

AUDIT SUB-COMMITTEE

1st April 2015

PRESENT:-

Conservative Group

Councillor Harrison (Chairman), Councillor Ford (Vice-Chairman) and Councillor Murray.

Labour Group

Councillors Dunn and Shepherd.

AS/34 **MINUTES**

The Open Minutes of the Meeting held on 17th December 2014 were approved as a true record and signed by the Chairman.

AS/35 **DECLARATIONS OF INTEREST**

The Committee was informed that no declarations of interest had been received.

AS/36 **TO RECEIVE ANY QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO.10**

The Committee was informed that no questions from members of the public had been received.

AS/37 **TO RECEIVE ANY QUESTIONS FROM MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO.11**

The Committee was informed that no questions from Members of the Council had been received.

MATTERS DELEGATED TO SUB-COMMITTEE

AS/38 **HEALTH AND SAFETY AUDIT: UPDATE ON PROGRESSING RECOMMENDATIONS**

The Director of Housing and Environmental Services made reference to the Health and Safety Audit update report. Queries raised by Councillors relating to health and safety guidance, training, evidence of its implementation, the risk markings and union representation at the depot were responded to and noted.

RESOLVED:-

- (1) That the report be noted.***
- (2) That Officers review the report and submit service delivery options to a future committee.***

AS/39 **EFFECTIVENESS OF THE AUDIT SUB-COMMITTEE – SELF ASSESSMENT**

The Director of Finance and Corporate Services presented the report to the Committee, highlighting the areas identified for improvement.

RESOLVED:-

- (1) That the self-assessment report be noted.***
- (2) That the weaknesses identified and the associated actions for improvement be approved.***

AS/40 **EXTERNAL AUDIT PLAN FOR THE YEAR ENDING 31ST MARCH 2015**

Representatives of the Council's External Auditor, Grant Thornton, referred to the above report and highlighted the risks identified, work undertaken and that still to be taken, key dates, fees and the proposed action plan.

Queries raised by the Chairman relating to remuneration and monthly reconciliations were noted and responded to by the Director of Finance and Corporate Services.

RESOLVED:-

That the proposed Audit Plan for the year ending 31st March 2015 was considered and the proposed approach to undertaking audit work for the year approved.

AS/41 **INTERNAL AUDIT PLAN 2015/16**

The Internal Auditor presented his report to the Committee, confirming that the plans had been discussed with the Director of Finance and Corporate Services to help ensure all areas were sufficiently covered.

Queries raised by Councillors relating to the risk rating, the frequency of audits, safeguarding and waste management / recycling were responded to and noted.

RESOLVED:-

That the proposed Internal Audit Plan for 2015/16 be approved for implementation.

The Meeting terminated at 4.45pm

COUNCILLOR J HARRISON

CHAIRMAN