

Date: 09 January 2024

Dear Councillor,

Overview and Scrutiny Committee

A Meeting of the **Overview and Scrutiny Committee** will be held at **Council Chamber (Special)**, Civic Offices, Civic Way, Swadlincote, DE11 0AH on **Wednesday, 17 January 2024 at 18:00**. You are requested to attend.

Yours faithfully,



Chief Executive

To: **Labour Group**
Councillor S Bambrick (Chair), Councillor M Gee (Vice-Chair)
Councillors A Jones, G Jones and L Mulgrew.

Conservative Group
Councillors N Atkin, A Kirke and D Muller.

AGENDA

Open to Public and Press

- 1 Apologies.
- 2 To receive the Open Minutes of the Meetings held on:

14 June 2023 4 - 6

30 August 2023 7 - 9

11 October 2023 10 - 13
- 3 To note any declarations of interest arising from any items on the Agenda
- 4 To receive any questions by members of the public pursuant to Council Procedure Rule No. 10.
- 5 To receive any questions by Members of the Council pursuant to Council Procedure Rule No. 11.
- 6 CONSOLIDATED DRAFT BUDGET 2024-25 AND MEDIUM TERM FINANCIAL PLAN TO 2028-29 14 - 96
- 7 COMMITTEE WORK PROGRAMME 97 - 98

Exclusion of the Public and Press:

- 8 The Chairman may therefore move:-
That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.
- 9 To receive any exempt questions by Members of the Council pursuant to Council Procedure Rule No. 11.

OVERVIEW AND SCRUTINY COMMITTEE

14 June 2023

PRESENT:

Labour Group

Councillor S Bambrick (Chair) and Councillor M Gee (Vice-Chair)
and Councillors A Jones, L Mulgrew and A Tilley.

Conservative Group

Councillors N Atkin and J Lowe.

OS/01 **APOLOGIES**

The Committee was informed that apologies no had been received.

OS/02 **MINUTES**

The Committee received the minutes of the meetings held on 31 August 2022, 12 October 2022, 04 January 2023 and 08 February 2023.

OS/03 **DECLARATIONS OF INTEREST ARISING FROM ITEMS ON AGENDA**

The Committee was informed that no Declarations of Interest had been received.

OS/04 **QUESTIONS RECEIVED BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

The Committee was informed that no questions from members of the Public had been received.

OS/05 **QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

The Committee was informed that no questions from Members of the Council had been received.

MATTERS DELEGATED TO COMMITTEE

OS/06 **SETTING THE OVERVIEW AND SCRUTINY WORK PROGRAMME 2023/24**

Purpose

The Committee has an annual work programme, which appears as an item on each meeting's agenda for consideration and approval. The Committee noted that the meeting was to determine the Committee Work Programme for 2023/24 and as such the Committee made the following proposals.

Proposals

1) Housing Repairs and Maintenance Contractor

An item brought forward from the 2022/23 Work Programme. A discussion took place and it was agreed that the housing repairs and maintenance contractor (NOVUS) would be invited to provide an update.

A verbal update was requested and was allocated to the 22 November 2023 meeting.

2) Budget Setting Approach 2024/24

A discussion took place regarding changes to the approach of future budgets setting and how discussions would take place prior to setting the budgets would take place and that Members would be consulted in relation to the Medium-Term Financial Plan.

A number of reports would be brought to the Committee, dates of the meetings were to be confirmed.

3) Section 106 Agreement Funding

A discussion on the topic included references to how and when funding was received, the amounts available in each Ward and how timely funding was spent.

A report was requested and was allocated to the 11 October 2023 meeting.

4) Housing Relets and Void Properties – Update

An item brought forward from the 2022/23 Work Programme. A discussion took place and it was agreed that an update on progress should be provided by the Head of Housing.

A report was requested and was allocated to the 30 August 2023 meeting.

5) Community Buildings

A discussion on the topic included references to the use of community buildings, the number of buildings in each Ward, the best use of the buildings, how the use of such buildings was advertised, income generation and best value for money.

A report was requested and was allocated to the 14 February 2024 meeting.

6) East Midlands Airport Update

An item brought forward from the 2022/23 Work Programme. It was agreed that representatives from East Midlands Airport were to be invited to attend the meeting to provide an update.

A verbal update was requested and was allocated to the 27 March 2023 meeting.

7) RIPA

A standard item on the Work Programme. Quarterly reports were allocated to meetings taking place on 30 August 2023, 22 November 2023 and 14 February 2023.

OS/07 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

RESOLVED:

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

OS/08 **EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no exempt questions from Members of the Council had been received.

The Meeting terminated at 19:10 hours

COUNCILLOR S BAMBRICK

CHAIR

OVERVIEW AND SCRUTINY COMMITTEE

30 August 2023

PRESENT:

Labour Group

Councillor S Bambrick (Chair) and Councillor M Gee (Vice-Chair)
and Councillors A Jones and L Mulgrew.

Conservative Group

Councillor A Kirke.

In Attendance

Councillor A Wheelton

OS/09 **APOLOGIES**

The Committee was informed that apologies had been received from Councillor G Jones (Labour Group).

OS/10 **MINUTES**

The Committee received the minutes of the meeting held on 23 November 2022.

OS/11 **DECLARATIONS OF INTEREST ARISING FROM ITEMS ON AGENDA**

The Committee was informed that no Declarations of Interest had been received.

OS/12 **QUESTIONS RECEIVED BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

The Committee was informed that no questions from members of the Public had been received.

OS/13 **QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

The Committee was informed that no questions from Members of the Council had been received.

MATTERS DELEGATED TO COMMITTEE**OS/14 REGULATION OF INVESTIGATORY POWERS ACT 2000 (RIPA) –
REPORT ON USAGE**

On behalf of the Monitoring Officer, the Chair was asked to note paragraph 3.5 of the report that there had been no authorisations during the period from January to August 2023.

RESOLVED:

1.1 The Committee noted the internal report on the Council's use of the Regulation of Investigatory Powers Act 2000.

OS/15 HOUSING RELETS AND VOID PROPERTIES – VERBAL UPDATE

The Head of Housing presented a verbal update to the Committee following the January 2023 report as follows:

The new contractor had started in April and Novus reported labour issues, hence only 28 properties let in the January to March period. Between April and June, a further 63 properties were let and during July and August a total of 59 properties had been let. The vacant property turnaround time had improved from 102 days for properties let in March to 37 days for the August lettings. The number of void properties was reducing quickly and there were 81 properties empty at the time of the meeting with 29 of those almost ready to let and 52 undergoing repair work.

There had been updates to the Action Plan at Housing and Community Services Committees with some items still outstanding including the appointment of an electrical surveyor.

Members raised queries regarding guidance for refugees and asylum seekers, the length of the contract for the repairs contractor, whether the in-house team would take on repairs next year, the database records, apprenticeships, the status of difficult to let properties, electricians in older properties and issues with mould and asbestos.

The Head of Housing informed the Committee that Ukrainian refugees had different protection under the law but there had been no application received. It was explained that the Council was seeking advice from the government on refugees leaving hotel accommodation but no instructions had been received.

The Head of Housing confirmed that in empty properties mould was easy to spot and that damp proof courses would be installed in many properties. Asbestos was covered in the Void report with a new regulation framework which included checks for gas and asbestos. The in-house team would require expansion, equipment and accreditation to take on additional repair duties. The Housing database included most of the property data, but a stock condition survey would be arranged in the future. It was noted that the database system must comply

with the Housing Regulator on all levels. The contract length for the second contractor company had been extended for three years. There would be opportunities for two property support apprentices plus work experience for locally based young people.

There were 800 properties identified for older people however, some did not fit requirements such as those on a second floor.

The Head of Housing confirmed that tenants were not responsible for the removal of asbestos from a property.

OS/16 **COMMITTEE WORK PROGRAMME**

The Strategic Director (Corporate Resources) presented the Work Programme to the Committee, noting that the Rural Prosperity Fund would be included in the Work Programme for 2024-25 and that Section 106 Funds Report was included in the Work Programme for the October meeting. Members requested that the Section 106 Funds report should cover the expenditure of funds by third parties and if possible, colleagues from health should be invited to the meeting to cover the obstacles to spending funds.

RESOLVED:

That the Committee considered and approved the updated work programme.

OS/17 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

RESOLVED:

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

OS/18 **EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no exempt questions from Members of the Council had been received.

The Meeting terminated at 18:40 hours.

COUNCILLOR S BAMBRICK

CHAIR

OVERVIEW AND SCRUTINY COMMITTEE

11 October 2023

PRESENT:

Labour Group

Councillor S Bambrick (Chair) and Councillor M Gee (Vice-Chair)
and Councillors A Jones, G Jones and L Mulgrew.

Conservative Group

Councillors N Atkin, A Kirke and D Muller.

In Attendance

Councillor J Carroll
Councillor D Shepherd
Councillor B Stuart
Councillor S Taylor
Councillor A Tilley
Councillor A Wheelton

OS/19 **APOLOGIES**

The Committee was informed that no apologies had been received.

OS/20 **DECLARATIONS OF INTEREST ARISING FROM ITEMS ON AGENDA**

Councillor Neil Atkin declared a personal interest in item OS/24 by virtue of being a Derbyshire County Councillor and Councillor David Muller declared a personal interest in item OS/24 by virtue of being a Derbyshire County Councillor.

OS/21 **QUESTIONS RECEIVED BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

In accordance with Council Procedure Rule No. 10 Mr Steven Ayre asked the following questions:

Why haven't you notified all the tenants of south Derbyshire where the asbestos is in their homes?

The Strategic Director (Service Delivery) responded to the question as follows:

The Council have a duty of care under the Control of Asbestos Regulations 2012 towards our tenants and the management of Asbestos through the Councils Asbestos Management Plan and Asbestos Register. The Council provides all new tenants with a copy of the Asbestos Management report for their property.

For existing residents, asbestos information is provided on request. The tenancy agreement and the Councils Housing Repairs Policy is clear that tenants should request permission to make alterations to the property.

In accordance with Council Procedure Rule No. 10 Mr Steven Ayre asked the following questions:

Can you notify them that they can make a claim for risk off the council for negligence under the Health and Safety At Work Act 1974?

The Strategic Director (Service Delivery) responded to the question as follows:

The Council will not notify residents as we are not required to do so by law. As per their tenancy agreement and the Councils Housing Repairs Policy, tenants should request permission before making alterations to their properties.

OS/22 **QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

The Committee was informed that no questions from Members of the Council had been received.

MATTERS DELEGATED TO COMMITTEE

OS/23 **BUDGET SETTING APPROACH 2024-25**

The Head of Finance presented the report to the Committee outlining the key principles at section 3.6 of the report and highlighting how the new approach would be service led budgets to help Members make decisions and reduce the number of ad-hoc requests.

Members commended the report and welcomed the new approach to budget setting.

RESOLVED:

1.1 The Committee noted the budget setting approach within the report and Members were to provide feedback accordingly to the Strategic Director (Corporate Resources).

OS/24 **SECTION 106 CONTRIBUTIONS**

The Head of Planning and Strategic Housing presented the report to the Committee and introduced two members of the Integrated Care Board who attended the meeting to respond to questions regarding Healthcare provision in South Derbyshire through Section 106 Agreement funding.

Following approval by the Chair, the Committee and Members in attendance were invited to put forward questions to the Integrated Care Board

representatives. The Chair clarified that questions should pertain to the content of the report.

Members raised queries regarding many aspects of the Integrated Care Board's policies and processes, how Section 106 Agreement funding could be used, the loss of surgeries, placement of current healthcare services, access to services for rural communities, recruitment of General Practitioners, allocation of land for healthcare buildings, population ratio to size of practice, pharmacy and dispensing services and an update on healthcare improvements for Stenson, Boulton Moor, Melbourne, Etwall and Seales.

Two representatives from the Integrated Care Board addressed the Committee and explained that Section 106 Agreement Funding could be used by General Practitioners to invest in buildings, refurbishment, extensions and some equipment and consumables. They explained that General Practitioners are not employed by the National Health Service and that each surgery is an independent business. The Committee was informed that there were processes for calculating the number of residents each practice can accommodate and that satellite sites are becoming difficult to staff.

Members were advised that when Section 106 Agreement Funding for Healthcare provision had been allocated by a developer then it would be included in the Local Plan and the General Practitioner would engage with architects to design buildings based on a calculation which determined the amount of space required and these would be verified by statements from the District Valuer and specialist surveyors.

The Integrated Care Board representatives informed the Committee that it was not recommended for practices to provide pharmacy and dispensing services.

Councillor Shepherd, the local ward member for Stenson, requested an update on the Cavell Centre which had had its funding paused in January. The representatives from the Integrated Care Board confirmed it was a top priority to look for an alternative solution.

Councillor Wheelton, local Ward Member for Seales, raised concern regarding the lack of healthcare provision in the area. The Chair informed Councillor Wheelton that the matter should be raised directly with the Integrated Care Board.

RESOLVED:

That the Committee noted the Section 106 Contributions held by South Derbyshire District Council as outlined in Appendix 1 of the report.

OS/25 **COMMITTEE WORK PROGRAMME**

The Strategic Director (Service Delivery) presented the report to the Committee.

RESOLVED:

That the Committee considered and approved the updated work programme.

OS/26 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

RESOLVED:

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

OS/27 **EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no exempt questions from Members of the Council had been received.

The Meeting terminated at 19:30 hours.

COUNCILLOR S BAMBRICK

CHAIR

REPORT TO:	OVERVIEW & SCRUTINY COMMITTEE (SPECIAL)	AGENDA ITEM: 6
DATE OF MEETING:	17 JANUARY 2024	CATEGORY: RECOMMENDED
REPORT FROM:	STRATEGIC DIRECTOR (CORPORATE RESOURCES)	OPEN
MEMBERS' CONTACT POINT:	CHARLOTTE JACKSON Charlotte.jackson@southderbyshire.gov.uk	DOC: S/Finance/Committee/2023-24/January/OSC
SUBJECT:	CONSOLIDATED DRAFT BUDGET REPORT 2024/25 AND MEDIUM-TERM FINANCIAL PLAN TO 2028/29	
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: 6.03 (a) (i)

1.0 Recommendations

- 1.1 That the Committee consider the proposed draft budget and associated information and provide feedback to Finance and Management Committee.
- 1.2 That Committee note the proposals considered material.
- 1.3 That Committee note the Indicative Assurance Statement provided by the Section 151 Officer.

2.0 Purpose of the Report

- 2.1 For the Committee to scrutinise the draft budget proposals presented to the Finance and Management Committee on the 23rd November 2023.
- 2.2 The detailed budget proposals were reported for consideration by each of the Council's Policy Committees prior to this Committee. In addition, the Finance and Management Committee will consider consolidated proposals and the updated Medium-Term Financial Plan (MTFP) on the 15th February 2024.
- 2.3 Draft budget proposals and resultant likely General Fund revenue budget Housing Revenue Account (HRA) budget and Capital Programmes for 2024/25 details are contained within this report for consultation with the Council's relevant Committees, ratepayers and the public, as part of the Council's own budget process and statutory and wider consultation.
- 2.4 This report is divided into several sections with corresponding appendices, which are summarised below for ease:

Table 1 - Report Index

Area	Detail	Relevant Appendices
3.0 Introduction	This section of the report sets out the context to how the proposals and draft budget presented have been	N/A

	developed with reference to the external outlook and development of the Council's own forthcoming Medium Term Financial Strategy. It also refers to the consultation timetable the budget process, which will follow after the Finance and Management Committee of 23 November..	
4.0 General Fund	Presents all budgetary changes and proposals concerning the General Fund, overall budget position for 2024/25 and impact to five-year Medium Term Financial Plan (MTFP).	Appendix 1 – Draft General Fund Budget Summary and MTFP Appendix 2 – General Fund Budget Proposals Appendix 7 – Assumptions to the General Fund Medium Term Financial Plan
5.0 Housing Revenue Account (HRA)	Presentation of all budgetary changes and proposals concerning the HRA, overall budget position for 2024/25 and impact to five-year forecasts.	Appendix 3 – Draft HRA Budget Summary and MTFP Appendix 4 – HRA Budget Proposals
6.0 Fees and Charges	Detail around fees and charge variations proposed	Appendix 5 – Draft Proposed Fees & Charges
7.0 Capital Programmes	The proposed additional areas of capital investment for 2024/25 – 2028/29 alongside the existing approved programme.	Appendix 6 – Draft Capital Programme
8.0 Robustness of estimates and adequacy of reserves	The Section 151 Officer's commentary and indicative assessment around robustness of the proposals and draft budgets and estimates of reserves, pending receipt of the provisional local government finance settlement for 2024/25 and confirmation of final budget proposals. This indicative assessment is the early equivalent of the annual report of the Section 151 Officer which accompanies the final budget at Council each February (known as the "Section 25 statement").	N/A

3.0 Introduction

3.1 At the inception of the budget setting process, the following three key principles were agreed with Members and set out to Heads of Service to guide the preparation of budget proposals contained within this report:

- **Budgets should support Service Plan and the Council Plan** – That the budget aligns with Service Plans and the Council Plan to ensure that appropriate funding is in place. The intention is to reduce the need for further reports to Committee for additional funding requests throughout the forthcoming year, unless there are specific requests from Members, or other requirements around procurement or approval considerations.

- **Revenue investment should be based on demonstratable need or be self-funding -** That any cost-pressures (such as inflation pressures on supplies, services, and contracts), additional staff or reductions in income due to lower demand or reduced fees, should, insofar as is possible, be “self-funding”. Services were asked to try as far as is reasonably practical to off-set increases in financial resources by making savings in other areas or alternatively, additional revenue investments should be fully demonstrated. Overall, the budget process sought for proposals that demonstrated an evidence-based business case which set out the service need, how additional revenue funding will seek to meet that need, and where possible, reduce ongoing expenditure or increase income in other areas.
- **Capital growth will be considered based on need and innovation meaning it is essential for the maintenance of service delivery or will improve service delivery by way of revenue improvement –**That when we are investing to create or enhance an asset, it is because it will improve the Council’s financial position through reducing spend or generating income, or because we must to maintain services.

3.2 As part of the Council's commitment to continuous improvement and good financial governance, the process for budget setting undertaken this year has been adapted. These changes were set out in the “Budget Setting Approach 2024/25” report delivered to the Council’s policy Committees and Overview and Scrutiny at their meetings in September and October 2023.

3.3 In line with the principles set out at 3.1, the Council’s Heads of Service and their service managers have been heavily involved in developing proposals for their service area. As such, there is a high volume of proposals which have undergone assessment and refinement by the Council’s Leadership Team, who have challenged, scrutinised and refined proposals in light of the principles and the overall financial position of the Council.

3.4 The revenue budget approach has been ‘incremental’ meaning that the focus is on budget changes compared to the current year (2023/24) position. As such, revenue proposals are categorised to easily explain the changes and also where proposals can be rejected. The categories as set out in the report for the General Fund and Housing Revenue Account (HRA) are below and Appendices 2 and 4 set out the individual changes.

- **Funding** – changes to core funding (council tax, business rates, government grant and new homes bonus for the General Fund and Rental Income and service charges for the HRA);
- **Savings** – savings identified through either a reduction in budgeted expenditure or income that is additional to that budgeted in the current year because of increase in charges and/or a forecast increase in demand.
- **Cost Pressures** – where additional budget provision is required to cover unavoidable cost increases. One-off items will be funded through earmarked reserves (see 3.5 below).
- **Service Developments** – proposals to enhance service provision and which require a decision around investment. One-off items will be funded through earmarked reserves (see 3.5 below).

3.5 Where increases in spending, either as a cost pressure or a service development are one-off, they will be funded by earmarked reserves. This is following the Section 151 Officer’s phase 1 review. This repurposing of earmarked reserves represents an effective way of managing one-off expenditure, given its very nature, and in the context of the Council wishing to close its budget gap and it having a high level of reserves and earmarked reserves that have been identified as no longer required for the original purpose for which they were set aside.

- 3.6 The proposed level of fees and charges are presented in Appendix 5 along with the rationale for the proposed variation on the 2023/24 level.
- 3.7 Proposals for capital investment are set out in the report and appendices along with the existing capital programme commitments.

Review of Management Structure

- 3.8 At the time of writing this report the Chief Executive has confirmed intentions to take forward a restructure of the Council's management structure, which currently comprises of twelve Heads of Service, two Strategic Directors as well as the Chief Executive's role.
- 3.9 Since this timetable is under development, an indicative budgetary estimate for the potential additional costs has been included in this draft budget. This estimate will be refined at the final budget stage once the restructure timetable has been developed, this will include a presentation of the structure to this Committee for approval before the final budget is approved at the meeting of Council in February 2024.

UK Fiscal Policy, the Autumn Statement and Local Government Finance Settlement

- 3.10 Local Government funding is confirmed by central government via the Local Government Finance Settlement process. This usually commences with the Chancellor of the Exchequer's Autumn Statement (typically in early/mid-November) which sets out the major fiscal policy for the UK and can hint at funding for public services (including local government), a provisional local Government Finance Settlement, which sets out funding for individual councils (typically early/mid-December) and the final Settlement which confirms these individual allocations (early-February).
- 3.11 On 5 September, the Chancellor announced that he will present the Autumn Statement 2023 to Parliament on 22 November. The statement will be accompanied by an economic and fiscal forecast prepared by the Office for Budget Responsibility (OBR).
- 3.12 Since confirmation of the statement date, there has been various sector reports around the likely date of receipt of the provisional Settlement, but at the time of writing this report, no date has been confirmed.
- 3.13 Given the ongoing and growing trend of English councils declaring precarious financial positions, there is more prominence around local government finance in national political discussions.
- 3.14 Research and analysis undertaken by both the Local Government Association and District Council Network (DCN) has pointed towards significant in-year and predicted 2024/25 budget gaps for Councils ahead of the Autumn Statement. Specifically for lower-tier councils, the DCN is calling for :
- An increase in district council spending power of at least 6%, through additional grant and freedom to raise money locally independent of the Treasury;
 - The ability for districts to be able to increase their element of council tax by the highest of 4.99% or by £10 without a referendum (vs the current limit of 2.99%/£5);
 - Additional support for homelessness and leisure services; and
 - The implementation of the Government pledge to allow councils to increase planning fees.

- 3.15 Since the publishing of this committee report precedes the Autumn Statement, the Section 151 Officer will provide a verbal update on the statement and any implications of announcements made for local government funding and where possible the Council.

Financial Sustainability and the Medium-Term Financial Plan and Strategy

- 3.16 The approved 2023/24 – 2027/28 General Fund MTFP (approved in February 2023 and updated in June 2023), includes provision for growth and inflationary demands. The assumptions and associated financial risks are considered as a worst-case scenario and there are recurring budget gaps being met by reserves over the life of the plan of in excess of £2m per year. These budget gaps would be met by utilising reserves and these would be depleted based on the forecasts, by 2026/27.
- 3.17 The Council currently reviews and updates its Medium-Term Financial Plan on a quarterly basis as part of budget monitoring, but there have been no changes to the 2024/25 or future years forecast so far in the 2023/24 year.

Table 2, Projected Budget Gaps 2023/24 – 2027/28 – February 2023

	2023/24	2024/25	2025/26	2026/27	2027/28
Predicted Budget Gap as per MTFP Q2 inclusive of contingent sums	3,220,258	3,395,992	3,733,661	3,872,908	4,419,453

- 3.18 The plan has been reviewed and renewed to align with the new proposed budget from 2024. The review has included an assessment of the assumptions that drive the future financial forecasts, but further testing and refinement needs to be undertaken on these pending the provisional local government finance settlement and confirmation of final budget proposals. Further work is also necessary to develop worst- and best-case scenarios against the “base case” to set out the most likely outcome, and this work will now be taken forward as part of the new Medium Term Financial Strategy which is under development.
- 3.19 Notwithstanding that further changes are anticipated on the plan and a more detailed review of the five year assumptions is needed, the revised position over the five year plan is as below. This shows a marked improvement over the five year period compared to the original position, but there is still a significant budget gap presented over the period which must be closed through corrective actions to reduce expenditure and maximise income and funding. The assumptions currently driving these forecasts are set out in Appendix 7.

Table 3 – Revised Projected Budget Gaps 2024/25 – 2028/29 – November 2023

	2024/25	2025/26	2026/27	2027/28	2028/29
Predicted Budget Gap based on this draft budget	670,022	1,867,059	3,830,974	5,226,542	6,751,621

Table 4 – Movement in Budget Gaps 2023/24 – 2028/29

	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Predicted Budget Gap as per MTFP Q2 inclusive of contingent sums	3,220,258	3,395,992	3,733,661	3,872,908	4,419,453	
Forecast Outturn 2023/24	1,344,672					

Predicted Budget Gap revised MTFP November 2023	n/a	670,022	1,867,059	3,830,974	5,226,542	6,751,621
Movement (Favourable) / Adverse	(1,875,586)	(2,725,970)	(1,866,602)	(41,934)	807,089	6,751,621

3.20 The new MTFFS will be presented alongside the budget for approval in February. This overarching strategy will consider the future funding expectations and opportunities for increasing the Council's self-sufficiency in the light of diminishing central government grants and an uncertain future funding outlook and a cycle of recurrent 1-year local government funding settlements, whilst ensuring the Council can continue to fund and deliver excellent services.

Budget Development Timetable

3.21 Subject to approval of this report, it will proceed to the Council's relevant Committees as per below, for review of proposals. Where proposals are of a material nature and associated policy decisions are required, this report will be tabled alongside any stand-alone reports. This is specifically the case where there are proposals to add posts to the establishment, and where this is the case, Appendices 2 and 4 make this clear.

Table 5 – Committee Timetable

	Consideration of the draft 2024/25 budget	Consideration of stand-alone policy decisions
Environmental and Development Services Committee	4 January 2024	25 January 2024
Housing and Community Services Committee	8 January 2024	1 February 2024
Finance and Management Committee	11 January 2024	15 February 2024
Overview and Scrutiny Committee	17 January 2024	n/a

3.22 The final budget will be presented to the Finance and Management Committee in February 2024 who will recommend it to Council for final approval in the same month.

Consultation

3.23 In line with the Council's statutory requirement to consult with ratepayers, it is proposed that relevant stakeholders in the business community are written to and views on the budget proposals are sought.

3.24 Between (circa) the early-December 2023 and mid-February 2024 wider public consultation will take place via the Council's website and at Area Forums.

