

**Finance and Management Committee  
Work Programme for the Municipal Year 2024/25**

<b>Work Programme Area</b>	<b>Date of Committee Meeting</b>	<b>Contact Officer (Contact details)</b>
Productivity Plan	20 June 2024	Tracy Bingham Executive Director – Resources and Transformation <a href="mailto:Tracy.bingham@southderbyshire.gov.uk">Tracy.bingham@southderbyshire.gov.uk</a>
Audit Sub-Committee Self-Assessment against CIPFA Guidance	20 June 2024	Charlotte Jackson Head of Finance and Performance <a href="mailto:Charlotte.jackson@southdernityshire.gov.uk">Charlotte.jackson@southdernityshire.gov.uk</a>
Annual Governance Statement	20 June 2024	Tracy Bingham Executive Director – Resources and Transformation <a href="mailto:Tracy.bingham@southderbyshire.gov.uk">Tracy.bingham@southderbyshire.gov.uk</a>
Provisional Revenue and Capital Outturn 2023/24	20 June 2024	Charlotte Jackson Head of Finance and Performance <a href="mailto:Charlotte.jackson@southdernityshire.gov.uk">Charlotte.jackson@southdernityshire.gov.uk</a>
Household Support Fund 5	20 June 2024	Catherine Grimley Head of Customer Services <a href="mailto:Catherine.grimley@southderbyshire.gov.uk">Catherine.grimley@southderbyshire.gov.uk</a>
Corporate Plan 2020-24: Performance Report (2023-2024 Quarter 4 – (1 April to 31 March)	20 June 2024	Clare Booth Corporate Performance and Performance Officer <a href="mailto:Clare.booth@southderbyshire.gov.uk">Clare.booth@southderbyshire.gov.uk</a>
Treasury Management Annual Report 2023/24	20 June 2024	Charlotte Jackson Head of Finance and Performance <a href="mailto:Charlotte.jackson@southdernityshire.gov.uk">Charlotte.jackson@southdernityshire.gov.uk</a>

Decisions made by Policy Committee Requiring Finance and Management Committee Approval of Financial Implications	20 June 2024	Charlotte Jackson Head of Finance and Performance <a href="mailto:Charlotte.jackson@southdernyshire.gov.uk">Charlotte.jackson@southdernyshire.gov.uk</a>
Corporate Plan 2024-28: Performance Report (2024-2025 Quarter 1	05 September 2024	Clare Booth Corporate Performance and Performance Officer <a href="mailto:Clare.booth@southderbyshire.gov.uk">Clare.booth@southderbyshire.gov.uk</a>
Q1 Treasury Management Report	05 September 2024	Charlotte Jackson Head of Finance and Performance <a href="mailto:Charlotte.jackson@southdernyshire.gov.uk">Charlotte.jackson@southdernyshire.gov.uk</a>
Q1 Quarterly Budget Monitoring Report	05 September 2024	Charlotte Jackson Head of Finance and Performance <a href="mailto:Charlotte.jackson@southdernyshire.gov.uk">Charlotte.jackson@southdernyshire.gov.uk</a>
Q1 Customer Feedback	05 September 2024	Catherine Grimley Head of Customer Services <a href="mailto:Catherine.grimley@southderbyshire.gov.uk">Catherine.grimley@southderbyshire.gov.uk</a>
Budget Setting Approach 2025/26	05 September 2024	Charlotte Jackson Head of Finance and Performance <a href="mailto:Charlotte.jackson@southdernyshire.gov.uk">Charlotte.jackson@southdernyshire.gov.uk</a>
Conclusion of the audit of accounts 2021/21 and 2022/23  TBC	05 September 2024	Charlotte Jackson Head of Finance and Performance <a href="mailto:Charlotte.jackson@southdernyshire.gov.uk">Charlotte.jackson@southdernyshire.gov.uk</a>
Empty Homes Policy & Strategy	05 September 2024	Matt Holford Head of Environmental Services <a href="mailto:Matt.holford@southderbyshire.gov.uk">Matt.holford@southderbyshire.gov.uk</a>

