

**Finance and Management Committee – 14<sup>th</sup> June 2018  
Work Programme**

<b>Work Programme Area</b>	<b>Date of Committee meetings</b>	<b>Contact Officer (Contact details)</b>
<b>Reports Previously Considered By Last 3 Committees</b>		
Discretionary Business Rates Revaluation Relief Scheme	15 <sup>th</sup> February 2018	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811
Council Tax Premium on Long-Term Empty Properties	15 <sup>th</sup> February 2018	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811
Environmental Education Service: Service Development Proposal	15 <sup>th</sup> February 2018	Kate Allies Environmental Development Manager (01283) 535039
Treasury Management Strategy 2018/19 and Prudential Indicators 2018/19	15 <sup>th</sup> February 2018	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811
Final Budget Proposals 2018/2019 and Financial Plan to 2023	15 <sup>th</sup> February 2018	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811
Corporate Plan 2016-21: Performance Report (1 October – 31 December 2017)	15 <sup>th</sup> March 2018	Keith Bull Head of Communications (01283) 598705

Budget and Financial Monitoring 2017/18	15 <sup>th</sup> March 2018	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811
Street Scene Resources and Improvements	15 <sup>th</sup> March 2018	Adrian Lowery Direct Services Manager (01283) 595764
Swadlincote Tourist Information Centre	15 <sup>th</sup> March 2018	Mike Roylance Economic Development Manager (01283) 595725
Application for European Structural and Investment Funds	15 <sup>th</sup> March 2018	Mike Roylance Economic Development Manager (01283) 595725
100% Business Rates Retention	3 <sup>rd</sup> May 2018	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811
<b>Provisional Programme of Reports to be considered by Committee</b>		
Corporate Plan 2016-21: Performance Report (1 January – 31 March 2018)	14 <sup>th</sup> June 2018	Keith Bull Head of Communications (01283) 598705
Service Plans	14 <sup>th</sup> June 2018	Keith Bull Head of Communications (01283) 598705

Annual Equalities and Safeguarding Report 2017/18	14 <sup>th</sup> June 2018	Keith Bull Head of Communications (01283) 598705
Annual Health and Safety Report 2017/18	14 <sup>th</sup> June 2018	Tony Guest Health and Safety Officer (01283) 595872
Sickness Absence 2017/18	14 <sup>th</sup> June 2018	David Clamp Head of Organisational Development (01283) 595729
Annual Consultation Report 2017/18	14 <sup>th</sup> June 2018	Keith Bull Head of Communications (01283) 598705
Annual Communications Report 2017/18	14 <sup>th</sup> June 2018	Keith Bull Head of Communications (01283) 598705
Compliments, Complaints and Freedom of Information Requests October 2017 to March 2018	14 <sup>th</sup> June 2018	Kevin Stackhouse Strategic Director Corporate Resources (01283) 595811
Final Budget Out-turn 2017/18	26 <sup>th</sup> July 2018	Kevin Stackhouse Strategic Director Corporate Resources (01283) 595811
Treasury Management Annual Report 2017/18	26 <sup>th</sup> July 2018	Kevin Stackhouse Strategic Director Corporate Resources (01283) 595811

Annual Accounts and Financial Statements 2017/18	26 <sup>th</sup> July 2018	Kevin Stackhouse Strategic Director Corporate Resources (01283) 595811
Annual Training and Development Report 2017/18	26 <sup>th</sup> July 2018	Loyd Baker Service Lead HR and Training (01283) 228770
Corporate Plan 2016-21: Performance Report (1 April 2018 – 30 June 2018)	30 <sup>th</sup> August 2018	Keith Bull Head of Communications (01283) 598705
Budget and Financial Monitoring 2018/19	30 <sup>th</sup> August 2018	Kevin Stackhouse Strategic Director (Corporate Resources) (01283) 595811
Data Quality Strategy and Annual Report 2017/18	30 <sup>th</sup> August 2018	Keith Bull Head of Communications (01283) 598705