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Our Ref: DS
Your Ref:

Date: 12th September 2018

Dear Councillor,

Council

YOU ARE HEREBY SUMMONED to attend the Meeting of the **Council** to be held in the **Council Chamber**, on **Thursday, 20 September 2018 at 18:00** to transact the business set out on the attached agenda.

Yours faithfully,



Chief Executive

To:- **Conservative Group**

Councillor Stanton (Chairman), Councillor Muller (Vice-Chairman) and Councillors Atkin, Billings, Mrs Brown, Mrs Coe, Mrs Coyle, Ford, Grant, Mrs Hall, Harrison, Hewlett, MacPherson, Murray, Mrs Patten, Roberts, Smith, Swann, Watson and Mrs Wyatt

Labour Group

Councillors Bambrick, Chahal, Dunn, Dr Pearson, Rhind, Richards, Shepherd, Southerd, Mrs Stuart, Taylor, Tilley and Wilkins

Independent / Non-Grouped Members

Councillors Coe and Tipping

AGENDA

Open to Public and Press

- 1** Apologies.
- 2** Presentation: East Midlands Airport
- 3** To confirm the Open Minutes of the Council Meeting held on the 28th June 2018 (CL/28-CL/46).
Council 28th June 2018 Open Minutes **6 - 12**
- 4** To note any declarations of interest arising from any items on the Agenda
- 5** To receive any announcements from the Chairman, Leader and Head of Paid Service
- 6** To receive any questions by members of the public pursuant to Council Procedure Rule No.10.
- 7** To receive any questions by Members of the Council pursuant to Council procedure Rule No. 11.
- 8** To authorise the sealing of the documents.
- SEALED DOCUMENTS** **13 - 13**
- 9** ANNUAL AUDIT LETTER FOR YEAR ENDING 31st MARCH 2018 **14 - 44**
- 10** ANNUAL REPORT 2017-18 **45 - 57**
- 11** LICENSING OF ACTIVITIES INVOLVING ANIMALS **58 - 60**
- 12** MAKE A STAND **61 - 65**

13	LOCAL GOVERNMENT AND SOCIAL CARE OMBUDSMAN – ANNUAL REVIEW LETTER 2018 AND UPDATE ON RECENT DEVELOPMENTS TO THE OMBUDSMAN SERVICE	66 - 70
14	To receive and consider the Open Minutes of the following Meetings:	
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	Planning Committee 26th June 2018 Open Minutes	76 - 81
	Licensing and Appeals Sub-Committee 29th June 2018 Open Minutes	82 - 83
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	Housing and Community Services 23rd August 2018 Open Minutes	111 - 113
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Planning Committee 4th September 2018 Open Minutes	119 - 122
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Repton Area Forum Minutes 19th June 2018	145 - 152
Newhall Area Forum Minutes 27th June 2018	153 - 159

- 15 To review the compositions of Committees, Sub-Committees and Working Panels for the remainder of the municipal year.
- 16 To review the compositions of Substitute Panels.
- 17 To review representation on Outside Bodies.
- 18 To review Member Champions.

Exclusion of the Public and Press:

- 19 The Chairman may therefore move:-
That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.
- 20 To confirm the Exempt Minutes of the Council Meeting held on 28th

June 2018 (CL/47-CL/49).

Council 28th June 2018 Exempt Minutes

21 To receive any Exempt questions by Members of the Council pursuant to Council procedure Rule No. 11.

22 To receive and consider the Exempt Minutes of the following Meetings:

Licensing and Appeals Sub-Committee 29th June 2018 Exempt Minutes

Planning Committee 17th July 2018 Exempt Minutes

Licensing and Appeals Sub-Committee 25th July 2018 Exempt Minutes

Finance and Management Committee: Special 26th July 2018 Exempt Minutes

Environmental and Development Services Committee 16th August 2018 Exempt Minutes

Housing and Community Services 23rd August 2018 Exempt Minutes

Finance and Management Committee 30th August 2018 Exempt Minutes

MINUTES of the MEETING of the
SOUTH DERBYSHIRE DISTRICT COUNCIL
held at the Civic Offices, Civic Way, Swadlincote
on Thursday 28th June 2018
at 6.00pm

PRESENT:-

Conservative Group

Councillor Stanton (Chairman), Councillor Muller (Vice-Chairman) and Councillors Atkin, Billings, Mrs Brown, Mrs Coyle, Ford, Grant, Harrison, MacPherson, Murray, Mrs Patten, Mrs Plenderleith, Smith, Swann, Watson, Wheeler and Mrs Wyatt

Labour Group

Councillors Bambrick, Dunn, Dr Pearson, Rhind, Richards, Shepherd, Southerd, Mrs Stuart, Taylor and Wilkins

CL/28 **APOLOGIES**

Apologies for absence from the Meeting were received from Councillors Mrs Coe, Mrs Hall, Hewlett and Roberts (Conservative Group) and Councillors Chahal and Tilley (Labour Group) and Councillors Coe and Tipping (Independent Group).

CL/29 **PRESENTATION: Chief Superintendent Jim Allen**

The Chief Superintendent presented an update on policing matters in the area; local crime rates, issues relating to County Lines, dependency on controlled drugs and activity of organised crime groups. The Chief Superintendent outlined actions taken through working jointly with the Council's Safer Neighbourhood team including the use of Community Protection Orders to continue making South Derbyshire a safe place. The Chief Superintendent highlighted the dangers related to the drug Spice/Mamba and urged for support in recommending that the drug's classification be increased to Class A. The Chief Superintendent thanked those involved in the policing of Eureka Park through the use of body-worn cameras and an offer of future funding was made.

Councillors raised concern and questions relating to groups targeted in relation to organised crime, the link between drug-users and recent criminal activity particularly in the Midland Road and Eureka Park area and action taken against any council tenants involved in such activity. The Chief Superintendent responded to all questions and reassured Council that such matters continue to be addressed with the help of the Council's Housing and Safer Neighbourhood departments. The Chairman led Members in thanking the Chief Superintendent for his update.

Councillor Wyatt addressed Council commending the work of police officers that she had witnessed first-hand through volunteering for Derbyshire Police and wished for the Chief Superintendent to pass on thanks and appreciation of the work they do to keep South Derbyshire a safe place to live and work.

CL/30 **MINUTES OF COUNCIL**

The Open Minutes of the Annual Council Meeting (CL/1-CL/24) held on the 17th May 2018 and Civic Council Meeting (CC/1-CC/7) held on the 24th May 2018 were approved as a true record.

Councillor Shepherd raised comment in relation to CL/12 requesting an update on the matter. The Chief Executive advised that following a briefing with the Leader of the Council, Leader of the Opposition and the local Members involved, the situation regarding the use of delegated authority would be a matter submitted to a future meeting of the Council.

Councillor Shepherd commented that at Annual Council he had expressed the view that the Scheme of Delegation had not been adhered to with regards to the submission of the Expression of Interest. The Councillor felt that Members should have been involved in the decision and been provided with the opportunity for their Wards to be considered. The Chief Executive highlighted that through the Environmental and Development Services Committee, a decision was made to proceed with the initiative. The Chief Executive noted that at no point was any decision made by officers to commit the Council to expenditure or proceed to implementation.

CL/31 **DECLARATIONS OF INTEREST**

Council was informed that no declarations of interest had been received.

CL/32 **ANNOUNCEMENTS FROM THE CHAIRMAN**

The Chairman of the Council outlined a summary of events attended since the last Council Meeting, including the Festival of Leisure, an awards ceremony for the RISE initiative, the inauguration of the Swadlincote Heritage Trail commemorating the life of John Avery, Civic Council, a party celebrating the 100th birthday of Mary Thompson and the commemorative cricket match held at 3AAA's Derby Cricket Ground with a team of Australian aboriginals. The Chairman also informed Council that a cheque for £6,212 had been presented to a representative of Derbyshire Leicestershire Rutland Air Ambulance earlier in the day.

CL/33 **ANNOUNCEMENTS FROM THE LEADER**

The Leader commended this year's Festival of Leisure and the inauguration of the Swadlincote Heritage Trail, thanking officers for their hard work making the events such a success. The Leader updated Council that at its last meeting, the Toyota City Partnership Board invited exporting experts to help guide smaller, fledgling businesses.

The Leader reminded Members of the importance of attending mandatory training and informed Council that a review of the management of public open spaces was being undertaken with a future report to Environmental and Development Services Committee. The Leader added that requests had been made by some Members for the installation of USB ports and plugs in the Chamber. The Chief Executive noted the request.

CL/34 **ANNOUNCEMENTS FROM THE HEAD OF PAID SERVICE**

The Chief Executive informed Council that a request had been received from Councillor Swann asking if Members would be in favour of having their signatures redacted online from their Members' Interests Record. Members supported the request and resolved that this be actioned.

The Chief Executive updated Members that questions had been raised in relation to the bridge in Walton and that a statement from Drakelow Park Group had been obtained, confirming that no developer had pulled out, discussions relating to them revising their team and its composition had taken place and as part of that the masterplan was being examined to ensure it remains current and appropriate.

Council was informed that during the upcoming local democracy week, local schools had been approached to use this opportunity to further educate on local democracy. The Chief Executive concluded by welcoming the feedback received from Members regarding the Festival of Leisure and responded that this would be passed on the staff involved.

CL/35 **QUESTIONS BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

Council were informed that no questions had been received.

CL/36 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

In accordance with Council Procedure Rule No. 11, a Question had been received from Councillor Richards.

Councillor Richards stated that given the report at Item 11 of the Agenda, the question had been answered and the Councillor subsequently requested that the question be withdrawn.

In accordance with Council Procedure Rule No. 11, the following Question had been received from Councillor Dunn:

“Does the Leader of the Council have confidence in Cllr Robert Coe being able to satisfactorily represent the residents of Swadlincote ward and South Derbyshire District Council after his guilty plea in court to assaulting a female officer of the Quality Care Commission?”

The Leader responded that as Councillor Coe was no longer a member of the Controlling Group or the Conservative Party, he felt it was not appropriate to comment on his ability to represent the people of Swadlincote. The Leader expressed that if Councillor Coe wishes to continue to represent his residents, then this remained a matter for him alone.

Councillor Dunn sought clarification if this was a matter for the Standards Committee and queried whether the Councillor should still represent the residents of Swadlincote. The Leader responded that this would be for Councillor Coe and the constituents to determine.

CL/37 **SEALED DOCUMENTS**

<u>Date</u>	<u>No. of Seal</u>	<u>Nature of Document</u>
06.04.18	11954	Transfer – 36 Arthur Street, Castle Gresley
06.04.18	11956	Transfer – 62 Field Avenue, Hatton
09.04.18	11958	Transfer – 34 Nelson Street, Swadlincote
20.04.18	11960	Transfer – 35 Salisbury Drive, Midway
02.05.18	11971	Transfer – 10 Field Way, Newhall
11.05.18	11975	Transfer – 4 Hall Street, Church Gresley
11.05.18	11977	Transfer – 13 Appleton Close, Newhall
01.06.18	11999	Transfer – 29 Church Road, Egginton
01.06.18	12001	Transfer – 2 Cecil Road, Newhall
11.06.18	12006	Transfer – 158 Main Street, Repton

RESOLVED:

That the Sealed Documents listed, for which there is no specific authority, be duly authorised.

Councillor Rhind sought clarification on the number of council houses that had been sold this year. The Chief Executive agreed to provide this information at a future Meeting.

CL/38 **REPTON NEIGHBOURHOOD DEVELOPMENT PLAN**

The Strategic Director (Service Delivery) presented the report to Council advising that the Environmental and Development Services Committee held on 31st May 2018 approved to refer to Council.

RESOLVED:

1.1 Council noted the report and supporting papers submitted to the Environmental and Developmental Services Committee (E&DS) where it was agreed that, subject to changes recommended by the external Examiner, the Repton Neighbourhood Development Plan be progressed to a referendum.

1.2 Council approved the Repton Neighbourhood Development Plan proceeding to a referendum.

CL/39 ADOPTION OF SECTION 27 OF THE POLICING AND CRIME ACT 2009

The Senior Licensing Officer presented the report to Council following its approval by Environmental and Development Services Committee on 31st May 2018.

Councillor Southerd informed Council that at its meeting on 31st May 2018, the Environmental and Development Services Committee had agreed that adopting this policy was imperative.

RESOLVED:

1.1 Members resolved to adopt section 27 of the Policing and Crime Act 2009 (the ‘2009 Act’) and reaffirmed adoption of the Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982 (the ‘1982 Act’) to come into effect from 1st August 2018.

1.2 Members authorised Officers to take the necessary steps to confirm the resolution to adopt the 2009 Act and reaffirmation of the 1982 Act.

1.3 Members approved the Sex Establishments and Sexual Entertainment Venue Policy to come into effect from 1st August 2018.

1.4 That the proposed fees for sex establishments are approved.

CL/40 POLITICAL PROPORTIONALITY

The Leader advised that this report had been submitted to Council in order to address the change in membership of the Controlling Group.

Councillor Richards sought clarification on any impact on the composition of Licensing and Appeals Sub-Committees. The Legal and Democratic Services Manager responded that there would be no additional impact on the formation of the Sub-Committee.

RESOLVED:

1.1 That the Council approved and adopted the recommended allocation of seats to the Political Groups for the remainder of the municipal year 2018/19.

1.2 That the Council allocated seats between the Political Groups as set out at Annexe ‘A’ to the report.

CL/41 OPEN MINUTES

Council received and considered the open minutes of its Committees.

RESOLVED:-

That the open minutes of the following Committees and Area Forum meetings were approved as a true record:-

<u>Committee</u>	<u>Date</u>	<u>Minute No.'s</u>
Licensing and Appeals Sub-Committee	30.05.18	LAS/1-LAS/5
Environmental and Development Services	31.05.18	EDS/1-EDS/20
Planning	05.06.18	PL/1-PL/21
Housing and Community Services	07.06.18	HCS/1-HCS/12
Finance and Management	14.06.18	FM/1-FM/16

CL/42 **THE COMPOSITION OF COMMITTEES, SUB-COMMITTEES & WORKING PANELS FOR THE REMAINDER OF THE MUNICIPAL YEAR**

RESOLVED:

Council approved the following amendments:

**Housing and Community Services Committee
Councillor Roberts to replace Councillor Ford
*Councillor Stanton to replace Councillor MacPherson***

**Planning Committee
*Councillor Ford to replace Councillor Mrs Hall***

**Community Partnership Scheme
*Councillor Grant to replace Councillor Ford***

CL/43 **COMPOSITION OF SUBSTITUTE PANELS**

RESOLVED:

Council approved the following amendments:

**Housing and Community Services Committee
Councillor Ford to replace Councillor Roberts
*Councillor MacPherson to replace Councillor Stanton***

**Planning Committee
*Councillor Mrs Hall to replace Councillor Ford***

**Community Partnership Scheme
*Councillors Hewlett and MacPherson to replace Councillors Atkin and Murray***

CL/44 **REPRESENTATION ON OUTSIDE BODIES**

Council were informed that no changes had been made to the representation on outside bodies.

CL/45 **MEMBER CHAMPIONS**

Councillor Coe was removed as the Member Champion of Older People.

CL/46 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

RESOLVED:-

That in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined under the paragraphs of Part 1 of Schedule 12A of the Act as indicated in the reports of Committees.

EXEMPT MINUTES OF THE COUNCIL

The Exempt Minutes of the Annual Council Meeting held on 17th May 2018 (CL/25-CL/27) were approved as a true record.

EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NUMBER 11

Council was informed that no questions had been received.

EXEMPT MINUTES

Council received and considered the Exempt Minutes of its committees.

RESOLVED:-

That the Exempt Minutes of the following Committees be approved as a true record:-

<u>Committee</u>	<u>Date</u>	<u>Minute No.'s</u>
Environmental and Development Services	31.05.18	EDS/21-EDS/23
Planning	05.06.18	PL/22-PL/23
Housing and Community Services	07.06.18	HCS/13-HCS/16
Finance and Management	14.06.18	FM/17-FM/26

The meeting terminated at 6.55pm.

COUNCILLOR M STANTON

CHAIRMAN OF THE DISTRICT COUNCIL

REPORT TO:	COUNCIL	AGENDA ITEM: 8
DATE OF MEETING:	20th SEPTEMBER 2018	CATEGORY: DELEGATED
REPORT FROM:	CHIEF EXECUTIVE	OPEN
MEMBERS' CONTACT POINT:	DEMOCRATIC SERVICES 01283 595848 / 595722	DOC:U:\JAYNE\Commtee\COMM REP\Sealed Docs report 20 Sept 18.docx
SUBJECT:	SEALED DOCUMENTS	REF: J. BEECH
WARD(S) AFFECTED:	VARIOUS	TERMS OF REFERENCE: N/A

1.0 Purpose of Report/Detail/Recommendation

1.1 To authorise the Sealed Documents listed below, which have no specific authority:-

<u>Date</u>	<u>No. of Seal</u>	<u>Nature of Document</u>
22.06.18	12024	Transfer – 15 Durham Close, Midway
18.07.18	12046	Transfer – 21 Limetree Avenue, Midway
07.08.18	12056	Transfer – 65 Trent Avenue, Willington
15.08.18	12059	Transfer – 263 Woodville Road, Hartshorne
23.08.18	12068	Transfer – 40 Heathway, Hatton

2.0 Financial Implications

2.1 None.

3.0 Corporate Implications

3.1 None.

4.0 Community Implications

4.1 None.

5.0 Background Papers

5.1 Seal Register

REPORT TO:	FULL COUNCIL	AGENDA ITEM: 9
DATE OF MEETING:	20th SEPTEMBER 2018	CATEGORY: RECOMMENDED
REPORT FROM:	EXTERNAL AUDIT	OPEN
MEMBERS' CONTACT POINT:	KEVIN STACKHOUSE (01283 595811) kevin.stackhouse@south-derbys.gov.uk	DOC: u/ks/audit/EY audit letters/covering report
SUBJECT:	ANNUAL AUDIT LETTER FOR YEAR ENDING 31st MARCH 2018	REF:
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE:

1.0 Recommendations

1.1 That the Annual Audit Letter for 2017/18 is considered and approved.

2.0 Purpose of Report

2.1 For Ernst and Young LLP (EY) as the Council's appointed auditors, to present their Annual Audit Letter for 2017/18.

3.0 Detail

3.1 The Annual Audit Letter (attached) aims to communicate to Elected Members and external stakeholders, including members of the public, the key issues arising from the Auditor's work, which they consider should be brought to the attention of the Council.

3.2 The Auditors have previously reported their detailed findings from their audit work in their 2017/18 Audit Results Report to the Audit-Sub Committee on 25th July 2018.

3.3 The Auditors have not repeated those detailed findings in this letter. The matters reported here are considered to be the most significant for the Council.

4.0 Financial Implications

4.1 None directly.

5.0 Corporate Implications

5.1 None directly.

6.0 Community Implications

6.1 None directly.

7.0 Background Papers

Audit Results Report to the Audit Sub-Committee on 25th July 2018.

<http://south-derbys.cmis.uk.com/south-derbys/Meetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/2162/Committee/464/Default.aspx>

South Derbyshire District Council

Annual Audit Letter for the year
ended 31 March 2018

July 2018

Contents



Public Sector Audit Appointments Ltd (PSAA) have issued a 'Statement of responsibilities of auditors and audited bodies'. It is available from the Chief Executive of each audited body and via the PSAA website (www.psa.co.uk)

The Statement of responsibilities serves as the formal terms of engagement between appointed auditors and audited bodies. It summarises where the different responsibilities of auditors and audited bodies begin and end, and what is to be expected of the audited body in certain areas.

The 'Terms of Appointment (updated 23 February 2017)' issued by PSAA sets out additional requirements that auditors must comply with, over and above those set out in the National Audit Office Code of Audit Practice (the Code) and statute, and covers matters of practice and procedure which are of a recurring nature.

This Annual Audit Letter is prepared in the context of the Statement of responsibilities. It is addressed to the Members of the audited body, and is prepared for their sole use. We, as appointed auditor, take no responsibility to any third party.

Our Complaints Procedure – If at any time you would like to discuss with us how our service to you could be improved, or if you are dissatisfied with the service you are receiving, you may take the issue up with your usual partner or director contact. If you prefer an alternative route, please contact Steve Varley, our Managing Partner, 1 More London Place, London SE1 2AF. We undertake to look into any complaint carefully and promptly and to do all we can to explain the position to you. Should you remain dissatisfied with any aspect of our service, you may of course take matters up with our professional institute. We can provide further information on how you may contact our professional institute.



01

Executive Summary

Executive Summary

We are required to issue an annual audit letter to South Derbyshire District Council (the Council) following completion of our audit procedures for the year ended 31 March 2018. Below are the results and conclusions on the significant areas of the audit process.

Area of Work	Conclusion
Opinion on the Council's:	Unqualified –the financial statements give a true and fair view of the financial position of the Council as at 31 March 2018 and of its expenditure and income for the year then ended
▶ Financial statements	
▶ Consistency of other information published with the financial statements	Other information published with the financial statements was consistent with the Annual Accounts
Concluding on the Council's arrangements for securing economy, efficiency and effectiveness	We concluded that you have not put in place proper arrangements to secure value for money in your use of resources Further details relating to value for money work are detailed at page 15

Area of Work	Conclusion
Reports by exception:	
▶ Consistency of Governance Statement	The Governance Statement was consistent with our understanding of the Council.
▶ Public interest report	We had no matters to report in the public interest.
▶ Written recommendations to the Council, which should be copied to the Secretary of State	We had no matters to report.
▶ Other actions taken in relation to our responsibilities under the Local Audit and Accountability Act 2014	We had no matters to report.

Area of Work	Conclusion
Reporting to the National Audit Office (NAO) on our review of the Council's Whole of Government Accounts return (WGA).	We had no matters to report.



Executive Summary (cont'd)

As a result of the above we have also:

Area of Work	Conclusion
Issued a report to those charged with governance of the Council communicating significant findings resulting from our audit.	Our Audit Results Report was issued on 19 July 2018
Issued a certificate that we have completed the audit in accordance with the requirements of the Local Audit and Accountability Act 2014 and the National Audit Office's 2015 Code of Audit Practice.	Our certificate was issued on 31 July 2018.

Later in the year we will also issue a report to those charged with governance of the Council summarising the certification work we have undertaken. We would like to take this opportunity to thank the Council's staff for their assistance during the course of our work.

Stephen Clark
Partner
For and on behalf of Ernst & Young LLP



02

Purpose

The Purpose of this Letter

The purpose of this annual audit letter is to communicate to Members and external stakeholders, including members of the public, the key issues arising from our work, which we consider should be brought to the attention of the Council.

We have already reported the detailed findings from our audit work in our 2017/18 Audit Results Report to the 19 July 2018 Audit-Sub Committee, representing those charged with governance. We do not repeat those detailed findings in this letter. The matters reported here are the most significant for the Council.



03

Responsibilities

Responsibilities of the Appointed Auditor

Our 2017/18 audit work has been undertaken in accordance with the Audit Plan that we issued on 21 March 2018 and is conducted in accordance with the National Audit Office's 2015 Code of Audit Practice, International Standards on Auditing (UK and Ireland), and other guidance issued by the National Audit Office.

As auditors we are responsible for:

- ▶ Expressing an opinion:
 - ▶ On the 2017/18 financial statements, and
 - ▶ On the consistency of other information published with the financial statements.
- ▶ Forming a conclusion on the arrangements the Council has to secure economy, efficiency and effectiveness in its use of resources.
- ▶ Reporting by exception:
 - ▶ If the annual governance statement is misleading or not consistent with our understanding of the Council;
 - ▶ Any significant matters that are in the public interest;
 - ▶ Any written recommendations to the Council, which should be copied to the Secretary of State; and
 - ▶ If we have discharged our duties and responsibilities as established by the Local Audit and Accountability Act 2014 and Code of Audit Practice.

Alongside our work on the financial statements, we also review and report to the National Audit Office (NAO) on your Whole of Government Accounts return. The Council is below the specified audit threshold of £500mn. Therefore, we did not perform any audit procedures on the return.

Responsibilities of the Council

The Council is responsible for preparing and publishing its statement of accounts accompanied by an Annual Governance Statement. In the AGS, the Council reports publicly each year on how far it complies with its own code of governance, including how it has monitored and evaluated the effectiveness of its governance arrangements in year, and any changes planned in the coming period.

The Council is also responsible for putting in place proper arrangements to secure economy, efficiency and effectiveness in its use of resources.



04

Financial Statement Audit

Key Issues

The Council's Statement of Accounts is an important tool for the Council to show how it has used public money and how it can demonstrate its financial management and financial health. We audited the Council's Statement of Accounts in line with the National Audit Office's 2015 Code of Audit Practice, International Standards on Auditing (UK and Ireland), and other guidance issued by the National Audit Office and issued an unqualified audit report on 31 July 2018. Our detailed findings were reported to the 25 July Audit-Sub Committee.

The key issues identified as part of our audit were as follows:

Significant Risk	Conclusion
<p>Misstatements due to fraud or error</p> <p>As identified in ISA (UK and Ireland) 240, management is in a unique position to perpetrate fraud because of its ability to manipulate accounting records directly or indirectly and prepare fraudulent financial statements by overriding controls that otherwise appear to be operating effectively. We identify and respond to this fraud risk on every audit engagement.</p> <p>We consider the risk most focussed around items of expenditure that are non-routine and involve management's judgement and estimation to determine items such as year-end accruals and provisions. We also consider the risk to manifest in the potential to inappropriately capitalise revenue spend.</p>	<ul style="list-style-type: none"> • We documented our understanding of the processes and controls in place to mitigate the risks identified, and walk through those processes and controls to confirm our understanding; • We tested the appropriateness of journal entries recorded in the general ledger and other adjustments made in the preparation of the financial statements; • We reviewed the calculation of management's accruals, estimates and provisions for evidence of management bias; • We evaluated the business rationale for significant unusual transactions; • We documented the oversight given by those charged with governance of management process over fraud; • We sample tested accruals and provisions based on established testing thresholds; • We reviewed capital expenditure on property plant and equipment to ensure it meets the relevant accounting requirements to be capitalised; and • We reviewed the accounting adjustments processed in the movement in reserves to ensure consistency with other supporting disclosure notes. <p>We have not identified any material weaknesses in controls or evidence of material management override. We have not identified any instances of inappropriate judgements being applied.</p> <p>We did not identify any other transactions during our audit which appeared unusual or outside the Council's normal course of business.</p>

Financial Statement Audit (cont'd)

The key issues identified as part of our audit were as follows: (cont'd)

Significant Risk	Conclusion
<p>Risk of fraud in revenue and expenditure recognition</p> <p>Under ISA 240 there is a presumed risk that revenue may be misstated due to improper revenue recognition. In the public sector, this requirement is modified by Practice Note 10 issued by the Financial Reporting Council, which states that auditors should also consider the risk that material misstatements may occur by the manipulation of expenditure recognition. Due to the nature and value of income which comprises of Government Grants, income from council tax, business rates, housing rents and fees and charges, our view is that the risk is not significant in this area, but is relevant to the completeness of other income (sales, fees and charges) and other operating expenditure.</p>	<p>Income from sales, fees and charges: To gain assurance over the occurrence and measurement of other income we obtained a schedule of other income included within the Comprehensive Income and Expenditure statement. We then substantively tested items of income on a sample basis.</p> <p>Other operating expenditure: The risk is around the completeness of operating costs in the 17-18 financial year. We performed cut-off testing on the balance sheet side which we extended out to the end of June 2018 (3 months after the balance sheet date).</p> <p>We concluded that the financial statements are free from material misstatement with respect to the recognition of income and expenditure.</p>
Other Risk	Conclusion
<p>Valuation of Land and Buildings</p>	<p>The fair value of Property, Plant and Equipment (PPE) represent significant balances in the financial statements and are subject to valuation changes, impairment reviews and depreciation charges. Management is required to make material judgemental inputs and apply estimation techniques to calculate the year-end balances recorded in the balance sheet.</p> <ul style="list-style-type: none">• We tested the revaluation cycle, including instructions and completeness of information provided to the Council's external valuer;• We reviewed the classification of assets and assess how the Council has determined that the correct valuation methodology has been applied by the expert; and• We considered the approach adopted by the external valuer and their findings <p>We concluded that the financial statements are free from material misstatement with respect to valuation of land and buildings.</p>

Financial Statement Audit (cont'd)

The key issues identified as part of our audit were as follows: (cont'd)

Other Key Findings	Conclusion
Pension liability valuation	<p>The Pension Scheme Actuary calculates the value of the Council's share of the total scheme to be included in the financial statements. In performing our audit procedures on the notified balances we observed that there was a large difference between the asset value of the total fund which the Actuary had used in their calculations, and the asset value of the fund as disclosed in the Derbyshire County Council Pension Scheme draft financial statements as at 31 March 2018.</p> <p>We have included this judgemental estimation difference in our summary of misstatements. However, the misstatement does not impact cash nor the outturn for the year.</p>
Earlier deadline for the production of the financial statements	<p>The Accounts and Audit Regulations 2015 introduced a significant change in statutory deadlines from the 2017/18 financial year. The timetable for the preparation and approval of accounts will be brought forward with draft accounts needing to be prepared by 31 May and the publication of the accounts by 31 July.</p> <p>These changes provide risks for both the preparers and the auditors of the financial statements.</p> <p>The Council now has less time to prepare the financial statements and supporting working papers. As your auditor, we have a more significant peak in our audit work and a shorter period to complete the audit. Risks for auditors relate to delivery of all audits within same compressed timetable. Slippage at one client could potentially put delivery of others at risk.</p> <p>We can confirm that the draft financial statements including the Annual Governance Statement were prepared by the 31 May 2018. The Council also submitted the general ledger and payroll data to our data analytics team in accordance with the agreed timetable.</p> <p>The 2017/18 audit has identified a higher number of errors compared to the previous year. It is our view that these are related to the earlier deadline. We recommend that the close down plan for 2018/19 is reviewed to make improvements to ensure that errors in the accounts are minimised.</p>

Financial Statement Audit (cont'd)

Our application of materiality

When establishing our overall audit strategy, we determined a magnitude of uncorrected misstatements that we judged would be material for the financial statements as a whole.

