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Our Ref: DS
Your Ref:

Date: 16 January 2019

Dear Councillor,

Environmental and Development Services Committee

A Meeting of the **Environmental and Development Services Committee** will be held in the **Council Chamber**, on **Thursday, 24 January 2019 at 18:00**. You are requested to attend.

Yours faithfully,



Chief Executive

To:- **Conservative Group**

Councillor MacPherson (Chairman), Councillor Roberts (Vice-Chairman) and Councillors Billings, Mrs Brown, Mrs Coe, Mrs Patten, Pegg and Watson

Labour Group

Councillors Chahal, Dunn, Taylor and Tilley

Independent / Non Grouped Member

Councillor Coe

AGENDA

Open to Public and Press

- 1** Apologies and to note any Substitutes appointed for the Meeting.
- 2** To note any declarations of interest arising from any items on the Agenda
- 3** To receive any questions by members of the public pursuant to Council Procedure Rule No.10.
- 4** To receive any questions by Members of the Council pursuant to Council procedure Rule No. 11.
- 5** Reports of Overview and Scrutiny Committee
- 6** GRANT APPLICATIONS & COMMISSIONS-ENVIRONMENTAL EDUCATION PROJECT TEAM 2018-20 **4 - 18**
- 7** LOCAL GREEN SPACES **19 - 75**
- 8** SERVICE STANDARDS - SUPPORTING PERFORMANCE MEASURES **76 - 80**
- 9** COMMITTEE WORK PROGRAMME **81 - 85**

Exclusion of the Public and Press:

- 10** The Chairman may therefore move:-
That in accordance with Section 100 (A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part I of the Schedule 12A of the Act indicated in the header to each report on the Agenda.

- 11** To receive any Exempt questions by Members of the Council pursuant to Council procedure Rule No. 11.
- 12** SWADLINCOTE TOWN CENTRE ENFORCEMENT AND ENGAGEMENT
- 13** SWADLINCOTE MARKET

REPORT TO:	ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE	AGENDA ITEM: 6
DATE OF MEETING:	24th JANUARY 2019	CATEGORY: DELEGATED
REPORT FROM:	STRATEGIC DIRECTOR (SERVICE DELIVERY)	OPEN
MEMBERS' CONTACT POINT:	Kate Allies, 01283 535039 KATE.ALLIES@SOUTH- DERBYS.GOV.UK	DOC:
SUBJECT:	GRANT APPLICATIONS & COMMISSIONS - ENVIRONMENTAL EDUCATION PROJECT TEAM 2018- 20	
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: G

1.0 Recommendations

- 1.1 That a programme of funding applications, that includes an application to the National Lottery 'Reaching the Communities' Fund, to support the work of the Council's Environmental Education Project (EEP) as set out at Appendix 1 is approved.
- 1.2 That the Committee endorses liaison with the National Lottery to secure grant funding of £150k from its 'Reaching Communities' Fund to support and extend the work of the EEP team for the next five years.
- 1.3 That the Committee supports further research into ways of extending Swadlincote Heritage Trail without commitment of match funding by the Council
- 1.4 That subject to the continuation of funding arrangements, fixed-term contracts for staff are extended to the end of the next funding period.
- 1.5 In the event that funding is not available or not to the level that can sustain the existing staffing resource that the employment procedures used by the Council for permanent members of staff are followed that will include full consultation with employees and their representatives where appropriate.

2.0 Purpose of the Report

- 2.1 To provide an update of the programme on current and potential future funding applications being developed by the Environmental Education Project (EEP) Team to support its work utilising existing resources as match funding.
- 2.2 This includes a bid for £150k from the National Lottery Reaching Communities fund to deliver environmental education projects over the next five years.

- 2.3 To seek the Committee's support to explore the potential for the Swadlincote Heritage Trail to be extended without the need for Council match-funding.

3.0 Detail

- 3.1 The EEP Team has an annual work programme developed in conjunction with its funding partners Rolls-Royce plc and the National Forest Company. A diverse range of environmental education activities are provided that meet key priorities under the Council's Corporate Plan. These include providing the Environmental Forum network to support parishes and other groups and engaging with school and other groups on activities that encourage them to learn about and protect their local environment, particularly relating to The National Forest. Activities that link to the Raising Aspirations agenda are also included, in particular the heritage trail work gives young people role models across a range of sectors/ industries.
- 3.2 The EEP Team has an annual budget of between £125-150k half of which is provided by the Council the rest from securing external funding and income from delivering services to other partners
- 3.3 At any point in time the Team will be considering a number of potential funding applications which will help to achieve the work programme. Grants help to broaden the scope and geographical area covered and subsidise programmes to keep costs to the public and the Council to a minimum.
- 3.4 The EEP Team is also invited to apply for grants at short notice as it has established a reputation for high quality delivery within the community/ environmental fields. Through having an agreed work programme a grant opportunity can be pursued (or disregarded) by the Team where it fits the overall aims and objectives agreed to make the most effective use of the resources that are available.
- 3.5 Currently there are five small (under £5k), one medium (£5-30k) and one large (over £30k) applications/ commissions which the EEP Team is pursuing funding for. See Appendix 1. These cover activities linked to environmental action, enabling people to improve their own local environment and activities linked to engagement and environmental discovery.
- 3.6 A larger application to the National Lottery Reaching Communities Fund for £150K is also being considered. This would be for work over a five-year period. .
- 3.7 The Team is actively pursuing other grant and/or commission opportunities covering the work areas in paragraph 3.4 above, plus funded work with schools (e.g. forest schools, food waste reduction, cultural activities linked to literacy, history, Egyptology) and opportunities to expand Swadlincote Heritage Trail for the public and schools.

4.0 Financial Implications

- 4.1 There are no additional financial requirements of pursuing the EEP's grant funding programme over and above the existing budget and staff time being used to match fund these applications. Delivery of projects is based on a full cost recovery model.

5.0 Corporate Implications

- 5.1 Aside from the Environmental Development Manager who is now on a permanent contract, another six members of staff are on fixed term contracts that end on 31st March 2020 to tie in with existing funding arrangements.
- 5.2 If additional funds are not obtained then a number of these posts may have to be deleted. Should any members of staff then have a minimum of two years continuous service they would be entitled to a redundancy payment and if aged 55 or over and a member of the Local Government Pension Scheme be given immediate entitlement to their pension which may then realise additional pension strain costs back to the Council.
- 5.3 The Fixed-Term (Prevention of Less Favourable Treatment) Regulations 2002 ensure that fixed-term employees are not treated less favourably than comparable permanent employees. The terms and conditions provided are in line with the NJC for Local Government Services and therefore the same as comparable permanent employees.
- 5.4 Any employee on fixed-term contracts for four or more years will be considered as a permanent member of staff unless the Council has a clear business reason for the continuation of the contract on a non-permanent basis. The six members of staff on fixed-term contracts are funded by partners and it is considered this provides the justification for the continuation of fixed term contracts.
- 5.5 Five members of staff on fixed-term contracts will have over four year's continuous service when their current contract expires on 31 March 2020. Whilst it is proposed to continue with the previous contractual arrangements, the Council will follow the same employment procedures should the funding either be stopped or lower than expected requiring a reduction in the current workforce.

Legal Implications

- 5.6 None explicitly associated with this report. However, for each funding stream the Team would need to consider the legal implications of accepting the grant funding and complying with the grant terms and conditions prior to acceptance, seeking advice from the Legal team where appropriate.

Corporate Plan Implications

- 5.3 Progress – improving the local area, particularly linking to The National Forest to make South Derbyshire a better place to live work and visit; also improving the skills of the local workforce.
- 5.4 Place/ People – expanding the offer made to people for cultural activities and events; developing the workforce by improving and extending the provision of education and training/ raising aspirations. Increasing participation levels has a direct impact on the physical health and mental wellbeing of participants.

Risk Impact

- 5.5 Not applying for grants and commissions means that 50% of annual running costs for the EEP Team are unfunded. This will affect the services offered free to residents and partners, like the Free Tree scheme rather than the activities that are charged for, e.g. to schools

6.0 Community Impact

Consultation

- 6.1 Grant awarding bodies require robust consultation evidence and the Team collect evaluation and survey information from customers which are used in applications.

Equality and Diversity Impact

- 6.2 The enhancement of existing services that are geared to provide a range of accessible activities to residents

Social Value Impact

- 6.3 The enhancement of existing services that provide activities for young people and adults that enhance their physical and mental well-being

Environmental Sustainability

- 6.4 The EEP Team contributes to the Corporate Sustainability Group and work areas will reflect direction from and support the work of this group.

7.0 Conclusions

- 7.1 Applying for grants and commissions is part of the EEP Team's work. It is based on an agreed annual work programme and the applications made and finance secured each year goes towards the running of the service, providing benefits for South Derbyshire and its residents.
- 7.2 By endorsing the programme of grant funding applications to enhance the EEP Team the Committee will be enabling added value to the Council's investment in the EEP Service.

8.0 Background Papers

- 8.1 Summary of grants and commissions being investigated by EEP as of 1st Dec 2018 – Appendix 1.
- 8.2 EEP annual work programme 2013-2019– Appendix 2

Appendix 1

GRANT APPLICATIONS AND COMMISSIONS - ENVIRONMENTAL EDUCATION PROJECT TEAM (EEP) 2018-20

Background paper 8.2; EDS Report Dec 2018

Summary of grants and commissions being investigated by EEP as of 1 Dec 2018

Of the applications currently under review none commit the Council to additional staffing or match funding outside of existing budgets.

Reaching Communities National Lottery Grant (Lead Officer: Felicity Towns EEP)

Amount c. £150k over five years

A five-year project funding is being developed to deliver new activities whilst also covering some 'core' costs. Initial ideas have already been discussed with Lottery representative (Aug 2018) and the Council has been invited to proceed:

- Develop environmental education sessions for a range of age groups that focus on raising aspirations, building confidence and developing transferrable skills e.g. working together, team building, problem solving, risk assessments, communication and increase respect, ownership, interest and understanding of the environment and local woodland/ green spaces, meeting other people and sharing experiences, 'learning through outdoor play', gaining skills linked in with forest careers and sustainability. Current 'working copy' of application attached.
- Although not the main aim of the project it is hoped that the project will improve health and wellbeing of participants and reduce loneliness and social isolation.

Grow Wild funding (Lead Officer: Felicity Towns EEP) Amount c£1-2.5k – for conservation related activities, tools etc

Tesco Bags of Help (Lead Officer: Felicity Towns EEP) – up to £5k - for Forest School activities

National Forest Company (Lead Officer: Kate Allies EEP) – up to £10k for extending Rosliston Rangers conservation group pilot scheme to full launch from April 2019, (a pilot is currently running, funded by the National Forest Company, which started on 9 October). Please note the EEP will be looking for further opportunities to fund Rosliston Rangers.

South Derbyshire Partnership (SDP) Funding (Lead Officer: Kate Allies EEP) - up to £2,25k for 2018-19 and up to £4,8k for 2019-12 for activities to support the Environmental Forum including free tree scheme, link businesses with conservation volunteering opportunities and conservation activities / conservation and survey training for individuals, parish councillors etc

Further opportunities to fund the Environmental Forum and Swadlincote Cultural Partnership are being sought. The SDP funded the Cultural Partnership up to April 2018.

Fund tbc, possibly Willshees (Lead Officer: Kate Allies EEP): Providing more food

waste reduction work in schools - building on the international success of the Fab Food programme. In discussions with Willshees as a potential commission.

Fund tbc: Environmental art/ mindfulness/ wellbeing activities (Lead Officer: Felicity Towns EEP) – costs to run pilot activities up to £5k

Fund tbc: Extending activities for Swadlincote Heritage Trail (Lead Officer: Kate Allies EEP): - to include local grown heroes (i.e. today's inspirational residents/ businesses), more work with pupils, potential trail extension outside urban core. Could be series of small-medium grants depending on consultation outcomes. Likely to be over £30k.

How does the project fit with the Council's Corporate Plan, other Plans and Strategies?

Projects are designed to engage people with the natural and built environment, providing educational opportunities to help improve it, increase civic pride, encourage schools and community groups to work together, raise people's confidence in terms of what they can achieve and raise aspirations amongst younger people. It is also aimed to increase interest in science related subjects amongst pupils e.g. through hands on activities and provide free-to-user and self-led activities that are accessible to all.

FUN is very important and is incorporated into all the EEP Team's project work.

The main areas of the Corporate Plan/ Service Plan that the EEP Team support are:
Progress – improving the local area, particularly linking to The National Forest to make South Derbyshire a better place to live work and visit; also improving the skills of the local workforce.

Place/ People – expanding the offer the Council makes to people relating to cultural activities and events; developing the workforce by improving and extending the provision of education and training/ raising aspirations. Increasing participation levels.

All opportunities have improving physical and mental well-being as an additional outcome.

Will the Council become the Accountable Body and if so, what obligations does this place on the Council, for example, administratively, financial, audit, monitoring, etc

The Council would be the Accountable Body for such funding applications.

Administration would be undertaken as part of monthly monitoring with the Council's Finance Team. Overall it is not expected that such funding would increase this workload.

Who are the partners in the Project and what are their respective roles in its delivery?

The Council is the lead partner in these project. Other partners include Forestry Commission, Trust for Conservation Volunteers (TCV), Derbyshire County Council (Environmental Education Service -Forest School only; Family Learning/ Library Service – various projects), Burton Conservation Volunteers, Nature's Woodland, Heartwood Community Woodfuel, Rosliston Community Group, Forest Education Network other Council departments, National Forest Company.

The role of partners will be to deliver parts of the project as required.eg. TCV will deliver some training. Their costs are included in project applications plus management time for the

Council to administer the work.

Is any match funding required from the Council either in cash or in-kind and how is this calculated.

In kind/ staff time from EEP team (and support from Accounts) is required.

EEP staff time costs calculated using a simple spreadsheet which includes rent and other core costs.

Scale of hourly rates is £35-55/hr depending on type of project; usually £40-£45.

Will the Council be required to employ new staff and at what cost? *Note: If staff are likely to be employed for more than 2-years, then potential redundancy costs will also need to be considered – please consult with HR).*

No – the grants listed above are to secure existing staff roles

Are any financial implications contained within Council budgets or are there any on-going revenue implications for the Council?

No on-going revenue implications if successful - but if the EEP Team fails to attract enough grant money in any particular year there are redundancy implications for EEP team

Other factors to consider such as risks, benefits and opportunities, who else is bidding and timescales.

Liaising with grant providers to ensure time spent on applications is time well spent Liaising with partners to make sure duplicate bids not submitted.

Liaising with Council specialists at the outset to ensure the applications provide suitable funding opportunities and to make sure there are no duplicate bids within the Council.

Liaising with other officers within the Council to agree costs and making sure that where relevant their objectives are factored in.

Environmental Education Project Development Plan 2013-2019

Contents:

1. Introduction

- **About us**
- **Context**
- **Description**
- **Partnership arrangements**
- **Funding arrangements**

2. Aims and Objectives

- **Background**
- **Proposed new aim/ objectives**

3. Targets – see most recent Annual Report document

4. Market position: Strengths, weaknesses, opportunities, threats

5. Appendices (not attached here):

- **Partner Priorities**
- **Evidence of the value of outdoor learning**
- **2008-12 Aims and Objectives with feedback/ updates**

1. Introduction

About us:

We run education sessions and events at Rosliston Forestry Centre and other venues around South Derbyshire and The National Forest area, working with partners to deliver multiple objectives and provide a range of activities, training and events for people of all ages.

Context

There is an expectation that outdoor learning has an impact on individuals' desire and ability to live their lives in a more sustainable way.

(Learning and Teaching Scotland, 2007; Department for Education and Skills, 2006).

'No one will protect what they do not first care about.'

Sir David Attenborough, 2010

(The Natural Environment White Paper, 2011)

- We have shared responsibility with families for introducing our pupils to their own outdoor environment and cultural heritage.
- We are committed to supporting individuals and groups of all ages/ abilities to engage in environmental activities and have fun learning.

Description

We work with partners to provide opportunities for people to learn about the environment and have some fun too. We have links to other local environmental organisations across The National Forest and often work together on projects.

Our events vary from the Science Discovery Day and Apple Day to the Summer walks around South Derbyshire exploring the wildlife and heritage of the District. We also take on contract work to develop / deliver environmental education programmes around the Midlands.

Activities include:

- Wildlife Watch family activities at Rosliston Forestry Centre and other sites if required
- School Visits to Rosliston linking outdoor learning to all subject areas for all age groups.
- Outreach visits to deliver outdoor learning for schools / public
- Public events and initiatives like the Free Tree Scheme and Climate Week activities, bringing national initiatives to the local area

Look at <http://www.woodlandtrust.org.uk/en/jubilee-woods/what-you-can-do/schools/Pages/educational-resources.aspx> to see examples of our work for a national partner, the Woodland Trust.

Partnership arrangements

The Environmental Education Project is part of South Derbyshire District Council, and our primary partners and funders are Rolls-Royce plc and The National Forest Company.

Other key partners at Rosliston are the Forestry Commission and Aurora Country Developments. Across the District and beyond we develop projects with others including the University of Derby, The Woodland Trust, Burton & South Derbyshire College, South Derbyshire CVS, Derbyshire County Council and Sharpes Pottery Museum.

Our customer base includes many others - from Parish Councils and Schools to individuals.

Our work is reviewed and advised by a Steering Group which consists of project development partners. We work together to share resources and deliver projects. We have a set of annual targets and report progress at Steering Group meetings and an Annual Report. Previous Annual Reports are available as PDF documents.

The work of the team covers community activity and events, school visits and partnership work, for example the Swadlincote Cultural Partnership and the South Derbyshire Environmental Forum. Work direction comes from this Development Plan and an annual agreement based on the Plan's work areas and aspirations.

2011–2 was the first year in a new 3 year partnership with Rolls-Royce plc, and we have worked on a series of volunteer days for staff which have helped us with resources, and have started a new community project together.

Funding arrangements

We are part of South Derbyshire District Council and receive core funding and back office support (payroll, HR, Health and Safety, Communications, IT etc) from our colleagues at SDDC and Northgate Public Services.

We have a commitment to SDDC to generate funding to deliver our activities where possible within the District, and to ensure that 100% of costs are covered when working outside the District. We undertake work outside the district regularly on this basis.

This is achieved through fees, sponsorship and grants.

We also receive core funding from Rolls-Royce plc and the National Forest Company on renewable 3-yearly / annual agreements. Their funding is used for projects which meet their specific objectives which include engaging young people in science education, community development and providing opportunities for volunteering and use of/ access to National Forest sites.

2. Aims and Objectives

Background

The previous Development Plan (2008-12) helped us to focus our activities and provided a background 'benchmark' for us to check ideas against. This current plan used that material as a starting point and then consulted partners (individuals and organisational aims/objectives) and staff and customers for feedback and input. The changes to the objectives are minor. The aspirations have been changed and expanded, as we had achieved many of the ones in the previous plan.

Aims and objectives 2013-2019

Our aim:

'To develop knowledge, respect for and involvement with the environment through enjoyable and engaging learning opportunities across South Derbyshire and The National Forest'.

Objectives:

1. To lead on the provision of high quality and enjoyable environmental education services for schools and other groups and to provide opportunities to improve access to outdoor learning for teachers and pupils.

Aspirations:

- Deliver Forest School activities and support schools setting up Forest School (resources needed).
- Work with landowners and schools to provide outreach opportunities tailored to different sites.
- Keep abreast of new developments in education and incorporate into education sessions.
- Identify projects and programmes for older pupils e.g. through Burton and South Derbyshire College.
- Manage self led groups at Rosliston and provide training for teachers to use their school grounds or local site/ park/ wood.
- Develop opportunities across the wider definition of environment, including cultural and heritage opportunities.
- Develop and deliver tree planting activities for schools through innovative and exciting programmes.
- Support partners in their aims to increase access for pupils for geographic or social inclusion reasons.
- Enable pupils to take part in useful conservation activities.
- Identify and work towards solutions to the 'barriers' limiting uptake of environmental education.
- Develop environmental education skills training and sharing of best practice with the University of Derby, Council for Learning Outside the Classroom, and other providers.

2. To provide high quality community events and activities, providing opportunities for people of all ages and needs to develop their environmental knowledge and encourage action towards a more sustainable environment.

Aspirations:

- Develop, deliver and support a programme of informal and formal learning opportunities including events, activities and walks/ self led trails.
- Identify opportunities to bring national campaigns and information to South Derbyshire e.g. Apple Day, National Science Week
- Enable people to take their interest further through work experience, skills development opportunities and volunteering for EEP or partner organisations.
- Develop projects which help to link people more closely with their local park/woodland, linking to local cultural and heritage information and opportunities to join site 'Friends' or management groups.
- Support Derbyshire Biodiversity initiatives to increase wildlife recording and monitor species and seasonal variations.
- Work with Rolls-Royce to provide community projects which meet our objectives and support their employees and trainees in developing a wide range of personal skills and behaviours.
- Look at opportunities for intergenerational and inter-community work, e.g. with local village footpaths groups and others from the Environmental Forum.
- Identify ways in which volunteers' environmental knowledge and activity can support our educational aspirations.

3. To develop networks and partnerships in order to make best use of resources, add value to projects and share knowledge and skills.

Aspirations:

- Continue to identify and deliver joint constructive and mutually beneficial projects with Rolls-Royce plc.
- Build strong informal and formal networks of local education & environmental providers, working with National Forest Company, South Derbyshire Partnership and Derbyshire Wildlife Trust (Wildlife Watch).
- Develop and progress constructive links with providers and partners outside the local area e.g. Woodland Trust.
- Identify and develop partnership links, and innovative ways of delivering projects which deliver multiple objectives. e.g. 'Woodland Discovery' (Woodland Trust), Free Tree Scheme, adult/ teacher training.
- Develop commission work with partner organisations.
- Develop cultural and environmental forum partnerships
- Continue to work with Rosliston partners to make Rosliston an exemplar community, environmental and education site, including protection of vulnerable areas, developing new initiatives and making the best use of existing site resources.

4. To manage performance, evaluate all activities and incorporate results in further work. To market and promote the service and keep up to date with local and national developments in environmental education and disseminate best practice.