3.25 Feedback received will be collated and reported as part of the final budget report in February 2024.

4.0 General Fund

4.1 The draft net revenue expenditure position for the 2024/25 year is anticipated to be £670k as set out in Appendix 1. This is made up of net revenue expenditure (spend) of £18.3m and funding of £17.64m.

4.2 This is an decrease on the 2023/24 budgeted position of £2.55m. The position is favourable when compared to estimated for the 2024/25 year that are detailed within the former version

of the medium-term financial plan, which at June 2023 was estimated at £3.34m deficit (as per table .

4.3 Since the Council budgets on an incremental basis, the individual changes compared to the 2023/24 position are set out in Appendix 2 is as follows:

- Funding – an increase of £2,783,029
- Service developments – proposed to increase spend by £1,721,027. Appendix 2a.
- Cost pressures – increasing spend by £2,392,793. Appendix 2b.
- Savings (inc. Recharges) - £3,060,585. Appendix 2c.

Funding

4.3 Detailed in the following table is the projected income from Business Rates, Council Tax and Government Grants. The total draft budgetary increase for 2024/25 compared to the budgeted position for 2023/24 is an additional £2,783,029, from £14,032,466 to £16,815,495. This is subject to further review and ratification as the final budget is developed and the reasons for this are set out below.

4.4 Subject to further analysis on the growth trajectory the estimated Business Rates to be retained for 2024/25 budget has been developed using a new strategic finance reporting model that uses a range of forecasting tools and benchmarking analysis. As the forecast of rates retained has been forecast to improve against its budgeted position in 2023/24, predictions are that further growth and benefit from participation in the Derbyshire Business Rates Pool will increase the estimate more favourably. The current growth projections are generic and these will be tested further as part of the final budget process.

4.5 Council Tax funding for 2024/25 is assumed at the maximum increase of 2.99% which represented £5.22 for a Band D for the 2024/25 year. Other options are detailed below with the forgone income for various percentages below 2.99%. As with business rates, a generic growth forecast is included in the calculations, and this will bring further additional revenue for the Council and it's precepting partners, Derbyshire County Council, Derbyshire Police and Crime Commissioner and local Parish Councils. This growth assumption will be tested and further refined as part of the final budget process.

4.6 Pending the Autumn Statement and receipt of the provisional local government finance settlement, the Section 151 Officer has reviewed sector intelligence and taken advice from the Council's appointed funding advisors Pixel Financial on the level of other grant funding to be expected in 2024/25.

Table 6 – General Fund Funding

Funding	2023/24 Budget	2023/24 Forecast Outturn	2024/25 Estimated Budget	Notes
Business Rates	£4,000,000	£5,200,000	£6,377,129	This includes a generic growth assumption for South Derbyshire which requires further testing and analysis, an allowance for the returns from the Derbyshire Business Rates Pool and is also subject to receipt of the provisional settlement.

Council Tax	£6,577,466	£6,577,466	£6,950,114	This is based on a maximum increase of 2.99% and the council's current council tax base and an initial growth assessment of 2.6% and is subject to further growth analysis and approval of the council's tax base for 2024/25. Based on advice received from the Council's funding advisor and sector intelligence available around the continuation and availability of funding.
Services Grant	£100,000	£100,000	£102,000	
Funding Guarantee	£1,800,000	£1,800,000	£1,746,000	
New Homes Bonus	£1,500,000	£1,500,000	£1,480,000	
Collection Fund	£55,000	£55,000	£55,000	
Revenue Support Grant	Nil	Nil	£105,252	
Total	£14,032,466	£15,232,466	£16,815,495	

Table 7 - Council Tax Increase illustrative Options

	2.99%	£5	2%	1%	0%
2024/25 impact to resident	£5.22	£5	£3.49	£1.75	£0
Per Band D Property	£179.86	£179.64	£178.13	£176.39	£174.64
Council Tax Income (includes forecast growth for 2024/25 of 2.2%)	£6,950,114	£6,901,589	£6,843,684	£6,776,589	£6,709,494
2024/25 foregone income	£0	£8,525	£66,430	£133,525	£200,620
Compound impact of foregone income to MTFP (assumed static base for ease of calculation)	£0	£42,624	£332,150	£667,624	£1,003,099

Service Developments – Appendix 2a

4.48 Across the range of proposals service developments have been developed by service areas for review and whilst being tabled as required for the effective delivery of services, they are additional to what the Council currently provide and could be classified as voluntary additional expenditure.

4.9 As detailed above at paragraph 3.5, one-off items will be funded through earmarked reserves.

4.10 All service developments are detailed in Appendix 2. The most significant are:

- Management Restructure £350,000 – to cover the anticipated costs in a forthcoming management structure review, to be brought forward by the Chief Executive
- Local Plan £190,000 – to cover costs associated with Local Plan examination
- Household Waste Collection Service Staffing £308,867 – to consider an additional crew for household waste
- Town Centre Masterplan £100,000 – to cover costs associated with developing a Town Centre Masterplan for Swadlincote Town Centre, in line with the new proposed Council Plan.

Cost Pressures – Appendix 2b

- 4.11 Across the range of proposals cost pressures generally relate to areas where additional budgetary provision is required to continue critical services. There are no proposals that represent developments of service areas or that could be classified as voluntary additional expenditure, except for spend already incurred in relation to non-statutory services.
- 4.12 All cost pressures are detailed in Appendix 2.
- 4.13 Staffing costs represent a significant amount of expenditure on the General Fund, with broadly three quarters of all spending related to staffing. The table below sets out the budgetary pressures in relation to staffing.
- 4.14 Members should note that the assumed pay award for 2024/25 is included in the cost pressures detailed in the report. The assumptions include the agreed 2023/24 pay award and an indicative pay award of 4% for 2024/25, based on Officer for Budget Responsibility (OBR) April 2023 forecast for CPI at April 2024 of 1.5% and a further allowance for risk purposes mitigation purposes. A further OBR forecast will be received for inflation in November 2023 alongside the Autumn Statement and the provision for the 2024/25 pay award will be reviewed as part of the final budget.
- 4.15 The additional salary for Service Development Proposals is the total from all the submitted bids requesting additional staffing resources. These have been included but are subject to separate reporting requirements.

Table 8 – Staffing cost pressure and service developments

Area	Amount	Detail
Pay Award 2024/25	£784,685	Assumed Pay Award @ 4%, inclusive of salary rises of £201,254 (Included in costs pressures)
Service Development Proposals relating to staff	£822,233	There are a number of additional posts requested to be added to the establishment. These are listed in Appendices 2a and are subject to committee review and consideration.

- 4.16 The most remaining other significant areas of cost pressure are:
- Inflationary £183,728 – This covers inflationary increases the Council is exposed to through it's day-to-day spend with suppliers.
 - Utilities £99,268 – Although the Council's prices are largely fixed for utilities for the majority of the 2024 year, the current spend is above the budgeted level and this needs correcting in the budget in order to avoid unexpected overspends.
 - Audit £85,336 – Like all Councils who commission procurement services via the Public Sector Audit Appointments process, the Council faces a significant increase in the cost of audit in 2024/25 and beyond.

Savings and Income – Appendix 2c

- 4.7 Total savings on the General Fund are currently estimated at £3,060,583. Savings are a result of increased income in some areas and a reduction in costs compared to last year's budget the some of the larger saving are detailed below:

- Removal of Capital Contributions £733,530 – alternative funding methods will be utilised to fund the Council's capital programme rather than General Fund contributions.
- Removal of Provisions £157,500 – these are now included in the base budget.
- Removal of Contingent Sums £370,041 – these are now included in the base budget.
- Investment income £414,020 – representing an increase in the forecast interest earned on balances held, based on interest rate predictions from the Council's treasury advisors.
- Recycling income £219,494 – based on performance on recycling income during 2023/24.
- Planning application income £200,000 – This is to reflect the government's recent decision to allow Local Planning Authorities to increase their planning fees.
- Conducting Elections £115,447 – This saving is because the Council is not running a District election next year.
- Fees and charges £59,750 – which reflects increases across a range of fee and charge variations.
- Reduction to MRP £27,262 – this represents the reduction to the Council's CFR. Any new capital expenditure in 24/25 will not be repayable until 25/26.

Other areas of the budget

4.17 The Council currently funds grants to Parish Councils for concurrent functions at a of circa £400,000 per annum to the Council. Parish Councils exercise certain functions in their respective areas, which the District Council must exercise directly in unparished areas. These are known as "concurrent functions" and the term is used to explain that either a district or parish/town council may provide these services. The principle of the funding provided to Parish Councils is around "double taxation" because residents in these areas will pay a precept via Parish Councils and the District Council precept.

4.18 In previous years, the level of concurrent function grants to Parish Councils have been increased in the region of 2% per year. For 2024/25 and considering the 2024/25 and ongoing projected annual budget gap, this amount is proposed to not increase. For 2024/25, this will save the Council £7,000.

4.19 Further, it is proposed a wider review of the continuation of these grants is undertaken as part of the Council's Medium Term Financial Strategy.

Impact on Reserves

4.18 The below shows the impact of the proposed draft budget on the level of General Fund unallocated reserves. The position forecast at March 2024 is based in the current reserves.

Table 9 – Reserves Forecast

Type of Reserve	Opening Balance - April 2023	Estimated use of Reserves 2023/24	Estimated Balance March 2024	Estimated Use of Reserves 2024/25	Estimated balances March 2025
General Fund	£15,222,148	£3,220,257	£12,001,891	£670,022	£11,331,869
Earmarked Reserves	£12,504,150	£241,741	£12,262,409	£3,245,651	£9,016,758

Total Useable Revenue Reserves	£27,726,298	£3,461,998	£24,264,300	£3,915,673	£20,348,627
Capital Reserves	£2,281,797	£1,244,362	£1,037,435	£274,928	£762,507
Capital Grants unapplied	£1,449,529	£381,012	£1,068,517	£458,606	£609,911
Total Useable Capital Reserves	£3,731,326	£1,625,374	£2,105,952	£733,534	£1,372,418
Total General Fund Reserves	£31,457,624	£5,087,372	£26,370,252	£4,649,207	£21,721,045

5.0 Housing Revenue Account

5.1 The draft budgeted position for the 2024/25 year is estimated to be a deficit position of £1.23m as set out in Appendix 3.

5.2 This is an decrease on the 2023/24 budgeted position of £895k.

5.3 Since the Council budgets on an incremental basis, the individual changes compared to the 2023/24 position are set out in Appendix 4 is as follows:

- Service developments – proposed to increase spend by £1,244,775. Appendix 4a.
- Cost pressures – increasing spend by £848,016. Appendix 4b.
- Savings (inc. rent increase) - £2,987,873. Appendix 4c.

Service Developments.

5.4 Across the range of proposals service developments have been developed by service areas for review and whilst being tabled as required for the effective delivery of services, they are additional to what the Council currently provide and could be classified as voluntary additional expenditure.

5.5 All service developments are detailed in Appendix 4a. The most significant is a proposal to increase the budget for repairs and maintenance of void properties, as a one-off, by £797,000 for the 2024/25 year.

Cost Pressures

5.9 Cost pressures are set out in Appendix 4b, with the most significant being:

- Pay Award £96,220
- R&M Fix & Fittings Contracts £153,265 – This represents the contractor's uplift of 7% on the repairs and maintenance contract.
- Contributions County Council £130,000 – Derbyshire County Council have confirmed that they will no longer be contributing to the Careline/Telecare services at Oaklands.

Savings and Income

5.6 Savings, including the additional income from an assumed rent increase is set out in Appendix 4c. The most significant of these are:

- Investment income £239,553 – this is based on anticipated returns on HRA balances.
- Interest payable £270,000 – this is based on a reduction in interest payable on the HRA self-financing loans due to the next repayment of £10m being repaid 28th March 2024.
- Contingent Sums adjustments £612,916 – removal of contingent sums, as items are included in the base budget.
- Additional debt repayments – see below
- Rent increase – see below.

5.7 The assumed additional rental income of £1,102,603 has been included in the budget based on a rent increase in line with the national rent increase formula of CPI + 1%. The anticipated announcement for social rents formula is due in the Autumn budget (22 November 2023). In 2023/24 the cap set on social rents was 7% with SDDC setting their increase at 3%. Work is underway to share comparisons of rent levels with other Councils of similar size and/or region and this will be included in the report in January.

5.8 Rents have been calculated in accordance with the Rent Standard Policy at CPI +1, using September rates the potential increase is 7.3%. below is an illustration of the forgone income in comparison to 3% and 0 %. It must be noted that the comparison figures do account for the reduction of void losses factored into the medium-term financial plan.

Table 10 – Rent Increase Illustrative Options

	CPI + 1% (7.3%)	3%	0%
2024/25 impact to tenant based on average rent	£6.34	£1.74	0
Foregone income over life of MTFP (5 years)	Nil	£391,788	£503,896

5.8 The Additional Debt Repayments of £750,000 would ordinarily be set aside for the purpose of repaying debt. This saving proposed based on the Council not redeeming its next maturity loan of £10m due in 2027, recognising the significant shift in the Housing Business Plan since the loan was taken out in 2012 as part of self-financing (including 4 years of 1% rent reduction and a lower than cap increase on rents for 2023/24) and the revenue pressure this places on the HRA and the ability for the loan to be refinanced.

Impact on Reserves

5.9 The below shows the impact of the proposed draft budget on the level of Housing Revenue Account unallocated reserves. The position forecast at March 2024 is based in the current reserves.

Table 11 – HRA Reserves

Type of Reserve	Opening Balance - April 2023	Estimated use of Reserves 2023/24	Estimated Balance March 2024	Estimated Use of Reserves 2024/25	Estimated balances March 2025
HRA General Reserves	£4,609,000	£2,234,000	£2,375,000	£1,236,000	£1,139,000
Earmarked Reserves	£556,663	£366,941	£189,722	£45,000	£144,722

Total Useable Revenue Reserves	£5,165,663	£2,600,941	£2,564,722	£1,281,000	£1,283,722
Capital Reserves	£3,534,460	£650,000	£2,884,460	£739,000	£2,145,460
Debt Repayment Reserves	£5,693,000	£5,339,000	£354,000	£2,780,000	£3,134,000
Major Repairs Reserve (Ring Fenced)	£4,986,832	£500,000	£4,486,832	£600,000	£3,886,832
Total Useable Capital Reserves	£14,214,292	£6,489,000	£7,725,292	£4,119,000	£9,166,292
Total HRA Reserves	£19,379,955	£9,089,941	£10,290,014	£5,400,000	£10,450,014

5.10 The HRA General reserves remain above the Council's minimum reserve balance of £1m this is due to options being explored around debt reprofiling, capital investment and major repairs reserve.

6.0 Fees and Charges

6.1 The Council charges for a number of its services that are provided to the public. All fees and charges are reviewed on an annual basis as part of the budget process. Charges set by the Council are increased in line with inflation or other factors taken in to consideration, in line with the Corporate Charging Policy:

- Statutory obligations
- Policies objectives of the Council;
- Local market research and competition (where relevant);
- The impact of price changes on activity level of demand;
- Changes in taxation;
- Budget position and any associated gap;
- The cost of providing the service.
-

6.2 Included at Appendix 5 is the proposed charge position, together with of explanation of changes to individual charges.

7.0 Capital Programmes

7.1 The proposed draft Capital Programme for 2024/25 – 2028/29 is set out in Appendix 6.

General Fund

7.2 Proposals funded through 'unsupported borrowing' on the General Fund impact the 'Minimum Revenue Provision' (MRP) estimate for future years, which effectively is a method of calculating the estimated repayment of that internal borrowing. MRP is funded through revenue, and so an increase in capital expenditure plans funded through unsupported borrowing, increases expenditure on the General Fund in respect of MRP.

7.3 The total General Fund programme for 2024/25 is £7,532,201, consisting of currently budgeted and new schemes.

7.4 The proposals below constitute new capital schemes only, whilst the programme at Appendix 6 also includes capital programme items approved as part of previous the year's budget process.

7.4.1 **Swadlincote Events Space - £1,000,000 TBC** – This project, previously considered by Finance and Management Committee in March 2022, will be to take forward original proposals to complete works to the Indoor Market to create a multi-purpose events space in the town centre. The investment will attract a range of cultural events including artisan food fayres, antiques and car boots and pop-up arts and cultural events and shows. The value of the investment is currently approximate, pending further scheme design. The investment will be funded by unsupported borrowing and therefore increase the minimum revenue provision charge to revenue in future years, which is estimated to be in the region of £20,000 per annum. A further report to Finance and Management Committee on the scheme proposals will be required and tabled alongside this budget process.

7.4.2 **Cemetery Infrastructure Replacement - £300,000 over 3 years.** The proposal is to introduce a programme of planned infrastructure refurbishment and replacement to ensure our cemeteries are accessible to all Members of our communities. Currently access is poor with footpaths uneven and breaking up causing problems for funeral directors. Works will include resurfacing footpaths, entrance / access improvements and fencing. The programme will be funded through unsupported borrowing and therefore increase the minimum revenue provision charge to revenue in future years.

7.4.3 **Parks and Green Spaces Infrastructure - £360,000 over 4 years.** The proposal is to introduce a programme of planned infrastructure refurbishment and replacement to ensure our parks and green spaces are accessible to all members of our communities. Currently access is poor with footpaths uneven and facilities such as tennis courts in need of improvements. Items will include resurfacing footpaths, entrance / access improvements to ensure DDA compliance, refurbishment of tennis courts, replacement fencing, replacement bins and benches. The programme will be funded through unsupported borrowing and therefore increase the minimum revenue provision charge to revenue in future years.

7.4.4 **Play Area Refurbishment - £1,083, 000 over 5 years.** The plan is for a rolling programme of play area refurbishments to SDDC owned play areas provides an opportunity to engage with young people and ensure their views are encompassed into the designs. This process helps to create ownership of new facilities which experience show reduces vandalism and ASB. Currently the funding for this project is based on utilisation of unsupported borrowing, however opportunities to allocate Section 106 funds and other external funding sources will be progressed to minimise the Council contribution.

7.4.5 **Stenson Community Centre Air Conditioning - £15,000 on off investment.** Stenson Community Centre is a popular venue which we hire out on a daily basis. Given its location and possible disruption to local residents it is not possible to have windows and doors open. Therefore, it is there proposed to install air conditioning to improve the service user experience with the building. This will be funded by internal borrowing.

7.4.6 **Town Hall Heating, Lighting and AV - £20,000 on one off investment** - The Swadlincote Town Hall in the centre of town can be hired out for various events. The heating and lighting is poor and requires upgrading. A new AV system will enable more talks and meetings to held in the venue. This will be funded by internal borrowing

7.4.7 Fleet Replacement Programme – £TBC. At the time of writing this report, a replacement programme over 7 years is currently under development and will be tabled for consideration by the Environmental and Development Service Committee for approval. The Council is committed to reducing its carbon emissions and will be setting an ambitious target of zero carbon emissions to its fleet by 2030. The Strategy will consider the development and opportunities in alternative vehicle technologies including fuel types and provided estimated costs for inclusion. This will help minimise the Council's impact on the environment and enable it to take a proactive role in assisting the Council to maintain its ISO140001 accreditation. It is envisaged that this programme will be funded in part by revenue and in part by unsupported borrowing.

7.4.8 Swadlincote Town Centre Grant Scheme - £55,169 (funded by an earmarked reserve). The Swadlincote Town Centre Grant Scheme aims to contribute to the further revival of the town centre by enhancing the environment in order to attract greater numbers of shoppers and visitors. The initiative seeks to improve the visual appearance of Swadlincote town centre by incentivising property owners and tenants to invest in their premises. Priority is given to prominent frontages and other aspects that are particularly visible from main public routes.

HRA

7.5 The Capital programme for the HRA has had no adjustments to the rolling 5 year programme currently in place. This is set out in Appendix 6.

8.0 Robustness of Estimates and Adequacy of Reserves

8.1 The Local Government Act 2003 requires the Council's Chief Financial Officer (Section 151 Officer) to comment on the robustness of the estimates and also on the adequacy of the proposed reserves – otherwise known as the "Section 25 Statement". Members must have regard to these comments when making a decision on the budget proposals for the forthcoming year.

8.2 This report has typically been presented at Council in a separate report by the Section 151 Officer, and this is the plan for the final budget in February 2024. The information below is intended to enable Members to consider proposals against an indicative assessment of the robustness of estimates and the adequacy of reserves.

8.3 At this early stage and pending the receipt of the provisional Local Government Finance Settlement, the Section 151 Officer considers that the estimates which form the General Fund and Housing Revenue Account to be robust and prudent, and the proposals are deliverable for 2024/25.

8.4 Spend assumptions have been developed by service areas and robustly tested by finance and the Leadership Team. Many of the estimates at this stage remain provisional.

8.5 Assumptions included in this draft budget around funding for 2024/25 and beyond have been developed and approved by the Section 151 Officer using several sources of independent and external advice. These include forecasts derived from funding models used by the finance team from the Council's funding advisor Pixel Financial Management, the Institute of Fiscal Studies local government finance model, the final Local Government Finance Settlement for last year (2023/24) and sector intelligence shared by the LGA and the DCN. However, it remains that there is a risk that assumed funding is out of line with government confirmations received later in the process.

- 8.6 Based on current estimates for 2023/24 outturn, the draft budget for 2024/25 year and assumptions for 2025/26 – 2028/29 the Council has an adequate level of reserves to balance the budget on its General Fund until 2028/29. This is an improved position – at the setting of the 2023/24 budget, reserves were forecast to be depleted by 2026/27.
- 8.7 The Council is susceptible to volatility in budgetary estimates. A relatively small change in the underlying assumptions can produce significant changes.
- 8.8 If forecasts for the current or 2024/25 year are less favourable than projected, the Council could see its reserves utilised at a greater rate than currently forecast.
- 8.9 Overall, the draft General Fund retains a budget gap. This is a considerable improvement from it compared to its forecast position for 2024/25 and budgeted position for 2023/24. However, the Council must now consider how it will close its ongoing budget gap.
- 8.10 As detailed within this report, the Council is currently developing its Medium-Term Financial Strategy which will set out how it intends to ensure that its future budget gaps are reduced, and the Council manages its spending within its funding means.
- 8.11 One area of significant expenditure relates to concurrent expenses, and it is the recommendation of the Section 151 Officer, that in light of ongoing projected budget gaps, this area of spend is reviewed as a priority. Other expenditure areas must be also reviewed along with income and it is recognised that income enhancements are not a prominent feature within this budget report currently.
- 8.12 Looking further ahead, in the future all local authorities will face a reduction in core funding from the Government once changes to the current funding regime (in particular New Homes Bonus and Business Rates) are introduced. These changes in grant funding are included in the assumptions in this report and MTFP and present significant risk to the Councils ongoing financial sustainability.
- 8.13 Turning to the Housing Revenue Account, the position currently forecasts a budget gap for 2024/25 and this is also projected on an ongoing basis into future years. During the 2023/24-year, additional budgetary pressures have been absorbed for the service to comply to its regulatory requirements.
- 8.14 To ensure the HRA can deliver a balanced budget for the foreseeable future and maintain its reserves at a suitable level, the Council must not continue to set aside the £750,000 additional debt repayment amounts for redemption of the £10m self-financing loan in 2027 is proposed. This will have implications for the ability of the Council to repay this loan when it falls due, however the Council is able to refinance this, recognising that there is no limit on the amount a HRA can borrow.
- 8.15 Since undertaking the self-financing loans in 2012, the Council has significantly less in projected rental income to fund its Housing service, having implemented 4 years of 1% rent reductions between 2016 and 2020 as per central government policy. A below inflation rent cap was also implemented by central government for the rent increase for 2023/24, and South Derbyshire increased its rents below this level. Although subject to Council approval as part of the revised Treasury Management Strategy for 2024/25, this revised strategy will therefore better align with the HRA's financial health and minimise the revenue charges of debt on the HRA. It is proposed a wider review of the HRA debt position is undertaken to support this.

9.0 Corporate Implications

Employment Implications

9.1 There are no direct employment implications arising from this report. However, a number of the indicative proposals will likely have employment implications through the creation of new posts to be added to the council's staffing establishment. These requests will be considered by the relevant committee in January/February 2024 and associated employment implications clearly set out.

Legal Implications

9.2 There are no direct legal implications arising from this report. The draft budget has been developed on a series of requirements of the Council in line with legal and regulatory requirements around service provision. Should indicative proposals have specific legal implications, these will be clearly set out in the forthcoming reports to the relevant committee in January/February 2024.

Corporate Plan Implications

9.3 This draft budget has been prepared to support the delivery of the Council's new Council Plan.

Risk Impact

9.4 This draft budget has been prepared to support the effective management of service risk. A full risk register will be presented as part of the Council Plan for 2024/25.

10.0 Community Impact

Consultation

10.1 As detailed in the report, relevant stakeholders in the business community will be written to and views on the budget proposals are sought, in line with the council's statutory duty to consult ratepayers.

10.2 In addition, between (circa) the early-December 2023 and mid-February 2024 wider public consultation will take place via the Council's website and at Area Forums.

10.3 All consultation feedback received will be collated and reported as part of the final budget report in February 2024.

Equality and Diversity Impact

10.4 A full Equalities Impact Assessment (EIA) will be undertaken on the budget and presented to Finance and Management Committee and Full Council as part of the final budget approval process.

Social Value Impact

10.5 Where relevant, the social value impact of proposals will be set out in any forthcoming papers to relevant committees in January/February 2024.

Environmental Sustainability

10.6 Where relevant, the environmental impact of proposals will be set out in any forthcoming papers to relevant committees in January/February 2024.

