

EFFICIENCY SAVINGS RECORD - MONITORING 06/07 (@ NOVEMBER 2006)

Detail

	<u>Planned</u>		<u>Actual</u>		<u>Variance</u>	<u>Note/Comment</u>
	<u>Cash</u>	<u>Non-Cash</u>	<u>Cash</u>	<u>Non-Cash</u>		
	£	£	£	£		

Environmental Services

Reduction in number of untidy/dirty streets and highway sites.	22,242	22,242	0	Latest monitoring indicates positive performance in line with the target.
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Housing

Tendering of cleaning contract to combine window and general cleaning on sheltered accommodation.	20,782	5,155	-15,627	Savings not as great as anticipated. Savings re-invested in HRA from 06/07.
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Corporate Services

Reduction in staffing re: implementation of Customer First Service (saving of 1 post in Housing after transfer to Contact Centre)	18,924	18,870	-54	Implemented last year. On-going savings banked in 05/06 and included in the current medium financial plan.
Reduction in staffing re: implementation of Customer First Service (saving of 1 post in Environmental Health after transfer to Contact Centre, wef 1/7/06)	24,206	16,187	-8,019	On-going savings to be included in the updated medium term financial plan 2007/10.
Restructuring the Accountancy Unit and operate with 1 less post but provide through efficiencies the same level of service.	11,798	11,798	0	Implemented last year. On-going savings banked in 05/06 and included in the current medium financial plan.
Reshaping the Commercial and Licensing Unit in response to new duties by operating with less staffing resources but with no detriment to services provided	5,315	5,315	0	Implemented last year. On-going savings banked in 05/06 and included in the current medium financial plan.
Streamline budget monitoring procedures	2,052	0	-2,052	Will now be implemented in 2007/08.

Procurement

Implementation of E-Government Partnership Programme - procurement of infrastructure, support and maintenance for various projects.	130,980	130,980	0	On-going savings will be confirmed at year end together with any further reductions. Savings not available to this Council - they are reinvested within the partnership.
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No 15 - Annex

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Detail	Planned		Actual		Variance	Note/Comment
	Cash	Non-Cash	Cash	Non-Cash		
	£	£	£	£		

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	Cash	Non-Cash	Cash	Non-Cash		
	£	£	£	£		
Revised contract and implementation of Business Tariff for mobile phones across the Council	31,224		31,224		0	Implemented last year. On-going savings banked in 05/06 and included in the current medium financial plan.
Formal contract established to procure agency staff and function centralised - tendering obtained lower unit prices.	14,723		14,723		0	This represents a lower cost than would otherwise have been incurred under the previous arrangements.
Purchase of new telecomms system to replace historic one - better pricing and increased functionality.	18,302		18,302		0	Implemented last year. On-going savings banked in 05/06 and included in the current medium financial plan.
Retendering of insurance contract and enter into a 5-year agreement (to 2010) to obtain guaranteed discount on premiums	58,430		57,908		-522	Implemented last year. On-going savings banked in 05/06 and included in the current medium financial plan.
E-procurement		12,660		2,700	-9,960	E-ordering commenced in September 06. Being phased in across the Council. The planned target may still be achieved.
Centralisation and competitive tendering of various contracts	50,000	30,000	45,000	30,000	-5,000	To-date, actual savings achieved on tendering contracts are as follows: Telephones £9,000, Stationery £470, Printer Consumables £2,500, Postage £2,800, gas £1,800 and Electricity £8,900. Other contracts for Network Printers, Advertising and Travel are currently being tendered. It is anticipated that these will generate a further £20,000. These savings will be included in the updated medium term financial plan 2007/10
Replacement of Printers with Photocopiers	0				0	New project currently under review.

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	<u>Cash</u>	<u>Non-Cash</u>	<u>Cash</u>	<u>Non-Cash</u>		
	£	£	£	£		

<u>Transactions</u>	<u>Planned</u>		<u>Actual</u>		<u>Variance</u>	<u>Note/Comment</u>
	<u>Cash</u>	<u>Non-Cash</u>	<u>Cash</u>	<u>Non-Cash</u>		
	£	£	£	£		
Increasing use of web site as opposed to other forms of communication, in particular web forms and E-payments. Savings made on telephones, postage and personal contact.		7,944		9,697	1,753	Based on usage as at August 2006.
Payments to suppliers and individuals electronically		60,000		99,940	39,940	Take - up of electronic payment of housing benefit substantially higher than anticipated. As at September 06, almost 50% being made electronically (calculation based upon national measurement model).
Distribution of Committee Agendas Electronically	15,000		15,750		750	As reported to Council in August 2006. Savings on printing and postage costs which will be reinvested back into improving quality of information for Members (1/2 year only in 06/07).
Integration of individual Systems into Customer Relationship Management System (for Customer Services)		15,000		15,000	0	Council Tax and Environmental Health systems on target
Paperless Direct Debits (the setting up of)	2,000	12,000	0	0	-14,000	Is being implemented now, but benefits will not accrue until 2007/08.
On-line Land Registry	0		800		800	On-going savings to be included in updated medium term financial plan 2007/10.
E-Recruitment		0			0	New project currently under review.
E-Tendering		0			0	New project currently under review.
Mobile Working - Environmental Health		0		3,640	3,640	Represents use of technology whilst working on-site. Creates additional capacity.

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	£	£	£	£		

Miscellaneous

Sale of former sheltered housing units as surplus assets - interest accrued on sale proceeds	41,625		43,938		2,313	Implemented. Savings banked in 05/06 and included in the current medium term financial plan. Higher rate being achieved in 06/07 which will be reflected in overall interest due to the Council.
Other Land Disposals - interest accrued on sale proceeds from 06/07 onwards	4,500		4,750		250	As above

TOTALS	447,809	161,898	420,700	183,219	-5,789
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GRAND TOTAL (CASH + NON-CASH)

609,707

603,919

-5,789

GOVERNMENT TARGET

470,000