Aspirations:

- Share knowledge and skills with partners and contacts through various networking groups and partnerships, practical sessions, teacher training and use of media, email etc
- Develop staff team to ensure project delivery and development to the highest professional standard.
- Provide more education materials for websites, e.g. Crest Star Science Awards, and maximise use of social media to promote our sessions and activities.
- Develop a marketing framework for EEP.
- Monitor changes in profile of school bookings and respond accordingly (e.g. age of children)
- Make more of our unique selling points and maximise promotional opportunities.
- Use customer feedback and evaluation, self assessment and involvement with partner organisations to develop our programmes.
- Review all programmes and activities annually and include costs/ benefits / extension / development. Change, delete and add sessions to programme as required.
- Maximise use of resources including staff skills and knowledge and the physical resources e.g. classroom, unit 1b, new developments on site at Rosliston.
- Keep abreast of general policies e.g. health and safety and review annually
- Manage data collection and usage in order to maintain and extend bookings. Review use of IT to manage data

5. To maintain and maximise service and staffing levels for existing work and new project development through core funding, charges, sponsorship and grants.

Aspirations:

- Monitor costs and existing core funding timetables. Balance time spent delivering projects with time spent looking for funding opportunities for core work, when required.
- Support new developments which link to environmental education e.g. shelter project, camera obscura
- Work with partners to develop major projects and funding bids which meet our objectives, e.g. lottery funded projects.

- Review our efficiency and our charges to maximise income and good value for customers.
- Look at income generation potential of new projects from the start, e.g. teacher training programmes and seek funding.

3. Targets

See Annual Report – updated targets and outputs

4. Market Position: Strengths, weaknesses, opportunities, threats

<p>Strengths</p> <ul style="list-style-type: none"> • Good relationships with a range of partners • Reviewed aim, objectives and aspirations in relation to key partner, and other relevant, documents • Delivery of objectives meets with the overall aim • Aspirations include opportunities for further development and partnership working • A good team of staff, who work well together and have complementary skills, to deliver the objectives • Excellent reputation and track record in delivering projects 	<p>Weaknesses</p> <ul style="list-style-type: none"> • Time restraints – increased work/opportunities, do we need more staff? • Staff skills – increased variety of work, do we need any new skills/training in order to deliver? • Training of new staff – do we need to review and improve this? • Maximising publicity/promotion – need to keep on top of PR opportunities, show-casing success stories more, sharing best practice • Space restrictions – limit the number of groups/activities, development of 1B and outdoor shelter will help! • IT issues – unable to keep up to date with emails and computer based work due to unreliable IT, which results in missed opportunities/getting behind • Some projects, eg Garden at Rosliston, Wildlife Watch events, are unsustainable in current form
<p>Opportunities</p> <ul style="list-style-type: none"> • Highlighting the uniqueness of EEP - how our service is different to others, why we are special! • Expanding our services – older 	<p>Threats</p> <ul style="list-style-type: none"> • Funding cuts/reductions in finance/sponsorship for the project • Staff leaving/off sick – how will we cover the work if this happens?

<p>groups, adult groups & Continuing Professional Development (CPD), national projects</p> <ul style="list-style-type: none"> • New partnership projects and opportunities – e.g. Rolls-Royce plc, University of Derby Woodland Trust, etc • Marketing strategy – review of school programme, plans for any new flyers, better use of Facebook/Twitter etc • New projects – inter-community, inter-generational • Development of wider environmental education opportunities – cultural, built, tourism • Maximise use of staff skills – are the any skills the team have that we could be used more? • More involvement in wildlife recording/biodiversity projects • Possibility to expand in the light of reductions in Local Education Authority training provision across The National Forest and the reduction in providers following cuts at the Derbyshire Wildlife Trust and Groundwork Derby/Derbys 	<ul style="list-style-type: none"> • Over-use of the Rosliston site – working with partners, habitat management and protection • Barriers to outdoor learning and limiting uptake • Damage to habitats - pond pollution/feeding of ducks, shelters in minibeast areas, removal of logs etc • Multiple events/activities on site at the same time – will there be any disruption/competition? • Other Environmental Education providers going under/ being cut – need to be mindful of costs and other risk factors
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5. Appendices – separate documents.

Kate Allies / Felicity Towns, Oct 2012

REPORT TO:	ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE	AGENDA ITEM: 7
DATE OF MEETING:	24th JANUARY 2019	CATEGORY: DELEGATED
REPORT FROM:	STRATEGIC DIRECTOR (SERVICE DELIVERY)	OPEN
MEMBERS' CONTACT POINT:	KEVIN EXLEY, 01283 595738 kevin.exley@south-derbys.gov.uk	DOC:
SUBJECT:	LOCAL GREEN SPACES DEVELOPMENT PLAN DOCUMENT – REGULATION 19 PROPOSED SUBMISSION	
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: EDS03

1.0 Recommendations

- 1.1 That the Committee approve the Local Green Spaces Development Plan Document (Appendix A) for the Regulation 19 consultation and submission to the Planning Inspectorate.

2.0 Purpose of the Report

- 2.1 To endorse the publication of the Proposed Submission Local Green Spaces document. The document has been updated to include changes proposed from the Draft (Regulation 18) consultation undertaken in October 2018.

3.0 Detail

- 3.1 The Local Green Spaces Development Plan Document (LGSDPD) is the Proposed Submission version that will be considered through a consultation known as 'Regulation 19'. This consultation is specifically related to the soundness, robustness and legal compliance of the Plan. It is the final consultation prior to submitting the LGSDPD to the Planning Inspectorate, who will then appoint an independent Inspector to examine whether the Plan is sound.
- 3.2 The Draft LGSDPD was consulted on in October 2018. There were 49 comments received on the document. Some comments included the proposal of additional sites for consideration as Local Green Spaces. The consultation statement at Appendix B summarises the responses received from the Draft consultation and the information from the Local Plan Part 2.
- 3.3 As this consultation is specifically related to the soundness of the Plan and does not offer options, it is proposed that specific time is made available at the Council Offices by Officers within the six week period. Therefore it is proposed that every Thursday from 9:30am – 2pm for the six week period, two Officers will be available at the Council Offices to discuss the Plan. It will of course also be possible to contact the

Planning Policy Team outside of those times by phone and email and set up a separate meeting if required.

- 3.4 The additional sites suggested have been assessed through the Sustainability Appraisal process using the criteria agreed at this Committee on 19th April 2018. From the sites suggested, nineteen have passed through both stages of the criteria assessment and are included in the Proposed Submission document; seven in Hilton and twelve in Stenson Fields.
- 3.5 Sites have been reassessed where new information has been provided. This has resulted in two sites no longer passing the first stage of the criteria. They have been removed from the table of proposed local green spaces and also from the maps. The two sites are site ref 89: Lothian Gardens, Melbourne and site ref 129: Land east of Strawberry Lane, Rosliston.
- 3.6 This reassessment has also led to some site boundaries being amended which generally relates to clarification over where land is privately owned and not publically accessible.
- 3.7 In total, 104 sites are proposed for designation as a local green space. Over 195 sites were proposed and assessed. These sites are set out in the sustainability appraisal, with each site having its own proforma and consideration of the criteria.
- 3.8 There are two policies included in the LGSDPD which supplement the overarching policy BNE8: Local Green Spaces in the Local Plan Part 2. Following the consultation on the draft, policy LGS1: Development on a Local Green Space has been changed to make its purpose clearer. Policy LGS2 has not been changed.
- 3.9 It is proposed that the consultation runs from 5th February to 19th March which is a period of six weeks – the statutory period required.
- 3.10 The process following the end of the Regulation 19 consultation is for Officers to review the comments made and where necessary make changes to the document, though any changes to the LGSDPD will need to be considered as modifications at this point. The regulations and guidance in relation to the process indicate that any changes at this stage of the process should be limited in nature. All comments received are sent to the Planning Inspectorate for the Inspector to consider whilst reviewing the detail of the Plan.

4.0 Financial Implications

- 4.1 There are no financial implications for the Council additional to those already budgeted for.

5.0 Corporate Implications

- 5.1 **Employment Implications:** Implementation of the LGSDPD will be carried out within the limits of existing staff resources
- 5.2 **Legal Implications:** There are no legal implications
- 5.3 **Corporate Plan Implications:** The LGSDPD provides a framework which is of importance in delivering the strategic priorities and objectives contained in the Council's Corporate Plan and related Service Delivery Plans produced by individual directorates.

5.4 **Risk Impact:** There is limited risk though this document does form part of the Local Development Scheme.

6.0 **Community Impact**

6.1 **Consultation:** Consultation will take place over a six week period.

6.2 **Equality and Diversity Impact:** The delivery of infrastructure will assist in meeting the diverse needs of all established and future residents and non-residents across the District. Certain elements of proposed infrastructure are intended to address existing gaps and shortfalls in provision and will thus assist in achieving greater equality.

6.3 **Social Value Impact:** the provision and enhancement of open space, recreation and medical facilities will enhance public health and well- being.

6.4 **Environmental Sustainability:** the LGSDPD will contribute toward the achievement of economic, social and environmental objectives.

7.0 **Conclusions**

7.1 The LGSDPD will add further to the Local Plan Part 1 and 2 and deliver the designation of local green spaces as proposed during the Part 2 examination.

8.0 **Background Papers**

South Derbyshire Local Plan Part 1

South Derbyshire District
Council, June, 2016

South Derbyshire Local Plan Part 2

South Derbyshire District
Council , November, 2017

Appendix A: Local Green Spaces Proposed Submission

Appendix B: Consultation Statement: Local Green Spaces

Local Green Spaces

Proposed Submission Version

February 2019

About this consultation

Proposed Submission Local Green Spaces Development Plan Document (DPD)

This is the 'Regulation 19' consultation for the Local Green Spaces DPD . This document is the DPD which is the Council intends to submit to the Planning Inspectorate for them to examine and determine if the DPD is considered sound.

The DPD will be considered against the following soundness tests:

1 – Is the Plan **Positively Prepared?** (i.e. is it based on a strategy which seeks to meet objectively assessed development requirements.);

2 – Is the Plan **Justified?** (i.e. is it an appropriate strategy, when considering reasonable alternatives, based on proportionate evidence.);

3 – Is the Plan **Effective?** (i.e. are the proposals deliverable over its plan period and based on effective joint working on cross-boundary strategic matters);

4 – Is the Plan **Consistent with national policy?** (i.e. does it enable the delivery of sustainable development in accordance with the NPPF).

In addition to the four tests of soundness, the Inspector will also be assessing whether or not the Local Authority has planned strategically on appropriate matters with other Local Authorities. This is known as the Duty to Co-operate.

Consultation Period

The consultation period is for 6 weeks, commencing on Tuesday 5th February and closing on Tuesday 19th March 2019.

The Proposed Submission Local Green Space DPD and consultation response forms is available to view:

- online at www.south-derbys.gov.uk/localgreenspaces
- at the District Council offices, see address below
- at all South Derbyshire libraries.

Representation forms can be completed by hand or electronically.

All comments received will be passed onto the appointed Planning Inspector for their consideration. Response forms should be sent to:

Planning Policy
South Derbyshire District Council
Civic Offices
Civic Way
Swadlincote
DE11 0AH

E-mail: planning.policy@south-derbys.gov.uk

If you have any questions, please contact the Planning Policy Team on 01283 595749.

Please submit your comments by **5pm on Tuesday 19th March.**

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Stage 2 Assessments

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Maps of Proposed Sites

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LGS1 Development on a Local Green Space

LGS2 Enhancement of a Local Green Space

Introduction

The planning policies for South Derbyshire are set out in a two-part Local Plan. The Local Plan Part 1 was adopted in June 2016 and the Part 2 was adopted in November 2017.

Local Green Spaces were introduced with the National Planning Policy Framework (NPPF). Whilst Local Green Spaces are not strictly defined in the NPPF, paragraph 100 sets out that the designation of local green spaces should only be made where the local green space is:

- In reasonably close proximity to the community it serves;
- demonstrably special to a local community and holds a particular local significance, for example because of its beauty, historic significance, recreational value (including as a playing field), tranquillity or richness of its wildlife; and
- local in character and is not an extensive tract of land.

Local green spaces are areas of land that are of value to the local community. Such spaces should be identified and designated through either a local plan or neighbourhood plan. Local green spaces are not exclusively for rural areas, areas of green space in towns and cities that are demonstrably special to the surrounding community are as equally important as those in more rural areas.

The process of identifying potential local green spaces within South Derbyshire began through the Local Plan Part 2, with sites put forward in both the initial options consultation in December 2015 and the Draft Local Plan Part 2 in June 2016.

By the conclusion of the Draft Local Plan Part 2 consultation, around 150 sites within the District had been suggested in total. Whilst the level of interest and general support demonstrated the value of pursuing local green space designations through the local plan process, what was lacking with the vast majority of suggested sites was the evidence to support how each space was demonstrably special to the local community, as required by the NPPF.

The NPPF stipulates that local policy for managing development within Local Green Spaces should be consistent with policy for Green Belts, and that the presumption in favour of sustainable development would not normally apply in these areas.

National Planning Practice Guidance (NPPG) states a Local Green Space designation "is a way to provide special protection against development for green areas of particular importance to local communities". Such areas can include sports pavilions, structures such as war memorials, or urban amenity spaces.

The South Derbyshire Local Plan Part 2 includes a policy on Local Green Space, **Policy BNE8**, which sets out the requirement for allocations to be made through a separate document.

Policy **BNE8** states:

Local Green Space

Local Green Spaces will be protected from development except in very special circumstances or for the following limited types of development where they preserve the openness of the Local Green Space and do not harm the purpose for its designation:

- i) The construction of a new building providing essential facilities for outdoor sport. Outdoor recreation, cemeteries, allotments or other uses of the open land;**
- ii) The carrying out of an engineering or other operation.**

Designations of Local Green Spaces will be made through a separate Development Plan Document or Neighbourhood Development Plan. The Council will work to enhance the biodiversity, heritage, recreation and tranquillity value and where possible the public accessibility of Local Green Spaces through appropriate site management.

The NPPG encourages anyone who wishes to see an area of land designated as local green space to either contact their local planning authority regarding the Local Plan or to get involved in neighbourhood planning. Local green spaces are not a tool to prevent development and the NPPG makes clear that local plans must identify sufficient land in suitable locations for development. In South Derbyshire this has been undertaken through the adopted Local Plan Part 1 and Local Plan Part 2.

The NPPG states that local green space designation will rarely be appropriate where the land has planning permission for development. Should the planning permission no longer be capable of being implemented then the designation of a local green space may be considered, or where the development proposed would be compatible with the designation.

The process for designation

The Council has identified a total of 199 sites as potential Local Green Spaces (a full list of all proposed sites can be seen in the Sustainability Appraisal). Most of sites have been identified through consultations held by the Council in December 2015, June 2016, June 2017 and October 2018, although a small number have been identified by officers of the Council. The Council approved its methodology for assessing Local Green Space proposals in a report to the Environmental and Development Services Committee on the 19th April 2018. This report set out a two-stage approach that would be used to identify appropriate sites. The first stage has screened out sites, which the Council does not consider to comply with the requirements of the NPPF (and supporting guidance in the NPPG), with the exception of how the sites are demonstrably special to local communities. This issue was considered during a second stage of work.

The two assessment stages are set out below:

Stage 1 Assessment

In undertaking the first stage assessment the Council has considered the following:-

1. Is the space is in reasonably close proximity to the community it serves?

The Institute for Highways and Transportation recommends walking distances for non-commuting or school journeys is 800m (or equivalent to a 10 minute walk). However where a green space is proposed which provides playing pitches or outdoor sports provision within 1,200m (a 15 minute walk) then it will be considered acceptable in line with guidance provided by Fields in Trust (independent charity who work in partnership with local planning authorities to seek legal agreement for protection of playing fields) and included in the Council's Design Supplementary Planning Document (SPD). Any sites located a greater distance from the edge of the settlement boundary or edge of the settlement they serve were excluded from further consideration.

2. Is the site is an extensive tract of land?

The NPPG states the blanket designation¹ of open countryside adjacent to settlements will not be appropriate. It is considered that any site in excess of 5 hectares could constitute an extensive tract of land. In identifying this threshold regard has been had to a number of examiner's reports on local green spaces made through neighbourhood plans as well as a Counsel Opinion drafted in response to Castlethorpe Neighbourhood Plan (published February 2016). However exceptionally there may be a need to set any agreed threshold aside and allow for smaller sites to be considered extensive within the context they sit. Similarly there may be exceptional circumstances where larger sites could be considered appropriate for designation.

¹ Paragraph 15 (ref ID 37-015-20140306)

However any exceptions would need to be made as part of any nomination and supported by a strong and rational case explaining why the identified threshold should be set aside.

3. Is the site is capable of enduring beyond the Plan period?

Sites allocated for development in the Adopted Local Plan (Part 1 and Part 2), or have planning consent or a resolution to grant planning consent should be excluded from consideration. Similarly sites included in the Council's Strategic Housing Land Availability Assessment (SHLAA) will ordinarily be excluded unless the SHLAA identifies that the site is unsuitable for development.

4. Other factors that would exclude sites being designated as Local Green Spaces

In addition to the above criteria the Council has previously established a number of criteria to guide site selection, and consulted upon these in previous Local Green Space consultations. These criteria would rule out the designation of sites where there is duplication of existing protections afforded through national or local planning policy or where sites are deemed inappropriate for other reasons – for example because spaces are private gardens and are not public spaces. In detail the further criteria previously established are as follows:

4A. Does the site already benefit from protection through existing Local or National Policy

Where the site is already protected by designations such as Green Belt, wildlife designations, or protected by established open space policies there is little merit in a further designation. Whilst it is acknowledged that such protections are often made in the interest of protecting one aspect of the site (such as important heritage features), in most cases the policy protections provided would offer a level of protection that would safeguard the site generally for the benefit of local communities. However, there are instances where there may be justification for already protected sites to be designated. This will only be considered where it can be demonstrated that additional and substantive local benefits can be secured as a result of the local green spaces designation which is not otherwise conferred by national or local plan policy. One such example of an occurrence could be where local sports provision is protected through local policy INF9. This is because this policy does allow for loss subject to replacement facilities being provided but in some instances there may be a locational imperative to maintain provision in its current location and relocated facilities may fail to have the same community benefits.

4B. Is the space privately owned land?

Private residential land, gardens, paddocks or stables are not considered appropriate for designation as a local green space as they are not valued community spaces.

4C. Is the space considered a public memorial site?

Previous consultations indicated that the Council's view was not to include war memorial as Local Green Spaces. Part of the rationale for this was such memorials did not require further protection against development, particularly as many are listed or located in otherwise protected areas. However this is not universally the case and more detailed consideration of this issue indicates many spaces used as war or other memorials are informal spaces that are valued by local communities and are not necessarily protected through any other mechanism. Further information on potential listing of a memorial can be found at: <http://www.warmemorials.org/>. War and other memorial sites will therefore be assessed on their merits against the other criteria previously listed above.

By reviewing all of the submitted sites against all the above criteria the Council has been able to identify those sites, which in its view would conform with the requirements of the NPPF and are therefore appropriate for designation.

Stage 2 Assessments

For those sites that pass the stage 1 assessment they were considered through a second stage of assessment before a decision on possible designation was made. These assessments address the outstanding requirement of the NPPF and consider how sites are:

- 1. demonstrably special to a local community and**
- 2. hold a particular local significance**

For example because of its beauty, historic significance, recreational value (including as a playing field), tranquillity or richness of its wildlife. These detailed site appraisals are included in the Sustainability Appraisal report. In undertaking the site appraisals, where it is clear that sites are not demonstrably special to the local community these have been discounted at stage 2.

Local Green Space policies

Introduction

Many of the site being proposed as Local Green Spaces already play an important role in the local community. However many of these spaces could be further enhanced by improved management or further investment into local facilities. For this reason the Council is keen to work with landowners, or site managers to ensure that Local Green Spaces continue to play an important role to the communities that value them.

The Council is therefore proposing to supplement site designations and Policy BNE8 - Local Green Spaces in the Local Plan Part 2 with two further policies. One policy provides certainty to landowners and others about the type and nature of development that may be appropriate on designated sites and the other policy is the commitment to enhance spaces where opportunities arise.

Policy LGS1: Development on Local Green Spaces

Development will be supported on local green spaces where it will not unduly affect the openness and essential quality of the space, with particular consideration given to scale, design and location of the proposal.

Proposals should demonstrate consideration of how they will:

- A Protect, restore and enhance biodiversity and/or access to biodiversity.**
- B Improve community cohesion through considerations such as increased social activity.**

Explanation

The District Council has, in most instances, sought not to designate sports pitches and other formalised recreation spaces as Local Green Spaces. The justification for this rests on the fact that:

- 1) These sites already receive a level of protection from development policies included in the Local Plan; Policy INF6 (Community Facilities) and Policy INF9 (Open Space Sport and Recreation).
- 2) A local green space designation could undermine the delivery of some qualitative improvements to some types of sports provision, for example the creation of flood lit sports pitches or installation of high mesh fencing associated with sports pitches or some play equipment.

However, a small number of recreation grounds and sports grounds have been included where it is considered appropriate to protect the specific location of a space, for example where it is adjacent to and used by existing

schools or other community groups such as brownies, scouts, or air cadets etc., the space makes a demonstrable contribution to local character, or where the replacement of sites could not be easily delivered locally, for example because of the density of surrounding urban development.

Where recreation grounds or play areas have been put forward as a Local Green Space, the Council acknowledges there is a potential conflict between the need to preserve the character and openness of that space and the need to provide qualitative improvements to sites in sports or leisure use. Exceptionally there may be circumstances where floodlighting, fencing or other development that would harm the openness of a Local Green Space will be sought. In these circumstances the applicant would need to demonstrate that very special circumstances exist justifying the need for development, that any harm to the Local Green Space is minimised and residual effects are outweighed by other considerations.

Infrastructure

The District Council recognises the importance of the timely delivery of infrastructure, at that in some circumstances, new infrastructure could be proposed that could affect designated green spaces.

The NPPF makes provision for the delivery of local transport infrastructure within the Green Belt. On this basis it is considered that the delivery of transport infrastructure within areas subject to a local green spaces designation is appropriate subject to proposals preserving its openness and not conflicting with the purpose of the designation. To this end, minor improvements to the highway network such as junction improvements, improvements to footways or other works to increase capacity or improve safety are likely to be acceptable where these are so small as not to affect the openness or essential character of the local green space. Where more substantial works are necessary the applicant will need to demonstrate that very special circumstances exist to justify works. Such circumstances could include the need to improve the operational capacity of the road in the interest of reducing congestion, improving access to non-car transport modes or works to improve highway safety.