11.0 Background Papers

11.1 Report to Finance and Management Committee, 5 October 2023, "Budget Setting Approach 2024/25".

DRAFT GENERAL FUND - BUDGET SUMMARY 2024/25

Approved Budget 2023/24	Service	2024/25 Savings Plan	2024/25 Permanent Growth	2024/25 One- Off Growth	2024/25 Proposed Budget
392,641	Economic Development	-2,337.00	5,839.00	100,000.00	496,142.62
870,414	Environmental Services	-41,554.00	90,399.00	5,400.00	924,659.19
49,488	Highways & Parking	-11,696.00	26,945.00		64,736.67
89,012	Licensing & Land Charges	-1,429.00	104,354.00		191,936.52
785,982	Planning	-222,912.42	59,047.00	190,000.00	812,116.36
1,209,782	Street Scene	-35,194.00	36,966.00		1,211,554.26
3,511,897	Waste & Transport	-177,040.54	467,565.00	435,680.00	4,238,101.35
734,066	Community Development & Support	-18,910.00	61,888.00		777,043.76
179,268	Recreational Activities	-270.00	16,558.00		195,555.96
274,126	Leisure Centres & Community Facilities	-66,621.82	237,280.00		444,783.71
567,864	Parks & Open Spaces	57,721.03	250,329.00	47,449.00	923,362.70
596,797	Private Sector Housing	-228,045.00	27,144.00		395,895.82
4,651,825	Central Support Services	-328,837.91	980,276.00	6,914.00	5,310,177.29
575,615	Corporate & Democratic Costs	-10,371.00	74,966.00		640,209.65
365,229	Elections & Registration	-76,504.00	10,315.00		299,040.26
378,245	Parishes, Interest, S106 Receipts & Provisions	-414,020.00	4,048.00		-31,727.11
-233,263	Estate Management	-40,229.00	16,552.00	35,000.00	-221,940.23
804,444	Revenues & Benefits	-105,499.53	33,681.00		732,625.65
	Pay Award	-48,500.00	789,225.00		740,725.00
188,224	MRP	-27,262.00			160,962.00
370,041	Contingent Sums	-370,041.00			0.00

157,500	Provisions	-157,500.00			0.00
733,530	Capital Contributions	-733,530.00			0.00
17,252,725	NET COST OF SERVICES	-3,060,583	3,293,377	820,443	18,305,961

	FUNDING				
-4,000,000	Business Rates Retention	-2,377,129.00			-6,377,129.00
-100,000	Services Grant Allocation	-2,000.00			-102,000.00
-1,500,000	New Homes Bonus			20,000.00	-1,480,000.00
-1,800,000	Funding Guarantee			54,000.00	-1,746,000.00
-6,577,466	Council Tax Income	-372,647.68			-6,950,114.00
-55,000	Add Estimated Collection Fund Surplus - Council Tax				-55,000.00
	Revenue Support Grant	-105,252.00			-105,252.00
	Contribution from one-off expenditure	-820,443.00			-820,443.00
-14,032,466	TOTAL FUNDING	-3,677,471.68	0.00	74,000.00	-17,635,938.00

3,220,258	BUDGET GAP	-6,738,055	3,293,377	894,443	670,023
-----------	-------------------	-------------------	-----------	---------	---------

GENERAL FUND MEDIUM TERM FINANCIAL PLAN

Budget Setting 2024/25

	Projection £ 2024.25	Projection £ 2025.26	Projection £ 2026.27	Projection £ 2027.28	Projection £ 2028.29
BASE BUDGET					
Environmental & Development	8,315,456	8,288,789	8,581,927	8,901,568	9,245,159
Housing & Community	2,910,597	3,011,849	3,139,487	3,271,137	3,490,222
Finance & Management	6,918,946	7,592,929	7,910,812	8,235,582	8,567,767
Net Service Expenditure	18,144,999	18,893,568	19,632,226	20,408,287	21,303,148
Accounting Adjustments					
Minimum Revenue Provision (MRP)	160,962	154,523	148,342	142,408	136,712
Additional MRP for Capital bids					
	160,962	154,523	148,342	142,408	136,712
TOTAL ESTIMATED SPENDING	18,305,960	19,048,091	19,780,568	20,550,695	21,439,860
FINANCING					
Business Rates Retention	-6,377,129	-6,615,790	-4,093,351	-4,335,032	-4,595,107
Services Grant Allocation	-102,000	-102,000			
Funding Guarantee	-1,746,000	-2,965,000			
New Homes Bonus	-1,480,000				
Council Tax Income	-6,950,114	-7,344,115	-7,762,970	-8,206,863	-8,678,344
Revenue Support Grant	-105,252	-99,127	-179,024	-126,554	-68,837
Transitional Funding			-3,859,248	-2,600,703	-1,290,951
Contribution from Reserves for one-off expenditure	-820,443				
Add Estimated Collection Fund Surplus - Council Tax	-55,000	-55,000	-55,000	-55,000	-55,000

TOTAL FINANCING

-17,635,938	-17,181,031	-15,949,594	-15,324,153	-14,688,239
--------------------	--------------------	--------------------	--------------------	--------------------

Revenue Surplus (-) / Deficit

670,022	1,867,059	3,830,974	5,226,542	6,751,621
----------------	------------------	------------------	------------------	------------------

TOTAL GENERAL FUND SURPLUS (-) / DEFICIT

670,022	1,867,059	3,830,974	5,226,542	6,751,621
----------------	------------------	------------------	------------------	------------------

GENERAL FUND RESERVE BALANCE

Balance b/fwd	-12,001,891	-11,331,869	-9,464,809	-5,633,835	-407,293
Revenue Surplus (-) / Deficit	670,022	1,867,059	3,830,974	5,226,542	6,751,621
Capital Contributions	0	0	0	0	0
Balance c/fwd	-11,331,869	-9,464,809	-5,633,835	-407,293	6,344,328

GENERAL FUND SERVICE DEVELOPMENT

Committee	Value of one-off / funded by reserve proposals (2024/25 only)	Value of recurring proposals (2024/25 and every year thereafter)	TOTAL
Environmental and Development Services Committee	295,400	341,008	636,408
Housing and Community Services Committee	47,449	213,314	260,763
Finance and Management Committee	41,914	781,942	823,856
TOTAL	384,763	1,336,264	1,721,027

PROPOSALS

Service Area	Title of Proposal	Value	One-off or recurring	Reason for Change	Committee meeting date for material policy / staffing decisions
Economic Development and Growth	Town Centre Masterplan	100,000	One-off	<p>A report setting out further detail of this proposal will be presented to the relevant policy making committee in January / February 2024 for consideration. The following is for information only, pending this decision.</p> <p>Development of a Masterplan for Swadlincote Town Centre, to set out a vision for the mix of uses, urban form and inter-linkage with other parts of the town centre. In addition, as part of the Local Plan review, it is proposed to update the Swadlincote Town Centre Retail and Leisure Study (2015) to generate an estimate of under provision for different types of floorspace in the town centre and therefore provide the basis for the preparation of a Town Centre Masterplan, focusing on the future use of the local authority landholding. It is proposed that specialist consultants are appointed to prepare the Masterplan.</p>	Environmental and Development Services Committee 25 January 2024

Service Area	Title of Proposal	Value	One-off or recurring	Reason for Change	Committee meeting date for material policy / staffing decisions
				The consultancy cost of preparing a Town Centre Masterplan is linked to the extent of surveying and ground investigations the Council wishes to undertake. (£100,000) .	
Planning and Strategic Housing	Local Plan	190,000	One-off	<p>A report setting out further detail of this proposal will be presented to the relevant policy making committee in January / February 2024 for consideration. The following is for information only, pending this decision.</p> <p>As the Local Plan Review nears its next stage the Council needs to undertake several essential evidence studies or professional service support to justify the policies and allocations contained within it, that are required to achieve a legally sound Local Plan. The Council has an existing earmarked reserve to compliment this further additional budgetary request. Having an adopted local Plan in place will provide financial benefits (planning fees, new homes bonus, business rates etc.) to the Council from delivery of additional housing and employment floorspace because of allocations.</p>	<p>Environmental and Development Services Committee</p> <p>25 January 2024</p>
Operational Services	Household Waste Collection Service expansion	308,687	Recurring	<p>This service development proposals may, subject to further development, add to the Council's staffing establishment on a permanent basis for the Household Waste Collection Service or be of a material policy nature and as such a further report setting out the detail will be presented to the relevant policy making committee in January / February 2024.</p> <p>Staffing This budget proposal is currently an early estimate pending further internal review and is based on the anticipated costs of an additional crew to provide resilience for ongoing delivery of the Household Waste Collection service.</p>	<p>Environmental and Development Services Committee</p> <p>25 January 2024</p>

Service Area	Title of Proposal	Value	One-off or recurring	Reason for Change	Committee meeting date for material policy / staffing decisions
Operational Services	Managing Parks	32,321	Recurring	<p>This service development proposal is seeking to add to the Council's staffing establishment on a permanent basis and as such will be subject to a further report setting out the detail to the relevant policy making committee in January / February 2024.</p> <p>Proposal to extend the existing Park Rangers service to create additional capacity to service the addition of Cadley Park and provide a mobile ranger service to address issues of ASB at cemeteries and play areas.</p>	<p>Environmental and Development Services Committee</p> <p>25 January 2024</p>
Environmental Services	MSc training for staff	5,400	One-off	<p>This service development proposal is for MSc training in Environmental Health.</p> <p>Additional staff training is required for a variety of reasons, primarily to support in areas of statutory service delivery where we are faced with emerging challenges such as air quality and increases in demand for the planning consultation services we offer to both internal and external clients. We also hope that by investing in our staff development we can maintain and improve upon the current levels of performance and retain staff, at a time where other local authorities across the UK are facing serious recruitment difficulties as a national report has highlighted a recognised shortage of EHO's in the UK.</p>	N/A
Cultural and Community Services	Rosliston Forestry Centre	42,440	Recurring	<p>This service development proposal is seeking to add to the Council's staffing establishment on a permanent basis and as such will be subject to a further report setting out the detail to the relevant policy making committee in January / February 2024.</p>	<p>Housing & Communities Committee</p> <p>1 February 2024</p>

Service Area	Title of Proposal	Value	One-off or recurring	Reason for Change	Committee meeting date for material policy / staffing decisions
Cultural and Community Services	Tree services	85,000	Recurring	<p>This service development proposals may, subject to further development, add to the Council's staffing establishment on a permanent basis or be of a material policy nature and as such a further report setting out the detail will be presented to the relevant policy making committee in January / February 2024.</p> <p>This proposal is for a dedicated tree maintenance budget to manage the councils tree stock effectively, based on independent assessment in 2021 which highlighted the need for a specific tree maintenance budget.</p>	<p>Housing & Communities Committee</p> <p>1 February 2024</p>
Cultural and Community Services	Cemeteries Feasibility Study	22,449	One-off	<p>This service development proposal is to identify both possible future burial land and in addition explore the need /opportunities for future cremation provision. The Council has a responsibility to ensure there is sufficient provision of the disposal of the dead.</p>	N/A
Cultural and Community Services	Service provision	85,874	Recurring	<p>These service development proposals are seeking to add to the Council's staffing establishment on a permanent basis and as such will be subject to a further report setting out the detail to the relevant policy making committee in January / February 2024.</p> <p>This proposal will consider staffing resources in this areas to ensure effective service provision.</p>	<p>Housing & Communities Committee</p> <p>1 February 2024</p>
Cultural and Community Services	Green Space Strategy	25,000	One-off	<p>The service development proposal related to the development a Green Space Strategy to identify shortfalls in the provision of the different typologies of green space within the district to inform planning policy and ensure current and further communities have equal access to quality green spaces. In addition, the strategy would set out how we manage and maintain our spaces over the next 10 years.</p>	N/A

Service Area	Title of Proposal	Value	One-off or recurring	Reason for Change	Committee meeting date for material policy / staffing decisions
Housing	Homelessness Services	0 (NO GENERAL FUND IMPACT)	Recurring, funded by reserves for life of MTFP Recurring, funded by reserves for life of MTFP	<p>These service development proposals are seeking to add to the Council's staffing establishment on a permanent basis and as such will be subject to a further report setting out the detail to the relevant policy making committee in January / February 2024.</p> <p>ANY ADDITIONAL POSTS WILL BE FUNDED BY HOMELESSNESS RESERVES AND THEREFORE NOT IMPACT THE GENERAL FUND OVER THE LIFE OF THE MTFP.</p> <p>This proposal will consider staffing resources in these areas to ensure effective service provision.</p>	<p>Housing & Communities Committee</p> <p>1 February 2024</p>
Legal & Democratic	Service Resource	114,944	Recurring	<p>These service development proposals are seeking to add to the Council's staffing establishment on a permanent basis and as such will be subject to a further report setting out the detail to the relevant policy making committee in January / February 2024.</p> <p>This proposal will consider resources in this areas to ensure effective service provision in the legal and democratic and enforcement service areas.</p>	<p>Finance and Management Committee</p> <p>15 February 2024</p>

Service Area	Title of Proposal	Value	One-off or recurring	Reason for Change	Committee meeting date for material policy / staffing decisions
Business Change and ICT	ICT	33,366	Recurring	<p>This service development proposal is seeking to add to the Council's staffing establishment on a permanent basis and as such will be subject to a further report setting out the detail to the relevant policy making committee in January / February 2024.</p> <p>This proposal will consider staffing resources in IT.</p>	<p>Finance and Management Committee</p> <p>15 February 2024</p>
Business Change and ICT	Microsoft Teams Telephony	50,000	Recurring	Replacement of the existing telephone infrastructure system with telephony module within Microsoft Teams.	N/A
Organisational Development and Performance	Human Resources Provision	105,166	Recurring	<p>This service development proposal is seeking to add to the Council's staffing establishment on a permanent basis and as such will be subject to a further report setting out the detail to the relevant policy making committee in January / February 2024.</p> <p>This proposal will consider resources in HR ensure an effective corporate service.</p>	<p>Finance and Management Committee</p> <p>15 February 2024</p>

Service Area	Title of Proposal	Value	One-off or recurring	Reason for Change	Committee meeting date for material policy / staffing decisions
Corporate Resources	Procurement	63,672	Recurring	<p>This service development proposal is seeking to add to the Council's staffing establishment on a permanent basis and as such will be subject to a further report setting out the detail to the relevant policy making committee in January / February 2024.</p> <p>This proposal will consider resources in respect of Procurement to ensure effective service delivery for an area of high risk and high reputational risk for the Council.</p>	<p>Finance and Management Committee</p> <p>15 February 2024</p>
Customer Services	Customer Feedback	55,513	Recurring	<p>This service development proposal is seeking to add to the Council's staffing establishment on a permanent basis and as such will be subject to a further report setting out the detail to the relevant policy making committee in January / February 2024.</p> <p>This proposal will consider resources for the management of corporate complaints.</p>	<p>Finance and Management Committee</p> <p>15 February 2024</p>
Legal Services	Shared Drive for Emails	9,281	Recurring	This service development proposal relates to an application that allows the team to save emails direct to shared drive.	N/A
Organisational Development and Performance	Corporate Plan Development Support	6,914	One-off	<p>This service development proposal is to support the development of resources and materials for the launch of the new Council Plan 2024-28.</p> <p>The additional costs are required to change corporate branding across the Council and requires additional external support to progress this via a graphic designer.</p>	N/A
Property Services	Revaluation of the Council's property assets	35,000	One-off	This service development proposal is seeking the Valuation Office to undertake a revaluation of the Council's property assets including the Housing stock for building insurance purposes.	N/A

Service Area	Title of Proposal	Value	One-off or recurring	Reason for Change	Committee meeting date for material policy / staffing decisions
Chief Executive	Management Restructure	350,000	Recurring	<p>This service development proposal is seeking to change the Council's existing management staffing establishment on a permanent basis and is considered material in value. As such will be subject to a further report setting out the detail to the relevant policy making committee in January / February 2024.</p> <p>This service development proposal will be presented by the Chief Executive in a subsequent report and will outline the proposed management structure for delivering Council services.</p>	<p>Finance and Management Committee</p> <p>15 February 2024</p>

GENERAL FUND COST PRESSURE

Committee	Value of one-off proposals (2024/25 only)	Value of recurring proposals (2024/25 and every year thereafter)	Totals
Environmental and Development Services Committee	435,680	316,911	752,591
Housing and Community Services Committee		273,078	273,078
Finance and Management Committee		320,548	320,548
Establishment Costs		812,040	812,040
Inter-departmental Recharges		11,240	11,240
De-minimis		223,296	223,296
TOTAL	435,680	1,957,113	2,392,793

Service	Title of Proposal	Value	One-off or Recurring	Reason for Change
Finance	Uplift in Internal Audit Fees	9,311	Recurring	Annual Contributions to the Central Midlands Audit Partnership (CMAP) (increased by 5% as confirmed by CMAP)
Finance	Bank Charges	8,110	Recurring	Increase in fees in line with Contract
Finance	External Audit Fees	85,336	Recurring	The audit fee scale variation was increased by 151% in 23/24 to £144,179 (a £76,824 uplift on current budget provisions) as part of the Redmond review. Additional budgetary provision to cover Pooling Audits, which was previously insufficient.
Corporate Resources	Procurement Shared Service	7,500	Recurring	Cost of current provider increased by 25% for reprocurring of new contract
ICT & Business Change	Increase costs of Computer Licenses	46,890	Recurring	Inflationary increase to cover anticipated additional costs over and above current budget of £296k, since the current agreement for Microsoft expires December 2024.

Service	Title of Proposal	Value	One-off or Recurring	Reason for Change
Customer Services	Out of Hours call answering service	6,577	Recurring	Budget now includes Answer 4u - Out of hours calls. This service provision is under review and any further budgetary implications will be presented to members.
Customer Services	Postage costs	18,686	Recurring	The Council's postage supplier has announced price increases for their services. The average of these increases is around 18.5% and therefore this has been reflected in the budget
Customer Services	Customer Relationship Manager (CRM) System	54,084	Recurring	System costs going forward
Organisational Development	Health & Safety - Employee equipment to work from home	6,000	Recurring	The Council has adopted an employment model that enables staff to work from home. It is estimated that including both new starters and existing staff on a yearly basis, up to 40 employees may need equipment each year
Customer Services	External Audit Fees for Housing Benefit claims	6,400	Recurring	Cost of audit of the Housing Benefit Subsidy Claim on an annual basis that was previously not budgeted for.
Customer Services	Housing Benefits Administration - Revenue and Benefit Claims Processing	10,000	Recurring	Due to the complexities of Supported Exempt Accommodation cases these are being managed internally by our Benefits Officers. The additional off-site processing provision through Capita has assisted in keeping our processing times down for new claims and changes of circumstances cases whilst our experienced benefits officers are focusing their time on these more in-depth cases. This budget will cover the continuation of this and mitigate the need for an increase in establishment.
Customer Services	Corporate Fraud - Counter Fraud Services	7,041	Recurring	Contractual inflationary increase for the Derby City Council Counter Fraud Services.
Environmental Services	Food Safety - Food Export Licence Income	31,000	Recurring	Forecast ongoing reduction in food export licencing income due to changes in the exports of a local international supplier.

Service	Title of Proposal	Value	One-off or Recurring	Reason for Change
Community and Cultural	Environmental Education – conservation materials	12,300	Recurring	The future arrangements and lease agreement at Rosliston Forestry centre resulted in SDDC being responsible for maintaining Forestry England land. As a result of this, additional general fund contribution is being sought to cover the costs of conservation and biodiversity works, including additional materials, tools and specialist training.
Community and Cultural	Environmental Education – conservation tools	2,000	Recurring	
Community and Cultural	Environmental Education – conservation training	3,000	Recurring	
Community and Cultural	Environmental Education – Reduction in grant income	10,000	Recurring	This grant income budget has not been achieved and so it is therefore prudent to assume a realistic forecast.
Community and Cultural	Environmental Education Total - Casual Staff	11,630	Recurring	The future arrangements and lease agreement at Rosliston Forestry centre resulted in SDDC being responsible for maintaining Forestry England land. Casual staff to deliver additional work at Rosliston Contract and leading volunteer activities. Work includes biodiversity and conservation.
Property Services	Off-Street Parking - Utilities	8,217	Recurring	This additional cost pressure is based on the Council's utilities position which includes Electricity being fixed until September '24 and Gas fixed until November '24.
Property Services	Off-Street Parking - Metered Water charges	14,144	Recurring	The water budget has been set based on the last 12 months' worth of actual cost data (where available) – a contingency of 10% has been applied to these costs, utility costs are expected to increase over the next 12 months but by how much is unknown. Water costs have risen between 9% and 13% in 23/24 TB TO UPDATE WORDING ONCE 10% TAKEN OUT
Property Services	Admin Offices & Depot - Utilities	43,316	Recurring	This additional cost pressure is based on the Council's utilities position which includes Electricity being fixed until September '24 and Gas fixed until November '24.

Service	Title of Proposal	Value	One-off or Recurring	Reason for Change
Property Services	Estate Management - Utilities	11,297	Recurring	This additional cost pressure is based on the Council's utilities position which includes Electricity being fixed until September '24 and Gas fixed until November '24.
Legal & Democratic Services	Land Charges Professional Fees	29,075	Recurring	Increase in fees paid to Derbyshire County Council.
Legal & Democratic Services	Loss of income from Licences	20,000	Recurring	Forecast permanent reduction in income from Private Hire licences.
Planning & Strategic Housing	Planning System Computer Maintenance	9,963	Recurring	Inflationary increase of CPI on maintenance agreements
Planning & Strategic Housing	Income for Other Organisations	15,000	Recurring	Loss of contribution from East Staffordshire Borough Council towards Conservation officers
Building Regulations	Building Control Fees	15,472	Recurring	Partnership Board Meeting concluded that the contribution of £35,200 has been fixed and consequently the Council's budget needs to reflect this
Operational Services	Household Waste Collection - Vehicle Hire	108,680	One-Off	This is a one-off budget pressure to cover the service whilst new vehicles are on order, recognising the up to 12m lead in time for delivery. The budget will cover the costs of vehicle breakdowns/MOT's and routine maintenance during this time period.
Operational Services	Household Waste Collection - Bins and Sacks	20,000	Recurring	The purchase of Bins and Sacks increase by £20k to £184,000, due to growing district and breakage issues due to the age of the existing receptacles in the district.
Operational Services	Household Waste Collection - Third Party Payments of Recycling Disbursements	16,675	Recurring	This additional provision will cover the additional cost of Biffa tonnages which is forecast at £59 per tonne
Operational Services	Trade Waste Collection - Third Party Payments of Waste Collection	6,407	Recurring	To cover the Derbyshire County Council disposal charge, increase of 3%.

Service	Title of Proposal	Value	One-off or Recurring	Reason for Change
Operational Services	Trade Waste Collection - Third Party Payments of Recycling Disbursements	6,600	Recurring	This additional provision will cover the additional cost of commercial recycling collections - average £2k per month (Viola)
Operational Services	Recycling - Waste Management fee	15,536	Recurring	Increase to Wilshee contracts of 8%. All other contracts remaining the same
Operational Services	Fuels - Diesel for vehicles	20,005	Recurring	This is based off approx. 370k litres a year at a rate of £1.40 which is an average price per litre during 22/23 when fuel had increased. This is based on current trend of fuel raising again to £1.30 in recent months. There is no funding for hydrogen secured for next year. The hydrogen trial starts in November and runs for 5 months therefore the data will be reviewed in April 2024
Operational Services	Fleet Spare Parts	327,000	One-Off	Ageing fleet requires more costly repairs. The budget reflects the anticipated costs associated with the bulk of the fleet moving into their 6 th year of operation. This budget is being funded by one-off reserve contribution and will be reviewed as part of the 2025/26 budget development process.
Operational Services	Vehicle Insurance	49,887	Recurring	Increase to insurance due to increased level of claims paid. Claim to premium ratio 86%
Culture & Community Services	Supplies and Services for Events	8,000	Recurring	The request is for an annual increase for the Events team to assist with the delivery of the Festival of Leisure, the flagship Council Event.
Culture & Community Services	Supplies and service for the Christmas Lights annual switch on event	8,000	Recurring	The request is for an annual increase for the Christmas Lights switch on Event, for the cost of a technician who arranges the Christmas, trees, Christmas lights and decorations in Swadlincote.
Culture & Community Services	Utilities provision for the Council's leisure centres and services	200,000	Recurring	Based on predictions for 23/24 as per the energy benchmarking which forms part of the Leisure Services Contract - Contract Under Tender. This budget line will be reviewed once the tender process has been completed and a new supplier appointed. This is expected to be complete by the time the final budget is presented in February 2024.