Item	Thresholds applied
Planning materiality	We determined planning materiality to be £0.94mn (2016/17: £0.92mn), which is 2% of actual year-end gross revenue expenditure. We consider gross revenue expenditure to be one of the principal considerations for stakeholders in assessing the financial performance of the Council.
Reporting threshold	We agreed with the Audit-Sub Committee that we would report to the Committee all audit differences in excess of £0.047mn (2017/18: £0.046mn)



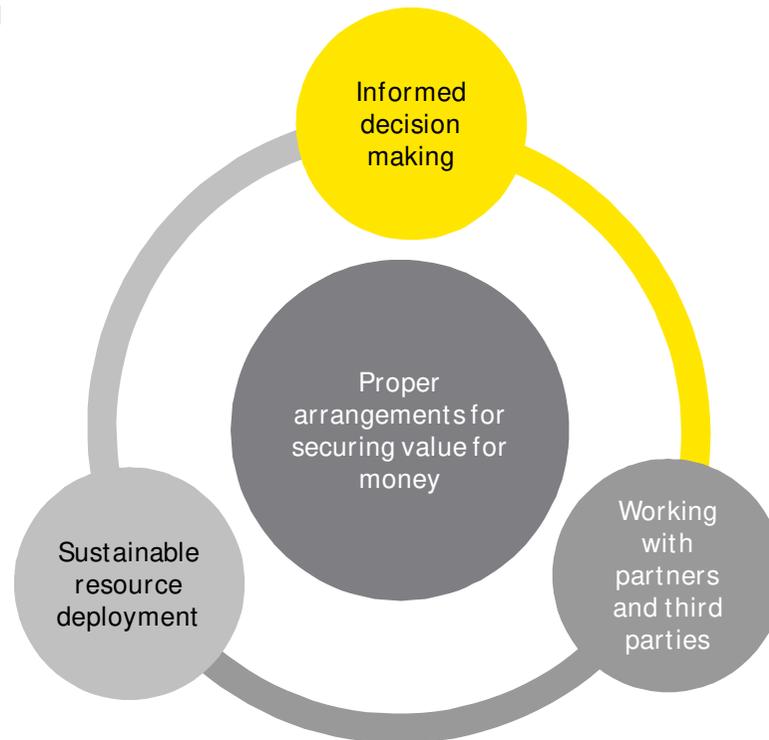
05 Value for Money

Value for Money

We are required to consider whether the Council has put in place 'proper arrangements' to secure economy, efficiency and effectiveness on its use of resources. This is known as our value for money conclusion.

Proper arrangements are defined by statutory guidance issued by the National Audit Office. They comprise your arrangements to:

- ▶ Take informed decisions;
- ▶ Deploy resources in a sustainable manner; and
- ▶ Work with partners and other third parties.



We identified two significant risks around these arrangements. The tables below present our findings in response to the risks in our Audit Planning report and any other significant weaknesses or issues we want to bring to your attention.

We have performed the procedures outlined in our audit plan. We identified the following significant weaknesses in the Council's arrangements to ensure it took properly informed decisions and deployed resources to achieve planned and sustainable [Page 31 of 159](#) taxpayers and local people. Please see the following page.

Value for Money (cont'd)

We issued a qualified value for money conclusion in relation to Councils arrangements to secure economy, efficiency and effectiveness in your use of resources on 31 July 2018.

Significant Risk	Conclusion
<p>Securing financial resilience</p> <p>From the medium term financial plan, updated in January 2018, the Council has identified it will experience budget deficits from 2018/19 to 2022/23 with the general fund depleting from £9.1m to £2.7m but remaining above the £1m minimum level.</p> <p>Going forward the Council will need to continue to scrutinise its financial plans to achieve budget savings of £1m in 2019/20.</p>	<p>We have performed the following procedures:</p> <ul style="list-style-type: none"> ▪ Reviewing the MTFS including the adequacy of major assumptions ▪ Reviewing the Council's arrangements to develop a robust savings plan to address the future financial challenges. <p>Based on results of our procedures we are satisfied that appropriate arrangements are in place to manage this significant risk. Further analysis is provided over the page.</p>
<p>Procurement and related contract issues in the Housing and Environment Services Directorate</p> <p>In our 2016/17 Audit Results Report, we reported that the value for money conclusion was qualified on the basis the Housing and Environment Services Directorate had control weaknesses in its procurement and contract management arrangements which included having significant service contracts unsigned. As the Council started to implement recommendations part way through 2017/18, we have determined that the risk in this area remains relevant for the financial year.</p>	<p>We have performed the following procedures</p> <ul style="list-style-type: none"> ▪ Reviewing the outcomes of the work undertaken by Internal Audit to establish if the recommendations have been fully implemented by management ▪ Understanding, if there are any incomplete recommendations, the extent of and impact they have on system of internal control and managements plans to address them ▪ Review the adequacy of managements governance arrangements to move to a shared procurement service. <p>Our work has revealed that the Council has made a great deal of progress during 2017/18, but not all of the recommendations have been implemented and those that have are yet to be fully embedded.</p>



06

Other Reporting Issues



Other Reporting Issues

Whole of Government Accounts

We performed the procedures required by the National Audit Office on the accuracy of the consolidation pack prepared by the Council for Whole of Government Accounts purposes. The Council is below the specified audit threshold of £500mn. Therefore, we did not perform any audit procedures on the consolidation pack.

Annual Governance Statement

We are required to consider the completeness of disclosures in the Council's annual governance statement, identify any inconsistencies with the other information of which we are aware from our work, and consider whether it is misleading.

Report in the Public Interest

We have a duty under the Local Audit and Accountability Act 2014 to consider whether, in the public interest, to report on any matter that comes to our attention in the course of the audit in order for it to be considered by the Council or brought to the attention of the public.

We did not identify any issues which required us to issue a report in the public interest.

Written Recommendations

We have a duty under the Local Audit and Accountability Act 2014 to designate any audit recommendation as one that requires the Council to consider it at a public meeting and to decide what action to take in response.

We did not identify any issues which required us to issue a written recommendation.

Objections Received

We did not receive any objections to the 2017/18 financial statements from members of the public.

Other Reporting Issues (cont'd)

Other Powers and Duties

We identified no issues during our audit that required us to use our additional powers under the Local Audit and Accountability Act 2014.

Independence

We communicated our assessment of independence in our Audit Results Report to the Audit-Sub Committee on 25 July 2018. In our professional judgement the firm is independent and the objectivity of the audit engagement partner and audit staff has not been compromised within the meaning regulatory and professional requirements.

Control Themes and Observations

It is the responsibility of the Council to develop and implement systems of internal financial control and to put in place proper arrangements to monitor their adequacy and effectiveness in practice. Our responsibility as your auditor is to consider whether the Council has put adequate arrangements in place to satisfy itself that the systems of internal financial control are both adequate and effective in practice.

As part of our audit of the financial statements, we obtained an understanding of internal control sufficient to plan our audit and determine the nature, timing and extent of testing performed. As we have adopted a fully substantive approach, we have therefore not tested the operation of controls.

Although our audit was not designed to express an opinion on the effectiveness of internal control we are required to communicate to you significant deficiencies in internal control.

We have not identified any significant deficiencies in the design or operation of an internal control that might result in a material misstatement in your financial statements of which you are not aware.

During the course of the audit we have identified a number of audit issues which we require to bring to your attention:

1. Rounding differences

Our casting of the draft financial statements identified 29 rounding differences ranging between £1k and £3k. This is a high number of errors which need to be addressed in 2018/19.

2. Journal entries without descriptions

In 2016/17 we reported to you that there thirteen journals where the journal description field was blank. We recommended that all journal entries contain a valid description. However, our interim testing of journals covering periods 1 to 9 in 2017/18 also identified that thirteen journals that did not contain a description. We noted that there was a compensating control which is to complete the journal log, maintained by the finance team which is reviewed by the financial services manager. We have confirmed that the log included the thirteen journal which showed that there was adequate detail to enable the journal to be authorised.

3. Accounts payable control account reconciliation

Our review of the year-end control account reconciliation identified that there a number of reconciling items. This has been caused by posting rounded amounts into general ledger rather than the absolute value.

4. Processing of supplier invoices

Our testing of operating expenditure identified two invoices totalling £250 were received on 7 March 2017 but were posted to the accounts payable system in early April 2017. The costs were recognised in the wrong financial year. We recommend that all supplier invoices are recorded on a timely basis to ensure the expenditure is recognised in the correct financial year.



07

Data Analytics

Use of Data Analytics in the Audit

[Data analytics —Area of the Financial Statements e.g., revenue recognition]

Analytics Driven Audit

Data analytics

We used our data analysers to enable us to capture entire populations of your financial data. These analysers:

- ▶ Help identify specific exceptions and anomalies which can then be the focus of our substantive audit tests; and
- ▶ Give greater likelihood of identifying errors than traditional, random sampling techniques.

In 2017/18, our use of these analysers in the Council's audit included testing journal entries and employee expenses, to identify and focus our testing on those entries we deem to have the highest inherent risk to the audit.

We capture the data through our formal data requests and the data transfer takes place on a secured EY website. These are in line with our EY data protection policies which are designed to protect the confidentiality, integrity and availability of business and personal information.

Journal Entry Analysis

We obtain downloads of all financial ledger transactions posted in the year. We perform completeness analysis over the data, reconciling the sum of transactions to the movement in the trial balances and financial statements to ensure we have captured all data. Our analysers then review and sort transactions, allowing us to more effectively identify and test journals that we consider to be higher risk, as identified in our audit planning report.

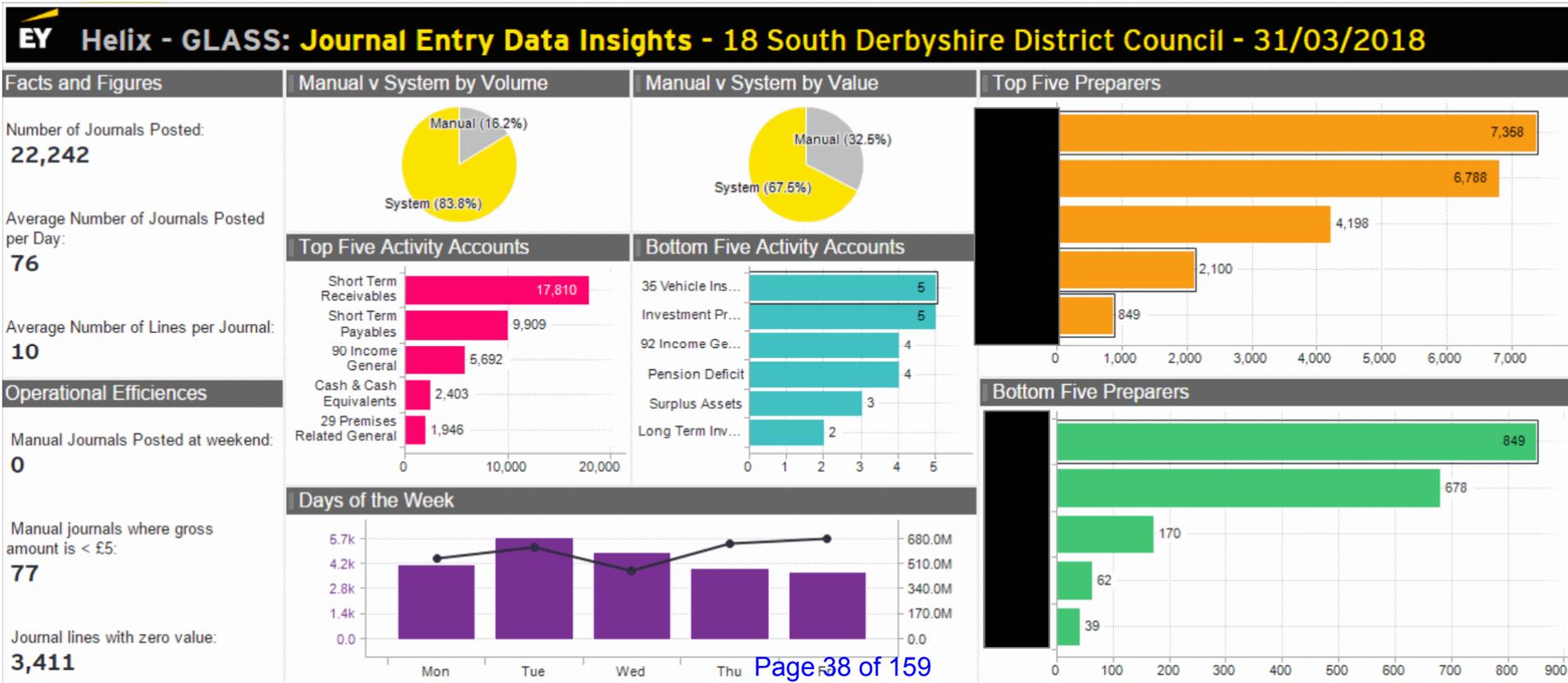
Payroll Analysis

We also use our analysers in our payroll testing. We obtain all payroll transactions posted in the year from the payroll system and perform completeness analysis over the data, including reconciling the total amount to the General Ledger trial balance. We then analyse the data against a number of specifically designed procedures. These include analysis of payroll costs by month to identify any variances from established expectations, as well as more detailed transactional interrogation.

Journal Entry Data Insights

The graphic outlined below summarises the Council's journal population for 2017/18. We review journals by certain risk based criteria to focus on higher risk transactions, such as journals posted manually by management, those posted around the year-end, those with unusual debit and credit relationships, and those posted by individuals we would not expect to be entering transactions.

The purpose of this approach is to provide a more effective, risk focused approach to auditing journal entries, minimising the burden of compliance on management by minimising randomly selected samples.



Journal Entry Testing

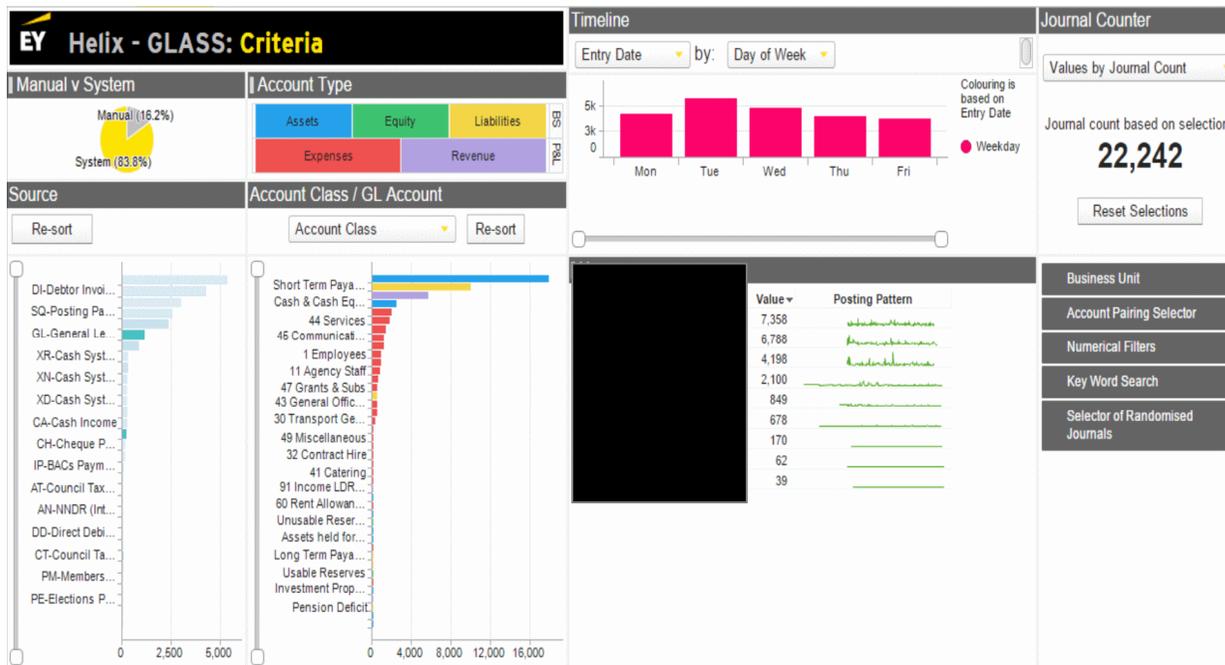
What is the risk?

In line with ISA 240 we are required to test the appropriateness of journal entries recorded in the general ledger and other adjustments made in the preparation of the financial statements.

Journal entry data criteria—31 March 2018

What judgements are we focused on?

Using our analysers we are able to take a risk based approach to identify journals with a higher risk of management override, as outlined in our audit planning report.



What did we do?

We obtained general ledger journal data for the period and have used our analysers to identify characteristics typically associated with inappropriate journal entries or adjustments, and journals entries that are subject to a higher risk of management override.

We then performed tests on the journals identified to determine if they were appropriate and reasonable.

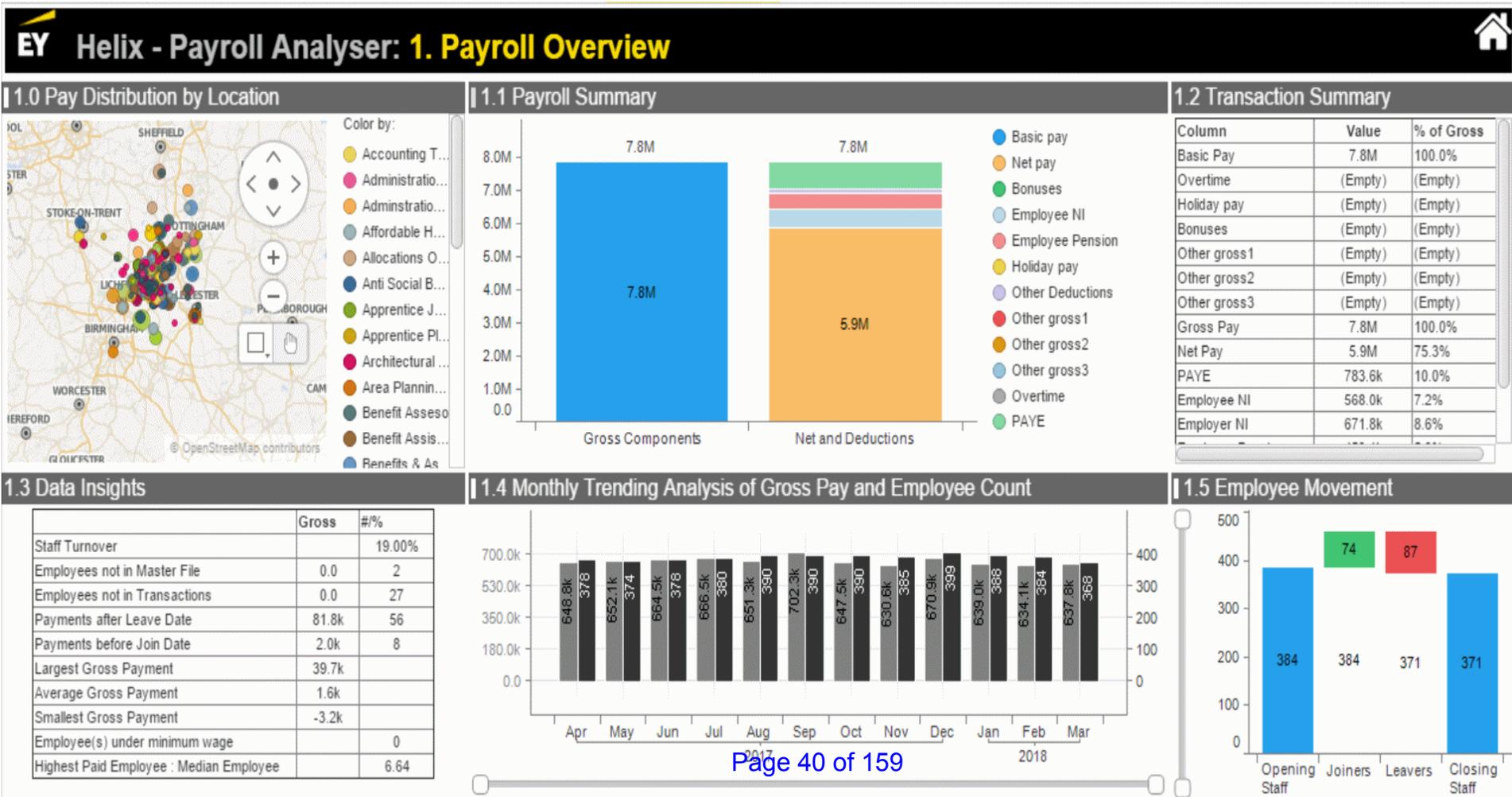
What are our conclusions?

We isolated a sub set of journals for further investigation and obtained supporting evidence to verify the posting of these transactions and concluded that they were appropriately stated.

Data Analytics (cont'd)

Payroll Analyser Insights

The graphic outlined below summarises the Council's payroll data for 2017/18. We review transactions for payroll at a more granular level, which allows us to identify items with a higher likelihood of containing material misstatements or to identify unusual patterns within a population of data and to design tests of details.





08

Focused on your future



Focused on your future

The Code of Practice on Local Authority Accounting in the United Kingdom introduces the application of new accounting standards in future years. The impact on the Council is summarised in the table below.

Standard	Issue	Impact
IFRS 9 Financial Instruments	<p>Applicable for local authority accounts from the 2018/ 19 financial year and will change:</p> <ul style="list-style-type: none"> • How financial assets are classified and measured; • How the impairment of financial assets are calculated; and • The disclosure requirements for financial assets. <p>There are transitional arrangements within the standard and the 2018/ 19 Accounting Code of Practice for Local Authorities has now been issued, providing guidance on the application of IFRS 9. In advance of the Guidance Notes being issued, CIPFA have issued some provisional information providing detail on the impact on local authority accounting of IFRS 9, however the key outstanding issue is whether any accounting statutory overrides will be introduced to mitigate any impact.</p>	<p>Although the Code has now been issued, providing guidance on the application of the standard, along with other provisional information issued by CIPFA on the approach to adopting IFRS 9, until the Guidance Notes are issued and any statutory overrides are confirmed there remains some uncertainty. However, what is clear is that the Council will have to:</p> <ul style="list-style-type: none"> • Reclassify existing financial instrument assets • Re-measure and recalculate potential impairments of those assets; and • Prepare additional disclosure notes for material items.
IFRS 15 Revenue from Contracts with Customers	<p>Applicable for local authority accounts from the 2018/ 19 financial year. This new standard deals with accounting for all contracts with customers except:</p> <ul style="list-style-type: none"> • Leases; • Financial instruments; • Insurance contracts; and • For local authorities; Council Tax and NDR income. <p>The key requirements of the standard cover the identification of performance obligations under customer contracts and the linking of income to the meeting of those performance obligations.</p> <p>Now that the 2018/ 19 Accounting Code of Practice for Local Authorities has been issued it is becoming clear what the impact on local authority accounting will be. As the vast majority of revenue streams of Local Authorities fall outside the scope of IFRS 15, the impact of this standard is limited.</p>	<p>As with IFRS 9, some provisional information on the approach to adopting IFRS 15 has been issued by CIPFA in advance of the Guidance Notes. Now that the Code has been issued, initial views have been confirmed; that due to the revenue streams of Local Authorities the impact of this standard is likely to be limited.</p> <p>The standard is far more likely to impact on Local Authority Trading Companies who will have material revenue streams arising from contracts with customers. The Council will need to consider the impact of this on their own group accounts when that trading company is consolidated.</p>



Focused on your future (cont'd)

Standard	Issue	Impact
IFRS 16 Leases	<p>It is currently proposed that IFRS 16 will be applicable for local authority accounts from the 2019/20 financial year.</p> <p>Whilst the definition of a lease remains similar to the current leasing standard; IAS 17, for local authorities who lease a large number of assets the new standard will have a significant impact, with nearly all current leases being included on the balance sheet.</p> <p>There are transitional arrangements within the standard and although the 2019/20 Accounting Code of Practice for Local Authorities has yet to be issued, CIPFA have issued some limited provisional information which begins to clarify what the impact on local authority accounting will be. Whether any accounting statutory overrides will be introduced to mitigate any impact remains an outstanding issue.</p>	<p>Until the 2019/20 Accounting Code is issued and any statutory overrides are confirmed there remains some uncertainty in this area.</p> <p>However, what is clear is that the Council will need to undertake a detailed exercise to identify all of its leases and capture the relevant information for them. The Council must therefore ensure that all lease arrangements are fully documented.</p>

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REPORT TO:	FULL COUNCIL	AGENDA ITEM: 10
DATE OF MEETING:	20th SEPTEMBER 2018	CATEGORY: DELEGATED
REPORT FROM:	LEADERSHIP TEAM	OPEN
MEMBERS' CONTACT POINT:	FRANK MCARDLE 01283 595700	DOC:
SUBJECT:	ANNUAL REPORT 2017/18	REF:
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE:

1.0 Recommendations

- 1.1 That Council is asked to approve the 2017/18 Annual Report.

2.0 Purpose of Report

- 2.1 To inform Council of the Annual Report, which summarises how the Council works, what has been achieved during the financial year and our financial performance.
- 2.2 The Annual Report has been written and designed to appeal to the public, the Council's partners and to businesses in the District. It demonstrates how the Council delivers against its key objectives.

3.0 Detail

- 3.1 The Annual Report follows a set style and presentation of information for residents and key stakeholders. Each year, revisions to the format and layout are proposed to ensure the report is unique and remains fit for purpose.
- 3.2 The Annual Report 2017/18 captures the work done by the Council as well as achievements in partnership with other organisations. Throughout the document it can be seen that:
- The themes of the Corporate Plan 2016-2021 guide and capture all of the work that the Council does.
 - There continues to be a high level of achievement as a result of the Council's ongoing commitment to partnership working.
 - The Council is responsive to the needs and expectations of local communities.
 - The Council's work is enabling South Derbyshire to keep pace with its status as being one of the fastest growing District's in the country. This includes relocating to a new fit-for-purpose depot and delivering 176 affordable homes as the result of working closely with partners.
 - South Derbyshire is 'open for business', with inward investment including TopHat Industries being attracted to Dove Valley Park in Foston to manufacture modular homes.

3.3 It is important for the Council to continue to inform the community, businesses and partners of the work that has been completed and its plans for the future. The Annual Report provides another vehicle to explain and receive feedback on the Council's vision of 'making South Derbyshire a better place to live, work and visit'.

4.0 Financial Implications

4.1 The Annual Report has been produced in-house by the Communications team. The cost has been met from the current budget.

5.0 Corporate Implications

5.1 This Annual Report is built around the themes of the Corporate Plan 2016-2021 – People, Place, Progress and Outcomes. It includes a summary of the Council's financial performance for 2017/18.

6.0 Community Implications

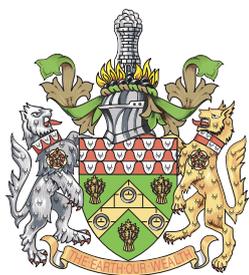
6.1 This report enables a better understanding of what the Council delivers, what has been achieved, what the Council provides in partnership and how it spend its money. This promotes the work of the Council and enhances its reputation.

7.0 Conclusions

7.1 This Annual Report responds to a number of sources of good practice and will be used to champion the work of the Council throughout the financial year.