A number of designated local green spaces are sites either notified for potential future school use by Derbyshire County Council or are sites immediately adjoining existing schools. None are subject to any proposals currently. The NPPF does not identify the development of schools or education buildings as an appropriate exception to Green Belt policy so such development would constitute inappropriate development within a designated local green space. As such, where development proposals come forward for a new school, or an extension of existing schools facilities the applicant will be expected to

demonstrate that very special circumstances exist that outweigh any loss of or harm to a Local Green Space. Such exceptional circumstances could include the extent to which local need is being, or can be met in the future by existing facilities, the proximity of any new development site to the community it serves and the availability of suitable alternative sites that can sustainably meet local community needs.

Where new telecommunications, electricity, water or gas infrastructure is proposed within sites designated as local green spaces, the Council will expect the developer to demonstrate that new proposals preserve the openness and essential qualities of the local green space or where this is not possible demonstrate very special circumstances exist to justify the harm associated with new infrastructure development.

LGS2: Enhancement of Local Green Space

The Council will work positively with stakeholders to ensure the appropriate management of local green spaces. Opportunities will be sought to enhance local green spaces that could include:

Biodiversity

- A Improvements to the long term management of spaces through changes to site management regimes and the development of site management plans**
- B Where appropriate support will be given to the registration of local green spaces as 'receptor sites' with the Environment Bank to allow financial contributions to be used to compensate for impacts on development sites elsewhere through habitat creation or management.**

Accessibility

- C The Council will work with landowners, site managers and local community groups to support proposals that improve public access and connectivity of the spaces to the communities they serve.**
- D Where sites are not publically accessible, there will be no obligation for landowners to make sites so. Should a landowner be amenable to public or permissive access to their site, then the Council will work positively with the landowner and others to achieve this.**

Explanation

Biodiversity

Many of the sites designated as local green spaces are valued by local communities for their wildlife interest. Most of the sites reviewed through the site designation process have the potential to deliver biodiversity gains. Whether this is through small measures such as changing the mowing regime of sites; installing bird or bat boxes, or through large-scale habitat creation including tree planting, the Council will work positively and collaboratively with those land owners or managers seeking to deliver biodiversity gains on site. In addition, the space could be registered as a receptor site with the Environment Bank (www.environmentbank.com/) which would allow for the biodiversity gains on that space to be used as compensation against development sites in the District that are not necessarily able to show biodiversity gains.

Where new built facilities or other development is proposed that could harm biodiversity within a designated site proposals will be determined in accordance with the provisions of Policy BNE3 (Biodiversity) and Policy BNE7 (Trees, Woodland and Hedgerows) of the Adopted Local Plan.

Accessibility

All of the sites identified by the Council for designation have some degree of public accessibility. However, within some sites there may be opportunities to improve the connectivity of spaces to the local communities they serve or improve ease of access for all users. Where opportunities for improving accessibility arise the Council will work proactively with landowners, parish council's and other interested parties to improve accessibility within the site and enhance connectivity to existing public rights of way, cycling networks, greenways or other routes.

However the Council acknowledges that local green space designation does not confer any obligations on landowners to make sites accessible or maintain existing access arrangements that may be in place at the time of designation but are of a permissive or informal nature.

The concept of local green spaces was put forward in the Natural Environment White Paper in 2011. It recommended that a new Green Areas designation be introduced through the planning system that would give local people an opportunity to protect green spaces that have significant importance to their local communities. The White Paper further acknowledged the importance of green spaces to the health and happiness of local communities. However, just because a green space is already valued by the local community does not mean that there are not opportunities to deliver further enhancements. The Council considers that many spaces could be improved to deliver wider benefits, and in some cases local green space designation could kick-start improvements to sites

by providing long-term certainty regarding the future of valued spaces, support the ongoing management of sites, or even help community groups to access grant funding by virtue of the recognition of the importance of spaces to local communities. The Council will work positively with landowners, Derbyshire County Council, parish councils, community groups and other stakeholders seeking to deliver appropriate and proportionate improvements to local green spaces that deliver wider community benefits.

The Council also recognises that for many spaces management of a site is an important aspect of preserving its unique qualities. Given that most spaces designated in this plan are publically maintained there could be significant opportunities to improve the long-term management and condition of many green spaces. Even where sites are in private ownership some landowners may be amenable to considering how they manage sites in the interests of biodiversity, floodrisk, landscape or townscape character for local communities. Where opportunities arise the Council will work positively with others towards ensuring the appropriate management and stewardship of sites in order that their value can be conserved and enhanced to ensure that sites are capable of enduring beyond the end of the plan period.

Local Green Spaces

The list of Local Green Spaces is set out in the following table by settlement (in alphabetical order). Following on from this table are the associated maps in the same order that show the location of the local green spaces.

Settlement	Site Ref	Site Name
Map 1	30	Ponds to the rear of Aston Hall
Aston on Trent	36	The Bowling Green
Map 2	149	Catherine Jonathon Playing Field
Egginton	150	Land Off Elmhurst
Map 3	37	Egginton Road
Etwall	38	Appletree Meadow
	39	South of Sutton Lane
	40	West of Main Street
	43	Sandypits Lane Playing Field
	44	Chestnut Grove Play Area
Map 4	114	West of Hillside
Findern	115	The Green
	116	East of The Hayes
Map 5	122	Land Adjoining Mill Wheel Car Park
Hartshorne	124	Land at Junction of Brook Street, Repton Road
Map 6	45	Field Avenue
Hatton	46	Hassall Road
Map 7	50	South of Egginton Road/Corner of Peacroft Lane
Hilton	51	Humber Street/Welland Road
	53	South of Main Street
	55	Wellavon Playground, Welland Road/Avon Way
	170	Mease Meadow
	171	Amenity area south of cycle route, Washford Road

Settlement	Site Ref	Site Name
Hilton continued	172	Amenity area south of cycle route, The Mease
	173	Washford Road
	174	Land between A5132 and New Road
	175	Bren Way
	176	Land north of Egginton Road
	177	Off Pegasus Way
	178	Woodland, South of the Mease
	180	Corner of Bren Way/Enfield Close
	181	Land adjacent to Hilton Brook, The Mease
	182	Enfield Close
	196	Bancroft Close
	197	Willowfields
	198	Foss Road
Map 8 Lees	152	Village Green
Map 9 Linton	168	Linton Orchard
Map 10 Melbourne and Kings Newton	58	West of Packhorse Road
	59	North of Station Road
	60	Washpit, Station Road
	61	Off Acacia Drive
	70	Holy well, Wards Lane
	77	Church Close
	84	The Bowling Green, Castle Street
	87	Grange Close Recreation Ground
	179	Kings Newton Bowls Club

Settlement	Site Ref	Site Name
Map 11A	155	Verge adjacent to Orchard
Milton	164	Village Green, Mount Pleasant Road
Map 11B	93	East of High Street and south of Askew Grove
Repton	94	North of Milton Road
	95	Land at the Crescent
	96	Mitre Drive
	98	Pinfold Lane
	162	Land opposite the arboretum on Pinfold Lane
	163	Arboretum on Pinfold Lane
Map 12	127	North of Yew Tree Road
Rosliston		
Maps 13 A & B	99	South of London Road
Shardlow	100	Glenn Way
	101	The Wharf
Map 14	183	Berwick Drive
	184	South of Burnside Close
Stenson Fields	186	Harebell Lane
	187	West of Earls Drive
	188	East of Earls Drive
	189	Outran Way/Jessop Drive
	190	Wilton Close
	191	Bicester Avenue
	192	Pilgrims Way/Zetland Crescent
	193	Beaufort Road

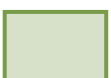
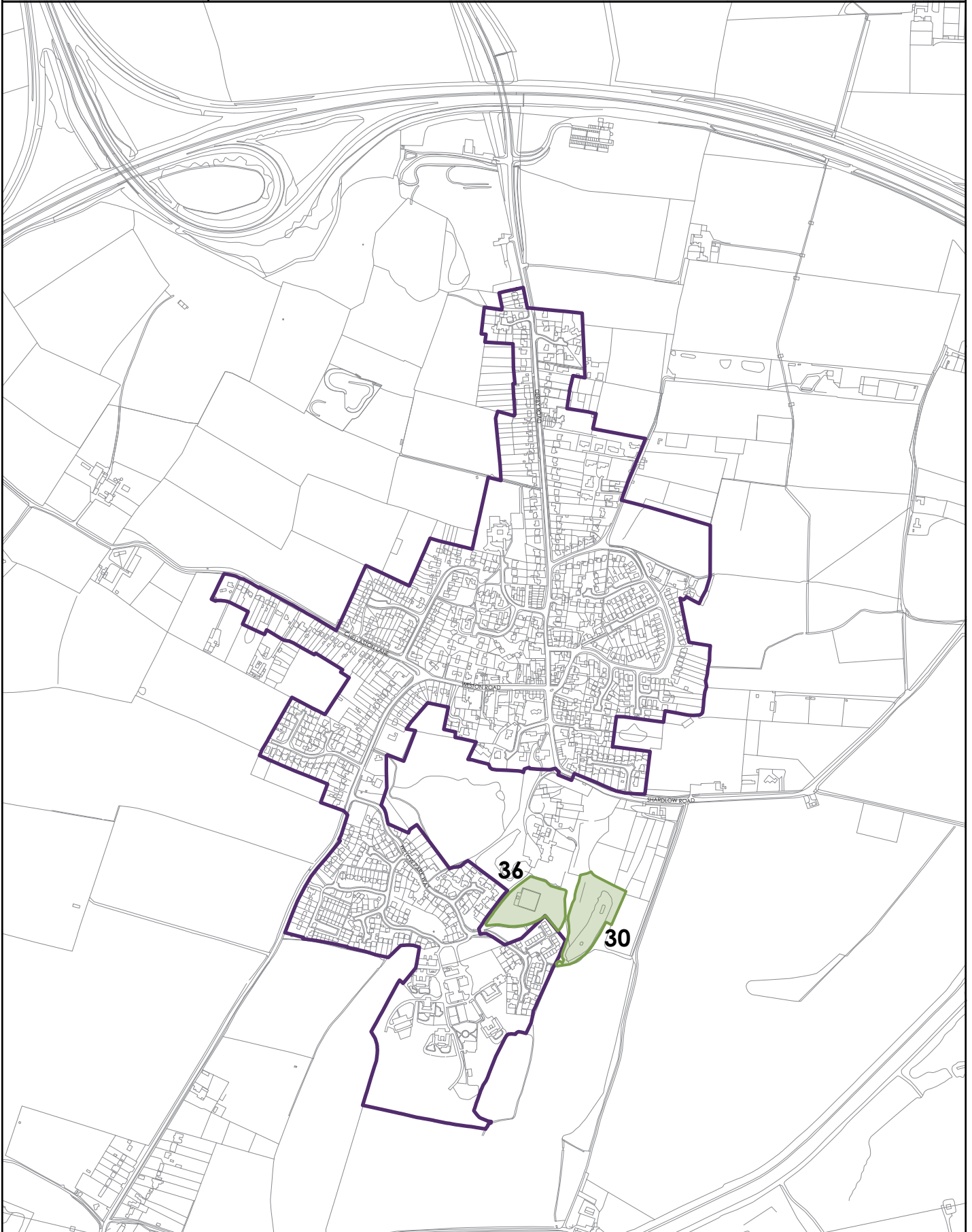
	Settlement	Site Ref	Site Name
	Stenson Fields	194	Wragley Way
	continued	195	Hambledon Drive
Swadlincote	Map15	17	Off Gresley Wood Road
	Church Gresley	18	Gresley Wood, Gresley Wood Road
		19	Lathkill Dale
		20	Wye Dale
		21	Fabis Close
	Map 16		
	Castle Gresley	15	War Memorial (1)
	Map 17	2	Aston Drive
	Midway	3	South Of Edgecote Drive
		4	Off Lawns Drive
		5	Spring Farm Road
		6	Sandholes Open Spaces, Eastfield Road
	Map 18		
	Swadlincote Town Centre	169	Diana Memorial Garden
	Map 19	9	Fairfield Crescent
	Newhall		
	Map 20	22	Sorrel Drive
	Woodville	23	Falcon Way
		24	Kingfisher Avenue
		25	Tern Avenue

Settlement	Site Ref	Site Name
Map 21	130	North of Rose Lane
Ticknall	131	North of Main Street
	132	North of A514, opposite Calke Abbey entrance
	135	Ingleby Lane — east
	136	Ingleby Lane — west
	138	Ashby Road grass triangle
	140	Main Street, entrance and verges to Calke Park
Map 22		
Walton on Trent	159	Walton Playing Field
Map 23		
Weston on Trent	144	King's Mill Lane, adjoining primary school
Map 24	105	South of Trent and Mersey canal
Willington	107	North of Twyford Road
	110	Hall Lane Playing Fields
	111	Trent Avenue Playing Field
	112	South of Twyford Road

Local Green Space Maps



MAP 1: Local Green Spaces in Aston on Trent



Local Green Space



Settlement Boundary

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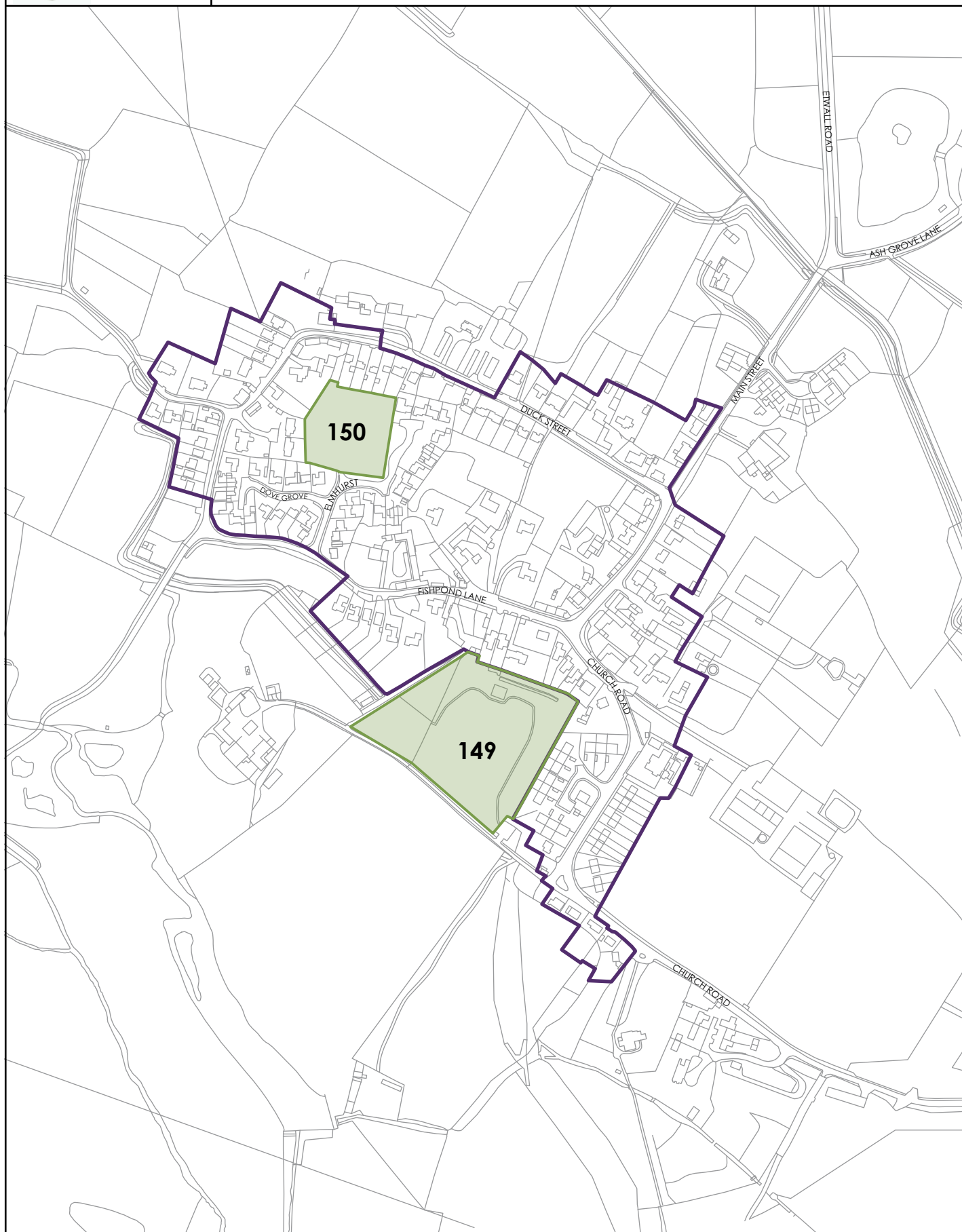
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Date: Jan 2019





MAP 2: Local Green Spaces in Egginton



Local Green Space



Settlement Boundary

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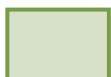
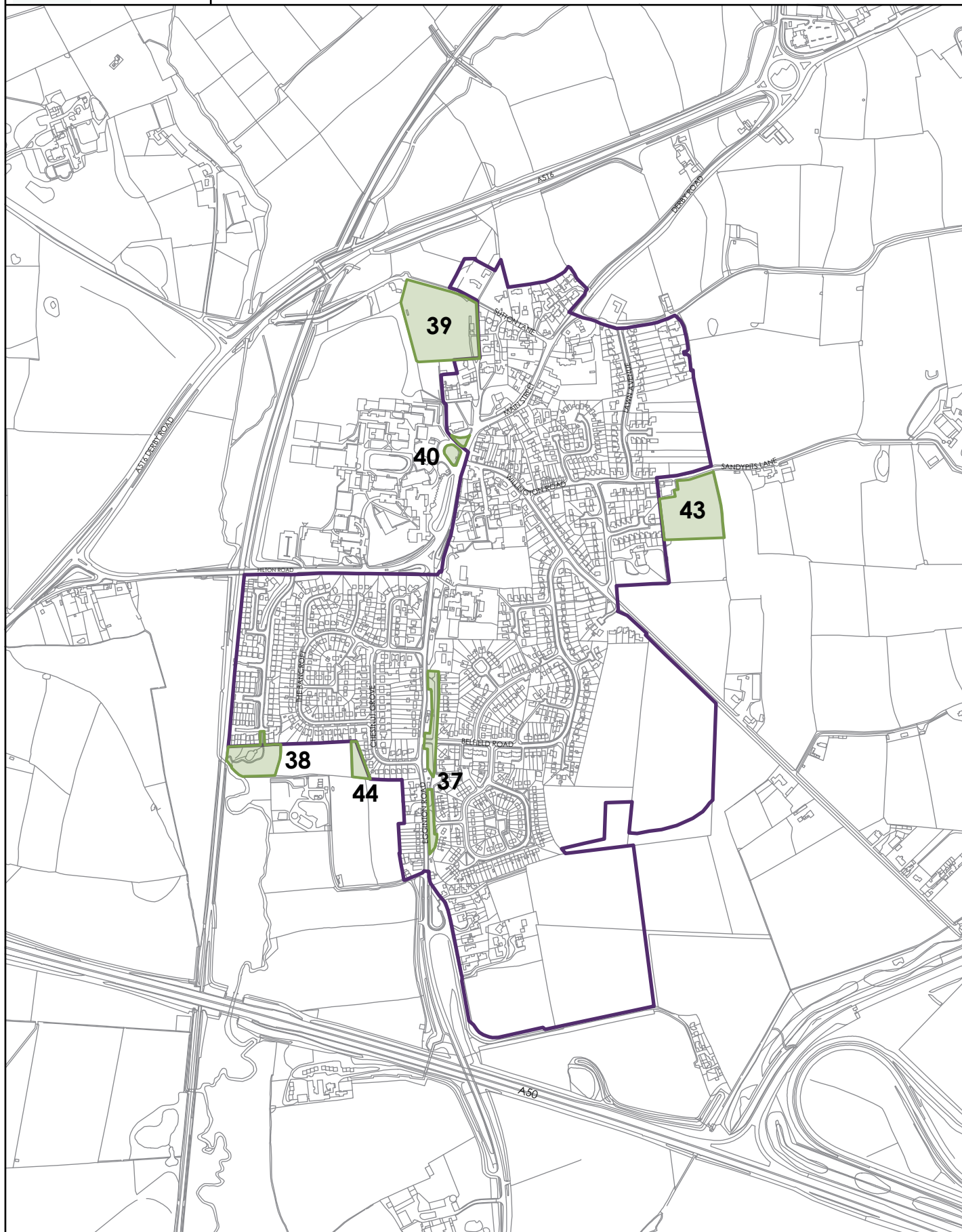
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Date: Jan 2019