Service	Title of Proposal	Value	One-off or Recurring	Reason for Change
Culture & Community Services	Rosliston Forestry Centre - Utilities	17,005	Recurring	The Council's fixed tariff for electricity ends September '24 and gas ends in November '24. Given the significant rise based on the volatile market conditions, budgets have been set to reflect current predictions.
Culture & Community Services	Rosliston Forestry Centre Business Rates	5,052	Recurring	Based on current RV levels and amended for percentage increase
Culture & Community Services	General Repairs and Maintenance	10,000	Recurring	The council is responsible for 26 play areas, many of which are at the end of their life. Whilst we will submit a programme of improvements via the capital bid process, we still have a statutory duty to ensure the remaining play areas are safe and this budget will cover this.
Culture & Community Services	Community Parks & Open Spaces - Electricity	5,290	Recurring	This additional cost pressure is based on the Council's utilities position which includes Electricity being fixed until September '24 and Gas fixed until November '24.
Culture & Community Services	Sharpes Pottery and Heritage Trust – Grants	45,644	Recurring	Report was ratified at F&M on 5th October 2023 - the committee approved the fully requested additional costs to support the growth plan for the period 2023/28 to Sharpes Pottery Heritage and Arts Trust.
Housing Services (GF)	Pre-tenancy Furniture Purchases for temporary accommodation	8,000	Recurring	Housing Solutions Team purchase furniture from the YMCA to support customers with move on from temporary accommodation into settled accommodation.
Housing Services (GF)	Pre-tenancy Services - Subscriptions & Computer Maintenance	6,087	Recurring	Inflation increases CPI

Service	Title of Proposal	Value	One-off or Recurring	Reason for Change
Housing Services (GF)	Pre-tenancy Services - Miscellaneous Expenses	10,000	Recurring	The Household Support Fund tranches 1-4 from Derbyshire County Council has been heavily utilised by the Housing Solutions Team to purchase furniture from the YMCA to support customers with move on from temporary accommodation into settled accommodation. It is unclear whether the Household Support Fund will have a tranche 5 in the financial year 2024-2025 therefore an increase in Furniture Purchases (YMCA) is requested from £8k in 23/24 to £16k in 24/25 to maintain current service provision.
Utilities	Removal of contingency within Utilities Budget	-50000	Recurring	
Current Establishment	Current Establishment - Pay Award	583,431	Recurring	Indicative pay award of 2% based on Officer for Budget Responsibility (OBR) April 2023 forecast for CPI at April 2024 of 1.5%, pending OBR forecast November 2023, which will be published alongside the Autumn Statement.
Current Establishment	Current Establishment - Incremental Rises	201,254	Recurring	Spinal point increases in year
Current Establishment	Current Establishment - Members Allowances	27,355	Recurring	Additional opposition group and responsibility allowances not previously budgeted
Interdepartmental Recharges Changes	Interdepartmental Recharges Changes -	11,240	Recurring	Recharges between GF departments
De-minimis	Total value of budgetary changes that increase provision and that are	223,296	Recurring	Various costs to include, insurances, subscriptions and training

Service	Title of Proposal	Value	One-off or Recurring	Reason for Change
	individually below £5k			

GENERAL FUND SAVINGS

Committee	Value of one-off proposals (2024/25 only)	Value of recurring proposals (2024/25 and every year thereafter)	Total
Environmental and Development Services Committee		400,162	400,162
Housing and Community Services Committee		178,131	178,131
Finance and Management Committee		679,641	679,641
Establishment Savings		48,500	48,500
HRA Recharges		302,522	302,522
Reserve Funding Savings		163,296	163,296
Capital Contributions		733,530	733,530
Contingent Sums		370,041	370,041
Provisions		157,500	157,500
MRP		27,262	27,262
TOTAL	0.00	3,060,585	3,060,585

Service	Title of Proposal	Value	One- Off/Recurring	Reason for Change
ICT & Business Change	Reduction in Public Transport	-1,000	Recurring	Not used - budget removed
ICT & Business Change	Reduction in Car Allowances	-300	Recurring	Not used - budget removed
ICT & Business Change	Reduction in Car Parking - Staff expenses	-70	Recurring	Not used - budget removed
ICT & Business Change	Reduction in Materials - Other Materials	-500	Recurring	Not used - budget removed

Service	Title of Proposal	Value	One-Off/Recurring	Reason for Change
ICT & Business Change	Reduction in Computing Maintenance Agreements for actual charge	-481	Recurring	actual cost calculation
ICT & Business Change	Reduced professional fess	-25,611	Recurring	Professional fees have been reduced due to a new Digital Systems Specialist Post (in Planning). ICT cover the cost of this post in excess of £20k contributed by Planning. No longer outsourcing this service, now managed in house. Approve at EDS/FM November '22
ICT & Business Change	Computer Licenses reduced to allow additional budget to be offset in maintenance	-10,000	Recurring	Reduction to budget as previously used as a contingency - utilised towards increases to maintenance/licences.
ICT & Business Change	Reduction in maintenance agreements	-17,870	Recurring	Renewal terms not agreed when package deal expired
ICT & Business Change	Reduction in Public Transport	-50	Recurring	Not used - budget removed
ICT & Business Change	Reduction in Car Allowances	-100	Recurring	Not used - budget removed
ICT & Business Change	Reduction in Car Parking - Staff expenses	-20	Recurring	Not used - budget removed
Financial Services	Subscription no longer required in Professional Fees	-25	Recurring	Subscription fees reduced for CIPP
Financial Services	Reduction in Training Expenses	-1,000	Recurring	Not used - budget removed
Financial Services	Cancelled Subscription to	-892	Recurring	Not used - budget removed

Service	Title of Proposal	Value	One-Off/Recurring	Reason for Change
	Newspapers and Magazines			
Financial Services	Subscription no longer required in Professional Fees	-192	Recurring	Removal of CIPP
Financial Services	Subscription no longer required in Professional Fees	-819	Recurring	Removal of CIPP
Finance Services	Interest on Council Investment portfolio	-414,020	Recurring	Interest rates have remained high throughout 2023/24 return on investment is currently averaging around 5%. Market experts predict that going into 2024/25 the interest rates will slowly start to come down and the effects will be felt in the market. Therefore, the increase in budgeted income for the year predicts an average rate of 4% which is where the market is predicted to be while the wider economy settles. The budget is set on an investment portfolio of £35m
Property Services	Reduction in Business rates payable for the Civic Offices	-10,617	Recurring	Reduction to Civic Offices RV rate
Property Services	Reduced water charges	-1,178	Recurring	Reduction based on actual meter readings
Property Services	Insurance Charge reduction for terrorism	-1,686	Recurring	Insurance - reduced risk
Property Services	Reduction in Training Expenses	-5,000	Recurring	Reallocated budget to PSX85 to fund Building Surveyors MA
Property Services	Reduction in Business rates payable for the Depot	-2,380	Recurring	Reduction in rateable value
Property Services	Reduction in rechargeable Insurance to	-2,692	Recurring	Insurance recharge to Commercial Properties

Service	Title of Proposal	Value	One-Off/Recurring	Reason for Change
	Commercial Properties			
Property Services	Increase in Rental income - Shops	-1,318	Recurring	Increase to rental income as we relet - 12% void provision - increased voids from 10% to 12% as plans to repossess
Property Services	Increase in Rental income - Other Property	-5,455	Recurring	Increase to income as we relet - 12% void provision
Property Services	Reduction in insurance premium	-107	Recurring	Reduction in Insurance Premium
Property Services	Reduction in Business rates payable for Off street parking	-776	Recurring	Based on current RV levels and amended for percentage increase
Procurement	Business Credit Check reports	-364	Recurring	Dun & Bradstreet - Finance Analytics - reduced number of searches
Legal & Democratic Services	District Election costs not required	-67,000	Recurring	Reduction from 23/24 - No District Election
Legal & Democratic Services	Maintenance agreement	-447	Recurring	Xpress annual fee - renewing contract until 2025
Legal & Democratic Services	Reduction in Insurance Premium – Land Charges	-1,421	Recurring	Reduction in Insurance Premium
Legal & Democratic Services	Reduction in Insurance Premium - Licensing	-8	Recurring	Reduction in Insurance Premium
Customers Services	Reduction in insurance Premium	-75	Recurring	Reduction in Insurance premium
Customers Services	Reduction in - Public Transport	-300	Recurring	Not used - budget removed
Customers Services	Reduction in staff Car Parking	-50	Recurring	Not used - budget removed

Service	Title of Proposal	Value	One-Off/Recurring	Reason for Change
Customers Services	Reduction in Non Staff Advertising not required	-1,000	Recurring	Not used - budget removed
Customers Services	Reduction in costs associated with recovery services	-3,000	Recurring	Land registry and Court Costs not fully spend budget reduced to be in line with actual spend
Customers Services	Reduction in Car mileage	-1,239	Recurring	Not used - budget removed
Customers Services	Reduction in Car mileage	-400	Recurring	Not used - budget removed
Customers Services	Reduction in Car mileage	-1,239	Recurring	Not used - budget removed
Customers Services	Government Grants Within AEF	-87,578	Recurring	Income reviewed over prior 3 years and increased budget accordingly.
Customer Services	Rent Allowances & Rebates	-11,361	Recurring	Additional income from Housing Benefits
Economic Development	Utilities	-758	Recurring	The Council's fixed tariff for electricity ends September '24 and gas ends in November '24. Given the significant rise based on the volatile market conditions, budgets have been set to reflect current predictions.
Economic Development	Utilities	-39	Recurring	Reduction in the actual water charges
Economic Development	Telephone Call Charges	-348	Recurring	Absorbed in central ICT budget for phone call charges
Economic Development	Reduction in - Public Transport	-200	Recurring	Budget never spent - removed
Economic Development	Reduction in Car Allowances	-1,000	Recurring	Reduced car allowances - minimal spend
Environmental Services	Reduction in subscriptions	-55	Recurring	RIAMS & 5+1 Subscription (increased by 6.8% CPI)

Service	Title of Proposal	Value	One-Off/Recurring	Reason for Change
Environmental Services	Reduction in Insurance Premium	-135	Recurring	Reduction in Insurance Premium
Environmental Services	Increase In Fees	-10,000	Recurring	Additional anticipated income above existing base budget arising from consultancy income
Environmental Services	Increase in licensing fees	-3,000	Recurring	(Environmental permits) fees set by government
Environmental Services	Increase in Fees	-15,000	Recurring	Increase in consultancy fees as a result of the Commercialisation Plan
Environmental Services	Increase in pest Control fees	-3,250	Recurring	Additional income in the event of recruiting a new, full time Pest Control Officer
Environmental Services	Reduction in Insurance Premium	-6	Recurring	Reduction in Insurance Premium
Culture & Community Services	Reduced professional fess	-48	Recurring	CIM Membership
Culture & Community Services	Reduction in Insurance Premium	-1	Recurring	Reduction in Insurance Premium
Operational Services	Bus Shelter Cleaning	-10,920	Recurring	Contract cleaning ceased due to purchase of pressure washer
Operational Services	Reduction in Insurance Premium	-9	Recurring	Reduction in Insurance Premium
Operational Services	Street Cleansing Fees	-5,000	Recurring	Parish Council Servicing of Bins, in line with contracts
Operational Services	Recycling Credits County Council	-25,785	Recurring	Increase in rebate - £65.61 per tonne for the recycling credits paid by DCC
Operational Services	Additional Income from Extra Refuse Collections	-10,000	Recurring	To increase bulky waste income by £10k due to a modest increase in bookings since the service started to provide an on-line booking facility.

Service	Title of Proposal	Value	One-Off/Recurring	Reason for Change
Operational Services	Increase in Trade Waste Fees	-5,000	Recurring	Additional customers
Operational Services	Recycling Collection Hire of Vehicles	-94,848	Recurring	Reduction in the amount of vehicles on hire
Operational Services	Recycling Credits County Council	-13,370	Recurring	Increase in rebate - £65.61 per tonne for the recycling credits paid by DCC
Operational Services	Remove Essential User Lump Sum	-1,239	Recurring	Changes to essential user in restructure
Operational Services	Reduced subscription fees	-151	Recurring	Fuel quip management system & fuel Tek system (raised by 6.8% CPI)
Planning Delivery	Fees - Planning Application	-200,000	Recurring	Increase in fees per committee report EDS/F&M April '23
Culture & Community Services	Reduced professional fess	-255	Recurring	CLOA Memberships x2
Culture & Community Services	Reduction in Business Rates on Community Centres	-194	Recurring	Based on current RV levels and amended for percentage increase
Culture & Community Services	Utilites	-24	Recurring	Saving on actual water costs
Culture & Community Services	Reduction in Car Allowances	-550	Recurring	Reduction to budget due to minimal previous spend
Culture & Community Services	Removed Cleaning Materials	-100	Recurring	Not required - covered by property
Culture & Community Services	Removed Training Expenses	-500	Recurring	Reduced in line with actuals
Culture & Community Services	Reduction in Car Allowances	-100	Recurring	Reduction to budget due to minimal previous spend
Culture & Community Services	Reduction in Car Parking - Staff expenses	-20	Recurring	Not used - budget removed
Culture & Community Services	Contributions - Other Organisations	-6	Recurring	£15.7k PCC/DCC cont to CSO Salary, £25k Community Safety Grant - BCU funding not budgeted

Service	Title of Proposal	Value	One-Off/Recurring	Reason for Change
Culture & Community Services	Reduction in Car Allowances	-250	Recurring	Reduction to budget - minimal use
Culture & Community Services	Reduction in Car Parking - Staff expenses	-20	Recurring	Not used - budget removed
Culture & Community Services	Midway Community Centre Utilities	-3,909	Recurring	The Council's fixed tariff for electricity ends September '24 and gas ends in November '24. Given the significant rise based on the volatile market conditions, budgets have been set to reflect current predictions.
Culture & Community Services	Stenson Fields Utilities	-2,144	Recurring	The Council's fixed tariff for electricity ends September '24 and gas ends in November '24. Given the significant rise based on the volatile market conditions, budgets have been set to reflect current predictions.
Culture & Community Services	Melbourne Assembly Rooms - Health & Safety checks	-7	Recurring	Legionella checks
Culture & Community Services	Reduction in Insurance Premium	-14	Recurring	Reduction in Insurance Premium
Culture & Community Services	Reduced professional fess	-70	Recurring	British Nordic Walking membership
Culture & Community Services	Reduction in Insurance Premium	-21	Recurring	Reduction in Insurance Premium
Culture & Community Services	Reduction in Insurance Premium	-15	Recurring	Reduction in Insurance Premium
Culture & Community Services	Rosliston Forestry Centre Water	-3,827	Recurring	Reduction in actual water costs
Culture & Community Services	Reduction in Insurance Premium	-1,348	Recurring	Reduction in Insurance Premium
Culture & Community Services	Reduction in Insurance Premium	-402	Recurring	Reduction in Insurance Premium
Culture & Community Services	Increase in income Rosliston Forestry	-3,600	Recurring	£6k Ice cream, £12k Gift shop, £100 vending - increased in line with actuals

Service	Title of Proposal	Value	One-Off/Recurring	Reason for Change
	Centre Sale of Promotional Materials			
Culture & Community Services	Increase in income Rosliston Forestry Centre Fees	-1,764	Recurring	Car park income - in line with actuals
Culture & Community Services	Reduction in Business rates payable for Cemeteries	-573	Recurring	Based on current RV levels and amended for percentage increase
Culture & Community Services	Water Services at Cemetery	-117	Recurring	Based on actual water costs
Culture & Community Services	Reduction in Insurance Premium	-15	Recurring	Reduction in Insurance Premium
Culture & Community Services	Increase in Cemetery fees	-4,755	Recurring	Fees increased avg 9%
Culture & Community Services	Increase in Cemetery fees	-489	Recurring	Fees increased avg 5%
Culture & Community Services	Water Services in parks and green spaces	-120	Recurring	Based on actual water costs
Culture & Community Services	Reduction in Insurance Premium	-480	Recurring	Reduction in Insurance Premium
Culture & Community Services	Reduction in Public Transport	-50	Recurring	Reduced in line with actuals
Culture & Community Services	Reduction in Car Allowances	-500	Recurring	Reduction to budget - minimal use
Culture & Community Services	Reduction in Car Parking - Staff expenses	-20	Recurring	Not used - removed budget
Community Parks & Open Spaces	Furniture - Repair and Maint	-4,200	Recurring	Split budget with R4005

Service	Title of Proposal	Value	One-Off/Recurring	Reason for Change
Culture & Community Service	Increase in Fees for Parks & Green Spaces	-2,918	Recurring	Pitch hires, fun fairs, park trainer permits - increased for parish recharges and avg of 7% increase to fees and charges
Housing Services (GF)	Reduced professional fess	-4	Recurring	AB - FPWS & CIAT
Housing Services (GF)	Remove Tools & Equipment Purchase budget	-200	Recurring	Not used - budget removed
Housing Services (GF)	Reduced professional fess	-1	Recurring	PM only now (used to be 3 staff - are all still required)
Housing Services (GF)	Reduction in Car Allowances	-1,000	Recurring	Reduction to budget due to minimal previous spend
Housing Services (GF)	Government Grants Outside AEF	-77,918	Recurring	Homelessness prevention fund allocation for 24/25 has been confirmed. Not usually confirmed at budget setting therefore not included in budget previously. NETTED OFF AGAINST REDUCTION TO RESERVE FUNDING (£140,346)
Housing Services (GF)	Computing - Maint Agreements	-15,786	Recurring	The new system (Jigsaw) was cheaper than the previous system
Housing Services (GF)	Contributions - Other Organisations	-5,050	Recurring	Choice based lettings recharge to other authorities increase
Housing Services (GF)	Temporary Housing Accommodation & Prevention Officer	-44,795	Recurring	Post now made permanent but funded by earmarked reserves
Current Establishment	Casual Wages	-40,000	Recurring	Reduction to casual wages relating to the elections budget. 23/24 budget includes casual wages for the District Election. 24/25 budget only includes casual wages for any by-elections
Current Establishment	Telephone Allowances	-302	Recurring	No longer required
Current Establishment	Essential User	-8,198	Recurring	Changes in allowances due to restructures
HRA Recharges Changes		-302,522	Recurring	Increase in HRA recharges as a result of General Fund increases passed on, in line with HRA recharge policy.

Service	Title of Proposal	Value	One-Off/Recurring	Reason for Change
Reserve Funded Changes		-163,296	Recurring	Changes funded via reserves.
Capital Contributions		-733,530	Recurring	Removal of capital contributions from reserves – capital items funded by dedicated existing reserve or via borrowing.
Contingent Sums		-370,041	Recurring	Change in accounting approach, with contingent sums now included in base budget.
Provisions		-157,500	Recurring	Change in accounting approach, with contingent sums now included in base budget.
MRP Reduction		-27,262	Recurring	Reduction in Minimum Revenue Provision payment for 2024/25.

Appendix 3

DRAFT HOUSING REVENUE ACCOUNT - BUDGET SUMMARY 2024/25

Approved Budget 23/24	Housing Service Department	Proposed Budget 2024/25	Savings	Recurring	One-Off
1,555,429	Housing Department Support Staff and Costs (HRA)	1,802,421		47,377	70,000
73,178	Development & Regeneration (HRA)	75,527		56	
-10,010	Rechargeable Repairs (HRA)	-10,010			
1,865,313	Responsive (DLO Trading HRA)	2,733,158		34,859	797,000
1,785,037	Planned (HRA Revenue)	2,359,439		157,868	350,464
3,239	Associated Costs (HRA)- interest	3,415		177	
638,995	Managing Tenancies (HRA)	703,989		9,848	27,310
-12,972,561	Rent Collection and Accounting (HRA)	-14,063,969	-1,103,401	11,197	
770,149	Supported Housing (HRA)	1,045,442	-763	187,778	
131,000	Increase/Decrease in Provision for Bad or Doubtful Debts (HRA)	131,000			
4,719,441	Depreciation and Impairment - Dwellings (HRA)	4,719,441			
87,582	Depreciation and Impairment - Other HRA Assets	87,582			
-196,604	Interest & Investment Income (HRA)	-436,157	-239,553		
1,504,805	External Interest Payable (HRA)	1,234,805	-270,000		
-45,009	HRA Net Operating	386,083	-1,613,717	449,160	1,244,774
2,176,326	Contingent Sums (HRA)	849,977	-1,364,000		
	Interdepartmental recharges		-11,240		
	HRA Recharges			302,522	

	Pay award			96,333	
2,131,317	HRA Total Cost	1,236,060	-2,988,957	848,015	1,244,774

HOUSING REVENUE ACCOUNT BUDGET SETTING

	2024.25	2025.26	2026.27	2027.28	2028.29	2029.30	2030.31	2031.32	2032.33	2033.34
	Forecast £'000	Forecast £,000								
INCOME										
Rental Income	-13,974	-13,766	-14,089	-14,420	-14,758	-15,103	-15,456	-15,816	-16,184	-16,560
Non-Dwelling Income	-106	-108	-112	-115	-118	-121	-125	-128	-132	-136
Supporting People Grant	0	0	0	0	0	0	0	0	0	0
Other Income	-185	-185	-185	-185	-185	-185	-185	-185	-185	-185
Total Income	-14,265	-14,059	-14,386	-14,720	-15,061	-15,409	-15,766	-16,129	-16,520	-16,881
EXPENDITURE										
General Management	2,605	2,664	2,724	2,786	2,850	2,914	2,981	3,048	3,118	3,206
Supporting People	1,213	1,253	1,294	1,337	1,383	1,431	1,482	1,536	1,593	1,774
Responsive	2,734	1,970	2,018	2,067	2,117	2,169	2,222	2,276	2,333	2,380
Planned Maintenance	2,359	2,161	2,213	2,268	2,323	2,380	2,438	2,498	2,559	2,607
Bad Debt Provision	131	137	140	144	147	151	154	158	161	165
Interest Payable & Receivable	802	802	802	501	501	502	502	502	172	172
Depreciation	4,807	4,264	4,237	4,211	4,184	4,157	4,131	4,104	4,078	4,156
Net Operating Income	386	-808	-958	-1,406	-1,556	-1,705	-1,856	-2,007	-2,506	-2,421
Known variations:										
Reversal of Depreciation	-4,807	-4,264	-4,237	-4,211	-4,184	-4,157	-4,131	-4,104	-4,078	-4,156
Capital Expenditure	1,877	1,916	1,847	2,182	2,261	2,489	2,403	1,805	2,301	1,627
Disabled Adaptations	300	300	300	300	300	300	300	300	300	300
Asbestos and Health & Safety Surveys	100	100	100	100	100	100	100	100	100	100
Debt Repayment - Balance of Depreciation	2,030	1,448	1,840	1,079	973	768	828	1,399	877	1,629

Major Repairs Reserve	600	600	250	650	650	600	600	600	600	600
Asset Replacement Earmarked Reserve	0	0	0	0	0	0	0	50	50	50

HOUSING REVENUE ACCOUNT BUDGET SETTING

	2024.25	2025.26	2026.27	2027.28	2028.29	2029.30	2030.31	2031.32	2032.33	2033.34
	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£,000
Additional Debt Repayment Transfer	750	750	750	750	750	750	1,000	800	0	1,000
Capital works non-traditional properties	0	0	0	0	0	0	0	0	0	0
Options Appraisal Smallthorne Place	0	0	0	0	0	0	0	0	0	0
ICT Upgrades	0	0	0	0	200	0	0	0	0	0
HRA Surplus (-) / Deficit	1,236	42	-108	-556	-506	-855	-756	-1,057	-2,356	-1,271

HRA General Reserve

HRA Reserve B/fwd	-2,375	-1,139	-1,097	-1,205	-1,760	-2,266	-3,121	-3,878	-4,935	-7,291
(Surplus) / Deficit for year	1,236	42	-108	-556	-506	-855	-756	-1,057	-2,356	-1,271
HRA Reserve C/fwd	-1,139	-1,097	-1,205	-1,760	-2,266	-3,121	-3,878	-4,935	-7,291	-8,562

RESERVES

Debt Repayment Reserve

Balance B/fwd	-354	-3,134	-5,332	-7,922	-9,751	-11,474	-12,992	-14,820	-6,969	-7,846
Depreciation balance	-2,030	-1,448	-1,840	-1,079	-973	-768	-828	-1,399	-877	-1,629
Transfers to reserve	-750	-750	-750	-750	-750	-750	-1,000	-750	0	-1,000
Repayment of loan	0	0	0	0	0	0	0	10,000	0	0
Reserve C/fwd	-3,134	-5,332	-7,922	-9,751	-11,474	-12,992	-14,820	-6,969	-7,846	-10,475

Earmarked Reserve

Balance B/fwd	-298	-298	-298	-298	-298	-298	-298	-298	-298	-298
---------------	------	------	------	------	------	------	------	------	------	------

Vehicle Replacement Transfer to Reserve	0	0	0	0	0	0	0	0	0	0
Software Upgrade	0	0	0	0	0	0	0	0	0	0
Asset Replacement	0	0	0	0	0	0	0	0	0	0
Reserve C/fwd	-298									

HOUSING REVENUE ACCOUNT BUDGET SETTING

	2024.25	2025.26	2026.27	2027.28	2028.29	2029.30	2030.31	2031.32	2032.33	2033.34
	Forecast	Forecast	Forecast							
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£,000
Major Repairs Reserve										
Balance B/fwd	-5,707	-6,307	-6,907	-7,157	-7,807	-8,457	-9,057	-9,657	-10,257	-10,857
Transfers to reserve	-600	-600	-250	-650	-650	-600	-600	-600	-600	-600
Earmarked non-traditional properties	0	0	0	0	0	0	0	0	0	0
Reserve C/fwd	-6,307	-6,907	-7,157	-7,807	-8,457	-9,057	-9,657	-10,257	-10,857	-11,457
New Build Reserve										
Capital Receipts B/fwd	-3,991	-4,602	-5,214	-5,826	-6,437	-7,049	-7,660	-8,272	-8,884	-9,495
Acquisitions in year	0	0	0	0	0	0	0		0	
RTB Receipts in year	-612	-612	-612	-612	-612	-612	-612	-612	-612	-612
Borrowing in year	0	0	0	0	0	0	0	0	0	
Balance c/fwd	-4,602	-5,214	-5,826	-6,437	-7,049	-7,660	-8,272	-8,884	-9,495	-10,107

HRA Service Development

Committee	Value of one-off proposals (2024/25 only)	Value of recurring proposals (2024/25 and every year thereafter)	Total
Housing Revenue Account	£97,310	£1,147,465	£1,244,775

Housing Service (HRA)	Title of Proposal	Value	One-off/Recurring	Reason for Change	Committee meeting date for material policy/staffing decisions
Housing Service (HRA)	Asset management data base	70,000	Recurring	<p>A report setting out further detail of this proposal will be presented to the relevant policy making committee in January / February 2024. For consideration. The following is for information only, pending this decision.</p> <p>Asset management data base needed for compliance for asbestos register/legionella and stock condition data.</p>	<p>Housing & Communities Committee</p> <p>1 February 2024</p>
Housing Service (HRA)	Repairs and Maintenance of Void properties	797,000	One-off	<p>A report setting out further detail of this proposal will be presented to the relevant policy making committee in January / February 2024. For consideration. The following is for information only, pending this decision.</p> <p>This additional budgetary provision will support the anticipated additional high level costs associated with managing voids as the service improves it's performance in respect of voids and the cost of voids is in line with peers.</p>	<p>Housing & Communities Committee</p> <p>1 February 2024</p>

Housing Service (HRA)	Title of Proposal	Value	One-off/Recurring	Reason for Change	Committee meeting date for material policy/staffing decisions
Housing Service (HRA)	Planned (HRA Revenue) - Professional fees for stock condition and other related surveys	350,465	One-off	<p>A report setting out further detail of this proposal will be presented to the relevant policy making committee in January / February 2024. For consideration. The following is for information only, pending this decision.</p> <p>This proposal seeks to increase the budget for the purposes of undertaking up to date stock condition surveys of the council housing stock and to ensure sufficient provision for other surveys requires by housing regulatory standards</p>	<p>Housing & Communities Committee</p> <p>1 February 2024</p>
Housing Service (HRA)	Managing Tenancies (HRA) - Professional House clearance services	19,310	Recurring	This additional budget is proposed to deal with the environmental cleans required for void properties.	
Housing Service (HRA)	Managing Tenancies (HRA) - Purchase of Software	8,000	Recurring	This additional budget will support the purchase of bolt-on software to enable the service to efficiently undertake Tenant Satisfaction Surveys.	
Overall Budget Impact		1,244,775		TOTAL	

HRA Cost Pressures

Committee	Value of one-off proposals (2024/25 only)	Value of recurring proposals (2024/25 and every year thereafter)	Total
Housing Revenue Account	£170,266	£677,750	£848,016

Housing Service (HRA)	Title of Proposal	Value	One-off/Recurring	Reason for Change
Housing Department Support Staff and Costs (HRA)	Housing Department Support Staff and Costs (HRA) - Subscriptions inflationary increases and 2 new subscriptions	16,102	Recurring	This covers the following subscriptions (The Housing Ombudsman, HQN membership, RTB valuations, Orchard Consultation, and new subscriptions Housing Regulator charges & annual subscription and new subscription to campaign
Housing Department Support Staff and Costs (HRA)	Housing Department Support Staff and Costs (HRA) - Inflationary increases to Computing Maintenance Agreements	10,382	Recurring	Castleton Technology - and Orchard Information Systems (MRI) Castleton Technology is the 'old' name of MRI Communications Manager – the text messaging solution used by Housing for tenant engagement campaigns and other standard automated messages. Orchard (MRI) is the Housing Rental system.
Housing Department Support Staff and Costs (HRA)	Housing Properties Insurance	11,811	Recurring	Inflationary increases in policy cover (Property value 15%)
Housing Department Support Staff and Costs (HRA)	Cost of materials for housing repairs	12,962	Recurring	Industry inflationary increase on cost of materials (7%) purchased for repairs by inhouse trades

Housing Service (HRA)	Title of Proposal	Value	One-off/ Recurring	Reason for Change
Housing Department Support Staff and Costs (HRA)	Compensation Payments - Disrepair claims	10,000	One-off	Due to the lack of investment in particular since 2012 the Council owned properties and data have not allowed for the Council to meet all its repairs / decency commitments. With additional focus and publicity put on disrepair claims from both the government from a category one failure in decency, solicitors, and local radio advertising the volume of disrepair claims is growing significantly this year. It is unknown at this point what longer term effect will have on the budget but given this year's spend so far (£9783) and the fact that we are dealing with 9 cases currently, an increase of budget for next year should be factor into the forecast.
Housing Department Support Staff and Costs (HRA)	Planned Maintenance inflationary increase to contractor payments	153,266	One-off	There are several contractors, but Novus is the main contractor, their current contract is due to expire June 2024, and included yearly increases
Housing Department Support Staff and Costs (HRA)	Management Company Service Charges	3,596	Recurring	Management Company service charges on new build acquisitions (Aston x 12, Repton x 4, Overseal x 7)
Housing Department Support Staff and Costs (HRA)	Supported Housing - Utilities	45,973	Recurring	Electricity budgets have been set based on annual usage at current fixed rates until September '24, a 25% contingency has then been applied to the remaining 6 months. Gas budgets are set based on the last 12 months actual data until November '24 when the fixed tariff ends, a 25% contingency has then been applied to the remaining 4 months. Water budgets have been set based on the last 12 months actual data (where available) with a 10% contingency applied. The contingency has been applied to reflect the volatility of market conditions, at this stage there isn't any information available to apply a more accurate contingency.
Housing Department	Garage Rents	7,000	One-off	Garages and Garage plots rents normally increase in line with rents, the budget has been calculated the same % as used for rents and the currently level of occupancy.

