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Date: 15 March 2016

Dear Councillor,

Overview and Scrutiny Committee

A Meeting of the **Overview and Scrutiny Committee** will be held in the **Council Chamber**, on **Wednesday, 23 March 2016 at 18:00**. You are requested to attend.

Yours faithfully,

Chief Executive

To:- **Conservative Group**

Councillor Mrs. Farrington (Chairman), Councillor Swann (Vice-Chairman)
and Councillors Atkin, Mrs. Coe and Mrs. Patten

Labour Group

Councillors Bambrick, Dr. Pearson and Mrs. Stuart



AGENDA

Open to Public and Press

- 1 Apologies
- 2 Minutes

Overview & Scrutiny Committee 20th January 2016 Open Minutes **5 - 8**
- 3 To note any declarations of interest arising from any items on the Agenda
- 4 To receive any questions by members of the public pursuant to Council Procedure Rule No.10.
- 5 To receive any questions by Members of the Council pursuant to Council procedure Rule No. 11.
- 6 SECTION 106 HEALTH BASED CONTRIBUTIONS - Verbal Update
- 7 REGULATION OF INVESTIGATORY POWERS ACT 2000 (RIPA) - **9 - 10**
QUARTERLY REPORT ON USAGE
- 8 ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY **11 - 24**
COMMITTEE 2015/16
- 9 WORK PROGRAMME 2015-16 **25 - 28**

Exclusion of the Public and Press:

- 10 The Chairman may therefore move:-
That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.

- 11 To receive any Exempt questions by Members of the Council pursuant to Council procedure Rule No. 11.



OVERVIEW AND SCRUTINY COMMITTEE

20th January 2016

PRESENT:-

Conservative Group

Councillor Swann (Vice-Chairman), Councillors Atkin, Mrs Coe and Mrs Patten.

Labour Group

Councillors Bambrick, Pearson and Mrs. Stuart.

OS/36 **APOLOGIES**

Apologies were received from Councillor Mrs Farrington (Conservative Group)

OS/37 **DECLARATIONS OF INTEREST ARISING FROM ITEMS ON AGENDA**

The Committee were informed that no declarations of interest from Members of the Council had been received.

OS/38 **QUESTIONS RECEIVED BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

The Committee were informed that no questions from members of the Public had been received.

OS/39 **QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

The Committee were informed that no questions from Members of the Council had been received.

OS/40 **SECTION 106 HEALTH BASED PLANNING CONTRIBUTIONS**

The Locality Manager, Mr. Robert Hill from the Southern Derbyshire Clinical Commissioning Group (SDCCG), gave a verbal update on the current situation regarding Section 106 Health based contributions received since 1st April 2009. Under the National Scheme 2015, the Primary Fund brought in new premises and extensions to existing premises.

The Wellbrook Medical Centre in Hilton took advantage of this and works to build a new Primary Fund treatment room, will commence in February 2016, and to ensure that if a future need arises to extend upwards, lift access will be added to the room. This extension will accommodate 280+ additional

treatments per month, and will cover the expected population growth in Hilton of 30%.

The Planning Services Manager clarified that the Section 106 contributions for the Woodville Surgery had not been allocated as the surgery had not made a final decision on the new GP Surgery across the road, which would accommodate double the current capacity of appointments, planning permission had been granted 12 months ago. Melbourne GP Surgery would use the allocated £55k to reconsolidate its internal space to allow for an additional treatment room and GP, which would create an additional week's worth of appointments per month.

Swadlincote will use the allocated £33k to add in clinical space internally, including a new ECG machine, by adding more outdoor storage space; this would create an additional 150 appointments per week.

Mr Robert Hill will get a signed agreement from the Swadlincote Surgery, that the funding received to create the additional space for an extra GP will be for a period of 10 years, and that Derbyshire County Council will not increase the rent during this period. If the GP decides to move the surgery elsewhere, the funding would have to be returned.

A query were raised regarding if the parking at the new GP Surgery on Darklands Road will be impacted if new outdoor storage space were created. Mr Hill would look into this and feedback the information to Members.

