

MINUTES of the MEETING of the
SOUTH DERBYSHIRE DISTRICT COUNCIL
held at the Civic Offices, Civic Way, Swadlincote
on Thursday 17th January 2019
at 6.00pm

PRESENT:-

Conservative Group

Councillor Stanton (Chairman), Councillor Muller (Vice-Chairman) and Councillors Billings, Mrs Coe, Dr Coyle, Ford, Grant, Mrs Hall, Harrison, Hewlett, MacPherson, Murray, Mrs Patten, Pegg, Roberts, Smith, Swann Watson and Wyatt

Labour Group

Councillors Bambrick, Dunn, Rhind, Richards, Shepherd, Mrs Stuart, Taylor, Tilley and Wilkins

Independent (Non-Grouped Members)

Councillor Coe

CL/95 **APOLOGIES**

Apologies for absence from the Meeting were received from Councillors Atkin, Mrs Brown (Conservative Group), Councillors Chahal, Dr Pearson, Southerd (Labour Group) and Councillor Tipping (Independent Non-Grouped Member).

CL/96 **PRESENTATION: KOICHIRO KUNO (TOYOTA CITY)**

The Chairman was presented with a framed Japan Rugby World Cup T-shirt by Koichiro-san on behalf of Toyota City. In return, the Chairman presented Koichiro-san with a framed photograph of Melbourne Sporting Partnership. Members were shown a bespoke painting commissioned by Toyota City Council for South Derbyshire District Council, using the Japanese paper art of 'washi' which had been presented to the Chairman at a previous Derbyshire County Council meeting.

Koichiro-san addressed Members, noting the special relationship between Toyota City and this Council thanking Members for their recent visit to Japan.

CL/97 **PRESENTATION: DETECTIVE SERGEANT STUART KERSHAW**

Detective Sergeant Stuart Kershaw delivered a presentation to Council on

Derbyshire Constabulary Foreign National Intelligence Team providing an overview of Project Advenus; a team working in partnership with other responsible authorities in order to educate, support and actively monitor foreign nationals who come into contact with the police as well as conduct intelligence enquiries.

Queries were raised by some Members on housing obligations, modern slavery and action taken by the Police and this Council to address such matters. Clarification was provided by Detective Sergeant Kershaw and the Strategic Director (Service Delivery).

The Leader of the Council thanked Detective Sergeant Kershaw for his informative presentation.

CL/98 **MINUTES OF COUNCIL**

The Open Minutes of the Council Meeting held on the 1st November 2018 (CL/75-CL/91) were approved as a true record.

CL/99 **DECLARATIONS OF INTEREST**

Council was informed that no declarations of interest had been received.

CL/100 **ANNOUNCEMENTS FROM THE CHAIRMAN**

The Chairman of the Council outlined a summary of events attended since the last Council Meeting; including the switching on of the Christmas Lights, a visit to Toyota, Burnaston and Pingle School. The Chairman informed Council of the recent visit to Japan and extended gratitude on behalf of himself and the Vice-Chairman of the Council to Koichiro-san and the delegation from Toyota City for their hospitality.

CL/101 **ANNOUNCEMENTS FROM THE LEADER**

The Leader joined the Chairman in formally thanking Koichiro-san and his colleagues for the visit to Japan and invited the Leader of the Opposition to address Council. The Leader of the Opposition echoed the words of gratitude adding that Members had been treated with the deepest respect on this visit.

CL/102 **ANNOUNCEMENTS FROM THE HEAD OF PAID SERVICE**

The Chief Executive distributed documentation to the Leader of the Council and a Ward Member in relation to an investigation into the Infinity Garden Village.

The Chief Executive responded to a suggestion from a Member for a Youth Parliament advising that a process would be initiated in due course to invite representatives from some local schools, universities and colleges.

CL/103 **QUESTIONS BY MEMBERS OF THE PUBLIC PURSUANT TO COUNCIL PROCEDURE RULE NO. 10**

Council were informed that no questions had been received.

CL/104 **QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NO. 11**

Council were informed that no questions had been received.

CL/105 **SEALED DOCUMENTS**

<u>Date</u>	<u>No. of Seal</u>	<u>Nature of Document</u>
22.06.18	12024	Transfer – 15 Durham Close, Midway
18.07.18	12046	Transfer – 21 Limetree Avenue, Midway
07.08.18	12056	Transfer – 65 Trent Avenue, Willington
15.08.18	12059	Transfer – 263 Woodville Road, Hartshorne
23.08.18	12068	Transfer – 40 Heathway, Hatton

RESOLVED:

That the Sealed Documents listed, for which there is no specific authority, be duly authorised.

CL/106 **ARMED FORCES COVENANT**

The Community Partnership Officer presented the report to Council advising of an amendment to the recommendation which was carried by Council.

RESOLVED:

1.1 Council noted the content of the revised Armed Forces Covenant and agreed to it being re-signed.

1.2 Council approved that delegated authority be granted to the Chairman of the Council to sign the document on behalf of the Authority.

CL/107 **COUNCIL CONSTITUTION - POLICY UPDATES**

The Chief Executive presented the report, which was welcomed by Council.