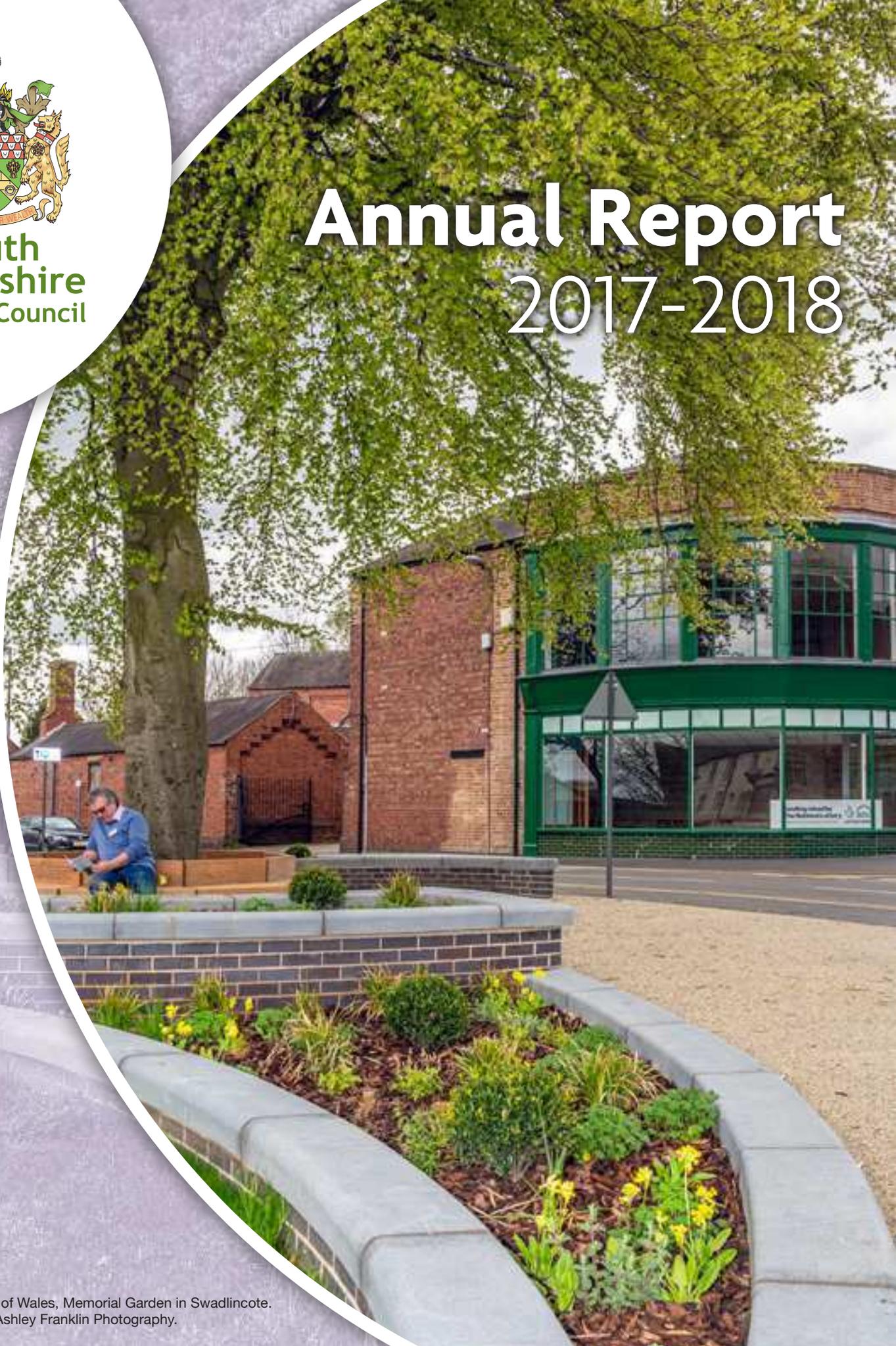
7.2 The Annual Report is built on the strong outcomes that have been achieved during 2017/18. All services have contributed to this Annual Report through their actions in delivering customer-focused services for the community.

7.3 The draft annual report is available for viewing at **Appendix A**.



**South
Derbyshire**
District Council

Annual Report 2017-2018



The Diana, Princess of Wales, Memorial Garden in Swadlincote.
Picture courtesy of Ashley Franklin Photography.





South Derbyshire continues to grow in all aspects. It is welcoming greater numbers of tourists year on year, businesses are continuing to invest and expand and more people are making it their home.

As the District continues to change for the better, the Council's values remain the same. It continues to listen to its residents and actively tries to resolve problems as they arise.

In October 2017 the Council launched its new website. It has a modern appearance with jargon-free content and an improved search facility.

The website is also device responsive, meaning people can interact and transact with the Council on a PC, laptop, tablet or smart phone. More than 65 easy to use on-line forms are another helpful feature that can be found.

With more and more people getting information via the internet, the Council has developed its social media platforms, such as Facebook, Twitter and YouTube, to provide authentic, open and honest conversations about key services that matter to residents.

A major boost to service delivery came with the relocation of the Council's waste and cleansing depot to new premises on the Boardman Industrial Estate in Swadlincote.

Improving efficiency in areas such as refuse collection and recycling is vital in enabling the Council to move forward in the face of an ongoing expansion in visitor and resident numbers.

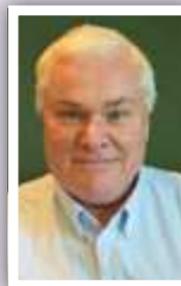
The Council is extremely proud of its achievements in 2017/18. Many examples of our work are provided on the pages that follow, but there is always more to be done.

Our Annual Report is designed to help you, as residents and members of the business community in South Derbyshire, find out what the Council does and how well it does it.

The Council's aim is to build on the strong foundations it has set down. The Council recognises the importance of acting upon what residents and businesses are saying to ensure that South Derbyshire continues to be a prosperous, attractive and growing District well into the future.

Contents

- 2-3** Welcome to South Derbyshire
- 4-5** South Derbyshire – Changing for the better
- 6-7** People - Keeping residents healthy, happy and safe
- 8-9** Place - Creating vibrant communities to meet residents' needs
- 10-11** Progress - Encouraging inward investment and tourism
- 12-13** Outcomes - Work that underpins all of our activities
- 14-15** Get involved in the Council's work
- 16-17** Working in partnership
- 18-19** Summary of annual accounts



Cllr Martyn Ford - Leader
South Derbyshire District Council



Frank McArdle - Chief Executive
South Derbyshire District Council



The Council's Corporate Plan 2016-21

The Corporate Plan 2016 – 2021 was approved following extensive consultation into South Derbyshire's needs. It groups the Council's work under four key themes: People, Place, Progress and Outcomes.

The Corporate Plan is central to the Council's work - setting out its values and vision for South Derbyshire and defining priorities for delivering high quality services. The Council aspires to be an 'excellent'

Council to make sure it meets the expectations of local communities.

This Annual Report demonstrates how work and activities under the People, Place, Progress and Outcomes themes have contributed to that in 2017/18.



The Council's vision

'Making South Derbyshire a better place to live, work and visit'

The Council's values



Put residents first



Actively listen and resolve problems



Set clear targets



Develop staff



Act decisively



Be driven by economy, effectiveness and efficiency



Lead for success

What the Council does



Promote and develop economic growth, tourism, sport and leisure.



Employ Safer Neighbourhood Wardens to make communities cleaner and safer.



Collect household waste and work to encourage recycling in innovative ways.



Provide a 24-hour, 365-days-a-year emergency Careline service.



Manage and maintain more than 3,000 Council homes and offer homelessness prevention service to those in need.



Support voluntary groups, cultural activities and crime prevention work.



Carry out street cleaning, pest control and work to prevent pollution.



Work with partners on a wide variety of community projects for the benefit of residents.



Deal with planning applications, building regulations, tree preservation orders, listed buildings and heritage.



Collect Council Tax and Business Rates, pay Housing Benefits.



Work to ensure that the food and drink served in South Derbyshire's restaurants, cafes and pubs are safe to consume.



The following pages provide a snapshot of what has been achieved in 2017/18 under the Council's Corporate Plan themes.

People - Keeping residents healthy, happy and safe



Examples of what the Council achieved:

402kgs of **waste** were collected per head of population (the target was to collect less than 480kg per person). This figure continues to reduce year on year, driving down the amount of waste being sent to landfill.

Green Bank and **Etwall Leisure Centres**, managed in partnership with Active Nation, have each had upgrades in the past few years. In 2017/18, more than a million visits were made to the two centres, against a target of 681,616.

The Waste less, Save more project scooped a hat-trick of prestigious accolades at the Houses of Parliament. At the annual **Green Apple Awards**, Fab Foods, Picnic Rescue and Menu Magic were all named as winners.

The **RISE** project, an initiative designed to build confidence and aspiration in young people, was launched. Award-winning film director Deborah Haywood, who hails from Swadlincote, has been named as ambassador.

There were 6,928 attendances at **holiday activity sessions** delivered in the parks throughout the District by the Council's Sport and Health Team to get young people active and reduce anti-social behaviour.

The Council's third **outdoor gym** was completed. Nine pieces of equipment, including a double leg press, chest press and surfer were installed around the perimeter of Swadlincote's Eureka Park as part of continuing efforts to improve the facilities on offer.

August saw the launch of **SnapBox**, a scheme designed to make asking for leftovers in cafes, pubs and restaurants easier by providing free boxes in which to take them home. SnapBox was developed with the Council's Waste less, Save more partner Sainsbury's.

Over the last two years, **2,132** Council tenants have been **visited in their homes** to be given support and advice to help maintain their tenancies.

The average time for processing new **Benefit claims** in 2017/18 was 15.8 days – well below the national average of 18 days.

97% of tenants were satisfied with the quality of their **new Council home**, up from 92% in 2016/17.

More than 88kg of **unsold gourmet food** from the Swadlincote International Food and Drink Festival was **donated** to the Bank House, South Derbyshire Mental Health Association. The Council's Environmental Health Team carried out health checks and provided food safety information before the food was distributed.

The **Safer South Derbyshire Partnership** supported the Op Zao Knife Crime Seminar at Burton Albion Football Club, which all four South Derbyshire secondary schools attended.

A coffee morning, information sessions and 'virtual tours' were among the events lined up in South Derbyshire as part of **Dementia Awareness Week** 2017. The programme of activities was part of the District's commitment to being a Dementia Friendly Community.





Examples of what the Council achieved:

The Council delivered **176 affordable homes** across the District as the result of working closely with partners.

Fly-tipping incidents **reduced by 9%** compared to the previous year. New powers to deal with fly-tipping have been adopted and enforced.

The Council's **Anti-Social Behaviour (ASB) Policy** was launched. It demonstrates the Council's commitment to victims of ASB and to vulnerable people.

The Council used its **powers of enforcement** to take action against those causing damage to South Derbyshire's environment. An 80-tonne fly-tip offender got a six-month suspended jail sentence, a Swadlincote firm was fined £20,000 for inappropriate waste management and an Overseal man was fined for illegal waste burning.

Church Gresley's Maurice Lea Memorial Park was given the honour of receiving the **Green Flag** award for the third year running, officially ranking it among the finest in the UK. The park hosts a range of activities and events, including the annual South Derbyshire Festival of Leisure.

The Council's **Licensing Team** carried out 211 inspections of premises, seven hearings were held (Licensing Act applications or consideration of private hire driver's licences) and dealt with 50 complaints during 2017/18.

An **outdoor learning shelter** was officially opened at Rosliston Forestry Centre. It is now being used for training and teaching while allowing those doing conservation work to have sheltered breaks.

Thousands of people flocked to Swadlincote for its annual **International Food and Drink Festival**. The three-day celebration brings food and drink together from around the world and again proved a major success.

15 Community Protection Notices were issued. These are designed to help prevent unreasonable behaviour having a negative impact on the quality of life for local communities.

Consultation on the Council's **Affordable Housing** Draft Supplementary Planning Document, which included a series of drop-in events, took place between June and August.

More than 300 people attended the first ever **eUREKA event** – a high-octane mixture of music, art, sport and food for those aged 11 to 19. There were DJ workshops, drumming and acoustic music sessions, graffiti, face painting and body art at Eureka Park in Swadlincote.

The Council's Environmental Health team worked in partnership with OLIO to develop a food safety management system for the **Food Waste Heroes** programme, which takes unsold surplus food from businesses and distributes it to the local community.

From April to September, **allotment maintenance and planting sessions** were organised in Midway. Attendees were encouraged to grow their own fruit and vegetables and donate them to worthwhile causes across the District.

New processes were put in place to ensure the Council was prepared for the introduction of the **Homelessness Reduction Act**. This new legislation places additional duties on the Council to provide advice and support to those threatened with homelessness.



Progress - Encouraging inward investment and tourism opportunities



Examples of what the Council achieved:

More than 1,300 people put their best foot forward for the **National Forest Walking Festival**. Celebrating its tenth anniversary, the 12-day event featured 92 walks with all ages and abilities catered for.

The first **Makers' Market**, a specialist market selling a wide variety of arts, crafts, food and drink, was held in Swadlincote.

The Council's independent **Business Advice Service**, which offers budding entrepreneurs and existing businesses access to expertise and support, offered guidance to 221 people and organisations over the year.

Several shop fronts in Swadlincote, including the former Co-op, have been given facelifts and restored to their former glory as part of the Heritage Lottery-funded **Townscape Heritage** Scheme.

Work was completed on refurbishing the Diana, Princess of Wales, **Memorial Garden** in Swadlincote. Using Heritage Lottery funding, the space was enhanced with new paths, a landscaped seating area, architectural lighting and timeline of key milestones.

Thousands of visitors attended **high profile events** in Swadlincote Town Centre, including the Christmas Lights switch-on and the International Food and Drink Festival.

Inward investments during the year included TopHat Industries being attracted to Dove Valley Park in Foston to manufacture modular homes.

Work was undertaken to further develop the night time economy, with a Victorian Christmas Market and carols evening held in Swadlincote and the stories behind **award-winning venues** such as the Chip and Pin in Melbourne, voted best Micro Pub in the UK by the Times, being highlighted as part of a wide-ranging publicity campaign.

Dozens of organisations attended a Tourism and Rural Business Advice Workshop at Swadlincote Tourist Information Centre as part of **National Tourism Week**.

Construction of the **£3m Piazza development** at Mercia Marina, Willington, was completed and businesses started to move in. The four-storey complex will become pharmaceutical firm Bionical's global headquarters and has become home to an Indian-style tapas restaurant, a hairdresser, art gallery and two new shops.

A South Derbyshire **Business Breakfast** organised by the Council's Economic Development Team at Calke Abbey Stables in Ticknall focused on increasing business productivity and how it can be achieved through investment and workforce development.

The National Association of British Market Authorities (NABMA), which leads the Love Your Local Market initiative, bestowed a 'Special Recognition' award on **Swadlincote Markets** for a youth initiative which involved Year Seven pupils from William Allitt School in Newhall setting up their own stall.

More than 60 employers, including The Army Reserve, Keystone Group and UPS, took part in our popular **Jobs and Skills Fair**, showcasing the variety of roles they had available to those out of work or looking for a new position.

83.4% of the District's 800+ food businesses had a Hygiene Rating Score of five, the highest possible.



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Outcomes - Work that underpins all of the Council's activities



For the tenth successive year, the Council was certified with the flagship **ISO14001 Standard**, which recognises the efforts of businesses and organisations in managing and minimising their environmental impact. The Council was one of the first organisations globally to achieve the revised standard in 2015, with the re-certification confirming the Council's commitment to working innovatively and sustainably for the benefit of South Derbyshire residents.

The Council opened its **new Depot** on the Boardman Industrial Estate in Swadlincote. It accommodates 13 refuse vehicles, 47 staff parking spaces and 12 delivery spaces, as well as motorcycle/cycle facilities, a vehicle wash, fuel tank and external storage. The Depot can now generate new business by undertaking MOT tests, testing HGV brakes and headlamps and storing more litres of diesel than before.

Examples of what the Council achieved:

Budget savings and additional income of £850k were achieved, meeting the target set and supporting the Council's overall aim of doing more with less.

Following feedback, the number of options **available to those phoning** the Civic Offices was cut and the messages shortened. It now takes an average of 32 seconds from entry to the system to reach Customer Services, compared to the 80 seconds previously.

The Council Offices in Swadlincote were accredited as a **Safe Place**, providing vulnerable adults with a temporary place of safety if they get into difficulty when they are out.

For the seventh year in a row, the Council was a **Gold Medal** winner at the Royal Society for the Prevention of Accidents (RoSPA) Health and Safety Awards. This demonstrates ongoing commitment to making South Derbyshire a safer place to be.

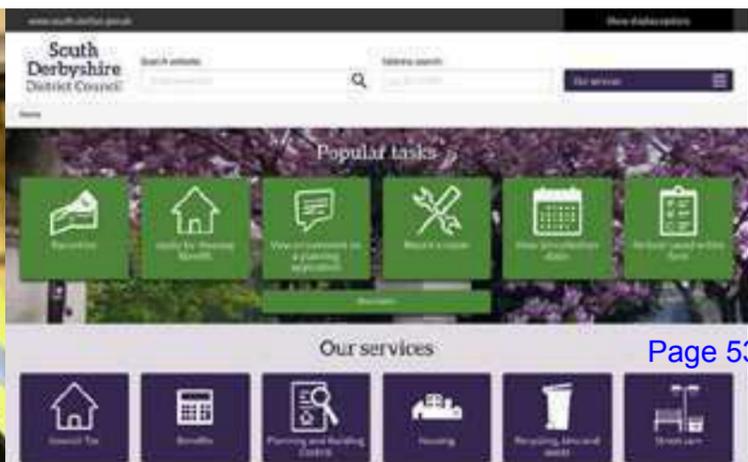
The Council's **new website** was launched with a fresh look, simpler navigation, streamlined, jargon-free content and an improved site search facility. It's also device responsive, so users can interact and transact with the Council on a PC, laptop, tablet or smart phone.

During 2017/18, the Council received 159 **compliments**. This was a significant increase on 2016/17, when it received 61. Praise came in about everything from Cultural Services and Customer Services to Street Scene.

The Council collected rental income of £12,326,983, placing it in the top quartile of landlords across the country. This **money is invested** into providing effective services and supporting tenants.

Preparations for the arrival of **Universal Credit** were made to ensure advice and support would be available for Benefit claimants.

More than 2,000 new people in the District **registered to vote** ahead of the General Election on June 8, with the Council's Elections Team handling these as well as hundreds of new requests for postal votes.



Having your say at Area Forums

Residents are encouraged to attend the Council's Area Forum meetings so that they can have a say on key community issues.

The local police team, Council officers and District and county councillors are on hand to update attendees about issues such as crime, anti-social behaviour, bin collections, community building projects and Derbyshire County Council matters such as highways and potholes.

Area Forums are designed to spark a sense of community spirit as well as inspire ideas among people at the heart of local matters. They are also a chance for residents to learn more about the latest 'hot topics' affecting their area through open conversations.

Meetings also provide attendees with the opportunity to be kept up to date with local projects and initiatives.

They take place up to four times a year in each of the following areas:

Swadlincote Area Forum	Covering Swadlincote, Woodville, Church Gresley, Hartshorne.
Etwall Area Forum	Covering Etwall, Hilton, Hatton, Burnaston, Egginton, Foston.
Melbourne Area Forum	Covering Melbourne, Aston, Weston, Shardlow, Thulston, Elvaston.
Linton Area Forum	Covering Overseal, Linton, Netherseal, Coton, Walton, Rosliston.
Repton Area Forum	Covering Willington, Findern, Repton, Bretby, Stenson Fields, Ticknall.
Newhall Area Forum	Covering Newhall, Midway, Stanton.

Different locations are used within the areas to help as many different people as possible to attend.

The dates of Area Forums, agendas and minutes are on our website at: www.south-derbys.gov.uk.

Attending Council meetings

Any member of the public can attend Council meetings.

Pauline Jas, from Midway, has attended several meetings. She said: "I would encourage people to go and see democracy in action, to witness it live. It is very interesting.

"You get to see the debate between different parties and councillors, and where there is general agreement or disagreement on key issues and approaches.

"What comes across most of all is how everyone wants to do the best for South Derbyshire."

You can attend Full Council meetings and committee meetings, the dates of which are in the Council's online calendar.

With notice you can ask a question at most of them too – with the exception of our Planning Committee, Standards Committee or Licensing and Appeals Sub-Committee.

If you want to ask a question, please let the Council know no later than noon, two days before the date of the meeting.

Once a question is received, it will be entered into a book open to public inspection and sent to the relevant Elected Member. Further information is available on our website.

Social media

An increasingly popular way for residents to contact the Council and ask questions is via social media.

The Council uses Facebook and Twitter, as well as YouTube, and saw follower numbers rise rapidly during 2017-18.

These sites allow the Council to share information, photos and videos with people in real time to keep them up to date with latest news, activities and work.



Your District Councillors

Aston-on-Trent			Church Gresley			Etwall		Willington & Findern		Hatton	Hilton		Linton	Melbourne			
Neil Atkin	Hilary Coyle	Peter Watson	Gordon Rhind	Trevor Southerd	Stuart Swann	Lisa Brown	David Muller	Martyn Ford	Andrew MacPherson	Andrew Roberts	Andrew Billings	Julie Patten	John Grant	John Harrison	Jim Hewlett		
Midway			Newhall & Stanton			Repton		Seales		Stenson		Swadlincote		Woodville			
Paul Dunn	Robert Pearson	John Wilkins	Sean Bambrick	Kevin Richards	Linda Stuart	Peter Smith	Michael Stanton	Margaret Hall	Patrick Murray	Manjit Chahal	David Shepherd	Robert Coe	Neil Tilley	Sandra Wyatt	Kim Coe	Ray Tipping	Steve Taylor

Working in partnership



By working with others and supporting the voluntary sector, South Derbyshire District Council continues to achieve far more than it could alone.

The Council works to strengthen existing partnerships and to enter into new ones that will benefit the people who live, work in and visit South Derbyshire.

New partnerships established in 2017 include a ground-breaking agreement to create a smartphone app, OLIO, as part of the Sainsbury's Waste less, Save more project. It works by allowing neighbours, friends, cafes, shops and restaurants to share surplus or unwanted food by posting pictures of it and inviting each other to collect what might otherwise have been binned. This partnership has been endorsed by the Secretary of State.

Other key partners with whom the Council works include:

Active Nation

Active Nation manages the Green Bank Leisure Centre in Swadlincote and Etwall Leisure Centre in partnership with the Council.

Derbyshire County Council

Both organisations join forces on a wide range of projects, including reducing household waste, tackling inequality and improving community infrastructure.

Citizens Advice

The Council helps to fund the Citizens Advice Service, which provides vital support and advice on issues such as employment and debt.

Active Derbyshire

The Council's joint aim, in conjunction with Active South Derbyshire, is to increase the number of people taking part in physical activity.

Safer South Derbyshire Partnership

This, South Derbyshire's Community Safety Partnership, brings together agencies to reduce and prevent incidents of crime and anti-social behaviour in the District.

South Derbyshire Council for Voluntary Service (CVS)

South Derbyshire CVS chairs the Strategic Volunteering Partnership to support all forms of volunteering in South Derbyshire.

The National Forest Company

The National Forest Company is a co-sponsor with Rolls-Royce of the Environmental Education Project, which works to develop knowledge, respect and understanding of the environment. It also supports events, forest creation and walking schemes.

South Derbyshire Partnership

This public, private and voluntary sector group delivers the Sustainable Community Strategy, which aims to improve the economic, social and environmental wellbeing of South Derbyshire.

The Forestry Commission

The Council jointly owns Rosliston Forestry Centre.

Partnerships The Council works in conjunction with also include:

Central Midlands Audit Partnership	NHS
D2N2 Better Business Regulation Partnership	P3
Derbyshire Constabulary	Parish councils
Healthier South Derbyshire	People Express
Law:Public	Public Health England
Local Energy Area Partnership	Rolls-Royce
Melbourne Sporting Partnership	South Derbyshire School Sports Partnership
The National Lottery	Sport England



Summary of accounts

The Council's income

The Council's total income for 2017/18 was £52.1m, compared to £53.1m in 2016/17.

This came from grants, housing rents, Business Rates and Council Tax together with fees and charges. The main reason for the decrease is a reduction in grant income received from Central Government in the form of New Homes Bonus and Revenue Support Grant.

£20.7m	Government grants
£0.5m	Other grants
£7.7m	Fees and charges
£0.1m	Interest
£12.4m	Housing rents
£10.7m	Local taxation

£52.1m Total

The Council's expenditure

The Council's revenue account shows the cost of running our services. In 2017/18, the Council spent £48.0m on delivering services. This was 3% more than the £46.6m spent in 2016/17. The increase was due mainly to the purchase of new refuse freighters and expenditure relating to planning and development contributions received in previous years.

What the Council spent on services

£48 million total

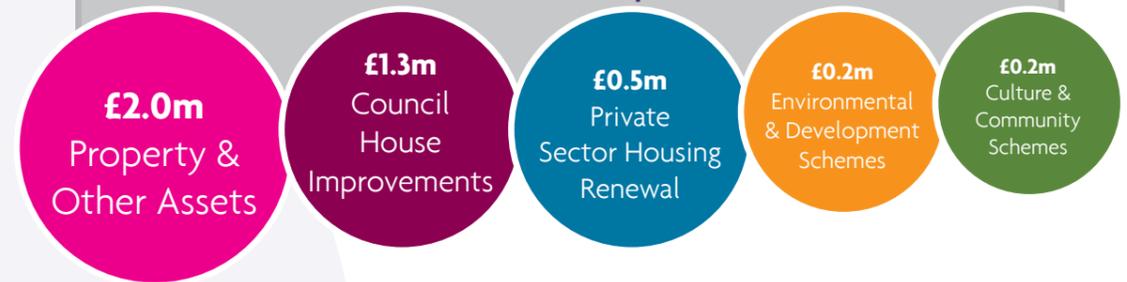


£4.1 million surplus

What the Council spent on land and property

The Council's **capital account** sets out the money spent on buying and improving land and property so the Council can offer first-class public facilities. In 2017/18, the Council spent £4.2 million on land and property assets. The Council financed this through a mixture of grants and contributions, together with investing its own capital receipts and reserves.

£4.2 million expenditure



At the end of the financial year the Council draws up a balance sheet that shows how much land and buildings are worth, what the Council owes others, what others owe the Council and how much cash the Council has. Our net worth as at March 31 was valued at £84.2m, an increase from £72.1m in 2016/17. This was due to an increase in the value of Council houses, together with the addition of land and property being held for future investment in services.

The Council's balance sheet: 31 March 2018

Revenue reserves & balances		Net Assets	
£15.2m	General balances	£150.7m	Value of land & property
£49.0m	Unusable reserves <small>(offsets the values of the Council's assets and its pension deficit)</small>	£32.9m	Liquid assets
£10.3m	Capital reserves	-£99.4m	Less money owed
£9.7m	Earmarked reserves		
£84.2m	Net worth	£84.2m	total

Statement from the Strategic Director (Corporate Resources)

The Accounts show that the Council achieved a surplus in 2017/18, mainly due to additional income from Business Rates and Council Tax. This reflects the continuing expansion and residential development in the District. A proportion of this money has been saved and set-aside to pay for an anticipated increase in the Council's services in the future as the local population continues to grow.

The Council's level of Reserves show a healthy position and this is currently forecast to continue over the next four to five years. However, the Council's longer-term financial plan does forecast that some budget savings may be required in the future to maintain a sound and stable position well into the next decade. Should this be the case, the Council, financially, remains in a strong position to react positively.

Kevin Stackhouse
Strategic Director (Corporate Resources), South Derbyshire District Council



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South Derbyshire Environmental Health

South Derbyshire Sport

SDDC Housing

Safer South Derbyshire Partnership

Rosliston Forestry Centre

Roger Badger

Environmental Education Project at
Rosliston Forestry Centre

Sharpe's Pottery Museum

Swadlincote Tourist Information

Swadlincote Waste less Save more

National Forest Walking Festival

Swadlincote Town Team

Swadlincote Markets

Swadlincote Townscape Heritage Scheme

Swadlincote Food & Drink Festival

Swadlincote Wedding Fairs

Pictures courtesy of:

Ashley Franklin Photography

The National Forest Company

REPORT TO:	COUNCIL	AGENDA ITEM: 11
DATE OF MEETING:	20th SEPTEMBER 2018	CATEGORY: DELEGATED/ RECOMMENDED
REPORT FROM:	CHIEF EXECUTIVE	OPEN/EXEMPT PARAGRAPH NO:
MEMBERS' CONTACT POINT:	EMMA McHUGH 01283 595716 emma.mchugh@south-derbys.gov.uk	DOC:
SUBJECT:	ANIMAL WELFARE (LICENSING OF ACTIVITIES INVOLVING ANIMALS) (ENGLAND) REGULATIONS 2018	REF:
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE:

1. Recommendations

- 1.1 That Members note the changes in legislation regarding animal licensing.
- 1.2 That Members re-appoint all Licensing Officers as inspectors under the Animal Welfare Act 2006.
- 1.3 That Members approve the inclusion of 'animal licensing' in the Council's Scheme of Delegation and delegate the Monitoring Officer to make the relevant amendment.
- 1.4 That the proposed fees for licensable activities are approved to come into effect on 1st October 2018.

2. Purpose of Report

- 2.1 To provide Members with the necessary information to be able to give full consideration to the recommendations contained in this report.

3. Detail

- 3.1 The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018 come into force on 1st October 2018 and put in place a new licensing regime to control the following 'licensable activities':

- Selling animals as pets;
- Providing or arranging the provision of boarding for cats or dogs;
- Hiring out horses;
- Breeding dogs;
- Keeping or training animals for exhibition.

- 3.2 The regulations replace the licensing and registration regimes currently in place under the following legislation:
- Pet Animals Act 1951
 - Animal Boarding Establishments Act 1963;
 - Riding Establishments Acts 1964 and 1970;
 - Breeding of Dogs Act 1973 and Sale of Dogs (Welfare) Act 1999;
 - Performing Animals (Regulation) Act 1925.
- 3.3 The administration of the Performing Animals (Regulation) Act 1925 currently falls under the remit of Derbyshire County Council however the keeping or training animals for exhibition will, from October 2018, be administered by this Licensing Authority. Existing registrations will have until April 2019 to apply for a new 3 year licence.
- 3.4 Existing licence holders with this Licensing Authority will have to apply for a licence under the new regime before the expiry of their current licence.
- 3.5 With regards to the breeding of dogs, a licence will be required from the third litter which is a decrease from five litters unless the breeder is running a business which means that a licence is required from the first litter.
- 3.6 General and specific conditions will be attached to each type of licensable activity. Each type of activity, except keeping or training animals for exhibition, will be subject to a star rating system based on an inspection of the premises and their compliance with the general and specific conditions. If a premises is complying with the general and specific conditions they will be awarded 2 or 3 stars depending whether the premises is high or low risk which is based on the history of the premises. If a premises meets the higher standards, as detailed in the guidance notes produced by the Department for Food, Environment and Rural Affairs (DEFRA), they will be awarded 4 or 5 stars depending on the risk rating. The star rating of the premises will determine the length of the licence issued which will be from one year to three years.

