use of surveillance.

RESOLVED:

1.1 That the Committee approved the Council's Regulation of Investigatory Powers Act 2000 ('RIPA') Policy and Guidance document attached as Appendix 1 of the report.

1.2 That the Committee noted the internal report on the Council's use of the Regulation of Investigatory Powers Act 2000.

OS/42 REVIEW OF COMMUNITY BUILDINGS

The Chair proposed that the report be deferred for inclusion at the next meeting.

RESOLVED:

That the Committee agreed to defer the report to the next meeting for additional information to be included.

OS/43 HOUSING REPAIRS AND MAINTENANCE CONTRACTOR – Verbal Update/Presentation

The Interim Head of Housing provided a verbal update of the Housing Repairs and Maintenance Contractor highlighting the importance of retaining knowledge and leadership in the department, the update of the Housing Revenue Account, current and future housing stock and the phased implementation of the new arrangements which were confidential at the time of the meeting.

The Interim Head of Housing described the key themes that would be included in the six month Housing review namely Housing Revenue Actions, Housing Pipeline, Asset Management, Self-Assessment which would include standards and policies, Housing Modernisation and Tenancy Services.

The Asset and Improvement Manager provided an update on the status of Void Properties in the District and confirmed that a full report would be presented to the Housing and Community Services Committee on 07 March 2024.

Members sought clarity on causes of major voids, energy efficiency measures, use of local builders, property disposal, certification and when a property is inspected before it is classed as void.

The Interim Head of Housing informed the Committee that damp, leaks and lack of heating extended the length of time a property was classed as void, processes for providing energy efficient measures would be reviewed with an improvement plan going forwards, local sub-contractors were used to return void properties for relet and that the costs of maintenance for each property type would be considered in identifying any properties for redevelopment or disposal.

The Housing Manager confirmed to the Committee that all certification records ensuring Tenant safety would be correctly assigned to all property records as part of the improvement plans and that all properties received an inspection at the time the Tenant gave notice to leave the premises.

OS/44 **COMMITTEE WORK PROGRAMME**

The Strategic Director (Corporate Resources) presented the updated report to the Committee noting that an additional item would be included at the March meeting relating to Section 106 Funding Agreements for Education.

RESOLVED:

That the Committee considered and approved the updated work programme.

OS/45 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

RESOLVED:

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

OS/46 **EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no exempt questions from Members of the Council had been received.

The Meeting terminated at 18:45hours.

COUNCILLOR S BAMBRICK

CHAIR