MAP 3: Local Green Spaces in Etwall



Local Green Space



Settlement Boundary

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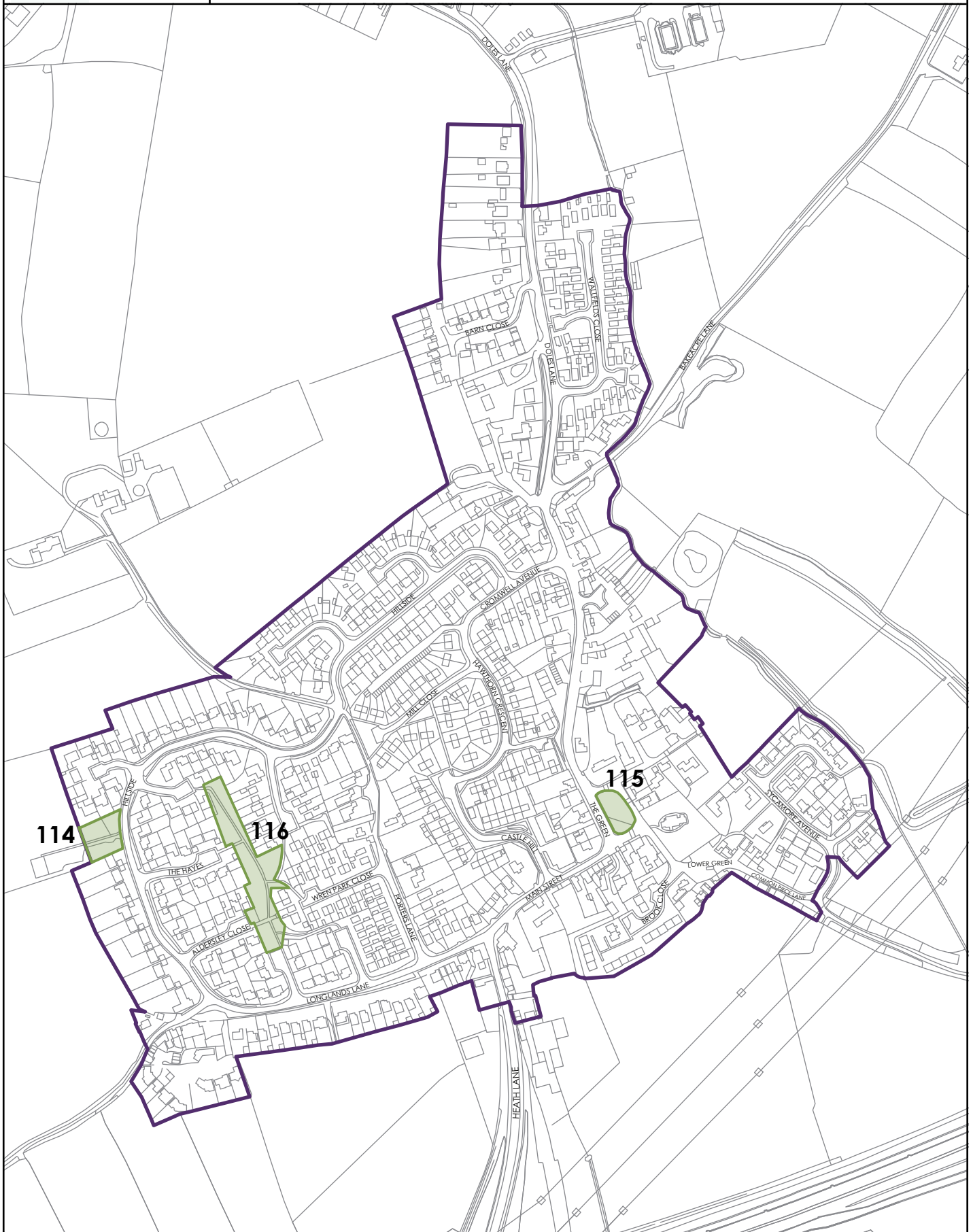
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MAP 4: Local Green Spaces in Findern



Local Green Space

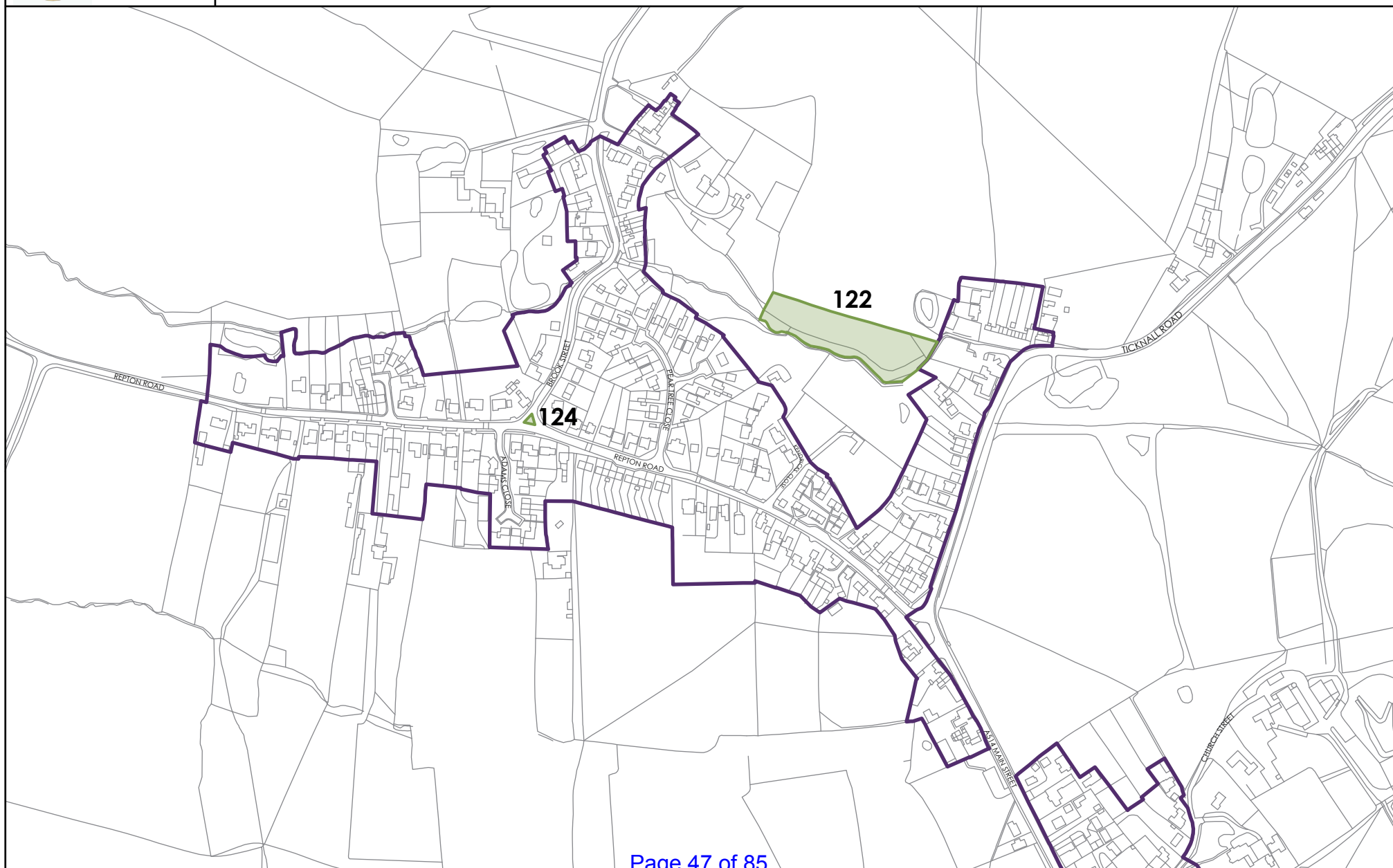


Settlement Boundary





Map 5: Local Green Spaces in Hartshorne



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Local Green Space



Settlement Boundary

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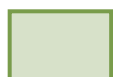
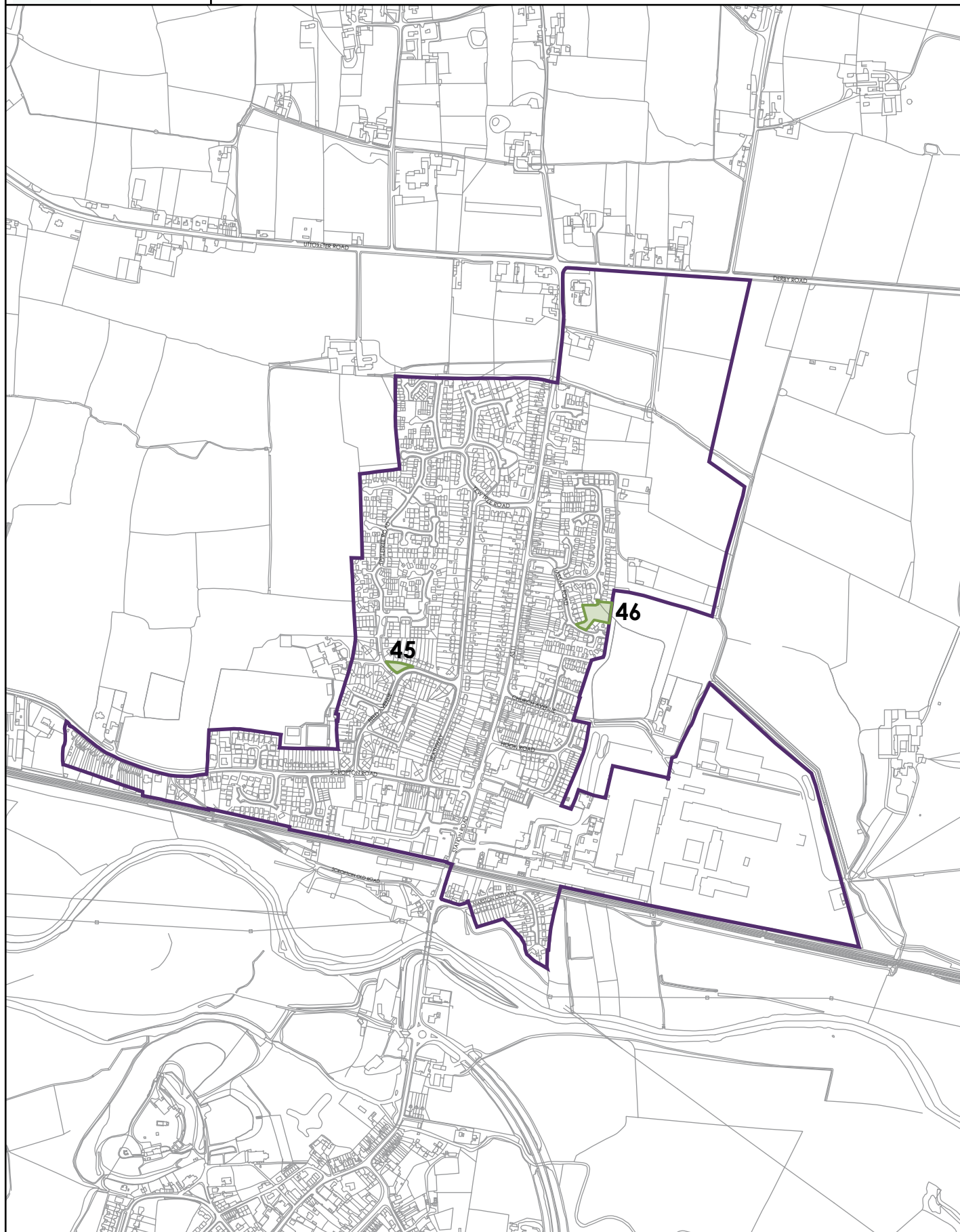
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Date: Jan 2019





MAP 6: Local Green Spaces in Hatton



Local Green Space

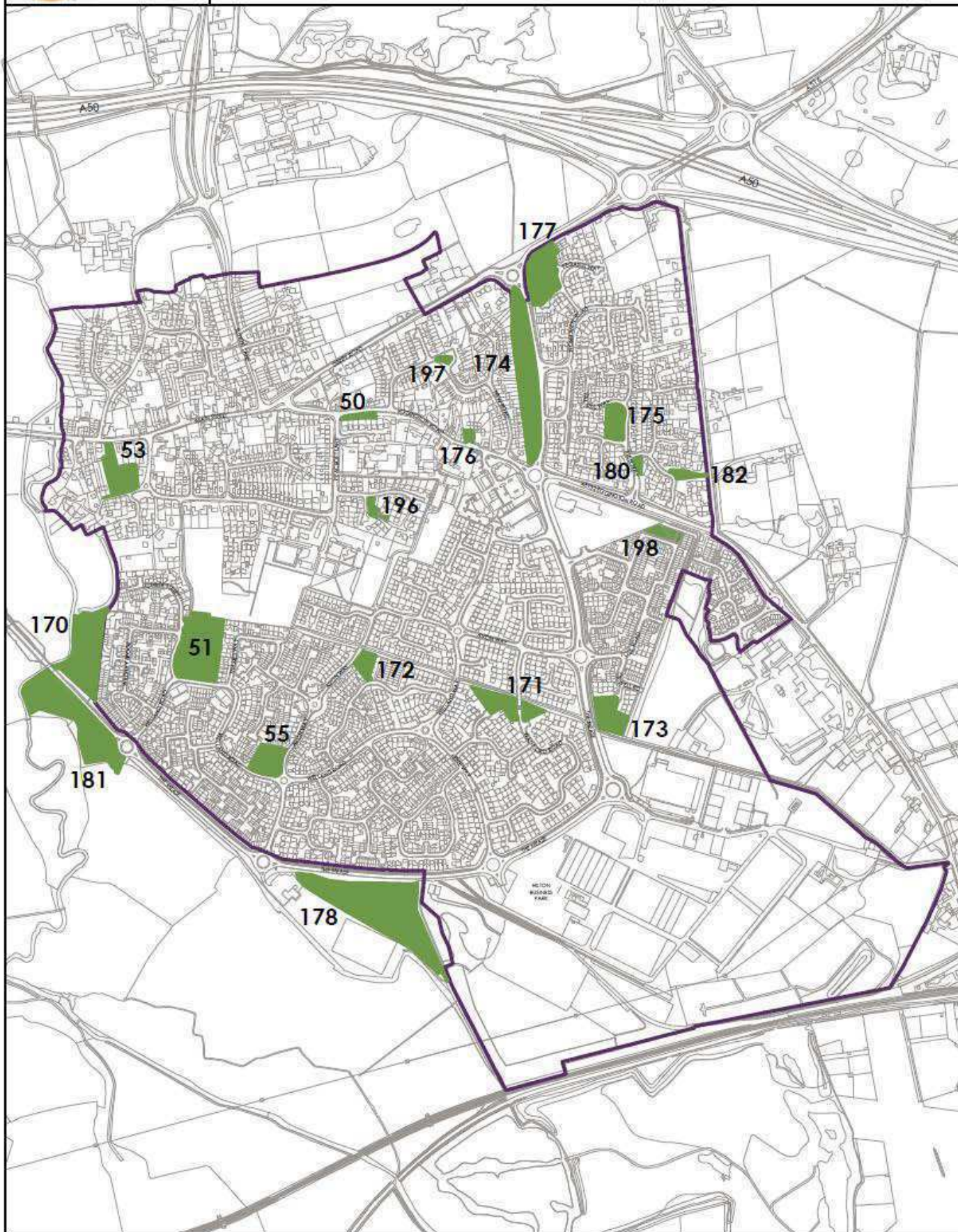


Settlement boundary





MAP 7: Local Green Spaces in Hilton



Local Green Space



Settlement Boundary
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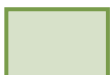
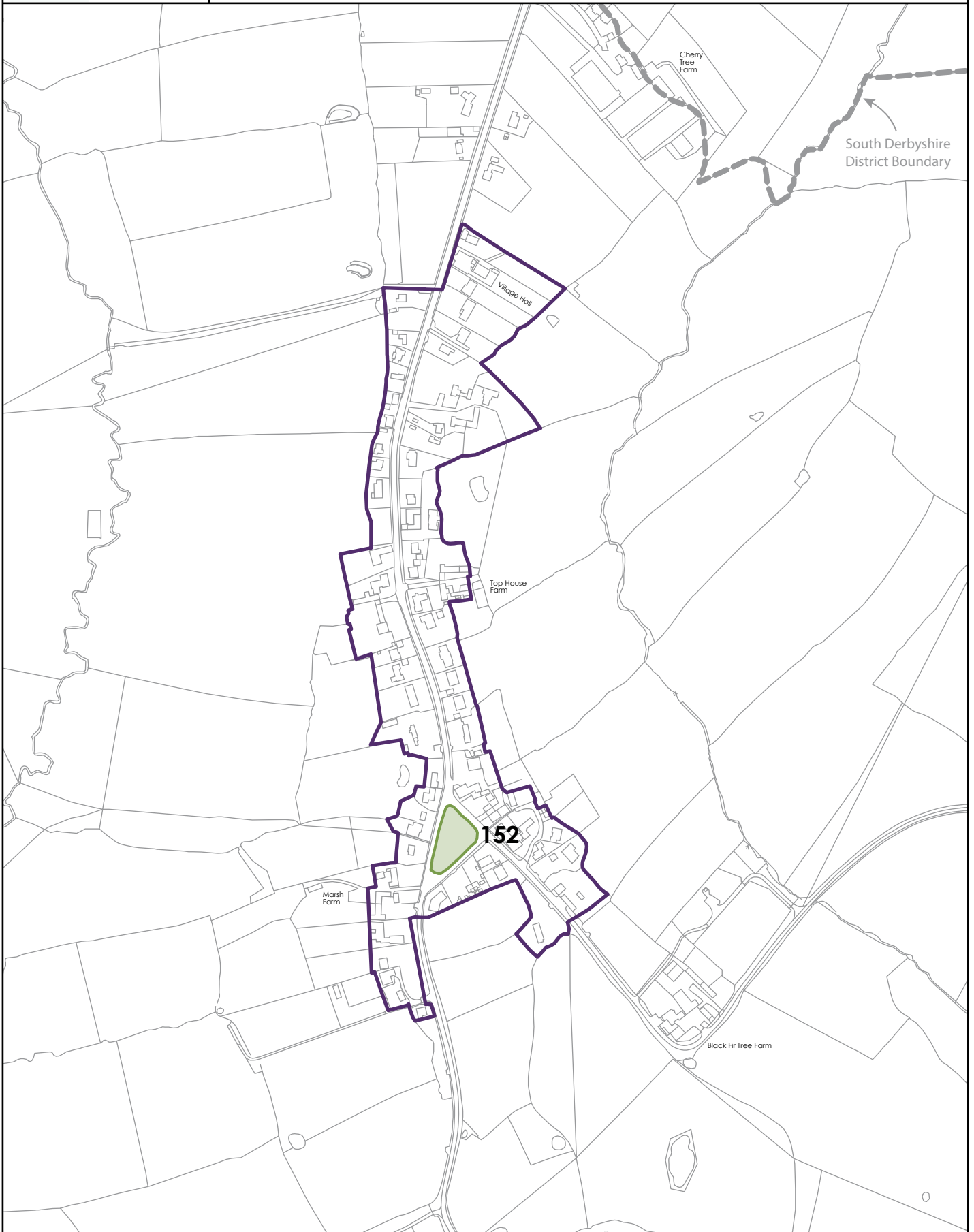
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Date: Jan 2019





MAP 8: Local Green Spaces in Lees



Local Green Space



Page 50 of 85
Settlement Boundary

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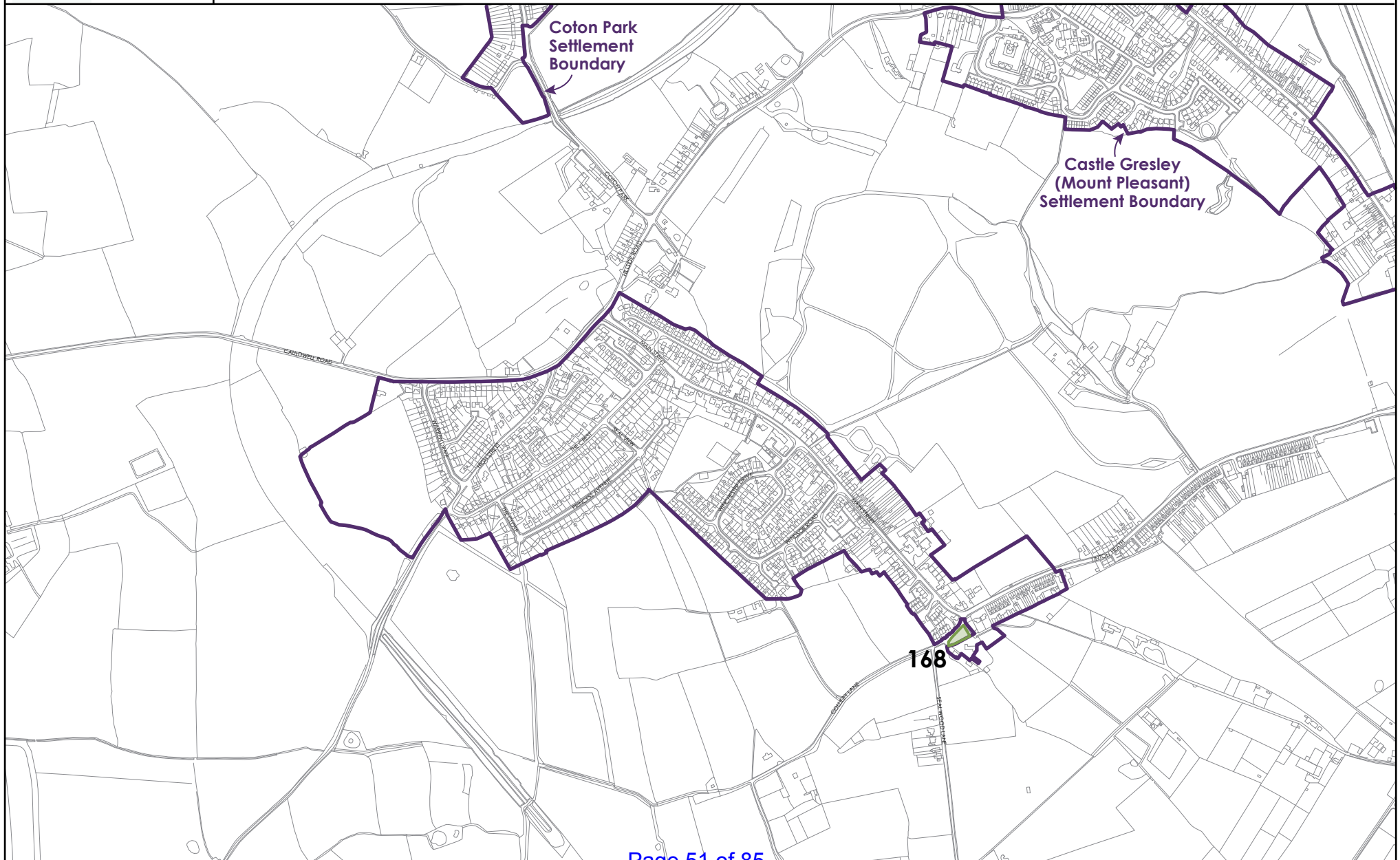
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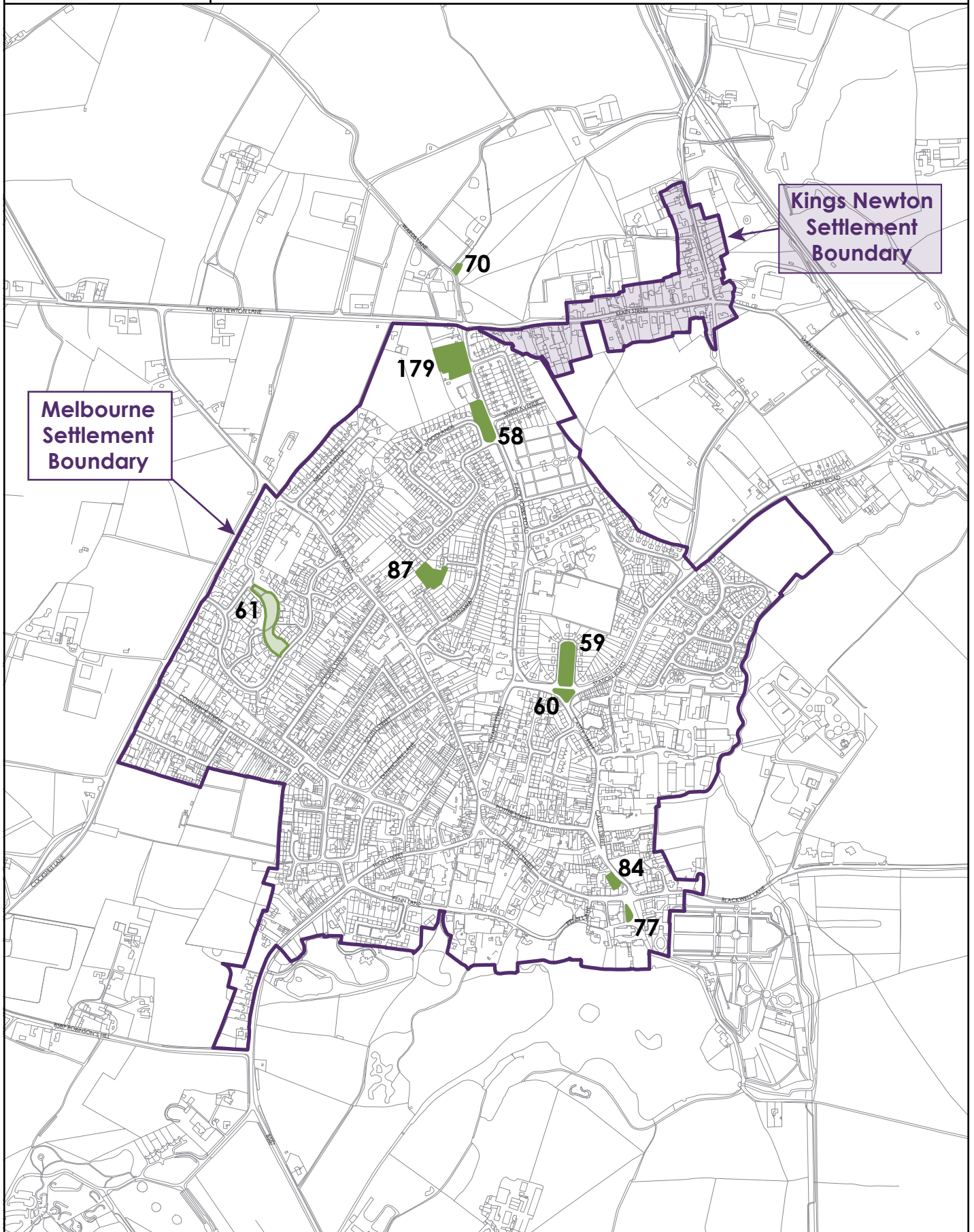


