
REPORT TO: JOINT CONSULTATIVE COMMITTEE **AGENDA ITEM:** 7
DATE OF MEETING: 16TH AUGUST 2001
REPORT FROM: PERSONNEL AND DEVELOPMENT MANAGER
SUBJECT: CONCESSIONARY DAY AT CHRISTMAS/NEW YEAR

1.0 Recommendations

1.1 That the concessionary day at Christmas/New Year be taken on Thursday, 27th December 2001.

2.0 Purpose of Report

2.1 To agree when the concessionary day, normally taken during the Christmas/New Year period is to be taken by employees.

3.0 Detail

3.1 It has been agreed that the arrangement of employees supplementing the Public Holidays over the Christmas/New Year period with annual leave, subject to service requirements, should continue. This arrangement has enabled service provision to continue whilst giving employees the choice of either attending work or taking holiday.

3.2 An outstanding issue is the concessionary day that is usually added to the Public holidays at this time. It is proposed that this be taken on the 27th December 2001.

4.0 Conclusions

4.1 If the recommendation is accepted, managers can agree necessary working and leave arrangements with employees.