

**Please ask for Democratic Services**

Phone (01283) 595722/ 595848

Typetalk 18001

DX 23912 Swadlincote

Democratic.services@southderbyshire.gov.uk

Our Ref

Your Ref

Date: 15 November 2022

Dear Councillor,

**Overview and Scrutiny Committee**

A Meeting of the **Overview and Scrutiny Committee** will be held at **Council Chamber**, Civic Offices, Civic Way, Swadlincote, DE11 0AH on **Wednesday, 23 November 2022 at 18:00**. You are requested to attend.

Yours faithfully,



Chief Executive

To: **Labour Group**

Councillor Bambrick (Chair), Councillor Stuart (Vice-Chair)

Councillors Gee and L Mulgrew

**Conservative Group**

Councillors Ackroyd, Atkin, Hewlett and Muller.

## **AGENDA**

### **Open to Public and Press**

- 1** Apologies
- 2** To receive the Open Minutes of the following Meetings:  
  
09 February 2022 **3 - 5**  
  
15 June 2022 **6 - 8**
- 3** To note any declarations of interest arising from any items on the Agenda
- 4** To receive any questions by members of the public pursuant to Council Procedure Rule No.10.
- 5** To receive any questions by Members of the Council pursuant to Council procedure Rule No. 11.
- 6** EAST MIDLANDS AIRPORT PRESENTATION
- 7** COMMITTEE WORK PROGRAMME **9 - 10**

### **Exclusion of the Public and Press:**

- 8** The Chairman may therefore move:-  
That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.
- 9** To receive any Exempt questions by Members of the Council pursuant to Council procedure Rule No. 11.

OVERVIEW AND SCRUTINY COMMITTEE

9<sup>th</sup> February 2022

**PRESENT: -**

**Labour Group**

Councillor Bambrick (Chair) and Councillor Stuart (Vice-Chair),  
Councillor Gee

**Conservative Group**

Councillors Atkin, Hewlett and Patten

**Non-Grouped**

Councillor Wheelton

OS/25 **APOLOGIES**

The Committee was informed that apologies had been received from Councillor Roberts.

OS/26 **MINUTES**

The Open Minutes of Meetings held on 1st September 2021 and 13<sup>th</sup> October 2021 were noted and approved as true record and signed by the Chair.

OS/27 **DECLARATIONS OF INTEREST ARISING FROM ITEMS ON AGENDA**

The Committee was informed that no Declarations of Interest had been received.

OS/28 **QUESTIONS RECEIVED BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

The Committee was informed that no questions from members of the Public had been received.

OS/29 **QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

The Committee was informed that no questions from Members of the Council had been received.

**MATTERS DELEGATED TO COMMITTEE****OS/30 BUDGET SCRUTINY 2022-23**

The Strategic Director (Corporate Resources) presented the report to the Committee which included the Base Budget report 2022/23, MTFP to 2027 with detailed analysis, together with the Housing Revenue Account, Reserves and the proposed rent increase 2022/23.

Councillor Patten sought clarification regarding agency costs associated with the Land Charges Service. The Strategic Director (Corporate Resources) advised that the volume of work had increased and that it was a specialised role. The Committee was informed that the Land Charges function was transitioning to merge with the Land Registry but that a completion date was not known at that point in time. The Chair advised that he would attend the Finance and Management Committee Meeting on the 10<sup>th</sup> February 2022 and to raise concerns.

Councillor Hewlett raised a query regarding the legal limit of reserves. The Strategic Director (Corporate Resources) advised the Committee if reserves dropped below the recommended minimum, then a letter would be sent by the External Auditor, and that would have to be addressed at Full Council.

**RESOLVED:-**

- 1.1 That the Committee considered the proposed budgets of the Council for 2022/23 and provided feedback to Finance and Management Committee.***
- 1.2 That the Committee considered the medium-term financial plans of the General Fund and Housing Revenue Accounts and did not make any recommendations to Finance and Management Committee to support budget and policy development.***

**OS/31 REGULATION OF INVESTIGATORY POWERS ACT 2000 (RIPA) – REPORT ON USAGE**

The Strategic Director (Corporate Resources) presented the report to the Committee on behalf of the Monitoring Officer.

**RESOLVED:-**

***To note the internal report on the Council's use of the Regulation of Investigatory Powers Act 2000***

OS/32 **COMMITTEE WORK PROGRAMME**

The The Strategic Director (Corporate Resources) presented the Work Programme to the Committee.

**RESOLVED:-**

*That the Committee considered and approved the updated work programme.*

OS/33 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

**RESOLVED:-**

*That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.*

OS/34 **EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no exempt questions from Members of the Council had been received.

The Meeting terminated at 19:00

COUNCILLOR S BAMBRICK

CHAIR

OVERVIEW AND SCRUTINY COMMITTEE

15 June 2022

**PRESENT: -**

**Labour Group**

Councillor Bambrick (Chair) and  
Councillor Gee

**Conservative Group**

Councillors Atkin, Hewlett, Muller and Smith

**Independent Group**

Councillor MacPherson

OS/01 **APOLOGIES**

The Committee was informed that apologies had been received from Councillor Stuart (Labour Group).

OS/02 **DECLARATIONS OF INTEREST ARISING FROM ITEMS ON AGENDA**

The Committee was informed that no Declarations of Interest had been received.

OS/03 **QUESTIONS RECEIVED BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

The Committee was informed that no questions from members of the Public had been received.

OS/04 **QUESTIONS RECEIVED BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

The Committee was informed that no questions from Members of the Council had been received.