RESOLVED:

Council approved that the following updated documents, which were attached as Appendices to the report, replace the existing ones in the Council's Constitution;

- ***Appointment Procedure for Chief Executive and Directors***
- ***Protocol for Member/Employee Relations***
- ***Employee Code of Conduct***
- ***Disciplinary Procedure for Head of Paid Service, Statutory Officers and Director positions***

CL/108 **CAPITAL STRATEGY 2019/20 to 2022/23**

The Strategic Director (Corporate Resources) presented the report

RESOLVED:

- 1.1 Council approved the proposed Capital Strategy 2019/20 to 2022/23 as detailed in Appendix 1.**
- 1.2 Council approved the Strategy be monitored by the Finance and Management Committee and an annual review be reported to the Council in accordance with the Prudential Code.**

Abstention: Councillor Taylor

CL/109 **UPDATE OF THE COUNCIL'S OUTSIDE BODIES LIST 2018 - 2019**

The Chief Executive presented the report. The Leader of the Council thanked Councillors Mrs Coe and Watson for their contribution to the Burton Hospitals NHS Foundation Trust Governors and the Waste Less/Save More Project.

RESOLVED:

- 1.1 Council approved the updated Outside Bodies List attached at Appendix 1 of the report, with the additional amendment to the name of the Citizens Advice South Derbyshire and City (CASDAC)**

CL/110 **OPEN MINUTES**

Council received and considered the open minutes of its Committees.

RESOLVED:-

That the open minutes of the following Committees and Area Forum meetings were approved as a true record:-

<u>Committee</u>	<u>Date</u>	<u>Minutes No's</u>
Planning	16.10.18	PL/86-PL/102
Overview & Scrutiny	17.10.18	OS/22-OS/30
Planning	06.11.18	PL/105-PL/115
Licensing and Appeals Sub-Committee	08.11.18	LAS/27-LAS/29
Licensing and Appeals Sub-Committee	14.11.18	LAS/31-LAS/33
Environmental and Development Services	15.11.18	EDS/58-EDS/70
Housing and Community Services	22.11.18	HCS/46-HCS/59
Planning	27.11.18	PL/116-PL/126
Finance and Management	29.11.18	FM/89-FM/103
Licensing and Appeals Sub-Committee	05.12.18	LAS/39-LAS/42
Standards Committee	11.12.18	SC/1-SC/6

<u>Area Forum</u>	<u>Date</u>	<u>Minute Numbers</u>
Swadlincote	24.10.18	SA/8-SA/14

Etwall	09.10.18	EA/8-EA/14
Melbourne	23.10.18	MA/8-MA/14
Linton	18.10.18	LA/8-LA/14
Repton	10.10.18	RA/8-RA/14
Newhall	03.10.18	NA/8-NA/14

CL/111 **THE COMPOSITION OF COMMITTEES, SUB-COMMITTEES & WORKING PANELS FOR THE REMAINDER OF THE MUNICIPAL YEAR**

RESOLVED:

Council approved the following amendments:

Audit Sub-Committee

Councillor Stanton to replace Councillor MacPherson

Service And Financial Planning Working Group

Councillor Watson be appointed

CL/112 **COMPOSITION OF SUBSTITUTE PANELS**

RESOLVED:

Council approved the following amendments:

Finance and Management Committee

Councillor Stanton be removed

CL/113 **REPRESENTATION ON OUTSIDE BODIES**

RESOLVED:

Council approved the following amendment:

40. Sharpe's Pottery Heritage & Arts Trust Ltd.

Councillor Harrison replaced Councillor Dr Coyle

CL/114 **MEMBER CHAMPIONS**

RESOLVED:

Council were informed that no amendments were to be made.

CL/115 **LOCAL GOVERNMENT ACT 1972 (AS AMENDED BY THE LOCAL GOVERNMENT [ACCESS TO INFORMATION] ACT 1985)**

RESOLVED:-

That in accordance with Section 100(A)(4) of the Local Government Act 1972 (as amended) the press and public be excluded from the remainder of the Meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined under

the paragraphs of Part 1 of Schedule 12A of the Act as indicated in the reports of Committees.

EXEMPT MINUTES OF THE COUNCIL

The Exempt Minutes of the Council Meeting held on 1st November 2018 (CL/92-CL/94) were approved as a true record.

EXEMPT QUESTIONS BY MEMBERS OF THE COUNCIL PURSUANT TO COUNCIL PROCEDURE RULE NUMBER 11

Council was informed that no questions had been received.

EXEMPT MINUTES

Council received and considered the Exempt Minutes of its committees.

RESOLVED:-

That the Exempt Minutes of the following Committees be approved as a true record:-

Committee	Date	Minute No.'s
Licensing and Appeals Sub-Committee	29.06.18	LAS/9-LAS/10
Planning	17.07.18	PL/48-PL/49
Licensing and Appeals Sub-Committee	25.07.18	LAS/19-LAS/20
Finance and Management (Special)	26.07.18	FM/42-FM/46
Environmental and Development Services	16.08.18	EDS/40-EDS/41
Housing and Community Services	23.08.18	HCS/27-HCS/31
Finance and Management	30.08.18	FM/61-FM/68

The meeting terminated at 7.00pm.

COUNCILLOR M STANTON

CHAIRMAN OF THE DISTRICT COUNCIL