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<b>REPORT TO:</b>	<b>Environmental and Development Services Committee</b>	<b>AGENDA ITEM:</b> 8
<b>DATE OF MEETING:</b>	<b>19<sup>th</sup> August 2004</b>	<b>CATEGORY: DELEGATED</b>
<b>REPORT FROM:</b>	<b>ENVIRONMENTAL HEALTH MANAGER</b>	<b>OPENPARAGRAPH NO:</b>
<b>MEMBERS' CONTACT POINT:</b>	<b>Carl Jacobs 595717</b>	<b>DOC:</b>
<b>SUBJECT:</b>	<b>Food &amp; Health and Safety Enforcement – Service Plans</b>	<b>REF: c:\myfiles\com\ES\ ServicePlan2004/5</b>
<b>WARD(S) AFFECTED:</b>	<b>All</b>	<b>TERMS OF REFERENCE: ES13</b>

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### **1.0 Recommendations**

- 1.1 That the Committee approves the Food Enforcement Service Plan 2004/2005 and Health and Safety Enforcement Plan 2004/5.

### **2.0 Purpose of Report**

- 2.1 The Food Standards Agency and the Health & Safety Commission both require that Service Plans (See Annex 1 - Food Safety) and (Annex 2 - Health and Safety) be drawn up and submitted to the relevant member forum for approval to ensure transparency and accountability of the service, once approved it will be placed on the Councils Web Site.

### **3.0 Detail**

- 3.1 The guidance issued by the Food Standards Agency and Health and Safety Commission is specific in the information that should be included in the Service Plans.

### **4.0 Financial Implications**

- 4.1 None

### **5.0 Background Papers**

- 5.1 Food Enforcement Law – Service Plan (Annex1)  
Health & Safety Service Plan (Annex 2)