Councillor Mrs Patten thanked Mr Hill on behalf of the Committee for the work he is undertaking and making such progress with the Section 106 funding.

RESOLVED:-

1.1 That the Committee noted the content of the update.

1.2 That the Committee invited Mr. Hill to the next Committee meeting on the 10th February 2016 in Melbourne.

OS/41 **FESTIVAL OF LEISURE**

The Events and Marketing Officer and Events Assistant gave a presentation to give members the background, breakdown and development of the Festival of Leisure, which was attended by approximately 8,000 people over the two days in 2015.

In 2013 the Council reviewed its Public Events programme, the review confirmed the importance of this event and other key events, and a dedicated Events and Marketing Team was formed within the Community and Planning Directorate, which has since then been responsible for all flag ship events in the Corporate Plan at South Derbyshire District Council. Each year in preparation for the festival sealed bids are received by the Council for

services such as catering, ice-cream and inflatables, each bid is scrutinized to ensure best value is achieved as income helps subsidise the cost to the Council. In 2015, after income and expenditure had been calculated, the total cost to the Council was £2.7k, this equates to a cost of 33 pence per person attending the festival.

Queries and comments made by Councillors relating to the possibilities of creating smaller versions of the festival in the outer areas, how to encourage more charities to take part, working with other organisations such as Morris Dancing groups to create other free events, and the Council supporting newly created local events were noted and responded to.

RESOLVED:-

That the Committee noted the report on the Festival of Leisure.

OS/42 **BUDGET REPORT 2016/17 INCORPORATING THE CONSOLIDATED BUDGET PROPOSALS AND MEDIUM TERM FINANCIAL PLAN TO 2021**

The Director of Finance and Corporate Services delivered the report to the Committee, clarifying the position entering the 2016/17 budget round, the updated General Fund position with the medium-term projection, identifying the need to achieve savings of up to £1.5m over the spending period. It was noted that the Council's Financial Settlement for 2016/17, along with those projected through to 2020, were less than initially anticipated, a reflection of the change in funding emphasis towards adult social care and children's services influencing greater allocation at a County level. As a result the Council ranks 45th out of 383 local authorities in terms of loss of resources.

The Director of Finance and Corporate Services stated that as a result of the growth within the district, resulting in greater income from New Homes Bonus, retained Business Rates and Council Tax, it was assumed that the Council would become self-financing more quickly than many others. It was also noted that the Council would fall out of Revenue Support Grant sooner than anticipated. He added that the BR (Business Rates) retention levels were set to rise, but that details would not be available for another six to nine months. The New Homes Bonus was being 'top-sliced' to fund social care, it being proposed that its payment be reduced from six to four years and that the first 25% of growth be discounted, considered 'deadweight'. It was also being proposed that penalties be introduced for there being no Local Plan in place and no payment made in relation to new homes which were rejected but then overturned on appeal.

Reference was made to accommodating a new Apprenticeship Levy, applicable from 2017/18 and the risks relating to the concerns being expressed by the recycling contractor regarding increased costs. In relation to Council Tax, the Director stated that the Government was no longer providing support to maintain a freeze in its levels, unlike in the last five years, so a 1.95% increase was being budgeted for from 2016/17, in line with Government assumptions.

Queries and comments by Members concerning possible revenue generated if the Council collected recycling from smaller business in the district and the projected deficit were noted and responded to.

RESOLVED:-

1.1 That the budget proposals approved by the Finance and Management Committee are noted.

OS/43 **COMMITTEE WORK PROGRAMME 2015/16**

The Vice-Chairman suggested that Recycling and Street Cleansing be added to the work programme with the approval of the Chair on her return.

RESOLVED:-

That the Overview and Scrutiny Committee considers its work programme.

OS/44 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11

The Committee were informed that no exempt questions from Members of the Council had been received.

The Meeting terminated at 8:10pm.