Appointment of Inspectors

- 3.7 The 2018 Regulations have been issued under Section 13 of the Animal Welfare Act 2006 and will work in conjunction with the 2006 Act. Under section 51 of the 2006 Act, a local authority can appoint inspectors. Officers in the Licensing Department have previously been appointed as inspectors but Members are asked to reconfirm this appointment so Licensing Officers are able to deal with all aspects of the 2018 Regulations.

Fees

- 3.8 Under the 2018 Regulations, the Council may charge such fees as it considers necessary for the consideration of a grant, renewal or variation of a licence, the reasonable anticipated costs of consideration of a licence holder's compliance with the Regulations and their licence conditions, reasonable anticipated costs of enforcement in relation to any licensable activity of an unlicensed operator and the reasonable anticipated costs of compliance with providing information to the Secretary of State.
- 3.9 The current fees do not reflect the actual cost to the Council therefore the fees have been reviewed and the following fees are proposed:

Type of Application	Fee
Dog breeding – grant	Application Fee - £177 Licence Fee - £186
Dog breeding – renewal	Application Fee – £164 Licence Fee - £185
Kennels and Catteries – grant and renewal	Application Fee - £173 Licence Fee - £162
Doggy Day Care – grant and renewal	Application Fee - £153 Licence Fee - £123
Home Boarding – grant and renewal	Application Fee - £133 Licence Fee - £84
Pet sales – grant and renewal	Application Fee - £172 Licence Fee - £174
Hiring out horses – grant and renewal	Application Fee - £173 Licence Fee - £153
Keeping or training animals for exhibition – grant and renewal	Application Fee - £146 Licence Fee - £171
Variation of licence	£147
Re-inspection for risk rating purposes	£120
Additional application fee if applying for more than one licensable activity at a time	£100
Inspection fee in relation to appeals (travel time will be added on to the time taken to inspect)	£45 per hour

In compliance with the Provision of Services Regulations 2009, the cost of the licence has been split between an application fee and a licence fee. The application fee is payable on application and is non-refundable if the application is refused. The licence fee is payable if the application is granted prior to the issuing of the licence.

4. Financial Implications

4.1 There are no financial implications to the Council.

5. Corporate Implications

5.1 These proposals will provide a clear framework for anyone wishing to start their own business which will contribute directly to the corporate vision to make South Derbyshire a better place to live, work, and visit, and to the theme of sustainable growth and opportunity.

6. Background Papers

The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018
Animal Welfare Act 2006
Scheme of Delegation

REPORT TO:	COUNCIL	AGENDA ITEM: 12
DATE OF MEETING:	20th SEPTEMBER 2018	CATEGORY: RECOMMENDED
REPORT FROM:	STRATEGIC DIRECTOR (SERVICE DELIVERY)	OPEN
MEMBERS' CONTACT POINT:	MARTIN GUEST (01283) 595940 martin.guest@south-derbys.gov.uk	DOC:
SUBJECT:	MAKE A STAND	REF:
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: HCS01 FM05

1.0 Recommendations

- 1.1 That Council agrees to sign the 'Make a Stand' Campaign Pledge.

2.0 Purpose of Report

- 2.1 To provide Council with details of the 'Make a Stand' Campaign, recently launched by the Chartered Institute of Housing in partnership with Women's Aid and the Domestic Abuse Housing Alliance and request that Council signs the Campaign's Pledge.

3.0 Detail

- 3.1 The Chartered Institute of Housing (CIH) has launched a National Campaign for landlords to support people experiencing domestic abuse. 'Make a Stand' was launched in June 2018 in partnership with the Domestic Abuse Housing Alliance (DAHA) and the charity Women's Aid. The Pledge gives housing organisations the opportunity to sign up to make four focused, but easily deliverable commitments to provide support for people experiencing domestic abuse. Once the organisation signs the Pledge they have until September 2019 to put them in place. The four commitments are:

1. Put in place and embed a policy to support residents who are affected by domestic abuse.
2. Make information about national and local domestic abuse support services available on the organisation's website and in other appropriate places so that it is easily accessible for residents and staff.
3. Put in place a Human Resources policy, or amend an existing policy, to support staff who may be experiencing domestic abuse.
4. Appoint a champion at a senior level in the organisation to own the activity it is doing to support people experiencing domestic abuse.

- 3.2 The Campaign is a way for organisations to publicly commit to take action to support victims of domestic abuse. So far over 200 housing organisations and councils have

signed up to this Pledge, including Ashfield District Council, Futures Housing Group, Derwent Living and Hinckley and Bosworth Borough Council. More background information including the details of all organisations already signed up is shown at <http://www.cih.org/makeastand> and <http://www.cih.org/makeastandsignees>.

Levels of Domestic Abuse in South Derbyshire

3.3 In terms of context and understanding the prevalence of domestic abuse across the District, the table below shows the volume of domestic abuse calls in South Derbyshire made during 2017/18 in comparison to the other local authority areas.

Police Domestic Abuse Calls by area	2017/18		3 months to March 2018	
	Count	Rate	Count	Rate
Amber Valley and Erewash	3,662	15.6	952	4.1
Bolsover, Chesterfield, and North East	4,481	16.1	1,177	4.2
Derbyshire Dales and High Peak	1,630	10.1	420	2.6
South Derbyshire	1,241	13.1	333	3.5
Derbyshire County Council area	11,014	14.3	2,882	3.7
Derby City area	5,812	23.4	1,440	5.8
Police Force area	16,826	16.5	4,322	4.2

Rate per 1,000 population based on 2011 census

3.4 The table below shows the volume of domestic abuse crimes reported in South Derbyshire, during 2017/18 in comparison to the other local authority areas.

Police Domestic Abuse Crimes by area	2017/18		3 months to March 2018	
	Count	Rate	Count	Rate
Amber Valley and Erewash	1,387	5.9	346	1.5
Bolsover, Chesterfield, and North East	1,445	5.2	376	1.3
Derbyshire Dales and High Peak	601	3.7	149	0.9
South Derbyshire	559	5.9	156	1.6
Derbyshire County Council area	3,992	5.2	1,027	1.3
Derby City area	2,543	10.2	622	2.5
Police Force area	6,535	6.4	1,649	1.6

Rate per 1,000 population based on 2011 census

3.5 Taking a more local look at the information, the table below shows the breakdown of domestic abuse calls and crimes across Safer Neighbourhood Policing areas across the District reported in 2017/18.

Local Policing Area April 2017 to March 2018	Domestic abuse calls	Domestic abuse crimes	Crimes as a % of calls
Etwall, Hatton and Hilton	115	54	47
Gresley, Woodville and Swadlincote	437	202	46
Linton, Overseal and Lullington	126	55	44
Melbourne	110	46	42
Mercia	142	84	59
Newhall and Midway	311	118	38
South Derbyshire	1,241	559	45

Existing support given to victims of domestic abuse across South Derbyshire

- 3.6 Trident Reach is the sole provider of Domestic Abuse services across South Derbyshire. It provides the following services across South Derbyshire to support victims of domestic abuse.
- 3.6.1 **Refuge** - This provides short-term, confidential and safe accommodation for women and children escaping domestic abuse. The refuge offers practical and emotional support to residents from qualified and experienced staff who understand the impact of domestic abuse on family life.
- 3.6.2 **Floating Support** - Floating Support is flexible, individual, one-to-one support that is not tied to accommodation. The floating support service is available to both women and men and provides the same high quality advice, information and guidance that are offered in the refuge.
- 3.6.3 **Children's Service** - This provides support for children who may be witnessing or victims of domestic abuse, both within the refuge and within the local communities of South Derbyshire.

Current Council position

- 3.7 Part of the consideration as to whether the Council should sign up to the Pledge was to assess its current position and the work required against the four commitments outlined in 3.1. This position is set out below:
- 3.7.1 The Housing Service does not have a standalone domestic abuse policy for its tenants; instead any cases are managed by the Housing Service through the Tenancy Agreement, Housing Allocations Policy and through the application of the Homeless Legislation and associated Code of Guidance with the support of other Council services such as Legal Service and the Communities Team.
- 3.7.2 Information about national and local support is available on the Council's website and through other support providers operating in the District, see [support information](#).
- 3.7.3 The Council does not have a stand-alone domestic abuse policy for its employees; this is covered through a range of Human Resources policies and procedures.
- 3.7.4 The Communities Manager represents the Council at a District/County level on domestic abuse matters and is Vice Chair of the local Domestic and Sexual Abuse Action Group (DSAAG). Whilst there is no Domestic Abuse Member Champion, Councillor Mrs Patten is the nominated Equalities and Diversity Champion and attends the local DSAAG and Councillor Mrs Coe is the nominated Safeguarding Champion.

Actions planned

- 3.8 To enable the Council to sign up to the Pledge, the following work needs to take place in putting the necessary policies and information in place ahead of the September 2019 deadline. Discussions have taken place between Housing Services, the Communities Team and Human Resources Team and the following actions have been proposed to ensure compliance with these commitments:

- 3.8.1 Subject to Council approval to sign the Pledge the **Communities Manager/Business Support Manager** will work with the Communications Team to sign and publicise the Pledge in **October 2018** through the media to promote the work the Council is doing to support people experiencing domestic abuse.
- 3.8.2 The **Housing Services Manager/Business Support Manager** will draft a Domestic Abuse Policy for tenants, housing and homeless applicants, based on national good practice. Following this, consultation will take place with tenants, employees and key stakeholders before a report is presented to Housing and Communities Services Committee in **early 2019**.
- 3.8.3 The **Communities Manager/Head of Organisational Development** will draft a Domestic Abuse Policy for employees based on national good practice. Following this, consultation will take place through the Joint Negotiating Group with Trade Unions before a report is presented to Finance and Management Committee in **early 2019**.
- 3.8.4 The **Business Support Manager/Communities Manager** will review and update existing information on the Council's website/intranet and the information provided to the community and Council employees in **early 2019**.
- 3.8.5 As part of the reports to Members in **early 2019**, the Council will nominate a Member and/or Officer Champion to own the activity the Council is undertaking or enabling to support people experiencing domestic abuse.
- 3.8.6 Briefings to be provided to employees in **2019** on changes to Council policies relating to domestic abuse.

4.0 Financial Implications

- 4.1 There are no direct financial implications for the Council of signing up to the Pledge with the exception of staff time.

5.0 Corporate Implications

- 5.1 There are three main strategic aims contained within the Council's Corporate Plan that provide a basis to support the Council to sign up to this Pledge.
- People, PE2 is to protect and help support the most vulnerable including those affected by financial challenges
 - Place, PL3 is to help maintain low crime and anti-social behaviour levels
 - Place, PL4 is to connect with our communities, helping them to feel safe and secure
- 5.2 There are no legal implications associated with committing to the 'Make a Stand' Campaign.
- 5.3 Delivery against the four commitments set out in the Campaign will have a positive impact for a number of groups with protected characteristics, for example, domestic abuse disproportionately affects women, those with disabilities, those who are younger, those who are bisexual and those who are from a mixed/multiple ethnic background.

6.0 Community Implications

- 6.1 Committing to the 'Make a Stand' Campaign will demonstrate ongoing support and enhances the work being done to tackle domestic abuse across the wider community. As a landlord of 3,000 homes and service provider to around 99,000 people, the Council has a key role to play in ensuring tenants and residents are able to live safely and securely in their homes.

REPORT TO:	COUNCIL	AGENDA ITEM: 13
DATE OF MEETING:	20th SEPTEMBER 2018	CATEGORY: DELEGATED
REPORT FROM:	CHIEF EXECUTIVE	OPEN
MEMBERS' CONTACT POINT:	FRANK McARDLE CHIEF EXECUTIVE (EXT. 5702)	DOC:U:\JAYNE\Commtee\COMMRE P\LGO Annual Review 2018.docx
SUBJECT:	LOCAL GOVERNMENT AND SOCIAL CARE OMBUDSMAN – ANNUAL REVIEW LETTER 2018 AND UPDATE ON RECENT DEVELOPMENTS TO THE OMBUDSMAN SERVICE	REF: J Beech
WARD(S) AFFECTED:	ALL	

1.0 Recommendations

- 1.1 To accept the Local Government and Social Care Ombudsman's Annual Review Letter 2018.

2.0 Purpose of Report

- 2.1 This report will provide Members with a summary of complaints made to the Local Government and Social Care Ombudsman ("LGSCO") against this Authority during the year 2017/18.
- 2.2 It will also bring Members up to date on developments in the Local Government and Social Care Ombudsman service.

3.0 Detail

- 3.1 On 18th July 2018, the Council received the Annual Review Letter for the period 2017/18 and a summary of statistics on complaints.
- 3.2 The Ombudsman's Office made decisions on 8 complaints about the Council in 2017/18. Of these complaints, 4 were closed after initial enquiries, 2 were referred back for local resolution, advice was given on 1 complaint and 1 complaint was upheld and resolved.
- 3.3 The LGSCO does not provide detailed information about the statistics and, therefore, in order to provide some background information for Members, the Council's Ombudsman Link Officer has produced a table of complaint decisions, which is attached at **Annexe 'A'**. This provides a breakdown of the type of complaints received and a summary of the decisions.

LGSCO Developments

Future development of annual review letters

- 3.4 Last year, the LGSCO highlighted plans to move away from a simplistic focus on complaint volumes and instead turn focus onto the lessons that can be learned and the wider improvements that can be achieved through the Ombudsman's recommendations to improve services for the many. The Ombudsman has produced a new corporate strategy for 2018-21 which commits the service to more comprehensively publish information about the outcomes of investigations and the occasions when recommendations result in improvements to local services.
- 3.5 The LGSCO will be providing this broader range of data for the first time in next year's letters, as well as creating an interactive map of local authority performance on the website. The Ombudsman believes this will lead to improved transparency, as well as providing increased recognition to the improvements Councils have agreed to make following the Ombudsman's interventions. Views on the future format of the annual letters will be sought from Councils early next year.

Supporting local scrutiny

- 3.6 One of the purposes of the annual letters to Councils is to help ensure learning from complaints informs scrutiny at the local level. Sharing the learning from LGSCO investigations and supporting the democratic scrutiny of public services continues to be one of the key priorities. The Ombudsman service has created a dedicated section of its website which contains a host of information to help scrutiny committees and councillors to hold their authority to account – complaints data, decision statements, public interest reports, focus reports and scrutiny questions. This can be found at www.lgo.org.uk/scrutiny. Elected members and scrutiny committees are encouraged to make use of these resources.

4.0 Financial Implications

- 4.1 None directly arising from this report.

5.0 Corporate Implications

- 5.1 A good complaints system is an opportunity for the Council to show that it cares about providing a good service, and that it genuinely values feedback on whether there are any problems which need attention. It is, therefore, imperative that we get feedback, not only through our own complaints system, but also from the Ombudsman, and that this information is widely distributed to show that this Authority takes complaints seriously and deals with them sympathetically.

6.0 Community Implications

- 6.1 One of the roles of the Local Government and Social Care Ombudsman is to investigate complaints about Councils from members of the public. Its aim is to get Councils to put things right if they have gone wrong and if this has affected members of the public directly.

7.0 Conclusion

7.1 The Annual Review Letter and the publishing of complaint decisions on the LGSCO website are useful additions to other information held by the Council, highlighting how people experience or perceive its services. They should also be seen as an opportunity to continue to improve the services offered by the Council.

8.0 Background Papers

- Annual Review Letter 2018 from the Local Government and Social Care Ombudsman

LOCAL GOVERNMENT AND SOCIAL CARE OMBUDSMAN

COMPLAINT DECISIONS 2017/18

Category	Summary of Decision	Decision			
		Closed after initial enquiries	Advice given	Referred back for local resolution	Upheld
Planning and Development	Complainant alleged that the Council failed to deal with his concerns about his neighbour's faulty pipework promptly. The Ombudsman decided not to investigate the complaint as he had seen no evidence of fault in the Council's actions.	✓			
Corporate & Other Services	Complaint about the agreement the Council reached with a school about community access to a new leisure centre. The Ombudsman decided not to investigate the complaint as the events happened too long ago, it was unlikely that fault would be found, the complainant had not suffered a personal injustice and it was unlikely that the Ombudsman would achieve the outcome the complainant would like.	✓			
Planning and Development	Complaint regarding the Council's decision to put a Tree Preservation Order on a hedge consisting of a line of trees. The Ombudsman decided not to investigate the complaint as the complainant had not suffered a personal injustice and the LGSCO could not achieve the outcome he wants. The complainant was advised that he may challenge the validity of the Tree Preservation Order in the High Court.	✓			
Planning and Development	Complaint that the Council unreasonably approved a planning application for a change of use of a farm complex to a wedding venue. The Ombudsman decided not to investigate the complaint because there was no evidence of fault by the Council.	✓			
* Highways and Transport	No record held of this complaint and no further details available from LGO. However, as this is a Highways and Transport matter, it is likely the complainant would have been referred to the County Council.			✓	
Benefits and Tax	Complaint about the Council's handling of a long-standing council tax debt. The complainant had not been through the Council's formal complaints procedure, so the Ombudsman referred it back to the Council for consideration and response.			✓	

Category	Summary of Decision	Decision			
		Closed after initial enquiries	Advice given	Referred back for local resolution	Upheld
* Corporate & Other Services	No record held of this complaint and no further details available from LGO.		✓		
Environmental Services & Public Protection & Regulation	<p>Complaint that the Council relied on inaccurate information when it made decisions about a high hedge complaint, failed to issue a remedial notice or direct her to the planning inspector and therefore she lost her right of appeal. The LGSCO upheld the complaint. The investigator stated that the Council failed to inform the complainant of her appeal rights on two occasions which created some uncertainty that there may have been a different outcome if she had appealed. The investigator also stated that the Council took too long to make decisions and did not adequately communicate with the complainant.</p> <p>The Council agreed to apologise for the delays, poor communication and uncertainty and to pay the complainant £200 in recognition of her time, trouble, and the uncertainty she experienced. The Council has also amended its procedure for dealing with high hedge complaints and given guidance to investigating officers about the importance of recording sufficient evidence to support their decisions.</p> <p>The Ombudsman was satisfied this was an appropriate remedy.</p>				✓

** LGSCO has stated that the statistics comprise the data they hold, and may not necessarily align with the data held by the Authority. For example, the numbers include enquiries from people they signpost back to the Authority, but who may never contact the Council.*

OVERVIEW AND SCRUTINY COMMITTEE

20th June 2018

PRESENT:-

Conservative Group

Councillor Swann (Chairman), Councillor Mrs Wyatt (Vice-Chairman) and Councillors Atkin and Murray

Labour Group

Councillors Bambrick and Mrs Stuart

OS/1 **APOLOGIES**

Apologies were received from Councillor Mrs Patten (Conservative Group) and Councillor Dr Pearson (Labour Group)

OS/2 **MINUTES**

The Open Minutes of the Meeting held on 21st march 2018 were taken as read, approved as a true record and signed by the Chairman.

OS/3 **DECLARATIONS OF INTEREST ARISING FROM ITEMS ON AGENDA**

The Committee was informed that no declarations had been received.

OS/4 **QUESTIONS RECEIVED BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

The Committee were informed that no questions from members of the Public had been received.

OS/5 **QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

The Committee was informed that no questions from Members of the Council had been received.

OS/6 **SECTION 106 HEALTH ALLOCATIONS**

Mr Robert Hill, NHS Senior Primary Care Commissioning Manager, addressed the Committee, outlining the changes over the last 12 to 18 months, with the four Clinical Commissioning Groups (CCG) in Derbyshire in effect merging. The changes were: drawing up a Derbyshire-wide Strategy and Sustainable Transformation Plan;

updating the Estates Plan which encompassed both the larger provision and the smaller General Practices (GP). Mr Hill confirmed that a Section 106 template was now in place across Derbyshire, influenced by the South Derbyshire model. Within South Derbyshire the group of six practices work collectively in local service delivery, with pressure on the practices to work to scale, to make more effective use of resources. Recruitment into practices was cited as an ongoing issue, so Section 106 monies used flexibly in order to support those resources in place.

Councillor Atkin queried the allocation of Section 106 monies, as referred to in planning application reports. The Planning Services Manager clarified that such monies generally funded extra staff or an extension to an existing practice. Mr Hill added that the CCG's have varied responsibilities across the community, most delivered via the local GP practices. The Councillor enquired about dental provision, to which Mr Hill confirmed that this fell to NHS England, not the CCG's, although some practices do include a dental provision within the same premises.

The Chairman asked whether Section 106 monies were always used for capital investment. Mr Hill confirmed that entirely all such funds were allocated to capital projects, although some were used for larger equipment items. The Planning Services Manager added there is also an option to levy revenue, but that the generally preferred option is for capital projects.

Councillor Murray made reference to the lack of Section 106 applications in planning reports, to which Mr Hill responded that the intention was to always submit an application where the number of proposed development exceeded 20 dwellings. The Planning Services Manager confirmed that the regulations currently limited the number of contributions to one project to five, hence the concentration on the bigger developments to yield a larger Section 106 total. The officer added that the Government was due to drop the restriction on the number of contributions from July 2018.

Councillor Bambrick, noting the combined CCG approach, queried whether the pooled Section 106 funds were retained for use in South Derbyshire. Mr Hill confirmed that whilst the monies were retained by South Derbyshire, there were occasions when it was allocated to practices outside the District boundary, but benefited South Derbyshire residents that used those practices. Mr Hill added that in addition to Section 106 sums, capital funding was also available via the NHS, as used in Melbourne for example. Extended access to health services was also now available via combined hubs to cover evening and weekends, making more effective use of health premises.

Councillor Atkin queried whether a South Derbyshire Masterplan existed, to which the Planning Services Manager referred to the Local Plan, containing

details of future development, a document used by other bodies such as the CCG's and NHS to assist in future service provision planning. Mr Hill informed the Committee that the strategic planning was improving, better addressing changing needs via better working practices.

Councillor Murray raised the continuing issue of securing prompt appointments at surgeries. Mr Hill confirmed that the surgeries manage the appointment system and that local perceptions in this area often conflicted with patient experience surveys, which currently showed a 92% satisfaction with convenience. He informed Committee that a further 110 appointments capacity was due to be added into the South Derbyshire area from September 2018. However, the on-line booking system was still not being fully utilised, although, as Councillor Bambrick pointed out, not all had access to IT.

In response to queries relating to the current state of affairs regarding Section 106 applications, the Planning Services Manager confirmed that the working relationship between the CCG and South Derbyshire was working well again.

RESOLVED:-

The Committee noted the information provided.

OS/7 **REGULATION OF INVESTIGATORY POWERS ACT 2000 (RIPA) –
QUARTERLY REPORT ON USAGE**

RESOLVED:-

The Committee noted the internal report on the Council's use of the Regulation of Investigatory Powers Act 2000.

OS/8 **RURAL PLAY PROVISION**

The Cultural Services Manager made reference to the previous report presented to Committee, stating that the play facility audit had been delayed, but would shortly be underway with an external contractor. The contractor would visit each site, map it, identify new or missing sites, consult parish council's, assess the condition and value of the equipment, safety surfacing and signage, as well as determine the user age range, identify gaps in provision and suggest improvements in facility management, including IT systems.

Councillor Murray queried the leases and ownership details relating to play areas, due to questions being raised by parish council's as to which authority was responsible for maintenance. The Cultural Services Manager stated that the audit will include a check on leases, terms and maintenance responsibilities.

Councillor Atkin enquired as to what funding was available for any identified need in this area. The Cultural Services Manager stated that whilst there was no specific funding available, parish councils could, for example, apply to the Community Grant Scheme for funding. The Strategic Director (Service Delivery) confirmed that the aim of the audit was to provide the relevant information, identifying well maintained sites, those in need of further attention and gaps in provision across the District.

Councillor Bambrick queried the adoption process in relation to play areas in new developments. The Strategic Director (Service Delivery) confirmed that it would fall to either the District Council or the developer, via a maintenance plan, depending on the arrangements in place.

RESOLVED:-

The Committee noted the information provided and re-affirmed the November meeting of the Committee for the submission of the written report.

OS/9 **ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY COMMITTEE 2017/18**

RESOLVED:-

The Committee noted the Annual Report for 2017/18.

OS/10 **SETTING THE OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2018/19**

RESOLVED:-

The Committee considered and agreed the proposed Committee Work Programme for the 2018/19 year, as detailed in Annexe A to the report.

OS/11 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

**EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER
COUNCIL PROCEDURE RULE NO 11**

The Committee were informed that no exempt questions from Members of the Council had been received.

The Meeting terminated at 6.50pm.

COUNCILLOR S SWANN

CHAIRMAN

PLANNING COMMITTEE

26th June 2018

PRESENT:-

Conservative Group

Councillor Mrs Brown (Chairman), Councillor Mrs Coe (Vice-Chairman) and Councillors Harrison, MacPherson (substituting for Councillor Mrs Hall), Muller, Stanton and Watson

Labour Group

Councillors Dr Pearson, Shepherd, Southerd and Tilley

Independent / Non-Grouped Member

Councillor Tipping

In attendance

Councillor Billings

PL/24 **APOLOGIES**

Apologies for absence were received from Councillors Coe and Mrs Hall (Conservative Group)

PL/25 **DECLARATIONS OF INTEREST**

Councillor Mrs Coe declared a personal interest in Item 1.1 on the Agenda by virtue of having rented premises nearby and being acquainted with the applicant.

Councillor MacPherson declared a pecuniary interest in Item 1.4 on the Agenda by virtue of being acquainted with the applicant and having previously undertaken work for him.

PL/26 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO.11**

The Committee was informed that no questions from Members of the Council had been received.

MATTERS DELEGATED TO COMMITTEE

PL/27 **REPORT OF THE STRATEGIC DIRECTOR (SERVICE DELIVERY)**

The Strategic Director (Service Delivery) submitted reports for consideration and determination by the Committee and presented oral reports to the Meeting to update them as necessary. Consideration was then given thereto and decisions were reached as indicated.

PL/28 **OUTLINE APPLICATION FOR THE DEVELOPMENT OF SITE FOR B2/B8 UNITS, EACH UNIT PROVIDING NO LESS THAN 15,000SQM OF FLOOR SPACE WITH ACCESS FOR APPROVAL NOW AND ALL OTHER MATTERS RESERVED FOR FUTURE APPROVAL ON LAND TO THE NORTH OF DOVE VALLEY PARK, PARK AVENUE, FOSTON, DERBY**

The Planning Services Manager informed the Committee that since the Report had been published, the additional drainage investigation request had been withdrawn and that, in relation to the biodiversity issue, the applicant had suggested an alternative location and offered £50,000 for mitigation measures, accepted as suitable offset by the Wildlife Trust. The Planning Services Manager requested that Resolution A be amended accordingly and that delegated authority be granted to allow him to secure the £50,000 sum. The Officer also referred to the addition of an informative to ensure compliance with the CIREA guidelines relating to the SuDS.

The Chief Executive addressed the Committee, referring to the years of successful development on this site and the opportunity it presented for further inward investment.

Councillor Billings addressed the Committee as Ward Member for Hilton, querying the landscaping around the site. The Planning Services Manager confirmed that the Council's landscape architect was considering the proposals, that they were of a superior quality and in any event, covered by condition.

Other Members noted that previous issues had been satisfactorily addressed and that the development would be beneficial to the area.

RESOLVED:-

- A. That delegated authority be granted to the Planning Services Manager to negotiate the bus service provisions as set out in the report and subsequently complete a Section 106 Agreement to secure the agreed scheme and associated financial contribution, and the Travel Plan monitoring and the biodiversity offsetting contributions; and***
- B. Subject to A. above, that planning permission be granted as recommended in the report of the Strategic Director (Service Delivery).***

Councillor MacPherson left the Chamber at 6.15pm.

PL/29 **THE ERECTION OF 14 DWELLINGS WITH ACCESS, PARKING AND TURNING AREAS AND ASSOCIATED WORKS ON LAND TO THE REAR OF 33 TO 59 COURT STREET, WOODVILLE, SWADLINCOTE**

The Principal Area Planning Officer updated the Committee with an increased financial contribution towards school places, revised to now cater for two junior school places and two secondary school places, an increase of £47,000 in the Section 106 provision. The Officer also referred to the Section 106 contribution being transferred from Swadlincote Woodlands to the Woodhouse recreation ground, as well as a request from the Highways Authority for a management arrangement if the road remained private, which would require a condition and an informative.

The applicant's agent attended the Meeting and addressed Members on this application.

Members raised comment or queries relating to this site and its relationship with another off Frederick Street, the improved access to this site, welcomed the retention of the adjoining public open space, but noted the lack of any affordable housing provision. All issues were addressed by the Principal Area Planning Officer.

RESOLVED:-

- A. That delegated authority be granted to the Planning Services Manager to complete a Section 106 Agreement to secure the contributions and obligations as set out in the report and update; and**
- B. Subject to A. above, that planning permission be granted as recommended in the report of the Strategic Director (Service Delivery), with the addition of the highways condition and informative.**

Councillor MacPherson returned to the Chamber at 6.25pm.

