

## Local Code of Corporate Governance

### Work Plan Review – June 2013

Actions	Timescale	Responsible Officer	Action/Progress
Continue to review the Local Code of Corporate Governance in accordance with updated guidance and to undertake any outstanding work during the year.	Report to Audit Committee ½ yearly in June and December	Monitoring Officer	Completed  Reports to the Committee in December 2012 and June 2013.
Members' training and development programme to be reviewed and Action Plan implemented.	Ongoing	Head of Corporate Services	Completed  Review has incorporated various courses arranged by East Midlands Councils as part of the Derbyshire Member Development Skills Programme and a Regional Programme of Briefing Events for Councillors.
Implement any actions emerging from the Localism Act 2011 that impact on the Governance agenda.	March 2013	All Heads of Service	Completed  As reported to the Committee in December 2012, all implications for the Council have been implemented.
Review Officer's Code of Conduct when National Guidelines issued.	March 2013	Head of Corporate Services	<b>No action required to-date</b>  Amendments to National Guidelines are expected in 2013/14 relating to changes required for politically restricted posts. Any amendments will be reviewed and incorporated into the Council's Code; these are not expected to be onerous and any amendments will be reported to the Finance and Management Committee.

Adopt Revised Member Code of Conduct when legislation introduced.	March 2013	Head of Corporate Services	Completed A revised Code considered and adopted by Full Council on 28 <sup>th</sup> June 2012.
Development of the Core Strategy/Local Plan.	March 2013	Director of Operations	Completed Extensive consultation took place across the District on the Preferred Growth Strategy for South Derbyshire between November 2012 and January 2013.  Publication Draft Plan to be published in 2013, to be followed by statutory 6 weeks consultation.
Update the Council's scheme of delegation to reflect the Council's new structure.	March 2013	Monitoring Officer	<b>Outstanding</b> This was deferred pending the implementation of the recent Council restructure. This is now currently being completed and has been carried forward into the work plan for 2013/14.
Review the new arrangements for Standards Committee scheduled for 2012/13	March 2013	Monitoring Officer	Completed Revised arrangements for the Standards Committee in accordance with the Localism Act 2011 were considered and adopted by Full Council on 28 <sup>th</sup> June 2012.
Review requirements to have an independent chair of Audit Sub-Committee.	March 2013	Head of Corporate Services	<b>Further Action may be required</b> This is considered best practice but is not a statutory requirement. The post would not carry any voting rights, but would provide for an independent person to add constructive challenge, together with advice and guidance to voting Members. Ultimately, it is for debate and decision for Full Council.

Review arrangements for Risk Management	March 2013	Head of Corporate Services	Completed. Internal Audit undertook a review and reported their findings to the Committee in September. Subsequently, the Council's Risk Management Framework was updated and approved by the Committee in December 2012.
Review of Whistleblowing policy.	March 2013	Monitoring Officer	Completed Further changes are expected following new legislation in October 2013 and this has been carried forward into the work plan for 2013/14.
Review of Member's Induction process – to include Member's powers.	March 2013	Head of Corporate Services	<b>Outstanding</b> Future induction and training processes to be reviewed to incorporate duties and responsibilities of individual Members in their community leadership roles.
Produce a revised Engagement Strategy following a review of the Council's approach to consultation and engagement.	December 2012	Head of Corporate Services	Completed This was approved by the Finance and Management Committee in June 2013.