MAP 9: Local Green Spaces in Linton





MAP 10: Local Green Spaces in Melbourne & Kings Newton



Local Green Space

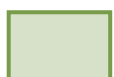
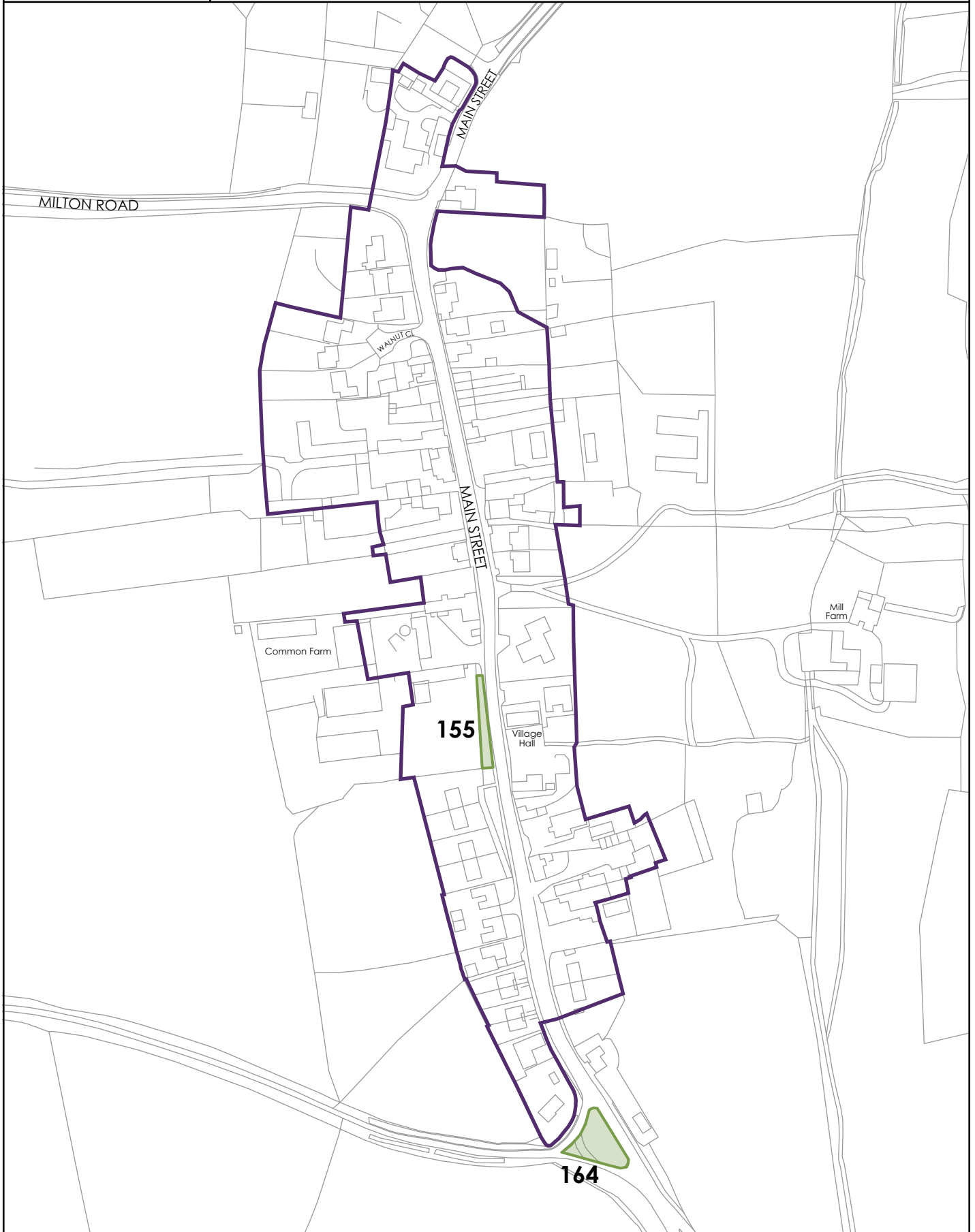


Settlement Boundary





MAP 11a: Local Green Spaces in Milton



Local Green Space

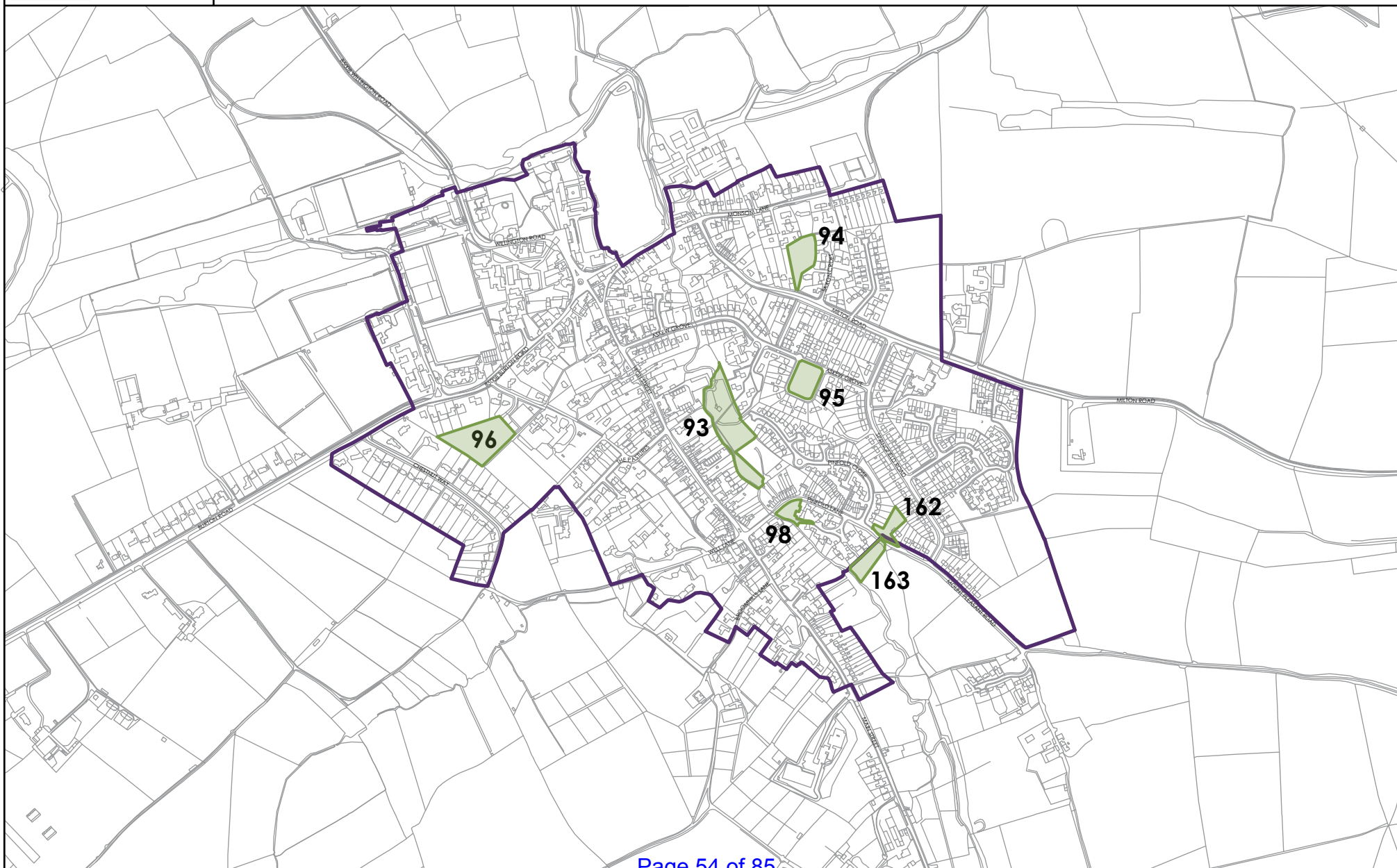


Settlement Boundary

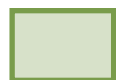




MAP 11b: Local Green Spaces in Repton



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Local Green Space



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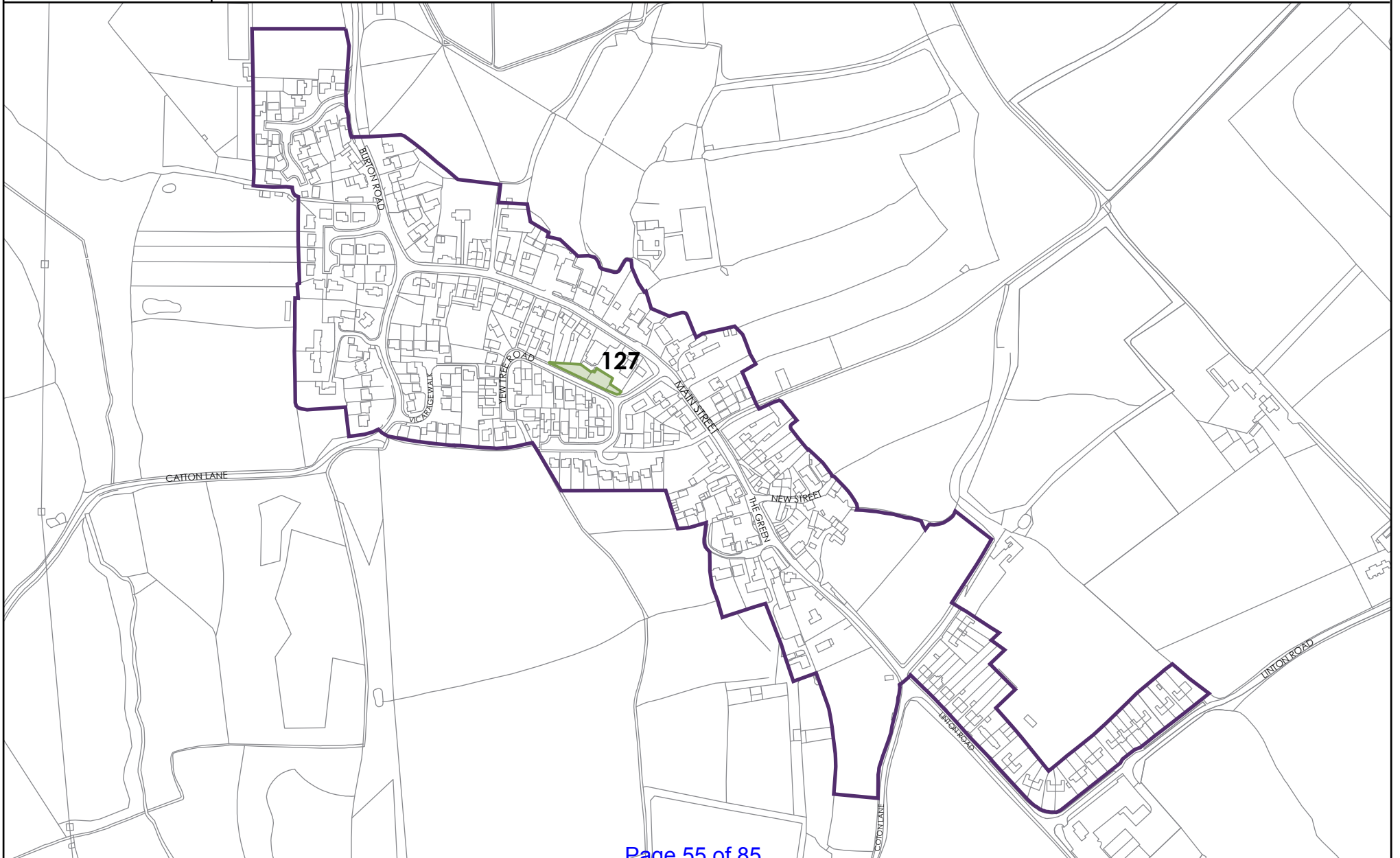
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Date: Jan 2019





MAP 12: Local Green Spaces in Rosliston



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Local Green Space



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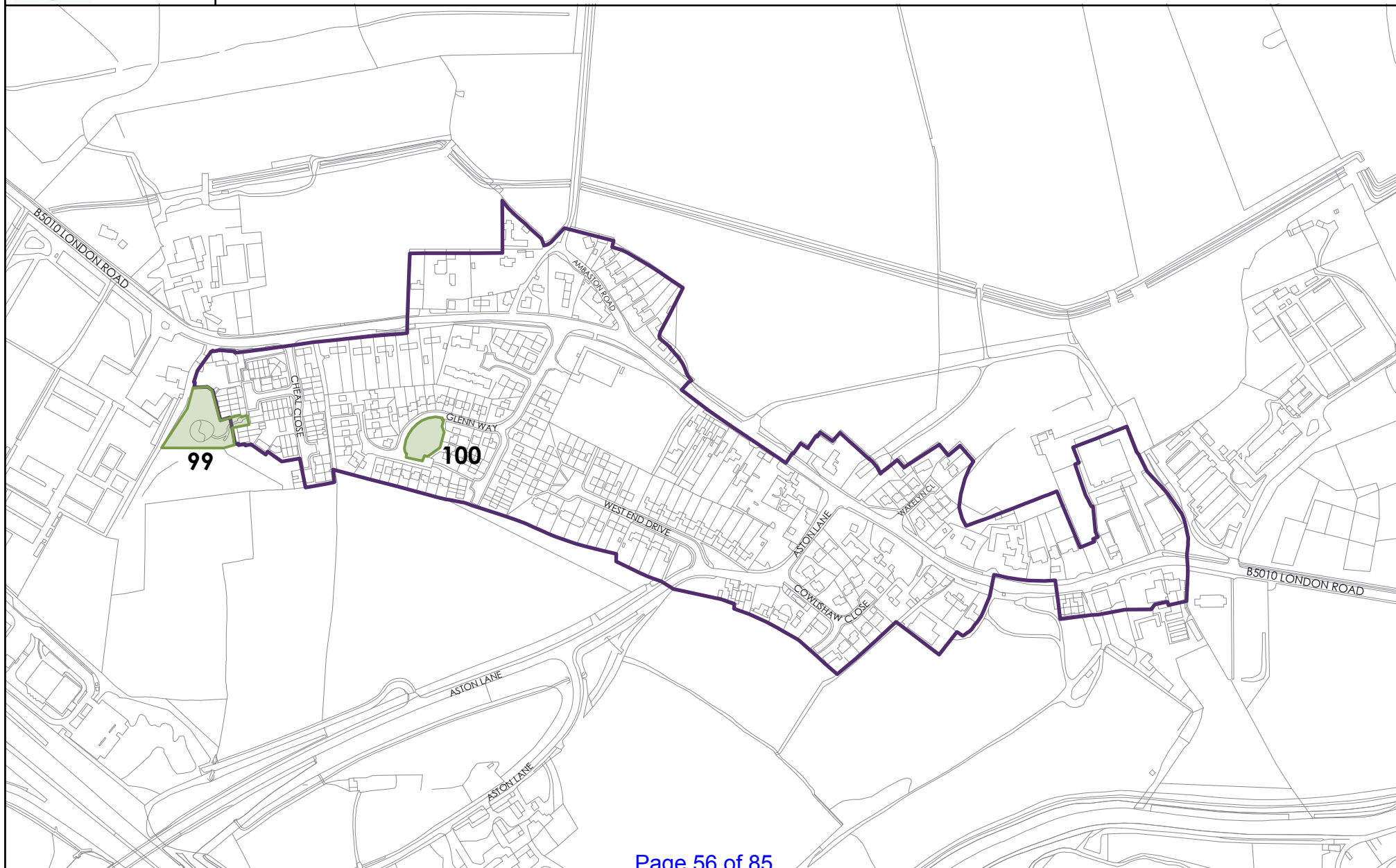
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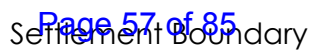


MAP 13a: Local Green Spaces in Shardlow (West)





The map shows a residential area with various streets and buildings. A large purple outline defines a specific area, and a smaller green triangle within it is labeled '101'. The map includes labels for 'B5010 LONDON ROAD', 'CANAL BANK', 'WINE FANE', 'MILLFIELD', 'THE WHARF', 'LONG FOW', 'CAYDON CLOSE', 'THE WHARF', 'WINE FANE', 'LONDON ROAD', and 'CAYDON CLOSE'.

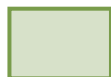
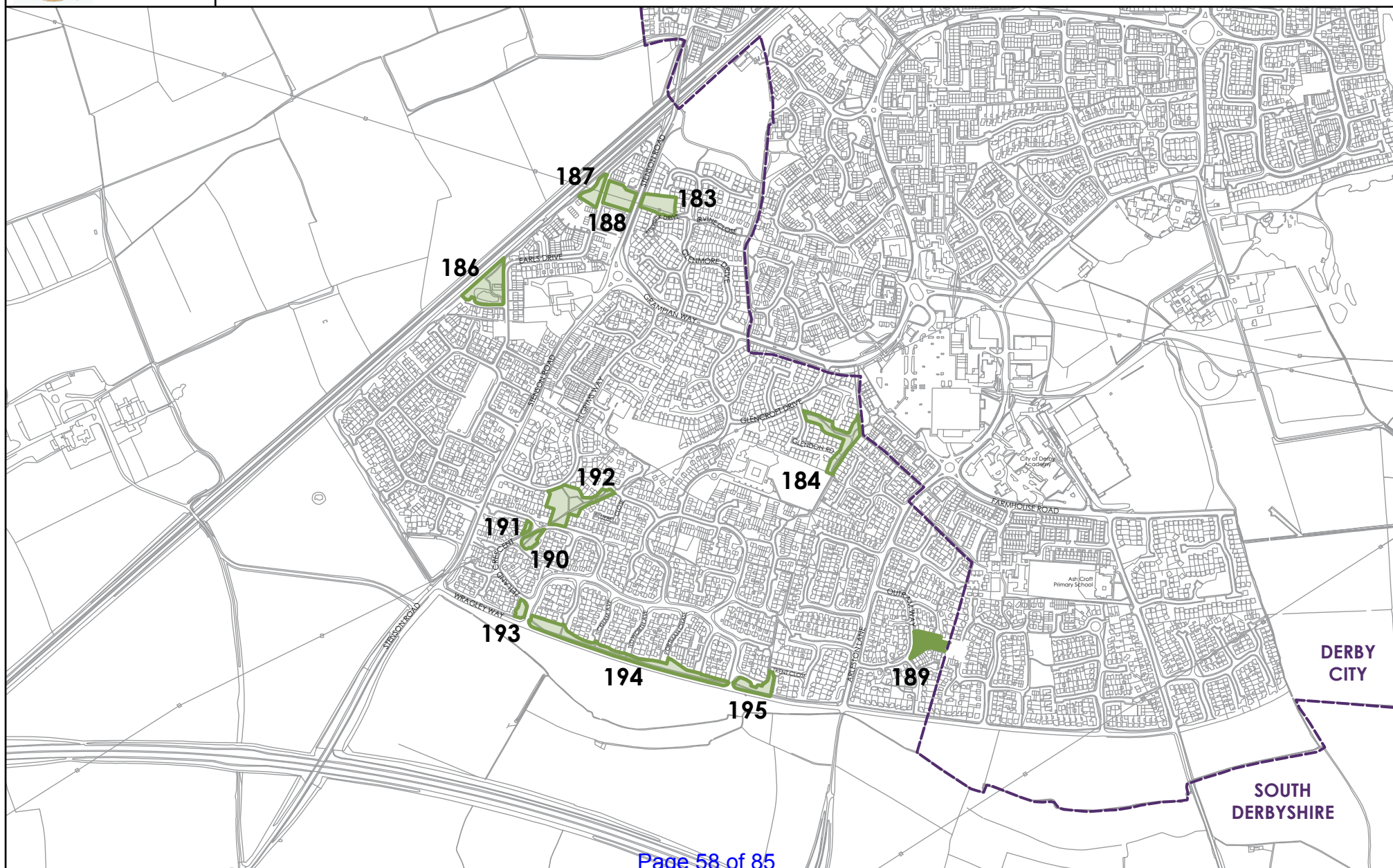


