



Joint Management Committee

Secretary to the Committee
Frank McArdle

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Our Ref :

Date: 20 October 2014

Dear Councillor,

Etwall Leisure Centre Joint Management Committee

A Meeting of the **Etwall Leisure Centre Joint Management Committee** will be held in the **Etwall Leisure Centre**, on **Monday, 27 October 2014** at **17:00**. You are requested to attend.

Yours faithfully,

A handwritten signature in black ink that reads 'Frank McArdle'.

Secretary to the Joint Management Committee

To: **Representatives of South Derbyshire District Council**
Conservative Group
Councillors Bale and Lemmon
Labour Group
Councillor Shepherd.

Representatives of Governors of Etwall John Port School
Messrs. P. Downs, C. Harrison and B. Whyman M.B.E.

Representative of Derbyshire County Council
Councillor Hosker.

AGENDA

Open to Public and Press

- 1 Apologies and to note any substitutes for the Meeting.
- 2 To receive the Open Minutes of the Meeting held on 29.09.2014.

Open Minutes 3 - 6
- 3 To note any declarations of interest arising from any items on the Agenda
- 4 LEISURE CENTRE FACILITY DEVELOPMENT 7 - 9

Exclusion of the Public and Press:

The Chairman may therefore move:-

That in accordance with Section 100 (A) of the Local Government Act 1972 the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.

- 5 LEISURE MANAGEMENT CONTRACT

ETWALL LEISURE CENTRE JOINT MANAGEMENT COMMITTEE

29th SEPTEMBER 2014

PRESENT:-

Representatives of South Derbyshire District Council

Councillors

Councillors J.Lemmon (Vice Chair), A. Roberts (substitute for Councillor M. Bale), D. Shepherd

South Derbyshire District Council Officers

S. Batchelor (Director of Community & Planning Services), K. Stackhouse (Director of Finance & Corporate Services), A. Maher (Democratic Services Officer).

Representatives of Etwall John Port School (E.J.P.S)

Governors

C. Harrison and B. Whyman M.B.E. (Chair)

Officers

G. Golding

Representatives of Derbyshire County Council

Councillor R. Hosker.

Representatives of Active Nation

D. Johns, S Smith

EL/01

APOLOGIES

P. Downs (E.J.P.S Governor), Cllr M. Bale. Councillor A. Roberts substituted at the meeting for Councillor Bale.

EL/02 **APPOINTMENT OF CHAIR**

Barrie Whyman MBE was appointed as Chair of the Committee for the year.

EL/03 **APPOINTMENT OF VICE-CHAIR**

Councillor John Lemmon was appointed as the Vice-Chair of the Committee for the year.

EL/04 **DECLARATIONS OF INTEREST**

The Committee was informed that no declarations of interest from its members had been received for this meeting.

EL/05 **MINUTES**

The Open Minutes of the Meeting held on 20th January 2014 were checked and agreed for accuracy and noted. Members expressed regret that it had taken so long to arrange a follow-up meeting.

EL/06 **CO-OPTION OF COMMUNITY GROUP REPRESENTATIVES**

Members were informed that under the revised constitutional arrangements for the Committee there was no longer provision for the co-option of community group representatives. It was agreed that this item be deleted from future Committee agendas.

EL/07 **SCHEDULE OF FUTURE MEETINGS**

The Committee was informed that a schedule of future meetings had been agreed. All of them would be held on a Monday at 5pm. The dates were: 27th October, 12th January 2015, 13th April, 13th July and 28th September. It was agreed that the meeting on the 28th September should be designated as the Annual Meeting of the Committee.

RESOLVED:-

That the schedule of future meetings of the Committee be approved.

EL/08 **STATEMENT OF ACCOUNTS**

The Council's Director of Finance and Corporate Services introduced this report. He explained that it fell into two parts. The first part gave details of income and expenditure during the course of the year. The second part dealt with governance issues and in particular included the Annual Governance Statement for 2013/14.

During the discussion on the Governance Statement, members queried whether the Audit Sub-Committee had specifically agreed the authority's internal control arrangements or its Local Code of Governance, or whether these issues had only been covered as part of a wider discussion about Active Nation rather than solely

about Etwall. Councillor Shepherd confirmed that he had discussed this matter separately with the Director of Finance and Corporate Services and was content with the explanation offered.

Members of the Committee considered the detailed financial information contained in the report and in particular the role played by the sinking fund. It was confirmed that the Committee would receive a report on the 27th October explaining how this fund would contribute to a major capital project to upgrade part of the centre.

The Committee also discussed the management fees paid to Active Nation (AN.) for running the site and how the direction of travel was for these fees to reduce, with the aim that A.N ultimately pays the Council for right to run the facility. It was confirmed that any proposed changes to the governance arrangements for the centre would be presented to the Committee for discussion.

Finally, members made it clear that they would like further information about the complaints and compliments received about the centre. It was agreed that reports summarising this information should be reported to future meetings of the Committee.

RESOLVED:-

- (1) That the Statement of Accounts for 2013/14 are approved for signing by the Treasurer to the Joint Management Committee;***
- (2) That the Committee authorises the Chairman and the Secretary to the Committee to sign the Annual Governance Statement for 2013/14.***

EL/09. **PERFORMANCE REPORT FROM ACTIVE NATION – VERBAL PRESENTATION**

Steve Smith, Deputy Contracts Manager, gave a presentation on behalf of Active Nation about the operation and performance of the centre since the last meeting of the Committee. The key point to emerge was that the centre had been very well used over this period, both in terms of increased visits by local people and hosting high profile events, such as a match between the British and Australian national badminton teams. However, this growing success, it was explained, had raised issues, both in terms of the extra wear and tear to the building and facilities. It was also becoming more difficult to route the extra numbers of visitors in and out of the building.

