

As you may be aware the sub postmaster at Hartshorne has recently retired and the Post Office have been unsuccessful in recruiting a replacement. The Post Office has approached the Council requesting permission to set up a part-time post office at Kendrick's Close.

The proposal is for a visiting sub postmaster to use Kendrick's Close two mornings per week and provide a partial post office service for the residents of Hartshorne who would have difficulty getting to an alternative branch.

The service would be provided from the communal lounge situated within the scheme. The service would be primarily for local people and would not have any signs to say the site was being used as a Post Office. The service will not be widely advertised however anyone who knows about the service will be entitled to visit the Post Office when it is open.

The main services provided at the Post Office would be pensions and allowances, postage stamps, utility bill paying (gas, electricity water and telephone), saving stamps, National Savings Bank and Personal Banking. Car tax, Datapost and passport checking would not be available.

The Post Office is prepared to pay a local rent for the use of the community room. Any profit from this arrangement could be used to provide equipment or social activities for the residents of Kendrick's Close.

Prior to the request for the use of Kendrick's Close the Post Office had considered setting up the satellite post office in Hartshorne Village Hall however this venue is situated up a steep hill and was seen as little use to older residents of Hartshorne especially those living at Kendrick's Close and Brook Street.

At the Community Services Committee on 20th November 2003 the Committee gave permission for the residents of Kendrick's Close to be consulted on their views with regard to setting up the part-time Post Office. Therefore attached to this sheet is a consultation form which we would like you to complete and return to your Community Warden (Shelley) in the envelope provided.

Thank you

ANNEXE 'B'

Please read the following statement and tick the box below that best represents your views.

I would like the a part-time Post Office to be opened two mornings per week in the communal lounge at Kendrick's Close.

	Please tick your choice
Strongly Agree	
Agree	
Disagree	
Strongly Disagree	