COUNCILLOR S. SWANN

VICE-CHAIRMAN

REPORT TO:	OVERVIEW AND SCRUTINY COMMITTEE	AGENDA ITEM: 7
DATE OF MEETING:	23rd MARCH 2016	CATEGORY: DELEGATED
REPORT FROM	CHIEF EXECUTIVE	OPEN
MEMBERS' CONTACT POINT:	ARDIP KAUR – 595715 ardip.kaur@south-derbys.gov.uk	DOC:
SUBJECT:	REGULATION OF INVESTGATORY POWERS ACT 2000 (RIPA) – QUARTERLY REPORT ON USAGE	REF:
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE:

1.0 Recommendations

- 1.1 To note the internal report on the Council's use of the Regulation of Investigatory Powers Act 2000.

2.0 Purpose of Report

- 2.1 To note the report on the Council's use of the Regulation of Investigatory Powers Act 2000 since 1st December 2015.

3.0 Detail

- 3.1 Full Council on 2nd March 2015 approved the Council's amended RIPA Policy and Guidance document. The Overview and Scrutiny Committee is authorised to review the Council's use of RIPA, set the Council's general surveillance policy, and consider quarterly reports on the use of RIPA to ensure that it is being used as per the Council's policy.
- 3.2 RIPA is intended to regulate the use of investigatory powers and ensure they are used in accordance with human rights. This is achieved by requiring certain investigations involving covert surveillance to be authorised by an appropriate Authorising Officer and then a JP before they are carried out.
- 3.3 Directed surveillance is often conducted by local authorities to investigate benefit fraud or to collect evidence of anti-social behaviour. It may involve covertly following people, covertly taking photographs of them or using hidden cameras to record their movements.
- 3.4 RIPA stipulates that the person (Authorising Officer) granting an authorisation for directed surveillance must believe that the activities to be authorised are necessary on one or more statutory grounds. The members of the Corporate Management Team, identified in the Council's Policy and Procedure, consider all applications for authorisation. The Authorising Officer must ensure that there is satisfactory reason

for carrying out the surveillance, the covert nature of the investigation is necessary, proper consideration has been given to collateral intrusion, and the proposed length and extent of the surveillance is proportionate to the information being sought. This involves balancing the seriousness of the intrusion into the privacy of the subject of the operation against the need for the activity in investigative and operational terms. Following legislative changes, in addition to the aforementioned, the Council is required to obtain judicial approval prior to using covert techniques and the Councils use of directed surveillance under RIPA will be limited to the investigation of crimes which attract a six month or more custodial sentence.

3.5 The usage of RIPA during the period December 2015 to February 2016 has been nil. No authorisations have been requested or granted.

4.0 Financial Implications

4.1 None arising directly from this report.

5.0 Corporate Implications

5.1 The Council must act in accordance with recent legislative changes regarding the authorisation process and the surveillance crime threshold.

6.0 Community Implications

6.1 Covert surveillance is carried out in a manner calculated to ensure that the person subject to the surveillance is unaware of it taking place. The Council carries out directed surveillance which is covert, not intrusive, is not carried out in an immediate response to events, and is undertaken for the purpose of a specific investigation or operation in a manner likely to obtain private information about an individual.

6.2 Section 8 of the application form asks the applicant to supply details of any potential collateral intrusion and to detail why the intrusion is unavoidable. The idea behind collateral intrusion is to identify who else, apart from the subject of the surveillance, can be affected by the nature of the surveillance. Any application for authorisation should include an assessment of the risk of the collateral intrusion and this should be taken into account by the Authorising Officer when considering proportionality. The Authorising Officer needs to know by those carrying out the surveillance if the investigation or operation would unexpectedly interfere with the privacy of individuals not covered by the authorisation. An Authorising Officer must be made aware of any particular sensitivities in the local community.