**MATTERS DELEGATED TO COMMITTEE**

OS/05 **OVERVIEW OF THE PUBLIC REALM OF WORKS IN SWADLINCOTE TOWN CENTRE AND LEISURE PROVISION IN SWADLINCOTE – PRESENTATION**

The Chief Executive addressed the Committee advising that a planning application had been submitted regarding proposed works in the Town Centre and that prior to the commencement of works Members would have the opportunity have sight of an overview of the works. It was further noted that the proposed works intended to improve the Town Centre and add to the experience of shopping in the Town Centre.

Head of Corporate Property addressed the Committee and outlined some of the public realm work streams that included the replacement of cladding and windows, the Tourist Information Centre and the resurfacing of the Delph.

Members raised queries regarding the resurfacing of the Delph.

The Chief Executive informed Members that the replacement surface would enable surface water to run off and that the foundations were in excellent condition and would therefore not need to be replaced. It was further noted that the conduits for the market stalls would be replaced to enable the continued use of market stalls in the area.

The Head of Property Services shared an artist's impression of a proposed improvements for the Marker Hall on Midland Road and outlined the key changes and noted that the expected completion date for improvement works to be spring 2023.

Councillor Smith raised sought clarity regarding the parking system and the Head of Property Services informed the Committee that there would be a two way system used.

OS/06 **LAND CHARGES UPDATE - PRESENTATION**

The Chief Executive addressed the Committee regarding the progress being made in relation to the Land Charges and outlined issues that had caused delays that included incompatible software which increased the level work to be carried out by members of staff. It was further noted there was a need to create a task and finish project to which could take between 6 and 12 months to complete which would enable the data to move across to central government systems.

Members raised queries regarding the costs for the Council. The Chief Executive confirmed that costs would be covered via the government's transitioning policy and that South Derbyshire District Council would receive money to cover the costs incurred.

Members requested that a future update be brought before the Committee.

OS/07 **DIGITAL DERBYSHIRE - PRESENTATION**

The Chief Executive addressed the Committee and advised that the Strategic Director (Corporate Resources) had made contact with the County Council and requested that Digital Derbyshire attend a Committee meeting to update Members.

OS/08 **COMMITTEE WORK PROGRAMME**

The Chief Executive informed the Committee that the Work Programme for 2022/23 would be considered at the upcoming Overview and Scrutiny Scoping Meeting.

OS/09 **LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

**RESOLVED:**

***That, in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the remainder of the Meeting as it would be likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part 1 of the Schedule 12A of the Act indicated in brackets after each item.***

OS/10 **EXEMPT QUESTIONS FROM MEMBERS OF THE COUNCIL UNDER COUNCIL PROCEDURE RULE NO 11**

The Committee was informed that no exempt questions from Members of the Council had been received.

The Meeting terminated at 17:20 hours

COUNCILLOR S BAMBRICK

CHAIR

---

---

<b>REPORT TO:</b>	<b>OVERVIEW AND SCRUTINY COMMITTEE</b>	<b>AGENDA ITEM: 7</b>
<b>DATE OF MEETING:</b>	<b>23 NOVEMBER 2022</b>	<b>CATEGORY: DELEGATED</b>
<b>REPORT FROM:</b>	<b>CHIEF EXECUTIVE</b>	<b>OPEN</b>
<b>MEMBERS' CONTACT POINT:</b>	<b>DEMOCRATIC SERVICES</b> <a href="mailto:democraticservices@southderbyshire.gov.uk">democraticservices@southderbyshire.gov.uk</a>	<b>DOC:</b>
<b>SUBJECT:</b>	<b>COMMITTEE WORK PROGRAMME</b>	<b>REF:</b>
<b>WARD(S) AFFECTED:</b>	<b>ALL</b>	<b>TERMS OF REFERENCE: G</b>

---

---

## **1.0 Recommendations**

1.1 That the Committee considers and approves the 2022-23 work programme.

## **2.0 Purpose of Report**

2.1 The Committee is asked to consider the work programme.

## **3.0 Detail**

3.1 Attached at Annexe 'A' is a work programme document. The Committee is asked to consider and review the content of this document.

## **4.0 Financial Implications**

4.1 None arising directly from this report.

## **5.0 Background Papers**

5.1 Work Programme.

Overview & Scrutiny Committee Work Programme 2022/23																	Annexe A
Project	Committee Date																Responsible Head of Service
	Jun-22		Aug-22		Oct-22		Nov-22		Jan-23		Feb-22		Mar-22				
	15		31	12		23	4		8				29				
Overview of the Public Realm Works in Swadlincote Town Centre and Leisure																	Chief Executive
Land Charges Update																	Chief Executive
Digital Derbyshire and Broadband (TBC)																	Strategic Director (Corporate Resources)
Setting the Work Programme																	Strategic Director (Corporate Resources)
Flexible Working Policy Review (subject to report to F&M Committee on 12 January 2023)																	Strategic Director (Corporate Resources)
Budget																	Strategic Director (Corporate Resources)
RIPA																	Head of Legal and Democratic Services
Housing Repairs and Maintenance Contractor																	Strategic Director (Service Delivery)
East Midlands Airport Update																	Strategic Director (Service Delivery)
Planning Service Delivery Update (subject to reports to EDS Committee on 10 November and F&M on 24 November 2022)																	Strategic Director (Service Delivery)
Agency Costs and Vacant Posts																	Strategic Director (Corporate Resources)
GP Surgeries / Appointments (TBC)																	Strategic Director (Service Delivery)
Report to Committee																	Verbal Update / Presentation
Report to Task Group																	Public Meeting