Members of the Committee discussed the information contained in the presentation. They focused on the pricing policies for those using the centre. In particular, there was a consensus that we need to try and ensure that support is be provided so that deprived groups can also make use of the facilities and take part in sports activities. It was agreed that further work ought to take place in order to see what scope there was to do this.

The Committee welcomed the update and thanked those involved in running the centre for their efforts.

CHAIRMAN

REPORT TO:	ETWALL LEISURE CENTRE JOINT MANAGEMENT COMMITTEE	AGENDA ITEM: 4
DATE OF MEETING:	27th October 2014	CATEGORY: DELEGATED
REPORT FROM:	DIRECTOR OF COMMUNITY & PLANNING SERVICES BUSINESS MANAGER, JOHN PORT SCHOOL	EXEMPT PARAGRAPH NO:
MEMBERS' CONTACT POINT:	STUART BATCHELOR, ext 5820, batchelors@south-derbys.gov.uk GRAHAM GOLDING, GG@johnport.derbyshire.sch.uk	DOC:
SUBJECT:	ETWALL LEISURE CENTRE – FACILITY DEVELOPMENT	REF: SB
WARD (S) AFFECTED:	ETWALL, HATTON, HILTON, WILLINGTON	TERMS OF REFERENCE:

1.0 Recommendation

- 1.1 To authorise officers to progress plans for the development of facilities at Etwall Leisure Centre.
- 1.2 To allocate funds from the Etwall Leisure Centre Sinking Fund towards the capital project.

2.0 Purpose of the Report

- 2.1 To update Members on the development of new facilities at Etwall Leisure Centre and gain approval for delivering the capital project.

3.0 Detail

- 3.1 Since the opening of the new centre officers of the School, Council and latterly Active Nation have been continually developing projects and funding bids for enhancements to Etwall Leisure Centre. Following the successful Artificial Grass Pitch project the next major project is now ready to progress.

A Legacy for Etwall Project

- 3.6 Officers have reviewed the opportunities that the Leisure Centre and School site offers and evaluated the potential of financial benefit, ie. increasing income and increasing participation for school pupils and the community. The result of this review is the following list of projects:
- 3.7 Gym Extension: the extension of the existing fitness gym into adjacent space, potentially achieving a significant increase in the size of the current facility to provide for an area for daytime curriculum use and increased strength and conditioning and cardio-vascular space for school and community use.
- 3.8 Foyer Partition Wall: the provision of a removable partition wall in the main foyer area to improve the environment for instructor led classes and spectators.

- 3.9 Spin Studio: the redevelopment of class room space into a fully equipped spin studio available for curriculum and community use.
- 3.10 Tennis/Netball Courts – the refurbishment and floodlighting of a minimum of 2 tennis/netball courts.
- 3.11 Variety of minor works linked to the deterioration of parts of the Centre due to the significant levels of use experienced over the past 5 year.
- 3.11 Whilst these projects are not ranked in absolute priority they are in order of financial/participation impact with the gym being the most advantageous.
- 3.12 In developing these projects officers have discussed opportunities with National Governing Bodies of Sport to identify if the development of sporting ‘excellence and performance’ can be further promoted from the John Port School/Etwall Leisure Centre site. This opportunity exists most with badminton where the above projects could release space in the sports hall so that more time/courts can be released for a county level Badminton Performance Centre.

4.0 Financial Implications

- 4.1 The capital cost of the above works has been estimated at £600,000. Currently the funds available include:

Sport England Inspired Facility Fund	£93,000
Active Nation	£170,000
South Derbyshire District Council	£191,000
Etwall Leisure Centre Sinking Fund (proposed)	£106,000
John Port School	£25,000
Local Clubs/Partnerships etc	£4,500
 Total	 £585,000

- 4.2 The project will be procured through John Port School and value engineering will ensure that the final cost will be within budget.
- 4.3 In terms of the Leisure Centre Sinking Fund this was established upon the opening of the Centre to provide an available capital source for major item of maintenance and replacement of the fitness equipment. As the replacement of the fitness equipment is now the responsibility of Active Nation it means that the accumulated fund could be used to fund the enhancement of the Centre including works to bring it back to the condition at which it opened. This would seem an entirely appropriate way to use the funds which will then continue to accumulate in future years. The £10,000 accumulated decommissioning fund will remain unused.
- 4.4 The offer of £170,000 by Active Nation is based upon a further extension of their management contract but will include a significant reduction in their annual contract fee paid by the Council and School. This issue is dealt with by a further report.

5.0 Corporate Implications

- 5.1 The development of Etwall Leisure Centre meets the corporate/strategic objectives of all partners in that it enhances the facilities for school pupils and the community.

They will also support the ongoing financial viability for the partners in operating a very successful community and educational establishment.

6.0 Community Implications

6.1 Etwall Leisure Centre is a very successful dual-use leisure facility which has the capacity to become even more popular providing quality facilities for education, participation and performance by the local community.

7.0 Conclusions

7.1 The development of this project continues to demonstrate how well the partners work together for the benefit of school pupils and the community.