

Cleansing the Environment Best Value Action Plan (Extract)

Annexe A

No.	Service Key Task	Action	Timescale	Comments	Revised Timescale
2	Develop and implement Waste Minimisation Plan Develop and implement joint approaches to waste with the South Eastern Derbyshire Sub Group	<ul style="list-style-type: none"> ❖ Prepare initial plan for South Derbyshire, with short term, low cost measures ❖ Plan produced and costed proposals 	April 2003 October 2003		October 2003
3	Monitor domestic waste arisings to support waste minimisation	<ul style="list-style-type: none"> ❖ Monitor levels of domestic waste arisings ❖ Sample content of domestic bins in high producing areas 	Ongoing	Monitoring commenced but progress limited by lack of budget. Assistance on reasons for high waste levels in district have been offered by District Audit and being pursued.	
4	Enforce policy of resisting side refuse and requiring refuse to be contained in closed bin	<ul style="list-style-type: none"> ❖ Include visual checks in routine performance monitoring ❖ Publicise and promote policy 	Ongoing	Done	
5	Increase home composting	<ul style="list-style-type: none"> ❖ Maximise home composter sales in partnership with private sector supplier 	April 2003 and ongoing	To be added to website information as soon as practicable New initiative with Derby City Council to offer reduced price mail order service, effective March 2003	October as part of Communications Plan
6	Review wheelie bin size issue policy	<ul style="list-style-type: none"> ❖ Provide after sales training to maximise usage ❖ Review policy as part of waste minimisation plan 	April 2003		October start October 2003 in conjunction with No.2

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7	Improve employee attendance levels (refuse service)	❖ Implement absence management policy	Ongoing	Done	
8	Reduce clinical waste collection costs	❖ Review charging policy ❖ Minimise amount of clinical waste incinerated in conjunction with Integrated Waste Management Group and Community Health Services Trust	Complete	Done Done	
9	Maximise Trade Waste Income	❖ Improve service to existing customers ❖ Market service to new customers	Ongoing	Satisfaction survey in May	
10	Reduce vehicle maintenance / procurement costs	❖ Review vehicle replacement strategy / leases ❖ Consider partnerships / contract hire as part of corporate plan for disposal of the depot	March 2003 and every 2 years Ongoing with depot review process	Vehicle replacement strategy under review at present Depot review confirmed continuing status at present site. Intend to check competitiveness of provision in the autumn	October
11	Review central services and high on-costs	❖ Negotiate service levels, costs and services provided from central departments	March 2003	Subject to outcome of the Financial Services Best Value Review	May
12	Improve cost effectiveness and productivity of recycling bring sites	❖ Remove least productive sites ❖ Identify alternative means of servicing remaining sites	March 2003	Current review of small sites ongoing with parishes to either promote usage or remove Done – though to review again after above action complete	June

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13	Develop and implement a flytipping plan with the Environment Agency and Parish Councils	❖ Carry out Pilot Scheme	April 2003	Flytipping "hot spots" have been identified. Four of them, in the parishes of Findern & Twyford and Stenson, have been selected for the pilot study. The subject has been researched with the Police & Environment Agency. Publicity material has been prepared and the details of the initiative are being discussed with the two parishes.	October
14	Establish a rapid response hit squad	❖ Purchase vehicle / equipment and recruit / train staff	Completed	Done	
15	Improve access to local tips at Derby and Burton on Trent	❖ Lobby relevant bodies to secure improved access to local people	Ongoing	Discussions held at Member level with the County Council and agreements reached. Further discussion now required with City Council	
16	Improve weed control and removal	❖ Ensure full compliance within existing contract ❖ Review weedkillers used and pilot alternatives	Ongoing compliance checks Completed	Done Done Service Development needed to increase weed-kills to three per annum	