Date: Jan 2019





MAP 14: Local Green Spaces in Stenson Fields



Local Green Space

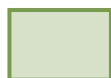
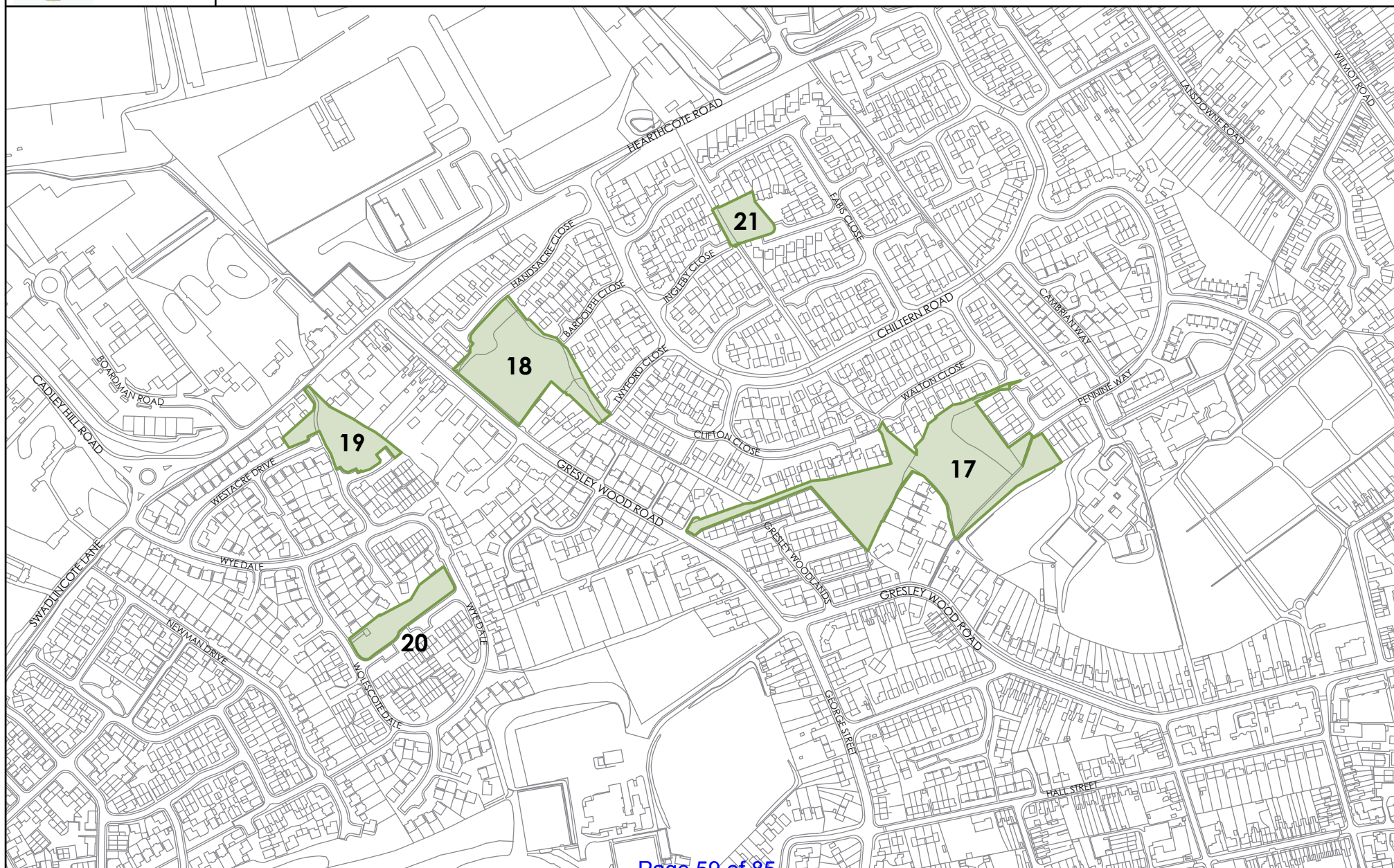


South Derbyshire District Boundary





MAP 15: Local Green Spaces in Church Gresley



Local Green Space



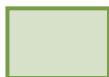
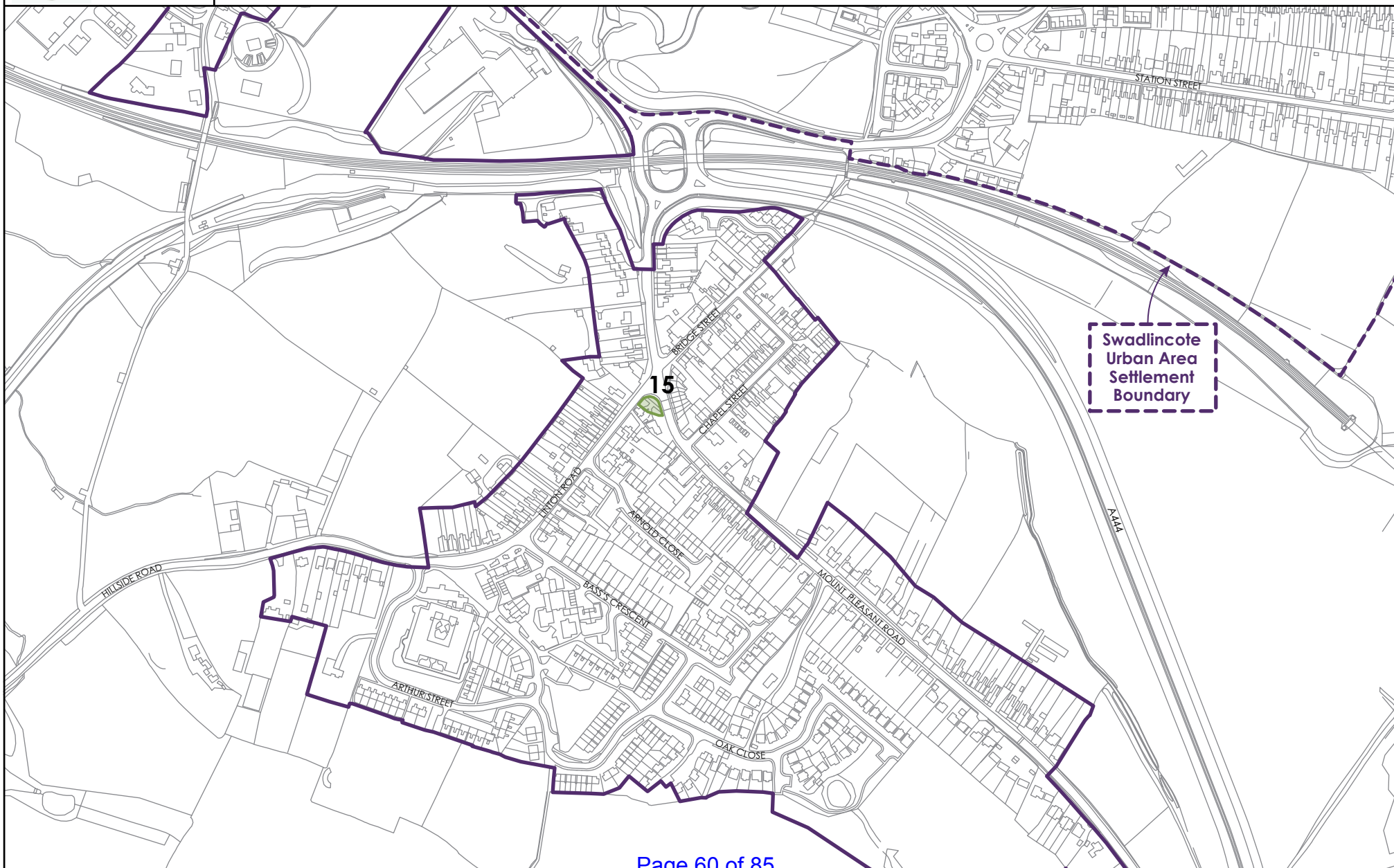
Settlement Boundary

(the whole of the map area is within Swadlincote Urban Area Settlement Boundary)



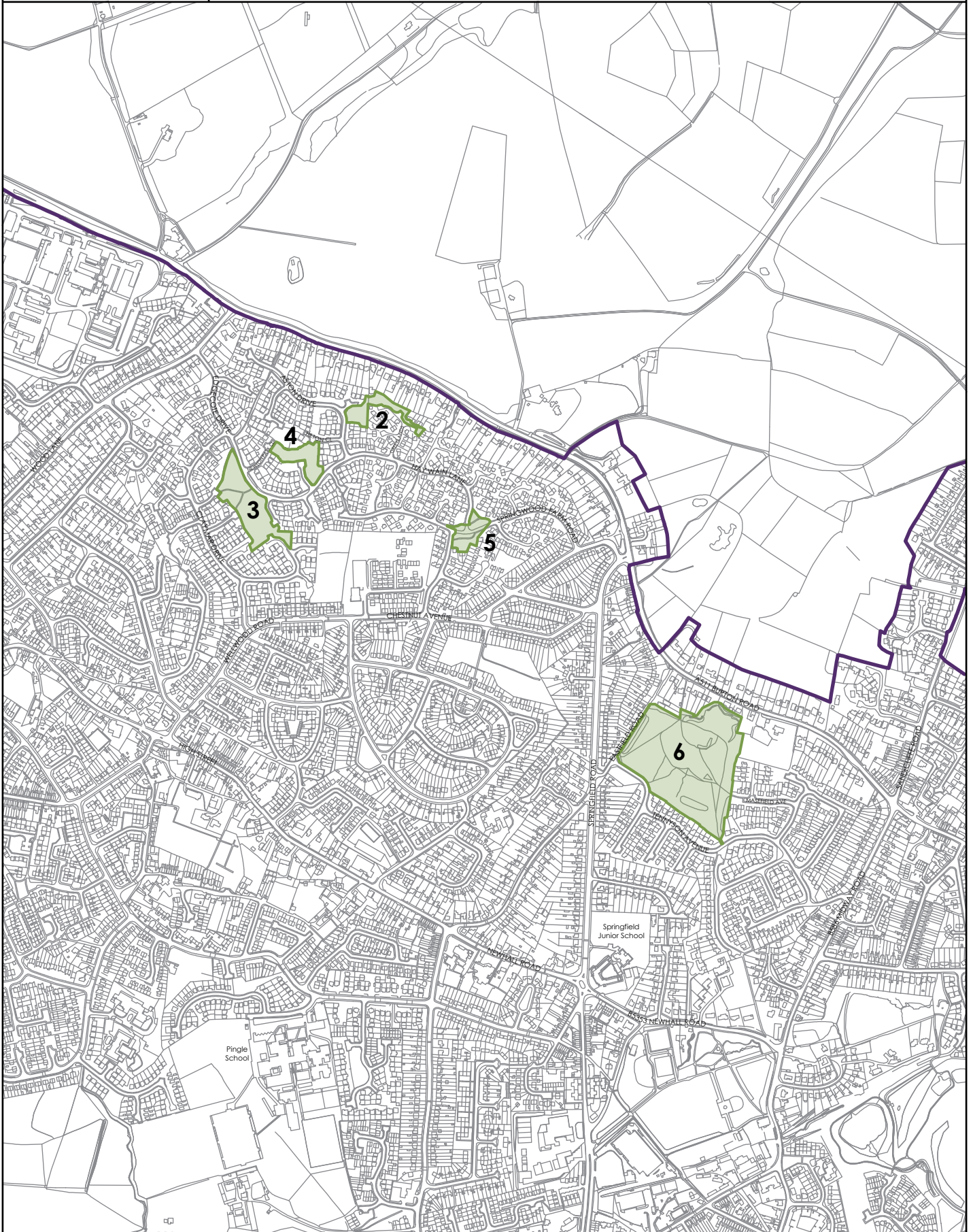


MAP 16: Local Green Spaces in Castle Gresley (Mount Pleasant)





MAP 17: Local Green Spaces in Midway, Swadlincote



Local Green Space

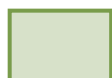
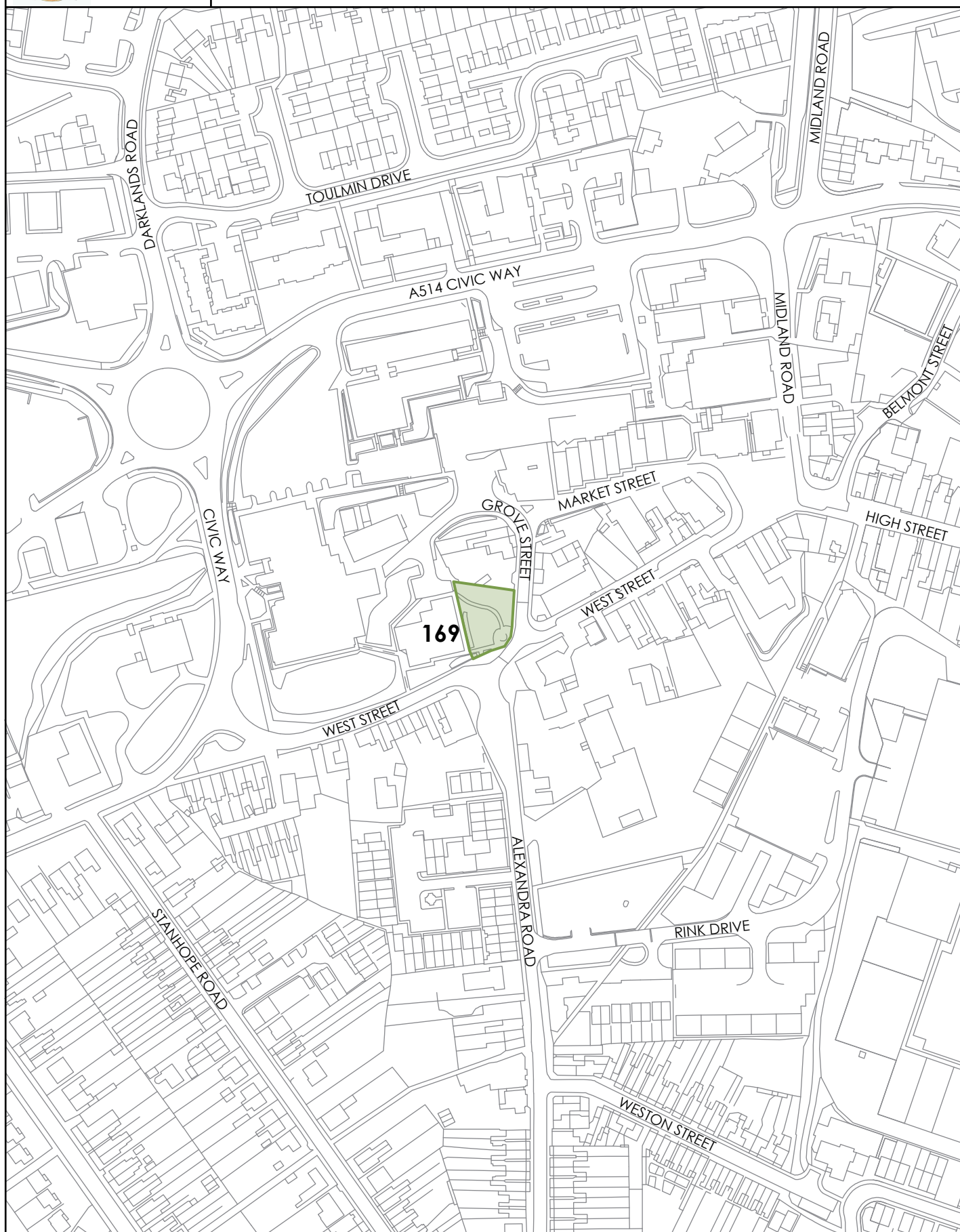


Settlement Boundary





MAP 18: Local Green Spaces in Swadlincote Town Centre



Local Green Space

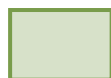
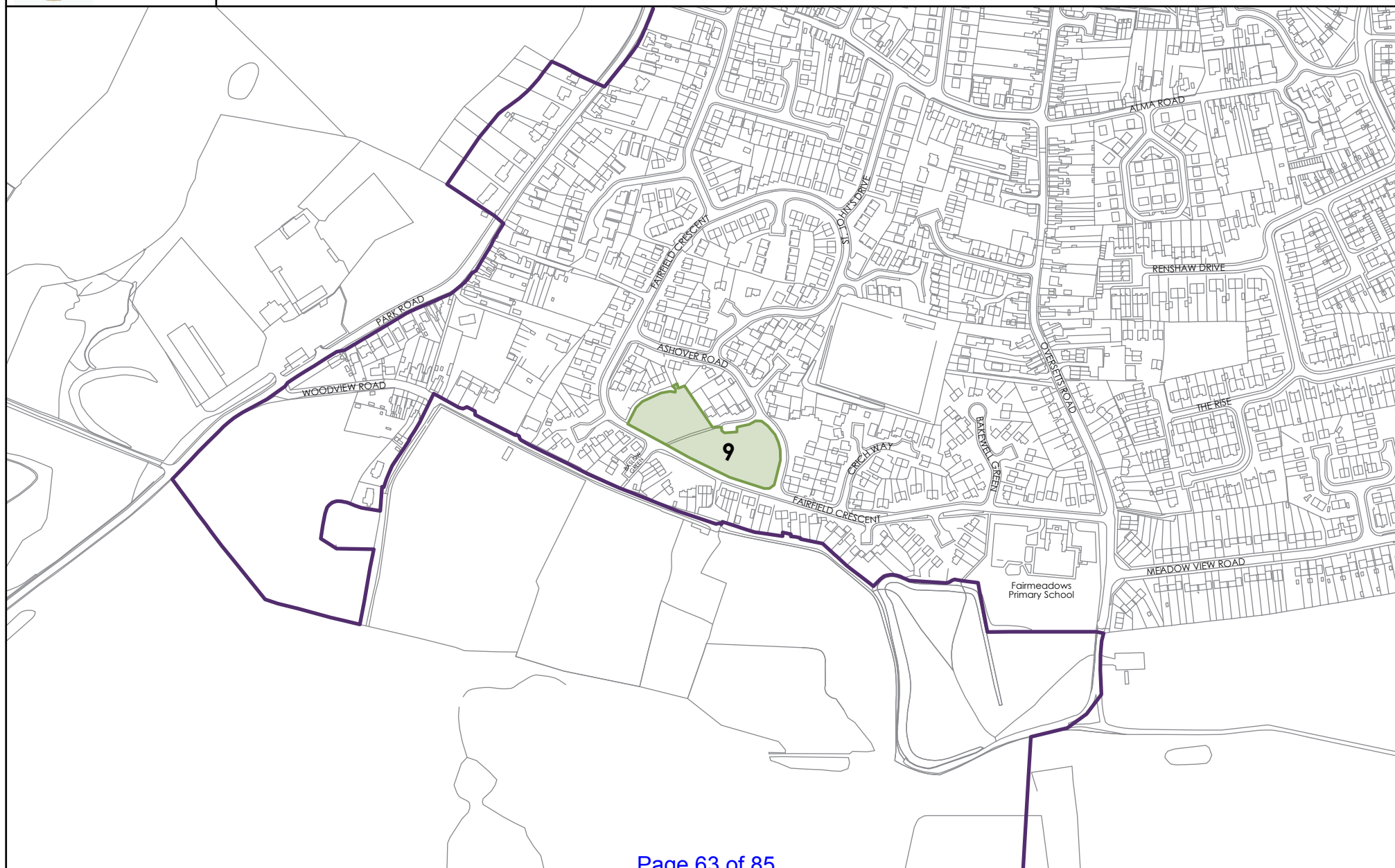


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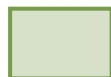
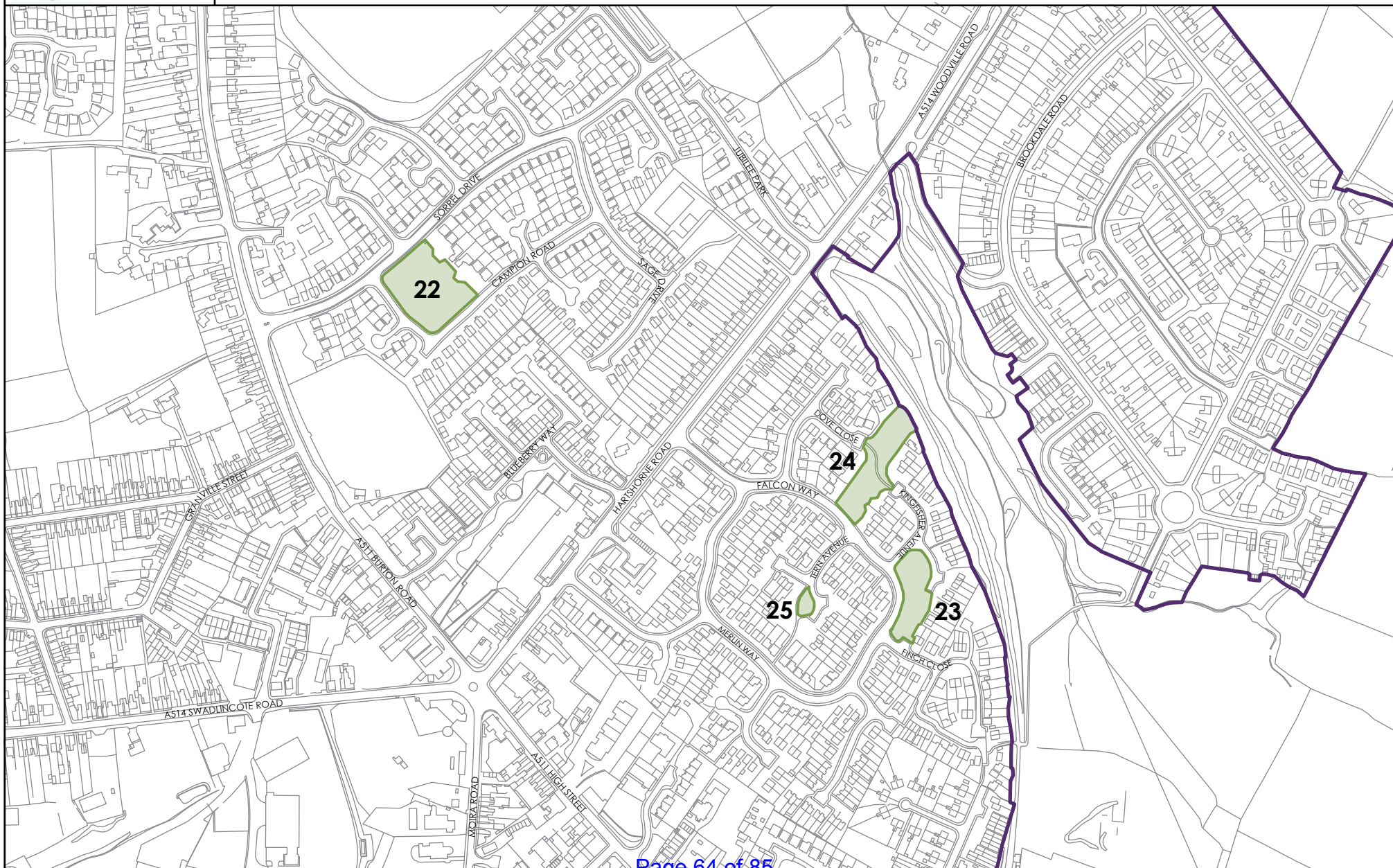