Housing Service (HRA)	Title of Proposal	Value	One-off/Recurring	Reason for Change
Support Staff and Costs (HRA)				
Housing Department Support Staff and Costs (HRA)	Supported Housing (HRA) Derbyshire County Council Contributions to services	130,000	Recurring	County Council Contributions advised to be discontinued after March 2024 - Careline & Independent Living Services was an item in the August 2023 Housing & Community Services Committee
Current Establishment	Current Establishment - Pay Award	64,361	Recurring	
Current Establishment	Current Establishment - Incremental Rises	31,859	Recurring	
Current Establishment	Current Establishment - Apprenticeship Levy	114	Recurring	
HRA Recharges Changes		302,522	Recurring	
Housing Department Support Staff and Costs (HRA)	De-minimis	48,067	Recurring	Insurances, subscriptions, training etc.
Overall General Fund Budget Impact		848,016		TOTAL

HRA Savings

Committee	Value of one-off proposals (2024/25 only)	Value of recurring proposals (2024/25 and every year thereafter)	Total
Housing Revenue Account	£0	£2,987,873	£2,987,873

Housing Service (HRA)	Title of Proposal	Value	One-off/Recurring	Reason for Change
Housing Service (HRA)	External Interest Payable (HRA) Interest Paid	-270,000	Recurring	Paid Sept/March - 2nd £10m paid back March 2024 is reflected in the reduction of interest payable
Housing Service (HRA)	Council House Rental Income	-1,102,104	Recurring	Increase as per Housing Rent Standards 7.3% (CPI +1)
Housing Service (HRA)	Interest Receivable	-239,553	Recurring	Interest rates have remained high throughout 2023/24 return on investment is currently averaging around 5%. Market experts predict that going into 2024/25 the interest rates will slowly start to come down and the effects will be felt in the market. Therefore, the increase in budgeted income for the year predicts an average rate of 4% which is where the market is predicted to be while the wider economy settles. The budget is set on an investment portfolio of £35m
Housing Service (HRA)	Insurance premium recovery	-500.00	Recurring	
Housing Service (HRA)	Staff Car Allowances	-569	Recurring	Reduced hours to 20 on one post

Housing Service (HRA)	Title of Proposal	Value	One-off/Recurring	Reason for Change
Housing Service (HRA)	Engineering Insurance-Boilers, Lifts & Machines	-15	Recurring	Decrease in insurance premium
Current Establishment	Enhanced Pension	-616	Recurring	
Current Establishment	Essential User	-361	Recurring	
Interdepartmental Recharges Changes		-11,240		
Removal of Contingent Sums		-612,916		
Reduction to Additional Debt Repayment		-750,000		Looking to reprofile loans due in 2026/27
Overall Budget Impact		-2,987,873		TOTAL

PROPOSED FEES AND CHARGES 2024/25

VAT Key - O: Outside Scope S: Standard rate E: Exempt Z: Zero

APPENDIX 5

LAND AND PROPERTY CHARGES	VAT	GL Account Code	Unit	Date of Last Change	2023/24 £:	Proposed Fee 2024/25	%age Increase	£ Increase	Externally set	Explanation regarding the recommended level of charge
LOCAL LAND CHARGE Searches										
LLCI Local Land Charges Residential	O	R9309 ACL00		01/04/2023	30.00	30.90	3.00%	0.90		DCC have given an indicative rise of 3% for inflation - this same basis has been applied to our charges
LLCI Local Land Charges Commercial	O	R9309 ACL00		01/04/2023	48.00	49.44	3.00%	1.44		DCC have given an indicative rise of 3% for inflation - this same basis has been applied to our charges
CON 29R (required form) Residential	S	R9309 ACL00		01/04/2023	66.00	106.77	61.77%	40.77		Fees have increased in line with charges imposed by DCC from Feb 23 this is to recoup the costs recharged to customers.
CON 29R (required form) Commercial	S	R9309 ACL00		01/04/2023	144.00	187.11	29.94%	43.11		Fees have increased in line with charges imposed by DCC from Feb 23 this is to recoup the costs recharged to customers.
Full Standard Search (LLC1 & CON 29R) Residential	O/S	R9309 ACL00		01/04/2023	96.00	137.67	43.41%	41.67		Fees have increased in line with charges imposed by DCC from Feb 23 this is to recoup the costs recharged to customers.
Full Standard Search (LLC1 & CON 29R) Commercial	O/S	R9309 ACL00		01/04/2023	192.00	236.55	23.20%	44.55		Fees have increased in line with charges imposed by DCC from Feb 23 this is to recoup the costs recharged to customers.
CON 29 (optional form) Other Questions - Each Enquiry	S	R9309 ACL00		01/04/2023	20.40	37.49	83.78%	17.09		Fees have increased in line with charges imposed by DCC from Feb 23 this is to recoup the costs recharged to customers.
Each Additional Enquiry (applicant's own question)	S	R9309 ACL00		01/04/2023	30.00	30.90	3.00%	0.90		DCC have given an indicative rise of 3% for inflation - this same basis has been applied to our charges
Additional Parcel of Land	S	R9309 ACL00		01/04/2023	42.00	43.26	3.00%	1.26		DCC have given an indicative rise of 3% for inflation - this same basis has been applied to our charges
LICENSING FEES										
PRIVATE HIRE LICENCES										
Vehicle	O	R9307 CEE70		01/04/2023	190.00	190.00	0.00%	0.00		
Hire Vehicle	O	R9307 CEE70		01/04/2021	121.00	121.00	0.00%	0.00		
Operator 1 to 5 cars	O	R9307 CEE70		01/04/2021	382.00	382.00	0.00%	0.00		
Operator 6 to 20 cars	O	R9307 CEE70		01/04/2021	505.00	505.00	0.00%	0.00		
Operator 21 to 50 cars	O	R9307 CEE70		01/04/2021	684.00	684.00	0.00%	0.00		
Operator 51 cars or more	O	R9307 CEE70		01/04/2021	893.00	893.00	0.00%	0.00		
Driver (3 years)	O	R9307 CEE70		01/04/2023	265.00	265.00	0.00%	0.00		
Driver (2 years)	O	R9307 CEE70		01/04/2023	190.00	190.00	0.00%	0.00		
Driver (1 year)	O	R9307 CEE70		01/04/2023	135.00	135.00	0.00%	0.00		
Transfer of vehicle licence to another person	O	R9307 CEE70		01/04/2012	38.00	38.00	0.00%	0.00		
Re-test of vehicle	O	R9307 CEE70		01/04/2016	31.00	31.00	0.00%	0.00		
Depot non-attendance fee	O	R9307 CEE70		01/04/2020	31.00	31.00	0.00%	0.00		
Trailer	O	R9307 CEE70		01/04/2015	25.00	25.00	0.00%	0.00		
Knowledge Test	O	R9307 CEE70		01/04/2020	38.40	38.40	0.00%	0.00		
Change of licence details (not requiring another type of application)	O	R9307 CEE70		01/04/2013	10.50	10.50	0.00%	0.00		
Copy of a paper licence, or the replacement of a badge/plate	O	R9307 CEE70		01/04/2013	10.50	10.50	0.00%	0.00		
Replacement of a badge/plate	O	R9307 CEE70		01/04/2014	15.00	15.00	0.00%	0.00		
Plate platforms	O	R9307 CEE70		01/04/2013	10.00	10.00	0.00%	0.00		
Plate magnets	O	R9307 CEE70		01/04/2022	37.00	37.00	0.00%	0.00		
FOOD EXPORT CERTIFICATES										
Food Export Certificates (hardcopy)	O	R9307 CEE00	Each	01/04/2023	£62.70	£67.00	6.86%	4.30		Increased by CPI (6.7%) and rounded to the nearest pound
Food Export Certificates (electronic)	O	R9307 CEE00	Each	01/04/2023	£51.50	£55.00	6.80%	3.50		Increased by CPI (6.7%) and rounded to the nearest pound
Food Export Certificates (Fish Products)	O	R9307 CEE00	Each	01/04/2023	£94.00	£100.00	6.38%	6.00		Increased by CPI (6.7%) and rounded to the nearest pound

Primary Authority Partnership (standard hourly fee)	O	R9308 CEE00	Hour	01/04/2023	67.50	72.00	6.67%	4.50	Increased by CPI (6.7%) and rounded to the nearest pound
Whole register	O	R9308 CEE00	Each	01/04/2023	57.70	61.50	6.59%	3.80	Increased by CPI (6.7%) and rounded to the nearest pound
Single registration - Any other party	O	R9308 CEE00	Each	01/04/2023	18.90	20.00	5.82%	1.10	Increased by CPI (6.7%) and rounded to the nearest pound
Food hygiene re-inspection at the request of the food business operator	O	R9308 CEE00	Each	01/04/2023	125.00	133.00	6.40%	8.00	Increased by CPI (6.7%) and rounded to the nearest pound
Register of Food Premises									
Food Hygiene re-rating inspection	O	R9308 CEE00	Each	01/04/2023	£180.00	£192.00	6.67%	12.00	Increased by CPI (6.7%) and rounded to the nearest pound
Food Hygiene Level 2 training (cost per person for 1-4 delegates)	O	R9308 CEE00	Each	01/04/2023	£40.00	£43.00	7.50%	3.00	Increased by CPI (6.7%) and rounded to the nearest pound
Food Hygiene Level 2 training (cost per person for 5 plus delegates)	O	R9308 CEE00	Each	01/04/2023	£50.00	£53.00	6.00%	3.00	Increased by CPI (6.7%) and rounded to the nearest pound
Food Hygiene Level 3 training (per person)	O	R9308 CEE00	Each	01/04/2023	£150.00	£160.00	6.67%	10.00	Increased by CPI (6.7%) and rounded to the nearest pound
Food Hygiene Refresher training (per person)	O	R9308 CEE00	Each	01/04/2023	£30.00	£32.00	6.67%	2.00	Increased by CPI (6.7%) and rounded to the nearest pound
Safer Food Better Business plus diary	O	R9308 CEE00	Each	01/04/2023	£15.00	£16.00	6.67%	1.00	Increased by CPI (6.7%) and rounded to the nearest pound
Animal Licences									
Pet shops - Grant of Licence - Application Fee (with more than one type of animal)	O	R9307 CEE70		01/04/2022	380.00	380.00	0.00%	0.00	
Pet shops - Grant of Licence - Licence Fee (with more than one type of animal)	O	R9307 CEE70		01/04/2022	185.00	185.00	0.00%	0.00	
Pet shops - Renewal - Application Fee (with more than one type of animal)	O	R9307 CEE70		01/04/2022	380.00	380.00	0.00%	0.00	
Pet shops - Renewal - Licence Fee (with more than one type of animal)	O	R9307 CEE70		01/04/2022	185.00	185.00	0.00%	0.00	
Pet shops - Grant of Licence - Application Fee (with one type of animal)	O	R9307 CEE70		01/04/2022	275.00	275.00	0.00%	0.00	
Pet shops - Grant of Licence - Licence Fee (with one type of animal)	O	R9307 CEE70		01/04/2022	177.00	177.00	0.00%	0.00	
Pet shops - Renewal - Application Fee (with one type of animal)	O	R9307 CEE70		01/04/2022	275.00	275.00	0.00%	0.00	
Pet shops - Renewal - Licence Fee (with one type of animal)	O	R9307 CEE70		01/04/2022	177.00	177.00	0.00%	0.00	
Riding establishments - Application Fee	O	R9307 CEE70		01/04/2022	275.00	275.00	0.00%	0.00	
Riding establishments - Licence Fee	O	R9307 CEE70		01/04/2022	175.00	175.00	0.00%	0.00	
Animal Boarding establishments - Home Boarding - Application Fee	O	R9307 CEE70		01/04/2023	138.00	138.00	0.00%	0.00	
Animal Boarding establishments - Home Boarding - Licence Fee	O	R9307 CEE70		01/04/2023	70.00	70.00	0.00%	0.00	
Animal Boarding Establishments - Doggy Day Care - Application Fee	O	R9307 CEE70		01/04/2022	230.00	230.00	0.00%	0.00	
Animal Boarding Establishments - Doggy Day Care - Licence Fee	O	R9307 CEE70		01/04/2022	120.00	120.00	0.00%	0.00	
Animal Boarding establishments - Kennels & Catteries - Application Fee	O	R9307 CEE70		01/04/2022	275.00	275.00	0.00%	0.00	
Animal Boarding establishments - Kennels & Catteries - Licence Fee	O	R9307 CEE70		01/04/2022	165.00	165.00	0.00%	0.00	
Dangerous wild animals	O	R9307 CEE70		01/04/2013	204.00	204.00	0.00%	0.00	
Breeding of Dogs - Grant of licence - Application Fee	O	R9307 CEE70		01/04/2020	242.00	242.00	0.00%	0.00	
Breeding of Dogs - Grant of licence - Licence Fee	O	R9307 CEE70		01/04/2020	145.00	145.00	0.00%	0.00	
Breeding of Dogs - Renewal - Application Fee	O	R9307 CEE70		01/04/2020	185.00	185.00	0.00%	0.00	
Breeding of Dogs - Renewal - Licence Fee	O	R9307 CEE70		01/04/2020	145.00	145.00	0.00%	0.00	
Breeding of Dogs - Grant of licence - Kennel Breeding - Application Fee	O	R9307 CEE70		01/04/2022	305.00	305.00	0.00%	0.00	
Breeding of Dogs - Grant of licence - Kennel Breeding - Licence Fee	O	R9307 CEE70		01/04/2022	205.00	205.00	0.00%	0.00	
Breeding of Dogs - Renewal of licence - Kennel Breeding - Application Fee	O	R9307 CEE70		01/04/2022	225.00	225.00	0.00%	0.00	
Breeding of Dogs - Renewal of licence - Kennel Breeding - Licence Fee	O	R9307 CEE70		01/04/2022	205.00	205.00	0.00%	0.00	
Keeping or Training Animals for Exhibition - Grant of Licence - Application Fee	O	R9307 CEE70		01/04/2023	200.00	200.00	0.00%	0.00	
Keeping or Training Animals for Exhibition - Grant of Licence - Licence Fee	O	R9307 CEE70		01/04/2023	100.00	100.00	0.00%	0.00	

Keeping or Training Animals for Exhibition - Renewal - Application Fee	O	R9307 CEE70	01/04/2023	200.00	200.00	0.00%	0.00
Keeping or Training Animals for Exhibition - Renewal - Licence Fee	O	R9307 CEE70	01/04/2023	100.00	100.00	0.00%	0.00
Boarding Arranger - Application Fee	O	R9307 CEE70	01/04/2023	205.00	205.00	0.00%	0.00
Boarding Arranger - Licence Fee	O	R9307 CEE70	01/04/2023	110.00	110.00	0.00%	0.00
Add Host Family Fee	O	R9307 CEE70	01/04/2023	65.00	65.00	0.00%	0.00
Change of Details - Animal Licence	O	R9307 CEE70	01/04/2020	20.00	20.00	0.00%	0.00
Variation of Animal Licence	O	R9307 CEE70	01/04/2019	147.00	147.00	0.00%	0.00
Re-inspection for risk rating purposes	O	R9308 CEE70	01/04/2019	120.00	120.00	0.00%	0.00
Additional application fee if applying for more than one licensable activity at a time	O	R9307 CEE70	01/04/2019	100.00	100.00	0.00%	0.00
Inspection fee in relation to appeals (travel time will be added on to the time taken to inspect)	O	R9307 CEE70	01/04/2019	£45 per hour	£45 per hour		
Zoo Plus Vet Fees - (Grant 4 Years) (6 Year Renewal - Application Fee)	O	R9307 CEE70	01/04/2019	522.00	522.00	0.00%	0.00
Zoo Plus Vet Fees - (Grant 4 Years) (6 Year Renewal - Licence Fee)	O	R9307 CEE70	01/04/2019	222.00	222.00	0.00%	0.00
Other Licences							
Film Classifications	O	R9307 CEE70	01/04/2017	£50.00 to include the first half of viewing plus an additional fee of £20.00 for every half hour or part thereof	£50.00 to include the first half of viewing plus an additional fee of £20.00 for every half hour or part thereof		
Street Trading - Grant/Renewal of consent - Application Fee	O	R9307 CEE70	01/04/2017	206.00	206.00	0.00%	0.00
Street Trading - Grant/Renewal of consent - Consent Fee	O	R9307 CEE70	01/04/2017	166.00	166.00	0.00%	0.00
Street Trading - Special Events consent	O	R9307 CEE70	01/04/2017	179.00	179.00	0.00%	0.00
Tattooist - Operator & Premises	O	R9307 CEE70	01/04/2019	145.00	145.00	0.00%	0.00
Tattooist - Transfer	O	R9307 CEE70	01/04/2015	48.00	48.00	0.00%	0.00
Tattooist - temporary registration (less than 30 days)	O	R9307 CEE70	01/04/2020	77.00	77.00	0.00%	0.00
Sex establishment - Grant/Renewal - Application Fee	O	R9307 CEE70	01/04/2019	1,980.00	1,980.00	0.00%	0.00
Sex establishment - Grant/Renewal - Licence Fee	O	R9307 CEE70	01/04/2019	630.00	630.00	0.00%	0.00
Sex establishment - Variation - Application Fee	O	R9307 CEE70	01/04/2019	1,825.00	1,825.00	0.00%	0.00
Sex establishment - Variation - Licence Fee	O	R9307 CEE70	01/04/2019	393.00	393.00	0.00%	0.00
Sex establishment - Transfer - Application Fee	O	R9307 CEE70	01/04/2019	1,680.00	1,680.00	0.00%	0.00
Sex establishment - Transfer - Licence Fee	O	R9307 CEE70	01/04/2019	235.00	235.00	0.00%	0.00
Sex establishment - Change of details	O	R9307 CEE70	01/04/2019	28.00	28.00	0.00%	0.00
LICENCES & LICENSING (under the 2005 Regulations)							
Premises licences & Club Premises Certificate - Application Fee							
Rateable value - nil to £4,300 - Band A	O	R9307 CEE70		100.00	100.00	0.00%	0.00
Rateable value - £4,300 to £33,000 - Band B	O	R9307 CEE70		190.00	190.00	0.00%	0.00
Rateable value - £33,001 to £87,000 - Band C	O	R9307 CEE70		315.00	315.00	0.00%	0.00
Rateable value - £87,001 to £125,000 - Band D	O	R9307 CEE70		450.00	450.00	0.00%	0.00
Rateable value - £125,001 and above - Band E	O	R9307 CEE70		635.00	635.00	0.00%	0.00
Premises Licences & Club Premises Certificate - Annual Fee							
Rateable value - nil to £4,300 - Band A	O	R9307 CEE70		70.00	70.00	0.00%	0.00
Rateable value - £4,300 to £33,000 - Band B	O	R9307 CEE70		180.00	180.00	0.00%	0.00
Rateable value - £33,001 to £87,000 - Band C	O	R9307 CEE70		295.00	295.00	0.00%	0.00

Rateable value - £87,001 to £125,000 - Band D	O	R9307 CEE70	320.00	320.00	0.00%	0.00
Rateable value - £125,001 and above - Band E	O	R9307 CEE70	350.00	350.00	0.00%	0.00
Variation Fee in Transition (relates to alcohol only)						
Rateable value - nil to £4,300 - Band A	O	R9307 CEE70	20.00	20.00	0.00%	0.00
Rateable value - £4,300 to £33,000 - Band B	O	R9307 CEE70	60.00	60.00	0.00%	0.00
Rateable value - £33,001 to £87,000 - Band C	O	R9307 CEE70	80.00	80.00	0.00%	0.00
Rateable value - £87,001 to £125,000 - Band D	O	R9307 CEE70	100.00	100.00	0.00%	0.00
Rateable value - £125,001 and above - Band E	O	R9307 CEE70	120.00	120.00	0.00%	0.00
Multiplier (mainly relates to town & city centre pubs) - Application Fee						
Rateable value - £87,001 to £125,000 - Band D	O	R9307 CEE70	900.00	900.00	0.00%	0.00
Rateable value - £125,001 and above - Band E	O	R9307 CEE70	1,905.00	1,905.00	0.00%	0.00
Rateable value - £87,001 to £125,000 - Band D	O	R9307 CEE70	640.00	640.00	0.00%	0.00
Rateable value - £125,001 and above - Band E	O	R9307 CEE70	1,050.00	1,050.00	0.00%	0.00
Exceptionally large Events (additional to licence fee) - Application Fee						
Number = 5,000 to 9,999	O	R9307 CEE70	1,000.00	1,000.00	0.00%	0.00
Number = 10,000 to 14,999	O	R9307 CEE70	2,000.00	2,000.00	0.00%	0.00
Number = 15,000 to 19,999	O	R9307 CEE70	4,000.00	4,000.00	0.00%	0.00
Number = 20,000 to 29,999	O	R9307 CEE70	8,000.00	8,000.00	0.00%	0.00
Number = 30,000 to 39,999	O	R9307 CEE70	16,000.00	16,000.00	0.00%	0.00
Number = 40,000 to 49,999	O	R9307 CEE70	24,000.00	24,000.00	0.00%	0.00
Number = 50,000 to 59,999	O	R9307 CEE70	32,000.00	32,000.00	0.00%	0.00
Number = 60,000 to 69,999	O	R9307 CEE70	40,000.00	40,000.00	0.00%	0.00
Number = 70,000 to 79,999	O	R9307 CEE70	48,000.00	48,000.00	0.00%	0.00
Number = 80,000 to 89,999	O	R9307 CEE70	56,000.00	56,000.00	0.00%	0.00
Number = 90,000 and over	O	R9307 CEE70	64,000.00	64,000.00	0.00%	0.00
Exceptionally large Events (additional to licence fee) - Annual Fee						
Number = 5,000 to 9,999	O	R9307 CEE70	500.00	500.00	0.00%	0.00
Number = 10,000 to 14,999	O	R9307 CEE70	1,000.00	1,000.00	0.00%	0.00
Number = 15,000 to 19,999	O	R9307 CEE70	2,000.00	2,000.00	0.00%	0.00
Number = 20,000 to 29,999	O	R9307 CEE70	4,000.00	4,000.00	0.00%	0.00
Number = 30,000 to 39,999	O	R9307 CEE70	8,000.00	8,000.00	0.00%	0.00
Number = 40,000 to 49,999	O	R9307 CEE70	12,000.00	12,000.00	0.00%	0.00
Number = 50,000 to 59,999	O	R9307 CEE70	16,000.00	16,000.00	0.00%	0.00
Number = 60,000 to 69,999	O	R9307 CEE70	20,000.00	20,000.00	0.00%	0.00
Number = 70,000 to 79,999	O	R9307 CEE70	24,000.00	24,000.00	0.00%	0.00
Number = 80,000 to 89,999	O	R9307 CEE70	28,000.00	28,000.00	0.00%	0.00
Number = 90,000 and over	O	R9307 CEE70	32,000.00	32,000.00	0.00%	0.00
Permitted Temporary Activities, Personal Licences & Miscellaneous						
Section 25 - theft, loss, etc of premises licence or summary	O	R9307 CEE70	10.50	10.50	0.00%	0.00