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17	Develop and implement a litter action plan with local stakeholders	❖ Carry out Pilot Scheme	October 2003	Two parishes, Etwall and Hartshorne, have agreed to be party to the Pilot Scheme.	October 2003
18	Improve operation of Parish Lengthsman Scheme	❖ Clarify responsibilities and agree areas covered / Negotiate to enhance service ❖ Improve liaison and co-ordination of input with Council on routine cleaning	March 2003 September 2003	Meetings have been held to identify the issues - the provision of and the emptying of litter bins, the District Council's street cleaning programme, the Parish Lengthsman scheme. Intention to pilot other improvements with an area in the urban core	
19	Increase amount of waste composted	❖ Introduce four further composting rounds to agreed programme	March 2004	By March 2003 scheme was operating in 8,000 properties. Scheme being implemented in 800 properties in March 2003, 2,400 in July 2003 & 3,500 in March 2004.	
20	Increase amount of paper recycled by kerbside scheme	❖ Introduce two weekly schemes to all the composting areas ❖ Develop and promote scheme including regular monitoring of take up	January 2002 March 2003	Done Quarterly meetings now held with contractor to develop scheme	
21	Ensure successful commencement of Brightstar Contract for total waste treatment	❖ Complete agreement with Derby City Council for waste delivery process ❖ Revise operational plan to ensure timely delivery of waste material	January 2003 July 2003	Awaiting information from Derby City Council	October 2003

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22	Maximise resources to fund waste management initiatives	❖ Make bids to funding bodies	October 2003	Two bids have been made to DEFRA for special funding to expand recycling but neither successful	
23	Review Recycling Plan in conjunction with Derbyshire Waste Strategy and South Eastern Area Sub Group Strategy	❖ Short term action plan to meet statutory targets for 2003 and 2005 ❖ Full plan completed and approved	Completed October 2003	Done	
24	Develop proposals for introducing a kerbside dry recyclables collection scheme	❖ Develop schemes with private sector and neighbouring authorities	March 2003	See 22	
25	Review bin provision and placement with parish councils	❖ Review and revise position and provision of bins –develop proposals ❖ Implement proposals ❖ Consider option for parish councils to empty litter bins	April 2003 September 2003 April 2004	Being developed with Nos. 17 and 18	October 2003
26	Increase number of cuts to highways grass to improve quality	❖ Increase number of cuts on Council owned areas (POS) and highways grass (D.C.C.) ❖ Lobby D.C.C. to meet full costs of 12 cuts per annum to highways grass	April 2003 Ongoing	Done	
27	Review grass cutting methods	❖ Develop options for improving quality of grass cutting by additional cylinder mowing	September 2003		
28	Introduce Performance Monitoring to grounds maintenance operations	❖ Introduce monitoring system similar to Refuse and Cleansing operations	April 2003		October 2003
29	Maximise effectiveness of existing partnerships for waste management activities	❖ Improve dialogue and set targets with existing partners	December 2001	Dialogue improved for paper recycling and composting but no agreed targets yet	

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		<ul style="list-style-type: none"> ❖ Develop new partnerships with private sector and neighbouring authorities 	March 2003	Regular discussion with potential contractors for composting, including joint discussion with Derby City, East Staffordshire and Amber Valley	
30	Rationalise structure of Technical Services Division	<ul style="list-style-type: none"> ❖ Clearly apportion responsibilities for Waste Management and Grounds Maintenance between two units 	April 2003	Proposals agreed by Policy Committee in February. Implementation now underway	July 2003
31	Clarify Member accountability for service and its development	<ul style="list-style-type: none"> ❖ Clarify accountability in a report to Members ❖ Report progress on Clean Team implementation plan to Policy and Scrutiny Committees 	<p>Done</p> <p>Ongoing</p>	<p>Done</p> <p>Ongoing</p>	
32	Improve communication with Stakeholders on cleansing the environment issues	<ul style="list-style-type: none"> ❖ Prepare a Communication Plan to include the following 	October 2003		
33	Develop quality standards on waste related services	<ul style="list-style-type: none"> ❖ Implement Technical Advisors Group (TAG) Quality monitoring frameworks for Refuse Collection and Street Cleansing and compare results with other users 	April 2003	Started	
34		<ul style="list-style-type: none"> ❖ Work with TAG to produce quality framework for Grass Cutting 	April 2003	Started	
35		<ul style="list-style-type: none"> ❖ Become Members of the Tidy Britain Groups People and Places Programme 	April 2003	Progress depends on securing adequate budget	
36		<ul style="list-style-type: none"> ❖ Develop a proposal to obtain Chartermark Status for reviewed services 	October 2003	The Cabinet Office has revised the Chartermark Scheme – there is a subsequent “freeze” on the processing of applications until January 2004.	January 2004