REPORT TO:	OVERVIEW AND SCRUTINY COMMITTEE	AGENDA ITEM: 8
DATE OF MEETING:	23rd MARCH 2016	CATEGORY: DELEGATED
REPORT FROM:	CHIEF EXECUTIVE	OPEN
MEMBERS' CONTACT POINT:	TOVE CECILIA LINDGREN (EXT: 5848) tove.lindgren@south-derbys.gov.uk	DOC:
SUBJECT:	ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY COMMITTEE 2015/16	REF: N/A
WARD(S) AFFECTED:	ALL	

1.0 Recommendation

1.1 That Members give further consideration to the Committee's Annual Report for 2015/16 and agree delegation arrangements for the completion of the Annual Report.

2.0 Purpose of Report

2.1 To submit the Annual Report of the Overview and Scrutiny Committee for 2015/16.

3.0 Detail

3.1 The draft Annual Report will be considered at the Committee's meeting on 23rd March 2016. Members' feedback from that meeting will be incorporated in the updated report attached at Annexe A.

3.2 Some minor alterations may still be required to incorporate decisions taken at today's Committee meeting. Accordingly, delegated authority is sought for Officers to finalise the Annual Report, in consultation with the Chairman, Vice-Chairman and Opposition Group lead Member for the Committee. The Annual Report will then be submitted to the Annual Council Meeting.

4.0 Financial / Corporate / Community Implications

4.1 None.

5.0 Background Papers

5.1 Annual Report 2015/16 attached as Annexe A, B and C



**South
Derbyshire**
District Council

Overview and Scrutiny Annual Report 2015/16

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Acknowledgment

I am pleased to present this year's Overview and Scrutiny Annual Report, the report contains information about the key scrutiny activity over the past year

It has been a challenging year for the Council and also for scrutiny. The Council continues to face the challenge of delivering services to the people in South Derbyshire with less and less money and our Councillors involved with scrutiny had been tasked with analysing this work, its outcomes and providing constructive challenge.

As this Annual Report shows, a wide range of issues has been considered within the scrutiny process and this has given committee members the opportunity to be part of a forward-looking council that allows Scrutiny total freedom to monitor and review any issues it judges appropriate. This year has taken Scrutiny and Section 106 Contributions and Domiciliary Dental Provision into the community giving residents a chance to put questions to representatives from the Clinical Commissioning Group and NHS England about their local situation.

I would like to take this opportunity to thank in particular my Vice-Chair Councillor Stuart Swann, Kevin Stackhouse, Tony Sylvester, Tove Cecilia Lindgren and Chris Tyler for their invaluable support. I would also like to extend my thanks to everyone who attended or contributed to overview and scrutiny over the year. The Overview and Scrutiny Committee recognises and appreciates the valuable contributions that Elected Members, Officers and representatives of organisations have made towards its work, and acknowledges that without this support and co-operation, it could not fulfil its aim to improve services for the benefit of South Derbyshire residents.

Cllr. Mrs. Farrington

Councillor Mrs Gillian Farrington
Chair of the Overview & Scrutiny Committee

1. Background

1.1 Purpose of the Report

This is the Annual Report to Council from Overview and Scrutiny, as required by Article 6 of the Council's Constitution.

Overview and Scrutiny (O & S) plays an important and active part in local government's decision-making process and is a principal way of achieving open, democratic accountability for the provision of public services. The aim of O & S is to improve public services and quality of life for local residents. Its main value is in holding the Council and other service providers to account, monitoring performance and in its capacity to inform and influence the actions of the Council and its partners. O & S is a legal requirement, which was introduced by the Local Government Act 2000; it was extended in later legislation, and was consolidated in the Localism Act of 2011. O & S allows Councillors to examine, question and evaluate various functions of the Council and other providers of public services on behalf of the public in an open and effective way.

The report outlines how the Overview and Scrutiny Committee has discharged its functions during the municipal year 2015/16 and details the current position and outcomes of its activities.

1.2 Overview and Scrutiny has five broad functions:

1. Holding the Council and its statutory partners to account in the public interest. This enables more transparent and effective decision making. This includes the power to 'call-in' a decision made by one of the policy committees that has not yet been implemented.
2. Supporting effective policies and initiatives which have a beneficial impact on the community through policy review and development.