MAP 19: Local Green Spaces in Newhall, Swadlincote





MAP 20: Local Green Spaces in Woodville



Local Green Space

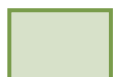
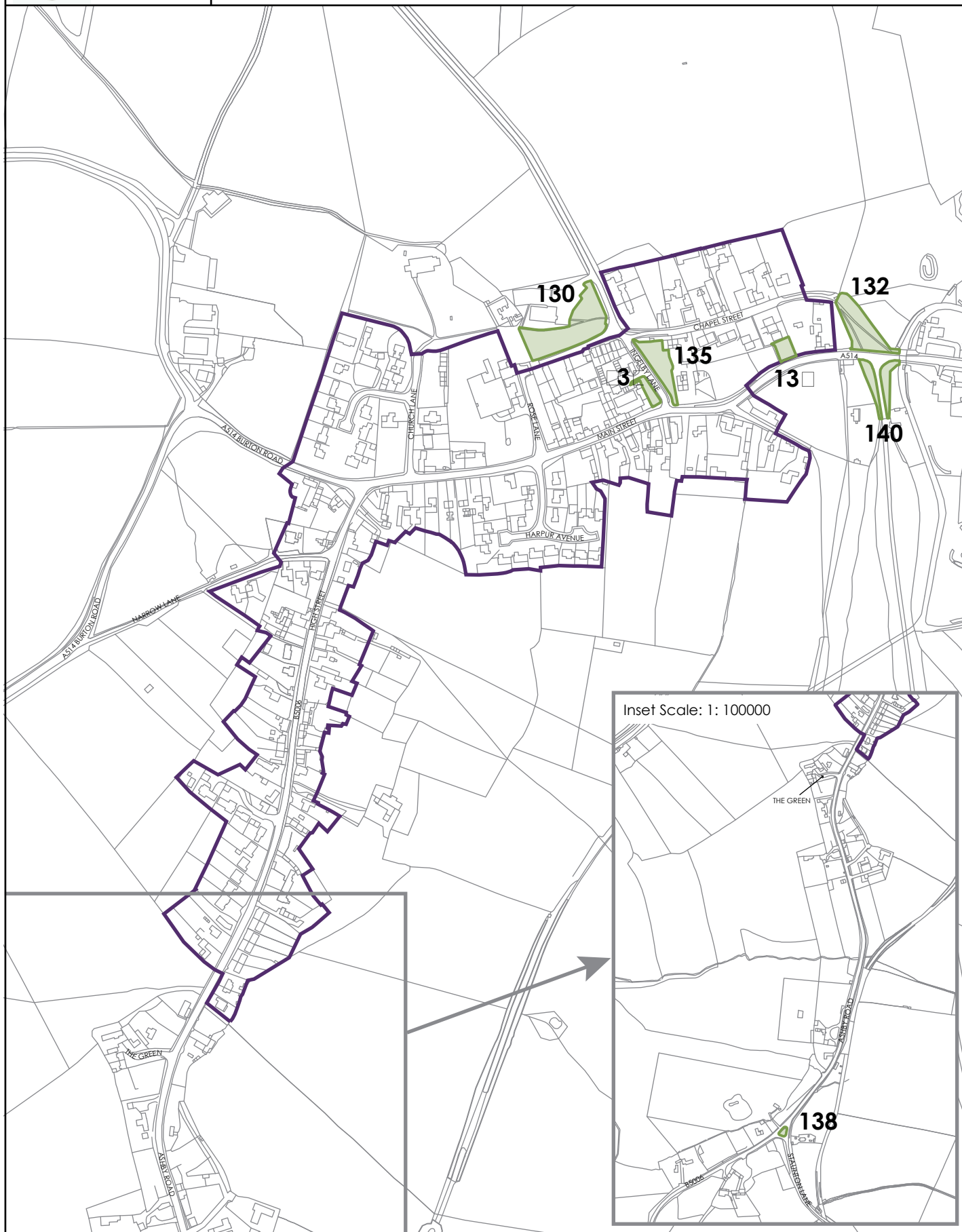


Settlement Boundary





MAP 21: Local Green Spaces in Ticknall



Local Green Space

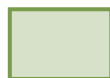
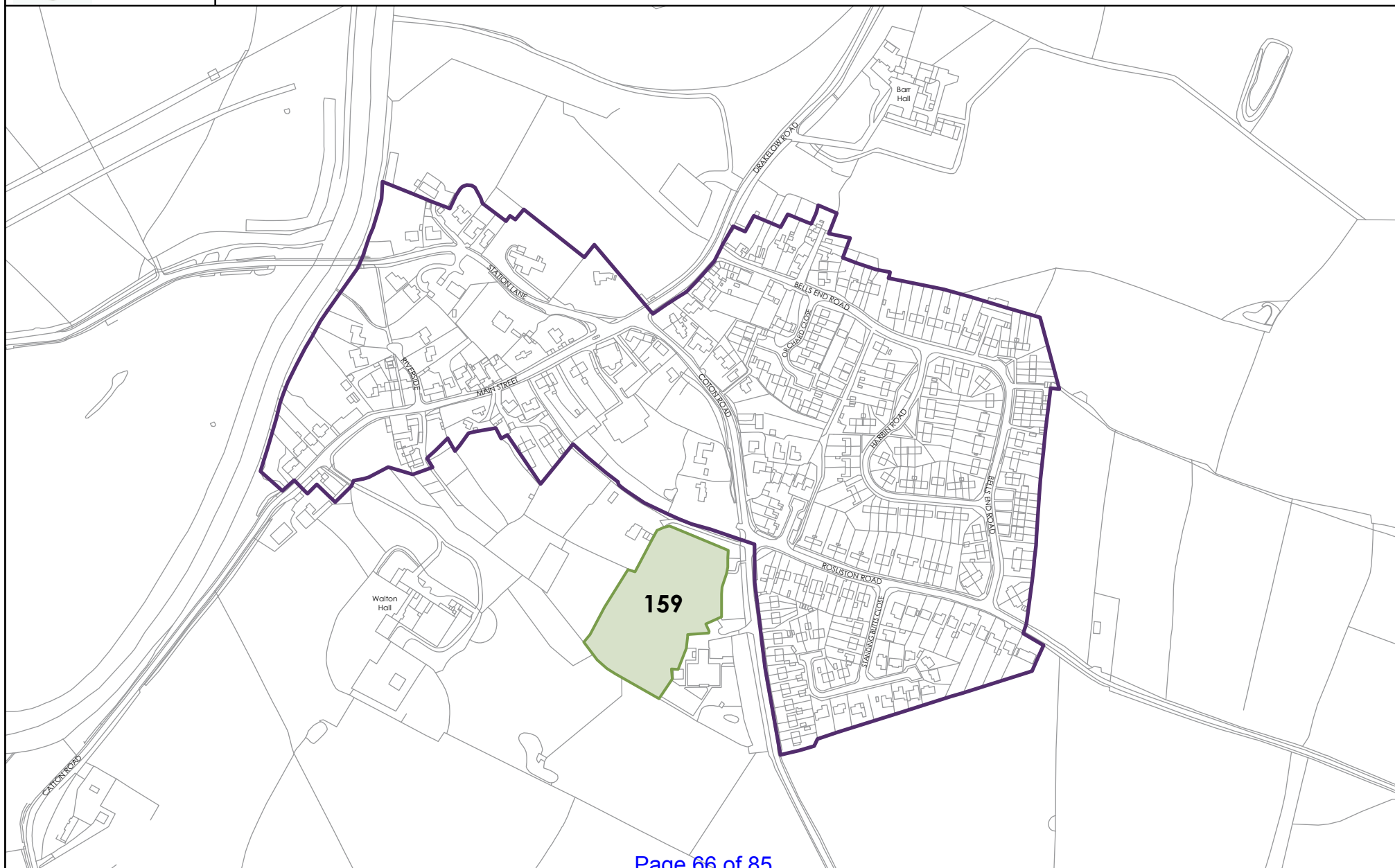


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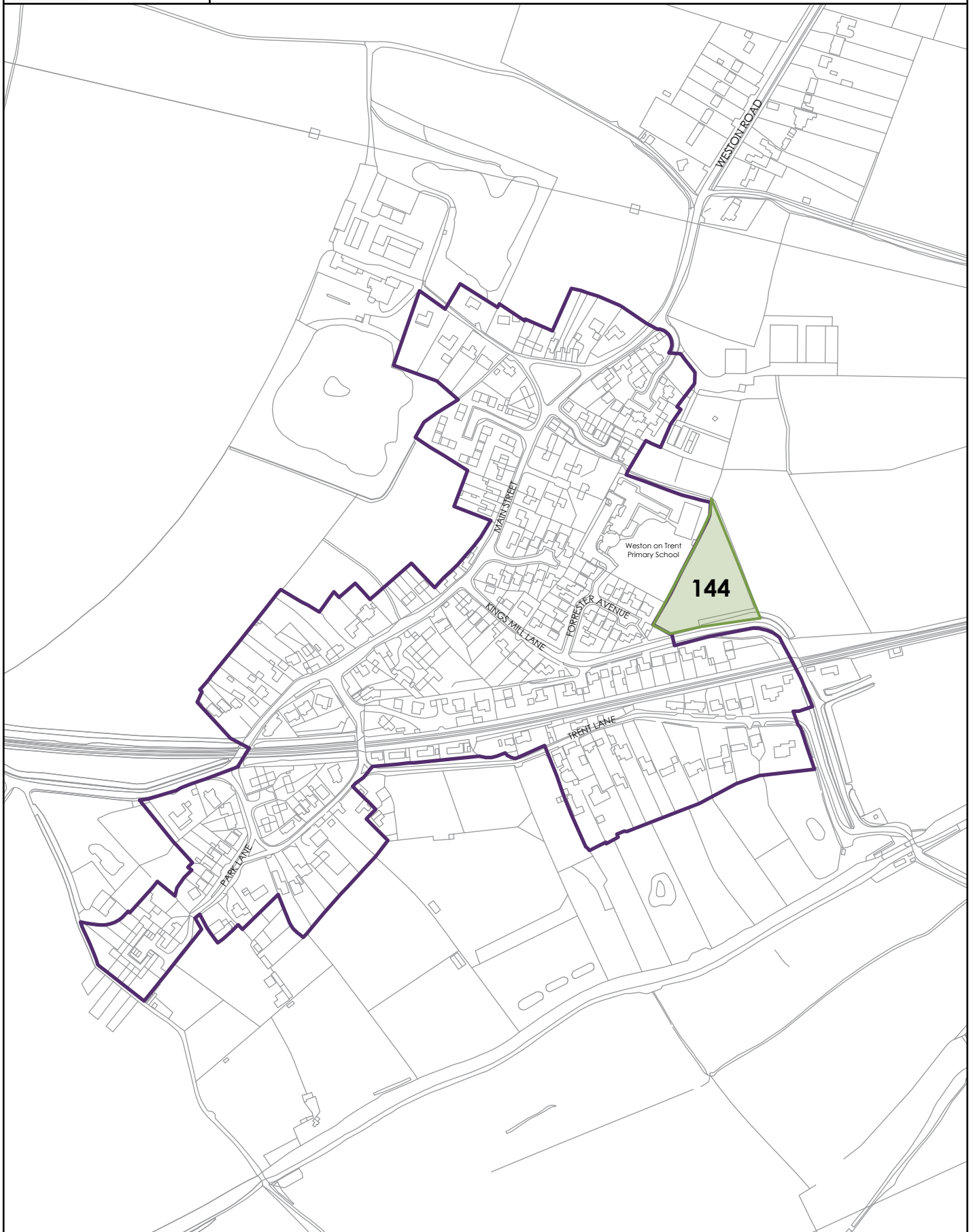


MAP 22: Local Green Spaces in Walton on Trent





MAP 23: Local Green Spaces in Weston on Trent



Local Green Space

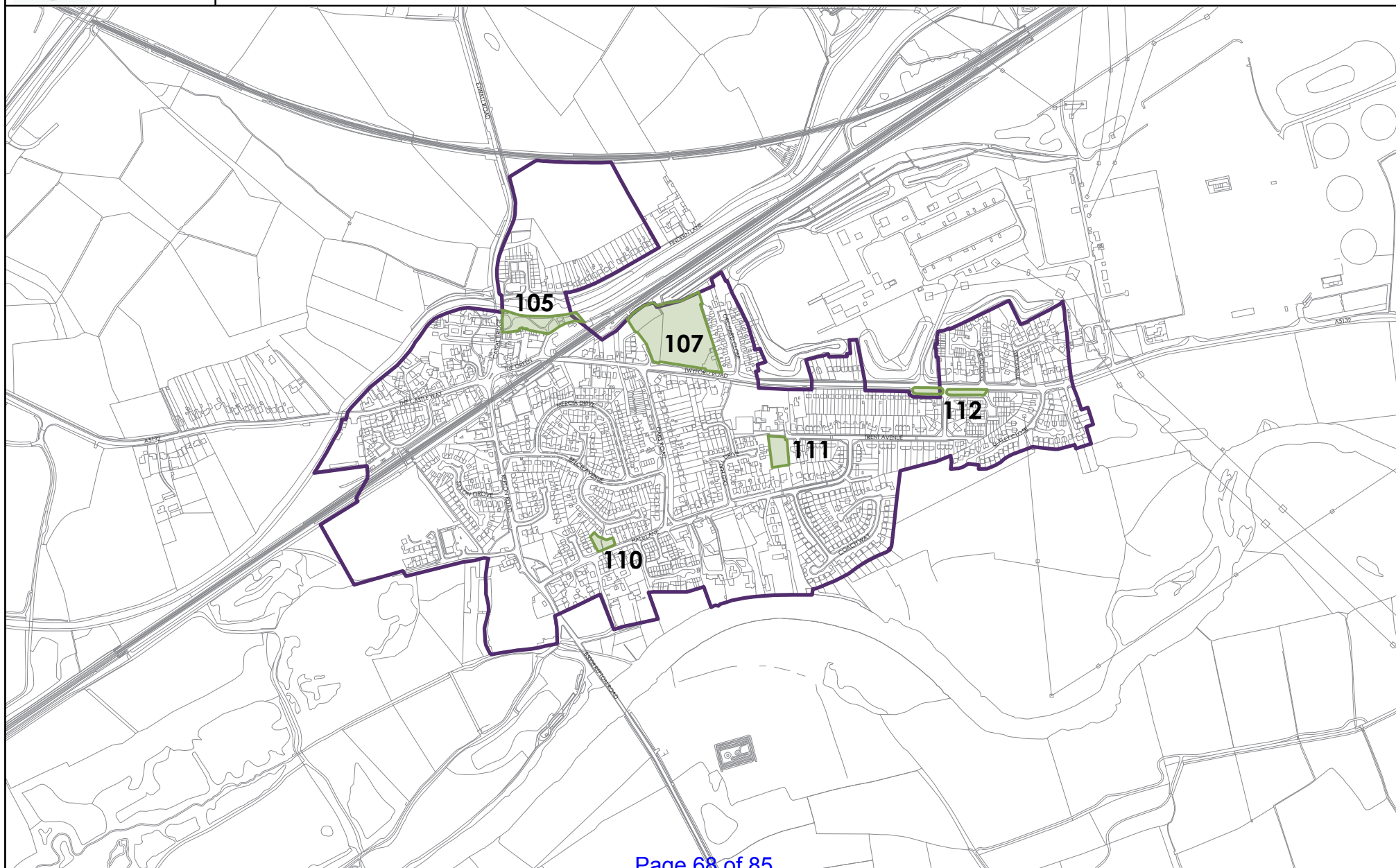


Settlement Boundary





MAP 24: Local Green Spaces in Willington



Local Green Space



Settlement Boundary



Consultation Statement Local Green Spaces DPD

Introduction

Local Green Spaces are areas of land that are of value to the local community and have been identified and allocated through a development plan. Local Green Spaces can be located in rural or built up areas. In the draft Local Green Spaces Plan, 86 sites were proposed to be allocated as a local green space and the Council asked for responses as to whether the sites proposed were appropriate or not. Once allocated, a local green space would have a policy designation that is similar to that of green belt, so would restrict future development.

Previous consultations

Local Green Spaces were initially to be designated through the Local Plan Part 2. Communities, stakeholders and developers were invited through the first consultation on the Local Plan Part 2 in December 2015 to express agreement or otherwise for the need to designate local green spaces, to raise any objections to the local green spaces being proposed, and to suggest other sites for designation that met the NPPF criteria. The Draft Local Plan Part 2 was published for consultation in June 2016 which again sought comments on the local green spaces being proposed and whether there were other sites that should be considered for designation. The responses to both of these consultations was documented in the consultation statement for the Local Plan Part 2; on each occasion the local green spaces element of the consultation was so supported by local communities that following consultation on the Draft Local Plan Part 2, it was considered necessary to designate the local green spaces themselves through a separate document, whilst keeping a local green spaces policy in the Local Plan Part 2.

The level of public interest in local green spaces remained high and the Local Green Spaces Options document was published for consultation in June 2017 shortly after the examination of the Local Plan Part 2 closed. The Options consultation set out all of the spaces that had previously been considered or suggested for designation. For each of the spaces the document included the information known about each site, including land ownership, any specific support or objections, and what elements of the NPPF designation criteria had been evidenced to date. The consultation questionnaire was particularly geared towards gathering evidence to demonstrate that a space was demonstrably special to the local community.

In total 117 individual responses and two petitions of support were received in response to the Options consultation, the vast majority of which supporting a specific local green space or spaces and providing evidence against the NPPF designation criteria. A few objections were received and some corrections submitted, predominantly regarding land ownership where the Land Registry had not been informed of the latest position.

Local Green Spaces Development Plan Document

The Local Green Spaces Development Plan Document (DPD) began its formal plan production process with the Sustainability Appraisal Scoping Consultation in April 2018. Statutory consultation bodies were consulted, as were other agencies such as the National Forest Company, Derbyshire Wildlife Trust, parish councils within the District and adjacent planning authorities. The consultation was also made available to the public on the Council's website. The consultation responses received were set out in Appendix 1 of the Technical Appendices to the Sustainability Appraisal, which was published in October

2018 with the Draft Local Green Spaces DPD.

The Draft Local Green Spaces DPD was consulted upon between Monday 8 October and Monday 19 November 2018. Consultees were encouraged to respond to a questionnaire which contained 5 questions relating to the policies and designations. In total there were 49 representations made to the consultation, most of which related to a particular site or sites within one settlement. Each one has been considered and a summary of the overall consultation provided below.

Question 1

Do you have any comments on policy LGS1: Development on a Local Green Space?

There was overall support for protecting local green spaces from being developed, for the benefit of recreational and sport activities, for biodiversity and for health benefits. There were two comments that the policy was well worded. There was also support for the policy's intention to make best use of existing green infrastructure, and protecting valuable green spaces which can be minimal in some more densely developed areas. Historic England supported policy LGS1, stating that the plan provides opportunity for conserving and enhancing the historic environment overall.

However The Derbyshire Wildlife Trust (DWT) suggested that the policy should be more strongly worded to take a more negative approach to development being allowed.

A representation was made, stating concerns that the methodology might allow sites to come forward that are considered an extensive tract of land and therefore would not be likely to pass the third Local Green Spaces test as stated in the National Planning Policy Framework (NPPF). There was also concern that the Policy could be overly restrictive on existing sport and recreation sites where enhanced built facilities may be required.

There were also comments made on specific sites, however these will be addressed under question 4.

How, where necessary, these issues were addressed

In terms of the suggestion to increase the strength of the policy wording, it is considered that where ever possible, policies are worded from a positive perspective in line with the approach taken in the Adopted Local Plan Part 1 (13 June 2016) and Part 2 (2 November 2017) and in line with national policy which seeks to enhance biodiversity and green infrastructure.

In relation to extensive tracts of land, the methodology of the site selection process has taken into account National Planning Practice Guidance (NPPG) which states that the blanket designation of open countryside adjacent to settlements will not be considered, and therefore it was highlighted at the initial stages that any site in excess of five hectares could constitute an extensive tract of land. No sites larger than five hectares have been taken forward at this point and similarly measures have been taken to ensure that all sites relate well to the community they serve, and are not already protected by other planning policy, such as Green Belt. From reading adopted Neighbourhood Plans (where local green spaces are subject to the same tests), any larger sites that have been rejected as local green spaces have also been far removed from the community, indicating that this is the factor of prime importance. The Council considers, therefore, that the sites proposed under the Local Green Spaces DPD have been carefully considered upon their own merit and do not fall outside the NPPFs definition of a Local Green Space.

Where it was suggested that Policy LGS 1 could be overly restrictive on sport and recreation sites, amendments to the policy wording and explanatory text will be made to alleviate this.

Question 2

Do you have any comments on policy LGS2: Enhancement of Local Green Spaces?

There was overall support for this policy, and comments that the policy was well worded. It was particularly commended that the policy seeks to enhance local biodiversity and offset biodiversity impacts from elsewhere. There were also comments that some local green spaces require improvement for example footpath access where appropriate.

How, where necessary, these issues were addressed

There were no issues to address under this section. Policy LGS2 states that whilst the District Council will support proposals to improve public access, no obligation to require improvement can be imposed on landowners by the District Council as part of the Local Green Spaces designation.