PL/30

OUTLINE APPLICATION (ALL MATTERS EXCEPT FOR ACCESS AND SCALE TO BE RESERVED) FOR THE RESIDENTIAL DEVELOPMENT OF TWO DWELLINGS TO THE REAR OF 705 BURTON ROAD, MIDWAY, SWADLINCOTE

It was reported that Members of the Committee had visited the site earlier in the day.

The Principal Area Planning Officer informed the Committee of a plan number amendment in Condition 3 and that, under the Design and residential amenity section, the reference to the side elevation of No.709 should have read as No.703.

An objector attended the Meeting and addressed Members on this application.

Councillor Dr Pearson addressed the Committee as Ward Member for Midway, speaking on behalf of another Ward Member, Cllr Wilkins, who had referred the matter to Committee, but had been unable to attend. Concerns were expressed regarding the potential impact of the development on neighbours and the determination of garden boundaries. The Principal Area

Planning Officer commented that the matter before Committee referred to scale and access only, with more detailed matters to be determined at a later stage. Cllr Dr Pearson requested that the matter be returned to Committee at its reserved matters stage, in order that Members can consider the application further and determine the details. It was agreed that an instruction would be added to the case papers to this effect.

RESOLVED:-

That planning permission be granted as recommended in the report of the Strategic Director (Service Delivery).

PL/31 **OUTLINE APPLICATION (ALL MATTERS TO BE RESERVED) FOR THE RESIDENTIAL DEVELOPMENT OF A 3-BED DETACHED PROPERTY ON LAND ADJACENT TO 8 LINDSAY COURT, SWADLINCOTE**

It was reported that Members of the Committee had visited the site earlier in the day.

Councillor Tilley addressed the Committee as Ward Member for Swadlincote, citing the lack of parking as a concern, the site's proximity to a public footpath, plant access during the building phase and ongoing maintenance of the fence. The Planning Services Manager confirmed that parking provision was not a strict requirement in urban settings, especially as a public car park was nearby, that a condition could address the fence maintenance issue and that builders could access the site from both Lindsay Court as well as Alexandra Road.

Members commented on the proposed small property being suitable for the unusually shaped plot, the case for building and other dwellings in the vicinity, whilst another Member considered the application unacceptable, unsafe and an overdevelopment. The various comments were addressed by the Planning Services Manager.

RESOLVED:-

That planning permission be granted as recommended in the report of the Strategic Director (Service Delivery).

PL/32 **APPROVAL OF RESERVED MATTERS FOR ACCESS, LAYOUT, SCALE, APPEARANCE & LANDSCAPING OF OUTLINE PERMISSION REF. 9/2013/1044 (FOR THE COMMERCIAL DEVELOPMENT PHASE COMPRISING SIX EMPLOYMENT UNITS FOR USE AS OFFICES (USE CLASS B1(A)), LIGHT INDUSTRY (USE CLASS B1(C)), GENERAL INDUSTRY (USE CLASS B2) AND/OR STORAGE AND DISTRIBUTION (USE CLASS B8)) ON LAND SOUTH OF THE MEASE, HILTON BUSINESS PARK, HILTON, DERBY**

The Planning Services Manager addressed the Committee with the summaries received from both the objector and the applicant's agent, also

relaying the fact that since the matter was deferred at the last Planning Committee, the developer had chosen not to revise the application in any way.

Councillor Billings addressed the Committee as Ward Member for Hilton, referring to the proposed Unit 1 element of the development as overbearing, oppressive, with inadequate screening and misleading photographic mock-up's. The Councillor cited various policies relating to the impact on others, conflicting land uses and the impact on the rural character of the area. The Planning Services Manager commented that policies SD1 and BN1 focused on human amenity, but noted that the farm's living accommodation was further away from the boundary than the livestock. The Officer also noted the lack of any evidence to support the livestock and air quality related issues, concerns relating to landscaping, but accepted that the impact on the area, rural character and views could be argued.

Other Members expressed disappointment at the lack of plan revision by the developer despite potential alternatives and queried the accuracy of the photographic mock-up, the speculative nature of Unit 1 in terms of its size and height, the lack of any other such tall buildings in the area, the potential impact on the farm livestock and farmer's livelihood, air quality, the onus on the developer to provide proof rather than the farmer, the lack of space for trees of the required height, how long they would take to mature and the lack of any compensation for the farm owner. All issues were noted and responded to by the Planning Services Manager.

A proposal to refuse the application on visual amenity grounds contrary to Local Plan Policy was supported by Committee.

RESOLVED:-

That planning permission be refused contrary to recommendation, due to the undue adverse visual impact on approach to the village, contrary to Local Plan Policies BNE1 and SD1.

PL/33 **PLANNING AND OTHER APPEALS**

The Committee noted the planning appeal decisions in relation to the following applications:

9/2017/0968	Sturges Lane, Thulston, DE72 3WD
9/2017/1170	Pine Lodge, High Street, Ticknall, DE73 7JH

PL/34 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985)**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be

disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE No 11.

The Committee was informed that no questions had been received.

The meeting terminated at 7.35pm.

COUNCILLOR MRS L BROWN

CHAIRMAN

LICENSING AND APPEALS SUB-COMMITTEE

29th June at 10.00am

PRESENT:-

Members of the Licensing and Appeals Sub-Committee

Councillor Muller (Chairman), Councillor Watson (Conservative Group) and Councillor Taylor (Labour Group)

District Council Representatives

A Kaur (Legal and Democratic Services Manager) E McHugh (Senior Licensing Officer) M Lomas (Licensing Officer), R Pabla (Democratic Services Officer) and F Tucker (Trainee Licensing Officer)

LAS/6 **APOLOGIES**

The Sub-Committee was informed that no apologies had been received.

LAS/7 **DECLARATION OF INTEREST**

The Chairman made a declaration during the consideration of Item 6 of the Agenda by way of being a Trustee at the Royal School for the Deaf and that being the Applicant's spouse's place of employment. Both the Chairman and the Applicant's spouse confirmed they did not know each other and had not previously met.

MATTERS DELEGATED TO SUB-COMMITTEE

LAS/8 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

REVIEW OF A PRIVATE HIRE DRIVER'S LICENCE (Paragraph 1)

The Sub-Committee considered a review of a Private Hire Driver's Licence, based on the evidence before them.

REVIEW OF A PRIVATE HIRE DRIVER'S LICENCE (Paragraph 1)

The Sub-Committee considered a review of a Private Hire Driver's Licence, based on the evidence before them.

The Meeting terminated at 12.45pm.

COUNCILLOR D MULLER

CHAIRMAN

LICENSING AND APPEALS SUB-COMMITTEE

10th July 2018 at 10.00am

PRESENT:-

Members of the Licensing and Appeals Sub-Committee

Councillor Stanton (Chairman), Councillor Mrs Plenderleith (Conservative Group) and Councillor Rhind (Labour Group)

District Council Representatives

S Ali (Principal Legal Officer), A Kaur (Legal and Democratic Services Manager), E McHugh (Senior Licensing Officer), F Tucker (Trainee Licensing Officer) and C Tyler (Democratic Services Officer)

LAS/11 **APPOINTMENT OF CHAIRMAN**

Councillor Stanton was appointed Chairman of the Sub-Committee.

LAS/12 **APOLOGIES**

The Sub-Committee was informed that no apologies had been received.

LAS/13 **DECLARATIONS OF INTEREST**

The Sub-Committee was informed that no declarations of interest had been received.

MATTERS DELEGATED TO SUB-COMMITTEE

LAS/14 **HEARING FOR AN APPLICATION FOR A PREMISES LICENCE TO BE GRANTED UNDER THE LICENSING ACT 2003- NADEE, 130 HEATH LANE, FINDERN, DERBY, DE65 6AR**

The Sub-Committee considered an application for a Premises Licence under the Licensing Act 2003 – Nadee, 130 Heath Lane, Findern, Derby, DE65 6AR

The Trainee Licensing Officer outlined the application to the Sub-Committee.

The applicant's solicitor addressed the Sub-Committee, providing background to the application, the licence being applied for seen as a replacement for the existing licence, updated to reflect variations and current legislation, as discussed with the Licensing Section, the Police and Environmental Health.

Members raised queries relating to the playing of music inside and outside the premises, addressed by the applicant's solicitor.

RESOLVED:-

That the application for a Premises Licence be granted, as detailed in the Decision Notice, a copy of which is incorporated in the signed minute book at "SMB1".

The Sub-Committee adjourned at 10.35am, the second application being scheduled to be considered at 11.30am.

The Sub-Committee re-convened at 11.30am.

LAS/15 **HEARING FOR AN APPLICATION FOR A PREMISES LICENCE TO BE GRANTED / VARIED UNDER THE LICENSING ACT 2003 - BANQUETING SUITE – NADEE, 130 HEATH LANE, FINDERN, DERBY, DE65 6AR**

The Sub-Committee considered an application for a Premises Licence under the Licensing Act 2003 – Banqueting Suite – Nadee, 130 Heath Lane, Findern, Derby, DE65 6AR.

The Trainee Licensing Officer outlined the application to the Sub-Committee.

An individual who had submitted a representation against the application addressed the Sub-Committee, outlining her objections on the grounds of noise nuisance, traffic, parking and public safety, also outlining the remedial actions she felt could be applied.

The Chairman stated that whilst the Sub-Committee had listened to all the comments made, it could not take highway matters into consideration as they were out of its jurisdiction.

The applicant's solicitor addressed the Sub-Committee, providing background to the application, relating to a brick building that had replaced a marquee. A total of 26 conditions had been agreed with the Police and Environmental Health, leading to their representations being withdrawn. It was noted that Planning permission conditions already existed, determining the current hours of operation.

The Chairman queried the capacity of the venue, confirmed as 400 by the applicant's solicitor. Queries were also raised in relation to dispersal arrangements for the venue, summarised by the applicant's solicitor. Claims were made that there had been incidents of conditions not being adhered to. The Chairman stated that such incidents should be reported to the Police, Licensing and/or Environmental Health as appropriate.

RESOLVED:-

That the application for a Premises Licence be granted, as detailed in the Decision Notice, a copy of which is incorporated in the signed minute book at "SMB1".

The Meeting terminated at 12.20pm.

COUNCILLOR M STANTON

ETWALL LEISURE CENTRE JOINT MANAGEMENT COMMITTEE

11th July 2018

PRESENT:-

Representatives of South Derbyshire District Council

Conservative Group

Councillor Mrs A Plenderleith

Labour Group

Councillor D Shepherd

Officers

A Thomas – Strategic Director (Service Delivery),

K Stackhouse – Strategic Director (Corporate Resources)

M Roseburgh - Cultural Services Manager

C Tyler - Democratic Services Officer

Representatives of John Port Spencer Academy

Governing Body

D Parker – School Governor

Representatives of Active Nation

J Dobson – Centre Manager

EL/1 **APPOINTMENT OF CHAIRMAN**

RESOLVED:-

Nominations for the position of Chairman were requested.

RESOLVED:-

That Mr Danny Parker (Governor) be appointed Chairman for the period ending July 2019.

EL/2 **APPOINTMENT OF VICE-CHAIRMAN**

Nominations for the position of Vice-Chairman were requested.

RESOLVED:-

That Councillor Mrs Plenderleith be appointed Vice-Chairman for the period ending July 2019.

EL/3 **APOLOGIES**

Apologies for absence from the meeting were received from Councillor Billings (Conservative Group).

EL/4 **MINUTES**

The Open Minutes of the Meeting held on 25th April 2018 were noted, approved as a true record and signed by the Chairman.

Councillor Shepherd made reference to Minute No.EL/21, confirming that he had received written assurances that members of the Joint Management Committee were not personally liable for insurance purposes.

EL/5 **DECLARATIONS OF INTEREST**

The Committee was informed that no declarations of interest had been received.

EL/6 **ACTIVE NATION PERFORMANCE REPORT – VERBAL REPORT**

J Dobson presented the Active Nation summary for Etwall Leisure Centre, making particular reference to the following items;

Active Nation Brand Map

- Comprising Active Education, Active Nutrition, Active Events, Active Community, Active Research, Active Ability, Active Health, Active People and Active #JustTryIt Days.

Participation Successes: April-June 2018

- Etwall Leisure Centre: Up 7,886 visits year on year.
- Gym usage: 30,651, up 2,897 year on year.
- Group exercise usage: 8,152, up 1,090 year on year.
- Swim lessons: 4,269.
- Swimming Pool casual sessions: 30,545, up 1,090 year on year.
- Badminton: 4,756, up 1,610 year on year.
- AGPitches: 15,118, up 440 year on year.

- Current membership levels:
Gym Live Count 2,172
Swim Scheme Live Count 1,436.

Service Quality

- The Centre maintained its Quest 'Very Good' accreditation, following recent unannounced inspection visits.
- The Centre attained 'Excellent' status in its ISO14001 environmental compliance.
- New pool cover in use, AHU unit improvements, boiler flue replacement, pool pumps and squash court works (roof, ventilation & doors).
- Public Wi-fi had been installed at the venue.
- Sports Hall inverter extractor replacement to improve air quality.
- Improvements made to Centre's IT system to move away from a Citrix based system to an Active Desktop.
- Investment in internal marketing to improve the appearance and brand identity of the Charity and external signage.
- New Brand Standards Rock Star Audit App launched – SDDC/AN, enabling users to report issues on-line.

Net Promotor Score (NPS)

- Etwall Leisure Centre had achieved a NPS score of 43 against a target of 40, ranked 'Good'.

Safety

- Safe Supporters: 0.1 Accidents ratio 2018/19.
- Safe Staff: Zero staff accidents reported in the first quarter of 2018/19.
- Safety Commentary:
New safety audits completed across the group.
Quarterly group safety meetings altered to add greater value to attendees.
Industry leader Joe Ryan appointed as Centre's external H&S expert to guide, advise and support.

Queries relating to GDPR compliancy, capacity issues, parking, cleaning, facility maintenance, complaint handling and the proposed overflow car park were responded to by the Centre Manager and Cultural Services Manager. It was agreed that further information regarding capacity levels, compliments & complaints and detractor graphs would be circulated to Committee members.

The Centre Manager informed the Committee that issues with the warm air extractor were being experienced, principally due to the prolonged heatwave, but would be reviewed as part of the annual Council / Active Nation Centre review. The Cultural Services Manager provided an update on the overflow car park, stating that a further planning application had become necessary as a result of the drainage issues being encountered at the location.

RESOLVED:-

The Committee considered and noted the points made in the presentation.

EL/7

FINAL ACCOUNTS 2017/18

The Strategic Director (Corporate Resources) presented the report to Committee.

Queries were raised in relation to the current contract with Active Nation, the provision of the Sinking Fund, the capital replacement review, the budgetary process and funding for the car parking provision.

The Centre Manager highlighted areas that will require attention from a maintenance perspective in the near future, namely the EHU's, squash courts, gym roof and the pool filters.

It was agreed that documentation relating to the 2018/19 Budget would be made available to the Chairman.

RESOLVED:-

The Committee considered and approved the Final Accounts for 2017/2018.

The meeting terminated at 5.35pm.

Mr D PARKER

PLANNING COMMITTEE

17th July 2018

PRESENT:-

Conservative Group

Councillor Mrs Brown (Chairman) and Councillors Billings (substituting for Councillor Ford), Harrison, Hewlett (substituting for Councillor Watson), MacPherson (substituting for Councillor Mrs Coe), Muller and Smith (substituting for Councillor Stanton)

Labour Group

Councillors Dr Pearson, Shepherd, Southerd and Tilley

PL/35 **APOLOGIES**

Apologies for absence were received from Councillors Mrs Coe, Ford, Stanton and Watson (Conservative Group) and Councillors Coe and Tipping (Independent / Non-Grouped Members)

PL/36 **MINUTES**

The Open Minutes of the Meeting held on 5th June 2018 were taken as read, approved as a true record and signed by the Chairman.

PL/37 **DECLARATIONS OF INTEREST**

Councillor Muller declared a personal interest in Item 1.1 and 1.2 on the Agenda by virtue of being acquainted with the Applicant.

Councillor Hewlett declared a personal interest in Item 1.1 and 1.2 on the Agenda by virtue of being acquainted with the Applicant.

Councillor Shepherd declared a personal interest in Item 1.1 and 1.2 on the Agenda by virtue of a family member living in the vicinity.

PL/38 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO.11**

The Committee was informed that no questions from Members of the Council had been received.

MATTERS DELEGATED TO COMMITTEE

PL/39 **REPORT OF THE STRATEGIC DIRECTOR (SERVICE DELIVERY)**

The Strategic Director (Service Delivery) submitted reports for consideration and determination by the Committee and presented oral reports to the Meeting to update them as necessary. Consideration was then given thereto and decisions were reached as indicated.

PL/40 **OUTLINE APPLICATION (ALL MATTERS EXCEPT FOR ACCESS TO BE RESERVED) FOR THE RESIDENTIAL DEVELOPMENT OF UP TO 20 DWELLINGS ON LAND TO THE REAR OF ORCHARD STREET, NEWHALL, SWADLINCOTE**

The Principal Area Planning Officer updated the Committee that since publication of the report a response had been received from the Clinical Commissioning Group (CCG) which required an amendment to recommendation A of the report due to it being an extra obligation.

The applicant's agent attended the Meeting and addressed Members on this application.

One Councillor sought clarification on the listed boundary wall mentioned in the report, the Principal Area Planning Officer advised that the wall would be protected as Listed Buildings Consent would be required prior to any work.

RESOLVED:-

- A. That delegated authority be granted to the Planning Services Manager to negotiate the details of the provisions of the Section 106 Agreement referred to in the report as amended to include Clinical Commissioning Group (CCG) obligation; and***
- B. Subject to A. above, that planning permission be granted as recommended in the report of the Strategic Director (Service Delivery).***

PL/41 **APPROVAL OF RESERVED MATTERS FOR LAYOUT, SCALE, APPEARANCE & LANDSCAPING FOR THE ERECTION OF 17 DWELLINGS UNDER OUTLINE PERMISSION REF. 9/2014/0287 ON LAND AT SK3925 1974 EAST OF STATION ROAD, MELBOURNE, DERBY**

This application was considered jointly with the application below.

The Principal Area Planning Officer presented both reports to Committee explaining the phases of development, layout of the site, the number of proposed dwellings over the two phases, house-types and the pedestrian path linking to the existing development.

Councillor Hewlett addressed the Committee as local Ward Member, advising that the Civic Society had recommended the use of a variety of brick colours for the proposed development. The Principal Area Planning Officer responded that this would be determined as part of the next planning stage.

With regards to the proposed pedestrian link, a request was made by a Councillor to make provision for both pedestrians and cycles. The Principal Area Planning Officer responded that this would also be determined as part of the next planning stage.

Members welcomed the 30% affordable housing allocation, commenting that this be targeted at residents of Melbourne and sought clarification on its location within the site. The Principal Area Planning Officer identified the affordable housing allocation on the sitemap confirming that it would be clustered across the proposed development.

RESOLVED:-

A. That delegated authority be granted to the Planning Services Manager to conclude the Deed of Variation to the existing Section 106 Agreement in pursuit of the provisions as set out in the report; and

B. Subject to A. above, that planning permission be granted as recommended in the report of the Strategic Director (Service Delivery).

PL/42 **APPROVAL OF RESERVED MATTERS FOR LAYOUT, SCALE, APPEARANCE & LANDSCAPING FOR THE ERECTION OF 23 DWELLINGS UNDER OUTLINE PERMISSION REF. 9/2015/0119 ON LAND AT SK3925 1974 EAST OF STATION ROAD, MELBOURNE, DERBY**

This application was considered jointly with the application above.

RESOLVED:-

That planning permission be granted as recommended in the report of the Strategic Director (Service Delivery).

PL/43 **PRIOR NOTIFICATION FOR THE ERECTION OF A FODDER STORE AT GRANGE FARM, 70 TWYFORD ROAD, BARROW UPON TRENT, DERBY**

RESOLVED:-

That no further details be requested and that no objections be raised relating to the Prior Notification.

PL/44 **THE FELLING OF TWO CHERRY TREES COVERED BY SOUTH DERBYSHIRE DISTRICT COUNCIL TREE PRESERVATION ORDER NUMBER 132 AT LAND OPPOSITE 8 KINGFISHER CLOSE, MICKLEOVER, DERBY**

The Principal Area Planning Officer presented the report to Committee explaining that although the trees provide leaves and blossom, they are diseased and in poor condition. The Committee was informed that the Tree Officer had advised that the location of the trees was not ideal for replanting.

Councillor Muller, as local Ward Member, advised that he had visited the site and supported the Officer's report.

RESOLVED:-

That planning permission be granted as recommended in the report of the Strategic Director (Service Delivery).

PL/45 **PLANNING AND OTHER APPEALS**

The Committee noted the planning appeal decision in relation to the following application:

9/2017/1157 106 Main Street, Repton, Derby, DE65 6FB

PL/46 **CHANGES TO CONDITIONS FOR OUTLINE PERMISSION AT NEW HOUSE FARM, MICKLEOVER (9/2017/0349)**

The Principal Area Planning Officer presented the report to Committee explaining the reasons for the requested changes. Since publication of the Agenda, Committee were updated that in relation to Condition 29, the Highways Authority had requested that detailed travel plans for each phase of development in addition to a Framework Travel Plan.

One Councillor raised concerns relating to incidents where developers had not completed works to a play area and consequently sought clarification on whether a timeframe may be specified to ensure delivery. The Principal Area Planning Officer responded that controls are in place to manage delivery of such amenities upon the completion of a set number of dwellings, but this figure varies for each development.

RESOLVED:-

The Committee authorised the minor changes to the conditions attached to the outline permission, as set out in the report, and as reported verbally in respect of Condition 29, as an amendment to the resolution previously made.

PL/47 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985)**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

MINUTES

The Exempt Minutes of the Meeting held on 5th June 2018 were received.

EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE No 11.

The Committee was informed that no questions had been received.

The meeting terminated at 6.30pm.

COUNCILLOR MRS L BROWN

CHAIRMAN

LICENSING AND APPEALS SUB-COMMITTEE

25th July at 10.00am

PRESENT:-

Members of the Licensing and Appeals Sub-Committee

Councillor Mrs Patten (Chairman), Councillor Muller (Conservative Group) and Councillor Dunn (Labour Group)

District Council Representatives

S Ali (Principal Legal Officer), M Lomas (Licensing Officer), R Pabla (Democratic Services Officer) and F Tucker (Trainee Licensing Officer)

LAS/16 **APOLOGIES**

The Sub-Committee was informed that no apologies had been received.

LAS/17 **DECLARATION OF INTEREST**

The Sub-Committee was informed that no declarations of interest had been received.

MATTERS DELEGATED TO SUB-COMMITTEE

LAS/18 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

DETERMINATION OF A PRIVATE HIRE DRIVER'S LICENCE (Paragraph 1)

The Sub-Committee considered a review of a Private Hire Driver's Licence, based on the evidence before them.

REVIEW OF A PRIVATE HIRE DRIVER'S LICENCE (Paragraph 1)

The Sub-Committee considered a review of a Private Hire Driver's Licence, based on the evidence before them.

The Meeting terminated at [Page 294 of 159](#)

COUNCILLOR MRS J PATTEN

CHAIRMAN

FINANCE AND MANAGEMENT COMMITTEE - SPECIAL

26th July 2018

PRESENT:-

Conservative Group

Councillor Harrison (Chairman), Councillor Mrs Plenderleith (Vice-Chairman) and Councillors Mrs Coe (substituting for Councillor Mrs Coyle), Billings, Ford, Stanton (substituting for Councillor Hewlett) and Watson.

Labour Group

Councillors Rhind, Richards, Southerd and Taylor

In attendance

Councillor Dunn

FM/27 **APOLOGIES**

Apologies were received from Councillors Mrs Coyle, Hewlett and Wheeler (Conservative Group).

The Committee wished to convey their regards to Councillor Wheeler who had been admitted into hospital.

FM/28 **MINUTES**

The Open Minutes of the Meeting held on 14th June 2018 were taken as read, approved as a true record and signed by the Chairman.

FM/29 **DECLARATIONS OF INTEREST**

Councillor Ford declared a personal interest in Item 17 of the Agenda by virtue of being a County Councillor.

Councillor Ford declared a personal interest in Item 18 of the Agenda by virtue of being an acquaintance of the External Auditor.

Councillor Harrison declared a pecuniary interest in Item 19 of the Agenda by virtue of being an Honorary President of Melbourne Sporting Partnership, advising that he would leave the Chamber whilst the Item was being discussed.

FM/30 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from members of the public had been received.

FM/31 QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11

The Committee was informed that no questions from Members of the Council had been received.

FM/32 REPORTS OF OVERVIEW AND SCRUTINY COMMITTEE

The Committee was informed that no reports had been received.

MATTERS DELEGATED TO COMMITTEE**FM/33 AUDIT SUB-COMMITTEE**

The Open Minutes of the Audit Sub-Committee Meeting held on 30th May 2018 were submitted.

Councillor Richards wished for it to be noted that in relation to the Expression of Interest for the Infinity Garden Village, the Councillor felt that the correct decision had not been made by the Audit Sub-Committee as in the Councillor's opinion, it fell outside the agreed Scheme of Delegation and for this reason it could not be supported. The Chief Executive responded that the Member's opinion would be recorded.

FM/34 BUDGET OUT-TURN and FINAL ACCOUNTS 2017/18

The Strategic Director (Corporate Resources) presented the report to Committee highlighting which accounts had generated income, explaining variances in the General Fund where additional Business Rates and being part of the Derbyshire pool had been financially beneficial. It was also noted that due to residential development and better collection rates Council Tax receipts continued to increase. In relation to the Housing Revenue Account, the Strategic Director outlined this was underspent due to the changes in the Housing Department and subsequent vacancies.

Members thanked officers and welcomed the report commenting that it was informative and reassuring that prudence was proving to be positive.

RESOLVED:***1.1 The Committee approved the final out-turn position for:***

- ***The General Fund Revenue Account 2017/18***
- ***The Housing Revenue Account 2017/18***
- ***Capital Expenditure and Financing 2017/18***
- ***The Collection Fund 2017/18***
- ***The Balance of Reserves and Provisions at 31st March 2018.***

1.2 The Committee approved that a net appropriation of £599,071 in 2017/18 be made from the General Fund Reserve to other Earmarked Reserves as detailed in the report.

1.3 The Committee noted the following contributions and adjustments have been made to Bad Debt and Appeal Provisions in 2017/18:

Sundry Debtors	84,978	General Fund
Temporary Accommodation	21,828	General Fund
Housing Benefit Overpayments	100,135	General Fund
Council Tax Arrears	-7,661	General Fund
Business Rates Arrears	58,065	General Fund
Business Rates Appeals	-171,121	General Fund
Planning Appeals	5,500	General Fund
Housing Rent Arrears	48,168	HRA

FM/35 **TREASURY MANAGEMENT ANNUAL REPORT 2017/18**

The Strategic Director (Corporate Resources) presented the report to Committee.

RESOLVED:

1.1 The Committee approved the Treasury Management Annual Report for 2017/18.

1.2 The Committee noted the Prudential Indicators and Limits for 2018/19 to 2022/23 as approved in February 2018.

1.3 The Committee approved the updated counterparty (lending) list as at 1st April 2018.

FM/36 **ACCOUNTS and FINANCIAL STATEMENTS 2017/18**

The Strategic Director (Corporate Resources) introduced the report informing the Committee that the detailed statutory accounts, notes and numbering were presented in the prescribed form. Members were advised that the draft version of the accounts had been publicly available since May and that the internal and external audit reports had been considered by the Audit Sub-Committee at its Meeting the previous day. The Strategic Director explained that the outcome of the whistleblowing investigation and subsequent remaining actions had led to the 'except for' qualification issued by the Auditors for the Council's 'value for money' arrangements.

Members raised questions regarding the qualified and unqualified opinion, which were clarified by the Strategic Director.

A discussion ensued between Councillors Southerd, Richards and the Chairman regarding increasing Council Tax due to the amount held in the Council Reserves.

RESOLVED:

The Committee approve that the Council's Audited Accounts and Financial Statements for 2017/18 be approved and signed by the Chairman of the Committee for publication.

FM/37 **BETTER CARE FUNDING ALLOCATION 2018-19**

The Strategic Director (Service Delivery) presented the report to Committee which had previously been approved by the Housing and Community Services Committee on 7th June 2018.

Councillor Richards sought clarification on whether the funding would be available to private landlords to which the Strategic Director (Service Delivery) responded that it would only be available to tenants.

The report was welcomed and commended by the Committee.

Councillor Southerd queried how the scheme would be publicised. The Strategic Director (Service Delivery) responded that although information would be accessible on the Council's website, the scheme would be available through referrals.

RESOLVED:

1.1 Following approval at Housing and Community Services Committee on 7th June, the Finance and Management Committee approved the proposed schemes and associated financial commitment from the Better Care Fund (BCF) required to establish and deliver the projects and mandatory grant delivery during 2018/19.

1.2 The Committee approved that each of the new projects be established as separate schemes within the Council's capital programme for 2018/19.

1.3 The Committee acknowledged the wider impact of the schemes on other Council Services.

1.4 The Committee approved the additional hours and associated staffing costs within the Housing Solutions Team to deliver the Hospital-to-Home scheme.

FM/38 **THE LOCAL AUTHORITIES' PROPERTY FUND**

The Strategic Director (Corporate Resources) presented the report to Committee advising Members that the proposed increase in investment would be required long-term to enable capital growth and to maximise dividends.