3. Contributing to continuous improvement in services through monitoring quarterly departmental performance reports and the implementation of improvement plans.
4. Having a positive impact on the work and outcomes of external agencies and Providers of public services.
5. Aiding Councillors in engaging with their communities and playing the role of community representatives and leaders.

1.3 Composition of Overview and Scrutiny Committee

The Committee consists of eight Members, being five Members of the Conservative Group and three Members of the Labour Group in accordance with the political balance of the Council. For 2015/16, the following Members were appointed to the Committee:-

Conservative Group

Councillor Mrs. Farrington (Chair), Councillor Swann (Vice-Chair), Councillor Atkin, Councillor Mrs. Coe and Councillor Mrs. Patten

Labour Group

Councillor Bambrick, Councillor Dr. Pearson and Councillor Mrs. Stuart.

1.4 Main Purposes of Committee

The main purposes of the Committee are as follows:-

- (a) Write reports and/or make recommendations to Council, Policy Committees or Area Forums in connection with the formulation of Policy and the discharge of any functions.
- (b) Consider any matter affecting the District or its residents.

- (c) Review and/or scrutinise decisions made or actions taken in connection with the discharge of any of the Council's functions.
- (d) Exercise the Call-In procedure in respect of decisions made, but not yet implemented, by any Policy Committee or Area Forum.
- (e) Oversee the Best Value process and report findings to the relevant Policy Committee.

1.5 Meetings

The Overview and Scrutiny Committee usually meets every six weeks, on Wednesday evenings at the Council's Civic Offices, however when the needs arises to engage on a more direct level with the community, meetings have taken place across the district. Meetings are held in Open session, unless there are Exempt items for consideration by the Committee. Additional task groups can be set-up to undertake work on their behalf, this usually happens when there is a need to review a topic in greater depth.

1.6 Call-In of Policy Committee Decisions

The Overview and Scrutiny Committee has the power to determine 'call-in' requests of any policy committee decision made but not implemented. During the year 2015/16, the Committee was not required to deal with any 'called in' decisions or requests from Policy Committees for specific investigations. This meant that the Committee was able to focus on the coordination of work across the overview and scrutiny function within the Council and the wider community.

2. Specific Areas of Activity and Achievements

2.1 The Annual Report

In March 2016, the Committee considered the draft Annual Report for the 2015/16 Local Government Year, which looks at each of the priorities in turn and provides an overview of some of the outcomes achieved by the Committee and how it has discharged its function

2.2 Setting the Committee Work Programme

The Committee held a workshop in June 2015 outlining suggestions on how the Committee might identify and agree possible issues to form the basis of its Work Programme during the new Local Government Year. Members considered a range of possible topics for the Committee to consider, the Councillors responsible for each initial scoping exercise and in particular, what lines of enquiry they would like to cover. The key issues that the Committee looked at were:

- Section 106 Health Based NHS Contributions
- NHS Domiciliary Dental Service Provision
- Fibre-Optic Works by Sky
- Regulation of Investigatory Powers Act (RIPA) 2000
- Cemetery Provision
- Electoral Services
- Festival of Leisure
- Community Grant fund Process
- Housing Revenue Account Budget (HRA) 2015/16
- The Budget 2016/17
- Council Tax Arrears
- Work Programme 2016/17

A short summary of the Committee's work during the year is set out below

Section 106 Health Based NHS Contributions

A substantial piece of work took place around Section 106 Contributions once the Committee had been made aware that there were a significant sum of Section 106 monies still with the CCG (Clinical Commissioning Group), though grants had already been allocated to specific local projects, few payments had been made. The Committee invited representatives from the Council's Planning Department

and the Clinical Commissioning Group to attend four public meetings around the district, each session detailing the background of Section 106 NHS contributions followed by a Questions & Answers (Q & A's) session involving both Committee Members and Members of the Public. The Committee resolved that the work undertaken in partnership with the Planning Department and Clinical Commissioning Group had made great progress, and allocated funds were in the process of being dispersed accordingly.