Section 29 - application for a provisional statement where premises being built etc.	O	R9307 CEE70		315.00	315.00	0.00%	0.00
Section 33 - notification of change of name or address	O	R9307 CEE70		10.50	10.50	0.00%	0.00
Section 37 - application to vary licence to specify individual as premises supervisor	O	R9307 CEE70		23.00	23.00	0.00%	0.00
Section 42 - application for transfer of premises licence	O	R9307 CEE70		23.00	23.00	0.00%	0.00
Section 47 - interim authority notice following death etc of licence holder	O	R9307 CEE70		23.00	23.00	0.00%	0.00
Section 79 - theft, loss etc of certificate or summary	O	R9307 CEE70		10.50	10.50	0.00%	0.00
Section 82 - notification of change of name or alteration of rules of club	O	R9307 CEE70		10.50	10.50	0.00%	0.00
Section 83(1) or (2) - change of relevant registered address of club	O	R9307 CEE70		10.50	10.50	0.00%	0.00
Section 100 - temporary event notice	O	R9307 CEE70		21.00	21.00	0.00%	0.00
Section 110 - theft, loss, etc of temporary event notice	O	R9307 CEE70		10.50	10.50	0.00%	0.00
Section 117 - application for a grant or renewal of personal licence	O	R9307 CEE70		37.00	37.00	0.00%	0.00
Section 126 - theft, loss etc of personal licence	O	R9307 CEE70		10.50	10.50	0.00%	0.00
Section 127 - duty to notify change of name or address	O	R9307 CEE70		10.50	10.50	0.00%	0.00
Section 178 - right of freeholder etc to be notified of licensing matters	O	R9307 CEE70		21.00	21.00	0.00%	0.00
LICENCES UNDER THE GAMBLING ACT 2005							
Premises Licence Fee - regulation SI2007/479 - maximum fee							
New Application - New small Casinos	O	R9307 CEE70		8,000.00	8,000.00	0.00%	0.00
New Application - New large Casinos	O	R9307 CEE70		10,000.00	10,000.00	0.00%	0.00
New Application - Regional Casino	O	R9307 CEE70		15,000.00	15,000.00	0.00%	0.00
New Application - Bingo Club	O	R9307 CEE70	01/04/2019	1,276.00	1,276.00	0.00%	0.00
New Application - Betting premises (excluding tracks)	O	R9307 CEE70	01/04/2019	1,276.00	1,276.00	0.00%	0.00
New Application - Tracks	O	R9307 CEE70	01/04/2019	1,276.00	1,276.00	0.00%	0.00
New Application - Family entertainment centres	O	R9307 CEE70	01/04/2019	1,063.00	1,063.00	0.00%	0.00
New Application - Adult gaming centres	O	R9307 CEE70	01/04/2019	1,063.00	1,063.00	0.00%	0.00
Annual Fee - New small Casinos	O	R9307 CEE70		5,000.00	5,000.00	0.00%	0.00
Annual Fee - New large Casinos	O	R9307 CEE70		10,000.00	10,000.00	0.00%	0.00
Annual Fee - Regional Casino	O	R9307 CEE70		15,000.00	15,000.00	0.00%	0.00
Annual Fee - Bingo Club	O	R9307 CEE70		835.00	835.00	0.00%	0.00
Annual Fee - Betting premises (excluding tracks)	O	R9307 CEE70		536.00	536.00	0.00%	0.00
Annual Fee - Tracks	O	R9307 CEE70		777.00	777.00	0.00%	0.00
Annual Fee - Family entertainment centres	O	R9307 CEE70		609.00	609.00	0.00%	0.00
Annual Fee - Adult entertainment centres	O	R9307 CEE70		777.00	777.00	0.00%	0.00
Application to vary - New small Casinos	O	R9307 CEE70		4,000.00	4,000.00	0.00%	0.00
Application to vary - New large Casinos	O	R9307 CEE70		5,000.00	5,000.00	0.00%	0.00
Application to vary - Regional Casino	O	R9307 CEE70		7,500.00	7,500.00	0.00%	0.00
Application to vary - Bingo Club	O	R9307 CEE70	01/04/2019	1,276.00	1,276.00	0.00%	0.00
Application to vary - Betting premises (excluding tracks)	O	R9307 CEE70	01/04/2019	1,276.00	1,276.00	0.00%	0.00
Application to vary - Tracks	O	R9307 CEE70	01/04/2019	1,250.00	1,250.00	0.00%	0.00
Application to vary - Family entertainment centres	O	R9307 CEE70	01/04/2019	1,000.00	1,000.00	0.00%	0.00

Application to vary - Adult gaming centres	O	R9307 CEE70	01/04/2019	1,000.00	1,000.00	0.00%	0.00
Application to transfer - Existing Casinos	O	R9307 CEE70		1,350.00	1,350.00	0.00%	0.00
Application to transfer - New small Casinos	O	R9307 CEE70		1,800.00	1,800.00	0.00%	0.00
Application to transfer - New large Casinos	O	R9307 CEE70		2,150.00	2,150.00	0.00%	0.00
Application to transfer - Regional Casino	O	R9307 CEE70		6,500.00	6,500.00	0.00%	0.00
Application to transfer - Bingo Club	O	R9307 CEE70	01/04/2019	451.00	451.00	0.00%	0.00
Application to transfer - Betting premises (excluding tracks)	O	R9307 CEE70	01/04/2019	451.00	451.00	0.00%	0.00
Application to transfer - Tracks	O	R9307 CEE70	01/04/2019	451.00	451.00	0.00%	0.00
Application to transfer - Family entertainment centres	O	R9307 CEE70	01/04/2019	451.00	451.00	0.00%	0.00
Application to transfer - Adult gaming centres	O	R9307 CEE70	01/04/2019	451.00	451.00	0.00%	0.00
Application for reinstatement - Existing Casinos	O	R9307 CEE70		1,350.00	1,350.00	0.00%	0.00
Application for reinstatement - New small Casinos	O	R9307 CEE70		1,800.00	1,800.00	0.00%	0.00
Application for reinstatement - New large Casinos	O	R9307 CEE70		2,150.00	2,150.00	0.00%	0.00
Application for reinstatement - Regional Casino	O	R9307 CEE70		1,350.00	1,350.00	0.00%	0.00
Application for reinstatement - Bingo Club	O	R9307 CEE70	01/04/2019	451.00	451.00	0.00%	0.00
Application for reinstatement - Betting premises (excluding tracks)	O	R9307 CEE70	01/04/2019	451.00	451.00	0.00%	0.00
Application for reinstatement - Tracks	O	R9307 CEE70	01/04/2019	451.00	451.00	0.00%	0.00
Application for reinstatement - Family entertainment centres	O	R9307 CEE70	01/04/2019	451.00	451.00	0.00%	0.00
Application for reinstatement - Adult gaming centres	O	R9307 CEE70	01/04/2019	451.00	451.00	0.00%	0.00
Application for provisional statement - New small Casinos	O	R9307 CEE70		8,000.00	8,000.00	0.00%	0.00
Application for provisional statement - New large Casinos	O	R9307 CEE70		10,000.00	10,000.00	0.00%	0.00
Application for provisional statement - Regional Casino	O	R9307 CEE70		15,000.00	15,000.00	0.00%	0.00
Application for provisional statement - Bingo Club	O	R9307 CEE70	01/04/2019	1,276.00	1,276.00	0.00%	0.00
Application for provisional statement - Betting premises (excluding tracks)	O	R9307 CEE70	01/04/2019	1,276.00	1,276.00	0.00%	0.00
Application for provisional statement - Tracks	O	R9307 CEE70	01/04/2019	1,276.00	1,276.00	0.00%	0.00
Application for provisional statement - Family entertainment centres	O	R9307 CEE70	01/04/2019	1,063.00	1,063.00	0.00%	0.00
Application for provisional statement - Adult gaming centres	O	R9307 CEE70	01/04/2019	1,063.00	1,063.00	0.00%	0.00
Licence Application (Provisional statement holders) - New small Casinos	O	R9307 CEE70		3,000.00	3,000.00	0.00%	0.00
Licence Application (Provisional statement holders) - New large Casinos	O	R9307 CEE70		5,000.00	5,000.00	0.00%	0.00
Licence Application (Provisional statement holders) - Regional Casino	O	R9307 CEE70		8,000.00	8,000.00	0.00%	0.00
Licence Application (Provisional statement holders) - Bingo Club	O	R9307 CEE70	01/04/2019	451.00	451.00	0.00%	0.00
Licence Application (Provisional statement holders) - Betting premises (excluding tracks)	O	R9307 CEE70	01/04/2019	451.00	451.00	0.00%	0.00
Licence Application (Provisional statement holders) - Tracks	O	R9307 CEE70	01/04/2019	451.00	451.00	0.00%	0.00
Licence Application (Provisional statement holders) - Family entertainment centres	O	R9307 CEE70	01/04/2019	451.00	451.00	0.00%	0.00
Licence Application (Provisional statement holders) - Adult gaming centres	O	R9307 CEE70	01/04/2019	451.00	451.00	0.00%	0.00
Copy licence - New small Casinos	O	R9307 CEE70	01/04/2019	17.00	17.00	0.00%	0.00
Copy licence - New large Casinos	O	R9307 CEE70	01/04/2019	17.00	17.00	0.00%	0.00
Copy licence - Regional Casino	O	R9307 CEE70	01/04/2019	17.00	17.00	0.00%	0.00

Copy licence - Bingo Club	O	R9307 CEE70	01/04/2019	17.00	17.00	0.00%	0.00
Copy licence - Betting premises (excluding tracks)	O	R9307 CEE70	01/04/2019	17.00	17.00	0.00%	0.00
Copy licence - Tracks	O	R9307 CEE70	01/04/2019	17.00	17.00	0.00%	0.00
Copy licence - Family entertainment centres	O	R9307 CEE70	01/04/2019	17.00	17.00	0.00%	0.00
Copy licence - Adult gaming centres	O	R9307 CEE70	01/04/2019	17.00	17.00	0.00%	0.00
Notification of change - Existing Casinos	O	R9307 CEE70	01/04/2019	42.00	42.00	0.00%	0.00
Notification of change - New small Casinos	O	R9307 CEE70	01/04/2019	42.00	42.00	0.00%	0.00
Notification of change - New large Casinos	O	R9307 CEE70	01/04/2019	42.00	42.00	0.00%	0.00
Notification of change - Regional Casino	O	R9307 CEE70	01/04/2019	42.00	42.00	0.00%	0.00
Notification of change - Bingo Club	O	R9307 CEE70	01/04/2019	42.00	42.00	0.00%	0.00
Notification of change - Betting premises (excluding tracks)	O	R9307 CEE70	01/04/2019	42.00	42.00	0.00%	0.00
Notification of change - Tracks	O	R9307 CEE70	01/04/2019	42.00	42.00	0.00%	0.00
Notification of change - Family entertainment centres	O	R9307 CEE70	01/04/2019	42.00	42.00	0.00%	0.00
Notification of change - Adult gaming centres	O	R9307 CEE70	01/04/2019	42.00	42.00	0.00%	0.00
Temporary Use Notice - GA2005	O	R9307 CEE70		127.00	127.00	0.00%	0.00
Permits - SI2007454 & SI2007455 - set by the Secretary of State							
Application fee - FEC Gaming machine	O	R9307 CEE70		300.00	300.00	0.00%	0.00
Application fee - Prize Gaming	O	R9307 CEE70		300.00	300.00	0.00%	0.00
Application fee - Alcohol licences premises - notification of 2 or fewer machines	O	R9307 CEE70		50.00	50.00	0.00%	0.00
Application fee - Alcohol licences premises - notification of more than 2 machines	O	R9307 CEE70		150.00	150.00	0.00%	0.00
Application fee - Club Gaming permit	O	R9307 CEE70		200.00	200.00	0.00%	0.00
Application fee - Club Gaming machine permit	O	R9307 CEE70		200.00	200.00	0.00%	0.00
Application fee - Club Gaming permit (fast track application)	O	R9307 CEE70		100.00	100.00	0.00%	0.00
Application fee - Club Gaming machine permit (fast track application)	O	R9307 CEE70		100.00	100.00	0.00%	0.00
Application fee - Small Society Lottery Registration	O	R9307 CEE70		40.00	40.00	0.00%	0.00
Annual fee - Alcohol licences premises - notification of more than 2 machines	O	R9307 CEE70		50.00	50.00	0.00%	0.00
Annual fee - Club Gaming permit	O	R9307 CEE70		50.00	50.00	0.00%	0.00
Annual fee - Club Gaming machine permit	O	R9307 CEE70		50.00	50.00	0.00%	0.00
Annual fee - Small Society Lottery Registration	O	R9307 CEE70		20.00	20.00	0.00%	0.00
Renewal fee - FEC Gaming machine	O	R9307 CEE70		300.00	300.00	0.00%	0.00
Renewal fee - Prize Gaming	O	R9307 CEE70		300.00	300.00	0.00%	0.00
Renewal fee - Club Gaming permit	O	R9307 CEE70		200.00	200.00	0.00%	0.00
Renewal fee - Club Gaming machine permit	O	R9307 CEE70		200.00	200.00	0.00%	0.00
Change of name - FEC permits	O	R9307 CEE70		25.00	25.00	0.00%	0.00
Change of name - Prize Gaming permits	O	R9307 CEE70		25.00	25.00	0.00%	0.00
Change of name - Alcohol Licences Premises - more than 2 machines	O	R9307 CEE70		25.00	25.00	0.00%	0.00
Copy of permit - FEC permits	O	R9307 CEE70		15.00	15.00	0.00%	0.00
Copy of permit - Prize Gaming permits	O	R9307 CEE70		15.00	15.00	0.00%	0.00
Copy of permit - Alcohol Licences Premises - more than 2 machines	O	R9307 CEE70		15.00	15.00	0.00%	0.00

Copy of permit - Club Gaming permit	O	R9307 CEE70			15.00	15.00	0.00%	0.00		
Copy of permit - Club Gaming machine permit	O	R9307 CEE70			15.00	15.00	0.00%	0.00		
Variation - Alcohol Licences Premises - more than 2 machines	O	R9307 CEE70			100.00	100.00	0.00%	0.00		
Variation - Club Gaming permit	O	R9307 CEE70			100.00	100.00	0.00%	0.00		
Variation - Club Gaming machine permit	O	R9307 CEE70			100.00	100.00	0.00%	0.00		
Transfer - Alcohol Licences Premises - more than 2 machines	O	R9307 CEE70		01/04/2015	25.00	25.00	0.00%	0.00		
SCRAP METAL DEALERS ACT 2013										
Site Licence (new & renewal) Application Fee	O	R9307 CEE70			189.00	189.00	0.00%	0.00		
Site Licence (new & renewal) Total for 3 years licence	O	R9307 CEE70			334.00	334.00	0.00%	0.00		
Site Licence (new & renewal) - Additional Sites Total for 3 years License	O	R9307 CEE70			190.00	190.00	0.00%	0.00		
Collectors Licence (new & renewal) Application Fee	O	R9307 CEE70			189.00	189.00	0.00%	0.00		
Collectors Licence (new & renewal) Total for 3 years licence	O	R9307 CEE70			125.00	125.00	0.00%	0.00		
Conversion from Collectors Licence to Site Licence	O	R9307 CEE70			75.00	75.00	0.00%	0.00		
Conversion from Site Licence to Collectors Licence	O	R9307 CEE70			75.00	75.00	0.00%	0.00		
Change of name or address notifications	O	R9307 CEE70			10.50	10.50	0.00%	0.00		
Addition of new site to a Site Licence (annual fee per site)	O	R9307 CEE70			190.00	190.00	0.00%	0.00		
Replacement Licence	O	R9307 CEE70			10.50	10.50	0.00%	0.00		
Site Licence (change of manager)	O	R9307 CEE70			10.50	10.50	0.00%	0.00		
Site Licence (change of manager) where site manager has not been suitable person tested	O	R9307 CEE70			75.00	75.00	0.00%	0.00		
PEST CONTROL FEES	VAT	GL Account Code	Unit	Date of Last Change	2023/24 £:	Proposed Fee 2024/25	%age Increase	£ Increase	Externally set	Explanation regarding the recommended level of charge
PEST CONTROL										
Domestic Charges - within working hours										
Exc VAT										
Rats (up to 3 visits) - low income groups	S	R9305 CEE50	Each	01/04/2023	£15.83 (£19.00)	£17.50 (£21.00)	10.55	1.67		Increased by CPI (6.7%) and rounded to the nearest pound
Rats (up to 3 visits)	S	R9305 CEE50	Each	01/04/2023	£31.67 (£38.00)	£35.00 (£42.00)	10.51	3.33		Increased by CPI (6.7%) and rounded to the nearest pound
Mice (up to 3 visits) - low income groups	S	R9305 CEE50	Each	01/04/2023	£27.08 (£32.50)	£29.17 (£35.00)	7.72	2.09		Increased by CPI (6.7%) and rounded to the nearest pound
Mice (up to 3 visits)	S	R9305 CEE50	Each	01/04/2023	£54.17 (£65.00)	£58.33 (£70.00)	7.68	4.16		Increased by CPI (6.7%) and rounded to the nearest pound
Wasps (one visit to treat one nest) - low income groups	S	R9305 CEE50	Each	01/04/2023	£27.08 (£32.50)	£29.17 (£35.00)	7.72	2.09		Increased by CPI (6.7%) and rounded to the nearest pound
Wasps (one visit to treat one nest)	S	R9305 CEE50	Each	01/04/2023	£54.17 (£65.00)	£58.33 (£70.00)	7.68	4.16		Increased by CPI (6.7%) and rounded to the nearest pound
Wasps - additional nests treated at same visit - low income groups	S	R9305 CEE50	Each	01/04/2023	£8.33 (£10.00)	£9.17 (£11.00)	10.08	0.84		Increased by CPI (6.7%) and rounded to the nearest pound
Wasps - additional nests treated at same visit	S	R9305 CEE50	Each	01/04/2023	£15.42 (£18.50)	£18.33 (£22.00)	18.87	2.91		Increased by CPI (6.7%) and rounded to the nearest pound
Fleas (per visit) - low income groups	S	R9305 CEE50	Each	01/04/2023	£33.75 (£40.50)	£35.83 (£43.00)	6.16	2.08		Increased by CPI (6.7%) and rounded to the nearest pound
Fleas (per visit)	S	R9305 CEE50	Each	01/04/2023	£67.50 (£81.00)	£71.67 (£86.00)	6.18	4.17		Increased by CPI (6.7%) and rounded to the nearest pound
Other insects not listed above - per visit - low income groups	S	R9305 CEE50	Each	01/04/2023	£33.75 (£40.50)	£35.83 (£43.00)	6.16	2.08		Increased by CPI (6.7%) and rounded to the nearest pound
Other insects not listed above - per visit	S	R9305 CEE50	Each	01/04/2023	£67.50 (£81.00)	£71.67 (£86.00)	6.18	4.17		Increased by CPI (6.7%) and rounded to the nearest pound
Aborted visit charge	S	R9305 CEE50	Each	01/04/2023	£20.83 (£25.00)	£22.50 (£27.00)	8.02	1.67		Increased by CPI (6.7%) and rounded to the nearest pound
Non Domestic Charges										
Routine Contracts										
All pests - hourly charge	S	R9305 CEE50	Hour	01/04/2023	£81.20	£86.64	6.70%	5.44		Increased by CPI (6.7%)
All pests - materials	S	R9305 CEE50	Each	01/04/2023	Actual cost	Actual cost				
All pests - minimum charge (excl. materials)	S	R9305 CEE50	Each	01/04/2023	£81.20	£86.64	6.70%	5.44		Increased by CPI (6.7%)
Stray dog picked up without ID and taken to kennels										

Admin fee (plus kennel fees)	0	R9308 CEH00	Each	01/04/2023	£40.00	£40.00	0.00%	0.00		
Fixed charge (Subject to statutory limit)	0	R9308 CEH00	Each	01/04/2023	£25.00	£25.00	0.00%	0.00		
Kennel charge	0	R9308 CEH00	Each	01/04/2023	£12.00	£12.00	0.00%	0.00		
PLANNING	VAT	GL Account Code	Unit	Date of Last Change	2023/24 £:	Proposed Fee 2024/25	%age Increase	£ Increase	Externally set	Explanation regarding the recommended level of charge
PLANNING										
Copies of Plans	0	R9200 CPC10		N/A	Cost of Printing	Cost of Printing				
Enquiries - Request for information tantamount to a search - Planning only	0	R9308 CPC10		01/04/2020	58.00	58.00	0.00%	0.00		
Application for an order for the stopping up or diversion of a footpath or bridleway pursuant to Section 257 of the Town and Country Planning Act 1990	0	R9308 CPC10		01/04/2020	2247.00	2247.00	0.00%	0.00		
An order for the stopping up or diversion of a footpath or bridleway pursuant to Section 257 of the Town and Country Planning Act 1990 to be submitted to the Secretary of State for a decision	0	R9308 CPC10		01/04/2020	1281.42	1281.42	0.00%	0.00		
Copies of documents relating to the South Derbyshire Local Plan	0	R9308 CPC10		N/A	Cost of Printing	Cost of Printing				
STREET NAMING AND NUMBERING	VAT	GL Account Code	Unit	Date of Last Change	2023/24 £:	Proposed Fee 2024/25	%age Increase	£ Increase	Externally set	Explanation regarding the recommended level of charge
Street Naming and Numbering										
Request to formally change an official name of an existing property	0	R9313 CPD30		01/04/2022	64.00	64.00	0.00%	0.00		
Request to formally rename an existing street or unnamed road.	0	R9313 CPD30		01/04/2022	360.00 + 46.00 per household affected £183 + £40 for every street issued at the same time	360.00 + 46.00 per household affected £183 + £40 for every street issued at the same time	0.00%	0.00		
Request for the naming of a new street	0	R9313 CPD30		01/04/2022	£64 per plot to a maximum of £320	£64 per plot to a maximum of £320	0.00%	0.00		
Request for the issuing of number or name (restrictions apply) to new properties as part of a Development consisting of 1 - 9 Dwellings	0	R9313 CPD30		01/04/2022	£35 per plot	£35 per plot	0.00%	0.00		
Request for the issuing of number or name (restrictions apply) to new properties as part of a Development consisting of 10 or more Dwellings	0	R9313 CPD30		01/04/2023	£35 per plot affected by the schedule amendment	£35 per plot affected by the schedule amendment	0.00%	0.00		
Request to amend a previously confirmed naming and numbering schedule (Restrictions apply)	0	R9313 CPD30		01/04/2023	64.00	64.00	0.00%	0.00		
Request for the naming of premises and Commercial/Industrial Estates	0	R9313 CPD30		01/04/2022	£35 per unit	£35 per unit	0.00%	0.00		
Request for the naming of premises and Commercial/Industrial Estates consisting of 10 or more business addresses	0	R9313 CPD30		01/04/2023						
WASTE COLLECTION FEES	VAT	GL Account Code	Unit	Date of Last Change	2023/24 £:	Proposed Fee 2024/25	%age Increase	£ Increase	Externally set	Explanation regarding the recommended level of charge
WASTE COLLECTION										
Recharge Damaged/Stolen Wheelie bins - 240L bins	0	R9308 CEW00	Each	01/04/2023	42.00	42.00	0.00%	0.00		
Recharge Damaged/Stolen Wheelie bins - 360L bins	0	R9308 CEW00	Each	01/04/2023	71.00	71.00	0.00%	0.00		
Sale of clinical sacks - per 250 sacks	0	R9302 CEW00	Each	01/04/2023	60.00	60.00	0.00%	0.00		
Abandoned Vehicle Charge - Not on Site	0	R9302 CEW00	Each	01/04/2023	62.00	62.00	0.00%	0.00		
Abandoned Vehicle Charge - Removed from site	0	R9302 CEW00	Each	01/04/2023	96.00	96.00	0.00%	0.00		
Domestic Bulkies - 6 items excluding fridges	0	R9302 CEW00	Each	01/04/2023	31.00	31.00	0.00%	0.00		
Domestic Bulkies - fridge	0	R9302 CEW00	Each	01/04/2023	26.00	26.00	0.00%	0.00		
Sale of Trade Refuse sacks - General Trade Price - per 10 bags	0	R9302 CEW00	Each	01/04/2023	20.00	20.00	0.00%	0.00		
Sale of Trade Refuse sacks - General Trade Price - per 25 bags	0	R9302 CEW00	Each	01/04/2023	50.00	50.00	0.00%	0.00		
Sale of Trade Refuse sacks - General Trade Price - per 50 bags	0	R9302 CEW00	Each	01/04/2023	100.00	100.00	0.00%	0.00		
Sale of Trade Refuse sacks - General Trade Price - per 100 bags	0	R9302 CEW00	Each	01/04/2023	200.00	200.00	0.00%	0.00		
Sale of Trade Refuse sacks - General Trade Price - per 250 bags	0	R9302 CEW00	Each	01/04/2023	250.00	250.00	0.00%	0.00		
Sale of Trade Refuse sacks - Parish Council Price (no disposal) - per 10 bags	0	R9302 CEW00	Each	01/04/2023	15.20	15.20	0.00%	0.00		

Sale of Trade Refuse sacks - Parish Council Price (no disposal) - per 25 bags	0	R9302 CEW00	Each	01/04/2023	38.00	38.00	0.00%	0.00		
Sale of Trade Refuse sacks - Parish Council Price (no disposal) - per 50 bags	0	R9302 CEW00	Each	01/04/2023	76.00	76.00	0.00%	0.00		
Sale of Trade Refuse sacks - Parish Council Price (no disposal) - per 100 bags	0	R9302 CEW00	Each	01/04/2023	152.00	152.00	0.00%	0.00		
Sale of Trade Refuse sacks - Parish Council Price (no disposal) - per 250 bags	0	R9302 CEW00	Each	01/04/2023	380.00	380.00	0.00%	0.00		
Private hire vehicle tests	0	R9302 CEW00	Each	01/04/2023	31.00	31.00	0.00%	0.00		
Sale of Compost Sacks per roll (Caddy Liners)	0	R9302 CEW00	Each	01/04/2023	3.50	3.50	0.00%	0.00		
Sale of Compost Sacks per roll(Wheelie Bin Liners)	0	R9302 CEW00	Each	01/04/2023	7.80	7.80	0.00%	0.00		
Trade Waste (Max Charge) - 240L Wheeled bin per week	0	R9304 CEW10	Each	01/04/2023	10.10	10.10	0.00%	0.00		
Trade Waste (Max Charge) - 360L Wheeled bin per week	0	R9304 CEW10	Each	01/04/2023	15.25	15.25	0.00%	0.00		
Trade Waste (Max Charge) - 660L Wheeled bin per week	0	R9304 CEW10	Each	01/04/2023	20.35	20.35	0.00%	0.00		
Trade Waste (Max Charge) - 1,100L Wheeled bin per week	0	R9304 CEW10	Each	01/04/2023	22.95	22.95	0.00%	0.00		
Trade Waste (Max Charge) - per sack	0	R9304 CEW10	Each	01/04/2023	2.25	2.25	0.00%	0.00		
Job Tickets	0	R9304 CEW10	Each	01/04/2023	Fee dependant on work	Fee dependant on work				
ENVIRONMENTAL SERVICES FEES AND CHARGES	VAT	GL Account Code	Unit	Date of Last Change	2023/24 £:	Proposed Fee 2024/25	%age Increase	£ Increase	Externally set	Explanation regarding the recommended level of charge
Environmental Protection										
Copies of Environmental Protection Act Register	0	R9308 CEE10	Each	01/04/2023	FREE	FREE	0.00%	0		
EPR Processes (EPA90 - Part 1)	0	R9308 CEE10	Each	01/04/2023	Contact Council	Contact Council				
Copies of Environmental Protection Act Register	0	R9308 CEE10	Each	01/04/2023	FREE	FREE	0.00%	0		
Contaminated land enquiry standard search (solicitors and householders)	0	R9308 CEE10	Each	01/04/2023	£55.00	£59.00	7.27%	4.00		Increased by CPI (6.7%) and rounded to the nearest pound
MISC ENVIRONMENTAL HEALTH SERVICES										
High Hedge dispute (non-refundable)	0	R9308 CEE10	Each	01/04/2023	£235.00	£250.00	6.38%	15.00		Increased by CPI (6.7%) and rounded to the nearest pound
High Hedge dispute (non-refundable) - for low income groups	0	R9308 CEE10	Each	01/04/2023	£117.50	£125.00	6.38%	7.50		Increased by CPI (6.7%) and rounded to the nearest pound
Welfare funeral - Only charges where inheritors to the estate are identified following the funeral	0	R9308 CEE10	Each	01/04/2023	At cost	At cost				
Private Water Supplies										
Risk Assessments for supplies where the duty holder has not submitted any data (Hourly rate, up to a maximum total cost of £500)	0	R9308 CEE00	Each	01/04/2023	37.20	39.69	6.70%	2.49		Increased by CPI (6.7%)
Risk Assessments for supplies where the duty holder has partially submitted data(Hourly rate, up to a maximum total cost of £500)	0	R9308 CEE00	Each	01/04/2023	18.96	20.23	6.70%	1.27		Increased by CPI (6.7%)
Sampling (Hourly rate up to a maximum fee of £100)	0	R9308 CEE00	Hour	01/04/2023	37.20	39.69	6.70%	2.49		Increased by CPI (6.7%)
Investigation in the event of a sample failure (Hourly rate up to maximum cost of £100)	0	R9308 CEE00	Hour	01/04/2023	37.20	39.69	6.70%	2.49		Increased by CPI (6.7%)
Authorisation to temporarily breach a standard whilst remedial work carried out.	0	R9308 CEE00	Each	01/04/2023	109.00	116.30	6.70%	7.30		Increased by CPI (6.7%)
Regulation 10 sample	0	R9308 CEE00	Each	01/04/2023	27.88	29.74	6.70%	1.87		Increased by CPI (6.7%)
Check monitoring sample analysis (up to a maximum of £100)	0	R9308 CEE00	Each	01/04/2023	At cost	At cost				
Audit monitoring sample analysis (up to a maximum of £500)	0	R9308 CEE00	Each	01/04/2023	At cost	At cost				
Environmental Education										
Environmental Education Programme 2 hour session 4-11yr olds	E	R9310 CPE10		01/04/2018	100.00	110.00	10.00%	10.00		Benchmarked against National Forest and also used feedback from existing groups and Schools. Approved separately at Partnership Steering Group
Environmental Education Programme 1 hour session 4-11 yr olds	E	R9310 CPE10				55.00				Benchmarked against National Forest and also used feedback from existing groups and Schools. Approved separately at Partnership Steering Group
Environmental Education Programme 1.5 hour session 4-11 yr olds	E	R9310 CPE10		01/04/2018	75.00	85.00	13.33%	10.00		Benchmarked against National Forest and also used feedback from existing groups and Schools. Approved separately at Partnership Steering Group
Environmental Education Programme 2 hour session 11+	E	R9310 CPE10		N/A		150.00				New charge for older pupils as sessions require more prep and more materials. Benchmarked against National Forest and used feedback from existing groups and Schools. Approved separately at Partnership Steering Group.