RESOLVED:

The Committee resolved:-

1.1 That the Council invests an additional £1m into the CCLA Lamit Property Fund for an indefinite period, subject to quarterly review.

1.2 That progress on the value of the cash deposit together with dividend returns is reported to the Committee on a quarterly basis.

FM/39 **PLANNING & LAND CHARGES SOFTWARE**

The Strategic Director (Service Delivery) presented the report updating the Committee that as stated at the Environmental and Development Services Committee Meeting on the 30th May 2018, this report set out the business case for software requirements.

RESOLVED:

1.1 The Committee endorsed the Business Case set out in section 3 of Appendix A (Project Brief - Planning Services Improvement) as a valid business reason to invest in a new Planning and Land Charges system.

1.2 The Committee approved a maximum of £100,000 from earmarked reserves to fund the implementation of new Planning and Land Charges software in accordance with the Business Case.

FM/40 **COMMITTEE WORK PROGRAMME**

RESOLVED:

The Committee considered and approved the updated work programme.

FM/41 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

MINUTES

The Exempt Minutes of the Meeting held on 14th June 2018 were received.

TO RECEIVE QUESTIONS FROM MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11

The Committee was informed that no questions had been received.

IMPLICATIONS OF THE COMPLETION OF SINFIN LANE WASTE TREATMENT FACILITY ON THE COUNCIL'S WASTE COLLECTION SERVICE (Paragraph 3 and 4)

Members approved the recommendation in the report.

AUDIT OF THE HOUSING BENEFITS SUBSIDY CLAIM (Paragraph 3)

Members approved the recommendations in the report.

MELBOURNE SPORTS PARK – LAND DRAINAGE MATTERS (Paragraph 3)

Members approved the recommendations in the report.

The meeting terminated at 7.15pm.

COUNCILLOR J HARRISON

CHAIRMAN

PLANNING COMMITTEE

7th August 2018

PRESENT:-

Conservative Group

Councillor Mrs Brown (Chairman), Councillor Mrs Coe (Vice-Chairman) and Councillors Ford, Harrison, Muller, Stanton and Watson

Labour Group

Councillors Shepherd, Southerd and Tilley

In attendance

Councillors Billings and Smith

PL/50 **APOLOGIES**

Apologies for absence were received from Councillors Dr Pearson (Labour Group), Coe and Tipping (Independent / Non Grouped Members)

PL/51 **DECLARATIONS OF INTEREST**

The Committee was informed that no declarations of interest had been received.

PL/52 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO.11**

The Committee was informed that no questions from Members of the Council had been received.

MATTERS DELEGATED TO COMMITTEE

PL/53 **REPORT OF THE STRATEGIC DIRECTOR (SERVICE DELIVERY)**

The Strategic Director (Service Delivery) submitted reports for consideration and determination by the Committee and presented oral reports to the Meeting to update them as necessary. Consideration was then given thereto and decisions were reached as indicated.

PL/54 **THE ERECTION OF A REPLACEMENT DWELLING, THE CHANGE OF USE OF AGRICULTURAL LAND TO ADDITIONAL RESIDENTIAL GARDEN, INSTALLATION OF DRAINAGE TREATMENT PLANT AND GROUND SOURCE HEAT PUMP ALONG WITH ASSOCIATED WORKS AT HILL TOP FARM, BURTON ROAD, REPTON, DERBY**

It was reported that members of the Committee had visited the site earlier in the day.

An objector attended the Meeting and addressed Members on this application.

The Planning Services Manager informed Committee that the Repton Neighbourhood Plan Referendum had been deferred, for a future date yet to be fixed.

Councillor Smith, Ward Member for Repton, expressed his concerns relating to the application, principally relating to the height, design and appearance of the proposed property. Councillor Stanton, the other Ward Member for Repton, concurred regarding the appearance, but noted that this was not a planning consideration, especially given its distance from the road.

Other Members referred to the design not suiting all tastes, but noted the varied architecture on Burton Road and that the existing building was neither listed nor in a conservation area. The modernity of the proposed design and materials were also referenced, as were permitted development rights relating to the existing house and other farm buildings, the positioning of the property and the roof line / height. All matters were addressed by the Planning Services Manager.

RESOLVED:-

That planning permission be granted as recommended in the report of the Strategic Director (Service Delivery).

Abstention: Councillor Ford.

Councillor Smith left the Meeting at 6.30pm.

PL/55 **THE REMOVAL OF CONDITION 4 OF PLANNING PERMISSION REF: 9/2015/0648 (RELATING TO THE SITING OF TWO STATIC CARAVANS) AT THE BUNGALOW, 179 LINTON HEATH, LINTON, SWADLINCOTE**

Members queried the conditions relating to the touring caravan pitches, the original conditions from the previous application, the potential impact on local residents and landscaping matters. The Planning Services Manager responded to all issues, also suggesting that the site be more closely monitored to ensure compliance.

RESOLVED:-

That planning permission be granted as recommended in the report of the Strategic Director (Service Delivery).

PL/56 **OUTLINE APPLICATION FOR THE RE-DEVELOPMENT OF FORMER AGRICULTURAL LAND TO OFFICES (USE CLASS B1), GENERAL INDUSTRIAL (USE CLASS B2) AND STORAGE AND DISTRIBUTION (USE**

CLASS B8) WITH ALL MATTERS EXCEPT FOR ACCESS RESERVED AT MIDLAND PIG PRODUCERS LIMITED, WOODYARD LANE, FOSTON, DERBY

Councillor Billings, Ward Member for Hilton, informed Committee that whilst he found favour with the benefits the development would bring to the local economy and employment, he relayed the concerns of the Parish Council regarding the increase in traffic and its impact on local, rural roads. The Principal Area Planning Officer confirmed that the County Highways had paid considerable attention to the application before determining their recommendation.

Other Members noted the lack of any resident's representations, the ability to apply conditions at a later planning stage and suggested that a traffic management plan could be later applied.

RESOLVED:-

That planning permission be granted as recommended in the report of the Strategic Director (Service Delivery).

PL/57 **THE FELLING AND CROWN LIFTING OF 4 TREES COVERED BY SOUTH DERBYSHIRE DISTRICT COUNCIL TREE PRESERVATION ORDER NO. 195 ADJACENT TO GEORGE STREET, CHURCH GRESLEY, SWADLINCOTE**

Councillor Southerd, Ward Member for Church Gresley, commented on the time taken to bring this matter before the Committee, suggesting the need for a regular tree management plan. The Planning Services Manager agreed to refer the suggestion to the Tree Officer.

RESOLVED:-

That planning permission be granted as recommended in the report of the Strategic Director (Service Delivery).

Councillor Billings left the Meeting at 6.55pm.

PL/58 **THE CROWN REDUCTION AND RAISING OF A SILVER BIRCH TREE AT 15 POTTER STREET, MELBOURNE, DERBY**

RESOLVED:-

That no objection be raised to the proposed works subject to the informatives detailed in the report of the Strategic Director (Service Delivery).

PL/59 **THE RE-POLLARDING OF 5 NO. LIME TREES AT 94 LONDON ROAD, SHARDLOW, DERBY**

RESOLVED:-

That no objection be raised to the proposed works subject to the informatives detailed in the report of the Strategic Director (Service Delivery).

PL/60 **DEMOLITION OF EXISTING GARAGE AND PART OF FRONTAGE WALL AND CONVERSION OF EXISTING OUTBUILDING TO FORM A RESIDENTIAL DWELLING AT 31 CHAPEL STREET, TICKNALL, DERBY**

The Planning Services Manager made reference to the above application, as deferred by the Committee as its 5th June 2018 Meeting for a structural report, informing Committee that an appeal had now been lodged for non-determination and that, as a result, the matter would now return to Committee in September for its opinion on the application, rather than a decision.

Councillor Stanton, Ward Member for Repton, queried the timeline relating to the report, which the Planning Services Manager apportioned to the framework / procurement rules and delays with the contractor. Councillor Stanton wished that his disappointment that the decision would now be taken away from the Committee be recorded.

PL/61 **PLANNING AND OTHER APPEALS**

The Committee noted the planning appeal decisions in relation to the following applications:

9/2016/1035	The Potlocks, Willington
E/2016/0178	The Potlocks, Willington

PL/62 **PROPOSED TREE PRESERVATION ORDER 496: 22 MAIN STREET, NEWTON SOLNEY**

Councillor Stanton, Ward Member for Repton, commented that as the tree in question was so close to the proposed development and cannot be seen from the road due to other established trees, this tree needed removing, views supported by other Members.

RESOLVED:-

That the tree preservation order was not confirmed.

Abstentions: Councillors Southerd and Tilley.

PL/63 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985)**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be

disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE No 11.

The Committee was informed that no questions had been received.

The meeting terminated at 7.10pm.

COUNCILLOR MRS L BROWN

CHAIRMAN

ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE

16th August 2018

PRESENT:-

Conservative Group

Councillor MacPherson (Chairman), Councillor Roberts (Vice-Chairman) and Councillors Mrs Brown, Mrs Coe, Ford (substituting for Councillor Wheeler) Harrison (substituting for Councillor Billings), Hewlett (substituting for Councillor Mrs Hall) and Mrs Patten

Labour Group

Councillors Chahal, Dunn, Taylor and Tilley

EDS/24 **COUNCILLOR WHEELER**

At the behest of the Chairman all present stood for a minute's silence in memory of Councillor Wheeler.

EDS/25 **APOLOGIES**

Apologies for absence from the meeting were received from Councillors Billings, Mrs Hall (Conservative Group) and Coe (Independent / Non-Grouped Member)

EDS/26 **MINUTES**

The Open Minutes of the Meeting held on 31st May 2018 were noted, approved as a true record and signed by the Chairman.

EDS/27 **DECLARATIONS OF INTEREST**

Councillors Ford and Mrs Patten declared personal interests in Item 8 on the Agenda, by virtue of being County Councillors.

EDS/28 **QUESTIONS FROM MEMBERS OF THE PUBLIC UNDER COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from Members of the Public had been received.

EDS/29 **QUESTIONS BY MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council had been received.

EDS/30 REPORTS OF THE OVERVIEW & SCRUTINY COMMITTEE

There were no Overview and Scrutiny Reports to be submitted.

MATTERS DELEGATED TO COMMITTEE**EDS/31 CORPORATE PLAN 2016-21: PERFORMANCE REPORT (1 APRIL – 30 JUNE 2018)**

The Planning Services Manager presented the report to Committee.

Councillor Tilley made reference to the IT issues detailed in the report, querying the impact on planning processes. The Planning Services Manager outlined the on-going procurement process, seeking to attain a quality, fit-for-purpose system in the near future.

Councillor Taylor commented that despite the continuing growth of the district, the number of Neighbourhood Wardens had remained the same in spite of increased demand on their services. The Senior Neighbourhood Warden confirmed that both staffing and succession planning were currently under discussion in the department.

RESOLVED:

The Committee noted progress against the performance targets.

EDS/32 ELVASTON CASTLE MASTERPLAN

The Planning Services Manager presented the report to Committee.

RESOLVED:

The Committee noted the contents of the Elvaston Castle Masterplan and the key considerations within the report.

EDS/33 EAST MIDLANDS AIRPORT DRAFT NOISE ACTION PLAN

The Planning Policy Officer presented the report to Committee.

Councillor Taylor, whilst broadly welcoming the report and its recommendations, raised comment in relation to Chapter 14 compliant aircraft, feeling it would perhaps take longer for such aircraft to filter through to cargo operations than the airport was assuming.

Councillor Harrison noted the omission of the previously agreed ban on night time aircraft departures. The Planning Policy Officer confirmed that East Midlands Airport had acknowledged this omission and had undertaken to reinstate the ban and relevant surcharges in the final report.

RESOLVED:

The Committee noted the response made to the East Midlands Airport Draft Noise Action Plan consultation, as determined by the cross-party Member Working Panel on behalf of the Committee.

EDS/34 HIGHWAYS ENGLAND A38 DERBY JUNCTIONS SCHEME – STATEMENT OF COMMUNITY CONSULTATION

The Planning Policy Officer presented the report to Committee.

Councillor Mrs Brown made reference to the public consultation documents, as held in various public buildings. As the Councillor was aware of issues relating to one such venue, a request was made to check the current situation. The Councillor also queried the businesses included in the consultation process. The Planning Policy Officer undertook to investigate both matters further, the latter with Highways England.

RESOLVED:

The Committee noted the response to the Highways England consultation on the A38 Derby Junctions Scheme - Statement of Community Consultation, as determined by the Chairman and Vice-Chairman on behalf of the Committee.

EDS/35 LOCAL VALIDATION REQUIREMENTS

The Planning Services Manager presented the report to Committee.

RESOLVED:

The Committee endorsed the draft Local Validation Requirements document ('the LVR') and granted delegated authority to the Planning Services Manager to:

- a) Undertake public consultation on the LVR for a period of no less than six weeks;*
- b) In consultation with the Chairman of the Committee, to consider the responses received and make appropriate adjustments where necessary and justified; and*
- c) In consultation with the Chairman of the Committee, to formally adopt the LVR before publishing it on the Council's website.*

EDS/36 FINDERN PUBLIC SPACES PROTECTION ORDER

The Senior Neighbourhood Warden presented the report to Committee.

Councillor Dunn queried the nature of the locks to be used on the gate. The Senior Neighbourhood Warden confirmed that the security would be suitably robust, in addition to the camera being re-angled to include this area.

RESOLVED:

The Committee approved the proposed declaration of a Public Spaces Protection Order at Staker Lane, Findern.

EDS/37 ENVIRONMENTAL SUSTAINABILITY GROUP

The Planning Services Manager presented the report to Committee.

Councillor Taylor had considered whether it would be appropriate to have Members included in the Group, but felt not on reflection, suggesting instead that feedback on the Group's activities be relayed to the Committee at a future date. The Planning Services Manager confirmed that the matter would return to Committee to determine the appropriate reporting mechanism.

Councillor Ford queried whether the Council would be engaging suppliers with the same aims. The Planning Services Manager confirmed that this initiative provided an opportunity to do so, where appropriate.

RESOLVED:

The Committee endorsed the establishment of a Corporate Environmental Sustainability Group to co-ordinate and improve the Council's environmental performance.

EDS/38 COMMITTEE WORK PROGRAMME**RESOLVED:**

The Committee considered and approved the updated work programme.

EDS/39 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**RESOLVED:-**

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

MINUTES

The Exempt Minutes of the Meeting held on 31st May 2018 were received.

EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11

The Committee was informed that no exempt questions from Members of the Council had been received.

The meeting terminated at 6.45pm.

COUNCILLOR A MACPHERSON

HOUSING AND COMMUNITY SERVICES COMMITTEE

23rd August 2018

PRESENT:-

Conservative Group

Councillor Hewlett (Chairman) and Councillors Mrs Coyle, Ford (substituting for Councillor Smith), Grant, MacPherson (substituting for Councillor Roberts) and Watson

Labour Group

Councillors Richards, Rhind, Shepherd and Wilkins

Independent / Non-Grouped Member

Councillor Tipping

HCS/17 **COUNCILLOR WHEELER**

At the behest of the Chairman all present stood for a minute's silence in memory of Councillor Wheeler.

HCS/18 **APOLOGIES**

Apologies for absence were received from Councillors Roberts, Smith, and Stanton (Conservative Group) and Councillor Coe (Independent/ Non-Grouped Member)

HCS/19 **MINUTES**

The Open Minutes of the Meeting held on 7th June 2018 were noted, approved as a true record and signed by the Chairman.

In relation to Minute No. HCS/10, the Chairman read out the responses received from the Environmental Health Manager and the Legal and Democratic Services Manager which had been circulated to the Committee.

HCS/20 **DECLARATIONS OF INTEREST**

The Committee was informed that no declarations of interest had been received.

HCS/21 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from members of the public had been received.

HCS/22 **QUESTIONS FROM MEMBERS OF COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council had been received.

HCS/23 **REPORTS OF THE OVERVIEW AND SCRUTINY COMMITTEE**

There were no Overview and Scrutiny Reports to be submitted.

MATTERS DELEGATED TO COMMITTEE

HCS/24 **CORPORATE PLAN 2016-21: PERFORMANCE REPORT
(1 APRIL – 30 JUNE 2018)**

The Performance and Policy Manager presented the report to Committee.

Councillor Mrs Coyle sought clarification on the statistics shown in Appendix D to the report. The Performance and Policy Manager responded that a document explaining the process would be circulated in due course. The Strategic Director (Corporate Resources) advised that the way in which risk is presented was under review and an update would be provided accordingly.

RESOLVED:-

The Committee noted the progress against performance targets.

HCS/25 **COMMITTEE WORK PROGRAMME**

RESOLVED:-

Members considered and approved the updated work programme.

HCS/26 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL
GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

MINUTES

The Exempt Minutes of the Meeting held on 7th June 2018 were received.

**TO RECEIVE QUESTIONS FROM MEMBERS OF THE COUNCIL
PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

The Committee was informed that no questions had been received.

REVIEW OF STRATEGIC HOUSING TEAM (Paragraph 2)

The Committee approved the recommendation in the report.

SPORT AND HEALTH SERVICE UNIT STAFFING STRUCTURE AND CONTRACT EXTENSIONS (Paragraph 1)

COMMUNITIES TEAM – SERVICE ASSISTANT (Paragraph 1)

The Committee approved the recommendations in the report.

The Meeting terminated at 6:30pm.

COUNCILLOR J HEWLETT

CHAIRMAN

FINANCE AND MANAGEMENT COMMITTEE

30th August 2018

PRESENT:-

Conservative Group

Councillor Harrison (Chairman) and Councillors Ford, Hewlett, Smith and Watson

Labour Group

Councillors Rhind, Richards, Southerd and Taylor

FM/47 **COUNCILLOR WHEELER**

At the behest of the Chairman all present stood for a minute's silence in memory of Councillor Wheeler. Councillor Southerd paid tribute to his fellow former Member, noting his dedication to the end.

FM/48 **COUNCILLOR MRS PLENDERLEITH**

Following Mrs Plenderleith's recent resignation, Members wished to record their thanks to the former Councillor for her long-term commitment to the Council.

FM/49 **APOLOGIES**

Apologies were received from Councillors Billings and Mrs Coyle (Conservative Group)

FM/50 **DECLARATIONS OF INTEREST**

Councillor Smith declared a personal interest in Item 15 on the Agenda by virtue of being Chairman of Active South Derbyshire.

Councillors Richards and Ford declared a personal interest in Item 10 on the Agenda by virtue of their involvement with the Toyota twinning ceremony, both stating that they would take no part in the debate.

FM/51 **QUESTIONS FROM MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO 10**

The Committee was informed that no questions from members of the public had been received.

FM/52 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no questions from Members of the Council had been received.

FM/53 **REPORTS OF OVERVIEW AND SCRUTINY COMMITTEE**

The Committee was informed that no reports had been received.

MATTERS DELEGATED TO COMMITTEE

FM/54 **AUDIT SUB-COMMITTEE**

The Open Minutes of the Audit Sub-Committee Meeting held on 25th July 2018 were submitted.

Councillor Richards made reference to Minute No.AS/20, querying what lessons had been learned. The Chairman confirmed that the matter had been reviewed by senior staff, noted for future reference. The Chief Executive stated that the contract is operational and being provided to a good level, but that it would be reviewed as opportunities arose. An aural understanding is in place, in effect a binding contract that protects the Council's position, although it was acknowledged that the preference was always that a signed contract should be in place.

FM/55 **CORPORATE PLAN 2016-21: PERFORMANCE REPORT (1 APRIL – 30 JUNE 2018)**

The Strategic Director (Corporate Resources) presented the report to Committee, making particular reference to the two matters currently below target, namely sickness absence and the LGA DMA Review. With regard to the former, the situation is improving and in relation to the latter, following a meeting with the LGA earlier in the day, Final proposals had been signed off by the Leadership Team.

The Chairman queried the sickness figures and if they were being addressed. The Strategic Director (Corporate Resources) gave assurances that the matter was constantly monitored and that the direction of travel was positive, the Chief Executive adding that the matter was on the agenda of a meeting being held with the Trade Unions the following week. Councillor Richards queried whether the absences were indicative of a morale issue. The Chief Executive stated that external reviews had concluded that morale at the Council was satisfactory.

RESOLVED:

The Committee noted progress against the performance targets.

FM/56 **BUDGET AND FINANCIAL MONITORING 2018/19**

The Strategic Director (Corporate Resources) presented the report to Committee, drawing attention to the improved Business Rates and Council

Tax returns, in addition to council house sales, which continued to be higher than anticipated.

Councillor Richards welcomed the match-funding for Swadlincote Woodlands, meaning it being completed as originally planned, but also queried the situation regarding the new refuse freighters and vans. The Strategic Director (Service Delivery) confirmed that the eight refuse freighters were in place, but that delays were being incurred with the delivery of the 29 vans on order. Councillor Smith queried if a late delivery penalty clause could be invoked. The Strategic Director (Service Delivery) confirmed that the contract had not included such a clause, that matters were being pursued with the contractor as a matter of urgency.

Councillor Watson made references to the New Homes Bonus and increased Council Tax revenues, querying what assumptions were being made in the medium-term financial calculations. The Strategic Director (Corporate Resources) confirmed that the figures were monitored and increased accordingly, running below the Local Plan estimates to be prudent, with growth costs also being accounted for.

RESOLVED:

The Committee considered and approved the latest budget and financial position for 2018/19, as detailed in the report.

FM/57 **TREASURY MANAGEMENT UPDATE 2018/19**

The Strategic Director (Corporate Resources) presented the report to Committee, highlighting the Investment Benchmarking comparison table in the report, detailing the Council's position compared to other local authorities.

RESOLVED:

1.1 The Committee considered and approved the latest Treasury Management Update for 2018/19, as detailed in Appendix 1 to the report.

1.2 The Committee approved the updated Counterparty List for investments and bank deposits, as detailed in Appendix 2 to the report.

FM/58 **TOYOTA CITY**

The Chief Executive introduced this item, outlining the benefits for the future, including opportunities for employment, engagement, education and investment.

RESOLVED:

The Committee approved the following:

- *Recognition of the importance of the relationship with Toyota City to South Derbyshire, particularly in terms of inward investment and employment.*
- *To support the activities of the Toyota City Partnership Development Board.*
- *The allocation of a one-off budget of £14,500 from General Fund Reserves to support the allocation of resources to further develop this successful relationship for the benefit of the local economy.*

FM/59 **COMMITTEE WORK PROGRAMME**

RESOLVED:

The Committee considered and approved the updated work programme.

FM/60 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

TO RECEIVE QUESTIONS FROM MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11

The Committee was informed that no questions had been received.

BUSINESS RATE RETENTION PILOT – STRATEGIC INVESTMENT FUND (Paragraph 3)

The Committee approved the recommendations in the report.

REVIEW OF STRATEGIC HOUSING TEAM (Paragraph 2)

The Committee approved the recommendations in the report.

SPORT AND HEALTH SERVICE UNIT STAFFING STRUCTURE AND CONTRACT EXTENSIONS (Paragraph 1)

The Committee approved the recommendations in the report.

COMMUNITIES TEAM – SERVICE ASSISTANT (Paragraph 1)

The Committee approved the recommendation in the report.

ROSLISTON FORESTRY CENTRE – MANAGEMENT ARRANGEMENTS (Paragraphs 2 & 3)

Members approved the recommendations in the report.

REVIEW STAFFING – REVENUES, BENEFITS & CUSTOMER SERVICES
(Paragraph 2)

The Committee approved the recommendations in the report.

FINANCIAL SERVICES: SERVICE PROVISION RESTRUCTURE
(Paragraph 2)

The Committee approved the recommendations in the report.

The meeting terminated at 7.15pm.

COUNCILLOR J HARRISON

CHAIRMAN

PLANNING COMMITTEE

4th September 2018

PRESENT:-

Conservative Group

Councillor Mrs Brown (Chairman), Councillor Mrs Coe (Vice-Chairman) and Councillors Billings (substituting for Councillor Stanton), Ford, Harrison, MacPherson (substituting for Councillor Muller) and Watson

Labour Group

Councillors Dr Pearson, Shepherd, Southerd and Tilley

Independent / Non-Grouped Member

Councillor Coe

PL/64 **APOLOGIES**

Apologies for absence were received from Councillors Muller, Stanton (Conservative Group) and Tipping (Independent / Non Grouped Member)

PL/65 **DECLARATIONS OF INTEREST**

The Committee was informed that no declarations of interest had been received.

PL/66 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO.11**

The Committee was informed that no questions from Members of the Council had been received.

MATTERS DELEGATED TO COMMITTEE

PL/67 **REPORT OF THE STRATEGIC DIRECTOR (SERVICE DELIVERY)**

The Strategic Director (Service Delivery) submitted reports for consideration and determination by the Committee and presented oral reports to the Meeting to update them as necessary. Consideration was then given thereto and decisions were reached as indicated.

PL/68 **THE ERECTION OF SIX DETACHED DWELLINGS ON LAND OFF DOLES LANE, FINDERN, DERBY**

It was reported that members of the Committee had visited the site earlier in the day.

An objector and the applicant's agent attended the Meeting and addressed Members on this application.

Councillor Ford, Ward Member for Willington and Findern, raised comments and queries regarding the planning documentation, the relationship between existing properties and the proposed development, especially no.6, educational provision, the revised scale of the properties, the potential impact on light and privacy, the two different access routes, the boundary hedges and the prospects of any other community benefit, similar to that agreed to by the Derbyshire Wildlife Trust. Other Members referred to parking provision and potential traffic issues, along with the access from the highway. All matters were addressed by the Principal Area Planning Officer.

RESOLVED:-

- A. The Committee granted delegated authority to the Planning Services Manager to negotiate and secure the Section 106 Agreement (Unilateral Undertaking) referred to in the report.***
- B. Subject to A. above, that planning permission be granted as recommended in the report of the Strategic Director (Service Delivery).***

PL/69

ALTERATIONS AND EXTENSIONS TO THE REAR OF CHILDRENS DAY NURSERY AT THE OLD FORGE, 8 THE GREEN, FINDERN, DERBY

Councillor Ford, Ward Member for Willington and Findern, commended the application in terms of improving the facilities at the location, but acknowledged that most concerns related to parking. In this respect, the Councillor confirmed that County Highways had revisited the location and were considering options for improvements. A construction management plan was also suggested, given the traffic concerns.

Councillor MacPherson, the other Ward Member for Willington and Findern, welcomed the news regarding Highways' renewed involvement, noting that residents were more concerned with traffic rather than the application itself.

RESOLVED:-

That planning permission be granted as recommended in the report of the Strategic Director (Service Delivery), with an additional condition requiring a construction management plan.

PL/70

PROPOSED EXTENSION AND ALTERATIONS AND ERECTION OF NEW BOUNDARY WALL AND GATE TO 18 MONSOM LANE, REPTON, DERBY

It was reported that members of the Committee had visited the site earlier in the day.

An objector and the applicant attended the Meeting and addressed Members on this application.

A proposal to defer the decision relating to this application, in order to determine materials and finishes, was not submitted by the Committee.

Members raised comment or queries relating to the historic building line, materials, the criteria of the evolving Repton Neighbourhood Plan, the variety of property styles in the immediate vicinity, amendments made to the original proposals and the boundary wall. The Principal Area Planning Officer responded to all matters raised.

RESOLVED:-

That planning permission be granted as recommended in the report of the Strategic Director (Service Delivery), with an additional condition relating to materials, as well as an informative relating to the boundary wall at the front of the site.

PL/71 **THE ERECTION OF A DETACHED GARAGE AT 29 WINDSOR AVENUE, MELBOURNE, DERBY**

The applicant attended the Meeting and addressed Members on this application.

Councillor Harrison, Ward Member for Melbourne, outlined the objections raised by a neighbour in relation to the initial application. As the proposal had been revised to become single storey, with other issues addressed, such as the condition preventing a future change to business use, the objections had been rescinded.

RESOLVED:-

That planning permission be granted as recommended in the report of the Strategic Director (Service Delivery).

PL/72 **THE ERECTION OF A REPLACEMENT DWELLING ALONG WITH ALTERED ACCESS TO REPTON ROAD AT HEATHERS, REPTON ROAD, NEWTON SOLNEY, BURTON ON TRENT**

It was reported that members of the Committee had visited the site earlier in the day.

The Principal Area Planning Officer updated Committee with an alteration to the application's description, noting that it should include mention of a detached garage. Committee was also informed of an additional Condition, its inclusion necessary to remove permitted development rights for any subsequent roof alterations.

RESOLVED:-

That planning permission be granted as recommended in the report of the Strategic Director (Service Delivery), including the condition relating to roof alterations.

PL/73 **PROPOSED LOFT CONVERSION, ROOF LIGHTS AND NEW SIDE ESCAPE WINDOW AT 3 LABURNUM WAY, ETWALL, DERBY**

RESOLVED:-

That planning permission be granted as recommended in the report of the Strategic Director (Service Delivery).

PL/74 **CHANGE OF USE FROM A GYM (USE CLASS D2) TO MEETING AND FUNCTION ROOM ALONG WITH RETAIL USE (MIXED USE COMPRISING USE CLASSES D1 AND A1) AT 6 THE DELPH CENTRE, MARKET STREET, SWADLINCOTE**

RESOLVED:-

That planning permission be granted as recommended in the report of the Strategic Director (Service Delivery).