General Dental Provision and Domiciliary Dental Provision in South Derbyshire

When the report on local dentistry provision was initially conveyed to Committee to provide information on why there had been no local commissioning since 2006, it became evident that the facility for domiciliary dental care for the elderly and infirm was minimal. The Committee resolved that they would invite representatives from the NHS England to attend two Committee meetings and a Public Meeting to answer questions and get clarification on why these issues faced South Derbyshire and in particular, no local commissioning or future plans for domiciliary care. The Committee was satisfied that the information provided was up to date, had been looked into in detail and that Section 106 NHS contributions were not designated to dental provision.

Ultrafast Broadband Trial by Sky

This item had been added to the Work Programme as several Members of the Committee had received grave concerns and complaints by residents particularly in the Midway and Woodville wards, regarding the Ultrafast Fibre-Optic Broadband trial taking place. Following this, a meeting with senior representatives from Sky had been arranged, to ensure all concerns, which had been raised were looked into and could be fed back to residents. Sky assured the Committee that future correspondence to residents would be re-designed and that they would call upon local Councillors to aid the marketing team in doing so. Sky agreed to endeavour to attend meetings such as Parish Councils and Area Forums in order to inform residents and local Councillors of upcoming work taking place in their wards. Sky also agreed that they would endeavour to notify local Councils at the same time as they notify the County Council of upcoming work.

Cemetery Provision

The Committee initially became involved in 2015 with regards to cemetery provision in South Derbyshire, in particular the reduction in cemetery space in the urban core and Gresley cemetery. An audit of Parish Councils provision, had been undertaken to assist in the consideration of the future cemetery needs of the district, and If it was determined that South Derbyshire District Council (SDDC) needed to build a new burial site, the Committee would be involved in how to find a new site, how to finance it and also how to manage it. A task group had been set up to carry on the work into 2016/17.

Regulation of Investigatory Powers Act 2000 (RIPA)

The Committee has a standing function to monitor the Council's use of Regulation of Investigatory Powers (RIPA) on a quarterly basis, following the Council's Inspection by the Office of Surveillance Commissioners. The Committee was satisfied the Council's use of Regulation of Investigatory Powers Act 2000 Policy and Guidance during the municipal year 2015/16 had been carried out according to the Act of 2000.

Electoral Services

The Committee requested the opportunity to scrutinise in detail, the procedures of the electoral services, following the recent move to Individual Electoral Registration (IER), and the departmental restructuring, as continued resilience was crucial in a fast growing area such as South Derbyshire. The Chief Executive presented a report to Committee on the revised structure of the Electoral Services section, and ensured Members that the Council could continue to effectively administer the Electoral Service.

Festival of Leisure

This item had been requested to appear on the Work programme as Members of the Committee felt that the original direction of the festival as a community event had changed over the last couple of years, and was now looked upon as a commercial event. The Committee invited the Director of Community & Planning Services and Officers from the Marketing & Events team to do a presentation on the background, breakdown and development of the Festival, and answer questions regarding the scrutiny process of sealed bids, the allocation and cost of stalls, in particular relating to local and charity groups. The Committee was satisfied with the process which the Festival of Leisure had been put through, and that local groups and charities had been given the opportunity to attend the event at reduced prices or at no cost.

Community Grant Fund Process

This item had been added to the Work programme as Members of the Committee questioned the current process by the District Council, in particular for smaller organisations, in providing funding advice and support to non-profit local developing projects. The Committee resolved that Members would work with the Community Partnership Manager in reviewing the process of smaller grants.

The Committee had a specific role to assist the Finance and Management Committee with the Business Plan for the Housing Revenue Account budget (HRA) and subjected it to a detailed review of future capital investment plans to ensure that the HRA could meet commitments for debt repayment and maintain a minimum working balance in accordance with the Financial Strategy. The Committee was satisfied with the work undertaken and the outcome of the HRA review.