Question 3

Is there a need for any additional policies to be included in the Local Green Spaces Plan?

There were very few comments in relation to this question, as most responses relate to specific sites (addressed within Question 4).

It was stated that there should be a policy that prohibits Local Green Spaces being leased off to private companies for gain, against the will of the community.

How, where necessary, these issues were addressed

With regard to prohibiting Local Green Spaces being leased to private companies, then it is not the role of the Local Green Spaces DPD to place covenants on lease and land ownership but does apply a policy that is to be considered through planning applications and future Local Plan reviews.

Question 4

Do you have any comments on the sites proposed for designation?

There were many comments relating to proposed sites which have been summarised by settlement.

Aston on Trent

There were calls from four respondents to include an area known as the 'Aston Brickyard' which is local wildlife and conservation area, however this site is already protected by Green Belt Policy.

Support from the Derbyshire Wildlife Trust (DWT) for Site 30 – Ponds to the rear of Aston Hall, due to it extending the green infrastructure network and providing opportunity to enhance biodiversity and the aquatic environment.

Egginton

There was support for Site 150 – land off Elmhurst, Egginton, due to its recreational and environmental value to the local community.

Etwall

Support from the DWT for Site 38 – Applegate Meadow as it provides connectivity to the existing Mickleover-Egginton Greenway Local Wildlife Site.

There was support from the Parish Council regarding all of the proposed sites in Etwall, and also a suggestion for an extension to Site 40 – West of Main Street, as the triangular area to the north is deemed to be one and same plot, and also open ground with mature trees. The District Council will consider including this as an extension in the pre-submission version.

Findern

Support from the DWT for Sites 115 – The Green and 116 – East of The Hayes due to biodiversity potential.

Hartshorne

Support from the DWT for Site 122 – Land adjoining Mill Wheel car park, as it provides connectivity to the Springhill Field potential local wildlife site.

An association of local residents and the local Parish Council gave support for Site 124 – Land at the junction of Brook Street and Repton Road, and also Site 122 – Land adjoining Mill Wheel Car Park, due to abundant flora and fauna, and special nature of the site being tranquil particularly at the point close to Repton Brook.

Hilton

Hilton, Marston and Hoon Neighbourhood Plan Steering Group reported that from a survey it undertook, from a total of 928 respondents, 95% supported the proposed Local Green Spaces sites within its area. Similarly the Parish Council supported all of the sites that have been put forward as all are deemed demonstrably special to the local community. It was commented that there is little green space within Hilton and therefore all the designated areas have special importance and value to the local residents.

A respondent asked why the playing fields and land surrounding the village hall are not included, and this is due to the area already benefitting from other policy protection.

There was support from the DWT for Site 51 – Humber Street, Welland Road, and Site 178 – Woodland, South of the Mease, due to biodiversity enhancement opportunities. In addition there was support for Site 170 – Mease Meadow, and Site 173 – Amenity area to the North of Cycle Route at the Mease, due to biodiversity enhancement links with the Sutton Brook potential local wildlife site and Don Amott's Site potential local wildlife site respectively.

Linton

Support for Site 168 – Linton Orchard, from DWT due to high biodiversity enhancement opportunities. Natural England commented that the proposed designation would be unlikely to have a detrimental impact on the Special Area of Conservation (SAC) (this site falls within the catchment for the River Mease SAC).

Melbourne and Kings Newton

There was support from local residents and a local resident group for all the designated sites in Melbourne, for example the Council was informed that local residents have grown vegetables alongside Site 84 – Bowling Green, and it was stated that many residents use the recreation ground and bowling greens at both Sites 84 and 179 – Bowling Green, Kings Newton. Site 84, also received support from a resident who stated this area is used throughout the year for music and during the Melbourne Festival. Local residents feel the Green Spaces in Melbourne are important to the local community and enhance the character of the village. It was stated that children play on both Sites 87 – Grange Close Recreation Ground and Site 58 – West of Packhorse Road. There were additional representations giving support for Site 61 – Acacia Drive, and also one for Site 70 – Holy Well, Wards Lane, Kings Newton.

There was, however, a representation made by the landowner objecting to the inclusion of Site 84 – Bowling Green, due to it not having historic significance, tranquility, richness of wildlife or recreational value as the club operates privately and therefore is deemed neither publically accessible or demonstrably special to the local community. However, the District Council considers that given the level of public support for this site, that although the club operates privately, it still holds community value and contributes to the character of the locality.

Milton

There was a large amount of support for Site 155 – The Orchard, Milton, and many respondents provided information regarding the history of the site and details of the public amenity value. However, an objection was raised from the new landowner who requested the site to be removed. The Orchard is demarcated by a stone wall and the landowner does not intend for the land to be made publically accessible. Therefore, in accordance with the methodology, Site 155 will be amended to remove the portion of land within private ownership (The Orchard), leaving the grass verge only on this site. A respondent commented that this wide grass verge is an important extension to the Village Hall, and also as a local meeting point, therefore, it is felt that it does still hold local amenity value in its own right.

There was also support for Site 164 – The Triangle/Village Green, and again information was submitted by local residents detailing past village events held here and community efforts to maintain this space, adding support to the community value of the site.

Milton village is included in the Repton Neighbourhood Plan designated area; consultation on the draft Repton Neighbourhood Plan closed on 6 January 2019. The District Council has undertaken joint working with Repton Parish Council to align the local green spaces across both Plans as appropriate. However, a local green spaces designation within the Local Green Spaces DPD does not prejudice further sites or site boundary amendments to be considered through the neighbourhood plan making process.

Repton

Following information submitted from local residents, a boundary alteration is required at Site 93 due to a portion of the site falling within private residential ownership.

There was a representation made regarding the housing allocation in Policy 23G of the adopted Local Plan Part 2 at Milton Road, Repton. The Policy states that the proposal will have no built development to the north of the existing Public Right of Way, and the respondent queried why this area was not therefore proposed as local green space. The District Council considers that such a designation prior to the housing development itself would be premature.

DWT added support for Site 93 – East of High Street and South of Askew Grove due to biodiversity enhancement opportunities alongside the watercourse providing connectivity to the Land off Pinfold Lane potential local wildlife site. DWT supported Site 94 – North of Milton Road, due to biodiversity potential, as well as support for Site 162 – Land opposite the Arboretum on Pinfold Lane and Site 163 – Arboretum on Pinfold Lane as both have potential to enhance connectivity with the existing Repton Small Fields local wildlife site.

Sharlow West

There was support from DWT in relation to Site 99 – South of London, due to biodiversity potential in relation to protected species.

Swadlincote (Church Gresley)

There was support from DWT for Site 17 – Off Gresley Wood Road, due to high biodiversity potential and connectivity with the existing Church Gresley Scrub and potential local wildlife site, as well as Site 18 – Gresley Wood, because of high biodiversity enhancement potential.

Swadlincote (Midway)

DWT added support for Site 6 – Sandholes Open Space, Eastfield Road as it reinforces the existing green infrastructure network and forms the Midway Sand Quarry potential local wildlife site.

Swadlincote (Woodville)

DWT added support for Site 24 – Kingfisher Avenue, as it provides connectivity with the existing Woodville Disused Railway local wildlife site and expands the green infrastructure network.

Ticknall

There was support from DWT for Site 132 – North of A514 opposite Calke Abbey entrance and Site 140 – Main Street entrances and verges Calke Abbey, as both sites provide connectivity to the existing Calke Abbey Parklands local wildlife site.

There was an objection made by the landowner in relation to Site 135 – Ingleby Lane (East), putting forward the argument that the site does not meet the requirements of a local green space because it is not demonstrably special to the local community. They make the argument that the area is a negative feature in the landscape as an odd expanse of grass verge, that it does not have historic significance, recreational or wildlife value, and that the site is not tranquil because it abuts the main road in Ticknall (A514). The District Council, however, considers that the area meets the criteria for designation and is demonstrably special, being used by both the local community and walkers, and that the openness in this area is integral to the historic rural feel of the village. The undeveloped areas of land, particularly along the access routes to Calke Abbey, comprise part of Ticknall's character.

Walton on Trent

There was support from DWT for Site 159 – Walton Playing Field, as it is located adjacent to the existing Walton Hall local wildlife site and provides reinforcement to existing green infrastructure, particularly within the River Trent corridor in accordance with the Green Infrastructure policy INF7.

Weston on Trent

DWT supports Site 144 – Kings Mill Lane, as it supports and extends the green infrastructure network particularly along the River Trent and the Trent and Mersey Canal corridor.

Willington

There was support from the respondents in particular for Site 105 – South of Trent and Mersey Canal, often referred to as a picnic area, however, there were comments that part of this site has already been developed, as the adjacent public house has a glass covered seating area on a portion of this site. However, at the time of writing it is understood that this structure is subject to enforcement action and does not benefit from planning consent. In light of this it is not currently proposed to amend the proposed boundary of this site.

There was support from a local resident for the playing fields sites, Site 110 – Hall Lane Playing Field and Site 111 Trent Avenue Playing Field. It should be noted however that the Council was informed that Hall Lane playing field (site 110) was mapped incorrectly and this has been amended in the proposed submission version of the Plan.

DWT offered support for Sites 105 – South of Trent and Mersey Canal, and Site 107 – North of Twyford Road, as both increase green infrastructure links particularly along the River Trent and Trent and Mersey Canal corridor. In addition DWT noted biodiversity importance of veteran trees present at Site 110 – Hall Lane Playing Field, thus supporting its designation.

Additional Sites

Some respondents suggested further sites to be considered, particularly in the localities of Hilton and Stenson Fields. Where site plans and information were submitted, the District Council has sought land ownership details and will consider the proposed sites against the methodology. Any new sites that meet the criteria will be included in the pre submission version of the LGS DPD.

Question 5

Do you have any other comments regarding the draft Local Green Spaces Plan?

A few of the respondents made the assumption that a Local Green Spaces designation would guarantee future public access or improved access to sites, and one respondent asked specifically about this issue. However, the Local Green Spaces Policy LGS2 sets out that a designation cannot ensure or create public access to the site and it is not the Council's intention to alter this policy, as it is in line with national policy.

Policy LGS2- *"The Council will work with landowners, site managers and local community groups to support proposals that improve public access and connectivity of the spaces to the communities they serve.*

Where sites are not publically accessible, there will be no obligation for landowners to make sites so. Should a landowner be amenable to public or permissive access to their site, then the Council will work positively with the landowner and others to achieve this."

REPORT TO:	ENVIRONMENTAL AND DEVELOPMENT SERVICES	AGENDA ITEM: 8
DATE OF MEETING:	24th JANUARY 2018	CATEGORY: RECOMMENDED
REPORT FROM:	STRATEGIC DIRECTOR (SERVICE DELIVERY)	OPEN
MEMBERS' CONTACT POINT:	ADRIAN LOWERY, 01283 595764 adrian.lowery@south-derbys.gov.uk	DOC:
SUBJECT:	SERVICE STANDARDS - SUPPORTING PERFORMANCE MEASURES	
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE:

1.0 Recommendations

- 1.1 That Committee approves the Council becoming a member of Keep Britain Tidy at the expert level of membership.
- 1.2 That Committee approves a set of performance measures to support the delivery of Service Standards by the Direct Services Team as detailed in the report.
- 1.3 That Committee approves an annual Local Environmental Quality Survey be undertaken by Keep Britain Tidy.

2.0 Purpose of the Report

- 2.1 To agree a number of performance measures to support the delivery of Service Standards previously agreed by Committee and these be monitored going forward.
- 2.2 To inform members of the benefit of joining Keep Britain Tidy as an expert member.
- 2.3 To inform members of the benefit of undertaking an annual Local Environmental Quality Survey.

3.0 Executive Summary

- 3.1 The setting of formal Services Standards and monitoring their achievement is a key element to the Council continuing to improve its delivery of services to the residents of South Derbyshire and fulfil its commitments across the People, Place and Progress themes of the Corporate Plan.
- 3.2 Keep Britain Tidy is seen as the expert in the sector, and has built on its experience of delivering the Local Environmental Quality Survey of England for Defra and developing the National Indicator 195 methodology.

- 3.3 The following headline measures are proposed to be adopted to support the delivery of the previously agreed Service Standards:
- Adherence to Service Standards for Grass Cutting - at three, four and 16 cuts depending on the nature of the area
 - Undertake Local Environment Quality Survey (LEQS).
 - % of fly-tips cleared within 24 hours.
- 3.4 Although it is extremely useful to gather quantitative performance data, an independent review of the local environmental quality (LEQ) of an area being undertaken would help the Council to identify the quality of the Service delivered and highlight any key issues to address. Independent monitoring can be used to measure performance against targets and to guide service improvement.

4.0 Detail

- 4.1 The Council provides a wide range of services throughout the District, some through in-house teams, such as refuse collection and street cleaning, and others through partnerships and private contractors, such as waste recycling. Irrespective of how a service is actually provided, the standards that the public can expect should be the same and be monitored to ensure that they are being properly delivered.
- 4.2 A series of Service Standards documents were approved by the Environmental and Development Services and Housing and Community Committees in April 2018. These policies set out the Environmental Maintenance Standards that the Council is committed to deliver across a number of areas including: Street Scene, Waste and Transport, Cultural Services (parks and open spaces) and Housing Services (estate and communal areas).
- 4.3 The Service Standards reports gave a commitment to develop underpinning headline performance measures that looked at the impact of the Council's service delivery on the local environment.
- 4.4 The setting of formal Services Standards and monitoring their achievement is a key element to the Council continuing to improve its delivery services to the residents of South Derbyshire and fulfil its commitments across the People, Place and Progress themes of the Corporate Plan.
- 4.5 Management information collated on performance against all the Standards continues to be monitored to ensure the Standards are being adhered to, daily workforce activity is already monitored through supervisors and line managers, in terms of progress and quality, however, it is felt that a more formal level of performance monitoring is required to enable officers to provide both Senior Managers and Councillors with sufficient information to be satisfied that Service Standards are being met.
- 4.6 The following measures are proposed to be adopted to support the delivery of the Standards and be used for ongoing monitoring:
- Adherence to service standards for Grass Cutting – at three, four and sixteen cuts depending on the nature of the area.
 - Undertake a Local Environment Quality Survey (LEQS).
 - % of fly-tips cleared within 24 hours.

- 4.7 It is proposed to report the number of cuts completed each quarter against the number scheduled in order to assure the Committee of adherence with the grass cutting Service Standards.
- 4.8 The percentage of fly-tips cleared within 24 hours will be a quantitative measure, the timescales will relate only to working time and be measured from the time the Clean Team is made aware of the fly-tip. Targets for improvement will be set from an initial baseline.
- 4.9 In addition to the quantitative measures proposed it is also considered that undertaking an annual Local Environmental Quality Survey would also enable the Council to gauge public opinion of the Service.
- 4.10 Keep Britain Tidy is seen as the expert in the sector, and has built on its experience of delivering the Local Environmental Quality Survey of England for Defra and developing the National Indicator 195 methodology.
- 4.11 Although it is extremely useful to gather quantitative performance data, it is considered important that an independent review of the local environmental quality (LEQ) of an area is carried out to identify any key issues that need to be addressed. Independent monitoring can be used to measure performance against actual targets or to guide service improvement.
- 4.12 The outcomes from a Local Environmental Quality Survey can be used in planning and to effectively target problem issues and areas. It is also important to be able to monitor the impact and effectiveness of any activity that aims to reduce littering, improve the environment of local places or increase recycling.
- 4.13 Keep Britain Tidy surveys are tailored to meet the needs of a local area and are carried out by trained Keep Britain Tidy surveyors. The aim of the LEQ surveys is to produce information that will assist in improving the resource efficiency and attractiveness of the area for the benefit of residents, businesses and visitors.
- 4.14 Keep Britain Tidy provide beginning to end management of the survey, including:
- Planning and design of the survey according to the client's needs
 - Gathering of data from an agreed number of sites
 - Data provision, e.g. NI195-style results, and accompanying report
 - Surveyor observations and recommendations
 - Presentation of results
- 4.15 Membership of Keep Britain Tidy allows for access to its Local Environmental Quality Surveys. There are also a number of further benefits to the expert membership level , including;
- Free places at all Network/Regional learning events
 - Four 'Ask the Expert' opportunities
 - Unlimited access to 'Ask the Network'
 - Full access to Network member area and resources
 - Access to LEQs Pro Survey System
 - Monthly and weekly news round-up in your inbox
 - Eligibility to enter the Keep Britain Tidy Awards
 - Ability to order customised campaign posters
 - Access to a resource library
 - Discounted training

- A free place at the Annual Network Conference
- A free place at the Annual Network Awards
- Annual 1-2-1 with Keep Britain Tidy

5.0 Financial Implications

- 5.1 Membership of Keep Britain Tidy at the expert level would cost £1,995 per year.
- 5.2 An annual Local Environmental Quality Survey would cost approximately £5,000 per year.
- 5.3 These costs can be met from the Direct Services budget.

6.0 Corporate Implications

Employment Implications

- 6.1 No direct implications although officer time and input to the local Environmental quality surveys will be required.

Legal Implications

- 6.2 The Council is a designated Principle Litter Authority and has a statutory duty to arrange for the collection of litter and fly tipping. Failure to meet our statutory duty could lead to the public serving notice on the Council or the Secretary of State intervening.

Corporate Plan Implications

- 6.3 The report addresses the corporate plan action PL6. Deliver services that keep the District clean and healthy. Provide clean and green streets, neighborhoods' and open spaces and specifically delivers action PL6.1 Monitoring of street scene services (including fly tipping, grass cutting and litter collection).

Risk Impact

- 6.4 Reputational risk if Services are not delivered to a high standard; however, the service standards, additional resources allocated and renewed focus on delivering excellent services helps to mitigate this risk.

7.0 Community Impact

Consultation

- 7.1 None

Equality and Diversity Impact

- 7.2 None

Social Value Impact

- 7.3 Enhancing the health and well-being of local communities can be aided through keeping the District clean and tidy, evidence from the governments Litter Strategy identifies that residents feel safer in their local environment when it is free from litter, detritus and graffiti. Delivering the highest quality services to South Derbyshire residents and being open and accountable for its actions fulfils the Council's obligations to the community.

Environmental Sustainability

- 7.4 Part of the aim of performance monitoring and in particular LEQ surveys is to produce information that will assist in improving the resource efficiency and as such reducing the Council's impact on the environment.

REPORT TO:	ENVIRONMENTAL AND DEVELOPMENT SERVICES COMMITTEE	AGENDA ITEM: 9
DATE OF MEETING:	24th JANUARY 2019	CATEGORY: DELEGATED
REPORT FROM:	STRATEGIC DIRECTOR (SERVICE DELIVERY)	OPEN
MEMBERS' CONTACT POINT:	DEMOCRATIC SERVICES 01283 595848/5722 democraticservices@south-derbys.gov.uk	DOC:
SUBJECT:	COMMITTEE WORK PROGRAMME	REF:
WARD(S) AFFECTED:	ALL	TERMS OF REFERENCE: G

1.0 Recommendations

- 1.1 That the Committee considers and approves the updated work programme.

2.0 Purpose of Report

- 2.1 The Committee is asked to consider the updated work programme.

3.0 Detail

- 3.1 Attached at Annexe 'A' is an updated work programme document. The Committee is asked to consider and review the content of this document.

4.0 Financial Implications

- 4.1 None arising directly from this report.

5.0 Background Papers

- 5.1 Work Programme.

Environmental & Development Committee – 24th January 2019 Work Programme

Work Programme Area	Date of Committee meetings	Contact Officer (Contact details)
Reports Previously Considered by Last Three Committees		
Corporate Plan 2016-21: Performance Report Q1	16 th August 2018	Keith Bull Head of Communications (01283) 228705
Elvaston Castle Masterplan	16 th August 2018	Tony Sylvester Planning Services Manager (01283) 595743
East Midlands Airport Draft Noise Action Plan	16 th August 2018	Richard Groves Planning Policy Officer (01283) 595738
England A38 Derby Junctions Scheme – Statement of Community Consultation	16 th August 2018	Richard Groves Planning Policy Officer (01283) 595738
Local Validation Requirements	16 th August 2018	Chris Nash Principal Area Planning Officer (01283) 595926
Findern Public Spaces Protection Order	16 th August 2018	Matt Holford Environmental Health Manager (01283) 595856

Environmental Sustainability Group	16 th August 2018	Allison Thomas Strategic Director (Service Delivery) (01283) 595775
Gambling Act 2005 Statement of Licensing Policy	27 th September 2018	Emma McHugh Senior Licensing Officer (01283) 595716
Local Green Spaces Plan	27 th September 2018	Kevin Exley Planning Policy Team Leader (01283) 595749
Statement of Community Involvement	27 th September 2018	Karen Beavin Planning Policy Team Leader (01283) 595749
Contaminated Land Inspection Strategy	27 th September 2018	Matt Holford Environmental Health Manager (01283) 595856
Derby City Clean Air Consultation	27 th September 2018	Matt Holford Environmental Health Manager (01283) 595856
Donington Park Noise Management	27 th September 2018	Matt Holford Environmental Health Manager (01283) 595856
Key Performance Indicators – Licensing Department	15 th November 2018	Emma McHugh Senior Licensing Officer (01283) 595716

Gypsy And Traveller Site Allocations Development Plan Document	15 th November 2018	Nicola Sworowski Planning Policy Manager (01283) 595820
Swadlincote Town Centre Vision – Progress Review	15 th November 2018	Mike Roylance Economic Development Manager (01283) 595725
Provisional Programme of Reports To Be Considered by Committee		
Grant Applications & Commissions – Environmental Education Project Team 2018-20	24 th January 2019	Kate Allies Environmental Development Manager (01283) 535039
Local Green Spaces Development Plan Document – Regulation 19 Proposed Submission	24 th January 2019	Kevin Exley Planning Policy Officer (01283) 595738
Service Standards – Supporting Performance Measures	24 th January 2019	Adrian Lowery Direct Services Manager (01283) 595764
Boulton Moor Development Framework Document	28 th February 2019	Karen Beavin Planning Policy Team Leader (01283) 595749
Draft Waste Local Plan	28 th February 2019	Richard Groves Planning Policy Officer (01283) 595738

Corporate Plan 2016-21: Performance Report Q3	28 th February 2019	Keith Bull Head of Communications (01283) 228705
Private Hire Licensing Convictions Policy and Conditions	28th February 2019	Emma McHugh Senior Licensing Officer (01283) 595716