PL/75 **PLANNING AND OTHER APPEALS**

The Committee noted the planning appeal decisions in relation to the following applications:

9/2017/1185 Beech Avenue, Willington, Derbyshire

PL/76 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985)**

RESOLVED:-

That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.

EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE No 11.

The Committee was informed that no questions had been received.

The meeting terminated at 7.20pm.

COUNCILLOR MRS L BROWN

CHAIRMAN

SOUTH DERBYSHIRE AREA FORUM

SWADLINCOTE

Wednesday, May 23rd, 2018 at Swadlincote Town Hall

PRESENT:-

District Council representatives

Councillor Mrs Kim Coe (Chair), Councillor Robert Coe, Councillor Gordon Rhind, Councillor Stuart Swann, Councillor Steve Taylor, Councillor Mrs Sandra Wyatt.

Kate Allies – Environmental Development Manager.
Ardip Kaur – Legal and Democratic Services Manager.
Frank McArdle – Chief Executive.
Chris Smith – Communities Manager.
Tom Sloan – Clerk.

Derbyshire County Council representatives

Councillor Gary Musson, Councillor Stuart Swann.

Parish Council / Meeting representatives

Eric Parker, Don Redfern (Woodville Parish Council).

Police representatives

PC Stuart Kelly, PCSO Dean Badham-Spalding, PCSO Claire Robbins, PCSO Lee Walker.

Members of the public

Rachel Bayliss, Chris Bowley, Tracey Budworth, Jenny Burley, Colin Dobson, Geoff Fox, Mark Hunt (CVS), Mick Lunn, Cathy Miles (CVS), Maureen Mycock, David Sharpe, Geoff Tubey, Ben Waldron (Burton Mail), Marc Woolaston, Rachel Woolaston, Jayne Worthington.

SA/1 **Open meeting**

a. Introductions and apologies

Ron Causer, Councillor Mrs Linda Chilton, Chris Horridge, Shirley Horridge, Councillor Neil Tilley.

b. Declarations of interest

None.

c. Chair's announcements

Frank McArdle said he hoped that the merger of the meetings would improve the flow of information from the public to members and officers at SDDC. He would welcome feedback on the new format of one meeting instead of two.

d. To receive the minutes of the last meeting

The minutes were approved as a true and correct record.

SA/2 **Safer Neighbourhood report**

PC Stuart Kelly reported that:

- Town centre anti-social behaviour (ASB) had taken up a lot of the team's time in the previous three months. Theft and drugs were still an ongoing problem, with between 80 and 100 prosecutions since the start of the year. The success was mainly down to shops getting CCTV systems to identify culprits.
- Six positive drug warrants had been carried out in the area. Charges had been laid for various offences, including possession and possession with intent to supply.
- County Lines, where drug dealers from outside an area who are unfamiliar to local police, come in and start dealing was a problem in Swadlincote. It linked in with another phenomenon called 'cuckooing', where dealers would take over an addict's property for a short time and sell drugs from there and move on before the police acted.

PCSO Lee Walker reported that:

- The town centre ASB issues had been a big problem in 2016 and they had reared their head again in recent months. There were more people involved this time around, with around 25 offenders identified. Cases of assault and criminal damage had been dealt with, while a case of harassment at McDonald's was due to go before the court. Incidents had declined in the previous three weeks.

Councillor Stuart Swann raised drones being used on the Castleton Park estate in Church Gresley. Residents believed they were coming from the vicinity of Anglia Drive. PC Kelly said he would investigate.

ACTION: PC Stuart Kelly to investigate drones in Castle Gresley and provide an update

A resident asked for police to visit Ward's Recycling as he believed lorries accessing the site were causing traffic problems at the Clock Island. PC Kelly said he would visit the location.

SA/3 **Communities update**

Mark Hunt explained what the Safer Homes Scheme was and how it allowed the over-60s and vulnerable members of society free security upgrades to their properties. Councillor Mrs Sandra Wyatt added that it was an excellent service she had used.

Cathy Miles reported on:

- The setting up of Gresley Old Hall as a community hub and explained what the project entailed. Councillor Mrs Kim Coe added that the new roof on Gresley Old Hall had made a big difference to the building and that the inside of the hall could be renovated. Fund-raising would have to be undertaken.
- The range of activities and projects that the CVS was involved in.

Mr Smith told the meeting that there was still a £4,000 pot of funding for projects impacting on community safety or development. Two projects had already applied for funding – Gresley Old Hall for £1,500 towards a CCTV system and the RSPCA Shop in Swadlincote High Street for £1,100 towards gates for its alleyway. Both projects were approved by the meeting.

Mr Smith reported that the Community Partnership Scheme, a new £250,000 fund for capital projects in South Derbyshire, had been launched. Projects seeking funding needed to show how they would impact on SDDC's Corporate Plan and Community Strategy. Community Partnership Officer Ian Hey was available to help with advice for projects and potential applications.

SA/4 **Local authority issues & public questions**

Mr McArdle reported that:

- A detailed approach was preferred to tackle the poor condition of the Delph paving. What was down did not comply with the original specification and Mr McArdle was attempting to bring the contractors to the table and put right what was believed to be their responsibility.
- An area of land off the A444 near to the Gate Inn, Stanton, had been sold for housing. It was adjacent to the proposed golf course and related facilities off William Nadin Way.

- A planning application was expected soon for the old SDDC Depot site at Darklands Road, with a pub, takeaway and care home expected to be included.
- The Princess Diana Memorial Garden had opened.
- A feature had been written about Swadlincote in Derbyshire Life magazine.
- An historic cricket match from the 19th century was being recreated – South Derbyshire v The Aborigines. The game was being played at the County Ground in Derby and was free to enter.
- The regeneration route in Woodville had received planning permission and would bring traffic into Swadlincote via a route away from the congested Clock Island. The challenge for officers was absorbing traffic in the town centre.

Councillor Steve Taylor said he had no doubt Swadlincote would have some of the effects felt by Ashby when its bypass was built. However, he was disappointed that further development had been allowed off Woodville Road, Hartshorne, when the Tollgate Island was already at full capacity.

A resident asked why a reaction to the Delph surface had taken so long? Mr McArdle replied that he would've liked the situation to be resolved faster but he couldn't turn back the clock. Work was under way to solve it.

A Woodville resident raised the issue of South Street, Woodville, and an unadopted piece of road which was untarmacked and caused him a range of issues. There was also the problem of dog walkers leaving bags of mess in his hedge and on his gate. Discussions had been held to close the road with bollards. DCC ended up placing a bollard which caused vehicles to turn outside his house, with a result that he'd had two walls demolished. Supermarket delivery lorries were also using the road and taking a back entrance into the store. Mr McArdle replied that he'd met the resident but unfortunately it was a private street and not a public highway. He was unable to create a precedent on the matter and couldn't give the resident any comfort. Councillor Gary Musson added that he was still trying to pursue the matter at County Hall. It was asked whether a community grant could help the situation. Councillor Gordon Rhind replied that as a member of the Community Partnership Panel, match funding was needed and he didn't want false hope to be created.

A resident said they had enjoyed the Swadlincote Festival of Transport. Mr McArdle replied that it was an excellent day. Councillor Mrs Coe added that it was well attended. Councillor Rhind said he'd received complaints about motorbikes parked outside the Card Factory, in High Street, causing excessive noise and fumes in the shop, even when the owners were asked to stop. Councillor Mrs Coe said the feedback would be noted.

Councillor Swann had forwarded a motion in the agenda pack as follows:
"This Area Forum requests that Derbyshire County Council supplies grit

bins for the above locations on the Castleton Park estate, Church Gresley and further requests that South Derbyshire District Council commits to maintain these amenities.” The three locations were: Junction of Westminster Drive / Hope Way / Edinburgh Road, junction of Glamorgan Way / Moray Close and Luton Road near Cranfield Avenue. The motion was seconded.

ACTION: Tom Sloan to forward request to Derbyshire County Council

Councillor Musson reported that a broken bollard in Sun Street, Woodville, (not Thorn Street as initially reported) had been removed and there were no plans from DCC to replace it.

SA/5 **Presentation on local community initiative**

Kate Allies delivered a presentation on the Swadlincote Heritage Trail which was being created around the town. It would celebrate 30 points of interest and well-known local figures such as boxer Jack Bodell and actor John Hurt through wall and pavement plaques. The trail would be officially launched at the Festival of Leisure in June. Mr McArdle asked whether similar trails would be forthcoming in local villages. Ms Allies replied that her team would be available to help any project coming forward.

Ms Allies updated the meeting on the Environmental Forum, which helped groups involved in dealing with issues around the South Derbyshire environment.

SA/6 **Summary of any agreed priorities / actions**

- PC Stuart Kelly to investigate drones around Castle Gresley.
- Tom Sloan to report grit bin request to DCC.

SA/7 **Close and date of next meeting**

Wednesday, October 24th, at Goseley Community Centre.

**Councillor Kim Coe
Chair**

The meeting terminated at 7.55pm

SOUTH DERBYSHIRE AREA FORUM

AREA 1 – ETWALL

Wednesday, June 6th, 2018 at Hilton Village Hall

PRESENT:-

South Derbyshire District Council representatives

Councillor Mrs Lisa Brown (Chair), Councillor Andy Billings, Councillor Martyn Ford, Councillor David Muller, Councillor Mrs Julie Patten.

Allison Thomas – Strategic Director (Service Delivery).
Ian Hey – Community Partnership Officer.
Tom Sloan – Clerk.

Derbyshire County Council representatives

Councillor Martyn Ford, Councillor Mrs Julie Patten.

Derbyshire Police representatives

Sergeant Graham Summers, PCSO Jamie Gutberlet.

Parish Council / Meeting representatives

Ian Bennett (Etwall Parish Council), Robert Brooks (Hilton Parish Council), Steve Cooper (Hilton Parish Council), Anne du Celliee Muller (Etwall Parish Council), Emma Johnson-Beale (Hilton Parish Council), David Neal (Etwall Parish Council).

Members of the public

Jo Bagley (CVS), Sue Creeth, Tony Creeth, Jayne Davies, Rob Davies (Hilton Youth United), Mark Hunt (CVS), Richard Murrell (CVS), Cynthia Warren, Tim Wherly.

EA/1 **Open meeting**

a. Introductions and apologies

Councillor Mrs Amy Plenderleith, Councillor Andy Roberts.

b. Declarations of interest

None.

c. Chair's announcements

Councillor Mrs Lisa Brown provided a summary of planning applications affecting the area, including one for 177 homes at the Mease, Hilton.

d. To receive the minutes of the last meeting

The minutes were approved as a true and correct record of the meeting.

EA/2 **Safer Neighbourhood report**

Sgt Graham Summers reported that the area had been the quietest in South Derbyshire in the previous three to four months. The area had been run from a Safer Neighbourhood perspective by a single Police Community Support Officer (PCSO).

PCSO Jamie Gutberlet updated the meeting on incidents which had taken place in the area, including:

- A cannabis warning issued in Green Lane, Burnaston, in February.
- Six illegal immigrants arrested in Etwall.
- The arrest of a man who stole a push-bike at Toyota.
- The destruction of a cannabis grow found in Findern.
- A spate of burglaries in Etwall which involved a silver Audi; the car was eventually stopped by traffic officers in Belper. The investigation was ongoing.
- The occupants of a van spoken to in connection with stones thrown at cars in the area. Not enough evidence to prosecute.
- The monitoring of parking at Etwall Leisure Centre. A football league had been spoken to but the season had ended until August. The situation would be revisited in winter.

Councillor Julie Patten raised a lorry spilling its load of bricks at an island in Hilton. The bricks had been moved to the edge of the road. Could nothing be done to prosecute the driver? Sgt Summers replied that generally a vehicle had to be in situ for a prosecution to be viable. No one had been hurt in the incident. Had the police attended and the incident been more serious then the vehicle would have been impounded and an investigation undertaken.

A resident reported an off-duty police officer who had caught some youths smoking cannabis at Sutton Lane, Etwall. He called for back-up but no

officers came. Sgt Summers replied that he would investigate and find out what had happened before reporting back to the Forum.

ACTION: Sgt Graham Summers to report back on incident

Councillor David Muller reported racing bikes riding three abreast in the area, causing issues for motorists. What control did the police have regarding the problem? Sgt Summers replied that the police had absolutely no control whatsoever. What the riders were doing was legal. Allison Thomas added that, for organised cycling events, permission was needed from the Highways Authority if the route took in a major road. County councils got involved in putting in rolling road-blocks for certain events but for a group of people going out at weekends the situation was different. Cyclists also regularly brought revenue into an area. Councillor Ford added that there was a velodrome in Derby which would benefit from cyclists' usage.

EA/3 **Communities update**

Ian Hey reported that:

- The Community Partnership Scheme, a new £250,000 fund for capital projects in South Derbyshire, had been launched. Projects seeking funding needed to show how they would impact on SDDC's Corporate Plan and Community Strategy. He was available to help with advice for projects and potential applications.
- Safer and Stronger Neighbourhood Grants were still available, with all six areas in South Derbyshire receiving £4,000 per year. Projects which had an impact on community safety were encouraged, but a broad view was taken on what was eligible. No projects had yet been forthcoming from the Etwall area and only £971 was spent in 2017-18.
- SDDC's Adult Activities Brochure outlining leisure activities available to adults in the district had been published.
- Hilton had started the process of getting a Neighbourhood Development Plan. Anyone interested should get involved with it and local opinion mattered. The plan would have an impact on future development for years to come.

Mark Hunt explained the Safer Homes Scheme, a CVS initiative to help with home improvements for the over-60s and other vulnerable residents.

EA/4 **Local authority issues & public questions**

Mrs Thomas told the meeting it was her first area forum as a participant after she arrived as a Strategic Director at SDDC, but she was aware of the meetings as a resident. She'd previously worked at DCC as a Director and now had a large, public-facing directorate at SDDC. She was aware of some waste collection issues in Hilton over the previous Christmas and

New Year. A report had gone to committee and new service policies had been adopted, and related documents can be viewed here:

<http://south-derbys.cmis.uk.com/south-derbys/Document.ashx?czJKcaeAi5tUFL1DTL2UE4zNRBcoShgo=jllqgSSL1ayJ45UmwgrrXLF%2bjgS8WAAzi7sSGsvU549FV0mgLlwiaw%3d%3d&rUzwRPf%2bZ3zd4E7lkn8Lyw%3d%3d=pwRE6AGJFLDNlh225F5QMaQWCtPHwdhUfCZ%2fLUQzgA2uL5jNRG4jdQ%3d%3d&mCTIbCubSFfXsD GW9IXnlq%3d%3d=hFflUdN3100%3d&kCx1AnS9%2fpWZQ40DXFvdEw%3d%3d=hFflUdN3100%3d&uJovDxwdjMPoYv%2bAJvYtyA%3d%3d=ctNJFf55vVA%3d&FgPIIEJYlotS%2bYGoBi5oIA%3d%3d=NHdURQburHA%3d&d9Qjji0aq1Pd993jsyOJqFvmyB7X0CSQK=ctNJFf55vVA%3d&WGewmoAfeNR9xqBux0r1Q8Za60lavYmz=ctNJFf55vVA%3d&WGewmoAfeNQ16B2MHuCpMRKZMwaG1PaO=ctNJFf55vVA%3d>

<http://south-derbys.cmis.uk.com/south-derbys/Document.ashx?czJKcaeAi5tUFL1DTL2UE4zNRBcoShgo=fAuc54g%2fIMye1uNsOkmBRE17aD9U7xiFnZ0kMt59YQXe6YXDSB4eA%3d%3d&rUzwRPf%2bZ3zd4E7lkn8Lyw%3d%3d=pwRE6AGJFLDNlh225F5QMaQWCtPHwdhUfCZ%2fLUQzgA2uL5jNRG4jdQ%3d%3d&mCTIbCubSFfXsDGW9IXnlq%3d%3d=hFflUdN3100%3d&kCx1AnS9%2fpWZQ40DXFvdEw%3d%3d=hFflUdN3100%3d&uJovDxwdjMPoYv%2bAJvYtyA%3d%3d=ctNJFf55vVA%3d&FgPIIEJYlotS%2bYGoBi5oIA%3d%3d=NHdURQburHA%3d&d9Qjji0aq1Pd993jsyOJqFvmyB7X0CSQK=ctNJFf55vVA%3d&WGewmoAfeNR9xqBux0r1Q8Za60lavYmz=ctNJFf55vVA%3d&WGewmoAfeNQ16B2MHuCpMRKZMwaG1PaO=ctNJFf55vVA%3d>

Mrs Thomas felt that SDDC had not communicated effectively what was happening and could do far better in future. The option of getting crews to collect rubbish between Christmas and New Year was being explored, as was the possibility of the Council's external waste collector working during the holiday period.

Councillor Ford reported on two issues which had been raised at the previous Etwall Area Forum – a pavement request in Burnaston Lane, Etwall and traffic calming in Chestnut Grove. There were two potential solutions in Burnaston Lane. One depended on a £60,000 bid for funding to build a large restraining wall and the other was negotiations between the landowner and Parish Council for a strip of land to build a pavement. Chestnut Grove was complicated because of services under the road. They would present a cost implication.

EA/5 **Presentation on local community initiative**

Rob and Jayne Davies from Hilton Youth United delivered a presentation on the group they had founded in September, 2016 to provide young people aged 10-16 in the village with some engagement and activities. It now involved around 80 children every week for one-and-a-half hours on a

Thursday evening. More volunteers were needed. Councillor Mrs Brown described it as a tremendous, mind-blowing effort.

EA/6 **Summary of any agreed priorities / actions**

No priorities were agreed for the police and there was one action for Sgt Summers to investigate and report back on the incident at Sutton Lane.

EA/7 **Close and date of next meeting**

The next meeting would be held on October 9th at Sutton on the Hill Village Hall.

**Councillor Lisa Brown
Chair**

The meeting terminated at 7.50pm.

SOUTH DERBYSHIRE AREA FORUM

AREA 3 – MELBOURNE AREA

Tuesday, June 12th, 2018 at Barrow on Trent Village Hall

PRESENT:-

South Derbyshire District Council representatives

Councillor John Harrison (Chair), Councillor Neil Atkin, Councillor Mrs Hilary Coyle, Councillor Jim Hewlett.

Ian Hey (Community Partnership Officer).
Frank McArdle (Chief Executive).
Tom Sloan (Clerk).

Derbyshire County Council representative

Councillor Neil Atkin, Councillor Mrs Linda Chilton.

Derbyshire Police representatives

PC Joe Pilgrim, PCSO Emma Guest.

Parish Council / Meeting representatives

Anne Heathcote (Barrow Parish Council), Alison Hicklin (Barrow Parish Council), Ed Hicklin (Aston Parish Council), Jean Longley (Aston Parish Council), Robert Parker (Melbourne Parish Council), David Smith (Melbourne Parish Council), Robert Wheat (Stanton by Bridge Parish Meeting).

Members of the public

Eddie Bisknell (Derby Telegraph), Nick Broster, Vanessa Earith, Barrie Evans, Kerrie Fletcher (CVS), Frank Hughes (Village Voice), Mark Hunt (CVS), Jackie Marsh, Jan Robinson.

MA/1 **Open meeting**

a. Introductions and apologies

Councillor Peter Watson.

b. Declarations of interest

None.

c. Chair's announcements

Councillor Watson was elected as the meeting's vice-chair for the ensuing 12 months.

d. To receive the minutes of the last meeting

On the proposition of Ed Hicklin, the minutes were AGREED as a true and correct record.

MA/2 **Safer Neighbourhood report**

PCSO Emma Guest reported that:

- Complaints had been received from residents of Sevenlands Drive around pizza delivery drivers using alleyways on their motorbikes, causing a hazard to pedestrians and damaging grass. All of the takeaways in the Alvaston area had been warned and signs put up.
- Cannabis warnings had been issued at Staunton Harold Reservoir a few weeks previously
- The occupants of three cars loitering around the back of Melbourne Assembly Rooms had been spoken to the previous night. They were known youths, but hadn't committed any offences.
- Positive drug swabs had been taken from drivers in Barrow, Shardlow and Swarkestone. All offenders had been dealt with.

PC Joe Pilgrim introduced himself to the meeting. He reported that:

- He was still finishing off two investigations which he'd taken into the job from a previous posting.
- He'd been involved recently in putting two burglars in prison, one for two years after a break-in in Aston and the other for three years for an attempted burglary in Aston and some other offences.
- CREST (speed camera team) was working with Special Constables to do speed checks in Shardlow.

A resident reported concerns about anti-social behaviour behind the bowls club at Kings Newton, with Friday nights particularly bad. The previous week a lot of youths had to be evicted from the away team's shelter. The club was looking to put up CCTV and had told him that the police had given the youngsters permission to be there. PC Pilgrim said that police would never give anyone permission to stay where they weren't wanted on a club's land. He would keep an eye on the site.

A resident raised a car which had been parked on Derby Road, Melbourne, for several months without tax or an MOT. Could the police bring any pressure to bear? PCSO Guest replied that the car had been reported several times. It had insurance. The resident said surely if the MOT had run out it invalidated the insurance?

ACTION: PC Joe Pilgrim to report back on status of car

A member of the public reported an incident in Barrow three weeks earlier when police attended an attempted break-in to a garage, with some damage caused. Officers left no notification that they'd attended – was this correct? PC Pilgrim replied that it depended on whether the officers had seen any sign of attempted forced entry. If they hadn't they may not have left a notice.

A resident asked for crime statistics to be provided. Councillor John Harrison replied that they were available on a website called www.inyourarea.co.uk. The data came from www.police.uk.

ACTION: Tom Sloan to provide crime statistics at future meetings

MA/3

Communities update

Ian Hey reported that:

- The Community Partnership Scheme, a new £250,000 fund for capital projects in South Derbyshire, had been launched. Projects seeking funding needed to show how they would impact on SDDC's Corporate Plan and Community Strategy and be for a minimum of £1,000 out of an overall minimum £4,000 spend. They also had to provide benefits for the residents of South Derbyshire. He was available to help with advice for projects and potential applications. The cut-off date was September 19th.
- Safer and Stronger Neighbourhood Grants were still available, with all six areas in South Derbyshire receiving £4,000 per year. Projects which had an impact on community safety were encouraged, but a broad view was taken on what was eligible. Two applications had been submitted from the Melbourne area, one for £420 from the Friends of Aston Brickyard Plantation and one for £496 from the Centaura Field Bowmen. Both schemes were approved by the meeting.
- An Adult Activities Brochure had been published by SDDC and copies were available at the back of the meeting.

A resident asked if the grants were separate to those provided by Derbyshire's Police and Crime Commissioner. Mr Hey confirmed they were.

Kerrie Fletcher from the CVS [Page 125 of 159](#) reported that:

- A self-help grant fund had been set up.
- DCC had just launched its own Action Grants for up to £10,000.
- East Midlands Airport had a community fund which bidders could apply to for money.
- The CVS was undertaking loneliness and isolation work and an event was taking place in Chesterfield in July.
- With the introduction of Universal Credit in the autumn, the CVS expected much greater utilisation of its food bank. Anyone able to make a donation should get in touch. A list of shortage products was available.
- DCC's consultation on the future of libraries as community-run ventures was under way. Focus groups were trying to pull together people interested in running the county's libraries. The CVS could offer support to people looking to run a library. Councillor Mrs Linda Chilton added that there was a meeting at Melbourne Library on the subject on June 28th at 2pm.

Mark Hunt from the CVS explained what the Safer Homes Scheme was and how it allowed the over-60s and vulnerable members of society free security upgrades to their properties.

MA/4 **Local authority issues & public questions**

Frank McArdle reported that:

- New refuse vehicles and grass cutting equipment were in operation around South Derbyshire, with 13 new operatives taken on to deal with the extra workload. He hoped to see an improvement in the service offered.
- Retention of the Business Rates was likely to be beneficial to SDDC.
- Allison Thomas had been recruited as SDDC's Strategic Director (Service Delivery) and had made a good start in improving services for the residents of South Derbyshire.
- The Festival of Leisure at Maurice Lea Memorial Park, in Church Gresley, would take place on June 23rd and 24th. It was a fantastic community event and free at the point of entry.
- An historic cricket match – South Derbyshire v The Aboriginals – had been recreated on its 150th anniversary at the County Ground, Derby. The visiting side won by six wickets, unlike the original match, which was won by South Derbyshire by 134 runs.
- Heritage trails were being launched in Swadlincote, with plaques commemorating historic figures from the town.

A resident said there'd been a flurry of grass cutting in March and April and since then the verges had become overgrown. Mr McArdle replied that the grass cutting service was changing to a more responsive outlook. It was a

task for Mrs Thomas to undertake but the service had already improved to work more responsively and intelligently. Councillor Harrison added that SDDC was conscious of the need for improvement. Councillor Mrs Hilary Coyle said it would be useful for parishes to see a schedule of works. Mr McArdle said he would see if it was possible.

ACTION: Frank McArdle to report request for published schedule of work to SDDC depot

A Melbourne resident said the quality of the cuts in 2018 had improved greatly on previous years.

Councillor Neil Atkin reported that:

- DCC had produced a document showing where money had been spent throughout the various divisions.
- The Elvaston Castle masterplan had gone out for consultation. Plans included a 'craft village' to increase rental income to £5,000 a year.
- There had been serious issues at Elvaston Castle during the previous bank holiday with parking in local villages to avoid the charge. Enforcement action was required to find a solution.

Councillors Mrs Linda Chilton said it was frustrating that much of what Councillor Atkin said about Elvaston had been proposed four years earlier. Councillor Mrs Coyle added that South Derbyshire as a district didn't charge for parking. Could DCC not come up with a more creative solution with no parking charges levied?

Mr McArdle again expressed his disappointment that there wasn't a DCC officer available for Area Forums. Councillor Mrs Chilton replied that South Derbyshire was more or less in a unique position when Paul Jameson attended as Area Forum Liaison Officer. If an officer was needed for a specific issue then someone would be sent. Ms Fletcher requested an officer to discuss the changes to the library service provided by DCC.

ACTION: Tom Sloan to request DCC officer Sue Brailsford for the next meeting

MA/5 **Presentation on local community initiative**

Anne Heathcote delivered a presentation on the church at Barrow, which was being turned into a more functional building to serve the whole community. The National Lottery had provided £600,000 to help with the work. The project had until August to provide detailed plans, with a backstop date of March 2019. It was likely plans would go in early in 2019. The Diocese was key to the project as it required ecclesiastical permission.

MA/6 **Summary of any agreed priorities / actions**

- PC Joe Pilgrim to report back on status of car parked in Derby Road, Melbourne.
- Tom Sloan to provide crime statistics at future meetings.
- Frank McArdle to report request for published schedule of grass cutting work to SDDC depot.
- Tom Sloan to request DCC officer Sue Brailsford for the next meeting.

MA/7 **Close and date of next meeting**

Tuesday, October 23rd, at Melbourne Assembly Rooms.

Councillor John Harrison
CHAIRMAN

The meeting terminated at 8.08pm.

SOUTH DERBYSHIRE AREA FORUM

LINTON

Wednesday, June 13th, 2018 at Walton Village Hall

PRESENT:-

District Council representatives

Councillor Pat Murray (Chair), Councillor John Grant, Councillor Bob Wheeler.

Claire Rawlins – Anti-Social Behaviour Officer.
Kevin Stackhouse – Strategic Director (Corporate Resources).
Tom Sloan – Clerk.

Derbyshire County Council representatives

Councillor Pat Murray.

Derbyshire Police representatives

PC Paul Russell.

Parish Council / Meeting representatives

Mary Horne (Walton Parish Council), Sheila Jackson (Castle Gresley Parish Council), Carole Knight (Overseal Parish Council), Alan Lees (Coton in the Elms Parish Council), Philip McGibbon (Netherseal Parish Council), Steve Sharpe (Overseal Parish Council), Carol Talbot (Walton Parish Council).

Members of the public

Chris Beebee, Jane Beebee, Tim Bidder, Eddie Bisknell (Derby Telegraph), Gwen Cooper, Tony Cooper, Katy Fieldhouse, Cheryl Gamble, Jane Grant, Mandy Hodson-Walker, Rob Hodson-Walker, Julie Hemus, Paul Hemus, Mark Hunt (CVS), Keren Iqbal, Linda Kinston, Claire Llewellyn, Emma Robey, Michele Skinner (CVS), Lynda Smout, Rob Talbot, Joanna Troonson, Brian Wilson, Gwen Wilson.

LA/1 **Open meeting**

a. Introductions and apologies

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Karen Mitchell, Heather Wheeler MP, Stephanie Marbrow, Carol Wright.

b. Declarations of interest

None.

c. Chair's announcements

None.

d. To receive the minutes of the last meeting

The minutes were approved as a true and correct record of the meeting.

LA/2

Safer Neighbourhood report

PC Paul Russell reported that:

- There had been a spike in crime linked to events at the Catton Hall estate.
- A high number of dwelling burglaries had occurred around the Overseal area in March. Two arrests had been made. Another man had been arrested the previous day and charged with 10 burglaries and PC Russell was expecting further admissions and TICs (taken into consideration).
- A prolific offender had been arrested for stealing a bike in the Rosliston area. Had a history around auto crime and burglary. Was remanded and had been sentenced.
- A suspect was waiting to be interviewed for offences at Linton Primary School.
- A ram raid had taken place at Bayley's Agricultural in Rosliston.
- Horse trailers had been stolen at Walton.
- An ATV (all terrain vehicle) had been stolen at Church Flatts Farm outside Coton in the Elms.
- There had been a burglary at Catton Chapel.
- An unusual tactic had been used to raid a house at Coton in the Elms. The offender used a blowtorch to melt the sills of uPVC windows and gain entry to the house. PC Russell told residents to be mindful and use locks.
- There had been drug arrests in Castle Gresley after a report of a cannabis smell. A substantial amount of drugs was recovered.
- A vulnerable male in Linton had been targeted with anti-social behaviour. His house had been sprayed with paint causing substantial damage to the property.