Environmental conservation training per session per leader (day)	E	R9310 CPE10		01/04/2023	100.00	100-150				lower rate for partner organisations and not-for-profit teams. Benchmarked against National Forest and also used feedback from existing groups and Schools. Approved separately at Partnership Steering Group
Wildlife Watch (approx 13 sessions per year) - per child	E	R9310 CPE10		01/04/2023	3.00	3.00	0.00%	0.00		
Walks	E	R9310 CPE10		01/04/2023	£3-10	£3-10				No Change
NightWatch - per person	E	R9310 CPE10		01/04/2023	5.00	5.00	0.00%	0.00		
Fun Science Event	N/A	R9310 CPE10		N/A	FREE	FREE				No Change
Cemeteries	VAT	GL Account Code	Unit	Date of Last Change	2023/24 £:	Proposed Fee 2024/25	%age Increase	£ Increase	Externally set	Explanation regarding the recommended level of charge
Grant of Right (Document giving the exclusive right of burial in a specified plot, for a period of fifty years) For an infant's grave(0-12 months)	O	R9306 CEA00		01/04/2023	411.50	453.00	10.09%	41.50		Claimed from CFF (Childrens Funeral Fund) - Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Grant of Right (Document giving the exclusive right of burial in a specified plot, for a period of fifty years) For an infant's grave for a child's grave (between 12 months - 12 years)	O	R9306 CEA00		01/04/2023	549.00	603.00	9.84%	54.00		Claimed from CFF (Childrens Funeral Fund) - Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Grant of Right (Document giving the exclusive right of burial in a specified plot, for a period of fifty years) For a child's grave (between 12 years - 16 years)	O	R9306 CEA00		01/04/2023	823.00	905.00	9.96%	82.00		Claimed from CFF (Childrens Funeral Fund) - Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Grant of Right (Document giving the exclusive right of burial in a specified plot, for a period of fifty years) Adult grave 9' x 4' (for a coffin)	O	R9306 CEA00		01/04/2023	823.00	905.00	9.96%	82.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Grant of Right (Document giving the exclusive right of burial in a specified plot, for a period of fifty years) Adult grave 10' x 5' (for a casket)	O	R9306 CEA00		01/04/2023	1002.00	1102.00	9.98%	100.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Grant of Right (Document giving the exclusive right of burial in a specified plot, for a period of fifty years) Ashes plot 2' x 2'	O	R9306 CEA00		01/04/2023	395.00	415.00	5.06%	20.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Grant of Right (Document giving the exclusive right of burial in a specified plot, for a period of fifty years) Ashes plot 2' x 2' for interment of a child 12 months to 16 years	O	R9306 CEA00		01/04/2023	395.00	415.00	5.06%	20.00		Claimed from CFF (Childrens Funeral Fund) - Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Extension to Grant of Right (Document giving the exclusive right of burial in a specified plot, for a further period of 25 years) Infant grave (0-12 months)	O	R9306 CEA00		01/04/2023	206.00	227.00	10.19%	21.00		half Grant fee. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Extension to Grant of Right (Document giving the exclusive right of burial in a specified plot, for a further period of 25 years) child's grave (between 12 months - 11 years)	O	R9306 CEA00		01/04/2023	274.50	302.00	10.02%	27.50		half Grant fee. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Extension to Grant of Right (Document giving the exclusive right of burial in a specified plot, for a further period of 25 years) child's grave (12 years - 17 years)	O	R9306 CEA00		01/04/2023	411.50	453.00	10.09%	41.50		half Grant fee. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Extension to Grant of Right (Document giving the exclusive right of burial in a specified plot, for a further period of 25 years) Adult grave 9' x 4' (for a coffin)	O	R9306 CEA00		01/04/2023	411.50	453.00	10.09%	41.50		half Grant fee. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Extension to Grant of Right (Document giving the exclusive right of burial in a specified plot, for a period of 25 years) Adult grave 10' x 5' (for a casket)	O	R9306 CEA00		01/04/2023	501.00	551.00	9.98%	50.00		half Grant fee. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Extension to Grant of Right (Document giving the exclusive right of burial in a specified plot, for a period of 25 years) Ashes plot 2' x 2'	O	R9306 CEA00		01/04/2023	197.50	208.00	5.32%	10.50		half Grant fee. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Burials Infant, 0 - 12 months	O	R9306 CEA00		01/04/2023	283.00	311.00	9.89%	28.00		Claimed from CFF (Childrens Funeral Fund). Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Burials For a child's grave (between 12 months - 12 years)	O	R9306 CEA00		01/04/2023	377.00	415.00	10.08%	38.00		Claimed from CFF (Childrens Funeral Fund). Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Burials For a child's grave (between 12 years - 16 years)	O	R9306 CEA00		01/04/2023	565.50	622.00	9.99%	56.50		Claimed from CFF (Childrens Funeral Fund). Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Burials Adult- single depth grave	O	R9306 CEA00		01/04/2023	613.00	674.00	9.95%	61.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Burials - double depth grave	O	R9306 CEA00		01/04/2023	565.50	622.00	9.99%	56.50		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Burials - surcharge for a casket	O	R9306 CEA00		01/04/2023	167.00	172.00	2.99%	5.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Burials - common grave	O	R9306 CEA00		01/04/2023	568.00	622.00	9.51%	54.00		brought into line with double depth burial fee
Burials For any burial after the first	O	R9306 CEA00		01/04/2023	511.00	562.00	9.98%	51.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Burial of cremated remains in an ashes plot (infant, 0 - 12 months)	O	R9306 CEA00		01/04/2023	166.00	183.00	10.24%	17.00		Claimed from CFF (Childrens Funeral Fund) Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Burial of cremated remains in an ashes plot (child, 12 months plus to 12 years)	O	R9306 CEA00		01/04/2023	166.00	183.00	10.24%	17.00		Claimed from CFF (Childrens Funeral Fund) Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council

Burial of Cremated remains in ashes plot (child 12 years - 16 years)	O	R9306 CEA00		01/04/2023	166.00	183.00	10.24%	17.00		Claimed from CFF (Childrens Funeral Fund) Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Burial of cremated remains in an ashes plot (adult)	O	R9306 CEA00		01/04/2023	166.00	183.00	10.24%	17.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Strewing of ashes (if carried out by SDDC staff)	O	R9306 CEA00		01/04/2023	97.00	107.00	10.31%	10.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Strewing of ashes (if not carried out by SDDC staff)	O	R9306 CEA00		01/04/2023	82.50	91.00	10.30%	8.50		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
All Grant of Right/Burial fees listed above are treble for non-residents of the District										
Monuments A flat stone NB: not permitted in lawned cemeteries	O	R9308 CEA00		01/04/2023	150.00	160.00	6.67%	10.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Monuments A headstone or footstone, not exceeding 2' in height	O	R9308 CEA00		01/04/2023	283.00	292.00	3.18%	9.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Monuments A headstone or footstone, exceeding 2' in height	O	R9308 CEA00		01/04/2023	311.00	320.00	2.89%	9.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Monuments Kerbstones or border stones, for a space not exceeding 6'6" x 3' (not permitted in lawned cemeteries)	O	R9308 CEA00		01/04/2023	311.00	320.00	2.89%	9.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Monuments A vase, not exceeding 18" in height	O	R9308 CEA00		01/04/2023	91.00	91.00	0.00%	0.00		No change
Monuments For any inscription after the first, on any form of monument	O	R9308 CEA00		01/04/2023	150.00	160.00	6.67%	10.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Monuments Supply only of 7" x 5" wall plaque (Etwell Cemetery only), inclusive of inscription up to 70 letters	O	R9308 CEA00		01/04/2023	295.00	295.00	0.00%	0.00		No change
Replacement of Memorial Stone	O	R9308 CEA00		01/04/2023	150.00	160.00	6.67%	10.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Exhumation	O	R9308 CEA00		01/04/2023	1263.00	1300.00	2.93%	37.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Search of records, including copy of entry	O	R9308 CEA00		01/04/2023	36.00	40.00	11.11%	4.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Slabbing or sealing a grave	O	R9308 CEA00		01/04/2023	151.00	156.00	3.31%	5.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Alterations to coffin size once shoring is in place	O	R9308 CEA00		01/04/2023	93.00	102.00	9.68%	9.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Transfer of ownership of Grant of Right	O	R9308 CEA00		01/04/2020	40.00	44.00	10.00%	4.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Saturday funeral for child between 12 months and 17 years (in addition to the Grant of Right)	O	R9308 CEA00		01/04/2023	460.00	468.00	1.74%	8.00		Claimed from CFF (Childrens Funeral Fund). Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Saturday funeral - Adult (in addition to the Grant of Right)	O	R9308 CEA00		01/04/2023	919.50	935.00	1.69%	15.50		1.5 x single depth fee
Sunday/Bank Holiday funeral for a child between 12 months and 17 years (In addition to the grant of right)	O	R9308 CEA00		01/04/2023	613.00	674.00	9.95%	61.00		Claimed from CFF (Childrens Funeral Fund)
Sunday/Bank Holiday funeral - Adult (in addition to the Grant of Right)	O	R9308 CEA00		01/04/2023	1226.00	1348.00	9.95%	122.00		2 x single depth fee
Grants for Closed Church Yards	O	R4700 CEA30		01/04/2023	400.00	420.00	5.00%	20.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
HOUSING FEES AND CHARGES	VAT	GL Account Code	Unit	Date of Last Change	2023/24 £:	Proposed Fee 2024/25	%age Increase	£ Increase	Externally set	Explanation regarding the recommended level of charge
Homelessness										
Bed and Breakfast - recharge per week										
Each adult	0	R9404 KGH10			Actual Cost	Actual Cost				
Each child under 16	0	R9404 KGH10			Actual Cost	Actual Cost				
Ineligible Charge	0	R9404 KGH10			21.10	22.15	4.98%	1.05		5% increase. A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Homelessness										
Hire of Communal Lounges (per 1/2 day session)										
Commercial rate	S2	R9308 KJE90			50.00	52.50	5.00%	2.50		5% increase. A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Mixed rate (Commercial & Residents)	S2	R9308 KJE90				26.25				***New charge***This charge is to account for usage of the Community Rooms by a mixed customer based: some commercial / some council tenants. We don't charge for the use of the Community Rooms by council tenants. We charge full price for the use of the Community Rooms by commercial. A 50% discount for split usage seems reasonable
Use of guest bedroom per night	S2	R9308 KJE90			15.00	15.75	5.00%	0.75		5% increase.
Lifelines										

Registered disabled persons - Lifeline Monitoring per week	S1/S3	R9308 KJE90	01/04/2023	2.10	2.21	5.24%	0.11	5% increase. A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Registered disabled persons - Lifeline equipment rental per week (includes monitoring)	S1/S3	R9308 KJE90	01/04/2023	5.36	5.63	5.14%	0.28	5% increase. A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Other persons - Monitoring per week	S1/S3	R9308 KJE90	01/04/2023	3.15	3.31	5.08%	0.16	5% increase. A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Other persons - Rental per week (includes monitoring)	S1/S3	R9308 KJE90	01/04/2023	5.25	5.51	4.95%	0.26	5% increase. A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Monthly Basic Telecare package monitoring charge	S1/S3	R9308 KJE90	01/04/2023	22.75	23.89	4.99%	1.14	5% increase. A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Telecare installation - private resident	S1/S3	R9308 KJE90	01/04/2023	52.50	57.75	10.00%	5.25	10% increase - all tele-care equipment installed in 24/25 will be digital equipment as opposed to analogue and is more costly. This relates to the digital switch by 2025
Telecare Installation - Additional Sensors	S1/S3	R9308 KJE90	01/04/2023	6.25	6.88	10.08%	0.63	10% increase - all tele-care equipment installed in 24/25 will be digital equipment as opposed to analogue and is more costly. This relates to the digital switch by 2025
Monthly 1st year instalment charge installation and monitoring	S1/S3	R9308 KJE90	01/04/2023	35.28	37.04	4.99%	1.76	5% increase. A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Telecare - Monthly 1st year instalment charge, rental and monitoring	S1/S3	R9308 KJE90	01/04/2023	27.13	28.49	5.01%	1.36	5% increase. A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Monitoring & Support level 1 - Daily visit	S1/S3	R9308 KJE90	01/04/2023	21.00	22.05	5.00%	1.05	Change to Daily Contact rather than visit & 5% increase - A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Monitoring & Support level 2 - 2 visits per week	S1/S3	R9308 KJE90	01/04/2023	12.60	13.23	5.00%	0.63	5% increase. A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Monitoring & Support level 3 - 1 visit per week	S1/S3	R9308 KJE90	01/04/2023	9.45	9.92	4.97%	0.47	5% increase. A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Monitoring & Support level 4 - 1 visit per fortnight	S1/S3	R9308 KJE90	01/04/2023	6.30	6.62	5.08%	0.32	5% increase. A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Monitoring & Support level 5 - 1 visit per month	S1/S3	R9308 KJE90	01/04/2023	5.25	5.51	4.95%	0.26	5% increase. A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Monitoring & Support level 6 - 1 visit per week	S1/S3	R9308 KJE90	01/04/2023	4.20	4.41	5.00%	0.21	Change to 1 Visit per Quarter rather than week & 5% increase - A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Monitoring & Support level 7 - 1 monitoring only	S1/S3	R9308 KJE90	01/04/2023	3.15	3.31	5.08%	0.16	5% increase. A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Fall Detector - Rental per Month (includes monitoring)	S1/S3	R9308 KJE90	01/04/2023	5.07	5.32	4.93%	0.25	5% increase. A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Smoke Detector - Rental per Month (includes monitoring)	S1/S3	R9308 KJE90	01/04/2023	2.90	3.05	5.17%	0.15	5% increase. A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Bed Occupancy Sensor - Rental per Month (includes monitoring)	S1/S3	R9308 KJE90	01/04/2023	5.55	5.83	5.05%	0.28	5% increase. A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.

Property Exit Sensor - Rental per Month (Includes monitoring)	S1/S3	R9308 KJE90			12.13	12.74	5.03%	0.61		5% increase. A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Medication Dispenser - Rental per Month (Includes monitoring)	S1/S3	R9308 KJE90			7.58	7.96	5.01%	0.38		5% increase. A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Garages										
Rent per week - Council Tenants - Garage in Proximity to Rented Property	S2	R9401 KJC20			9.96	10.69	7.30%	0.73		Based on CPI + 1%
Rent per week - Council Tenants - Garage in Proximity to Rented Property (Chatsworth Road)	S2	R9401 KJC20			11.63	12.48	7.30%	0.85		Based on CPI + 1%
Rent per week - All other circumstances	S1	R9401 KJC20			9.96 or 11.63 + 20% VAT	10.69 or 12.48 + 20% VAT	7.30%	0.73/ 0.85		Based on CPI + 1%
Garage Plots										
Rent per annum - Council Tenants - Plot in Proximity to Rented Property	S2	R9401 KJC20			1.29	1.38	7.30%	0.09		Based on CPI + 1%
Rent per annum - All other circumstances	S1	R9401 KJC20			1.29 + 20% VAT	1.38 + 20% VAT	7.30%	0.09		Based on CPI + 1%
Miscellaneous Housing										
Heating - Council Tenants (Pear Tree Court communal)	0	R9400 KJC20			7.00	7.00	0.00%	0.00		No Change
Service Charge (Carnegie House)	0	R9308 KJE90			21.10	22.15	4.98%	1.05		5% increase. A 5% increase was previously made for the financial year 23/24 based on staff costs increasing, therefore this was deemed to be a reasonable increase for 24/25. Costs increase year on year with inflation.
Statutory Notices										
Housing Act 2004 S.49										
Recovery of administrative and other expenses incurred in taking enforcement action					Actual Cost	Actual Cost				
STRATEGIC HOUSING										
Issue of Immigration Certificates	0	R9308 CEE20	Each	01/04/2023	£169.50	£181.00	6.78%	11.50		Increased by CPI (6.7%) and rounded to the nearest pound
Application for new licence	0	R9308 CEE20	Each	01/04/2023	£410.40	£438.00	6.73%	27.60		Increased by CPI (6.7%) and rounded to the nearest pound
Additional application fee per pitch in excess of 1	0	R9308 CEE20	Each	01/04/2023	£7.00	£8.00	14.29%	1.00		Increased by CPI (6.7%) and rounded to the nearest pound
Amendment of licence	0	R9308 CEE20	Each	01/04/2023	£230.00	£245.00	6.52%	15.00		Increased by CPI (6.7%) and rounded to the nearest pound
Transfer of licence	0	R9308 CEE20	Each	01/04/2023	£167.30	£179.00	6.99%	11.70		Increased by CPI (6.7%) and rounded to the nearest pound
Annual fee	0	R9308 CEE20	Annual	01/04/2023	£232.20	£248.00	6.80%	15.80		Increased by CPI (6.7%) and rounded to the nearest pound
Additional annual fee per pitch in excess of 1	0	R9308 CEE20	Annual	01/04/2023	£8.00	£9.00	12.50%	1.00		Increased by CPI (6.7%) and rounded to the nearest pound
Deposit, vary or delete site rules	0	R9308 CEE20	Each	01/04/2023	£145.00	£155.00	6.90%	10.00		Increased by CPI (6.7%) and rounded to the nearest pound
Enforcement costs relating to caravan sites based on actual officer time	0	R9308 CEE20	Hour	01/04/2023	£49.00	£52.00	6.12%	3.00		Increased by CPI (6.7%) and rounded to the nearest pound
Licensing of Houses in Multiple Occupation	0	R9307 CEE20	Each	01/04/2023	£780.50	£833.00	6.73%	52.50		Increased by CPI (6.7%) and rounded to the nearest pound
Interest charges applied to outstanding enforcement debts, for example works in default	0	R9308 CEE20	Each	01/04/2023	0.035	0.035	0.00%	0.00		
Housing Standards Enforcement costs based on actual officer time	0	R9308 CEE20	Hour	01/04/2023	Manager £59 / hour, EHO £49 / hour, Assistant £37 / hour	Manager £63 / hour, EHO £52 / hour, Assistant £40 / hour				Increased by CPI (6.7%) and rounded to the nearest pound
LEISURE ACTIVITIES FEES AND CHARGES										
Get Active, Hire of Sports Equipment and Facilities	VAT	GL Account Code	Unit	Date of Last Change	2023/24 £:	Proposed Fee 2024/25	%age Increase	£ Increase	Externally set	Explanation regarding the recommended level of charge
Get active in the forest Tai Chi	E	R9310 CCD10		01/04/2023	5.00	5.00	0.00%	0.00		No Change
Get active in the forest Senior Cycling - incl bike hire	E	R9310 CCD10		01/04/2023	4.50	4.50	0.00%	0.00		No Change
Get active in the forest Senior Cycling - excl bike hire	E	R9310 CCD10		01/04/2023	2.50	2.50	0.00%	0.00		No Change
Get active in the forest Nordic Walking - incl poles	E	R9310 CCD10		01/04/2023	4.50	4.50	0.00%	0.00		No Change
Get active in the forest Nordic Walking - excl poles	E	R9310 CCD10		01/04/2023	2.50	2.50	0.00%	0.00		No Change
Get active in the forest Walks	E	R9310 CCD10		01/04/2023	2.00 - 6.00	2.00 - 6.00				No Change
Get active in the forest Schools Sessions	E	R9310 CCD10		01/04/2023	90 - 125	90 - 150				No Change

Get active in the forest Out & Active - per day	E	R9310 CCD10	01/04/2023	20 - 30	20 - 35			No Change	
Get active in the forest Activity Days	E	R9310 CCD10	01/04/2023	20 - 30	20 - 30			No Change	
General Get active Sessions- which may from time to time run	E	R9310 CCD10	01/04/2023	12.50	12.50	0.00%	0.00	No Change	
Get active goes mobile	E	R9310 CCD10	01/04/2023					No Change	
Parish Council Charge-sports mobile/2 hr/all inclusive	S	R9310 CCD50	01/04/2023	225.00	250.00	11.11%	25.00	Increase in line with staffing costs and fuel costs	
Parish Council Charge-play mobile/2 hr/all inclusive	S	R9310 CCD50	01/04/2023	225.00	250.00	11.11%	25.00	Increase in line with staffing costs and fuel costs	
Parish Council Charge-wheels mobile/2 hr/all inclusive	S	R9310 CCD50	01/04/2023	225-350	350.00			Increase in line with staffing costs and fuel costs	
Parish Council-Sport and Play Combo	S	R9310 CCD50	01/04/2023	400.00	450.00	12.50%	50.00	Increase in line with staffing costs and fuel costs	
Parish Council-possible new kit/provision	S	R9310 CCD50	01/04/2021	350.00	300-450			Increase in line with staffing costs and fuel costs	
Parish Council - play or sport with Adventure combo	S	R9310 CCD50	01/04/2023		550.00			New line - for alternative combo offer - based on staffing costs and fuel costs	
Parish Council-Friday Combo	S	R9310 CCD50	01/04/2023	700.00	745.00	6.43%	45.00	Increase in line with staffing costs and fuel costs	
General Hire Charge-normal including staff / hour * **	S	R9310 CCD50	01/04/2023	90-190	90-250			Increase in line with staffing costs and fuel costs	
Coach education courses	E	R9310 CCD20	01/04/2021	£35-300	£35-400			Increased to reflect external booking fees	
Sports / Physical activity sessions- e.g. basketball / netball etc	E	R9310 CCD20	01/04/2022	free-6.00	free-8.00			Increase in line with staffing costs and fuel costs	
Activity options for businesses/schools	S	R9310 CCD20	01/04/2020	up to £260/hour	up to £275/hour			Increase in line with staffing costs and fuel costs	
Coaching cost recharge	E	R9310 CCD20	01/04/2022	22.50-40/hour	22.50-45/hour			Increase in line with staffing costs and fuel costs	
Travel-per staff member / hour	S	R9310 CCD20		12.00	12.00	0.00%	0.00	No Change	
Travel per mile	S	R9310 CCD20	01/04/2023	0.56	0.56	0.00%	0.00	No Change	
Glade Performances				Dependant on Performance	Dependant on Performance			No Change	
Dance classes/session				Dependant on external funding, members, venue etc	Dependant on external funding, members, venue etc			No Change	
Festival of Leisure									
Hot food vendor (per Small unit - 4x4 gazebo) for 2 days	E	R9308 CCA40	01/04/2023	500	300	-40.00%	-200.00	Price reduced as struggled to attract small vendors - based on feedback from stall holders in 23/24	
Hot food vendor (per Large unit - Trailer / unit) for 2 days	E	R9308 CCA40	01/04/2023	750	750	0.00%	0.00	No Change	
Voluntary/Charity/Club fund raising stall - per M frontage for 1 day	E	R9308 CCA40	01/04/2023	8.00	8.54	6.70%	0.54	Increased by CPI	
Voluntary/Charity/Club fund raising stall - per M frontage for 2 day	E	R9308 CCA40	01/04/2023	12.50	13.34	6.70%	0.84	Increased by CPI	
Voluntary/Charity/Club information only 4m stall (admin fee)	E	R9308 CCA40		10.00	N/A			REMOVE Not having this as an option for FoL but will be taking these types of stall to Lib Day but free.	
Trade stall - per M frontage for 1 day	E	R9308 CCA40		15.00	N/A			REMOVE	
Trade stall (4M) for 1 day	E	R9308 CCA40	N/A		40.00			We want to amend the above to have a flat rate and not have Per M. Last year all stalls had 4x4 or 8x8. This is easier to administrate and clearer for stallholders	
Trade stall (8M) for 1 day	E	R9308 CCA40	N/A		60.00			We want to amend the above to have a flat rate and not have Per M. Last year all stalls had 4x4 or 8x8. This is easier to administrate and clearer for stallholders	
Trade stall - per M frontage for 2 day	E	R9308 CCA40		21.50	N/A			REMOVE	
Trade stall (4M) for 2 Days	E	R9308 CCA40	N/A		50.00			We want to amend the above to have a flat rate and not have Per M. Last year all stalls had 4x4 or 8x8. This is easier to administrate and clearer for stallholders	
Trade stall (8M) for 2 Days	E	R9308 CCA40	N/A		100.00			We want to amend the above to have a flat rate and not have Per M. Last year all stalls had 4x4 or 8x8. This is easier to administrate and clearer for stallholders	
Trade Stall - Information Only 4m stall (admin fee)	E	R9308 CCA40		35.00	N/A			REMOVE not having this as an option for FoL but will be taking these types of stall to Lib Day but free.	
Fairground 1-99m.sq. for 2 day	E	R9308 CCA40	01/04/2023	135.00	144.05	6.70%	9.04	Increased by CPI	
Fairground 100-199m.sq. for 2 day	E	R9308 CCA40	01/04/2023	252.00	268.88	6.70%	16.88	Increased by CPI	
Fairground 200-299m.sq. for 2 day	E	R9308 CCA40	01/04/2023	433.00	462.01	6.70%	29.01	Increased by CPI	