Decisions made by Policy Committee Requiring Finance and Management Committee Approval of Financial Implications	05 September 2024	Charlotte Jackson Head of Finance and Performance <a href="mailto:Charlotte.jackson@southderbyshire.gov.uk">Charlotte.jackson@southderbyshire.gov.uk</a>
Customer Access Strategy	05 September 2024	Catherine Grimley Head of Customer Services <a href="mailto:Catherine.grimley@southderbyshire.gov.uk">Catherine.grimley@southderbyshire.gov.uk</a>
Old Post Regeneration Association	05 September 2024	Mike Roylance Head of Economic Development and Growth Place and Prosperity <a href="mailto:Mike.roylance@southderbyshire.gov.uk">Mike.roylance@southderbyshire.gov.uk</a>
Visit Peak District & Derbyshire	05 September 2024	Mike Roylance Head of Economic Development and Growth Place and Prosperity <a href="mailto:Mike.roylance@southderbyshire.gov.uk">Mike.roylance@southderbyshire.gov.uk</a>
Corporate Plan 2024-28: Performance Report (2024-2025 Quarter 2)	21 November 2024	Clare Booth Corporate Performance and Performance Officer <a href="mailto:Clare.booth@southderbyshire.gov.uk">Clare.booth@southderbyshire.gov.uk</a>
Q2 Treasury Management Report	21 November 2024	Charlotte Jackson Head of Finance and Performance <a href="mailto:Charlotte.jackson@southderbyshire.gov.uk">Charlotte.jackson@southderbyshire.gov.uk</a>
Q2 Quarterly Budget Monitoring Report	21 November 2024	Charlotte Jackson Head of Finance and Performance <a href="mailto:Charlotte.jackson@southderbyshire.gov.uk">Charlotte.jackson@southderbyshire.gov.uk</a>
Q2 Customer Feedback	21 November 2024	Catherine Grimley Head of Customer Services <a href="mailto:Catherine.grimley@southderbyshire.gov.uk">Catherine.grimley@southderbyshire.gov.uk</a>

Draft Consolidated Budget 2025/26	21 November 2024	Charlotte Jackson Head of Finance and Performance <a href="mailto:Charlotte.jackson@southdernyshire.gov.uk">Charlotte.jackson@southdernyshire.gov.uk</a>
Transformation Strategy	21 November 2024	Anthony Baxter Head of Business Change and ICT <a href="mailto:Anthony.baxter@southderbyshire.gov.uk">Anthony.baxter@southderbyshire.gov.uk</a>
Decisions made by Policy Committee Requiring Finance and Management Committee Approval of Financial Implications	21 November 2024	Charlotte Jackson Head of Finance and Performance <a href="mailto:Charlotte.jackson@southdernyshire.gov.uk">Charlotte.jackson@southdernyshire.gov.uk</a>
Council Tax Base 2025/26 and Collection Fund Surplus/Deficit for 2024/25	09 January 2025	Charlotte Jackson Head of Finance and Performance <a href="mailto:Charlotte.jackson@southdernyshire.gov.uk">Charlotte.jackson@southdernyshire.gov.uk</a>
CTS Banded Scheme	09 January 2025	Catherine Grimley Head of Customer Services <a href="mailto:Catherine.grimley@southderbyshire.gov.uk">Catherine.grimley@southderbyshire.gov.uk</a>
Capital Strategy, Treasury Management Strategy and Prudential Indicators 2025/26	06 February 2025	Charlotte Jackson Head of Finance and Performance <a href="mailto:Charlotte.jackson@southdernyshire.gov.uk">Charlotte.jackson@southdernyshire.gov.uk</a>
Consolidated Budget report 2025/26 and Medium Term Financial Plan 2025/26 – 2029/30	06 February 2025	Charlotte Jackson Head of Finance and Performance <a href="mailto:Charlotte.jackson@southdernyshire.gov.uk">Charlotte.jackson@southdernyshire.gov.uk</a>
Decisions made by Policy Committee Requiring Finance and Management Committee Approval of Financial Implications	06 February 2025	Charlotte Jackson Head of Finance and Performance <a href="mailto:Charlotte.jackson@southdernyshire.gov.uk">Charlotte.jackson@southdernyshire.gov.uk</a>

Corporate Plan 2024-28: Performance Report (2024-2025 Quarter 3)	20 March 2025	Clare Booth Corporate Performance and Performance Officer <a href="mailto:Clare.booth@southderbyshire.gov.uk">Clare.booth@southderbyshire.gov.uk</a>
Q3 Treasury Management Report	20 March 2025	Charlotte Jackson Head of Finance and Performance <a href="mailto:Charlotte.jackson@southdernityshire.gov.uk">Charlotte.jackson@southdernityshire.gov.uk</a>
Q3 Quarterly Budget Monitoring Report	20 March 2025	Charlotte Jackson Head of Finance and Performance <a href="mailto:Charlotte.jackson@southdernityshire.gov.uk">Charlotte.jackson@southdernityshire.gov.uk</a>
Q3 Customer Feedback	20 March 2025	Catherine Grimley Head of Customer Services <a href="mailto:Catherine.grimley@southderbyshire.gov.uk">Catherine.grimley@southderbyshire.gov.uk</a>
Sustainable Energy Viability and Options Appraisal	20 March 2025	Matt Holford Head of Environmental Services <a href="mailto:Matt.holford@southderbyshire.gov.uk">Matt.holford@southderbyshire.gov.uk</a>
Decisions made by Policy Committee Requiring Finance and Management Committee Approval of Financial Implications	20 March 2025	Charlotte Jackson Head of Finance and Performance <a href="mailto:Charlotte.jackson@southdernityshire.gov.uk">Charlotte.jackson@southdernityshire.gov.uk</a>
Environmental Services Commercialisation Plan review	TBC	Matt Holford Head of Environmental Services <a href="mailto:Matt.holford@southderbyshire.gov.uk">Matt.holford@southderbyshire.gov.uk</a>

--	--	--