A resident asked if there had been any knife crime in the area since the previous meeting. PC Russell replied that it was a topical subject in the media and there had been some concerns in town centres, but there was nothing to suggest it was an issue in the area.

A member of the public thanked the police for responding to boy racers causing problems at Rider Close, Castle Gresley. PC Russell replied that a dog officer away from his usual duties had responded to the issue.

A resident complained about drivers jumping the red lights on the Bailey Bridge at Walton. CCTV cameras would help. PC Russell replied that the problem was an officer being at the location when the issue occurred.

Councillor John Grant reported that Netherseal residents were angry at the lack of a police response to a smallholder being intimidated into selling his land back to a traveller who had owned it previously. PC Russell replied that efforts had been made and CCTV installed but it didn't assist in the case. He was unaware that the land had been sold. An eye had been kept on the area at the time. A member of the public added that retrospective planning permission had been entered for what was an illegal traveller encampment. How would it be dealt with? Kevin Stackhouse said he'd have to report back. Councillor Grant said that SDDC Planning Enforcement was aware of the situation with a septic tank too close to the Mease and its Site of Special Scientific Interest. It was a question of how rigorously planning conditions were enforced.

ACTION: Kevin Stackhouse to liaise with SDDC Planning Enforcement and Environmental Health on Netherseal site

A resident raised cars parked on Hillside Road, Linton, limiting visibility for drivers coming out of Coton Park. PC Russell confirmed that the cars were parked legally at the location and there was nothing he could do to stop it. A mail drop from the parish council could perhaps be effective.

LA/3 **Communities update**

Claire Rawlins reported that:

- The Community Partnership Scheme, a new £250,000 fund for capital projects in South Derbyshire, had been launched. Projects seeking funding needed to show how they would impact on SDDC's Corporate Plan and Community Strategy. They also had to be for a minimum of £1,000 out of an overall spend of £4,000. Grants were for a maximum of £25,000. Ian Hey (Community Partnership Officer) was available to help with advice for projects and potential applications.
- Safer and Stronger Neighbourhood Grants were still available, with all six areas in South Derbyshire receiving £4,000 per year. Projects which had an impact on community safety were encouraged, but a broad view

was taken on what was eligible. A resident asked if schools were eligible. Councillor Bob Wheeler replied that as a county council organisation they weren't. Another resident asked if S-Gates at Walton to prevent motorbikes from using the pavement across the Bailey Bridge would be a suitable project. Councillor Pat Murray replied that due to illness he had been unable to follow up the request, which had been made previously. Now he was recovering he would pursue the issue at County Hall.

- SDDC had produced an Adult Activities Brochure.

Michelle Skinner (CVS) reported that:

- A self-help grant fund had been set up.
- DCC had just launched its own Action Grants for up to £10,000.
- East Midlands Airport had a community fund which bidders could apply to for money.
- The CVS was undertaking loneliness and isolation work and an event was taking place in Chesterfield in July.

Mark Hunt (CVS) explained what the Safer Homes Scheme was and how it allowed the over-60s and vulnerable members of society free security upgrades to their properties.

LA/4

Local authority issues & public questions

A resident asked if there was to be an improvement in the broadband service offered in rural South Derbyshire. Mr Stackhouse replied that it was a timely question, with DCC about to revisit the district to improve services as part of its Digital Derbyshire programme.

ACTION: Kevin Stackhouse to circulate information to meeting attendees

A resident asked if there was any progress on the third River Trent crossing at Walton to relieve the Bailey Bridge and traffic in Burton. Councillor Wheeler said he kept asking the question himself. He hoped there would be an announcement soon. Mr Stackhouse added that SDDC Chief Executive Frank McArdle was having some detailed discussions on an ongoing basis with the developer involved. The issue was that £10-12m was needed to bridge a funding gap. A resident said that a lot of work had already been completed at the location and a meadow cleared. Councillor Wheeler speculated it could be due to a planning permission deadline.

Councillor Murray reported on speeding between Ladsgrave Cottage and Coton in the Elms. Police had recorded no incidents in the area but had visited and found no one driving in excess of the limit. Despite this, any incidents should still be reported to police.

A resident said they wanted to set up a Community Speed Watch in their area. Councillor Murray said to speak to PC Russell. Another resident asked if it was true whether 'offenders' caught by such schemes only received a warning letter. Councillor Murray confirmed that was the case for first and second offences. A third offence would result in a visit from a police officer. PC Russell added that a committed group of volunteers was needed. The job could be unpleasant in the cold and rain. Larger schemes tended to be more successful.

Councillor Murray reported that:

- DCC was looking for people from the community to take over the running of its libraries..
- An improvement had been seen in the repair of potholes. A resident replied that the road between Overseal and Netherseal was still badly affected by potholes. Councillor Murray said he would report it. Another resident said that the pothole team had completely missed the worst one between Acresford and Netherseal when the area was treated, while other repairs were failing. Did DCC pay out for damage to a car? It was asked whether pothole teams only repaired the ones they had been directed to or whether they used their initiative. Councillor Murray said if they spotted a pothole they were supposed to repair it.
- Drivers would be looking for rat-runs while Burton Bridge was under repair so people with young children in particular should exercise care.

A resident complained that when events at Catton Hall were on they couldn't leave their farm due to traffic. Were the transport links good enough to host sizeable events? PC Russell replied that he'd had contact with Catton Hall and a potential solution was a better events management company who would manage traffic around the site more effectively.

LA/5 **Presentation on local community initiative**

None.

LA/6 **Summary of any agreed priorities / actions**

- Kevin Stackhouse to liaise with SDDC Planning Enforcement and Environmental Health on Netherseal site.
- Kevin Stackhouse to circulate information around Digital Derbyshire to meeting attendees.
- The meeting requested parking on pavements, speeding and traffic be set as the area's priorities. PC Russell replied that in his 25 years as an officer they had been issues. What the police couldn't do was change people's attitudes.

LA/7 **Close and date of next meeting**

Thursday, October 18th, 2018.

**Councillor Pat Murray
Chair**

The meeting terminated at 8.05pm.

SOUTH DERBYSHIRE AREA FORUM

REPTON

Tuesday, June 19th, 2018 at Repton Village Hall

PRESENT:-

District Council representatives

Councillor Peter Smith (Chair), Councillor Martyn Ford, Councillor David Shepherd.

Frank McArdle (Chief Executive).
Allison Thomas (Strategic Director – Service Delivery).
Ian Hey (Community Partnership Officer).
Tom Sloan (Clerk).

Derbyshire County Council representatives

Councillor Mrs Linda Chilton, Councillor Martyn Ford.

Derbyshire Police representatives

PC Joe Pilgrim, PCSO Harriet Dunn.

Parish Council / Meeting representatives

David Dickson (Repton Parish Council), Mary Goodall (Findern Parish Council), Amanda Hibbert (Findern Parish Council), James Hibbert (Findern Parish Council), Barbara McArdle (Repton Parish Council), Christina Oppenheimer (Ticknall Parish Council), Trevor Skeith (Repton Parish Council), Iwan Thomas (Repton Parish Council).

Members of the public

Tony Bates, John Bell, Frances Berry, Sue Bowers, Sue Carter, Carol Checketts, Andrew Churchill, Kerry Churchill, Phil Cowley, Ragnild Dahl-Cunningham, Brian Dobson, Kyran Farrell, Michael Groom, G Harvey, Pat Harvey, Carol Hickebottom, Kate Hickebottom, Ian Hudson, Mark Hunt (CVS), AJ Lomas, Jan Marshall, David Melen, Janet Melen, John Orme, Pat Pearson, Gwen Sanders, Grace Varty, Cliff Warner, Pam Wood (CVS), Carol Wynn (Findern Neighbourhood Watch).

RA/1 **Open meeting**

a. Introductions and apologies

Councillor Neil Atkin, Councillor Manjit Chahal, Charles Fellows, Fred Hill, Mrs Griffiths, Steve Hewitt, Richard Lisewski, Councillor Andy MacPherson, Phil Smith, Councillor Michael Stanton, Steve Toone.

b. Declarations of interest

None.

c. Chair's announcements

Councillor Peter Smith said he hoped the attendance showed a very positive response to combining two meetings into one. Frank McArdle added that he was pleased to see more people than there were seats at the table. He asked for feedback from those in attendance.

d. To receive the minutes of the last meeting

The minutes were moved as a true and correct record of the meeting by Councillor David Shepherd and seconded by Councillor Martyn Ford.

RA/2 **Safer Neighbourhood report**

PC Joe Pilgrim introduced himself to the meeting as the new Safer Neighbourhoods Officer for the Repton area. He was also covering Hilton and Melbourne. His background was in proactive and plain clothes policing.

PCSO Harriet Dunn reported that:

- Letters had been sent to the owners of vehicles spotted and suspected of being involved in anti-social behaviour at Hillside Park, Findern.
- The situation with parking at Foremark Reservoir seemed to be improving but single white lines were not enforceable. Dangerous parking was something police could tackle.
- Drink-drive arrests had been made in Arleston Lane, Stenson Fields, and Repton.
- Two drug-driving arrests had been made in Willington.
- A cannabis grow had been unearthed in Repton.
- A new Neighbourhood Watch Co-ordinator had been appointed in Stenson Fields.
- A bike had been stolen in Stenson which was later recovered.

A resident reported several near-misses in Milton at the triangular junction between Main Street and Mount Pleasant Road. She blamed the fact that drivers were going the wrong way into what she believed to be a one-way junction.

A resident asked what Police had done regarding underage drinking at Hillside Park, Findern. PC Pilgrim replied that he had been to the park on two occasions but there were no children present on either occasion. PCSO Dunn added that she had visited and some youngsters had made good their escape before she could speak to them. Councillor Smith asked if such visits could be kept off social media to ensure they were a surprise. PCSO Dunn agreed that they could. Another resident said they had found a till receipt for alcohol associated with the underage drinkers and felt it could have helped catch them. PCSO Dunn replied that nothing could be done with the receipt as it was not specific evidence.

A Willington resident said they were impressed with the amount of officers at the recent raft race in the village. PC Pilgrim replied that it was every single officer from the Safer Neighbourhood Team (SNT) with rest days cancelled.

A Findern resident said they had reported needles in the village park to the Police but had been told the clean-up was a SDDC responsibility. Councillor Smith confirmed that was correct.

A resident raised the issue of vans being broken into and felt that more needed making of it by Police. They understood that three vans in Willington had been targeted in one night. More information needed publishing by Police. PC Pilgrim replied that there were divisional level operations going on with van breaks. PCSO Dunn added that she could provide updates, ideally through Neighbourhood Watch.

Councillor David Shepherd reported suspicious activity on a pathway in Stenson Fields involving a suspected drug dealer. Details had been passed to Police. What action could Police take? PC Pilgrim replied that officers in Swadlincote would not attend such an incident unless they were in the area. It would be more likely that officers from Derby would get the call as Swadlincote was 25 minutes away.

Councillor Shepherd reported damage to a property caused by vandals. He asked for a Police presence in the area at around 7.30pm where the incident occurred. He also raised burglaries at two properties either side of a footway in Stenson Fields. Cars at the addresses had been vandalised as well. Could a CCTV camera be put at the location? PC Pilgrim replied that he would speak to the Inspector about installing a wildlife camera in the affected areas.

Councillor Shepherd also raised the following:

- Cars being broken into during the night.
- Speeding on Wragley Way / Grampian Way.
- Unlicensed riders of motorbikes.
- Mini-Motos being used on an open space at Fox Close.

PC Pilgrim said that bikes could be seized but a warning had to be issued first. The ticket went to the vehicle and not the rider – it was a frustrating situation for officers.

A resident said that as a Neighbourhood Watch Co-ordinator they used to receive regular crime updates from the Police and Crime Commissioner. Now all they received were missives from Hardyal Dhindsa. PC Pilgrim replied that staffing levels on the SNT had diminished since such detailed updates were produced.

A resident said that parking in Brook End, Repton, was a major problem. They had been asked for photos by Derbyshire County Council (DCC) to show the problem. PC Pilgrim said he had limited powers of enforcement but Councillor Smith added that DCC enforcement officers had the powers.

A resident asked what confidence they could have that information in a 101 call was passed to officers at Swadlincote. PC Pilgrim replied that information was always filtered.

RA/3 **Communities update**

Ian Hey reported that:

- The Community Partnership Scheme, a new £250,000 fund for capital projects in South Derbyshire, had been launched. Projects seeking funding needed to show how they would impact on SDDC's Corporate Plan and Community Strategy. He was available to help with advice for projects and potential applications.
- Safer and Stronger Neighbourhood Grants were still available, with all six areas in South Derbyshire receiving £4,000 per year. Projects which had an impact on community safety were encouraged, but a broad view was taken on what was eligible. All the money allocated to the Repton area was still available and if it went unused would potentially be spent elsewhere in South Derbyshire.
- SDDC's Adult Activities Brochure, outlining leisure activities available to adults in the District, had been published.

Pam Wood (CVS) laid out the role taken by the CVS and explained:

- How the CVS could help with a range of issues facing the development of a community group.
- That the CVS could help a group to win grants from other organisations.

Mark Hunt (CVS) explained what the Safer Homes Scheme was and how it allowed the over-60s and vulnerable members of society free security upgrades to their properties.

RA/4 **Local authority issues & public questions**

Mr McArdle said that villages like Repton felt the strain with planning applications coming in and attempts were made to balance the situation. Section 106 money was spent to provide improved services.

Allison Thomas reported that she was 11 weeks into post as the new Strategic Director (Service Delivery) at SDDC. Services were improving and additional resources had been allocated for refuse and street care. New standards had been adopted for public spaces and communal areas while new vehicles had been bought and additional staff hired.

Mr McArdle raised a balancing pond at Kingfisher Lane, Willington, which had been reported at the previous meeting as a potential danger to children. Investigations were under way. He was also persuading the Government to bring in regulations to help districts like South Derbyshire stay safe as populations increased. Mrs Thomas added that she was working with DCC to develop policies to make such facilities safe in conjunction with developers.

A resident said they hoped DCC could widen the pavement on Willington Road (between Repton and Willington) to make walking along it safer.

A Findern resident raised grass cutting in the village and asked if it was possible to cut more often. Mrs Thomas replied that South Derbyshire District Council grass cutting standards set out the number of cuts within villages. Between villages, a project was under way with DCC to review how often cuts needed to be made. It was early days in the project.

A resident complained that signage in a lot of the villages was poor, with signs even missing from some locations.

ACTION: Tom Sloan to report complaint to Derbyshire County Council

A resident complained about potholes on Milton Road, near to a bend halfway between Repton and Milton. A previous repair had failed. The

whole village of Repton was a nightmare of potholes. Councillor Smith added that Councillor Ford had been involved in attempts to improve the quality of work from patching teams. Mrs Thomas said that DCC had invested £23m over the last three years to tackle potholes but with more than 5,000km of roads in the County it remained a challenge.

A resident complained that a response from DCC on signage for Repton School seemed to miss the point. Was the response from someone sat in an office looking at guidelines? Or had they gone out and looked at the situation?

ACTION: Tom Sloan to ask Derbyshire County Council for a further response

A resident reported trees overhanging the road at Mount Pleasant Road, Repton.

ACTION: Tom Sloan to request Derbyshire County Council visit the area to review trees

A resident asked if Section 106 money would be available to repair the Broomhills Lane pavilion. Mr McArdle replied that such monies were only for the expansion of community facilities, not for improving buildings in a poor state of repair.

Mr McArdle asked for it to be recorded that the recent boundary change at Stenson Fields (where land moved from the Parish of Barrow to that of Stenson Fields) meant an area of land had moved from Melbourne Area Forum to Repton Area Forum.

Councillor Shepherd complained that issues he had raised at the previous Repton Area Forum had not been answered by DCC. He asked for them to be resubmitted.

ACTION: Tom Sloan to resubmit Councillor Shepherd's requests for information

A resident asked what was happening with the Dales, Askew Grove, Repton. Mr McArdle replied that he would like the site to be developed. Tree Protection Orders were in place so the environment was safe.

A resident raised Japanese Knotweed in Willington Road, Repton. It was encroaching onto the highway. Councillor Smith said the problem had been reported and was being treated but it took several seasons to get the weed under control.

A resident asked if Repton Area Forum was empowered to make a statement critical of policing. Mr McArdle replied that it would have been

better to address frustrations during the Police section of the meeting, but the resident's criticism would be noted.

A Findern resident complained of Japanese Knotweed in Doles Lane, near to the 30mph sign.

ACTION: Tom Sloan to report Japanese Knotweed to Derbyshire County Council

RA/5 **Presentation on local community initiative**

Mr Hey introduced a presentation on the Neighbourhood Development Plan which was going to Full Council in June. If it was ratified, it would then go to a referendum. The Plan would give Repton an opportunity to shape development in the village – not stop it entirely. The Plan would in effect become an annexe to SDDC's Local Plan.

Iwan Thomas from Repton Parish Council explained the interesting and lengthy process which had been undertaken.

Mr Thomas also explained how Repton Village Hall itself was the subject of a planning application to bring the building down and start again from the ground up. More than £90,000 had been raised through local events and £83,000 from Repton Parish Council. There was a total of £340,000 raised with Section 106 monies added. The sum needed was £750,000 and 77% of the village supported an extra £20 precept to fund the hall.

RA/6 **Summary of any agreed priorities / actions**

- Tom Sloan to report complaint regarding poor signage to DCC.
- Tom Sloan to ask DCC for a further response on signage at Repton Primary School.
- Tom Sloan to request DCC visit Mount Pleasant Road, Repton, to review overhanging trees.
- Tom Sloan to resubmit Councillor Shepherd's requests for information to DCC
- Tom Sloan to report Japanese Knotweed in Doles Lane, Findern, to DCC.

RA/7 **Close and date of next meeting**

Thursday, October 18th, 2018.

Councillor Peter Smith

CHAIR
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The meeting terminated at 8.15pm.

SOUTH DERBYSHIRE AREA FORUM

NEWHALL

Wednesday, June 27th, 2018 at St John's Church, Newhall

PRESENT:-

South Derbyshire District Council representatives

Councillor Sean Bambrick (Chair), Councillor Paul Dunn, Councillor Kevin Richards, Councillor Mrs Linda Stuart, Councillor John Wilkins.

Kevin Stackhouse (Strategic Director – Corporate Resources).
Kate Allies (Environmental Development Manager).
Claire Rawlins (Anti-Social Behaviour Officer).
Tom Sloan (Clerk).

Derbyshire County Council representatives

Councillor Gary Musson.

Derbyshire Police representatives

Sgt Graham Summers, PCSO John Beard, PCSO Karen Coldicott.

Parish Council / Meeting representatives

None.

Members of the public

Pat Bambrick, Stella Brooks, Rev Patrick Douglas, Stephanie Foster, H Foy, Pamela Foy, C Gillespie, G Hall, A Hillier, Christine Hobson, Hedley Hobson, Richard House, Ron Hughes, Mark Hunt (CVS), Alan Jones, Helen Kreft (Burton Mail), Mike Lacey, G Lloyd, Colin Maddock, Jean Mead, Mick Mulgrew, Richard Murrell (CVS), Angie Musson, M Richards, P Salt, Diana Wakeling, Barry Woods (Friends of Newhall Park).

NA/1 **Open meeting**

a. Introductions and apologies

Scott Clayton (Thriving Communities), Colin Dobson, Councillor Robert Pearson.

b. Declarations of interest

None.

c. Chair's announcements

Councillor Sean Bambrick reported on the Community Partnership Scheme, where £250,000 of grant funding had been made available for capital projects for non-profit organisations. The minimum grant was £1,000 and maximum £25,000. The minimum project cost was £4,000. Any grant had to be at least 50% match funded.

Councillor Bambrick reported that £4,000 was available to the Newhall area in the form of Safer and Stronger Neighbourhoods Funding. The money could be used on projects that would impact on preventing or reducing crime and anti-social behaviour or to assist with developing new community groups. The maximum grant was £2,500 and match funding was needed over £500. There was one application from Newhall Scouts for £2,500 towards three new uPVC security doors to replace three wooden doors which had been vandalised. The meeting approved the spending.

d. Minutes of the meeting held on January 30th

The minutes were approved as a true and correct record of the meeting.

NA/2

Safer Neighbourhood report

PCSO John Beard reported that:

- Police in the Newhall area had been busy with a lot of drug-related crime. Newhall Park was being used to deal drugs. 'County Lines' where drug dealers from other areas moved in and took advantage of being unknown was a problem in Newhall, along with 'Cuckooing', where dealers moved in and took over an addict's property for a brief time to sell drugs. A local task force had been set up and proactive detectives were involved.
- Drug warrants had been carried out in High Street, Parliament Street, Four Lane Ends, Meadow Lane, Howden Close, Chrysanthemum Court and Woodland Road, Stanton. Heroin, crack cocaine, cocaine, cannabis and prescription drugs had been found.

- Dwelling burglaries were down but thefts from insecure vehicles were up, as was vehicle interference. Drivers were urged to make sure their vehicle was locked when unattended.

A resident reported groups of schoolchildren in Newhall Park with older youths under a cloud of cannabis smoke. PCSO Beard replied that Police were getting information from the area but that the bigger sellers were being targeted.

Councillor Bambrick asked for a further explanation of what 'County Lines' was. Sgt Graham Summers said that Police were aware of who all the local drug dealers were but not dealers from cities who were now looking for alternative ways to make money. Regarding 'Cuckooing', Police were having to invest extra resources into tackling it. Different types of officer were now working in the area to combat the problem. Residents may have seen different faces in the area – dealers from London, Birmingham and Nottingham had been arrested but they were foot soldiers of drug gangs from the cities.

Sgt Summers reported that there was greater acquisitive crime in the area, particularly shoplifting. A resident asked whether those arrested would be prosecuted. Sgt Summers confirmed that they would.

Councillor Paul Dunn asked if the ANPR (automatic number plate recognition) system was being used. Sgt Summers confirmed that it was but a lot of vehicles used in crimes had cloned plates which made it very difficult in real time to work out what was happening.

A resident asked if a notice could be put in Newhall Park warning residents about the new crime phenomena. Sgt Summers replied that he was not looking to cause concern and ordinary residents were not going to be directly affected.

Councillor Dunn said there were reports in the local media about violence in Swadlincote town centre. Councillor Bambrick replied that it did not relate to Newhall. Sgt Summers added that Inspector Kate Bateman had said everything which needed saying about the incident in question. However, elements of what had been reported were correct. Two people had been injured and Police were trying to find the assailants. What Police wouldn't tolerate was anarchy breaking out in Swadlincote and a small vigilante group hurting people and turning themselves into criminals. Councillor Dunn said he felt the incidents had been escalated by social media. Sgt Summers said people inciting violence on social media would potentially be committing an offence themselves.

NA/3 **Communities update**

Richard Murrell introduced himself to the meeting as the Networks and Partnerships Manager for the CVS. He explained the role of the CVS in supporting local voluntary groups and organisations.

He also updated the meeting that:

- There was a £500 grant available from the CVS for setting up a community group.
- A tea group in Midway had been formed to tackle isolation and loneliness.
- Youth sessions were being run on a Monday night at Midway Community Centre.
- Transport was provided for those in need for hospital appointments etc.

Mark Hunt (CVS) explained what the Safer Homes Scheme was and how it allowed the over-60s and vulnerable members of society free security upgrades to their properties.

A resident asked if the CVS had anything to do with Newhall Old Post Centre. Mr Murrell confirmed that it did not at present but there had been links in the past.

Councillor Bambrick reported that £26,000 had been spent on new disabled toilet facilities at Newhall Village Hall.

NA/4 **Local authority issues & public questions**

Kevin Stackhouse had nothing specific to update the meeting on from SDDC's perspective.

Kate Allies explained what the South Derbyshire Environmental Forum was. She asked for anyone interested in joining to get in touch.

Claire Rawlins reported that an Adult Activities Brochure had been produced by SDDC.

A resident asked if the grounds team working at Newhall Cemetery could pick up grass cuttings. Councillor Bambrick added that he had written to SDDC Chief Executive Frank McArdle after a tractor made ruts on top of graves.

ACTION: Tom Sloan to provide a report back into possibility of collecting grass cuttings at Newhall Cemetery

A resident asked if there was a chance the public footpath which ran across the new golf course at William Nadin Way could be resurrected. Councillor Bambrick replied that the footpath had been closed but there was supposed to be a new footpath around the perimeter which could be used. The paths had been closed for safety reasons due to golf balls which would be flying across them. Councillor Dunn said that Peter White at Derbyshire County Council might have further information about the process undertaken regarding the paths.

ACTION: Tom Sloan to provide a report back into location of new path from Derbyshire County Council

A resident asked what had happened with the homes which were supposed to be built as part of the golf course development. Councillor Kevin Richards replied that development was due to start imminently. A resident asked how housing could be built in the area due to it being common land. Councillor Bambrick replied that it had never been common land. Mr Stackhouse added that the land had been owned by UK Coal and SDDC had only owned very small parcels of land. Councillor Richards further clarified that the land had never belonged to the public. It had always been in the hands of coal owners.

A resident raised trees at the junction of Dunsmore Way and Burton Road, Midway, which were causing restricted visibility for motorists.

ACTION: Tom Sloan to report trees to Derbyshire County Council and provide a report back into remedial action

A resident complained that a dog bin in Wood Lane / Bretby Road near the Thorn Tree put was not being emptied often enough.

ACTION: Tom Sloan to report bin to South Derbyshire District Council Depot and request a report back

A resident complained that SDDC had failed to water shrubs around the war memorial in Newhall Park and several had died as a result. Mrs Rawlins replied that the Parks team was aware of the problem and was going to water more often.

Councillor Dunn asked if DCC was going to issue grit bins in future. Councillor Bambrick replied that it was quite easy to get one but the issue was filling them up. A resident asked if having a parish council in the area would be the answer. Councillor Bambrick replied that it was not necessarily the case. Councillor Gary Musson said that his fellow county

councillor, Councillor Stuart Swann, was trying to lead an initiative to get more grit bins. A desire on the part of Area Forums had been presented to DCC and the councillors were waiting to see what happened next.

A resident who had recently started using a scooter complained that pavements in Newhall were just as bad as roads for potholes.

Councillor Richards said a heavy planter could be used to solve the problem of vehicles using the pavement at Orchard Street. There were even residents prepared to put plants in. It would be an economical solution to the situation. Mrs Rawlins said DCC's consent would be needed. She would take the issue back to SDDC and see what the options were.

ACTION: Claire Rawlins to look at planter solution for Orchard Street

A neighbour of Midway Community Centre said she felt let down by SDDC due to the noise emanating from the facility as well as rubbish which was coming from the site. Furthermore, bright lights encouraged youngsters to gather in the centre's car park near to people's homes, plants had died due to a lack of watering and others had been damaged. Mrs Rawlins said she would follow up the issues – she was reliant on people ringing her up to report problems and in turn she was reliant on the Police being reactive to certain reports. A resident added that Police had driven children away from the centre and into surrounding residential areas. Mrs Rawlins confirmed that enforcement action had been taken against several youths and formal warnings had been given to others. There were now new problem youths. Another resident complained about the foul language used by footballers on Sunday mornings. Councillor Richards confirmed the language was very bad. Councillor Dunn said it would take a concerted effort from the Police and SDDC to solve the problems. A management committee would be a good start. He also asked if more mature trees could be planted to offer better protection to neighbours.

ACTION: Claire Rawlins to report issues around Midway Community Centre

NA/5 **Presentation on local community initiative**

Kate Allies delivered an update on the Swadlincote Heritage Trail. Newhall had come out well in points of interest for the trail. Councillor Bambrick and Councillor Musson had both provided funding towards the plaques which were being installed commemorating historic figures and locations in the Swadlincote area. The plaques would celebrate the history and heritage of South Derbyshire as well as providing inspiration for young people in the

area. Some plaques were already up and the rest would follow in the next 12 months.

A resident asked if the plaques were vandal-proof. Ms Allies confirmed that they were. Another resident thanked her for the work and Ms Allies replied that it was a team effort with particular help from the Magic Attic.

A resident raised the repairs being carried out on Burton Bridge and the removal of tram tracks. It had given them the idea to find out more information regarding tram power line poles in Oversetts Road, Newhall. Their contact details were given to Ms Allies.

NA/6 **Summary of any agreed priorities / actions**

ACTION: Tom Sloan to provide a report back into possibility of collecting grass cutting at Newhall Cemetery

ACTION: Tom Sloan to provide a report back into location of new path from Derbyshire County Council

ACTION: Tom Sloan to report trees to Derbyshire County Council and provide a report back into remedial action

ACTION: Claire Rawlins to look at planter solution for Orchard Street

ACTION: Claire Rawlins to report issues around Midway Community Centre

NA/7 **Close and date of next meeting**

Thursday, October 25th, 6.30pm at Newhall Old Post Centre.

Councillor Sean Bambrick
CHAIR

The meeting terminated at 8pm.