Christmas Lights Switch on Event									
Trade stall providing own equipment (4m) (per day)	E	R9308 CCA40		N/A	N/A	30.00			New Charge to generate income, in line with FoL charges
Fairground (Single provider for whole event) (per day)	E	R9308 CCA40			500.00	500.00			Existing charge but hasn't been listed on prior Fees & Charges
Hot Food Vendors	E	R9308 CCA40		N/A	N/A	75.00			New charge - Benchmarked against Hinckley & Wellingborough
Travelling Fairs & Events									
Commons & Parks - Daily Charge - large fair	E	R9310 KJE70		01/04/2023	433.00	476.00	9.93%	43.00	Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Commons & Parks - Daily Charge - small fair	E	R9310 KJE70		01/04/2023	252.00	277.00	9.92%	25.00	Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Commons & Parks - Non operating day charge	E	R9310 KJE70		01/04/2023	100.00	100.00	0.00%	0.00	No change
Fairs - Returnable Deposit	E	R9310 KJE70		01/04/2020	1,000.00	1,000.00	0.00%	0.00	No change
Commons & Parks - Daily Charge - large circus	E	R9310 KJE70		01/04/2023	375.00	413.00	10.13%	38.00	Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Commons & Parks - Daily Charge - small Circus	E	R9310 KJE70		01/04/2023	252.00	277.00	9.92%	25.00	Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Commons & Parks - Non operating day charge	E	R9310 KJE70		01/04/2023	100.00	100.00	0.00%	0.00	No change
Circus - Returnable Deposit	E	R9310 KJE70		01/04/2022	1,000.00	1,000.00	0.00%	0.00	No change
Commons & Parks - Daily Charge - commercial events	E	R9310 KJE70		01/04/2023	375.00	375.00	0.00%	0.00	No change
Commercial activities - Returnable deposit	E	R9310 KJE70		01/04/2022	1,000.00	1,000.00	0.00%	0.00	No change
Commons & Parks - Charitable Organisations etc - Admin Cost	E	R9310 KJE70		01/04/2020	50.00	65.00	30.00%	15.00	bring into line with PT/Boot camp permit fee
Commons & Parks - Charitable Organisations etc - Returnable Deposit	E	R9310 KJE70		01/04/2022	250.00	250.00	0.00%	0.00	No change
Permit for Personal Trainer/Boot camp sessions on Parks	E	R9310 KJE70		01/04/2023	65.00	65.00	0.00%	0.00	No change
PT/Boot camp session fee	E	R9310 KJE70			POA	POA			
Parks									
Football - Grass Pitches - Seniors per Season	S	R9310 KJE70	Per season	01/04/2020	534.73	561.44	5.00%	26.71	based on 11 matches per season. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Football - Grass Pitches - Seniors per match (casual bookings)	S	R9310 KJE70	Per match	01/04/2020	48.61	51.04	5.00%	2.43	Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Football - Grass Pitches - Seniors per match (casual bookings) without changing	S	R9310 KJE70	Per match	01/04/2020	36.46	38.28	4.99%	1.82	Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Football - Grass Pitches - Seniors per Season - CHESTNUT AVE ONLY	S	R9310 KJE70	Per season	01/04/2020	534.73	561.44	5.00%	26.71	based on 11 matches per season. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Football - Grass Pitches - Seniors per match (casual bookings) CHESTNUT AVE ONLY	S	R9310 KJE70	Per match	01/04/2020	48.61	51.04	5.00%	2.43	Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Football - Grass Pitches - Seniors (casual bookings) without changing - Chestnut Ave Only	S	R9310 KJE70	Per match	01/04/2020	36.46	38.28	4.99%	1.82	Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Football - Grass Pitches - Juniors with changing - All sites except Chestnut Ave	S	R9310 KJE70	Per season	01/04/2020	251.83	264.40	4.99%	12.57	Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Football - Grass Pitches - Juniors without changing - All sites except Chestnut Ave	S	R9310 KJE70	Per season	01/04/2020	145.83	160.38	9.98%	14.55	Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Football - Grass Pitches - Juniors (casual bookings) All sites except Chestnut Ave	S	R9310 KJE70	Per match	01/04/2020	25.18	26.45	5.04%	1.27	Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Football - Grass Pitches - Juniors (casual bookings) without changing - All sites except Chestnut Ave	S	R9310 KJE70	Per match	01/04/2020	14.58	16.04	10.01%	1.46	Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Football - Grass Pitches - Juniors - Chestnut Ave Only	S	R9310 KJE70	Per season	01/04/2020	251.83	264.40	4.99%	12.57	based on 10 matches per season. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Football - Grass Pitches - Juniors without changing - Chestnut Ave Only	S	R9310 KJE70	Per season	01/04/2020	145.83	160.38	9.98%	14.55	based on 10 matches per season. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Football - Grass Pitches - Juniors (casual bookings) - Chestnut Ave Only	S	R9310 KJE70	Per match	01/04/2020	25.18	26.45	5.04%	1.27	Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Football - Grass Pitches - Juniors (casual bookings) without changing - Chestnut Ave Only	S	R9310 KJE70	Per match	01/04/2020	14.58	16.04	10.01%	1.46	Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Netball - senior	S	R9310 KJE70	Per match or hour	01/04/2022	16.04	17.65	10.04%	1.61	Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Netball - junior	S	R9310 KJE70	Per match or hour	01/04/2022	8.00	8.83	10.38%	0.83	50% senior fee. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Bowling Green Season Ticket - Adult	S	R9310 KJE70	Per season	01/04/2022	45.00	49.50	10.00%	4.50	Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Bowling Green Season Ticket - Concession	S	R9310 KJE70	Per season	01/04/2022	27.55	33.00	19.78%	5.45	2/3 adult fee. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Bowling Green Casual - Adult per hour	S	R9310 KJE70	Per hour	01/04/2023	3.00	0.00	-	-	fee removed
Bowling Green Casual - Concession per hour	S	R9310 KJE70	Per hour	01/04/2023	1.50	0.00	-	-	fee removed

Hire of Greens - Adult matches	S	R9310 KJE70		01/04/2022	30.50	33.50	9.84%	3.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Hire of Greens - Junior matches	S	R9310 KJE70		01/04/2022	18.40	20.25	10.05%	1.85		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Hire of Greens - without pavilion	S	R9310 KJE70		01/04/2022	20.50	22.55	10.00%	2.05		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Crazy Golf - Adults	S	R9310 KJE70		01/04/2023	2.00	0.00	-			fee removed
Crazy Golf - Juniors	S	R9310 KJE70		01/04/2023	1.00	0.00	-			fee removed
Other Services										
Allotment Rent	E	R9403 CCE20		01/04/2023	40.00	44.00	10.00%	4.00		Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Stall at Liberation Day	E			N/A	Nil	Nil				
Traffic Island Sponsorship (per year for 3 year sponsorship deal)	S	R9141 KJE70		N/A	Price on application	POA				No Change
Swadlincote Town Hall	VAT	GL Account Code	Unit	Date of Last Change	2023/24 £:	Proposed Fee 2024/25	%age Increase	£ Increase	Externally set	Explanation regarding the recommended level of charge
Hire of Town hall - Off Peak (Mon-Fri 7am till 4pm)	E	R9308 CCD00	per hour	01/04/2023	12.00	12.00	0.00%	0.00		No Change
Hire of Town hall - Peak (Mon-Fri 4pm till 10pm, Sat any time)	E	R9308 CCD00	per hour	01/04/2023	17.00	18.00	5.88%	1.00		1.5 times off peak rate. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Hire of Town hall - Peak (Sun)	E	R9308 CCD00	1st hour	01/04/2023	25.50	27.00	5.88%	1.50		1.5 times peak rate. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Hire of Town hall - Peak (Sun)	E	R9308 CCD00	per hour (after 1st hour)	01/04/2023	17.00	18.00	5.88%	1.00		1.5 times off peak rate. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Supplementary charge for when additional cleaning required following booking	E	R9308 CCD00		01/04/2023	60.00 + travel	60.00 +travel				No Change
Midway Community Centre	VAT	GL Account Code	Unit	Date of Last Change	2023/24 £:	Proposed Fee 2024/25	%age Increase	£ Increase	Externally set	Explanation regarding the recommended level of charge
Hire of Sports Hall - Off Peak (Mon-Fri 7am till 4pm)	S	R9308 CCA50	per hour	01/04/2023	12.00	12.00	0.00%	0.00		No Change
Hire of Sports hall - Peak (Mon-Fri 4pm till 10pm, Sat any time)	S	R9308 CCA50	per hour	01/04/2023	17.00	18.00	5.88%	1.00		1.5 times off peak rate. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Hire of Sports hall - Peak (Sun/Bank Holiday)	S	R9308 CCA50	1st hour	01/04/2023	25.50	27.00	5.88%	1.50		1.5 times peak rate. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Hire of Sports hall - Peak (Sun/Bank Holiday)	S	R9308 CCA50	per hour (after 1st hour)	01/04/2023	17.00	18.00	5.88%	1.00		1.5 times off peak rate. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Hire of Foyer Meeting Room Hall - Off Peak (Mon-Fri 7am till 4pm)	S	R9308 CCA50	per hour	01/04/2023	12.00	12.00	0.00%	0.00		No Change
Hire of Foyer Meeting Room - Peak (Mon-Fri 4pm till 10pm, Sat any time)	S	R9308 CCA50	per hour	01/04/2023	15.00	15.00	0.00%	0.00		No Change
Hire of Foyer Meeting Room - Peak (Sun/Bank Holiday)	S	R9308 CCA50	1st hour	01/04/2023	22.50	22.50	0.00%	0.00		No Change
Hire of Foyer Meeting Room - Peak (Sun/Bank Holiday)	S	R9308 CCA50	per hour (after 1st hour)	01/04/2023	15.00	15.00	0.00%	0.00		No Change
Additional charge where bouncy castle brought in	S	R9308 CCA50		01/04/2023	0.00	25.00	-			NEW FEE - additional charge introduced to cover extra electricity costs and admin
Supplementary charge for when additional cleaning required following booking	S	R9308 CCA50		01/04/2023	60.00 + travel	60.00 + travel		0.00		No Change
Stenson Fields Community Centre	VAT	GL Account Code	Unit	Date of Last Change	2023/24 £:	Proposed Fee 2024/25	%age Increase	£ Increase	Externally set	Explanation regarding the recommended level of charge
Hire of Main Hall - Off Peak (Mon-Fri 7am till 4pm)	E	R9308 CCA60	per hour	01/04/2023	12.00	12.00	0.00%	0.00		No Change
Hire of Main hall - Peak (Mon-Fri 4pm till 10pm, Sat any time)	E	R9308 CCA60	per hour	01/04/2023	17.00	18.00	5.88%	0.00		1.5 times off peak rate. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Hire of Main hall - Peak (Sun/Bank Holiday)	E	R9308 CCA60	1st hour	01/04/2023	25.50	27.00	5.88%	0.00		1.5 times peak rate. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Hire of Main hall - Peak (Sun/Bank Holiday)	E	R9308 CCA60	per hour (after 1st hour)	01/04/2023	17.00	18.00	5.88%	0.00		1.5 times off peak rate. Benchmarked against East Staffs BC/Derby City/NW Leics DC/Tamworth Borough Council
Hire of Meeting Room - Off Peak (Mon-Fri 7am till 4pm)	E	R9308 CCA60	per hour	01/04/2023	12.00	12.00	0.00%	0.00		No Change
Hire of Meeting Room - Peak (Mon-Fri 4pm till 10pm, Sat any time)	E	R9308 CCA60	per hour	01/04/2023	15.00	15.00	0.00%	0.00		No Change
Hire of Meeting Room - Peak (Sun/Bank Holiday)	E	R9308 CCA60	1st hour	01/04/2023	22.50	22.50	0.00%	0.00		No Change
Hire of Meeting Room - Peak (Sun/Bank Holiday)	E	R9308 CCA60	per hour (after 1st hour)	01/04/2023	15.00	15.00	0.00%	0.00		No Change

Additional charge where bouncy castle brought in	E	R9308 CCA60		01/04/2023		25.00				NEW FEE - additional charge introduced to cover extra electricity costs and admin
Supplementary charge for when additional cleaning required following booking	E	R9308 CCA60		01/04/2023	60.00 + travel	60.00 + travel		0.00		No Change
MISCELLANEOUS FEES AND CHARGES	VAT	GL Account Code	Unit	Date of Last Change	2023/24 £:	Proposed Fee 2024/25	%age Increase	£ Increase	Externally set	Explanation regarding the recommended level of charge
Court Costs										
Court Costs Recovered	O	R9312 ACA00		01/04/2019	67.50	67.50	0.00%	0.00		
National Bus Pass Scheme										
Replacement Card Scheme	O	R9308 HTT00			5.00	TBC				
Benefit Fraud										
Fraud Investigation Court Costs recovered	O	R9312 ACA00		N/A	At Cost	At Cost				
Sale of Radar Keys										
Sale of Radar Keys - disabled	S	R9202 PSX77			2.55	3.06	20.00%	0.51		Fees and charges updated to reflect the actual cost of radar keys
Penalty Charge										
Penalty charge for C Tax payers who fail to notify us of a change in circumstances relating to a discount or exemption. Second or subsequent failure to notify	O	R9312 ACA00			250.00	250.00	0.00%	0.00		
Penalty charge for Council Tax accounts who fail to notify us of a change in circumstances relating to a discount or exemption.	O	R9312 ACA00			70.00	70.00	0.00%	0.00		
Legal Fees										
Conveyancing Certificate required by the HM Land Registry		R9308 PSX65		01/04/2022	50.00	50.00	0.00%	0.00		
LPE 1 & Deed Assignment		R9308 PSX65		01/04/2022	150.00	150.00	0.00%	0.00		
S106 - Draft, Negotiate and Complete		R9308 PSX65			0.00	1,000.00				New Fees which we are legally allowed to charge - Benchmarked against neighboring authorities (DCC, Rushcliffe, Leicester)
S106 - Check, Negotiate and Approve		R9308 PSX65			0.00	500.00 - 750.00				New Fees which we are legally allowed to charge - Benchmarked against neighboring authorities (DCC, Rushcliffe, Leicester)
Unitateral Undertaking - Check, negotiate and approve		R9308 PSX65			0.00	500.00				Benchmarked against neighbouring authorities
Commerical Leases - Draft, Negotiate and Complete		R9308 PSX65			0.00	450				Benchmarked against neighbouring authorities

PROJECT CODE	Accountable Budget Holder	Nominated Officer	PROJECT	Budget	Budget	Budget	Budget	Budget	Total spend	Funded by										Commentary		
				2024/25	2025/26	2026/27	2027/28	2028/29		B/fwd adjs	Self Financing	Grants	External Contributions	Reserves	Capital Receipts	Revenue Contributions	Section 106	Other	Internal Borrowing		Total Funding	
AA1012	Head of Housing	Asset and Improvements Manager	Major Improvements under Self-financing	2,577,000	2,616,000	2,197,000	2,932,000	3,011,000	13,333,000												13,333,000	Housing Revenue Account budget for investment in the Housing Stock
	Head of Housing	Architectural Project Officer	Major Disabled Facilities Grant (Council Houses MRA)	300,000	300,000	300,000	300,000	300,000	1,500,000												1,500,000	Housing Revenue Account budget for investment in the disabled adaptations in Housing Stock
	Head of Housing	Head Of Operational Services	HRA Vehicle Replacements	0	227,503	0	0	0	227,503												227,503	
Total HRA				2,877,000	3,143,503	2,497,000	3,232,000	3,311,000	15,060,503	0	14,833,000	0	0	0	0	227,503	0	0	0	0	15,060,503	
AA1001	Head of Housing	Architectural Project Officer	Disabled Facility Grants and other Works	400,000	400,000	400,000	400,000	400,000	2,000,000				2,000,000								2,000,000	Funded by the BCF - Derbyshire County Council
AA1083	Head of Planning	Strategic Housing Manager	Strategic Housing Market Assessment	25,000					25,000						25,000							
AA1102	Head of Planning	Strategic Housing Manager	Private Sector Stock Condition Survey	60,000					60,000						60,000							
PRIVATE SECTOR HOUSING				485,000	400,000				2,000,000	0	0	0	2,000,000	0	85,000	0	0	0	0	0	2,000,000	
AA1173	Head of Cultural & Parks & Green Space Manager		Revitalising Roslison Forestry Centre	315,218	0				315,218				125,290	189,928							315,218	Agreed programme of work to Roslison Forestry Centre as part of the 2020 Capital Bids
AA1180	Head of Cultural & Parks & Green Space Manager		SUDS Improvements	50,000	0				50,000					50,000							50,000	Agreed programme of work to SUDS as part of the 2020 Capital Bids
COMMUNITY SERVICES				365,218	0				365,218	0	0	0	0	125,290	239,928	0	0	0	0	0	365,218	
AA1193	Head of Environmental Manager		Green Homes Grant	840,000	420,000				1,260,000				1,260,000								1,260,000	Funding from BEIS for reducing carbon emissions in private homes
ENVIRONMENTAL SERVICES				840,000	420,000				1,260,000	0	0	0	1,260,000	0	0	0	0	0	0	0	1,260,000	
AA1025	Head of Property Services	Head of Property Services	Repairs to Village Halls and Community Facilities	135,000					135,000						135,000						135,000	
	Head of Operational Services	Head of Operational Services	Vehicle Replacements	839,814	1,265,260	191,211	0	0	2,296,285					946,285	1,350,000						2,296,285	7.4.7 Fleet replacement programme - To be updated
AA1145	Head of Business Change & IT Strategy	Head of Business Change & IT Strategy		400,000	100,000				500,000					500,000							500,000	ICT Strategy programme of replacement equipment
PROPERTY and OTHER ASSETS				1,374,814	1,365,260	191,211	0	0	2,931,285	0	0	0	0	1,446,285	0	1,485,000	0	0	0	0	2,931,285	
Total General Fund				3,065,032	2,185,260	191,211	0	0	6,556,503	0	0	0	3,260,000	1,571,575	324,928	1,485,000	0	0	0	0	6,556,503	
Current Planned Expenditure				5,942,032	5,328,763	2,688,211	3,232,000	3,311,000	21,617,006	0	14,833,000	0	3,260,000	1,571,575	324,928	1,712,503	0	0	0	0	21,617,006	
0	Head of Economic Development	Head of Economic Development	Swadlincote Town Centre Grant Scheme	55,169					55,169						55,169						55,169	7.4.8 Rival of the Town Centre - Shop fronts
0	Head of Economic Development	Head of Economic Development	Indoor Market	1,000,000					1,000,000												1,000,000	7.4.1 Swadlincote Events Space - Indoor Market
0	Head of Culture & Parks & Green Space Manager	Head of Culture & Parks & Green Space Manager	Cemetery Infrastructure Replacement	120,000	100,000	80,000			300,000						300,000						300,000	7.2.2 Cemetery Infrastructure - Refurb and replacement
0	Head of Culture & Parks & Green Space Manager	Head of Culture & Parks & Green Space Manager	Parks and Green Spaces Infrastructure	100,000	100,000	100,000	60,000		360,000						360,000						360,000	7.4.3 Parks & Green Spaces Infrastructure - Refurb & replacement
0	Head of Culture & Parks & Green Space Manager	Head of Culture & Parks & Green Space Manager	Play Area Refurbishment	280,000	288,000	365,000	150,000	200,000	1,283,000						1,283,000						1,283,000	7.4.4 Play Area Refurbishment - Play area equipment
0	Head of Culture & Parks & Green Space Manager	Head of Culture & Parks & Green Space Manager	Stenson Community Centre Air Conditioning	15,000					15,000						15,000						15,000	7.4.5 Sentons Community Centre - Air conditioning
0	Head of Culture & Parks & Green Space Manager	Head of Culture & Parks & Green Space Manager	Town Hall Heating, Lighting and AV	20,000					20,000						20,000						20,000	7.4.6 Town Hall Heating & Lighting and AV
Budget Proposals				1,590,169	488,000	545,000	210,000	200,000	2,998,169	0	0	0	0	0	55,169	0	0	0	0	2,943,000	2,998,169	
Total Capital Programme				7,532,201	5,816,763	3,233,211	3,442,000	3,511,000	24,615,175	0	14,833,000	0	3,260,000	1,571,575	324,928	1,767,672	0	0	0	2,943,000	24,615,175	

Assumptions to the General Fund Medium-Term Financial Plan

Item	2024/25 Assumption	Future Years Assumptions
Pay costs	4%	3.5% per annum.
Employer pension costs	£174,000 additional employer contribution, as per the 2022 triennial valuation report	£174,000 for 2025/26 as per triennial valuation. 2026/27 and beyond assumes the same level.
Members allowances	3.5%	3.5% per annum
Supplies and services	As per cost pressures outlined in the 2024/25 draft budget	2%
Insurance	As per cost pressures outlined in the 2024/25 draft budget	3%
Capital financing/MRP	As per cost pressures outlined in the 2024/25 draft budget	This is an area for further review
Fuel	As per cost pressures outlined in the 2024/25 draft budget	2%
Utilities	As per cost pressures outlined in the 2024/25 draft budget	2%
Recharge income from the HRA	As per cost pressures outlined in the 2024/25 draft budget	Movement is in line with overall movement in the General Fund
Council Tax	2.99% increase and council tax base as at October 2023	2.99% council tax increase and growth rate of 2.6%
Retained Business Rates	Based on the current position for 2023/24 and some assumed generic growth, in line with the national rates system. This is subject to further analysis and review.	As per separate detailed technical computations in line with the national rates system. This is subject to further analysis and review.
New Homes Bonus	Scheme remains in place for 2024/25 at the 2023/24 reward level.	Scheme is abolished from 2025.
Services Grant	Scheme remains in place for 2024/25 at the 2023/24 reward level.	Nil
Revenue Support Grant	Nil	Nil
Lower Tier Services Grant	Nil	Nil
Funding Guarantee	Scheme remains in place for 2024/25 at the 2023/24 reward level.	Nil

Contribution from reserves	As required to balance the budget	As required to balance the budget
Locally generated income	As per budgetary proposals for 2024/25 and fees and charges.	3% for cemeteries. No other assumed increases. Subject to further review.
Damping (transitional funding)	Nil	Transitional funding to ease in the effect of the Fair Funding review and business rates baseline reset, assumed to be implemented in 2026/27. The payments are triggered when there is a change in core spending power (funding) of more than 5% between any year.

REPORT TO:	OVERVIEW AND SCRUTINY COMMITTEE (SPECIAL)	AGENDA ITEM: 07
DATE OF MEETING:	17 JANUARY 2024	CATEGORY: DELEGATED
REPORT FROM:	CHIEF EXECUTIVE	OPEN
MEMBERS' CONTACT POINT:	DEMOCRATIC SERVICES democraticservices@southderbyshire.gov.uk	DOC:
SUBJECT:	COMMITTEE WORK PROGRAMME	REF:
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: G

1.0 Recommendations

1.1 That the Committee considers and approves the 2023-24 work programme.

2.0 Purpose of Report

2.1 The Committee is asked to consider the work programme.

3.0 Detail

3.1 Attached at Annexe 'A' is a work programme document. The Committee is asked to consider and review the content of this document.

4.0 Financial Implications

4.1 None arising directly from this report.

5.0 Background Papers

5.1 Work Programme.

Overview & Scrutiny Committee Work Programme 2023/24																	Annexe A
Project	Committee Date																Responsible Head of Service / Strategic Director
	Jun-23		Aug-23			Oct-23			Nov-23		Jan-24		Feb-24		Mar-24		
	14		30			11			22	17		14			27		
Setting the Work Programme																	Strategic Director (Corporate Resources)
RIPA																	Head of Legal and Democratic Services
Budget Setting Approach 2024/25																	Strategic Director (Corporate Resources)
Consolidated Draft Budget 2024/25 & MTFP to 2028/29																	Strategic Director (Corporate Resources)
Housing Repairs and Maintenance Contractor																	Strategic Director (Services Delivery)
Housing Relets and Void Properties - Update																	Strategic Director (Services Delivery)
Section 106 Agreement Funding																	Strategic Director (Services Delivery)
Community Buildings																	Strategic Director (Services Delivery)
East Midlands Airport Update																	Strategic Director (Service Delivery)
Report to Committee																	Verbal Update / Presentation
Report to Task Group																	Public Meeting