

**THE BRETBY CREMATORIUM JOINT COMMITTEE**

Minutes of the Annual General Meeting of the Bretby Crematorium Joint Committee held at Bretby Crematorium on Wednesday, 13<sup>th</sup> June 2007.

**PRESENT****East Staffordshire Borough Council**

Councillor M. J. Barrett  
Councillor A. J. H. Fox (M.B.E.)

**South Derbyshire District Council**

Councillor Mrs. G. Farrington  
Councillor R. W. Southern  
Councillor Mrs. H. K. Wheeler

An apology for absence was received from Councillor Mrs. J. F. Jessel.

Ms. I. Murray (Clerk), Mr. N. French (Crematorium Manager), Mr. A. Bird, (the Head of Environmental Services), Mr. D. Hall (Chief Accountant), Mrs. P. Campbell (Accountancy Assistant) and Mr. P. G. Davies (Committee Clerk) were also present.

Ms. R. McGoldrick (Cemeteries and Administration Officer – South Derbyshire District Council) was also in attendance.

**17/07 APPOINTMENT OF CHAIRMAN****Resolved:**

That Councillor Mrs. H. K. Wheeler be appointed Chairman for the ensuing year.

**18/07 APPOINTMENT OF VICE-CHAIRMAN****Resolved:**

That Councillor M. J. Barrett be appointed Vice-Chairman for the ensuing year.

19/07 **APPOINTMENT OF TREASURER**

**Resolved:**

That Mr. P. Linfield, Head of Financial Services, East Staffordshire Borough Council, be appointed Treasurer of the Joint Committee.

20/07 **MINUTES**

The Minutes of the Meeting held on 29<sup>th</sup> November 2006 were approved and signed as a correct record.

21/07 **SURVEY ANALYSIS**

The Joint Committee received, for information, a survey analysis from the applicants for cremation (usually the main mourners).

The Crematorium Manager referred to letters of appreciation received from Wellings Funeral Directors and the Rural Dean making reference to the excellent service provided at the Crematorium.

22/07 **ANNUAL REPORT OF THE JOINT COMMITTEE**

(Clerk)

The Clerk submitted a Report pointing out that in accordance with the Agreement dated 1<sup>st</sup> February 2005 the Joint Committee was required to send to each of the Constituent Authorities a Report on the operation of the Joint Committee during the year.

**Resolved:**

That the Annual Report of the Joint Committee be approved for submission to each of the Constituent Authorities.

23/07 **STATEMENT OF ACCOUNTS – 2006/07**

(Treas)

The Treasurer submitted the Statement of Accounts for the 2006/07 financial year.

**Resolved:**

That the Statement of Accounts for the 2006/07 financial year be approved.

24/07 **DATE AND VENUE FOR NEXT MEETING**

**Resolved:**

That the next Meeting be held on Wednesday, 7<sup>th</sup> November 2007 at 3.00pm at  
Bretby Crematorium.

Chairman.