The Budget 2016/17

The Committee had a specific role to assist the Finance and Management Committee to develop the budget proposals. The Committee considered the Budget, the General Fund and Capital at two of its meetings in January and February 2016. Members were also invited to attend policy-setting meetings and Area Forums where detail presentations were given. The Committee was satisfied with the work undertaken and the outcome of the review of the Budget 2016/17.

Council Tax Arrears

Following the Director of Finance and Corporate Services presentation outlining the performance of the Council Tax arrears collection, a task group had been consigned to look into the details of the Council's current tax arrears situation. The task group looked at different ways the Council could encourage residents to pay their Council Tax by Direct Debit. Agreement had been reached that Officers continued to review Council Tax promotional literature and look to good practice guides used by other local councils.

Work Programme 2016/17

The Committee agreed that the following review areas to be included in the work Programme for 2016/17:

- Cemetery Provision
- South Derbyshire Community Health Service
- Recycling
- Street Cleansing

3 What are our main Challenges for 2016-2017?

- To build on, and update, the achievements of Overview & Scrutiny.
- To ensure that Overview and Scrutiny continues to make a positive contribution to the development of policy and the continuous improvement of the Council's operations.
- To continue to ensure the Overview & Scrutiny work programme reflects concerns of service users, community and the public.
- To continue to ensure Overview & Scrutiny works with the community and key partners to respond to local concerns.
- To continue to ensure that the work of Overview & Scrutiny has a positive effect on decision-makers and provide evidence that it has made a real difference.

Chair, Vice-Chair and Members of the Overview and Scrutiny Committee
March 2016

REPORT TO:	OVERVIEW AND SCRUTINY COMMITTEE	AGENDA ITEM: 9
DATE OF MEETING:	23rd MARCH 2016	CATEGORY: DELEGATED
REPORT FROM:	CHIEF EXECUTIVE	OPEN
MEMBERS' CONTACT POINT:	TOVE CECILIA LINDGREN (Ext. 5848) tove.lindgren@south-derbys.gov.uk	DOC:
SUBJECT:	WORK PROGRAMME 2015-16	REF:
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: N/A

1.0 Recommendations

1.1 That the Overview and Scrutiny Committee considers its work programme and agrees the review area(s) for the next meeting.

2.0 Purpose of Report

2.1 To enable the Committee to review and update its work programme.

3.0 Detail

3.1 The Overview and Scrutiny Committee agrees an annual work programme, which is reviewed at each meeting. Attached at Annexe 'A' is the updated work programme for 2015/16. Members are asked to consider the work programme for future meetings and particularly the review areas to be included on the agenda for the next meeting.

3.2 Task Group Members are invited to give verbal updates.

4.0 Financial Implications

4.1 There are no financial implications arising from this report.

5.0 Corporate Implications

5.1 None arising directly from this report.

6.0 Background Papers

6.1 Scoping documents for reviews and previous Committee reports.

Overview & Scrutiny Work Programme 2015/16

Project	Committee & Date	Jun-15			Sep-15			Oct-15			Nov-15			Dec-15			Jan-16			Feb-16			Mar-16			Apr-16			May-16			Responsible Head of Service
				24			9			21			9			20			10			23										
Annual Report				█																					█				Legal and Democratic Services Manager.			
Setting the Work programme				█																									Director of Finance and Corporate Services			
Section 106 Health Based Planning Contributions							█						█						█									█	Director of Community and Planning			
NHS Dental Provision							█						█																Director of Community and Planning			
CCG - GP Surgery Provision										█																			Director of Community and Planning			
Cemetery Provision										█																			Director of Community and Planning			
RIPA							█									█												█	Legal and Democratic Services Manager.			
Electoral Services													█																Chief Executive			
Budget																█			█										Director of Finance and Corporate Services			
Council Tax Arrears													█			█													Director of Finance and Corporate Services			
Festival of Leisure																█													Director of Community and Planning			
Community Grant Fund Process													█																Director of Community and Planning			
Key																																
Report to Committee		█																														
Report to Task Group		▨																														

